



Regular Meeting - Feb 19 2026 Minutes

Thursday, February 19, 2026 at 7:30 PM

Council Chambers

1. Call Meeting to Order

Council met for their second monthly meeting on Thursday February 19, 2026. Present were Mayor Michael Donohue, Deputy Mayor Keith Gourley, Councillors Brian Hamilton, Angela Field and Kevin Legris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Coughlin, Public Works Superintendent Visinski, Fire Chief McHale and Finance Clerk Amy Fraser.

Also present was Audio/Video System Specialist Nate MacIsaac.

2. Moment of Silence

3. Approval of Agenda

Resolution No. 13-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the agenda of February 19, 2026, Regular Council Meeting.

Carried.

4. Disclosure of Pecuniary Interest

None.

5. Minutes

5.1 [February 5, 2026 Regular Council Meeting](#)

Resolution No. 14-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- February 5, 2026, Regular Council Meeting

Carried.

6. Delegations and Guests

None.

7. Planning and Economic Development Committee

Chair Keith Gourley, Committee Member Kevin LeGris

7.1 **[Consent Planning Application Report - B76/25](#)** 

[Planner's Report](#) 

Resolution No. 15-02-2026

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B76/25 submitted by applicants Ken and Hendrikje Clemmer and agents Trevor and Sabrina Clemmer, 690 Crozier Line, so long as requirements of commenting agencies are satisfied.

Carried.

7.2 **[Municipal Drains Consent Applications Report](#)** 

[Pamphlet](#) 

Resolution No. 16-02-2026

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approves By-Law 2026-13, being a By-Law to amend the Fees & Charges By-law to include the cost recovery fees for municipal drain re-apportionment/reassessment.

Carried.

8. Community Service Committee

Admaston/Bromley Public Library Board

8.1 **[Minutes December 2025](#)** 

[Minutes January 2026](#) 

[CEO's Report - December 2025](#) 

[CEO's Report - January 2026](#) 

[Treasurer's Report - February 2026](#) 

Mayor Donohue requested the January Treasurer's report be received by Council at the next available Council meeting. Councillor Hamilton will relay the request.

Resolution No. 17-02-2026

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED THAT Council receive the following from the Admaston/Bromley Public Library Board:

- Minutes December 9, 2025
- Minutes January 13, 2026
- CEO's Report December 2025
- CEO's Report January 2026
- Treasurer's Report February 2026

Carried.

9. Operations Committee

Chair Angela Field, Committee Member Brian Hamilton

9.1 [Public Works Monthly Report - January 2026](#) 

Resolution No. 18-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT the Council receive the Public Works January 2026 Report as information.

Carried.

9.2 [Pot Hole Prevention and Repair Program Grant Report](#) 

[Transfer Payment Agreement](#) 

Resolution No. 19-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council approves By-Law 2026-12, being a By-Law to enter into an agreement with His Majesty the King in Right of the Province of Ontario, represented by the Ministry of Transportation for funding through the Pothole Prevention and Repair Program.

Carried.

10. Waste Management Committee,

Chair Brian Hamilton, All of Council

None.

11. Finance and Administration Committee

Chair Michael Donohue, All of Council

11.1 *Councillor Hamilton put forward a motion seeking council consideration to increase tax levy from 0% to 3%. Councillor Hamilton outlined several supporting arguments behind this motion. They included but are not limited to, he projects potential shortfall in bag tag revenue which could result in deficit budget, debt financing for large capital items purchased in 2026 and impact debenture payments will have on future budgets, annual repayment limit*

capacity, discretionary reserve balances and inflationary pressure on the municipality.

Mayor Donohue reiterated his perspective of the 2025 waste management levy contribution. He stated he does not support the proposed change and supports 0% tax levy.

Mayor Donohue inquired if Councillor Hamilton would like to put forth a motion to increase the levy by 3% as Council had considered the motion put forth. Councillor Hamilton replied yes and requested a recorded vote.

Resolution No. 20-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council consider amending the existing proposed budget of 0% levy increase that was presented on January 8, 2026 to a 3% levy increase.

Carried.

Resolution No. 21-02-2026

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED that we increase our levy by \$110,000 for this years budget

RECORDED VOTE:	FOR	AGAINST
B. Hamilton	Yay	
K. Legris		Nay
K. Gourley		Nay
M. Donohue		Nay
A. Field	Yay	

Defeated.

Resolution No. 22-02-2026

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council receives 2026 Budget Booklet that was presented on January 8, 2026;

AND BE IT RESOLVED THAT Council adopt By-Law 2026-03, being a by-law to adopt the estimates for the sums required during the year 2026 for general, capital and all purposes of the Township of Admaston/Bromley.

RECORDED VOTE:	FOR	AGAINST
B. Hamilton		Nay
K. Legris	Yay	
K. Gourley	Yay	
M. Donohue	Yay	
A. Field	Yay	

Carried.

11.2 [Re-Nature RCCDSB Resolution](#) 

Resolution No. 23-02-2026

Moved by Keith Gourley, seconded by Brian Hamilton.

Whereas, The Township of Admaston/Bromley has the following interest: Improving our schoolyards by creating outdoor learning spaces and tree canopy environments; and

Whereas, The Re-Nature Foundation is undertaking the "Growing Renfrew County Catholic District School Board Schoolyard Canopies with Re-Nature" program, which will be building outdoor learning spaces and planting trees at the elementary schools with the Renfrew County Catholic District School Board.

Now Be it Resolved that the Council of The Township of Admaston/Bromley acknowledges and supports the funding opportunity from the Federation of Canadian Municipalities' "Growing Canada's Community Canopies" initiative for the "Growing Renfrew County Catholic District School Board Schoolyard Canopies with Re-Nature" program, which will be building learning spaces and planting trees at the elementary schools in Renfrew County Catholic District School Board, in partnership with The Township of Admaston/Bromley.

And that Council also recognizes that the lifetime contribution from the "Growing Canada's Community Canopies" initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs, and that if approved this project will be counted towards that limit.

Carried.

11.3 [Summer Council Meeting Schedule Report](#) 

Resolution No. 24-02-2026

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the following Council meeting cancellations to the schedule for Regular Council meetings in 2026:

- July 2, 2026 – Cancelled
- July 16, 2026 – Cancelled

Carried.

11.4 [Christmas Holidays Office Closure Request Report](#) 

Resolution No. 25-02-2026

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the closing of the Township office from noon on December 24, 2026 until and including January 1, 2027.

Carried.

12. Protective Services Committee

Chair Kevin LeGris, Committee Member Angela Field

12.1 [Fire Protection Grant 2025/2026 Report](#)

[Transfer Payment Agreement](#) 

Resolution No. 26-02-2026

Moved by Kevin Legris, seconded by Angela Field.

BE IT RESOLVED that Council approves By-Law 2026-11, being a By-Law to enter into an agreement with His Majesty the King in Right of the Province of Ontario, represented by the Ministry of the Solicitor General for funding through the Fire Protection Grant.

Carried.

13. County of Renfrew

Mayor Michael Donohue

13.1 [County Council Summary Report - January 2026](#)

Resolution No. 27-02-2026

Moved by Kevin Legris, seconded by Angela Field.

BE IT RESOLVED that Council receive the County Council Summary Report for January 2026.

Carried.

13.2 [County of Renfrew 2026 Budget Overview](#)

Resolution No. 28-02-2026

Moved by Kevin Legris, seconded by Angela Field.

BE IT RESOLVED that Council receive the County of Renfrew 2026 Budget Overview.

Carried.

14. By-Laws

14.1 [2026-03 - 2026 Budget](#)

14.2 [2026-11 - Fire Protection Grant](#)

14.3 [2026-12 - Pot Hole Prevention & Repair Program](#)

14.4 [2026-13 - Amend Fees & Charges for Municipal Drain Reassessment Cost Recovery](#)

Resolution No. 29-02-2026

Moved by Kevin Legris, seconded by Angela Field.

BE IT RESOLVED that Council approve the following By-law:

- 2026- 03 2026 Budget
- 2026-11 Fire Protection Grant
- 2026-12 Pot Hole Prevention & Repair Program
- 2026-13 Amend Fees & Charges By-Law – Municipal Drains Reassessment Cost Recovery

Carried.

15. Old Business

15.1 [Action Tracking List - February 19, 2026](#) 

Resolution No. 30-02-2026

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED that Council receives the Action Tracking List as information.

Carried.

16. New Business

17. Closed Session

17.1 Performance Appraisal - CAO/Clerk

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

Resolution No. 31-02-2026

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED THAT Council move into a Closed Session at 8:56 p.m.

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Performance Appraisal of the CAO/Clerk for 2025.

Carried.

Council rose from Closed session at 9:10 pm and reported no progress.

18. Confirmatory By-Law

18.1 [2026-14 - Confirm Proceedings February 19, 2026](#) 

Resolution No. 32-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that By-law 2026-14, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held February 19, 2026, be now numbered, deemed read three times and passed.

Carried.

19. Question Period

20. Adjournment

Resolution No. 33-02-2026

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that the Thursday, February 19, 2026, Township of Admaston/Bromley Council meeting be adjourned at 9:16 p.m.

Carried.

Mayor

CAO/Clerk