

ADMASTON BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING MINUTES
June 10, 2025

Present: Susan Patterson-O'Neil, Libby LeBlanc CEO, Beth McDonald, Brian Hamilton, Karen Payne, Jamie Robertson, Lynn Agnew, Karen Coulas

Regrets: Krista King, Charlene Whattam, Lyn Clelland

Angela Schutt from Welsh LLP presented the Auditors Report

Motion to open a savings account known as a reserve fund as recommended by our auditor. The accumulated surplus will be transferred to the account.

Moved by Lynn Agnew
Seconded by Jamie Robertson
Carried

Approval of Auditors Report

Motion to accept the auditors report
Moved by Lynn Agnew
Seconded by Jamie Robertson
Carried

1. Approval of and additions to the agenda - Highway sign moved to business arising

Motion to approve agenda with the change
Moved by Jamie Robertson
Seconded by Lynn Agnew
Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from May 13, 2025
Moved by Karen Payne
Seconded by Brian Hamilton
Carried

4. Business arising from the minutes

- Summer Student - we have hired Dara McDonald as our summer student
- Sandwich Board - we have two boards that are being used. Thanks Jamie
- Highway sign for library - we will purchase a new sign at a cost of \$90.00. There has been an

offer to pay half

Motion to purchase a new sign and accept the offer to pay half the cost

Moved by Brian Hamilton

Seconded by Jamie Robertson

Carried

5. New Business

- Board Assembly Meeting - round table discussion, with useful information for libraries
- Taste of the Valley - this is coming to Douglas, hopefully in the fall of 2026
- Agri Spirit Grant - opens June 25 - Libby will apply

6. Treasurer's Report as attached

Motion to accept Treasurer's Report and pay all bills

Moved by Lynn Agnew

Seconded by Karen Payen

Carried

Motion to approve 10 discretionary hours over the summer

Moved by Karen Payne

Seconded by Karen Coulas

Carried

7. CEO's Report as attached

8. Policy Review - none

9. Correspondence - none

10. Monitoring Progress of Strategic Plan - new board members

11. Other Business

12. Adjournment - 8:45pm

Next Meeting - September 9, 2025

Chair

CEO

Date

