

**ADMASTON BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING MINUTES
May 13, 2025
7 PM**

Present: Susan Patterson-O'Neil, Libby LeBlanc CEO, Lynn Clelland, Beth McDonald, Brian Hamilton, Karen Payne, Jamie Robertson

Regrets: Lynn Agnew, Karen Coulas, Krista King, Charlene Whattam

1. Approval of and additions to the Agenda

Motion to approve the agenda and additions
Moved by Beth McDonald
Seconded Karen Payne
Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from April 8, 2025
Moved by Lynn Clelland
Seconded by Brian Hamilton
Carried

4. Business arising from the minutes

- 4 hand euchre at Culls

Motion to give the Culls a \$100.00 gift card as a thank you for the use of their venue for our our fundraising events

Moved by Karen Payne
Seconded by Jamie Robertson

- Volunteer appreciation week - Libby presented a thankyou card and gift card to our volunteers. She also gave a verbal thankyou to the board.
- Notice board update - Eventually we will receive updates from the township and Lynn Clelland will cut articles of interest from the local paper

5. New Business

- Pens - shelved for the time being
- Summer student - we have received funding and 2 students have applied
- Sandwich board pop-up - Libby would like to be able to advertise that the Library is open using this pop-up

6. Treasurer's Report as attached

There appears to be some confusion about the amount approved in the townships final budget as to the amount that the Library will receive. Brian and Lynn Agnew will meet with the township to seek clarity.

Motion to accept the treasurer's report and pay all bills

Moved by Jamie Robertson
Seconded by Brian Hamilton
Carried

Motion that Libby attend Little Branches Rural Roots conference and the board will reimburse her for expenses for the conference

Moved by Jamie Robertson
Seconded by Lynn Clelland
Carried

7. CEO's Report as attached

8. Policy Review - OP- 01

Motion to accept Policy OP -01 as amended

Moved by Jamie Robertson
Seconded by Beth McDonald
Carried

9. Correspondence - Thank you card to board for the great work we do

10. Monitoring Progress of Strategic Plan - new board members

11. Other Business

12. Adjournment - 8:26 pm

Next Meeting - June 10, 2025

Chair

CEO

Date

