

TOWNSHIP OF ADMASTON/BROMLEY

Waste Management Committee

Date: Thursday May 29th, 2025, at 4:30 pm

Present were Committee members Michael Donohue (Chair), Brian Hamilton (Vice Chair), Angela Field, Kevin LeGris and Keith Gourley.

Staff present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin and Finance Clerk Amanda Ryan. AV Technologist Nate Mclsaac was also present.

1. Committee Chair Donohue called the meeting to order at 4:36 p.m.
2. Disclosure of Pecuniary Interest – None
3. Approval of Agenda

Resolution No. 05-05-25

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Committee approve the agenda of May 29, 2025 Waste Management Committee meeting as presented this date.

“Carried”

4. Minutes

Resolution No. 06-05-25

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT the Waste Management Committee approve the minutes from the May 20, 2025 meeting.

“Carried”

5. Waste Management Draft By-Law Report

- i. Draft Waste Management By-Law

CAO/Clerk Charkavi reviewed the report. Councillor LeGris asked for clarification on house holds and roll numbers. Discussion was had on who to distribute the courtesy tags to. Committee decided that the courtesy tags would be provided to households only. Staff would ensure that all households will be eligible for the courtesy tags. Discussion was held on who should receive the courtesy tags the landlord or the tenant. Staff recommended that courtesy tags be given to the landlord or property owner, and not the tenant. Further clarification on the number of bag tags per property was discussed. It was

understood that if there were 4 rental units on one property, that each rental unit (residence) would receive 36 courtesy tags. Staff were directed to decide what is the best way to distribute the courtesy tags.

Providing courtesy tags to commercial users was discussed, however, commercial users currently are supposed to pay for depositing waste, even bagged waste and so they will not be eligible for the courtesy tags. Mayor Donohue noted that the by-law is proposed to start September 2, 2025 so if a resident uses all courtesy tags by the middle of October, then they will have to pay per bag to dispose of the waste at any of the landfill sites. The 36 courtesy provide 2 bags per week to the end of the year.

Councillor Hamilton questioned why we are not starting with clear bags in September but waiting until January 2026. Mayor Donohue stated that in rolling this new process out there may be better response in allowing a transition period.

Mayor Donohue expressed that going to this new diversion of waste by using this new model of charging for waste and using clear bags, the 2% as Cambium stated would be reduced per year seemed modest. It was discussed that with this this change in management of waste within the Township there should be a higher percentage. It was expressed that a benchmark should be determined first before setting a percentage of what the council goal would like to see as a reduction in waste. Mayor Donohue wanted a much higher bench mark.

Councillor LeGris demonstrated the phone app he created to give the Committee an idea of what our landfills could use to administer various items at the land fill including billing. This could provide the Township with measurable information. The app is something the rate payers would use when entering the landfill or transfer stations. This would be a project for a later date once the Township invests in a app.

Resolution No. 07-05-25

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT the Waste Management Committee receive the Draft Waste Management By-Law prepared from discussions with Committee and with Cambium at the May 20, 2025 Committee Meeting.

“Carried”

Committee agreed to move to item # 6 due to time constraints.

6. Blue Box Program Transition – Bins Surplus Equipment

CAO/Clerk Charkavi spoke to Public Works Superintendent Steve Visinski's report. Miller Waste is looking to purchase two of the receptacles the township owns to collect recyclables. Two of the three are in good condition and Miller

Waste would only be interested in purchasing those two. Chair Donohue asked further about the third bin. Treasurer-Deputy CAO/Clerk Coughlin stated that as per discussions with Mr. Visinski the third bin is considered not road worthy and would have to be disposed of by being sold as scrap metal. The third bin as well as the sale of the two bins to Miller Waste would be recognized as new revenues. Mayor Donohue questioned if the Township will be responsible for any recyclables. Treasurer-Deputy CAO/Clerk Coughlin stated that as of July 1, 2025 recycling transitions to producer pay.

Resolution No. 08-05-25

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT the Waste Management Committee recommend to Council to deem all three 40 yard containers as surplus;

AND BE IT REESOLVED THAT the Waste Management Committee recommend to Council to sell two 40 yard containers to Miller Waste Systems for a total of \$8,000.00 plus HST.

“Carried”

9. Adjournment

Resolution No. 09-05-25

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Thursday, May 29, 2025 Township of Admaston/Bromley Waste Management Committee meeting be recessed at 6:30 until a further date.

“Carried”

Chair

CAO/Clerk