

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday May 1, 2025. Present were Mayor Michael Donohue, Councilors Brian Hamilton, Keith Gourley, Kevin LeGris and deputy Mayor Angela Field.

Staff Members present were CAO/Clerk Jennifer Charkavi, and Finance Clerk Amy Fraser.

Also present was Audio/Video System Specialist Nate MacIsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:40pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/05/25

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council approve the agenda of May 1, 2025, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings April 17, 2025

Resolution No. 02/05/25

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- April 17, 2025, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Change of Road Name Request Report

Resolution No. 03/05/25

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council direct staff to reply to Mr. Mangan that the road name will not be changed.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Taste of the Valley Ad-Hoc Committee Report

Resolution No. 04/05/25

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council approve an Ad-Hoc Committee to organize the 2026 Taste of the Valley Event;

AND BE IT FURTHER RESOLVED THAT Council approve the Community Services Committee, the Douglas Recreation Committee and the CAO/Clerk to form the Taste of the Valley Ad-Hoc Committee.

Carried

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a 2nd Quarterly Allocation 2025 Ontario Municipal Partnership Fund (OMPF)

Resolution No. 05/05/25

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT the Council receive the communication from the Ministry of Finance concerning the second quarterly payment of the Township's 2025 Ontario Municipal Partnership Fund (OMPF) allocation.

Carried

11b Christmas Office Closure Report

Resolution No. 06/05/25

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the closing of the Township office from noon on December 24, 2025 until and including January 1, 2026.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

None.

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council April 2025 Summary

Resolution No. 07/05/25

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council receive the County Council Summary Report for April 2025.

Carried

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 08/05/25

Moved by Angel Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

18a 2025-17 Being a by-law to confirm proceedings of Council Meeting

Resolution No. 09/05/25

Moved by Kevin LeGris, seconded by Brian Hamilton.

BE IT RESOLVED that By-law 2025-17, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held May 1, 2025, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 10/05/25

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that the Thursday, May 1, 2025, Township of Admaston/Bromley Council meeting be adjourned at 7:50 p.m.

Carried

Mayor

CAO/Clerk