

Township of Admaston/Bromley
First Monthly Meeting
Thursday, November 7th, 2024 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. **Approval of Agenda**
4. Disclosure of Pecuniary Interest
5. **Minutes**
 - 5a Resolution to adopt Minutes of Council Meetings October 17, 2024.
6. **Delegations and Guests**
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
 - 7a Site Plan Amendment for Aggregate Resources Act License #625056 Notification
 - 7b Development Agreement Report – Consent B17/24
 - i) i. Development Agreement
 - ii) ii. Consent Planning Report - B17/24
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

None.
9. **Operations Committee** – Chair Brian Hamilton, All of Council
 - 9a Stone Road Garage Door Replacement Report
10. **Waste Management Committee** – Chair Michael Donohue, All of Council

None.
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
 - 11a Extension Integrity Commissioner Report
 - i) i. Agreement
 - ii) ii. Original Agreement
 - 11b Ministry of Finance Correspondence – 2025 OMPF Allocation
 - 11c Ministry of Finance Correspondence – Update on 2025 Tax Policies

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field
 - 12a 2025 Renfrew Detachment Police Services Board Budget
 - 12b OPP 2025 Costing Increase Motion

13. **County of Renfrew** – Mayor Michael Donohue
 - 13a Renfrew County District Health Unit 2023 Annual Report
 - 13b Eastern Ontario Warden’s Caucus Correspondence – Minister of Finance’s 2024 Fall Economic Statement

14. **By-Laws**
 - 14a 2024-52 – Development Agreement

15. **Old Business**
 - 15a Action Tracking List

16. **New Business**

17. **Closed Session**

None.

18. **Confirmatory By-Law**
 - 18a 2024-53 being a by-law to confirm proceedings of Council Meeting

19. **Question Period**

20. **Adjournment**

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Walking Club – Opeongo Highschool

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday October 17th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors, Keith Gourley, Angela Field and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent Steve Visinski, Fire Chief William McHale and Finance Clerk Amy Fraser.

Also present was Audio/Video System Specialist Nate MacIsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 12/10/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the agenda of October 17, 2024, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings October 3, 2024

Resolution No. 13/10/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- October 3, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

None.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

Deputy Mayor Hamilton noted that the library was very thankful for the outpouring of public support for the golf tournament.

Resolution No. 14/10/24

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council receives the following information from the Admaston/Bromley Public Library Board:

- Board Minutes – September 2024
- CEO’s Report – September 2024
- Treasurer’s Report – October 2024 & September Golf Tournament

Carried

8b Douglas Recreation Committee Requests

Resolution No. 15/10/24

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold a refreshment lounge in the Recreation Building on November 8, 2024 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

Carried

Resolution No. 16/10/24

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold the Douglas Frosty Fun Winter Carnival on February 7 - 9, 2025 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

Carried

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a September Public Works Report

Resolution No. 17/10/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Public Works Report for September 2024.

Carried

9b Sale of Surplus Vehicle Report

Resolution No. 18/10/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Surplus Vehicle – 2018 ¾ tonne Chevrolet with stainless “V” Plow report as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a September 2024 YTD financial Overview

Resolution No. 19/10/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council accept the September 2024 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

11b Cheque Register – September 2024

Resolution No. 20/10/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council approve the Payment Register for September 2024.

Carried

11c 2025 Annual Billing letter – OPP

Council discussed the 2025 OPP Billing noting that the policing contract represents a 2.5% levy increase (21% contract increase from 2023 to 2025). The fees continue to increase for municipalities across the county, however, there was a reduction in calls for service in Admaston/Bromley.

Resolution No. 21/10/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council receive the communication from the Ontario Provincial Police concerning the 2025 Annual Billing Statement.

Carried

11d Community Sport & Recreation Infrastructure Update Report

Council discussed the Community Sport & Recreation Infrastructure Fund. Concerns were raised on the amount of municipal and recreation committee funding required for this grant. Council was divided on if recreation was a priority for residents. Council also wondered if there were reserves to use so that the costs would not impact the ratepayer. Further discussion was had on user fees as well.

Resolution No. 22/10/24

Moved by Angela Field, seconded by Kevin LeGris.

WHEREAS The Ontario government is investing up to \$200 million over three years to support Ontario's growing communities with new and revitalized local sport and recreation facilities across the province, through the Community Sport and Recreation Infrastructure Fund. Eligible projects will receive between \$150,000 and \$1 million and must be completed within twenty-four months. The deadline to submit applications is October 29, 2024.

AND WHEREAS the Township of Admaston/Bromley and the Douglas Recreation Committee and the Admaston Recreation Committee have partnered to apply for Stream 1: Repair and Rehabilitation to rehabilitate existing outdoor rinks into more accessible facilities that better meet the community's needs, improve health and safety, and enhance functionality which will extend the lifespan of the outdoor rinks.

AND WHEREAS the Township of Admaston/Bromley Council has committed in the 2025 budget funds to support the grant application to initiate much-needed refurbishments to the Douglas Recreation Complex at 5366 Hwy 60, and the Admaston Recreation Complex at 182 Stone Road.

NOW THEREFORE BE IT RESOLVED THAT the Township of Admaston/Bromley Council support the efforts of the Douglas Recreation Committee and the Admaston Recreation Committee with monetary funds in the 2025 budget of \$58,000, as well as endorsing the application to rehabilitate the outdoor rinks at both complexes.

RECORDED VOTE

Councillor Field		Nay
Councillor Gourley	Yay	
Councillor LeGris	Yay	
Deputy Mayor Hamilton	Yay	
Mayor Donohue		Nay

Carried

11e Strategic Planning Proposal Report

Resolution No. 23/10/24

Moved by Keith Gourley, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council approve a budget of \$25,000 for a Strategic Plan for 2025;

AND BE IT RESOLVED THAT Council authorize staff to contract Queen School of Business – Erik Lockhart for a Strategic Plan for 2025.

Defeated

Resolution No. 24/10/24

Moved by Keith Gourley, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council approve a budget of \$25,000 for a Strategic Plan for 2025;

AND BE IT RESOLVED THAT Council authorize staff to notify Queen School of Business – Erik Lockhart for a Strategic Plan for 2025.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a Fire Agreement – Greater Madawaska Report

Resolution No. 25/10/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt By-Law 2024-50, being a By-Law to authorize the execution of a Fire Protection Agreement between the Corporation of the Township of Admaston/Bromley and the Township of Greater Madawaska.

Carried

12b Fire Chief's Report – June/July/August 2024

Fire Chief McHale thanked the Eganville Hydro Dam for the use of their property over the last few years for the previous dry hydrant location.

Resolution No. 26/10/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Fire Chief's report for June, July & August 2024 to have questions answered that arose at the October 3, 2024 Council meeting.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

14a 2024-50 – Greater Madawaska Fire Agreement By-Law

Resolution No. 27/10/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-50 – Greater Madawaska Fire Agreement By-Law

Carried.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 28/10/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

Mayor Donohue noted that a resolution for Council to endorse from the Municipality of Tweed concerning the 2025 OPP Billing model be reviewed and that staff bring it forward to the next council meeting.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

Resolution No. 29/10/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that By-law 2024-51, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 17, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 30/10/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that the Thursday, October 17, 2024, Township of Admaston/Bromley Council meeting be adjourned at 9:28 p.m.

Carried

Mayor

CAO/Clerk



October 28, 2024

Jennifer Charkavi
CAO/Clerk
Township of Admaston/Bromley
477 Stone Road
Renfrew, Ontario
K7V 3Z5

Gwen Dombroski
Manager of Legislative Services/Clerk
County of Renfrew
9 International Drive
Pembroke Ontario
K8A 6W5

Dear Jennifer & Gwen:

**RE: Brown's Aggregates Inc. Valley Quarry
Site Plan Amendment for Aggregate Resources Act Licence #625056
1418 Helferty Line, Township of Admaston/Bromley
OUR FILE 08510**

We are writing to advise the Township and County that Brown's Aggregates Inc. has submitted a site plan amendment application under the Aggregate Resources Act to Ministry of Natural Resources ('MNR') to increase the maximum annual tonnage limit at the Valley Quarry located at 1418 Helferty Line in Douglas.

Brown's Aggregates Inc. are the current licensee of the Valley Quarry, and have authorized Thomas Cavanagh Construction Limited ('Cavanagh') to submit the site plan amendment to permit the proposed tonnage increase.

Cavanagh is proposing to increase the maximum annual tonnage limit from 250,000 to 750,000 tonnes. The requested tonnage increase would allow Cavanagh to meet local material demands which currently exceed the permitted tonnage limit for the Valley Quarry. The quarry is situated near several provincial highways e.g. #17, #41 and #60, such that it can serve as a close to market source for many development and infrastructure projects in the area.

The quarry is currently operating and has an existing entrance on Rice Line. All truck traffic from the quarry would continue to use this entrance. There are no changes proposed to the existing truck

access or haul route for the quarry. Cavanagh anticipates that the typical amount of truck traffic on a daily basis would remain the same, however, the operational season would be extended based on the tonnage increase.

Enclosed please find the completed "Amendment Form". Written comments on the site plan amendment application must be submitted by **December 2, 2024**. Comments must be submitted to both the licensee c/o nderuyter@mhbcplan.com and MNR c/o ARAApprovals@ontario.ca.

If you have any questions, please feel free to contact the undersigned.

Yours truly,

MHBC

A handwritten signature in black ink, appearing to read 'NDR', with a long horizontal stroke extending to the right.

Neal DeRuyter, BES, MCIP, RPP

cc. Phil White, Cavanagh

Encl.

Instructions

Applications for an Amendment

This form is to be completed by any licence or permit holder applying to the ministry to make a change to their licence, permit, or site plan under sections 13, 13.1, 13.2, 30.1, or 37.2 of the Act.

When notification is required, this form must be circulated with the amendment application package.

As part of an application for an amendment, the licensee or permittee must submit a sketch or a draft copy of an updated site plan or site plan pages to the ministry.

Following confirmation from the ministry that the proposed amendment is acceptable, the licensee or permittee must make changes to the site plan to reflect the noted changes and submit the updated site plan or site plan pages to the ministry for approval.

Following ministry approval, the licensee or permittee must include a description of the amendment and the date the amendment was approved on a schedule to the site plan and must forward the site plan to the ministry for their records.

Submit this form and any additional information online using the [Natural Resources Information Portal](#). If you have any questions about using the Natural Resources Information Portal, contact NRIP@ontario.ca. If web access is unavailable, submit the form and additional information by mail to Integrated Aggregate Operations Section, Ministry of Natural Resources and Forestry, 300 Water Street, Peterborough ON K9J 3C7.

When an amendment requires consultation and you are participating in the *Aggregates Resources Act* (ARA) notification and consultation process, all personal information (PI) you provide may be subject to the *Freedom of Information and Protection of Privacy Act* (FIPPA), whether provided to the Applicant or MNR at any point during the consultation process. The MNR collects your PI under the authority of s.7, s. 11, s.13.1, s.23, s. 34, s. 35 and other provisions of the ARA and maintains it for the purposes of ensuring consultation and other requirements in the ARA are met. Under the authority of s. 11(2), s.13.1(3), s.23(7), s.35(2) of the ARA, your name and address will form part of the public record (that is available to the general public as described in s 37 of FIPPA) and will appear with your comments, unless you request in your submission that your name and address be kept confidential. If you have any questions about the collection and use of your personal information, please contact Ministry of Natural Resources and Forestry, Natural Resources Information and Support Centre (NRISC) 300 Water Street, Peterborough ON K9J 3C7. Toll free: 1-800-667-1940.

Fields marked with an asterisk (*) are mandatory.

Section A: Site Identification

Licence/Permit ID Number *

625056

Licensee/Permittee Name *

Brown's Aggregates Inc.

Local Municipality

Township of Admaston/Bromley

Upper Tier Municipality

Renfrew County

Site Location (e.g. lot and concession, geographic township, 911 address) *

Part Lot 13, Concession 6, Geographic Township of Bromely, Township of Admaston/Bromley, Renfrew County, Ontario, 1282 Helferty Line, Douglas, ON.

Section B: Contact Information

Last Name *

White

First Name *

Phil

Middle Initial

Telephone Number *

613-227-1448

Extension

Email

PWhite@thomascavanagh.ca

Address

Unit Number

Street Number *

9094

Street Name *

Cavanagh Road

PO Box

City/Town *

Ashton

Country *

Canada

Province/State *

Ontario

Postal Code/Zip Code *

K0A 1B0

Input all necessary information for correspondence

Current licensee is Brown's Aggregates Inc. Licensee has consented to Cavanagh submitting this amendment request on their behalf (see enclosed licensee authorization form).

I authorize the person named above to provide correspondence and proceed with amendments on my behalf.

I authorize the person applying on my behalf to use their company name and address to be used for correspondence on behalf of the licensee/permittee during the site plan amendment process.

Section C: Description of Amendment

Check the box that best represents the amendment that is the subject of this form. *

Amendment to lower the depth of extraction in an area of a licence or aggregate permit that does not allow extraction below the water table under section 13.1 or 37.2 of the *Aggregate Resources Act*

- If selected, include technical reports, information and an updated site plan in your submission as described in *Aggregate Resources of Ontario: Amendment Standards*.

Amendment to expand a licence boundary into an adjacent road allowance under section 13.2 of the Act

- If selected, ensure that technical reports, information and an updated site plan are attached in your submission as described in *Aggregate Resources of Ontario: Amendment Standards*.

Other amendments (not including Amendment Without Approval)

- The ministry may require the applicant to provide additional information.
- The ministry may direct you to circulate this form to organization(s) and individual(s) for comment(s)

Description *

Provide a description of the proposed amendment(s)

The licensed quarry currently has an annual tonnage limit of 250,000 tonnes. The proposed site plan amendment proposes to increase the annual tonnage limit from 250,000 tonnes to 750,000 tonnes.

Provide reasons for the site plan amendment request

Local material demands for the quarry are exceeding the current limit of extraction for this site.

Select all that apply *

- Enclosed is a sketch/picture outlining proposed changes to the site plan.
- Enclosed is a draft version of a page(s) of the site plan altered to demonstrate the desired changes to the site plan.
- Enclosed is additional information and/or technical reports.

Last Name *

Brown

First Name *

Alex

Signature (Licencee/Permittee)




Date (yyyy/mm/dd) *

2024/06/15

AGGREGATE RESOURCES ACT LICENSEE AUTHORIZATION FORM

I, Alex Brown, owner of Brown's Aggregates Inc. the licensee of the Valley Quarry (ARA Licence #625056) located at 1282 Helferty Line, Douglas, ON K0J 1S0 hereby authorize Thomas Cavanagh Construction Limited to submit any required amendment(s) under the Aggregate Resources Act to permit a tonnage increase at the Valley Quarry on my behalf.



Alex Brown

DATED: June 15/24

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: November 7, 2024
To: Council
From: Jennifer Charkavi
Re: Development Agreement - Consent Application B17/24

Background:

Consent application B17/24 was received and accepted at the August 15, 2024 Council meeting. In the application the Ministry of Northern Development and Mines (MNDM) did note that future owners should be aware of the deposit and the potential for additional exploration and potential for extraction under the Mining Act, due to its significance. This suggestion is incorporated into the recommendations of the report, which ask for a warning clause to be added on title through a development agreement. Pursuantly, the title notice will be required as a condition of consent.

A development agreement is a legal agreement between a property owner and a municipality to make sure a site is developed in a particular manner. Development Agreements are typically required when a proposed development is small-scale and doesn't require a full site plan agreement.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council adopt By-Law 2024-52, being a by-law to authorize the Mayor and CAO/Clerk to execute a Development Agreement with Mark Yakaback and Drake Yakaback, for lands legally described as Part Lot 3, Concession 2, Township of Admaston/Bromley, County of Renfrew.

**THE CORPORATION OF
THE TOWNSHIP OF ADMASTON/BROMLEY**

**DEVELOPMENT AGREEMENT WITH
MARK YAKABACK & DRAKE YAKABACK**

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY
"Hereinafter referred to as the Municipality"

- AND -

MARK YAKABACK & DRAKE YAKABACK
"Hereinafter referred to as the Owner"

WHEREAS, the Owner is the owner of the lands legally described as being Part Lot 3, Concession 2, in the Geographic Township of Admaston in the Township of Admaston/Bromley.

AND WHEREAS, the Owner has applied to the County of Renfrew for consent approval of a residential lot, File No. B17/24, such approval having been given on the 4th day of September, 2024 subject to certain conditions.

AND WHEREAS, the Ontario Planning Act in Sections 53(12) and Section 51(26) provide for the municipality to enter into an Agreement for the severed lands as a condition of approval of the consent.

THEREFORE IN CONSIDERATION of the granting of severance, the Owner hereto covenants and agrees as follows:

- 1) This agreement shall enure to the benefit of the Municipality and its successors, and shall be binding upon the Owners and their personal representatives, heirs and their successors in title to the lands described herein.
- 2) A Notice of this Agreement shall be registered at the expense of the Owners in the Land Registry Office for the Land Titles Division of Renfrew (No. 49) against the titles to the lands.
- 3) Confirmation that this agreement has been registered shall be provided Township of Admaston/Bromley.
- 4) This agreement applies to the severed lands resulting from the severance of B17/24, described as Part Lot 3, Concession 2, Admaston; being Part XX on Reference Plan 49R-XXXXX.
- 5) This agreement is being registered on title to implement the recommendations contain in the Planning Justification Report prepared by Jp2g Consultants Inc. dated January 10, 2024. The study is available for review at the Planning Division of the County of Renfrew Administration Building.
- 6) The Owner shall ensure that a clause warning purchasers is included in all agreements of purchase and sale agreements for the Severed Lands regarding the nearby mineral resource and the potential the exploration or extraction of the resource and the potential impacts associated with exploration or extraction including, but not limited to: noise, dust, visual and truck traffic.

- 7) It is agreed that all matters and things required to be provided and maintained in this Agreement shall be provided and maintained by the Owner at its sole risk and expense and to the satisfaction of the Municipality.

DATED at ADMASTON/BROMELY, Ontario, this _____ day of _____
2024.

The Corporation of the Township of Admaston/Bromley

Per: _____

Name: _____

Per: _____

Name: _____

DATED at ADMASTON/BROMELY, Ontario, this _____ day of _____
2024.

Per: _____

Name: _____

Per: _____

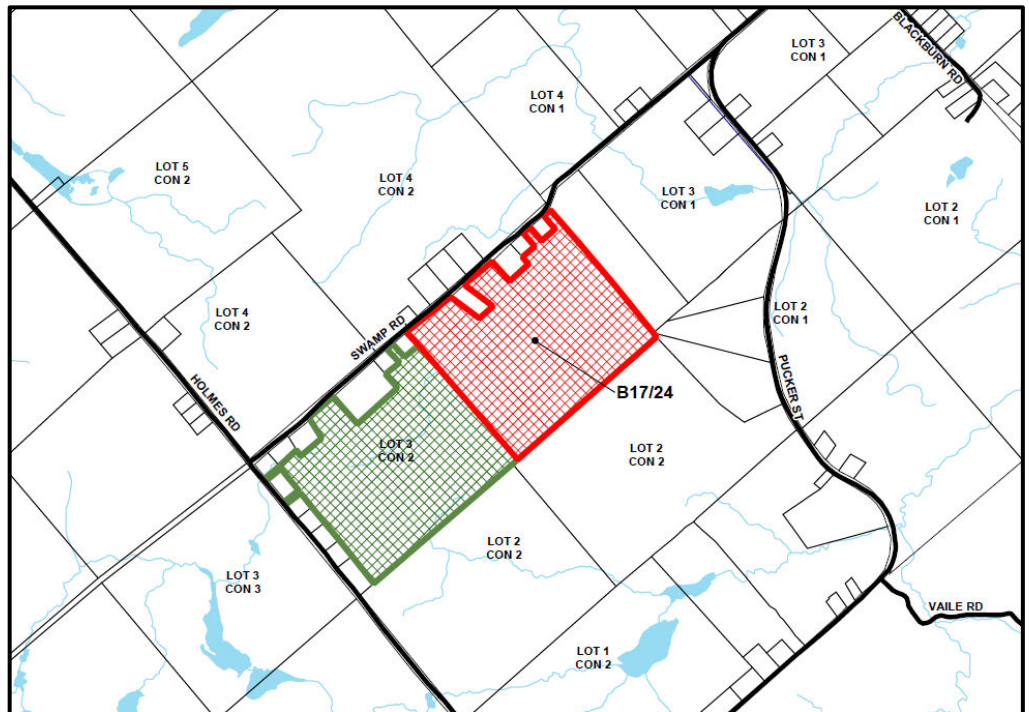
Name: _____

SCHEDULE "A"

Commented [KC1]: I don't believe a Schedule A is required

PART A - BACKGROUND

1. FILE NO.: **B17/24**
2. APPLICANTS: Drake Yakaback & Mark Yakaback
Agent: Jp2g Consultants Inc.
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: (Part of) 3 CON.: 2 STREET: 235 Swamp Road
5. PURPOSE: Creation of a new lot
6. DESCRIPTION OF APPLICATION: The applicant is proposing to sever a 37.5 hectare vacant residential lot that has 394 metres of frontage onto Swamp Road. Relatedly, the retained parcel will be 36.8 hectares in area, have 162 metres of frontage onto Swamp Road, and contain one (1) hunt camp building with an accessory structure.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	556 m	74.30 Ha	One (1) hunt camp building, one (1) accessory structure
Severed	394.00 m	37.50 Ha	Vacant
Retained	162.00 m	36.80 Ha	One (1) hunt camp building, one (1) accessory structure

8. SEVERANCE HISTORY

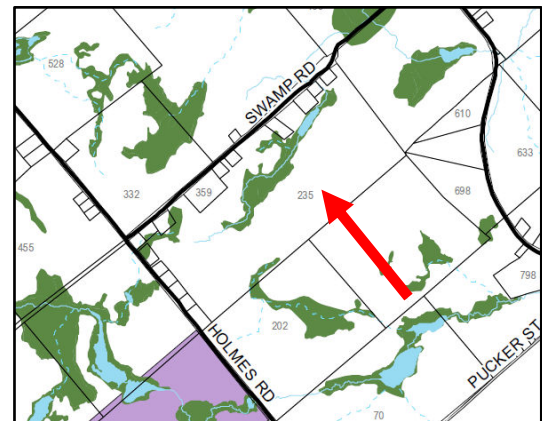
Number of new lots from original holding (1971) 15 previous severances: B361/76, B186/77(1), B187/77(2), B666/77, B118/79, B173/83, B38/88, B59/88, B02/89(1), B03/89(2), B283/95, B314/95 (lot addition), B72/04, B76/09(1) & B77/09(2)

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Rural Environmental Protection

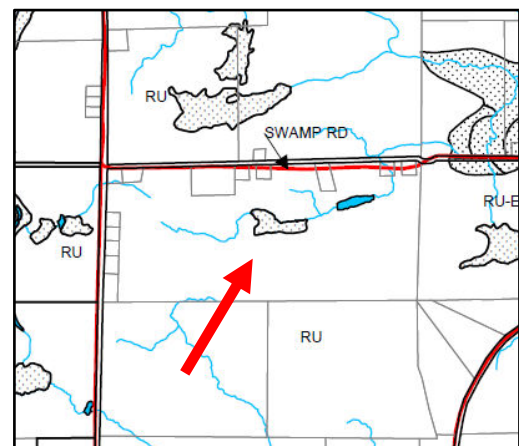
Retained Rural Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (2004-13) Zone(s):

Severed Rural (RU) Environmental Protection (EP)

Retained Rural (RU) Environmental Protection (EP)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	394.00 m	45 m	37.50 Ha	2 Ha
Retained	162.00 m	45 m	36.80 Ha	2 Ha

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

Policies Considered:

Sections:

- 1.1.1(a) Communities are sustained by promoting efficient development and land use patterns
- 1.1.4 Rural Areas in Municipalities
- 1.1.5 Rural Lands in Municipalities
 - 1.1.5.4 Promote development that is compatible with the rural landscape and can be sustained by rural service levels
 - 1.1.5.8 New lots shall comply with the minimum distance separation formulae
- 3.1.8 Development may be permitted in wildland fire hazard lands where the risk is mitigated

2. OFFICIAL PLAN

Policies Considered:

Sections:

- 2.2(2) Minimum Distance Separation relating to agriculture
- 2.2(9)(d) Wildland Fire Hazard
- 5.3(1) Permitted uses in the Rural designation
- 5.3(2) Rural lot development policies
- 8.3(1) Permitted uses in the Environmental Protection designation
- 8.3(3) Consideration to permit abutting uses in the Environmental Protection designation
- 8.3(5)(a) Local wetlands
- 13.3(3) Municipal roads
- 14.3(3) Maximum number of consents
- 14.3(5) Consents beyond five (5) lots per holding

3. ZONING BY-LAWProvisions Considered:

Sections:

3.25(a)(i) Minimum distance separation from a livestock facility

3.26(c) Other road requirements

21.1-2 Permitted uses and lot development requirements in the Rural (RU) Zone

24.1-2 Permitted uses and lot development requirements in the Environmental Protection (EP) Zone

4. SUBMITTED STUDIES

A Planning Justification Report prepared by Jp2g Consultants Inc. and dated January 10, 2024, was submitted with the application.

The report was submitted to address the criteria outlined in Section 14.3(5) of the Official Plan and justify why the present application for the fifteenth (15th) new lot from the original holding should be granted. It also speaks to the following relevant planning matters: mining resource influence area, minimum distance separation relating to agriculture, and wildland fire hazard risk.

Further information about the Planning Justification Report can be found in Section 6 of this report.

5. AGENCY COMMENTS

Twp. of Admaston/Bromley March 26, 2024

- All new buildings and onsite sewage systems are to conform to OBC requirements and regulations.

6. GENERAL PLANNING COMMENTS

A Planning Response dated November 23, 2021, provided pre-consultation comments to the owners. At that time, several concerns were identified:

- The lot being proposed is the fifteenth (15th) new lot. A Planning Justification Report addressing Section 14.3(5) of the Official Plan is required.
- The property has road frontage on Swamp Road and Holmes Road. Entrances require approval from the Township of Admaston/Bromley. Each lot is required to have direct frontage onto an open road.
- Portions of the property contain wildland fire risk. Under Section 2.2(9)(d) development may be permitted in an area with a wildland fire risk, provided the risk is mitigated in accordance with Ministry of Natural Resource and Forestry

(MNR) assessment and standards.

- Any new residential lots must meet Minimum Distance Separation 1 (MDS 1) requirements from existing livestock facilities. Our records indicate that the following properties have barns within 750 metres: 202 Holmes Road, 633 Rucker St., and 160 Swamp Road.

The submitted Planning Justification Report addresses the criteria in Section 14.3(5) of the Official Plan. Briefly summarized, the responses to these criteria are as follows:

- (a) *Justification of the proposed water supply and sewage disposal services consistent with the servicing policies of Official Plan Section 2.2(12)*

No municipal services are within the local context of the subject lands. Municipal and communal services are not practical or feasible. Therefore, the severed lot is proposing to be serviced by private water and septic services. A hydrogeological investigation is not required, as the proposed severed and retained parcels conform to the servicing policies of the Official Plan.

- (b) *Why a plan of subdivision is not necessary for the proper and orderly development of the lands*

A Plan of Subdivision is not necessary because:

- There is only 1 new lot being created;
- The severed and retained parcels will be similar in size to surrounding lots;
- The proposed lot will complete the property's development potential;
- The severed lot is located on lands suitable for rural residential development;
- No new roads are required;
- The proposed severed and retained lots are compatible with existing land uses;
- The severed lot will not require extensive or complex implementation mechanisms; and
- No adverse impacts on municipal services are anticipated.

- (c) *The need for a hydrogeology study (including a nitrate impact assessment) to ensure that the quality and quantity of potable water meets provincial standards and is consistent with the servicing policies of Section 2.2(12)*

The severed lot will meet the servicing policies in Section 2.2(12) of the Official Plan. A hydrogeological evaluation is not required, as the severed parcel will be significantly greater than one (1) hectare in size.

- (d) *The need for a lot grading and drainage plan*

The severed and retained lots have sufficient vegetation and lot area to accommodate a building envelope, well, and septic system without adversely affecting drainage on adjacent lands.

- (e) *The impact of the proposed development on the financial resources of the municipality*

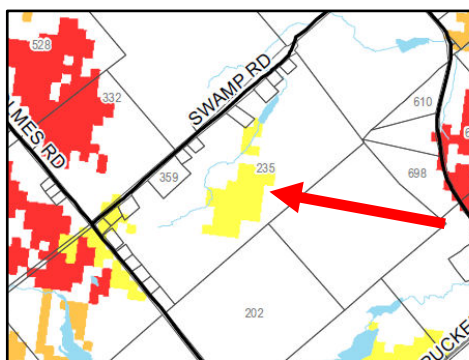
The severed and retained lots will both have frontage on a municipally-

maintained road (Swamp Road). No road extension is required or proposed, and no adverse impacts on other municipal services are anticipated.

The Planning Justification Report also notes the severed and retained parcels are within 1000 metres of lands designated, "Mining Resource" and "Zinc & Lead" mineral potential. Jp2g Consultants Inc. contacted the Ministry of Northern Development and Mines (MNDM), who indicated that any new development on the severed and retained parcels is not of significant concern, as they will be further away than existing residences along Holmes Road and Pucker Street.

The MNDM did note however, that future owners should be aware of the deposit and the potential for additional exploration and potential for extraction under the Mining Act, due to its significance. This suggestion is incorporated into the recommendations of the report, which ask for a warning clause to be added on title through a development agreement. Pursuantly, the title notice will be required as a condition of consent.

In regards to MDS 1, two barns capable of housing livestock were confirmed to be within 1500 metres of the proposed severance: 633 Pucker Street, and 202 Holmes Road. Minimum distance calculations were completed by Jp2g Consultants Inc., which demonstrate the severed and retained parcels will be located outside of the two required setback distances of 162 metres.



As identified in the Planning Response and the Planning Justification Report, the severed and retained parcels contain areas of potential wildland fire hazard relating to pine trees (see left).

Ample room exists outside of these areas to accommodate new buildings or structures. Should the property owner choose to build within the hazard, they can utilize the Wildland Fire Risk Assessment and Mitigation Reference Manual to mitigate potential risks.

The proposed severance is consistent with the Provincial Policy Statement, conforms to the policies of the Official Plan, and will comply with all applicable zoning provisions. As previously indicated, the severed and retained parcels will have sufficient lot area and frontage onto a municipal road (Swamp Road) to accommodate future buildings and mitigate impacts to adjacent properties.

Notably, this will be the last permitted severance for this holding. Any further division of land will be required to occur by Plan of Subdivision.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.

(c) The proposal may be acceptable when the following matters are addressed and resolved:

(d) Conditions to the giving of consent should be considered for the following:

Registered Plan of Survey:

Zoning By-law Amendment:

Minor Variance:

Private Road Agreement:

Development Agreement: Warn future property owners of nearby mineral resource, the potential for related exploration and extraction, and related impacts with these activities (i.e. noise and truck traffic).

Site Plan Control Agreement:

Notice on Title:

Shoreline Road Allowance Closure / Acquisition:

Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: July 29, 2024

Prepared by: Nicole Moore
Junior Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2024

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: November 7th 2024
To: Council
From: Steve Visinski
Re: Stone Road Garage Door Replacement

Background:

In August's monthly operations report to Council it was brought to Council's attention by staff the need for replacement of one of the large garage doors at the Stone Road garage. There had been repair works completed many times to the door after mechanical failures occurred.

Discussion:

There are two large garage doors at the Stone Road Garage that have not been replaced since the construction of the Township garage. It is estimated that these doors are approximately 50 years old. According to the service representative there is nothing more that can be done and they have reached the end of their useful life.

Staff are seeking Council permission to replace one (1) of the garage doors this fall as it has required servicing a few times this year. The lead time on receiving a new door is estimated at six (6) to eight (8) weeks. Staff are concerned that if it's left until the budget is adopted the door could fail during winter months and the township would be into a situation that requires heaters etc so plumbing that services the entire building does not freeze.

Two local companies that have worked on these doors in the past were contacted for quotes. The quotations are inclusive of labour, materials and HST. The quotations are as follows:

Balanced Door Service	\$11,017.50
Gary Garage Door	\$11,876.82

Financial Implications:

Although this is not a budgeted item for 2024, staff have realized savings in the Capital Maintenance Program. Staff are requesting Council's approval to re-allocate the required funds from the Capital Maintenance Program towards the replacement of one of the one garage door.

The second door will be budgeted for in 2025.

People Consulted:

CAO/Clerk Jennifer Charkavi
Treasurer/Deputy CAO/Clerk Kelly Coughlin

Recommendation:

BE IT RESOLVED THAT Council receive the Stone Road Garage Door Replacement report as information as submitted and circulated;

AND FURTHER THAT Council authorize staff to purchase the garage door from Balanced Door Service at an upset limit of \$11,100.

AND FURTHER THAT Council direct staff to re-allocate \$11,100 from the Capital Maintenance Program budget to finance this expenditure.

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
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**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: November 7th, 2024
To: Council
From: Jennifer Charkavi
Re: Extension of Integrity Commissioner

Background & Discussion:

In August 2018, council passed By-Law 2018-36 to provide for Integrity Commissioner and Closed Meeting Investigator Services. The agreement was renewed for another 3 years and is now set to expire again December 31, 2024. In discussions with neighbouring municipalities, most are renewing the contract again for another three (3) years to December 31, 2027. This will ensure consistency with the Council term of 2022-2026 and training for new Council members in 2027. The current Integrity Commissioner has provided the Municipality with a draft amending agreement for consideration to extend the services of the Integrity Commissioner for three (3) years to December 31st, 2027.

Financial Implications:

None at this time

People Consulted:

Cunningham, Swan, Carty, Little & Bonham LLP staff

Recommendation for Council:

WHEREAS, the Municipality and the Consultant (together the “Parties”) did enter into an agreement for the Consultant to provide independent integrity commissioner services to the Municipality for a term of three years commencing January 1, 2019 (the “Original Agreement”);

AND WHEREAS, the Parties entered into an amendment to the Original Agreement to extend the term to December 31, 2024;

AND WHEREAS, the Parties wish to further extend the Agreement on the same terms and conditions as the Original Agreement subject only to the express amendments set out in this Agreement.

NOW THEREFORE BE IT RESOLVED that, in consideration of the covenants, terms and conditions contained herein, the Municipality and the Consultant agree to amend the Original Agreement by deleting section 6 of the Original Agreement and replace those provisions with the following new section 6:

TERM OF AGREEMENT

6. The Consultant's appointment pursuant to this Amending Agreement is effective on January 1, 2025 and extended for a further three (3) years, to December 31, 2027, unless terminated earlier in accordance with this clause. This Agreement may only be terminated in accordance with the following:

- a. The Municipality may be released from the Agreement at any time, with 30 days written notice.
- b. The Consultant shall provide 30 days written notice to the Municipality of his intention to resign as the Municipality's Integrity Commissioner and his resignation shall only be effective at the expiry of the notice period.

AMENDING AGREEMENT - INTEGRITY COMMISSIONER SERVICES

This Agreement dated this ____ day of _____, 20__.

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY
(hereinafter referred to as the “Municipality”)**

- and -

**CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP
(hereinafter referred to as “the Consultant”)**

WHEREAS, the Municipality and the Consultant (together the “Parties”) did enter into an agreement for the Consultant to provide independent integrity commissioner services to the Municipality for a term of three years commencing January 1, 2019 (the “Original Agreement”);

AND WHEREAS the parties entered into an amendment to the Original Agreement to extend the term to December 31, 2024;

AND WHEREAS, the Parties wish to further extend the Agreement on the same terms and conditions as the Original Agreement, subject only to the express amendments set out in this Agreement.

NOW THEREFORE, in consideration of the covenants, terms and conditions contained herein, the Municipality and the Consultant agree to amend the Original Agreement by deleting section 6 of the Original Agreement and replacing those provisions with the following new section 6:

TERM OF AGREEMENT

- 6. The Consultant’s appointment pursuant to this Amending Agreement is effective on January 1, 2025 and extended for a further three (3) years, to December 31, 2027, unless terminated earlier in accordance with this clause. This Agreement may only be terminated in accordance with the following:
 - a. The Municipality may be released from the Agreement at any time, with 30 days written notice.
 - b. The Consultant shall provide 30 days written notice to the Municipality of his intention to resign as the Municipality’s Integrity Commissioner and his resignation shall only be effective at the expiry of the notice period.

The Parties have executed this Amending Agreement this _____ day of _____, 20__ .

THE CITY

THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

Name:
Title:

Name:
Title:

We have the authority to bind the Corporation

CONSULTANT

CUNNINGHAM, SWAN, CARTY, LITTLE & BONHAM LLP

 “I have the authority to bind the Corporation”

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NO. 2018-36

Being a By-Law authorizing the Corporation of the Township of Admaston/Bromley to enter into an agreement with Cunningham Swan Carty Little & Bonham LLP to provide for Integrity Commissioner and Closed Meeting Investigator Services

WHEREAS Bill 68, the Modernizing Ontario's Municipal Legislation Act, 2017 received Royal Assent on May 30, 2017.

AND WHEREAS Bill 68 amended the Municipal Conflict of Interest Act and Municipal Act, 2001 making it mandatory for the Township to adopt a Council-Staff Relations Policy, Code of Conduct for members of Council and Local Boards and to have an Integrity Commissioner to conduct inquiries upon complaint, including the application of sections 5, 5.1 and 5.2 of the Municipal Conflict of Interest Act.

AND WHEREAS the Township was invited to participate in the Township of Whitewater Region's Request for Proposal including the selection and appointment of a qualified Integrity Commissioner to take office by January 1, 2019 who would,

- 1) serve as Closed Meeting Investigator for complaints involving closed meetings,
- 2) prepare and deliver a new Code of Conduct to apply to Council and Local Boards that meets the requirements of the regulation and conforms with the existing County of Renfrew Code, by January 1, 2019,
- 3) prepare and deliver a Council-Staff Relations Policy by January 1, 2019 and
- 4) deliver training sessions for the newly elected Council and staff in December 2018.

AND WHEREAS the Township of Admaston/Bromley Budget Finance and Human Resources Committee was presented with a report outlining the above legislative changes and the results of the Request for Proposal on July 19th, 2018 and so directed the Clerk-Treasurer to prepare a by-law to appoint Cunningham Swan Carty Little & Bonham LLP and Tony Fleming as the Township's Integrity Commissioner and Closed Meeting Investigator effective January 1, 2019.

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Admaston/Bromley enacts as follows:

- 1) The Mayor and Clerk-Treasurer are hereby authorized to execute the Agreement between Cunningham Swan Carty Little & Bonham LLP and the Corporation of the Township of Admaston/Bromley.
- 2) That the said agreement attached hereto shall form part of this by-law.

Read a first and second time this 16th day of August 2018

Read a third time and finally passed this 16th day of August 2018

Mayor

Clerk-Treasurer

INTEGRITY COMMISSIONER/CLOSED MEETING INVESTIGATOR SERVICES

This Agreement dated this ____ day of _____, 2018.

BETWEEN: THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY
(hereinafter referred to as the "Municipality")

- and -

CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP

(hereinafter referred to as "the Consultant")

WHEREAS, the Municipality is authorized, pursuant to Subsection 223.3 of the *Municipal Act, 2001* (the *Act*), as amended, to appoint an integrity commissioner (the "Integrity Commissioner") who has the function to investigate in an independent and confidential manner, a complaint made to him or her by any person, as to whether a member of council or a member of a local board has complied with the Code of Conduct or other ethics-related policies, rules or procedures, and to report on the investigation;

AND WHEREAS the Municipality is authorized, pursuant to Subsection 239.2 of the *Act* to appoint an investigator who has the function to investigate in an independent and confidential manner, a complaint made to him or her by any person as to whether council has complied with the *Act* with respect to a closed meeting, and to report on the investigation;

AND WHEREAS, the *Act* has been amended to include additional powers of Integrity Commissioners, effective March 1, 2019;

AND WHEREAS, the Municipality intends that the Integrity Commissioner shall exercise all powers available at law once such powers are available, this contract shall empower the Integrity Commissioner to act in accordance with the amendments to the *Act* under the terms of this contract after March 1, 2019 without further amendment to this contract;

AND WHEREAS, the Consultant has represented, and the Municipality is satisfied, that the Consultant has the skills and abilities necessary to perform the role of the Integrity Commissioner and Closed Meeting Investigator;

AND WHEREAS, the Municipality wishes to retain the Consultant as an independent Integrity Commissioner and Closed Meeting Investigator for the Municipality;

NOW THEREFORE, in consideration of the covenants, terms and conditions contained herein, the Municipality and the Consultant agree as follows:

POWERS AND DUTIES

1. The Municipality hereby retains and appoints the Consultant as an Integrity Commissioner for the Municipality and the Consultant accepts such appointment and agrees to carry out the responsibility of the Integrity Commissioner, as more specifically described in the Statement of Duties and Responsibilities, attached as Schedule "A" to this Agreement, during the term of this Agreement.
2. The Integrity Commissioner shall have all of the powers set out in Section 223.1 to 223.8 of the *Act*, as amended from time to time.
3. The Municipality hereby retains and appoints the Consultant as a Closed Meeting Investigator for the Municipality and the Consultant accepts such appointment and agrees to carry out the responsibility of the Closed Meeting Investigator, as more specifically described in the Statement of Duties and Responsibilities, attached as Schedule "A" to this Agreement, during the term of this Agreement.
4. The Closed Meeting Investigator shall have all of the powers set out in Section 239.2 of the *Act*, as amended from time to time.
5. The Consultant shall draft a Code of Conduct for Council/Local Boards and Committees, a Council/Staff Relations Policy and conduct training for New Council and Staff in December of 2018.

TERM OF AGREEMENT

6. The Consultant's appointment pursuant to this Agreement is effective on January 1, 2019 and will continue for a period of three (3) years, unless terminated earlier in accordance with this clause. Notwithstanding the above, the Parties agree that the Consultant shall undertake the drafting of the Code of Conduct for Council/Local Boards and Committees, a Council/Staff Relations Policy and conduct training for New Council and Staff in December of 2018. This Agreement may only be terminate in accordance with the following:
 - a. The Municipality may be released from the Agreement at any time, with 30 days written notice.
 - b. The Consultant shall provide thirty (30) days written notice to the Municipality of his intention to resign as the Municipality's Integrity Commissioner and his resignation shall only be effective at the expiry of the notice period.

RECORDS

7. All records are the property of the Municipality and the records should be submitted to the Clerk associated with the municipal record upon termination of the contract.

RENEWAL

8. The Consultant's appointment pursuant to this Agreement may be renewed for a further three (3) years, on the same terms and on the mutual agreement of the Parties.

COMPENSATION

9. The Consultant will not require an annual retainer and will provide services on an as needed basis.
10. The Municipality agrees to pay to the Consultant an hourly fee of Two Hundred and Ninety-Five Dollars (\$295.00) per hour, plus applicable taxes, during such time that the Consultant is actively carrying out his duties pursuant to this Agreement. The Consultant shall provide the Municipality with a monthly invoice detailing the hours worked and expenses incurred for the period in question and the Municipality agrees to pay such invoices within thirty (30) days of the receipt thereof.
11. The Municipality agrees to reimburse the Consultant for all reasonable expenses and disbursements, including mileage, incurred by the Consultant which are necessary to enable the Consultant to perform his duties pursuant to this Agreement. All such expenses must be supported by appropriate receipts.
12. The Consultant shall draft a Code of Conduct for Council/Local Boards and Committees, a Council/Staff Relations Policy and conduct training for New Council and Staff in December of 2018 for an agreed-upon fee of four thousand dollars (\$4,000), plus travel disbursements as necessary. If this work is cost-shared with other municipalities, those arrangements will be agreed-upon by the parties in advance of commencing the work

CONSULTANT STATUS

13. In performing his duties and responsibilities as Integrity Commissioner/Closed Meeting Investigator pursuant to this Agreement, it is recognized that the Consultant is independent of the Municipality's administration and shall report directly to Council.

14. The Consultant acknowledges that he is an independent contractor and shall not be deemed an employee of the Municipality, for any purpose. The Consultant further acknowledges that, as an independent contractor, he will not be entitled to any employment-related benefit, including such benefits that are applicable to employees of the Municipality.

15. In light of the Consultant's status as an independent contractor, the Municipality shall have no responsibility whatsoever with regard to any income taxes or any other remittances which may be payable by the Consultant on the fees paid under this Agreement. The Municipality assumes no obligation or liability as between the Parties to deduct or remit any statutory or government remittances.

CONFIDENTIAL INFORMATION

16. The Consultant acknowledges that the Municipality is an institution for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*. Accordingly, the Consultant undertakes not to disclose information subject to the *MFIPPA* except as may be necessary in the proper discharge of his duties and responsibilities pursuant to the terms of this Agreement and in accordance with the *MFIPPA*.

17. This Article shall survive the termination of this Agreement.

DELEGATION

18. In the event that more than one complaint is made at any time requiring more than one investigation and the Consultant determines it to be necessary to delegate some or all of his powers and duties, then he may do so in writing to any person other than a Member of Council, provided that the person to whom such a delegation is made possesses the requisite skills and abilities and agrees in writing to be governed by the same duties of confidentiality as the Consultant and to abide by the terms and conditions of this Agreement. The Consultant shall not assign or sublet the whole or any part of this Agreement without the prior written consent of the Municipality.

INSURANCE

19. The Consultant shall, at its expense, obtain and keep in force during the term of this Agreement, Comprehensive General Liability Insurance satisfactory to the Municipality, including the following:

- a. Insurance shall be issued on an occurrence basis for an amount of not less than \$2,000,000 per occurrence / \$2,000,000 annual aggregate for any negligent acts or omissions by the vendor relating to its obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal & advertising injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; owners & contractors protective; occurrence property damage; products & completed operations; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause. Such insurance shall not contain a failure to perform exclusion.
- b. The Consultant shall also, at its expense, obtain and keep in force during the term of this Agreement errors and omissions insurance satisfactory to the Municipalities in an amount of at least \$5,000,000.
- c. The Consultant is required to submit insurance documents listing all coverages and amounts as indicated, in a form satisfactory to the Municipalities, upon the signing of the Agreement.

WSIB

20. The Contractor is required to submit the Workplace Safety and Insurance Board (WSIB) Clearance Certificate, in a form satisfactory to the Municipality, upon the signing of the Agreement.

INDEMNITY

21. The Municipality hereby agrees to indemnify and save harmless the Consultant and his delegates from and against any and all liabilities, losses, expenses, costs (including legal costs), demands, damages, suits, judgments, penalties, expenses and liabilities of any kind or nature whatsoever arising out of the carrying out by the Consultant and his delegates in good faith of their duties and responsibilities under this Agreement including, but not limited to, any alleged breach of this Agreement, any procedural defect or other breach of the relevant statutory provisions.

22. The consultant shall indemnify and hold the Municipality harmless from and against any alleged breach of this Agreement, any procedural defect or other breach of the relevant statutory provisions or against any liability, loss, claims, demands, costs (including legal costs), damages, suits, judgments, penalties, and expenses, including reasonable legal fees, occasioned wholly or in part by any bad faith by the consultant, their agents, officers, employees or other persons for whom the consultant is legally responsible.

GENERAL PROVISIONS

23. This Agreement shall be governed by and construed exclusively in accordance with the laws of the province of Ontario.

24. If any provision of this Agreement is declared to be void or unenforceable, such provision shall be deemed to be separate from the remainder of this Agreement to the extent of the particular circumstances giving rise to such declaration, and such provision as it applies to other persons and circumstances and the remaining terms and conditions of this Agreement shall remain in full force and effect.

25. This Agreement, along with the attached Schedule(s), constitutes the entire agreement between the Parties and supersedes all previous negotiations, understandings and agreement, whether verbal or written, with respect to any matters referred to in this Agreement.

26. This Agreement shall ensure to the benefit of, and be binding on, the Parties and their successors and assigns.

The Parties have executed this Agreement this day of , 2018.

THE MUNICIPALITY

THE CORPORATION OF the Township of Admaston/Bromley

MAYOR

CLERK

CONSULTANT

Cunningham Swan Carty Little & Bonham LLP

"I have the authority to bind the Corporation"

SCHEDULE "A"
STATEMENT OF DUTIES AND RESPONSIBILITIES

The duties of the Integrity Commissioner/Closed Meeting Investigator shall be:

EDUCATION AND ADVICE

1. To provide advice, education, and training on the Council Code of Conduct to Members of Council and those to whom the Code applies, either collectively or individually;
2. To provide advice, education, and training on the Code of Conduct for Local Boards (if applicable) to the Members of the Local Board and those to whom the Code applies, either collectively or individually;
3. To provide advice and opinions to Members of Council and those to whom the Code applies, either collectively or individually, with respect to the *Municipal Conflict of Interest Act*, the Code of Conduct and other procedures, rules and policies of the Municipality governing ethical behaviour.
4. To provide advice and opinions to the Chair, Members of Local Boards and those to whom the Code applies, either collectively or individually, with respect to the *Municipal Conflict of Interest Act*, the Code of Conduct and other procedures, rules and policies of the Municipality governing ethical behaviour.
5. To provide educational information to the Municipality and the public about the municipality's codes of conduct for members of council and members of local boards (if applicable), and about the *Municipal Conflict of Interest Act*.
6. To develop policies and procedures for the Office of the Integrity Commissioner, and to review these on an annual basis.
7. To review the Code of Conduct for Members of Council and the Code of Conduct for Members of Local Boards (if applicable) and any related policies and procedures, as required, and to make recommendations for any needed changes in respect thereof;
8. To assist with the creation of a Council-Staff Relations Policy.
9. To undertake training for Council and Local Boards, as applicable, on the Code.

INVESTIGATIONS

10. In accordance with the Code of Conduct for Members of Council and the Code of Conduct for Members of Local Boards (if applicable), other applicable ethics-related policies, rules or procedures, the requirements for Closed Meeting Investigations and the policies and procedures for conducting investigations, to engage in dispute resolution activities as deemed appropriate in advance of or as part of any investigation.
11. In conducting any investigations under this Agreement, to have regard to the importance of:
 - a. the investigator's independence and impartiality;
 - b. confidentiality with respect to the investigator's activities; and
 - c. the credibility of the investigator's investigative process;
12. To conduct investigations from time to time upon receipt of a request for investigation (a "Request") in respect of complaints and alleged breaches of the Code of Conduct for Members of Council and the Code of Conduct for Members of Local Boards (if applicable), Closed Meeting complaints or other applicable ethics-related policies, rules or procedures and to provide recommendations based on the outcome of the investigation;

13. To proceed without undue delay and with due diligence to investigate a Request and to report to Council within a reasonable period of time;
14. To conduct each investigation in private and to not disclose the identity of the complainant to any person/body unless written authorization to do so is obtained from the complainant;
15. To hear or obtain information from such persons as the Integrity Commissioner/Closed Meeting Investigator thinks fit and to make such inquiries as he/she thinks fit;
16. To provide an opportunity to the Municipality or any person that may be adversely affected by a proposed report of the Integrity Commissioner/Closed Meeting Investigator, the opportunity to make representations respecting such report or recommendation;
17. To preserve confidentiality and secrecy with respect to all matters that come to his or her knowledge in the course of performing duties hereunder, save and except disclosure of such matters as in the Consultant's opinion ought to be disclosed in order to establish grounds for his/her conclusions and recommendations;
18. After making an investigation into an alleged breach of the Council Code of Conduct or the Closed Meeting requirements, the Integrity Commissioner/Closed Meeting Investigator shall render his/her opinion as to whether or not a member of Council has contravened the Council Code of Conduct or whether Council has breached the Closed Meeting requirements of the Act and make recommendations as necessary;
19. After making an investigation into an alleged breach of the Code of Conduct or the Closed Meeting requirements for Local Boards (if applicable), the Integrity Commissioner/Closed Meeting Investigator shall render his/her opinion as to whether or not a member of the Local Board has contravened the Council Code of Conduct or whether the Local Board has breached the Closed Meeting requirements of the Act and make recommendations as necessary;
20. After making an investigation into an alleged breach of the *Municipal Conflict of Interest Act*, the Integrity Commissioner shall render an opinion as to whether or not a Member of Council or a Member of a Local Board has contravened the *Act*, and if so whether any sanction or further action is recommended;



Minister of Finance | Ministre des Finances
PETER BETHLENFALVY

October 30, 2024

Dear Head of Council:

I am writing to provide you with an update on the Ontario Municipal Partnership Fund (OMPF).

We understand the importance of the Ontario Municipal Partnership Fund (OMPF) to communities across Ontario. We are listening to municipalities and have heard, particularly from small, northern, and rural municipalities, that they are facing financial challenges in delivering services to their communities.

To assist them with these challenges, I am pleased to announce that the Province will be increasing the OMPF by \$100 million over two years, bringing the total funding envelope to \$600 million by 2026. In 2025, municipalities will benefit from an immediate \$50 million increase in funding through the program. This enhancement will be targeted to small, northern and rural municipalities and those with a limited property tax base. This funding will assist municipalities in providing critical services to people across the province.

With the introduction of the enhancement to the program in 2025, all of the program's core grant components will increase. In addition, Transitional Assistance funding guarantees have been enhanced to 100% of a municipality's 2024 OMPF allocation, ensuring that all OMPF core recipients will receive at least the same level of funding as they did in 2024.

The \$100 million enhancement to the OMPF builds on the significant increases in support that the government is providing to municipalities, including investing an additional \$1 billion through the Ontario Community Infrastructure Fund (OCIF) over five years, starting in 2022, the introduction of the Northern Ontario Resource Development Support Fund and the nearly \$2 billion in housing-enabling infrastructure programs, which include funding specifically dedicated to small, northern and rural municipalities.

We have always been committed to working closely with our municipal partners and know how important the OMPF is for many municipalities. This is why in the coming months the Ministry of Finance will be consulting with municipalities to hear their perspective, advice, and

priorities for the program. Through the ministry's discussions with your treasurers and clerk treasurers, we look forward to discussing how to implement a reporting framework in order to gain a better understanding of how the OMPF is supporting your communities.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2025 OMPF allocation. Details regarding the consultation process will also be provided. Supporting materials on the 2025 program are available on the ministry's web site at www.ontario.ca/document/2025-ontario-municipal-partnership-fund.

As we continue to work together to build up our communities and move Ontario's economy forward, maintaining a close relationship with our municipal partners remains critical. I look forward to our continued collaboration as we move forward with building a strong future for our province.

Sincerely,

Original signed by

Peter Bethlenfalvy
Minister of Finance

c. c. The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

2025 Allocation Notice**Township of Admaston-Bromley**

4742

County of Renfrew

The Township of Admaston-Bromley will receive \$463,200 through the OMPF in 2025, which represents an increase of \$29,200 or \$20 per household compared to 2024.

A Total 2025 OMPF	\$463,200
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1. Core Grant Components	\$463,200
a. Assessment Equalization Grant Component	\$192,200
b. Northern Communities Grant Component	-
c. Rural Communities Grant Component	\$201,800
d. Northern and Rural Fiscal Circumstances Grant Component	\$69,200

2. Transitional Assistance	n/a
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B Key OMPF Data Inputs

1. Households	1,441
2. Total Weighted Assessment per Household	\$260,484
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	4.2
6. 2025 Guaranteed Level of Support	100.0%
7. 2024 OMPF	\$434,000

Note: See line item descriptions on the following page.

2025 Allocation Notice**Township of Admaston-Bromley**

4742

County of Renfrew

2025 OMPF Allocation Notice - Line Item Descriptions

A	Sum of 2025 OMPF core grant components and Transitional Assistance, which are described in the 2025 OMPF Technical Guide. This document can be accessed at: https://www.ontario.ca/document/2025-ontario-municipal-partnership-fund/technical-guide .
A2	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
B1	Based on the 2024 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
B2	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B3	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2025 OMPF Technical Guide, Appendix A.
B4	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2025 OMPF Technical Guide, Appendix B.
B5	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCl corresponds to relatively positive fiscal circumstances, whereas a higher MFCl corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCl Insert, and the 2025 OMPF Technical Guide, Appendix D.
B6	Represents the guaranteed level of support the municipality will receive through the 2025 OMPF. For additional information, see the 2025 OMPF Technical Guide.
B7	Line A of 2024 OMPF Allocation Notice.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

2025 Northern and Rural Municipal Fiscal Circumstances Index

Township of Admaston-Bromley

4742

County of Renfrew

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI)**4.2**

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Township to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

Primary Indicators	Township of Admaston-Bromley	<i>Northern and Rural Median</i>
1. Weighted Assessment per Household	\$260,484	\$292,000
2. Median Household Income	\$85,000	\$82,000
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	1.3%	1.2%
4. Employment Rate	61.0%	53.0%
5. Ratio of Working Age to Dependent Population	161.1%	152.0%
6. Per cent of Population Above Low-Income Threshold	86.6%	88.0%

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2025 OMPF Technical Guide, as well as in the customized 2025 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

2025 Northern and Rural Municipal Fiscal Circumstances Index**Township of Admaston-Bromley**

4742

County of Renfrew

2025 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

A	The municipality's 2025 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2025 Northern and Rural MFCI Workbook.
B1	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B2	Statistics Canada's measure of median income for all private households in 2020.
B3	Measures the five-year (2019 - 2024) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
B4	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
B5	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
B6	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

2025 Transitional Assistance Calculation Insert**Township of Admaston-Bromley**

4742

County of Renfrew

A 2025 OMPF Transitional Assistance (Line B2 - Line B1, if positive)	n/a
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As the municipality's 2025 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details

1. Sum of 2025 OMPF Core Grant Components (excluding Transitional Assistance)	\$463,200
2. 2025 Guaranteed Support (Line B2a x Line B2b)	\$434,000
a. 2024 OMPF	\$434,000
b. 2025 Guaranteed Level of Support	100%

Note: See line item descriptions on the following page.

2025 Transitional Assistance Calculation Insert**Township of Admaston-Bromley**

4742

County of Renfrew

2025 Transitional Assistance Calculation Insert - Line Item Descriptions

A	In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees for core grant recipients have been enhanced to 100 per cent of their 2024 OMPF allocation. The Township of Admaston-Bromley's 2025 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
B1	Line A1 of 2025 OMPF Allocation Notice, sum of the following OMPF core grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
B2	Guaranteed amount of funding through the 2025 OMPF.
B2a	Line A of 2024 OMPF Allocation Notice.
B2b	Represents the guaranteed level of support the municipality will receive through the 2025 OMPF. For additional information, see the 2025 OMPF Technical Guide.

Note: Grant components and Transitional Assistance are rounded up to multiples of \$100.

Ontario Municipal Partnership Fund (OMPF)



2025 Cash Flow Notice

Township of Admaston-Bromley
County of Renfrew

4742

A	Total 2025 OMPF (2025 Allocation Notice, Line A)	<i>See Note below</i>	\$463,200
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B	2025 OMPF Quarterly Payments Schedule		\$463,200
1.	2025 OMPF First Quarter Payment	<i>Scheduled for January 2025</i>	\$115,800
2.	2025 OMPF Second Quarter Payment	<i>Scheduled for April 2025</i>	\$115,800
3.	2025 OMPF Third Quarter Payment	<i>Scheduled for July 2025</i>	\$115,800
4.	2025 OMPF Fourth Quarter Payment	<i>Scheduled for October 2025</i>	\$115,800

Note: *Your municipality's 2025 OMPF allocation is identified on Line A of your 2025 OMPF Allocation Notice. Please refer to the enclosed correspondence for further details.*

Ontario Municipal Partnership Fund (OMPF)
2025 Cash Flow Notice



Township of Admaston-Bromley
County of Renfrew

4742

2025 Cash Flow Notice - Line Item Descriptions

A Total 2025 OMPF allocation. See 2025 OMPF Allocation Notice, Line A.

B1 - B4 Scheduled quarterly payments in respect of the 2025 OMPF allocation. Payments will be subject to holdback pending submission of the applicable outstanding reporting requirements. Please refer to the Reporting Obligations section of the 2025 OMPF Technical Guide.

Ministry of Finance

ONTARIO MUNICIPAL PARTNERSHIP FUND

2025
Technical
Guide

Table of Contents

Introduction.....	1
Overview	1
2025 OMPF — Program Details	1
What's New For 2025.....	1
2025 Ontario Municipal Partnership Fund.....	3
2025 OMPF Core Grant Components	4
1. Assessment Equalization Grant.....	4
2. Northern Communities Grant.....	5
3. Rural Communities Grant.....	6
4. Northern and Rural Fiscal Circumstances Grant	10
Transitional Assistance.....	12
Implementation.....	13
Municipal Workbooks	13
2025 Reporting Obligations	13
Additional Information.....	14
Municipal Services Offices at the Ministry of Municipal Affairs and Housing.....	14
Appendices	15
Appendix A: Rural and Small Community Measure	15
Appendix B: Farm Area Measure	16
Appendix C: Summary of Rural Communities Grant Parameters.....	17
Appendix D: Northern and Rural Municipal Fiscal Circumstances Index.....	18
Appendix E: Northern and Rural Fiscal Circumstances Grant Parameters.....	23
Appendix F: Data Sources.....	24
Appendix G: Definitions.....	25

INTRODUCTION

This guide outlines the grant parameters for the 2025 Ontario Municipal Partnership Fund (OMPF). It is intended to provide a technical overview of the funding program.

OVERVIEW

The OMPF is the Province's main general assistance grant to municipalities.

The program primarily supports northern and rural municipalities across the province. Its objectives are to:

- recognize the challenges of northern and rural municipalities, while targeting funding to those with more challenging fiscal circumstances
- support areas with limited property assessment
- assist municipalities that are adjusting to year-over-year funding changes.

2025 OMPF — Program Details

In 2025, the Province will provide a total of **\$550 million in unconditional funding to 390 municipalities** through the OMPF. This includes a \$50 million enhancement to the program that is distributed across all core grant components of the OMPF to further support small, northern, and rural municipalities.

The program will continue to be responsive to municipal circumstances through annual data updates and related adjustments.

What's New For 2025

On October 30, 2024, the government announced that the program will be increasing by \$100 million over two years, beginning with a \$50 million enhancement in 2025.

Specifically, the 2025 program will:

- Further recognize the challenges of northern municipalities by enhancing the **Northern Communities Grant component** to **\$105 million** from \$90 million in 2024.
- Further support rural communities across the province through the **Rural Communities Grant component**, which will increase to **\$171 million** from \$155 million in 2024. The farm enhancement of the **Rural Communities Grant component** will grow by \$5 million in 2025 to further support municipalities with the highest levels of farm land.
- Introduce a new **Minimum Base Funding Top-Up**, which will ensure that small, northern, and rural municipalities receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities Grant components.

- Increase targeted support to municipalities with more challenging fiscal circumstances by increasing the **Northern and Rural Fiscal Circumstances Grant component** to **\$109 million** from \$94 million in 2024.
- Enhance support to municipalities with limited property assessment by increasing the **Assessment Equalization Grant component** to **\$155 million** from \$149 million in 2024.

In addition to the enhancements to the four core grant components, the program will also include an enhancement to **Transitional Assistance** funding guarantees in 2025 only, as part of the introduction of program enhancements. Specifically, for municipalities receiving core grant funding, Transitional Assistance funding guarantees will be enhanced to 100 per cent of a municipality's 2024 OMPF allocation, ensuring that all OMPF core grant recipients receive at least the same level of funding as they did in 2024.

Note: Municipalities who only receive historical mitigation funding through Transitional Assistance or who have been ineligible for core grants since 2014 will continue to receive a funding guarantee of 85 per cent of their 2024 allocation.

2025 ONTARIO MUNICIPAL PARTNERSHIP FUND

The 2025 OMPF will provide a total of \$550 million to 390 municipalities across the province through the following four core grant components and Transitional Assistance.

1. Assessment Equalization Grant Component — \$155 million

Provides funding to eligible municipalities with limited property assessment.

2. Northern Communities Grant Component — \$105 million

Provides funding to all northern municipalities in recognition of their unique challenges.

3. Rural Communities Grant Component — \$171 million*

Provides funding to rural municipalities, including targeted funding for rural farming communities, in recognition of their unique challenges.

4. Northern and Rural Fiscal Circumstances Grant Component — \$109 million

Provides additional, targeted funding to northern and rural municipalities based on their fiscal circumstances.

In addition, the program provides:

Transitional Assistance — \$10 million

Ensures a guaranteed level of support to municipalities based on their 2024 OMPF allocation.

**Note: Funding allocated through the Rural Communities Grant component includes the new Minimum Base Funding Top-Up to ensure small, northern, and rural municipalities receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities Grant components.*

Figures are rounded.

2025 OMPF CORE GRANT COMPONENTS

1. Assessment Equalization Grant

The Assessment Equalization Grant provides funding to eligible single- and lower-tier municipalities with limited property assessment due to lower property values and/or limited non-residential assessment.

To determine the grant amount, a total assessment differential (that is, the total municipal assessment below the provincial median per-household threshold of \$304,500) is calculated for each municipality. Single- and lower-tier municipalities receive funding based on the total assessment differential. Funding provided through this grant increases the further a municipality's total weighted assessment per household is below the provincial median.

Every \$10,000 increment in a municipality's total assessment differential results in an additional \$30.30 in funding.

Example 1.1

Municipality A:

- Weighted assessment per household: \$200,000
- Assessment per household below the \$304,500 threshold: $\$304,500 - \$200,000 = \$104,500$
- Number of households: 2,000
- Total assessment differential: $\$104,500 \times 2,000 = \$209,000,000$

Grant Amount: $\$209,000,000 / \$10,000 \times \$30.30 = \$633,270$

2. Northern Communities Grant

The Northern Communities Grant provides funding to all northern municipalities in recognition of the unique challenges they face.

The grant is based on the number of households, and the per-household amount is \$277.

Example 2.1

Municipality A (Northern):

- Number of households: 1,300

Grant Amount: $1,300 \times \$277 = \$360,100$

3. Rural Communities Grant

The Rural Communities Grant recognizes the unique challenges of rural municipalities and particularly those of rural farming communities.

The Rural Communities Grant provides funding to single- and lower-tier municipalities across the province based on the proportion of their population residing in rural areas and/or small communities, as measured by the Rural and Small Community Measure (RSCM).

Municipalities with an RSCM of 75 per cent or more receive \$140 per household. Municipalities with an RSCM between 25 per cent and 75 per cent receive a portion of this funding on a sliding scale. For additional information on the RSCM, see Appendix A.

Every 5-percentage point increase in the RSCM between 25 per cent and 75 per cent results in an additional \$14 per household:

Rural Communities Grant*											
RSCM (%)	25	30	35	40	45	50	55	60	65	70	75+
Per-household amount (\$)	0.00	14.00	28.00	42.00	56.00	70.00	84.00	98.00	112.00	126.00	140.00

**The per-household amounts above are for municipalities where 70 per cent or less of municipal land area is comprised of farm land.*

Example 3.1

Municipality A:

- RSCM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$140 = \$420,000

Municipality B:

- RSCM: 55%
- Number of households: 3,000

Grant Amount: 3,000 x \$84 = \$252,000

Minimum Base Funding Top-Up (NEW FOR 2025)

In 2025, the government is introducing a new Minimum Base Funding Top-Up ensuring that small, northern, and rural municipalities receive at least \$100,000 in combined base funding through the Northern Communities and Rural Communities Grant components.

Municipalities are eligible for the Minimum Base Funding Top-Up if they have less than 1,000 households **and** receive less than \$100,000 in combined northern and rural base funding. Northern and rural base funding refers to funding provided through the Northern Communities Grant and Rural Communities Grant (excluding farm enhancement provided to municipalities with the highest levels of farm land).

Example 3.2

Municipality A (Northern and Rural, less than 1,000 households):

- Households: 120
- Northern Communities Grant Allocation: \$33,300
- Rural Communities Grant Base Allocation (excludes farm enhancement): \$16,800
- Minimum Base Funding Amount: \$100,000
- Northern and Rural Communities Combined Base Funding: $\$33,300 + \$16,800 = \$50,100$

Minimum Base Funding Top-Up: $\$100,000 - \$50,100 = \$49,900$

Example 3.3

Municipality B (Southern and Rural, less than 1,000 households):

- Households: 400
- Northern Communities Grant Allocation: \$0
- Rural Communities Grant Base Allocation (excludes farm enhancement): \$56,000
- Minimum Base Funding Amount: \$100,000
- Northern and Rural Communities Combined Base Funding: \$56,000

Minimum Base Funding Top-Up: $\$100,000 - \$56,000 = \$44,000$

Rural municipalities where farmland represents more than 70 per cent of their land area

Per-household funding provided through the Rural Communities Grant includes an enhancement for municipalities with the highest levels of farmland (where farmland represents more than 70 per cent of municipal land area), in recognition of their particular challenges.

This funding enhancement is provided based on the Farm Area Measure (FAM), which reflects the percentage of a municipality’s land area comprised of farm land. See Appendix B for further information on the FAM.

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM of 75 per cent or greater receive funding according to the table outlined below.

Every 2-percentage point increase in the FAM between 70 per cent and 90 per cent results in an additional \$13.50 per household:

Rural Communities Grant for Municipalities with a FAM of more than 70 Per Cent											
FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount (\$)	140.00	153.50	167.00	180.50	194.00	207.50	221.00	234.50	248.00	261.50	275.00

Example 3.4

Municipality A (FAM < 70%):

- RSCM: 100%
- FAM: 50%
- Number of households: 3,000

Grant Amount: 3,000 x \$140 = \$420,000

Municipality B (FAM > 70%):

- RSCM: 100%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$207.50 = \$622,500

Municipality C (FAM > 90%):

- RSCM: 100%
- FAM: 93%
- Number of households: 3,000

Grant Amount: 3,000 x \$275 = \$825,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM between 25 per cent and 75 per cent receive a portion of the funding according to their RSCM.

The following table provides the per-household funding for a municipality with an RSCM of 50 per cent. see Appendix C for a summary of Rural Communities Grant parameters based on the RSCM and FAM.

Rural Communities Grant for Municipalities with an RSCM of 50 Per Cent and a FAM of more than 70 Per Cent											
FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount (\$)	70.00	76.75	83.50	90.25	97.00	103.75	110.50	117.25	124.00	130.75	137.50

Example 3.5

Municipality A:

- RSCM: 50%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x \$103.75 = \$311,250

4. Northern and Rural Fiscal Circumstances Grant

This grant is provided to municipalities eligible for funding through the Northern Communities Grant and/or Rural Communities Grant, both of which provide a fixed per-household funding amount to northern as well as single- and lower-tier rural municipalities. In addition to these fixed per-household amounts, the Northern and Rural Fiscal Circumstances Grant provides targeted support in recognition that not all northern and rural municipalities have the same fiscal circumstances.

The Northern and Rural Fiscal Circumstances Grant provides targeted funding to eligible municipalities based on their relative fiscal circumstances, as measured by the Northern and Rural Municipal Fiscal Circumstances Index (MFCI). For additional details on the Northern and Rural MFCI, see Appendix D.

In 2025, the Northern and Rural Fiscal Circumstances Grant will provide \$109 million to support northern and rural municipalities with challenging fiscal circumstances.

See Appendix E for additional information on the Northern and Rural Fiscal Circumstances Grant parameters.

Northern and rural municipalities with an RSCM of 75 per cent or greater

Northern municipalities, as well as single- and lower-tier rural municipalities with an RSCM of 75 per cent or greater, receive funding according to their MFCI as outlined in the table below.

Northern and Rural Fiscal Circumstances Grant											
	Relatively positive circumstances						Relatively challenging circumstances				
MFCI	0	1	2	3	4	5	6	7	8	9	10
Per-household amount (\$)	0	10	20	30	40	80	120	170	220	285	360

Example 4.1

Municipality A (Northern):

- MFCI: 7
- Number of households: 1,200

Grant Amount: 1,200 x \$170 = \$204,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with an RSCM between 25 per cent and 75 per cent receive a portion of the per-household funding according to their RSCM.

Per-Household Funding at MFCI 4					
RSCM (%)	25	35	50	65	75
Per-household amount (\$)	0	8	20	32	40

See Appendix E for more detailed information.

Example 4.2

Municipality A (Rural):

- MFCI: 4
- RSCM: 65%
- Number of households: 1,200

Grant Amount: 1,200 x \$32 = \$38,400

Additional municipality-specific details are provided in the customized *2025 Northern and Rural MFCI Workbooks*.

Transitional Assistance

Transitional Assistance assists municipalities in adjusting to year-over-year funding changes. This funding ensures that municipalities receive a guaranteed level of support based on their previous year's OMPF allocation.

In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees have been increased to 100 per cent of a municipality's 2024 OMPF allocation for municipalities receiving core grant funding. This ensures that all OMPF core grant recipients will receive at least the same level of funding as they did in 2024.

Municipalities who only receive historical mitigation funding through Transitional Assistance or who have been ineligible for core grants since 2014 will continue to receive a funding guarantee of 85 per cent of their 2024 allocation.

Example 5.1

Municipality A (OMPF Core Grant Recipient):

- 2024 OMPF allocation: \$250,000
- 2025 minimum level of support for municipality: 100%
- 2025 guaranteed funding amount: $\$250,000 \times 100\% = \$250,000$
- Sum of 2025 OMPF core grants prior to Transitional Assistance: \$180,000

2025 Transitional Assistance: $\$250,000 - \$180,000 = \$70,000$

Example 5.2

Municipality B (Ineligible for OMPF core grants since 2014 – Transitional Assistance only recipient):

- 2024 OMPF (Transitional Assistance) allocation: \$250,000
- 2025 level of support for municipality: 85%

2025 guaranteed funding amount: $\$250,000 \times 85\% = \$212,500$

IMPLEMENTATION

OMPF allocations are announced annually in time to support the municipal budget planning process, and payments are issued in quarterly installments to municipalities. All OMPF allocations are provided to municipalities as unconditional grants.

The Ministry of Finance calculates OMPF municipal allocations based on a defined set of data elements (see Appendix F).

Municipal Workbooks

In order to assist municipalities in better understanding the 2025 program, the Ministry of Finance has developed a customized set of municipal workbooks for each municipality. These include:

- *2025 Ontario Municipal Partnership Fund Workbook*
- *2025 Northern and Rural Municipal Fiscal Circumstances Index Workbook*

The workbooks provide municipality-specific details and are shared electronically with municipal treasurers and clerk-treasurers.

2025 Reporting Obligations

OMPF payments are subject to compliance with the program’s reporting obligations.

Municipalities are required to submit Financial Information Returns (FIR) to the Ministry of Municipal Affairs and Housing (MMAH) and tax-rate bylaws through the Online Property Tax Analysis (OPTA) system or to MMAH as outlined in the following schedule:

2025 OMPF Reporting Obligations	2024 FIRs	By May 31, 2025
	2025 Tax-Rates	By August 31, 2025

Payments for municipalities that do not meet their 2025 reporting obligations will be subject to holdback, beginning with the 2025 fourth quarterly payment, until these documents have been filed.

Note that the timelines identified above may be subject to revision by the Ministry of Finance, in consultation with the Ministry of Municipal Affairs and Housing.

ADDITIONAL INFORMATION

This Technical Guide and other 2025 OMPF supporting materials are posted online at:

www.ontario.ca/document/2025-ontario-municipal-partnership-fund

www.ontario.ca/fr/document/fonds-de-partenariat-avec-les-municipalites-de-lontario-de-2025

For additional information regarding 2025 OMPF allocations or for other general inquiries about the program, email your inquiry and contact information to: info.ompf@ontario.ca

Municipal Services Offices at the Ministry of Municipal Affairs and Housing

Alternatively, municipalities may also contact their local Municipal Services Office of the Ministry of Municipal Affairs and Housing (MMAH) who can assist in directing their inquiry:

Municipal Services Offices: Ministry of Municipal Affairs and Housing	
CENTRAL: 777 Bay Street, 16th Floor Toronto ON M7A 2J3	General Inquiry: (416) 585-6226 Toll Free: 1-800-668-0230 Fax: (416) 585-6882 Email: MSOC.Admin@ontario.ca
EASTERN: Rockwood House, 8 Estate Lane Kingston ON K7M 9A8	General Inquiry: (613) 545-2100 Toll Free: 1-800-267-9438 Fax: (613) 548-6822 Email: MSO-E@ontario.ca
NORTH (SUDBURY): 159 Cedar Street, Suite 401 Sudbury ON P3E 6A5	General Inquiry: (705) 564-0120 Toll Free: 1-800-461-1193 Email: MSONorth@ontario.ca
NORTH (THUNDER BAY): 435 James St. S., Suite 223 Thunder Bay ON P7E 6S7	General Inquiry: (807) 475-1651 Toll Free: 1-800-465-5027 Email: MSONorth@ontario.ca
WESTERN: 659 Exeter Road, 2nd Floor London ON N6E 1L3	General Inquiry: (519) 873-4020 Toll Free: 1-800-265-4736 Email: MSO-SW@ontario.ca

APPENDICES

Appendix A: Rural and Small Community Measure

The Rural and Small Community Measure (RSCM) represents the proportion of a municipality’s population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas.

The measure is based on Statistics Canada data and is calculated as follows:

1. Statistics Canada divides municipalities into small geographic areas, typically less than a few hundred residents.
2. These areas are classified by Statistics Canada as rural areas or small communities if they meet one of the following conditions:
 - They have a population density of less than 400 per square kilometre.
 - They have a population density of greater than 400 per square kilometre but cannot be grouped with other adjacent areas (each also with a population density of greater than 400 per square kilometre), to produce a total population concentration greater than 1,000.
 - They are not economically integrated with a population centre of greater than 10,000 (see table below).
3. The RSCM is determined by calculating the proportion of a municipality’s population residing in areas that are classified as either rural or a small community.

OMPF calculations incorporate a minor adjustment to Statistics Canada’s classification of “small community.” This adjustment provides a transition between the small community and urban centre classification for areas with a population between 10,000 and 12,500 and is made on a sliding scale:

Percentage of Area Population Included as a Small Community						
Area population	10,000	10,500	11,000	11,500	12,000	12,500
Percentage (%)	100	80	60	40	20	0

Appendix B: Farm Area Measure

The Farm Area Measure (FAM) represents the percentage of a municipality’s land area comprised of farm land. The measure was introduced in the 2016 OMPF in response to feedback from some municipalities that the OMPF should recognize the variation in farm land across the province.

The FAM is calculated as follows:

$$\frac{\text{Farm Land Area}}{\text{Municipal Land Area}} = \text{Farm Area Measure}$$

A municipality’s FAM is determined using the following components:

1. **Farm Land Area**, which is equal to acres of land for properties in the farm property tax class, as of December 31st, 2023.
 - a. Agricorp administers the application process for the farm property tax class and is responsible for reviewing eligibility criteria before a property can be placed in the farm property tax class. These criteria include:
 - The property must be assessed and valued as farm land by the Municipal Property Assessment Corporation (MPAC).
 - The farming business generates at least \$7,000 in Gross Farm Income (GFI) per year.
 - The farming business has a valid Farm Business Registration number from Agricorp or a valid exemption.
 - The property is being used for a farming business by either the owner or tenant farmer or both.
 - b. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database. This database was developed in partnership between the Ministry of Northern Development, Ministry of Mines, Ministry of Natural Resources, MPAC and Teranet Enterprises Inc., and provides information on the land area for each individual property or parcel of land in the province.
2. **Municipal Land Area**, which represents the number of acres of land in a municipality and reflects municipal boundaries as of January 1, 2021. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada and excludes bodies of water.

Appendix C: Summary of Rural Communities Grant Parameters

The following table supports the Rural Communities Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent and a FAM of 70 per cent or more.

Rural Communities Grant Funding Levels Based on RSCM and FAM (\$ per household)											
RSCM (%) \ FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	28.00	30.70	33.40	36.10	38.80	41.50	44.20	46.90	49.60	52.30	55.00
50	70.00	76.75	83.50	90.25	97.00	103.75	110.50	117.25	124.00	130.75	137.50
65	112.00	122.80	133.60	144.40	155.20	166.00	176.80	187.60	198.40	209.20	220.00
75+	140.00	153.50	167.00	180.50	194.00	207.50	221.00	234.50	248.00	261.50	275.00

Appendix D: Northern and Rural Municipal Fiscal Circumstances Index

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

The Northern and Rural MFCI is determined based on six indicators. These indicators are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances.

The indicators include:

Primary Indicators

- Weighted Assessment Per Household
- Median Household Income

Secondary Indicators

- Average Annual Change in Assessment (New Construction)
- Employment Rate
- Ratio of Working Age to Dependent Population
- Per Cent of Population Above Low-Income Threshold

A municipality's Northern and Rural MFCI is determined through three steps, as listed below and as described in more detail on the following pages.

1. **Indicator Score** — Each primary and secondary indicator is scored based on its relationship to the median for northern and rural municipalities.
2. **Average Indicator Score** — An average indicator score is calculated based on the average of both the primary and secondary indicators.
3. **Northern and Rural MFCI** — This index reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province and is based on the relative results of each municipality's average indicator score. The Northern and Rural MFCI is measured on a scale from 0 to 10.

A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. As a result, an MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

Additional municipality-specific details are provided in the *2025 Northern and Rural MFCI Workbook*.

1. Indicator Score

The indicator score has a range from -100 per cent to 100 per cent and reflects how the value of a municipality's indicator compares to the median for northern and rural municipalities.

Indicator Value Above Median

An indicator value that is above the median will have a positive score, which is reflective of relatively positive fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator value between the median and highest value for northern and rural municipalities.

Indicator Value Below Median

An indicator value that is below the median will have a negative score, which is reflective of more challenging fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator data between the median and lowest value for northern and rural municipalities.

For example, an indicator score of 25 per cent indicates that a data value is one quarter of the distance between the median and highest value, while an indicator score of -25 per cent indicates that a data value is one quarter of the distance between the median and lowest value. An indicator score of 0 per cent reflects the median for northern and rural municipalities.

The following table outlines the median, highest and lowest values for each MFCI indicator. Illustrative examples of indicator score calculations are provided on the following page.

MFCI Indicator Parameters			
Primary Indicators	Lowest	Median	Highest
Weighted Assessment per Household	\$47,000	\$292,000	\$823,000
Median Household Income	\$45,000	\$82,000	\$141,000
Secondary Indicators	Lowest	Median	Highest
Average Annual Change in Assessment (New Construction)	-2.6%	1.2%	5.1%
Employment Rate	23.0%	53.0%	71.0%
Ratio of Working Age to Dependent Population	98.0%	152.0%	245.0%
Per Cent of Population Above Low-Income Threshold	65.0%	88.0%	97.0%

Example 1.1

Indicator: Median Household Income

Lowest Value	Median Value	Highest Value
\$45,000	\$82,000	\$141,000

Example Municipality: Indicator Data Value = \$63,500

A. Difference between Indicator Value and Median: $\$63,500 - \$82,000 = -\$18,500$

Since the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

B. Difference between Median and Lowest Value: $\$82,000 - \$45,000 = \$37,000$

C. Indicator Score = $A / B: -\$18,500 / \$37,000 = -50\%$

Example 1.2

Indicator: Ratio of Working Age to Dependent Population

Lowest Value	Median Value	Highest Value
98%	152%	245%

Example Municipality: Indicator Data Value = 198.5%

A. Difference between Indicator Value and Median: $198.5\% - 152\% = 46.5\%$

Since the indicator value is above the median for northern and rural municipalities, the difference between the median and the highest value for northern and rural municipalities is calculated.

B. Difference between Median and Highest Value: $245\% - 152\% = 93\%$

C. Indicator Score = $A / B: 46.5\% / 93\% = 50\%$

2. Average Indicator Score

The average indicator score summarizes a municipality's overall results on all six indicators.

A municipality's average indicator score is based on both the primary and secondary indicator average, as shown below.

Calculating Average Indicator Score

Average Indicator Score = (Primary Indicator Average + Secondary Indicator Average) / 2

Primary Indicator Average: (A + B) / 2

- A. Weighted Assessment Per Household indicator score
- B. Median Household Income indicator score

Secondary Indicator Average: (C + D + E + F) / 4

- C. Average Annual Change in Assessment (New Construction) indicator score
- D. Employment Rate indicator score
- E. Ratio of Working Age to Dependent Population indicator score
- F. Per Cent of Population Above Low-Income Threshold indicator score

Note: A positive average indicator score reflects relatively positive fiscal circumstances, while a negative average indicator score reflects more challenging fiscal circumstances.

Example 2.1

Average Indicator Score

- A. Weighted Assessment per Household indicator score: 8%
- B. Median Household Income indicator score: -50%

Primary Indicator Average: (8% + (-50%)) / 2 = -21%

- C. Average Annual Change in Assessment (New Construction) indicator score: -91%
- D. Employment Rate indicator score: 1%
- E. Ratio of Working Age to Dependent Population indicator score: 50%
- F. Per Cent of Population Above Low-Income Threshold indicator score: -84%

Secondary Indicator Average: (-91% + 1% + 50% + (-84%)) / 4 = -31%

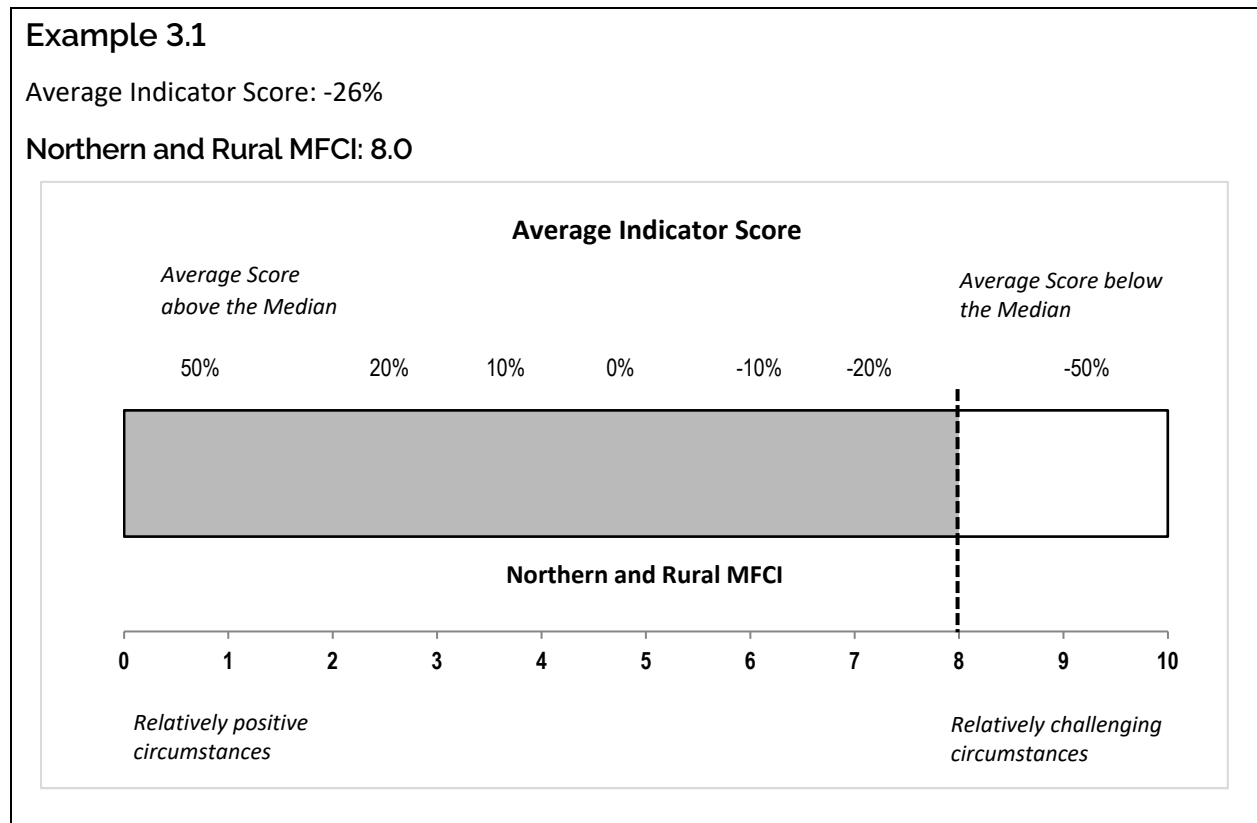
Average Indicator Score: (-21% + (-31%)) / 2 = -26%

3. Determination of Northern and Rural MFCI

The Northern and Rural MFCI reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

The Northern and Rural MFCI is measured on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. A Northern and Rural MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

A municipality's MFCI is determined based on the value of the average indicator score. The example below presents how average indicator scores are used to determine a municipality's MFCI.



Appendix E: Northern and Rural Fiscal Circumstances Grant Parameters

The Northern and Rural MFCI is measured on a scale from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. The following table provides details regarding the 2025 per-household funding levels under the Northern and Rural Fiscal Circumstances Grant.

Northern and Rural Fiscal Circumstances Grant												
	<i>Relatively positive circumstances</i>						<i>Relatively challenging circumstances</i>					
MFCI	0	1	2	3	4	5	6	7	8	9	10	
Per-household amount (\$)	0	10	20	30	40	80	120	170	220	285	360	

The following table supports the Northern and Rural Fiscal Circumstances Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent. The table illustrates the per-household funding amount associated with a range of RSCM and MFCI values.

Summary of MFCI Funding Levels Based on RSCM (\$ per household)											
MFCI \ RSCM (%)	0	1	2	3	4	5	6	7	8	9	10
25	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	0	2.00	4.00	6.00	8.00	16.00	24.00	34.00	44.00	57.00	72.00
50	0	5.00	10.00	15.00	20.00	40.00	60.00	85.00	110.00	142.50	180.00
65	0	8.00	16.00	24.00	32.00	64.00	96.00	136.00	176.00	228.00	288.00
75+	0	10.00	20.00	30.00	40.00	80.00	120.00	170.00	220.00	285.00	360.00

Appendix F: Data Sources

OMPF Data Elements and Sources		
Data	Year	Source(s)
Weighted Assessment	2024 Returned Roll and 2025 starting tax ratios	Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws
PIL Weighted Assessment	2022 or 2023	Municipal FIR
Number of Households	2024	MPAC Returned Roll
Median Household Income	2021	Statistics Canada
Rural and Small Community Measure	2021	Statistics Canada
Per Cent of Population Above Low-Income Threshold	2021	Statistics Canada
Ratio of Working Age to Dependent Population	2021	Statistics Canada
Employment Rate	2021	Statistics Canada
Average Annual Change in Assessment (New Construction)	2019–2024	Online Property Tax Analysis System (OPTA)
Municipal Land Area	2021	Statistics Canada
Farm Land Area	2023	MPAC and Ontario Parcel

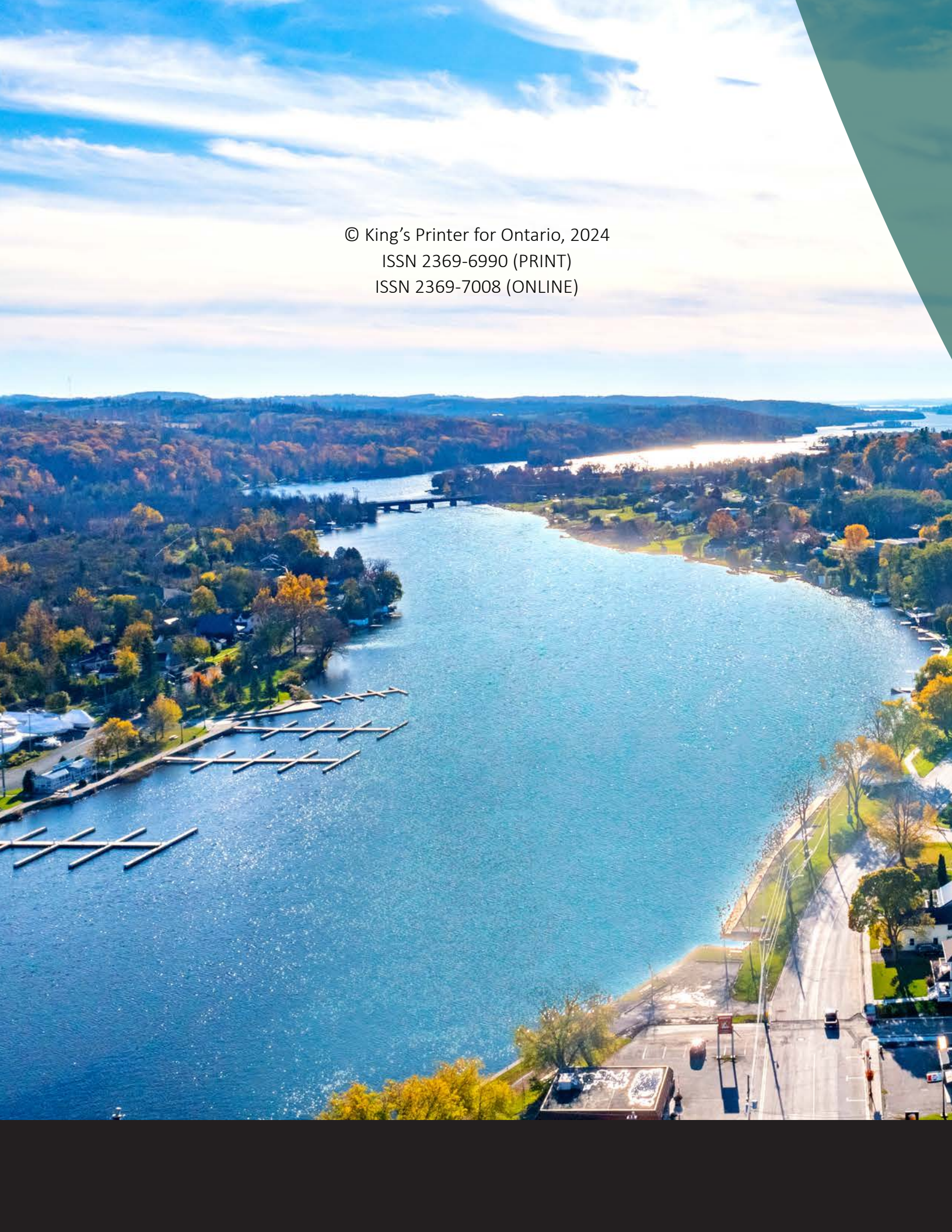
Note: For municipality-specific details, refer to customized 2025 workbooks developed by the Ministry of Finance.

Appendix G: Definitions

Average Annual Change in Assessment (New Construction)	Measures the five-year (2019–2024) average annual change in a municipality’s assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
Average Indicator Score	Summarizes a municipality’s overall results on all six indicators, based on both the primary and secondary indicator average.
Core Grant Components	Refers to the four OMPF core grant components: Assessment Equalization; Northern Communities; Rural Communities; and Northern and Rural Fiscal Circumstances Grant components.
Employment Rate	Statistics Canada’s measure of number of employed persons, divided by persons aged 15 and over.
Farm Area Measure (FAM)	Represents the percentage of a municipality’s land area comprised of farm land.
Farm Land Area	Equal to the acres of land for properties in the farm property tax class, as of December 31 st , 2023. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database.
Historical Mitigation Funding	Funding provided through Transitional Assistance to municipalities that have not received OMPF core grants since the introduction of the program in 2005. This funding is intended to support these municipalities in the transition from funding received through predecessor programs.
Households	Measure of households based on the 2024 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates. Household reflect the following classes: (1) Residential Unit (RU) – Permanent households (2) Residential Dwelling Unit (RDU) – Seasonal households such as cottages (3) Farm Residential Unit (FRU) – Farmlands on which a farm residence exists

Indicator Score	Reflects the position of a municipality’s indicator data value relative to other municipalities and has a range from -100 per cent to 100 per cent. A positive indicator score is reflective of relatively positive fiscal circumstances, while a negative score is reflective of more challenging fiscal circumstances.
Median Household Income	Statistics Canada’s measure of median income for all private households in 2020.
Municipal Land Area	Equal to the acres of land in a municipality and reflects municipal boundaries, as of January 1 st , 2021. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada and excludes bodies of water.
Northern and Rural Base Funding	Refers to funding provided through the Northern Communities and Rural Communities core grant components, excluding the farm enhancement provided to rural municipalities with the highest levels of farm land, or funding provided through other core grant components.
Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	The Northern and Rural MFCI measures a municipality’s fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to relatively more challenging fiscal circumstances. An MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.
Per Cent of Population Above Low-Income Threshold	Reflects the Statistics Canada measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households. The measure is based on after-tax income, and the low-income threshold is based on half the median adjusted household income in 2020.
Primary Indicators	The Northern and Rural MFCI is determined based on six indicators which are classified as either primary or secondary to reflect their relative importance in determining a municipality’s fiscal circumstances. The primary indicators are weighted assessment per household and median household income.

Ratio of Working Age to Dependent Population	Statistics Canada’s measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
Rural and Small Community Measure (RSCM)	RSCM represents the proportion of a municipality’s population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas. The measure is based on Statistics Canada data from the 2021 Census.
Secondary Indicators	The Northern and Rural MFCI is determined based on six indicators, which are classified as either primary or secondary to reflect their relative importance in determining a municipality’s fiscal circumstances. The secondary indicators are average annual change in assessment (new construction), employment rate, ratio of working age to dependent population, and per cent of population above low-income threshold.
Transitional Assistance Funding Guarantees for 2025	<p>The 2025 guaranteed level of support based on 2024 OMPF allocations. In 2025 only, as part of the introduction of program enhancements, Transitional Assistance funding guarantees for core grant recipients will be 100 per cent of their 2024 OMPF allocation.</p> <p>Municipalities who only receive historical mitigation funding through Transitional Assistance or who have been ineligible for core grants since 2014 will continue to receive a funding guarantee of 85 per cent of their 2024 allocation.</p>
Weighted Assessment Per Household	Measures the size of the municipality’s tax base. Refers to the total assessment of a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households. Subject to eligibility provisions (such as being a small, northern or rural municipality and/or a current recipient).
Workbooks	The OMPF workbooks provide customized detailed data and grant calculations to assist municipalities in understanding their allocations. The workbooks include: the <i>Ontario Municipal Partnership Fund Workbook</i> and, where applicable, the <i>Northern and Rural Municipal Fiscal Circumstances Index Workbook</i> . These customized workbooks are provided to municipal treasurers and clerk-treasurers following the announcement of annual funding allocations.

An aerial photograph of a large, vibrant blue lake, likely a reservoir or a wide river. The water is clear and reflects the sky. In the distance, a bridge spans across the lake. The surrounding landscape is lush with green and autumn-colored trees, indicating a park or a natural area. The sky is filled with soft, white clouds, and the overall scene is bright and scenic.

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Tél. : 416 327-0264
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November 1, 2024

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to advise you of education property tax rates for the 2025 taxation year, and to confirm the continuation of a number of other property tax policies.

Education Property Taxes

Education property tax rates for 2025 will remain unchanged from the previous year as assessments continue to be based on the same valuation date used for 2024. This means that the residential education tax rate will remain at 0.153 per cent and the business education tax (BET) rate reductions implemented in 2021 will be maintained. The 2025 BET rates for your municipality are attached.

BET rates for certain properties where municipalities are permitted to retain the education portion of payments in lieu of taxes (PILs) will remain at the rates set for 2024.

The regulation implementing the education property tax rates for 2025 has been enacted and will be available on the e-laws website at <https://www.ontario.ca/laws>.

Other Property Tax Policies for 2025**Railway Rights-of-Way**

For the 2025 tax year, the property tax rates for railway rights-of-way will remain at 2024 levels.

Small Business Property Subclass

Municipalities continue to have the flexibility to offer property tax reductions to eligible small business properties through adoption of the Small Business Property Subclass. The Province will automatically match municipal property tax reductions within any municipality that adopts the subclass.

Municipalities continue to be encouraged to consult with local business stakeholders prior to making a decision to adopt the Small Business Property Subclass.

New Multi-Residential Subclass

As indicated in the 2024 Budget, to further encourage the development of purpose-built rental properties, Ontario is providing municipalities with the flexibility to set their own reduced property tax rates on new multi-residential rental properties. Single- and Upper-Tier municipalities can pass a municipal bylaw to adopt the subclass and provide a reduction of up to 35% in municipal property tax rate for the subclass, relative to the new multi-residential property class.

Levy Restriction

Municipalities with property classes subject to the levy restriction continue to have the flexibility to apply a municipal tax increase to those classes of up to 50 per cent of any increase applied to the residential class. For example, a municipality levying a 2 per cent increase in residential taxes could raise taxes on any restricted class by up to 1 per cent. A full levy restriction continues to apply to multi-residential properties for the 2025 tax year where the tax ratio set for that year is greater than 2.

Aggregate Sites

As previously communicated, the Province has created a new property class for aggregate extraction sites. For the 2025 tax year, the class will be comprised of the industrial portions of aggregate sites that are currently in the temporary aggregate extraction sub-class. Following the preparation by the Municipal Property Assessment Corporation (MPAC) of final assessments for the 2025 roll, municipal tax ratios and education tax rates will be established to provide an ongoing tax reduction to the sector. Further details will be provided in the near future.

2024 Fall Economic Statement Updates

Finally, the 2024 Ontario Fall Economic Statement included the following updates:

- **Affordable Rental Housing:** The province will provide municipalities with the ability to reduce municipal tax rates on affordable rental housing. This will be implemented through a new optional property subclass for 2026. The government will be seeking input from municipalities and other stakeholders with the intention of regulations being in place in early 2025.
- **Student Housing:** The province introduced a legislative amendment that would provide consistent treatment for university-operated student housing whether the institution's property tax status is governed by the Assessment Act or an institution-specific statute.
- **Information Sharing:** The province will work with MPAC, municipalities, and other stakeholders to enhance information sharing and develop new digital solutions, including:
 - Enabling broader municipal use of MPAC data to improve planning;
 - Evaluating new tools to help municipalities manage their assessment base;

- Making assessment roll information available to the public through a centralized electronic platform;
- Authorizing digital delivery of property assessment notices.

The review of the property assessment and taxation system is ongoing, as such the province-wide property tax reassessment will continue to be deferred.

If you have any questions related to any of these updates, please contact Chris Broughton, Director of the Property Tax Policy Branch, at Chris.Broughton@ontario.ca or 416-455-6307.

Sincerely,



Ian Freeman
Assistant Deputy Minister
Provincial-Local Finance Division

County of Renfrew

2025 Business Education Tax (BET) Rates

BET Rate - Broad Classes

Business Property Class	2025 BET Rate	2025 Payment-in-Lieu of Taxation (PILT) BET Rate
Commercial	0.880000%	1.250000%
Industrial	0.880000%	1.250000%
Pipeline	0.880000%	0.980000%
Landfill	0.880000%	0.980000%
Small-Scale On-Farm (Commercial & Industrial)	0.220000%	n/a

BET Rate - Optional Classes

Business Property Class	2025 BET Rate	2025 Payment-in-Lieu of Taxation (PILT) BET Rate
Commercial Residual	n/a	n/a
Office Building	n/a	n/a
Shopping Centre	n/a	n/a
Parking Lot	n/a	n/a
Industrial Residual	0.880000%	1.250000%
Large Industrial	0.880000%	1.250000%

Renfrew and Area OPP Detachment Board

Budget 2025

Board Member Honorarium:

Estimated 8 meetings @ \$150 for 10 members @ \$1050	\$ 10,500.00	
Chair monthly Honorarium @\$400 x 12	\$ 4,800.00	
Employer cost @14%	\$ 2,142.00	
	<u>\$ 17,442.00</u>	\$ 17,442.00

Travel

Mileage Estimated at \$40 @ 8 meetings/10 people	\$ 3,200.00	
Chair - weekly to Renfrew @\$40	\$ 1,920.00	
Conferences		
Zone 2 (3 Members at 3 meetings)	\$ 3,600.00	
OAPSB AGM 4 Ppl @ \$2500	\$ 10,000.00	
	<u>\$ 18,720.00</u>	\$ 18,720.00

Governance and Operational

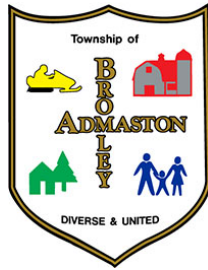
Insurance	\$ 5,000.00	
Reporting	\$ 2,500.00	
Strategic Plan Development	\$ 3,500.00	
Web site Design	\$ 2,000.00	
Web site hosting	\$ 1,500.00	
Professional Services	\$ 5,000.00	
OASP Membership	\$ 3,000.00	
	<u>\$ 22,500.00</u>	\$ 22,500.00

Program

IT and Phone	\$ 3,000.00	
Supplies	\$ 2,000.00	
Administrator \$30 hr. @ 20 hrs. per week	\$ 31,200.00	
MERCS@30%	\$ 9,360.00	
	<u>\$ 45,560.00</u>	\$ 45,560.00

Contingency @ 10%	<u>\$ 10,422.00</u>	\$ 10,422.00
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Total Budget January 1, 2025 - December 31, 2025		<u>\$ 114,644.00</u>
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PROPOSED MOTION – OPP BILLING MODEL

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario;

AND WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources;

AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

AND WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract O.P.P. (5.1) locations;

AND WHEREAS the Ontario Government has committed billions to Toronto and Ottawa to assist with operating infrastructure deficits;

AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

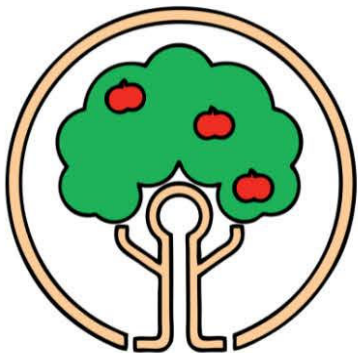
AND WHEREAS this annual cost is significantly less than the repatriation costs of the Toronto and Ottawa infrastructure deficits but provides a greater impact to the residents of the Province overall;

AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget;

NOW THEREFORE BE IT RESOLVED THAT The Township of Admaston/Bromley call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities:

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford, Minister of Solicitor General, Minister of Finance, and to the Association of Municipalities of Ontario and all Municipalities in Ontario.

Annual Report 2023



**Renfrew County and District
Health Unit**

“Optimal Health for all in Renfrew County and District”



Connect with us



www.rcdhu.com



@RC DHealthUnit



(613) 732-3629 or 1-800-267-1097



141 Lake Street, Pembroke ON

Mission

Optimal Health for All in Renfrew County and District.

Vision

Renfrew County and District Health Unit protects and promotes the health and well-being of all.

Land Acknowledgement

Renfrew County and District Health Unit is located on the unceded territory of the Algonquin Anishinaabe People.

We honour the land and peoples of the Algonquin Anishinaabe, whose ancestors have lived on this territory since time Immemorial, and whose culture and presence have nurtured and continue to nurture this land.

We honour all First Nations, Inuit and Métis peoples, the ir elders, the ir ancestors and the ir valuable past and present contributions to this land.

Migwech



Welcome Message

The 2023 Annual Report for Renfrew County and District Health Unit (RCDHU) illustrates the tremendous commitment of our staff. It was a year of renewal and optimism as we worked together with community partners to advance our vision of “*Optimal Health for All in Renfrew County and District.*”

Several new initiatives began across RCDHU's infectious disease and immunization programs. The respiratory illness data summary tool was launched as an accessible way for community members and partners to view the local respiratory virus risk level. Also newly introduced this year, the Get a Kit program provides residents with access to sexual health services from the privacy of home, increasing testing access and linking people to treatment. Finally, a new publicly funded vaccine program was introduced in the fall of 2023 to protect higher risk older adults against respiratory syncytial virus (RSV).

RCDHU strengthened and renewed additional key services. School dental screenings were increased, and more dentures and dental services were provided through the Ontario Seniors Dental Care program. Public health inspectors further increased their food safety work with local restaurants, conducting over 1300 inspections. The You're the Chef food literacy program for local schools was reinstated, promoting healthy eating habits among students. Additionally, the newly launched Yellow Ribbon Dog campaign raised awareness about rabies prevention and reducing the number of animal bites in Renfrew County and District (RCD).

There were 41 suspected drug-related deaths in RCD - higher than any previous year. Naloxone, a medication that can prevent opioid-related deaths, was increasingly promoted and 50% more kits were distributed from RCDHU than in 2022. RCDHU staff continued to play a leadership role in coordinating the opioid overdose response table, issuing four overdose alerts with partners and communicating about the local impact of the opioid crisis.

Continued on next page.



RC DHU responded to emergencies with partners, including localized flooding, a military helicopter crash into the Ottawa river, and wild fire-related adverse air quality events. Communications and guidance were provided to community members and partners to protect residents' health.

We thank our staff, the Ministry of Health, local municipalities, partner agencies, and community members for their support throughout 2023.



Respectfully submitted,

Heather Daly,
Chief Executive Officer

Joanne King,
Chair, Board of Health

Dr. Jason Morgenstem,
Medical Officer of Health



PROTECTING OUR COMMUNITIES

Reportable Infectious Diseases

Each year, staff work to prevent and reduce the spread of infectious diseases in our communities. Staff supported, monitored, and managed respiratory infections, sexually transmitted infections, blood borne infections, and other infectious diseases in our communities, supporting both individuals and congregational settings (including hospitals, retirement homes, and long-term care). This work included education, infectious disease investigations, contact tracing, outbreak management, infection prevention and control guidance, and communications.

There are approximately 70 diseases of public health significance that must be reported to Renfrew County and District Health Unit (RCDHU). Staff investigated and responded to **more than 2,000 confirmed cases of these diseases.**

Refer to the new infectious disease dashboard for detailed information: [Infectious Disease Trends in Renfrew County and District Dashboard | Renfrew County and District Health Unit \(rcdhu.com\)](#).

476 Tuberculosis
Skin Tests
provided



286

IPAC
inspections



75 facility
outbreaks





COVID-19 Outbreak Response

COVID-19 response was integrated into regular operations and managed like any other disease of public health significance.

Over the year, staff managed **61 COVID-19 facility outbreaks**, a significant decrease from the previous year. This trend reflects increased population immunity, continued community responsiveness to public health messaging, and strong collaboration with partners.

61

COVID-19
facility
outbreaks



Get a Kit Sexual Health Testing

The sexual health team implemented [Get a kit](#), an at-home sexual health testing initiative, working in partnership with Ottawa Public Health and the University of Ottawa. Get a Kit offers self-testing for HIV and other sexually transmitted infections, providing residents with access to sexual health services from the privacy of home. This service aims to decrease the spread of sexually transmitted infections in our communities by increasing the rates and frequency of testing, as well as the number of people linked to treatment and care.



Vaccination Against Respiratory Illnesses

COVID-19

Vaccine services were offered to all eligible residents to ensure protection against COVID-19.

In April, RCDHU rolled out the bivalent vaccines to all residents eligible for Spring immunization. Forty-one bivalent vaccination clinics were held across RCD. Later in the year, the new XBB vaccine was introduced for residents aged 6 months and older. From September to December, the immunization team administered more than **6,100 doses** of COVID-19 vaccine.

To enhance access to the COVID-19 vaccine, RCDHU offered immunization support and training to community partners and managed the vaccine inventory. The immunization team also organized community clinics, mobile retirement home/congregate care clinics, and in-home vaccine services to homebound individuals.

In collaboration with community partners, a total of **27,088 doses** of COVID-19 vaccine were successfully given throughout RCD. Furthermore, throughout 2023 RCDHU held **151 COVID-19 clinics**.

27,088

COVID-19 doses administered in RCD

151

COVID-19 vaccine clinics



121

cold-chain fridge inspections





Respiratory Syncytial Virus

In the fall of 2023, Ontario launched its first publicly funded vaccine program for RSV for older adults at higher risk of experiencing severe illness. RSV is a common respiratory virus that can cause severe lung infections such as bronchitis and pneumonia, especially in infants, young children, older adults, and those with weakened immune systems. Through focused efforts the immunization team quickly mobilized to ensure that eligible residents across RCD received the RSV vaccine.

Flu

Through the strategic deployment of resources and proactive outreach efforts, the fall flu campaign successfully offered **52 flu clinics** across RCD and administered **over 3,700 doses** of flu vaccine to protect residents against seasonal influenza. This represented a significant 62% increase compared to the previous respiratory season (September-December 2022).

3,700

doses of a flu vaccine administered



52

flu vaccine clinics

20,000

flu vaccines distributed to healthcare providers



Responding to Substance Use Harms

In recent years, rising rates of opioid-related deaths have been seen in Renfrew County and District (RCD), provincially, and nationally. In 2023, there were 69 opioid overdose-related emergency department visits and 41 suspected drug poisoning deaths in RCD, with both increasing relative to 2022. The rate of suspected drug poisoning deaths in 2023 was over 3 times the rate in 2018 to 2019.

Throughout 2023, RCDHU coordinated the Opioid Overdose Response Plan to inform a timely response to any surge in opioid overdoses or the detection of high-potency opioid formulations in the local toxic street drug supply. The plan required ongoing surveillance and communication with partners in emergency departments, emergency services, and addiction treatment to inform the early warning system and community alerts. In 2023, **4** alerts were issued due to a notable increase of overdoses or the detection of high potency opioid formulations.

Harm reduction staff promoted and increased access to naloxone, a medication that can temporarily reverse the effects of an opioid overdose and prevent opioid-related deaths. **942 naloxone kits** were distributed to clients and community partners through the Ontario Naloxone Program, an increase from the previous year's distribution of 610 kits. Clients were also able to access sterile equipment and safe disposal methods to help reduce the risk of bloodborne infections due to substance use equipment in the community.

Expanded efforts by RCDHU and increasing needs in the community resulted in increased utilization of harm reduction services. Over 2023, harm reduction clients accessed services **1,723 times**, compared to 1,231 times the previous year.

1,723 # of times services were accessed

942 naloxone kits distributed



Ontario Seniors Dental Care

The dental services team offered the Ontario Seniors Dental Care Program to eligible seniors (65 or older) who are residents of RCD with free, routine dental care. In 2023 a dentist joined the team, treating clients in RCDHU's Pembroke and Barry's Bay dental clinic locations.

The dental services team supported seniors in accessing dental treatment, facilitating **879 client visits to a dentist** and **780 dental hygiene appointments**. Additionally, **118 clients received new dentures**.

879

client visits
to a dentist



780

dental hygiene
appointments
provided

118

clients
provided new
dentures



SUPPORTING OUR SCHOOLS



Immunization for Children and Adolescents

The immunization team increased community protection against vaccine-preventable diseases, offering both routine clinics and targeted catch-up sessions for children and adolescents who missed vaccination opportunities during the pandemic.

Immunization staff notified parents and guardians of students who were behind on vaccinations designated under the *Immunization of School Pupils Act*. To increase access to vaccination, **18 school-based clinics** and **16 community-based catch-up clinics** were hosted, supporting the catch-up efforts of **more than 2,100 students** across RCD.



2,100
students brought up to date through catch-up clinics

101
grade 7 school-based clinics provided

4,000+
doses provided through school-based clinics

The immunization team provided an additional **101 school-based clinics** during the spring and fall for grade 7 students. Through these clinics, over **4,000 doses of vaccines were given**, including Meningococcal, Hepatitis B, and Human Papillomavirus vaccines. As a result of these efforts, vaccine coverage rates for Grade 7 students in RCD were 12-34% higher than the provincial average.



School Vision Screening

The School Vision Screening program continued through to the end of the school year. Vision screenings were offered to all senior kindergarten students at publicly funded elementary schools across RCD. Between January and June, a total of **508 vision screenings were provided**, with **151 students referred to an optometrist** for a comprehensive eye exam (30% of students screened).



3,995

student dental
screenings



445

students identified
as having dental
areas of concern

School Dental Screening

RCDHU's School Oral Health Screening Program successfully delivered a total of **3,995 student screenings**.

Following in-school screenings, **445 students were identified as having dental areas of concern**, representing 11% of the screened population. For those needing follow-up, the dental services team offered the Healthy Smiles Ontario (HSO) program to eligible families, providing free preventative and emergency dental services for children and youth.

You're the Chef School Program

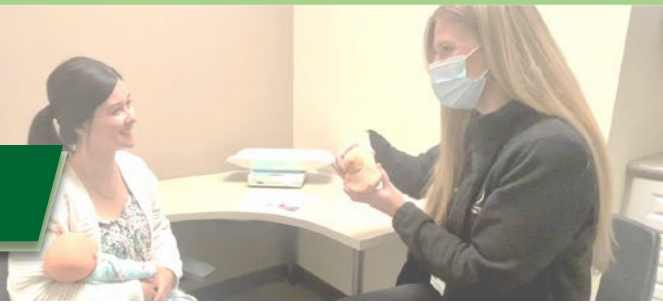
After an extended pause due to the COVID-19 pandemic, RCDHU was once again able to offer the You're the Chef food literacy program to local schools. This program teaches students to develop the skills and confidence to cook nutritious foods.

In-person training was offered to new and previous leaders who were interested in delivering the program in their respective schools. Staff hosted an interactive two-part training session where participants engaged in educational learning and hands-on cooking in the kitchen. Following this training, the You're the Chef program was successfully implemented in local schools. Leaders and students both reported that the program helped to develop the skills and confidence required to cook nutritious foods.



SUPPORTING

FAMILIES



The Healthy Families team offered programs and services to foster the healthy growth and development of children and families within RCD.

Healthy Babies Healthy Children

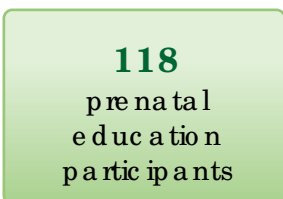
Through the Healthy Babies Healthy Children home-visiting program, RCDHU's team of Public Health Nurses (PHNs), family home visitors and social workers provided families with opportunities to achieve their full potential.

RCD had **838 births**. PHNs responded to **659 postpartum calls**, providing support, health teaching, and in-home visits as needed. In addition to telephone support, the Healthy Families team provided **1,371 home visits**.

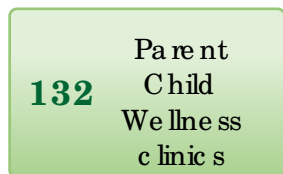


RCDHU continued its partnership with Pembroke Regional Hospital to meet the needs of families and ensure continuity of care once discharged from the hospital. Through the hospital liaison program, PHNs completed postpartum HBHC screening with clients and reviewed a variety of postpartum health teaching, including promotion of the HBHC program and healthy growth and development services.

Healthy Growth and Development



Online prenatal education for expectant parents was offered through the Growing a Healthy Baby program. **118 expectant parents** participated in the program.



Parent Child Wellness Clinic (PCWCs) were offered, supporting families with children aged zero to transition to school. **132 PCWCs** were delivered, supporting **223 clients**.

Additionally, PHNs provided various supports to families through the Family Health intake lines via telephone, email, and fax. A total of **406 inquiries** were addressed related to Family Health.



HEALTHY ENVIRONMENTS



Public health inspectors investigated health hazards across RCD, providing key public health programming around vector-borne disease management, food safety, water safety, and animal bites.

Ticks and Vector-Borne Disease Management

Diseases spread by ticks such as Lyme Disease, Anaplasmosis, Babesiosis, and Powassan virus are a concern in Ontario. Staff monitored for the local presence of these diseases through tick dragging activities in targeted areas around the southern portion of RCD and along the Ottawa river. Tick dragging helps to identify the presence of deer ticks, which are capable of transmitting diseases. Risk areas were identified around Amprior, Calabogie, and Cobden.



60

ticks submitted for testing

17

ticks tested positive for the bacteria that causes Lyme disease

Public health inspectors also collected ticks from the public through passive surveillance, with **60 ticks submitted for testing**. Of these ticks, **51 were deer ticks** and **17 tested positive for the bacteria that causes Lyme disease**.

RC DHU inspectors monitored for West Nile virus in the mosquito population over a 10-week period in the summer across various locations around RCD. There were **no positive mosquito pools** detected.



1,348
fo o d sa fe ty
in sp ec ti on s




Food Safety Inspections

All public food establishments (any person or business serving or supplying food to the public) are required to be inspected by public health inspectors to minimize the risk of food-related illness. A total of **1,348 food safety inspections were completed.**

Safe Water

RC DHU continued to support the community by offering free drinking water testing service for private residences sourcing water from wells or surface water bodies, such as rivers or lakes. Water samples are checked for the presence of harmful bacteria, including *Escherichia coli* (E. coli) and Total Coliforms. RC DHU **processed a total of 4,914 water samples**, helping residents ensure the safety of their drinking water.

4,914
wa te r
sa mp le s
pr oc es se d



From June through August, RC DHU also conducted beach water testing across RC D. A total of **29 beaches were regularly sampled** to monitor for high levels of E. coli, a key indicator of water quality and potential health risks to swimmers. As a result of this monitoring, 3 beaches were posted with E. coli warnings.

29
be ac he s
sa mp le d

Public health inspectors inspected recreational swimming pools, spas, and splashpads. These mandatory inspections ensure that regulatory requirements are in place to protect users from illness and injury. Areas of inspection include water disinfection, equipment use and maintenance, availability of safety equipment, and record keeping practices.

RC DHU inspectors also inspected small drinking water systems (SDWS). A SDWS is a water system that provides publicly accessed drinking water that is not provided by a municipally treated source. There are **approximately 380 SDWS that provide drinking water** access to the public.



Rabies and Animal Bite Investigations

Rabies is a fatal disease in humans once symptoms develop, but it can be prevented through precautionary measures and timely treatment following animal bites. Public health inspectors investigate all incidents of animal bites or scratches involving humans to assess the risk of rabies exposure.

Staff conducted a total of **238 rabies investigations**. Of these, 18 animal specimens were sent to a laboratory to be tested for the rabies virus. **Twenty-five individuals received rabies post-exposure prophylaxis** as a result of an animal bite. **One positive animal rabies case** was detected in a bat.

In May, RCDHU launched the Yellow Ribbon Dog campaign, encouraging pet owners to use a yellow ribbon or marker to signal to others that their pet needs space. This campaign focuses on raising awareness about rabies and reducing the number of animal bites in RCD.

238

rabies investigations



25

Individuals received rabies post-exposure prophylaxis





EMERGENCY

PREPAREDNESS AND RESPONSE

RC DHU responded to emergencies with partners in 2023, including flooding, a helicopter crash, and adverse air quality caused by wild fire smoke. Through proactive planning, coordination, and effective communication, RC DHU strengthened its ability to respond to these challenges and safeguard the health and well-being of the community.

Spring Flooding

In the spring, RC D experienced increased water flow and local flooding due to rapid snow melt. In response, RC DHU collaborated in freshet meetings with local municipal partners, provincial partners, and involved organizations.

RC DHU participated in Emergency Control Group meetings and offered emergency response support and guidance regarding health effects of contaminated well water, malfunctioning private septic systems, and moldy living spaces. Increased access to well water testing was made available to communities in need by setting up water bottle pickup locations near the affected area.

Throughout the emergency, RC DHU promoted awareness of health hazards and shared safety messaging with residents, leading to **over 78,143 social media views** for flooding messaging.





Helicopter Crash

In June, a military helicopter crashed into the Ottawa River, near the Town of Petawawa. Tragically, two pilots died in the crash. As part of the response to this emergency, RCDHU conducted a risk assessment to ensure the safety of the Town of Petawawa's drinking water supply, which is sourced from the Ottawa River. In collaboration with Garrison Petawawa, the Town of Petawawa, Ontario Clean Water Agency, the Ministry of Environment, Conservation, and Parks, and provincial public health partners, RCDHU was able to confirm the safety of the water supply from the Ottawa River and ensure its ongoing protection. After briefly stopping water intake from the river as a precautionary measure, the water intake was resumed.

Wildfire Smoke

Over the summer, RCD experienced **23 days** when poor air quality statements were released. Smoke plumes from forest fires throughout Ontario and Quebec led to reduced visibility and deteriorated air quality across the region. RCDHU offered guidance to municipal partners, health care organizations, school boards, daycares, and the public on managing health effects and reducing health impacts related to poor air quality.

Broad health safety messaging was provided through various channels including media releases, website updates, and social media posts. This resulted in a total of **135,141 online views** throughout the wildfire smoke events.



COMMUNICATIONS



Communications staff kept residents and community partners informed with accurate public health information, recommendations, and guidance. As the need for COVID-19 emergency messaging lessened, RC DHU's many other public health services and programs were increasingly highlighted through media releases, social media messaging, daily website updates, and public health resources.

An online [respiratory illness data summary](#) tool providing weekly updates was introduced to help residents and community partners make decisions about respiratory illnesses and understand their risk levels.



1.9 million social media views

21 media releases

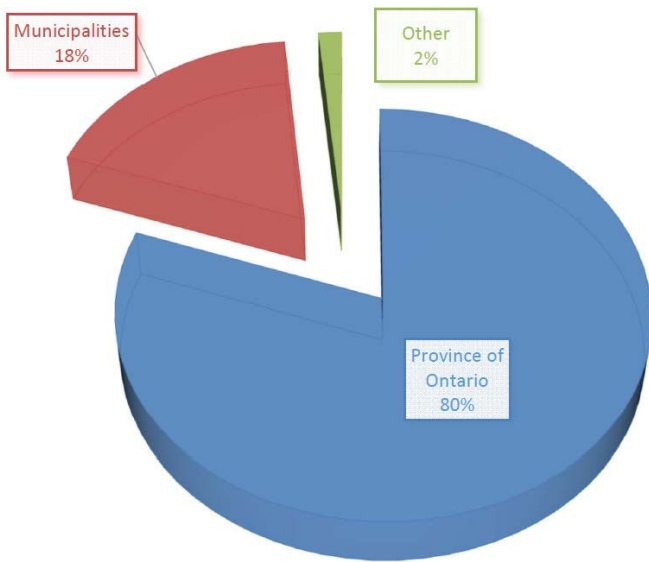
1,762 social media posts

101,561 website views

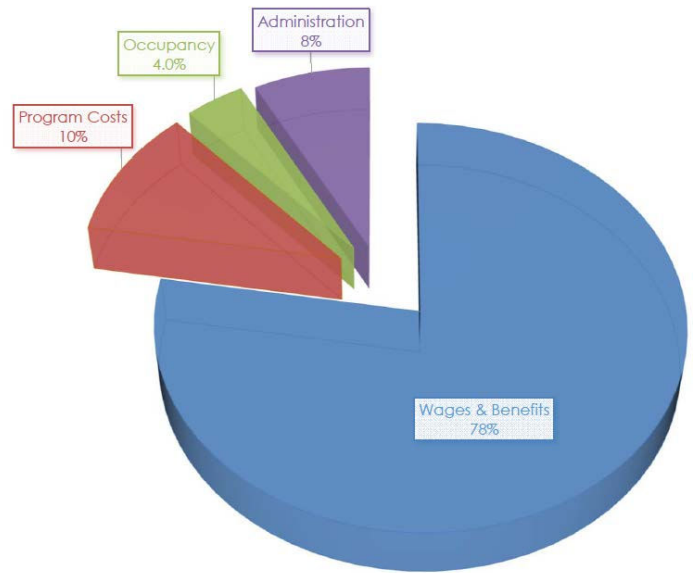


FINANCIAL REPORT

2023 Funding Sources



2023 Expenditures by Category





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Eastern Ontario Wardens' Caucus Response to the Minister of Finance's 2024 Fall Economic Statement

October 30, 2024 - Eastern Ontario - The Eastern Ontario Wardens' Caucus (EOWC) welcomes the Ontario Government's investment in municipalities and the services that they deliver as part of the [2024 Ontario Economic Outlook and Fiscal Review: Building Ontario for You](#), announced today by Minister of Finance, Peter Bethlenfalvy.

The Ontario Government's plan reduces the deficit and retains a path to balance the budget by 2026-2027. Compared to the 2024 Budget, Ontario is also projected to see both stronger growth in real GDP and employment in 2024.

A highlight for Eastern Ontario's small and rural municipalities includes an increase of \$100 million over the next two years to the [Ontario Municipal Partnership Fund](#) (OMPF). This will bring the OMPF funding to \$600 million by 2026. The OMPF is the Ontario Government's main general assistance grant to municipalities.

Infrastructure that enables housing and supports community vitality is the top priority for the EOWC. The EOWC's [Mind The Gap: Municipal Infrastructure Policy Paper](#) highlights that we are a growing economy that can grow more with strategic investments. The current reality for rural and small-urban Ontario communities across the region is that the municipal infrastructure deficit is growing and has deepened by 58% since 2011. The EOWC hopes to continue working with the Ontario Government to unlock long term, sustainable infrastructure funding that will work for Ontario's rural and small-urban municipalities.

Additionally, under our strategic priority of healthcare, the EOWC is pleased to see investments in the [Learn and Stay Grant](#) program. This will help train and retain family physicians in



www.eowc.org

Ontario and increase overall access to primary care. The EOWC is currently partnering with the [Eastern Ontario Physician Recruitment Alliance](#) (EOPRA), which is a regional-municipal partnership of physician recruiters across Eastern Ontario working together to attract Canadians studying abroad as well as international doctors. This alliance supports our region's efforts to ensure people have timely access to primary care.

"On behalf of the Eastern Ontario Wardens' Caucus, I thank Minister Bethlenfalvy for the increased investment in the Ontario Municipal Partnership Fund highlighted in the Fall Economic Statement. This \$100 million boost signifies the Ontario Government's recognition of the unique challenges faced by our 103 rural and small-urban communities. The funding will bolster essential services and also foster growth and resilience across our region," stated EOWC Chair Peter Emon.

About the EOWC

The EOWC Inc. is a non-profit organization advocating for 103 small urban and rural municipalities across Eastern Ontario. The EOWC covers an area of 50,000 square kilometres, serving 800,000 residents. For more than 20 years, the EOWC has gained support and momentum by speaking with a united voice to champion regional municipal priorities and work with the government, businesses, non-profit organizations, Indigenous leaders, the media, and the public.

Media Contacts:

Elected officials:



www.eowc.org

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CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NO. 2024-52

Being a By-law to authorize the Mayor and CAO/Clerk to execute a Development Agreement with Mark Yakaback and Drake Yakaback, for lands legally described as Part Lot 3, Concession 2, Township of Admaston/Bromley, County of Renfrew.

WHEREAS the Ontario Planning Act in Sections 53(12) and Section 51(26) provide for the municipality to enter into an Agreement for the severed lands as a condition of approval of the consent; and

WHEREAS the Owners have applied to the County of Renfrew for consent approval of a residential lot, File No. B17/24, such approval having been given on the 4th day of September, 2024 subject to certain conditions and the Township of Admaston/Bromley supported the Consent Application on the 15th day of August, 2024; and

WHEREAS the Owners are the owners of the lands legally described as being Part Lot 3, Concession 2, in the Geographic Township of Admaston in the Township of Admaston/Bromley, County of Renfrew; and

WHEREAS the Township of Admaston/Bromley is desirous to enter into a Development Agreement with the owners of Part Lot 3, Concession 2, Township of Admaston/Bromley, County of Renfrew.

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley enacts as follows:

1. THAT the Mayor and CAO/Clerk be authorized to execute a Development Agreement with Mark Yakaback and Drake Yakaback. in relation to the property legally described as Part Lot 3, Concession 2, Township of Admaston/Bromley, County of Renfrew.
2. THAT the Development Agreement for Part Lot 3, Concession 2, Township of Admaston/Bromley, County of Renfrew be attached as Schedule "A" and is hereby deemed to form part of this by-law as fully as if recited herein.
3. THAT this By-law shall take effect and come into force immediately upon the passage thereof.

Read a first and second time this 7th day of November, 2024.

Read a third and final time this 7th day of November, 2024.

Mayor

CAO/Clerk

ACTION TRACKING LIST

	Updated Information
	NEW

Date	Item	Assigned To	Due Date	Current Status
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	continuing	Bring a policy forth for reserve funds
Sept. 2023	Douglas Beach	CAO/Clerk	continuing	Investigate ideas to rejuvenate beach
January. 2023	Strategic Planning Exercise	CAO/Clerk	continuing	Work on delivering a Stategic Planning Exercise

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-53

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING HELD NOVEMBER 7, 2024.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 7th day of November, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 7th day of November 2024.

READ a third time and finally passed this 7th day of November 2024.

Mayor

CAO/Clerk

WALKING CLUB

Mondays and Wednesdays 6:00PM - 8:00PM

Opeongo Highschool

1990 Cobden Rd, Douglas

Beginning December 2, 2024

BENEFITS OF GROUP WALKING

- Improved Health (Blood Pressure, Heart Rate, Depression, Overall Fitness)
- Increased Motivation
- Social Opportunities



Holidays & School closure days excluded

