

Township of Admaston/Bromley  
Second Monthly Meeting

Council met for their second monthly meeting on Thursday October 17th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors, Keith Gourley, Angela Field and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent Steve Visinski, Fire Chief William McHale and Finance Clerk Amy Fraser.

Also present was Audio/Video System Specialist Nate MacIsaac.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 12/10/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the agenda of October 17, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings October 3, 2024

**Resolution No. 13/10/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- October 3, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

None.

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

Deputy Mayor Hamilton noted that the library was very thankful for the outpouring of public support for the golf tournament.

**Resolution No. 14/10/24**

Moved by Angela Field, seconded by Kevin LeGris.  
BE IT RESOLVED that Council receives the following information from the  
Admaston/Bromley Public Library Board:

- Board Minutes – September 2024
- CEO’s Report – September 2024
- Treasurer’s Report – October 2024 & September Golf Tournament

Carried

**8b** Douglas Recreation Committee Requests

**Resolution No. 15/10/24**

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold a refreshment lounge in the Recreation Building on November 8, 2024 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

Carried

**Resolution No. 16/10/24**

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold the Douglas Frosty Fun Winter Carnival on February 7 - 9, 2025 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

Carried

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

**9a** September Public Works Report

**Resolution No. 17/10/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Public Works Report for September 2024.

Carried

**9b** Sale of Surplus Vehicle Report

**Resolution No. 18/10/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Surplus Vehicle – 2018 ¾ tonne Chevrolet with stainless “V” Plow report as information.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** September 2024 YTD financial Overview

**Resolution No. 19/10/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council accept the September 2024 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

**11b** Cheque Register – September 2024

**Resolution No. 20/10/24**

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council approve the Payment Register for September 2024.

Carried

**11c** 2025 Annual Billing letter – OPP

Council discussed the 2025 OPP Billing noting that the policing contract represents a 2.5% levy increase (21% contract increase from 2023 to 2025). The fees continue to increase for municipalities across the county, however, there was a reduction in calls for service in Admaston/Bromley.

**Resolution No. 21/10/24**

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council receive the communication from the Ontario Provincial Police concerning the 2025 Annual Billing Statement.

Carried

**11d** Community Sport & Recreation Infrastructure Update Report

Council discussed the Community Sport & Recreation Infrastructure Fund. Concerns were raised on the amount of municipal and recreation committee funding required for this grant. Council was divided on if recreation was a priority for residents. Council also wondered if there were reserves to use so that the costs would not impact the ratepayer. Further discussion was had on user fees as well.

**Resolution No. 22/10/24**

Moved by Angela Field, seconded by Kevin LeGris.

WHEREAS The Ontario government is investing up to \$200 million over three years to support Ontario's growing communities with new and revitalized local sport and recreation facilities across the province, through the Community Sport and Recreation Infrastructure Fund. Eligible projects will receive between \$150,000 and \$1 million and must be completed within twenty-four months. The deadline to submit applications is October 29, 2024.

AND WHEREAS the Township of Admaston/Bromley and the Douglas Recreation Committee and the Admaston Recreation Committee have partnered to apply for Stream 1: Repair and Rehabilitation to rehabilitate existing outdoor rinks into more accessible facilities that better meet the community's needs, improve health and safety, and enhance functionality which will extend the lifespan of the outdoor rinks.

AND WHEREAS the Township of Admaston/Bromley Council has committed in the 2025 budget funds to support the grant application to initiate much-needed refurbishments to the Douglas Recreation Complex at 5366 Hwy 60, and the Admaston Recreation Complex at 182 Stone Road.

NOW THEREFORE BE IT RESOLVED THAT the Township of Admaston/Bromley Council support the efforts of the Douglas Recreation Committee and the Admaston Recreation Committee with monetary funds in the 2025 budget of \$58,000, as well as endorsing the application to rehabilitate the outdoor rinks at both complexes.

RECORDED VOTE

Councillor Field		Nay
Councillor Gourley	Yay	
Councillor LeGris	Yay	
Deputy Mayor Hamilton	Yay	
Mayor Donohue		Nay

Carried

**11e Strategic Planning Proposal Report**

**Resolution No. 23/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council approve a budget of \$25,000 for a Strategic Plan for 2025;

AND BE IT RESOLVED THAT Council authorize staff to contract Queen School of Business – Erik Lockhart for a Strategic Plan for 2025.

Defeated

**Resolution No. 24/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council approve a budget of \$25,000 for a Strategic Plan for 2025;

AND BE IT RESOLVED THAT Council authorize staff to notify Queen School of Business – Erik Lockhart for a Strategic Plan for 2025.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris, Committee Member Angela Field

**12a Fire Agreement – Greater Madawaska Report**

**Resolution No. 25/10/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt By-Law 2024-50, being a By-Law to authorize the execution of a Fire Protection Agreement between the Corporation of the Township of Admaston/Bromley and the Township of Greater Madawaska.

Carried

**12b Fire Chief's Report – June/July/August 2024**

Fire Chief McHale thanked the Eganville Hydro Dam for the use of their property over the last few years for the previous dry hydrant location.

**Resolution No. 26/10/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Fire Chief's report for June, July & August 2024 to have questions answered that arose at the October 3, 2024 Council meeting.

Carried

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

None.

**Agenda Item 14 – By-Laws**

**14a** 2024-50 – Greater Madawaska Fire Agreement By-Law

**Resolution No. 27/10/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-50 – Greater Madawaska Fire Agreement By-Law

Carried.

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

**Resolution No. 28/10/24**

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information.

Carried

**Agenda Item 16 – New Business**

Mayor Donohue noted that a resolution for Council to endorse from the Municipality of Tweed concerning the 2025 OPP Billing model be reviewed and that staff bring it forward to the next council meeting.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

**Resolution No. 29/10/24**

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that By-law 2024-51, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 17, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 30/10/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that the Thursday, October 17, 2024, Township of Admaston/Bromley Council meeting be adjourned at 9:28 p.m.

Carried

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Mayor

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CAO/Clerk