

Township of Admaston/Bromley  
Second Monthly Meeting  
Thursday, October 17<sup>th</sup>, 2024 @ 7:30 p.m.

AGENDA

1. **Call Meeting to Order**

2. **Moment of Silence**

3. **Approval of Agenda**

4. **Disclosure of Pecuniary Interest**

5. **Minutes**

5a Resolution to adopt Minutes of Council Meetings October 3, 2024.

6. **Delegations and Guests**

None.

7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

None.

8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

i) i. Minutes September 2024

ii) ii. CEO's Report – September 2024

iii) iii. Treasurer's Report – Oct. 2024 – Golf Tournament – Sept. 2024

8b Douglas Recreation Committee Requests

9. **Operations Committee** – Chair Brian Hamilton, All of Council

9a September Public Works Report

9b Sale of Surplus Vehicle Report

10. **Waste Management Committee** – Chair Michael Donohue, All of Council

None.

11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council

11a September 2024 YTD financial Overview

i) i. YTD Financials - September

- 11b Cheque Register – September 2024
- 11c 2025 Annual Billing letter – OPP
  - i) i. OPP 2025 Annual Billing Statement
- 11d Community Sport & Recreation Infrastructure Update Report
- 11e Strategic Planning Proposal Report
  - i) i. Queens School of Business Proposal
  - ii) ii. Proposals Received
    - aa. Capital Park Consulting
    - bb. Compass Point Consulting
    - cc. Crestview Strategy
    - dd. EYG Innovation & Strategy Consulting
    - ee. Satori Consulting Inc.
    - f. VSMunicipal Solutions

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

12a Fire Agreement – Greater Madawaska Report

i) i. GM Agreement

12b Fire Chief's Report – June/July/August 2024

13. **County of Renfrew** – Mayor Michael Donohue

None.

14. **By-Laws**

14a 2024-50 – Greater Madawaska Fire Agreement By-Law

15. **Old Business**

15a Action Tracking List

16. **New Business**

17. **Closed Session**

None.

18. **Confirmatory By-Law**

18a

2024-51 being a by-law to confirm proceedings of Council Meeting

19. **Question Period**

20. **Adjournment**

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**PLEASE NOTE** "Submissions received by the public, either orally or in writing may become part of

the public record/package”.

**Council Information**

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday October 3rd, 2024. Present were Mayor Michael Donohue, Councillors Keith Gourley and Kevin LeGris.

Deputy Mayor Brian Hamilton and Councillor Angela Field sent their regrets.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate Maclsaac.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:32 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/10/24**

Moved by Kevin Legris, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the agenda of October 3, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings September 19, 2024

**Resolution No. 02/10/24**

Moved by Kevin Legris, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- September 19, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a Zoning By-Law Amendment Report  
i. Planner's Report

**Resolution No. 03/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED that Council approves By-Law 2024-47, being a By-Law to amend By-Law Number 2004-13, for the purpose of rezoning the severed lands in Consent File No. B03/24(2).

Carried

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

None.

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

None.

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

**10a** Blue Box Transition and Agreement Report

**Resolution No. 04/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt By-Law 2024-48, being a by-law to authorize the Mayor and CAO/Clerk to enter into an agreement with Circular Materials Ontario for a Depot Operations Agreement (Number 2024-00-146).

Carried

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Ontario Community Infrastructure Fund (OCIF) 2025 Allocation Notice

**Resolution No. 05/10/24**

Moved by Kevin Legris, seconded by Keith Gourley.

BE IT RESOLVED that Council receives the communication from the Ministry of Infrastructure concerning the 2025 Allocations of the Ontario Community Infrastructure Fund (OCIF).

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris, Committee Member Angela Field

**12a** Fire Committee Minutes – June 2024

**12b** Fire Chief's Report – June-August 2024

**Resolution No. 06/10/24**

Moved by Kevin Legris, seconded by Keith Gourley.

BE IT RESOLVED that Council receive the following from the Fire Committee:

- Fire Committee minutes – June 19, 2024
- Fire Chief's report – June – August 2024

Carried

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary Report – September 2024

**Resolution No. 07/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the County Council Summary report for September 2024.

Carried

**Agenda Item 14 – By-Laws**

**Resolution No. 08/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-47 – ZBA – Stone Road
- 2024-48 – Agreement with Circular Materials Ontario

Carried

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

**Resolution No. 09/10/24**

Moved by Kevin Legris, seconded by Keith Gourley.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information.

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

**18a** 2024-49 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 10/10/24**

Moved by Kevin Legris, seconded by Keith Gourley.

BE IT RESOLVED that By-law 2024-49, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 3, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 11/10/24**

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, October 3, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:09 p.m.

Carried

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Mayor

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CAO/Clerk

ADMASTON/BROMLEY PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING  
September 2, 2024  
7:00 PM

**Present:** Susan Patterson O'Neil, Libby LeBlanc CEO, Karen Payne, Charlene Whattam, Karen Coulas, Krista King, Lynn Clelland, Lynn Agnew

**Regrets:** Beth McDonald, Brian Hamilton

The meeting was called to order at 7:00 pm

1. Approval of and additions to the Agenda

**Motion** to approve the agenda and additions

Moved by Karen Coulas

Seconded Charlene Whattam

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

**Motion** to approve the minutes from June 11, 2024

Moved by Karen

Seconded by Krista King

Carried

4. Business arising from the minutes

- Ontario Trillium Grant - we did not qualify
- Response to School Board regarding 3rd party advertising - still no response
- Nine and Dine fundraiser - 11 teams confirmed possibly 12
- Ball tournament and book sale - the ball tournament was canceled, the book sale raised \$554.90
- Funding Summer Reading Club - we received enough funding from the community to cover the club. Thank you for your generosity.

5. New Business

- Fundraising at Culls barn - trivia, 4 or 6 hand euchre - we will do 4 hand this time
- Staffing - we may have to look for a new student
- Hot dog day - possible liaison with school to fundraise for books for youth library

6. Treasurer's Report as attached

**Motion** to accept the treasurer's report and pay all bills

Moved by Lynn Agnew

Seconded by Karen Payne

Carried

7. CEO's Report as attached

8. Policy Review - none

9. Correspondence - none

10. Other Business - none

11. Monitoring Progress of Strategic Plan

12. Adjournment - 8:30 pm

Next Meeting - October 8, 2024

Susan Patterson O'Neil  
Chair

L. LeBlanc  
CEO

October 9, 2024  
Date



# Library CEO's Report – September 2024

- **STATS:** *Overdrive for Aug 2024 – 272; Books on hold 207; Library Checkouts for Aug 2024, not including e-books – 328; Total Checkouts for Aug –600 (approx.); Inter-Library Loans for Aug – 5; FB Reach – 2093 (FB Reach is the estimated number of people who saw any content from or about your Page.) Total FB Followers by the end of July 2024 – 393*
- **Collections** – Items purchased for collection in Aug– **\$403.23 approx.** (Both book and DVD collection.)
- **Programming** I continue to offer Libby App training. I have had many patrons take me up on the offer.
- **Public Library Week:** (See attached poster.) I have a Hallowe'en party in the works. I have reached out to the Douglas Lions Club to see if they would like to partner again this year. I am getting ready for the typical week!
- **Classic Storytime:** I am beginning to offer kids' reading time on Saturday morning. The first week, I read a Brambly Hedge book called, *Autumn*, and coming up I am reading *The Tale of Benjamin Bunny*, with a special guest. I'm told that food helps bring patrons in so if anyone wants to do carrot sticks or baked goods, I would be so grateful. (The first week, I brought snacks that all start with the letter "c".)
- **CEO Networking Meeting:** I attended my first CEO meeting at the Renfrew Public Library. I learned a lot and all the other CEOs are so kind and helpful.
- **Fundraising** – How amazing was that? I am so blown away by the support from our community for our Nine and Dine. You all were great and I very much appreciate your contributions of time, funds and effort to make it so hugely successful. We have an amazing community.
- **Grants** – The PLOG has been applied for! I have been in close contact with the liaison for the PLOG and she had told me that they have received it. Let's see what happens next. Jane graciously helped me submit the information required.
- **St Michael's Ladies Night Out:** November 10<sup>th</sup>, 2024 from 6-9pm. We were invited to attend with a table. The cost of a table is \$25 and all proceeds go to the school. I think this is something that we usually do... selling books advertising programs, creating library card accounts and a basket draw. I don't mind sitting at the table.
  - Hole Sponsors
  - Bank Statement
  - Buske Bill
  - Bell Phone – Aug
  - Bell Internet – Aug
  - Brod Art Bill

- **Correspondence:**

## Miscellaneous:

- Libby App has fully launched. I have taken training on the Libby App and I have offered patron training on Mondays and Wednesdays. I received the promotional items and I am beginning to distribute them.
- Fall programming plans are coming along. I have launched Book Besties. I am welcoming a special guest (a bunny, no CRC required) to meet the patrons as we read *The Tale of Benjamin Bunny*. See attached poster about this program.

- We are back to our regularly scheduled program of volunteers. I have Elaine and Laura returning to help on Wednesdays and I have AJ here on Mondays and Wednesdays. The next project is to cull a bit more of the collection to make room for new titles.
- I continue to purchase new titles for the collection.
- I have completed the student library cards. I have informed the principal and secretary that they are complete and ready to use. Jane gave me some training initially and I carried on from there. I'm so thankful for her help.
- Declan has been working reduced hours. I am not usually alone as I can bring one of my own children to the library with me. No more staffing progress has been made.

**September 23/ 2024**  
**Golf Tournament breakdown**

13 teams @ \$75.00 each	\$3,900.00
2 extra people @ \$75.00	\$ 150.00
50/50	\$ 255.00
14 hole sponsors @ \$30.00 each	\$ 420.00
Silent auction, donation	\$ 847.00
Mary Moss donated back 50/50	\$ 250.00
Putting green, donation	\$ 220.00
Straight donations	\$ 650.00

**Total revenue** **\$6,692.00**

**Expenses**

Oaks of Cobden	\$2,690.00
Dollarama	\$ 45.18
Coles 4 \$25 gift cards	\$ 100.00
Renfrew printing	\$ 13.56

**Total expenses** **\$2,848.74**

**Total profits** **\$3843.26**

**We needed \$2000 to cover the extra wage bill. The rest of the money will be put towards our book budget as it was drastically reduced to balance the budget. I will put this money on our donation line.**

**OCTOBER 9/ 2024  
ADMASTON/ BROMLEY PUBLIC LIBRARY  
TREASURER REPORT BY LYNN A AGNEW**

**Bills that were already paid**

Sept 9/ 2024	July wages	check # 1047	\$2368.17
Sept 24/ 2024	bell phone	ref#36860260	\$103.07
Sept 24 /2024	bell internet	ref#3686010	\$141.19
Sept 30/2024	BMO MC	ref#36977897	\$466.54

**Total of bills already paid** **\$3,078.97**

**Deposited into the account**

Sept 23/ 2024	Nine and dine \$1395., photocopying/ fines	130.00
		\$1525.00
October 4/ 2024	Nine and dine cash	\$630.00

**Account balance on Oct 8/ 2024** **\$8786.68**

**Bills to be paid**

Oct 8/ 2024	Twp ADBR check #1048	September wages	\$1959.25
Oct 8/ 2024	Lynn Agnew reimbursement check #1049		\$158.74
		Nine and dine expenses	
Oct 8/ 2024	Buske check# 1050		\$73.03
Oct 9/ 2024	Libby Leblanc check # 1051		\$39.48

**Total of bills to be paid** **\$2230.50**

**I have sent a request to the Twp regarding advancing our PLOG \$5518.00, which of course was endorsed by the Board**

**I will deposit \$1802.00 today which is the remainder of the money from the Nine and Dine.**

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: October 17<sup>th</sup>, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Douglas Recreation Events

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**Background:**

In order to be deemed an event of municipal significance, the event requires a designation by the municipality in which the event will take place. Special Occasion Permits (SOP) applications to the Alcohol Gaming Control Ontario (AGCO) for a municipally significant Public Event must be accompanied by either a municipal resolution or a letter from a delegated municipal official designating the event as municipally significant.

**Discussion:**

A request has come in from the Douglas Recreation Committee to hold a refreshment lounge in the Recreation building during the St. Michael's fundraising event to be held on November 8, 2024.

A request has also come in from the organizers of the Frosty Fun Winter Carnival which will be held February 7 – 9, 2025, to deem the event a designated community event.

**Financial Implications:**

None.

**People Consulted:**

None.

**Recommendation for Council:**

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold a refreshment lounge in the Recreation Building on November 8, 2024 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold the Douglas Frosty Fun Winter Carnival on February 7 - 9, 2025 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

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**REPORT**

Date: October 17th 2024  
To: Council  
From: Steve Visinski  
Re: Public Works September 2024 Report

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On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This report is for the month of September.

**Township**

Recycling for the township was picked up as usual, weekly from the Stone Road Transfer site and every three weeks at the Douglas Transfer Site by the contractor. The recycling at the Osceola Landfill is normally picked up once per month by the contractor or on a need be basis.

Staff complete and document Bi-Weekly Road inspections to ensure roads are meeting the Minimum Maintenance Standards. 911 signs have been measured and installed as per requests.

The yearly Council / Staff Golf Day to place September 4<sup>th</sup> at Dragon Fly golf course. Staff would like to thank Council for this day as it was very enjoyable and greatly appreciated.

**Current Projects**

- Cold patching continues as needed.
- Grading of gravel roads.
- Maintenance of equipment is ongoing. All yearly safeties have been completed.
- Cobden Road Sand Shed has been completed.
- Ditching in various locations are underway.
- Shouldering under the Capital Maintenance Program was completed in various locations of concerns.

- Staff worked along with the Fire Department for the installation of a new Dry-Hydrant at the Douglas beach location.

### **Upcoming Events**

- Maintenance of Equipment will continue with preparations for snowplowing being completed before the end of October.
- Cold patching will continue as needed.
- A few culvert replacements to take place weather permitting.
- Grading will continue weather permitting.
- Ditching operations will continue weather permitting.
- Brushing will continue.
- Center Line Marking on various roads are to be completed.
- Staff continue to work with Enbridge Gas concerning the Eganville Project that will be installed through the North end of the Township.
- Staff continue to work with contactors for the updated Bell Highspeed lines to be placed in the South end of the Township.
- Suppling and stockpiling of winter sand will be completed.

### **Recommendation for Council:**

BE IT RESOLVED THAT the Council receive the Public Works September 2024 Report as information.



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**REPORT**

Date: October 17th 2024  
To: Council  
From: Steve Visinski  
Re: Surplus Vehicle – 2018 ¾ tonne Chevrolet with stainless “V” Plow

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**Background:**

Durning a September Council meeting Council approved listing the 2018 ¾ ton Chevrolet and V Plow to be published for auction with Gov-Deals. The vehicle was then published for a one-week period.

**Discussion:**

The surplus vehicle was published in the auction with a reserved bid of \$15,000.00. The final bid was placed with an amount of \$21,018 including tax and sold to that bidder. Gov-Deals requires a 7.5% sellers fee that will be deducted from the total amount leaving the Township with \$19,441.65.

**Financial Implications:**

None at this time.

**People Consulted:**

CAO/Clerk Jennifer Charkavi  
Gov-Deals Representative

**Recommendation for Council:**

To except this report as information.

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**REPORT**

Date: October 17, 2024  
To: Council  
From: Kelly Coughlin  
Re: September 2024 YTD Financial Overview

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**Background: n/a**

**Discussion:**

During the month of September notable receipts include:

- 1) Tax Certificate revenue - \$350.00
- 2) O.C.I.F. (Ontario Community Infrastructure Fund) - \$82,054.00
- 3) Aggregate Resources - \$31,520.46
- 4) Recycling Grant - \$14,426.66
- 5) Building Permit Fees - \$6,847.75
- 6) Landfill Tipping Fees - \$3,705.00

**Financial Implications:**

n/a

**People Consulted:**

Jennifer Charkavi - CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council accept the September 2024 Year to Date Financial Overview Report (attached) as information as submitted and circulated.



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1000			Municipal Taxation		
1-3-1000-1000				Municipal - Residential (RT)	-2,572,695.53	-3,411,695
1-3-1000-1002				Municipal - Commercial (CT)	-84,171.62	0
1-3-1000-1005				Municipal - Comm. Sm Scale Farm (	-949.72	0
1-3-1000-1006				Municipal - Industrial (IT)	-41,428.14	0
1-3-1000-1009				Municipal - Pipelines (PT)	-346,939.74	0
1-3-1000-1011				Municipal - Managed Forest (TT)	-5,918.84	0
1-3-1000-1015				Municipal - Supplementaries	-90,503.53	-10,000
1-3-1000-1016				Municipal - Write-offs	46,861.84	0
1-3-1000-1017				Municipal - PIL General	-4,319.31	0
1-3-1000-1019				Mun - Comm., PIL Full Tenant of Pr	-4,315.86	0
1-3-1000-1020				Ind Taxable Full Shared PIL (IH)	-1,005.89	0
1-3-1000-1021				Municipal - Farmlands (FT)	-368,123.59	0
<b>Category Total</b>					<b>-3,473,509.93</b>	<b>-3,421,695</b>
CATEGORY	1010			County Taxation		
1-3-1010-1000				County - Residential (RT)	-1,165,593.98	-1,412,246
1-3-1010-1002				County - Commercial (CT)	-38,135.06	0
1-3-1010-1005				County - Comm. Sm Scale-Farm (C	-430.28	0
1-3-1010-1006				County - Industrial (IT)	-18,769.59	0
1-3-1010-1009				County - Pipelines (PT)	-157,185.60	0
1-3-1010-1011				County- Managed Forest (TT)	-2,681.58	0
1-3-1010-1015				County - Supplementaries	-42,152.16	0
1-3-1010-1016				County - Write-offs	21,707.53	0
1-3-1010-1017				County - Payment in Lieu	-4,368.02	-1,340
1-3-1010-1021				County - Farmlands (FT)	-166,782.70	0
<b>Category Total</b>					<b>-1,574,391.44</b>	<b>-1,413,586</b>
CATEGORY	1020			English Public School Taxation		
1-3-1020-1000				Eng Pub - Residential (RT)	-345,956.82	-571,288
1-3-1020-1011				Eng Pub - Managed Forest (TT)	-941.65	0
1-3-1020-1015				Eng Pub - Supplementaries	-13,317.38	0
1-3-1020-1016				Eng Pub - Write-Offs	3,917.20	0
1-3-1020-1017				PIL - English Public	-87.98	0
1-3-1020-1021				Eng Pub - Farmlands (FT)	-51,936.42	0
<b>Category Total</b>					<b>-408,323.05</b>	<b>-571,288</b>
CATEGORY	1030			English Separate School Taxation		
1-3-1030-1000				Eng Sep - Residential (RT)	-84,305.14	-192,119
1-3-1030-1011				Eng Sep - Managed Forest (TT)	-53.36	0
1-3-1030-1015				Eng Sep - Supplementaries	-485.41	0
1-3-1030-1016				Eng Sep - Write-Offs	1,018.65	0
1-3-1030-1021				Eng Sep - Farmlands (FT)	-9,870.81	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1030			English Separate School Taxation		
				<b>Category Total</b>	<b>-93,696.07</b>	<b>-192,119</b>
CATEGORY	1040			French Public School Taxation		
1-3-1040-1000				Fre Pub - Residential (RT)	-968.20	-7,359
				<b>Category Total</b>	<b>-968.20</b>	<b>-7,359</b>
CATEGORY	1050			French Separate School Taxation		
1-3-1050-1000				Fre Sep - Residential (RT)	-1,126.77	-16,080
1-3-1050-1021				Fre Sep - Farmland (FT)	-74.59	0
				<b>Category Total</b>	<b>-1,201.36</b>	<b>-16,080</b>
CATEGORY	1060			No Support		
1-3-1060-1002				No Support - Commercial (CT)	-44,845.68	0
1-3-1060-1005				No Support - Comm Sm Scal Farm (	-126.50	0
1-3-1060-1006				No Support - Industrial (IT)	-9,471.14	0
1-3-1060-1009				No Support - Pipelines (PT)	-251,680.00	0
1-3-1060-1015				No Support - Supplementals	-5,900.38	0
1-3-1060-1016				No Support - Write-offs	7,536.32	0
1-3-1060-1017				No Support - Payment in Lieu	-2,096.16	0
				<b>Category Total</b>	<b>-306,583.54</b>	<b>0</b>
CATEGORY	1200			Payment in Lieu's		
1-3-1200-1200				PIL - Grants In Lieu - Canada	0.00	-740
1-3-1200-1201				PIL - Grants in Lieu - Ontario	0.00	-4,400
1-3-1200-1202				PIL - Power Dams	-5,001.22	-5,000
1-3-1200-1203				PIL - Landfill Site (mun. enterprises)	0.00	-3,200
1-3-1200-1204				PIL - Hyrdo One	0.00	-1,560
				<b>Category Total</b>	<b>-5,001.22</b>	<b>-14,900</b>
CATEGORY	1300			Penalty & Interest		
1-3-1300-1300				Penalty/Interest - Current	-14,497.85	-24,000
1-3-1300-1301				Penalty/Interest - 1 Year	-4,838.70	0
1-3-1300-1302				Penalty/Interest - 2 Year	-455.80	0
1-3-1300-1303				Penalty/Interest - 3 Year	-705.50	0
1-3-1300-1304				Interest - A/R	-42.89	0
				<b>Category Total</b>	<b>-20,540.74</b>	<b>-24,000</b>
CATEGORY	1400			Municipal Revenue		
1-3-1400-5140				Lottery Licenses/Fees	-73.50	-200
1-3-1400-5141				Tax Certificates	-1,950.00	-3,500
1-3-1400-5142				Sale of Maps	-15.00	-24
1-3-1400-5143				Backyard Chicken Fees	0.00	-500
1-3-1400-5144				Refreshment Vehicle Licences	-175.00	0
1-3-1400-5145				Administration Fees - NSF	-220.00	-450



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1400			Municipal Revenue		
1-3-1400-5147				Other Service Charges	0.00	-1,000
1-3-1400-5148				Rental Income - BLCC	-6,856.86	-8,000
1-3-1400-5150				Sale of Land/TCA	0.00	-15,000
1-3-1400-5152				Bank Interest Income	-27,878.34	-56,000
1-3-1400-5154				Miscellaneous	-3,057.30	0
<b>Category Total</b>					<b>-40,226.00</b>	<b>-84,674</b>
CATEGORY	1510			Provincial Grants		
1-3-1510-1510				OMPF	-489,605.00	-434,000
1-3-1510-1511				OCIF Ont. Comm. Infrastructure Fur	-246,162.00	-492,321
1-3-1510-1514				Livestock Recovery	-4,996.80	-3,000
1-3-1510-1516				Provincial Municipal Drainage Grant	0.00	-5,000
1-3-1510-1517				Interest Income - OCIF Funding	-19,628.07	0
1-3-1510-1519				Tile Drain Loan	-12,078.67	-41,000
1-3-1510-1522				Drains Superintendent Grant	0.00	-2,500
1-3-1510-1523				R.I.D.E. Grant	-8,618.63	-8,700
1-3-1510-1524				Police Revenue	0.00	-2,500
1-3-1510-1525				Aggregate Resources	-37,210.22	-35,000
1-3-1510-1526				DNU - Interest Income - OCIF	0.00	-7,000
1-3-1510-1527				Recycling Grant	-30,671.27	-59,168
<b>Category Total</b>					<b>-848,970.66</b>	<b>-1,090,189</b>
CATEGORY	1520			Federal Grants		
1-3-1520-1518				Interest Earned - CCBF	-4,641.89	-5,200
1-3-1520-1520				CCBF Funding	-47,081.58	-94,163
1-3-1520-1521				ICIP - Northern & Rural Funding	0.00	-80,000
1-3-1520-1522				Canada Summer Jobs	0.00	-9,400
1-3-1520-1523				Canada Day Grant	-840.00	-500
<b>Category Total</b>					<b>-52,563.47</b>	<b>-189,263</b>
CATEGORY	2000			Fire Department		
1-3-2000-5152				Fire - Interest Income	-870.09	0
1-3-2000-5200				Fire - Standby Fees - NAW	-3,825.00	-7,650
1-3-2000-5201				Fire - Calls	-2,495.64	-2,160
1-3-2000-5202				Fire - Miscellaneous	-80.00	0
1-3-2000-5203				Fire - MNR Fire Agreement	-354.96	-330
<b>Category Total</b>					<b>-7,625.69</b>	<b>-10,140</b>
CATEGORY	2100			Building Department		
1-3-2100-5210				Septic Usage Permits Fees	-1,400.00	-500
1-3-2100-5211				Building Permits	-41,711.51	-55,000
1-3-2100-5212				Sewage Permits	-5,950.00	-10,000
1-3-2100-5213				Horton Township 60/40	-53,839.92	-80,653



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	2100			Building Department		
				<b>Category Total</b>	<b>-102,901.43</b>	<b>-146,153</b>
CATEGORY	2300			Animal Revenue		
1-3-2300-5230				Animal Control Dog Tags/Licenses	-1,040.00	-2,000
				<b>Category Total</b>	<b>-1,040.00</b>	<b>-2,000</b>
CATEGORY	3100			Roads Revenue		
1-3-3100-5310				Roads Revenue	-765.60	-1,000
1-3-3100-5312				Entrance Fee	-327.00	-1,200
1-3-3100-5313				Used Culvert	-40.00	0
1-3-3100-5314				911 Civic Addressing Revenue	-162.00	-200
				<b>Category Total</b>	<b>-1,294.60</b>	<b>-2,400</b>
CATEGORY	4000			Waste Management		
1-3-4000-5400				Landfill Tipping Fees - Stone Road	-2,243.50	-2,000
1-3-4000-5401				Landfill Tipping Fees - Osceola Site	-24,308.00	-25,000
1-3-4000-5403				Sale Blueboxes	-18.00	-50
				<b>Category Total</b>	<b>-26,569.50</b>	<b>-27,050</b>
CATEGORY	8000			Planning Revenue		
1-3-8000-5302				Zoning Certificate	-1,190.00	0
1-3-8000-5800				Other Planning Fees & Charges	-3,800.00	-8,000
1-3-8000-5801				Consents	-2,200.00	0
				<b>Category Total</b>	<b>-7,190.00</b>	<b>-8,000</b>
CATEGORY	9000			Transfer from Reserves		
1-3-9000-9000				Trf from CCBF Reserve	0.00	-100,097
1-3-9000-9001				Trf from OCIF Reserve	0.00	-105,679
				<b>Category Total</b>	<b>0.00</b>	<b>-205,776</b>
CATEGORY	9100			Proceeds from Debt		
1-3-9100-9100				Debt	0.00	-305,740
				<b>Category Total</b>	<b>0.00</b>	<b>-305,740</b>
				<b>REVENUES Total</b>	<b>-6,972,596.90</b>	<b>-7,732,412</b>
CLASS	4			EXPENDITURE		
CATEGORY	1100			Election		
1-4-1100-9000				ELECTION - Transfer to Reserves	0.00	7,000
				<b>Category Total</b>	<b>0.00</b>	<b>7,000</b>
CATEGORY	1400			Administration Overhead		
1-4-1400-1010				ADM - Salaries & Wages	248,464.70	367,096
1-4-1400-1110				ADM - Benefits	84,402.35	123,861



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1400			Administration Overhead		
1-4-1400-1113				ADM - Asset Mngt Coordinator	0.00	25,000
1-4-1400-2011				ADM - Office Supplies	5,742.70	7,000
1-4-1400-2012				ADM - Computer Supp/Small Equip/	712.23	3,700
1-4-1400-2090				ADM - Miscellaneous	4,505.80	2,000
1-4-1400-2100				ADM - Postage	5,114.42	5,000
1-4-1400-2116				ADM - Printing (photocopier)	3,316.71	2,700
1-4-1400-2118				ADM - Freight & Delivery Charges	32.56	200
1-4-1400-2240				ADM - Mileage	1,160.07	4,000
1-4-1400-2250				ADM - Conventions/Meetings	3,046.39	7,500
1-4-1400-2255				ADM - Courses & Training	3,636.27	5,000
1-4-1400-2260				ADM - Dues & Memberships	4,374.51	6,360
1-4-1400-2300				ADM - Advertising	822.73	4,000
1-4-1400-2325				ADM - Public Relations	657.23	650
1-4-1400-2430				ADM - Insurance	18,413.00	15,700
1-4-1400-2720				ADM - Telephone	2,985.28	1,800
1-4-1400-2721				ADM - Fax	1,022.18	1,200
1-4-1400-2730				ADM - Cell	260.00	480
1-4-1400-3050				ADM - Legal Fees	2,489.79	6,000
1-4-1400-3051				ADM - Tax Registration Costs	382.07	0
1-4-1400-3055				ADM - Audit	2,544.00	27,000
1-4-1400-3065				ADM - IT Services & Support	17,674.97	23,205
1-4-1400-3070				ADM - Human Resources	0.00	5,100
1-4-1400-3071				ADM - Accessibility Compliance	-21.86	1,000
1-4-1400-3080				ADM - Office Equip Mtce Contract	3,699.80	5,000
1-4-1400-4800				ADM - Bank Service Charges	524.28	1,700
1-4-1400-8000				ADM - Transfer to Capital Fund	68,071.42	0
1-4-1400-9999				ADM - Penny Rounding Clearing Ac	-0.03	0
<b>Category Total</b>					<b>484,033.57</b>	<b>652,252</b>
CATEGORY	1401			Township Office		
1-4-1401-2017				Twp Office - Bldg Supplies	539.67	1,000
1-4-1401-2520				Twp Office - Bldg Mtce/Repair	2,682.75	1,800
1-4-1401-2521				Twp Office - Cleaning Services	4,471.15	5,400
1-4-1401-2600				Twp Office - Furnace Fuel	1,115.66	3,500
1-4-1401-2601				Twp Office - Propane	441.01	2,000
1-4-1401-2610				Twp Office - Hydro	3,714.31	3,750
1-4-1401-3200				Twp Office - Contracted Services	305.28	200
<b>Category Total</b>					<b>13,269.83</b>	<b>17,650</b>
CATEGORY	1402			Barr Line Community Centre		
1-4-1402-2017				Barr Line Comm Centre- Bldg Suppl	494.38	250
1-4-1402-2430				Barr Line Comm Centre - Insurance	735.79	2,300
1-4-1402-2520				Barr Line Comm Centre - Bldg Mtce.	223.92	750



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1402			Barr Line Community Centre		
1-4-1402-2521				Barr Line Comm Centre - Cleaning &	3,716.58	3,230
1-4-1402-2600				Barr Line Comm Centre - Furnace F	2,725.88	3,800
1-4-1402-2610				Barr Line Comm Centre - Hydro	880.12	2,000
<b>Category Total</b>					<b>8,776.67</b>	<b>12,330</b>
CATEGORY	1403			Osceola Historical Society Building		
1-4-1403-2017				Osceola Historical - Bldg Supplies	0.00	250
1-4-1403-2430				Osceola Historical - Insurance	372.58	2,300
1-4-1403-2520				Osceola Historical - Bldg Mtce/Repa	0.00	2,500
1-4-1403-2610				Osceola Historical - Hydro	193.19	450
<b>Category Total</b>					<b>565.77</b>	<b>5,500</b>
CATEGORY	1410			Health & Safety		
1-4-1410-2010				H&S - Supplies	0.00	1,000
1-4-1410-2240				H&S - Mileage	0.00	300
1-4-1410-2255				H&S - Courses and Training	0.00	1,700
<b>Category Total</b>					<b>0.00</b>	<b>3,000</b>
CATEGORY	1600			Council		
1-4-1600-1010				COUNCIL - Salaries & Wages	59,385.83	81,265
1-4-1600-1110				COUNCIL - Benefits	10,614.67	14,036
1-4-1600-2090				COUNCIL - Miscellaneous	682.88	1,000
1-4-1600-2100				COUNCIL - Postage	0.00	3,250
1-4-1600-2240				COUNCIL - Mileage	1,688.42	6,000
1-4-1600-2250				COUNCIL - Conventions & Meetings	7,135.94	9,000
1-4-1600-2325				COUNCIL - Public Relations	176.50	4,750
1-4-1600-2326				COUNCIL - Special Occassions	195.69	3,700
1-4-1600-2430				COUNCIL - Insurance	1,895.00	2,200
1-4-1600-3065				COUNCIL - IT Svcs & Support	2,461.32	3,900
1-4-1600-5100				COUNCIL - Donations & Grants	6,900.00	6,900
<b>Category Total</b>					<b>91,136.25</b>	<b>136,001</b>
CATEGORY	2000			Fire Overhead Costs		
1-4-2000-1010				Fire - Wages	55,892.58	127,142
1-4-2000-1110				Fire - Benefits	11,170.70	31,538
1-4-2000-1111				Fire - Standby	0.00	20,500
1-4-2000-2011				Fire - Office Supplies	260.93	1,200
1-4-2000-2090				Fire - Miscellaneous Supplies	235.78	500
1-4-2000-2091				Fire - Food	61.51	1,500
1-4-2000-2092				Fire - Christmas Dinner	0.00	1,500
1-4-2000-2100				Fire - Postage/Freight / Delivery	9.11	2,500
1-4-2000-2240				Fire - Mileage	2,217.06	4,000
1-4-2000-2250				Fire - Courses & Training	2,770.33	11,000





Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2000			Fire Overhead Costs		
1-4-2000-2251				Fire - Prevention (ex. Fire Prev Wee	646.16	1,000
1-4-2000-2260				Fire - Membership Dues	100.00	150
1-4-2000-2430				Fire - Insurance (VFF)	10,055.32	0
1-4-2000-2730				Fire - Cell Phone	0.00	480
1-4-2000-2733				Fire - Secretary Internet	57.31	0
1-4-2000-2740				Fire - Radio Licenses	598.47	600
1-4-2000-2741				Fire - Radio pagers / maintenance	0.00	4,000
1-4-2000-2830				Fire - Clothing	863.36	0
1-4-2000-2832				Fire - Medical Expenses	0.00	500
1-4-2000-2833				Fire - Uniforms	0.00	4,000
1-4-2000-2834				Fire - Agreements	40,004.70	48,803
1-4-2000-2835				Fire - Dispatch	0.00	1,125
1-4-2000-2836				Fire - Fluent MS	0.00	1,400
1-4-2000-2839				Fire - Call Taking / Alerting	0.00	2,200
1-4-2000-3065				Fire - IT Services	2,238.72	0
1-4-2000-4800				Fire - Bank Charges	25.00	0
1-4-2000-7300				Fire - Loan Principle Repayment	41,093.47	41,094
1-4-2000-8000				Fire - Capital	0.00	9,812
1-4-2000-9003				Fire - Trf to Reserves - Vhcl / Equip	0.00	25,000
1-4-2000-9299				Fire - Health & Safety	3,067.69	0
<b>Category Total</b>					<b>171,368.20</b>	<b>341,544</b>
CATEGORY	2001			Douglas Fire Hall		
1-4-2001-1010				Fire Hall - Support Wages	0.00	1,600
1-4-2001-2017				Fire Hall - Building Supplies	25.76	3,000
1-4-2001-2430				Fire Hall - Insurance (building)	7,385.21	13,100
1-4-2001-2520				Fire Hall - Building Maintenance	1,219.01	3,700
1-4-2001-2522				Fier Hall - Supplies	0.00	100
1-4-2001-2600				Fire Hall - Oil Furnace	6,487.09	10,500
1-4-2001-2601				Fire Hall - Propane (generator)	0.00	1,500
1-4-2001-2610				Fire Hall - Hydro	1,067.55	3,000
1-4-2001-2720				Fire Hall - Telephone	1,829.24	6,000
1-4-2001-2733				Fire Hall - Internet	485.47	700
1-4-2001-8000				Fire Hall - Capital	0.00	80,000
<b>Category Total</b>					<b>18,499.33</b>	<b>123,200</b>
CATEGORY	2002			Fire Equipment		
1-4-2002-2101				Fire Equip - Small Tools	673.57	13,200
1-4-2002-2102				Fire Equip - Test'g (ex. SCBA, ladde	0.00	6,500
1-4-2002-2104				Fire Equipment - Safety Equipment	2,841.62	16,550
1-4-2002-2105				Fire Equipment - Rental	0.00	2,000
1-4-2002-2106				Fire Equip - Extrication	0.00	2,500
1-4-2002-2107				Fire Equip - Maintenance	2,002.25	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2002			Fire Equipment		
1-4-2002-2108				FIRE - Fuel	2,671.12	0
1-4-2002-2109				Fire - Vehicle Maintenance	113.87	0
1-4-2002-8000				Fire Equip - NEW Equipment Capita	16,402.15	35,000
1-4-2002-9399				Fire Equip - SCBA's	1,170.24	0
<b>Category Total</b>					<b>25,874.82</b>	<b>75,750</b>
CATEGORY	2003			Dry Hydrants		
1-4-2003-8000				Dry Hydrants - Capital	3,514.79	10,000
<b>Category Total</b>					<b>3,514.79</b>	<b>10,000</b>
CATEGORY	2004			Truck 1 - 2009 Freightliner		
1-4-2004-2430				Fire - Truck 1 - Insurance	1,209.00	1,500
1-4-2004-2500				Fire - Truck 1 - Repairs / Maintenance	4,248.31	2,000
1-4-2004-2621				Fire - Truck 1 - Clear Diesel Fuel	326.70	2,000
<b>Category Total</b>					<b>5,784.01</b>	<b>5,500</b>
CATEGORY	2005			Truck 2 - 1980 GMC		
1-4-2005-2430				Fire - Truck 2 - Insurance	1,209.00	1,500
1-4-2005-2500				Fire - Truck 2 - Repairs / Maintenance	0.00	1,500
1-4-2005-2620				Fire - Truck 2 - Gasoline	0.00	1,000
<b>Category Total</b>					<b>1,209.00</b>	<b>4,000</b>
CATEGORY	2006			Truck T2 - 2008 Dodge Stirling		
1-4-2006-2430				Fire - Truck T2- Insurance	1,209.00	1,500
1-4-2006-2500				Fire - Truck T2- Repairs / Maintenance	1,156.47	2,000
1-4-2006-2621				Fire - Truck T2 - Clear Diesel Fuel	456.91	1,500
<b>Category Total</b>					<b>2,822.38</b>	<b>5,000</b>
CATEGORY	2007			Truck 4 - 1998 Freightliner		
1-4-2007-2430				Fire - Truck 4 - Insurance	1,209.00	1,500
1-4-2007-2500				Fire - Truck 4 - Repairs / Maintenance	1,261.37	2,500
1-4-2007-2621				Fire - Truck 4 - Clear Diesel Fuel	254.88	1,500
<b>Category Total</b>					<b>2,725.25</b>	<b>5,500</b>
CATEGORY	2100			Building Department		
1-4-2100-1010				CBO - Wages	66,701.95	93,693
1-4-2100-1011				CBO - Septic Wages	75.00	0
1-4-2100-1110				CBO - Benefits	21,547.95	32,566
1-4-2100-2011				CBO - Office Supplies	1,324.62	2,100
1-4-2100-2116				CBO - Printing	295.11	400
1-4-2100-2240				CBO - Mileage	2,208.20	1,000
1-4-2100-2250				CBO - Conventions	0.00	3,300
1-4-2100-2255				CBO - Training & Courses	3,095.14	3,500
1-4-2100-2260				CBO - Dues & Memberships	100.00	500



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2100			Building Department		
1-4-2100-2730				CBO - Cell	0.00	240
1-4-2100-4800				CBO - Financial Expense	25.00	0
<b>Category Total</b>					<b>95,372.97</b>	<b>137,299</b>
CATEGORY	2201			Fence Viewers		
1-4-2201-2240				DNU - Livestock Valuer - Mileage	-4.31	0
1-4-2201-3090				Fence Viewing Fees	1,558.20	100
<b>Category Total</b>					<b>1,553.89</b>	<b>100</b>
CATEGORY	2202			Livestock Valuer		
1-4-2202-2240				Livestock Valuer - Mileage	176.42	500
1-4-2202-3090				Livestock Valuer Compensation	3,638.60	5,000
<b>Category Total</b>					<b>3,815.02</b>	<b>5,500</b>
CATEGORY	2300			Animal & By-Law		
1-4-2300-2116				Animal & Bylaw - Printing	220.03	250
1-4-2300-3142				Animal Control - Poundkeeper Fees	0.00	2,500
1-4-2300-3200				Animal & Bylaw - Contract	10,538.06	5,000
<b>Category Total</b>					<b>10,758.09</b>	<b>7,750</b>
CATEGORY	2400			Policing		
1-4-2400-3125				Policing Costs	286,237.48	386,544
1-4-2400-3126				R.I.D.E. Duty Expenditures	3,294.23	7,000
<b>Category Total</b>					<b>289,531.71</b>	<b>393,544</b>
CATEGORY	2401			Police Services Board		
1-4-2401-1010				Police Services Board - Wages	141.84	1,200
1-4-2401-1115				Police Services Board - Committee I	200.00	1,000
1-4-2401-2240				Police Services Board - Mileage	942.76	2,300
<b>Category Total</b>					<b>1,284.60</b>	<b>4,500</b>
CATEGORY	2900			Emergency Management		
1-4-2900-2010				CEMC - Emergency Equip/Supplies	99.81	1,000
1-4-2900-2240				CEMC - Mileage	220.63	300
1-4-2900-2255				CEMC - Courses/Training	1,390.21	1,700
<b>Category Total</b>					<b>1,710.65</b>	<b>3,000</b>
CATEGORY	3001			Brushing/Tree Trim		
1-4-3001-1010				Brushing/Tree Trim - Wages	15,828.57	13,515
1-4-3001-1110				Brushing/Tree Trim - Benefits	6,806.25	5,615
1-4-3001-2010				Brushing/Tree Trim - Materials/Supp	1,459.27	2,500
<b>Category Total</b>					<b>24,094.09</b>	<b>21,630</b>
CATEGORY	3002			Cold Patch		



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3002			Cold Patch		
1-4-3002-1010				Cold Patch - Wages	18,102.28	32,024
1-4-3002-1110				Cold Patch - Benefits	7,783.98	13,304
1-4-3002-2010				Cold Patch - Materials/Supplies	13,557.51	25,000
				<b>Category Total</b>	<b>39,443.77</b>	<b>70,328</b>
CATEGORY	3003			Culvert Maintenance		
1-4-3003-1010				Culvert Maintenance - Wages	1,721.52	5,583
1-4-3003-1110				Culvert Maintenance - Benefits	740.26	2,319
1-4-3003-2010				Culvert Maintenance - Materials/Supp	876.84	6,000
				<b>Category Total</b>	<b>3,338.62</b>	<b>13,902</b>
CATEGORY	3004			Ditching		
1-4-3004-1010				Ditching - Wages	3,859.18	9,108
1-4-3004-1110				Ditching - Benefits	1,659.46	3,784
1-4-3004-2010				Ditching - Materials/Supplies	0.00	500
				<b>Category Total</b>	<b>5,518.64</b>	<b>13,392</b>
CATEGORY	3005			Dust Control		
1-4-3005-1010				Dust Control - Wages	680.52	1,176
1-4-3005-1110				Dust Control - Benefits	292.62	488
1-4-3005-2010				Dust Control - Materials/Supplies	51,908.07	50,000
				<b>Category Total</b>	<b>52,881.21</b>	<b>51,664</b>
CATEGORY	3006			Flood Control		
1-4-3006-1010				Flood Control - Wages	421.50	2,938
1-4-3006-1110				Flood Control - Benefits	181.24	1,221
1-4-3006-2010				Flood Control - Materials / Supplies	0.00	500
				<b>Category Total</b>	<b>602.74</b>	<b>4,659</b>
CATEGORY	3007			Grading/Scarifying		
1-4-3007-1010				Grading/Scarifying - Wages	20,889.71	19,391
1-4-3007-1110				Grading/Scarifying - Benefits	8,982.57	8,056
1-4-3007-2010				Grading/Scarifying - Materials/Suppl	0.00	10,000
				<b>Category Total</b>	<b>29,872.28</b>	<b>37,447</b>
CATEGORY	3008			Grass & Weeds		
1-4-3008-1010				Grass & Weeds - Wages	6,607.90	5,582
1-4-3008-1110				Grass & Weeds - Benefits	2,841.41	2,319
1-4-3008-2010				Grass & Weeds - Materials/Supplies	1,362.55	5,000
1-4-3008-3200				Grass & Weeds - Contracted Service	4,141.21	0
				<b>Category Total</b>	<b>14,953.07</b>	<b>12,901</b>
CATEGORY	3009			Gravel Contract		
1-4-3009-1010				Gravel Contract - Wages	2,712.44	4,701



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3009			Gravel Contract		
1-4-3009-1110				Gravel Contract - Benefits	1,166.34	1,953
1-4-3009-2010				Gravel Contract - Materials/Supplies	121,465.97	130,000
				<b>Category Total</b>	<b>125,344.75</b>	<b>136,654</b>
CATEGORY	3010			Patching & Washouts		
1-4-3010-1010				Patching & Washouts - Wages	2,969.60	5,288
1-4-3010-1110				Patching & Washouts - Benefits	1,276.94	2,197
1-4-3010-2010				Patching & Washouts - Materials/Su	2,600.60	2,000
				<b>Category Total</b>	<b>6,847.14</b>	<b>9,485</b>
CATEGORY	3011			Sanding/Salting		
1-4-3011-1010				Sanding/Salting - Wages	12,993.64	24,385
1-4-3011-1110				Sanding/Salting - Benefits	5,587.26	10,131
1-4-3011-2010				Sanding/Salting - Materials/Supplies	8,838.05	105,000
				<b>Category Total</b>	<b>27,418.95</b>	<b>139,516</b>
CATEGORY	3012			Intersection Signs		
1-4-3012-1010				Intersection Signs - Wages	7,607.39	7,051
1-4-3012-1110				Intersection Signs - Benefits	3,271.21	2,929
1-4-3012-2010				Intersection Signs - Materials/Suppli	5,008.83	5,000
				<b>Category Total</b>	<b>15,887.43</b>	<b>14,980</b>
CATEGORY	3013			911 Signs (Civic)		
1-4-3013-1010				911 Signs (Civic Signs) - Wages	991.77	1,469
1-4-3013-1110				911 Signs (Civic Signs) - Benefits	292.24	610
1-4-3013-2010				911 Signs (Civic Signs) - Material/St	338.00	1,500
				<b>Category Total</b>	<b>1,622.01</b>	<b>3,579</b>
CATEGORY	3014			Centre Line Marking		
1-4-3014-1010				Centre Line Marking - Wages	1,696.93	1,175
1-4-3014-1110				Centre Line Marking - Benefits	729.68	488
1-4-3014-2010				Centre Line Marking - Materials / Su	0.00	500
1-4-3014-3200				Centre Line Marking - Contract Srvc	0.00	6,000
				<b>Category Total</b>	<b>2,426.61</b>	<b>8,163</b>
CATEGORY	3015			Guide Rails		
1-4-3015-1010				Guide Rails - Wages	547.06	1,469
1-4-3015-1110				Guide Rails - Benefits	235.24	610
1-4-3015-2010				Guide Rails - Materials/Supplies	953.26	500
				<b>Category Total</b>	<b>1,735.56</b>	<b>2,579</b>
CATEGORY	3016			Snow Plowing		
1-4-3016-1010				Snow Plowing - Wages	22,205.16	54,646
1-4-3016-1110				Snow Plowing - Benefits	9,548.25	22,703



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3016			Snow Plowing		
1-4-3016-2090				Snow Plowing - Misc Supplies	5,065.98	8,000
1-4-3016-3200				Snow Plowing - Contracts	830.56	700
<b>Category Total</b>					<b>37,649.95</b>	<b>86,049</b>
CATEGORY	3017			Street Lights		
1-4-3017-2010				Street Lights - Materials / Supplies	0.00	5,000
1-4-3017-2610				Street Lights - Hydro	2,190.21	5,000
<b>Category Total</b>					<b>2,190.21</b>	<b>10,000</b>
CATEGORY	3018			Street Maintenance		
1-4-3018-1010				Street Maintenance- Wages	6,471.96	2,938
1-4-3018-1110				Street Maintenance - Benefits	2,782.93	1,221
1-4-3018-2010				Street Maintenance - Materials/Supp	1,974.15	2,000
1-4-3018-3200				Street Maintenance - Contracted Se	4,334.98	7,300
<b>Category Total</b>					<b>15,564.02</b>	<b>13,459</b>
CATEGORY	3019			Catch Basins		
1-4-3019-1010				Catch Basins - Wages	110.32	0
1-4-3019-1110				Catch Basins - Benefits	47.44	0
1-4-3019-2010				Catch Basins - Materials/Supplies	0.00	200
1-4-3019-3200				Catch Basins - Contracted Services	726.57	3,000
<b>Category Total</b>					<b>884.33</b>	<b>3,200</b>
CATEGORY	3020			Snow Fence/Culvert Thaw		
1-4-3020-1010				Snow Fence/Culvrt Thaw - Wages	655.26	1,175
1-4-3020-1110				Snow Fence/Culvrt Thaw - Benefits	281.76	488
1-4-3020-2010				Snow Fence/Culvrt Thaw - Materials	360.00	500
<b>Category Total</b>					<b>1,297.02</b>	<b>2,163</b>
CATEGORY	3100			Roads Overhead		
1-4-3100-1010				Rds OHD - Wages	47,439.35	152,885
1-4-3100-1110				Rds OHD - Benefits	21,104.11	31,161
1-4-3100-1111				Rds OHD - PW wages to Waste Mng	0.00	-11,803
1-4-3100-2011				Rds OHD - Office Supplies	7.81	250
1-4-3100-2090				Rds OHD - Misc Supplies	406.65	250
1-4-3100-2255				Rds OHD - Courses & Training	2,926.39	9,500
1-4-3100-2260				Rds OHD - Dues & Memberships	1,112.85	1,000
1-4-3100-2300				Rds OHD - Advertising	1,127.24	2,500
1-4-3100-2430				Rds OHD - Insurance	42,568.06	33,800
1-4-3100-2730				Rds OHD - Cell	840.00	1,680
1-4-3100-2740				Rds OHD - Radio License /Repeater	3,823.68	6,000
1-4-3100-2742				Rds OHD - Standby Wages & On C	14,411.18	18,610
1-4-3100-2830				Rds OHD - Safety Equipment/Clothi	740.45	3,500



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3100			Roads Overhead		
1-4-3100-2831				Rds OHD - Safety Boots	835.58	1,750
1-4-3100-2832				Rds OHD - Medical Expenses	0.00	110
1-4-3100-2837				Rds OHD - DZ/AZ License renewals	0.00	125
1-4-3100-2840				Rds OHD - License - Gravel Quarry	0.00	1,500
1-4-3100-3065				Rds OHD - IT / Subscriptions	3,485.28	6,500
1-4-3100-3200				Rds OHD - Contracted Services	183.17	0
1-4-3100-4900				Rds OHD - Interest on Debt	81,065.53	92,880
1-4-3100-7300				Rds OHD - Loan Principle Repayme	187,393.17	237,120
1-4-3100-8000				Rds OHD - Capital	380,189.58	683,000
1-4-3100-9003				Rds OHD - Trf to Reserves - Vehicl	0.00	5,000
1-4-3100-9004				Rds OHD - Trf to Reserves - Equipr	0.00	5,000
1-4-3100-9006				Rds OHD - To Capital from Road R	0.00	35,000
1-4-3100-9011				Rds OHD - Trf to Reserve - Winter C	0.00	20,000
<b>Category Total</b>					<b>789,660.08</b>	<b>1,337,318</b>
CATEGORY	3101			Stone Road Garage		
1-4-3101-1010				Stone Road Garage - Wages	3,813.78	7,345
1-4-3101-1110				Stone Road Garage - Benefits	1,639.91	3,051
1-4-3101-2016				Stone Road Garage - Parts & Suppl	1,915.45	4,000
1-4-3101-2017				Stone Road Garage - Bldg Supplies	201.36	0
1-4-3101-2501				Stone Road Garage - Equip Testing	344.36	500
1-4-3101-2520				Stone Road Garage - Bldg Mtce/Rep	9,801.60	15,000
1-4-3101-2521				Stone Road Garage - Cleaning Serv	0.00	550
1-4-3101-2600				Stone Road Garage - Furnace Fuel	10,553.57	10,000
1-4-3101-2610				Stone Road Garage - Hydro	-133.72	3,000
1-4-3101-2720				Stone Road Garage - Telephone	0.00	1,500
<b>Category Total</b>					<b>28,136.31</b>	<b>44,946</b>
CATEGORY	3102			Bromley Garage		
1-4-3102-1010				Bromley Garage - Wages	7,049.73	7,345
1-4-3102-1110				Bromley Garage - Benefits	3,031.38	3,051
1-4-3102-2016				Bromley Garage - Parts & Supplies	1,355.82	4,000
1-4-3102-2017				Bromley Garage - Bldg Supplies	266.63	0
1-4-3102-2501				Bromley Garage - Equipment Testin	0.00	200
1-4-3102-2520				Bromley Garage - Bldg Mtce/Repair	994.75	4,000
1-4-3102-2521				Bromley Garage - Cleaning Services	0.00	550
1-4-3102-2600				Bromley Garage - Furnace Fuel	0.00	10,000
1-4-3102-2610				Bromley Garage - Hydro	1,165.52	3,000
1-4-3102-2720				Bromley Garage - Telephone	787.18	1,500
1-4-3102-8000				Bromley Garage - Capital	409,688.50	500,000
<b>Category Total</b>					<b>424,339.51</b>	<b>533,646</b>
CATEGORY	3103			Rds Overhead - Inspection		



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3103			Rds Overhead - Inspection		
1-4-3103-1010				Rds Overhead - Inspection - Wages	6,760.02	15,434
1-4-3103-1110				Rds Overhead - Inspection - Benefit	2,906.85	6,093
<b>Category Total</b>					<b>9,666.87</b>	<b>21,527</b>
CATEGORY	3200			V23 - Komatsu Excavator (2007)		
1-4-3200-1010				V23 Excavator - Wages	2,075.32	3,525
1-4-3200-1110				V23 Excavator - Benefits	892.39	1,465
1-4-3200-2430				V23 Excavator - Insurance	889.19	1,000
1-4-3200-2500				V23 Excavator - Repairs	1,925.52	5,000
1-4-3200-2622				V23 Excavator - Colour Diesel	5,878.73	10,000
<b>Category Total</b>					<b>11,661.15</b>	<b>20,990</b>
CATEGORY	3201			V28 - WStar Tandem Plow Truck (2014)		
1-4-3201-1010				V28 Tandem - Wages	2,478.14	4,113
1-4-3201-1110				V28 Tandem - Benefits	1,065.64	1,709
1-4-3201-2430				V28 Tandem - Insurance	800.00	1,000
1-4-3201-2500				V28 Tandem - Repairs	6,417.37	14,000
1-4-3201-2621				V28 Tandem - Clear Diesel	6,805.83	18,000
1-4-3201-2900				V28 Tandem - Licenses	2,989.50	2,989
1-4-3201-3065				V28 - Tandem - IT Subscription	201.08	0
<b>Category Total</b>					<b>20,757.56</b>	<b>41,811</b>
CATEGORY	3202			V29 - LS Tractor (2014)		
1-4-3202-1010				V29 Tractor- Wages	1,922.48	2,350
1-4-3202-1110				V29 Tractor- Benefits	826.67	976
1-4-3202-2430				V29 - Insurance	254.88	0
1-4-3202-2500				V29 Tractor - Repairs	2,534.04	4,000
1-4-3202-2622				V29 Tractor - Coloured Diesel	2,871.90	3,000
<b>Category Total</b>					<b>8,409.97</b>	<b>10,326</b>
CATEGORY	3203			V31 - Volvo Grader (2011)		
1-4-3203-1010				V31 Grader - Wages	1,787.06	1,175
1-4-3203-1110				V31 Grader - Benefits	768.45	488
1-4-3203-2430				V31 Grader - Insurance	703.08	1,000
1-4-3203-2500				V31 Grader - Repairs	4,286.75	18,000
1-4-3203-2622				V31 Grader - Colour Diesel	9,633.34	15,500
<b>Category Total</b>					<b>17,178.68</b>	<b>36,163</b>
CATEGORY	3204			V33 - WStar Tandem Plow Truck (2016)		
1-4-3204-1010				V33 Tandem - Wages	1,524.76	2,938
1-4-3204-1110				V33 Tandem - Benefits	655.66	1,221
1-4-3204-2430				V33 Tandem - Insurance	800.00	1,000
1-4-3204-2500				V33 Tandem - Repairs	3,110.24	15,000





Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3204			V33 - WStar Tandem Plow Truck (2016)		
1-4-3204-2621				V33 Tandem - Clear Diesel	6,255.04	20,000
1-4-3204-2900				V33 Tandem - Licenses	2,176.00	1,917
1-4-3204-3065				V33 Tandem - IT Subscription	201.07	0
<b>Category Total</b>					<b>14,722.77</b>	<b>42,076</b>
CATEGORY	3205			V34 - Chev 3/4 ton (2018)		
1-4-3205-1010				V34 Chev 3/4 Ton - Wages	2,890.93	2,350
1-4-3205-1110				V34 Chev 3/4 ton - Benefits	1,243.11	976
1-4-3205-2430				V34 Chev 3/4 ton - Insurance	496.00	600
1-4-3205-2500				V34 3/4 Ton Chev - Repairs	437.17	3,500
1-4-3205-2620				V34 3/4 ton Chev - Gasoline	5,692.73	11,500
1-4-3205-2900				V34 3/4 ton Chev - License	265.25	265
1-4-3205-3065				V34 Chev 3/4 ton - IT Subscription	201.01	0
<b>Category Total</b>					<b>11,226.20</b>	<b>19,191</b>
CATEGORY	3206			V35 - JBC Backhoe (2018)		
1-4-3206-1010				V35 Backhoe - Wages	1,092.68	1,175
1-4-3206-1110				V35 Backhoe - Benefits	469.84	488
1-4-3206-2430				V35 Backhoe - Insurance	0.00	300
1-4-3206-2500				V35 Backhoe - Repairs	3,382.95	3,500
1-4-3206-2622				V35 Backhoe - Colour Diesel	3,084.76	7,000
<b>Category Total</b>					<b>8,030.23</b>	<b>12,463</b>
CATEGORY	3207			V36 - Chevy 1/2 ton Silverado (2018)		
1-4-3207-1010				V36 Chevy 1/2 ton - Wages	0.00	294
1-4-3207-1110				V36 Chevy 1/2 ton - Benefits	0.00	122
1-4-3207-2430				V36 Chevy 1/2 ton - Insurance	496.00	600
1-4-3207-2500				V36 Chevy 1/2 ton - Repairs	388.40	2,000
1-4-3207-2620				V36 Chevy 1/2 ton - Gasoline	4,149.87	5,500
<b>Category Total</b>					<b>5,034.27</b>	<b>8,516</b>
CATEGORY	3208			V37 - JBC Backhoe (2018)		
1-4-3208-1010				V37 BAcckhoe - Wages	998.55	1,762
1-4-3208-1110				V37 Backhoe - Benefits	429.38	732
1-4-3208-2430				V37 Backhoe - Insurance	232.20	300
1-4-3208-2500				V37 Backhoe - Repairs	2,047.57	3,500
1-4-3208-2622				V37 Backhoe - Colour Diesel	1,835.93	3,500
<b>Category Total</b>					<b>5,543.63</b>	<b>9,794</b>
CATEGORY	3209			V38 - WStar Tandem Plow Truck (2020)		
1-4-3209-1010				V38 Tandem - Wages	2,265.13	2,350
1-4-3209-1110				V38 Tandem - Benefits	973.99	976
1-4-3209-2430				V38 Tandem - Insurance	800.00	100



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3209			V38 - WStar Tandem Plow Truck (2020)		
1-4-3209-2500				V38 Tandem - Repair Parts	9,438.55	10,000
1-4-3209-2621				V38 Tandem - Clear Diesel	7,132.30	19,500
1-4-3209-2900				V38 Tandem - Licenses	2,196.00	1,917
1-4-3209-3065				V38 Tandem - IT Subscription	201.07	0
<b>Category Total</b>					<b>23,007.04</b>	<b>34,843</b>
CATEGORY	3210			V39 - GMC 4x4 Sierra (2021)		
1-4-3210-1010				V39 GMC Sierra - Wages	884.51	1,175
1-4-3210-1110				V39 GMC Sierra - Benefits	380.34	488
1-4-3210-2430				V39 GMC Sierra - Insurance	496.00	600
1-4-3210-2500				V39 GMC Sierra- Repairs	401.18	2,000
1-4-3210-2620				V39 GMC Sierra- Gasoline	5,604.33	8,500
1-4-3210-2900				V39 GMC Sierra - Licenses	361.00	361
<b>Category Total</b>					<b>8,127.36</b>	<b>13,124</b>
CATEGORY	3211			V40 - Ammamma 66" Roller (2021)		
1-4-3211-1010				V40 Roller - Wages	155.56	587
1-4-3211-1110				V40 Roller - Benefits	66.89	244
1-4-3211-2430				V40 Roller - Insurance	0.00	100
1-4-3211-2500				V40 Roller - Repairs	793.54	2,500
1-4-3211-2622				V40 Roller - Colour Diesel	602.05	1,100
<b>Category Total</b>					<b>1,618.04</b>	<b>4,531</b>
CATEGORY	3212			V41 - Western Star Tandem Plow (2022)		
1-4-3212-1010				V41 Tandem - Wages	1,359.09	2,056
1-4-3212-1110				V41 Tandem - Benefits	584.42	854
1-4-3212-2430				V41 Tandem - Insurance	800.00	1,000
1-4-3212-2500				V41 Tandem - Repair Parts	2,521.32	6,000
1-4-3212-2621				V41 Tandem - Clear Diesel	6,976.94	19,000
1-4-3212-2900				V41 Tandem - Licenses	2,144.00	1,917
1-4-3212-3065				V41 Tandem - IT Subscription	201.07	0
<b>Category Total</b>					<b>14,586.84</b>	<b>30,827</b>
CATEGORY	3213			V27-2023 John Deere Grader		
1-4-3213-1010				V27-2023 Grader - Wages	579.64	587
1-4-3213-1110				V27-2023 Grader - Benefits	249.24	244
1-4-3213-2430				V27-2023 Grader - Insurance	1,123.20	800
1-4-3213-2500				V27-2023 Grader - Repairs	6,735.19	9,000
1-4-3213-2622				V27-2023 Grader - Colour Diesel	9,432.06	15,000
<b>Category Total</b>					<b>18,119.33</b>	<b>25,631</b>
CATEGORY	3214			CH#1 - Chipper (1999)		
1-4-3214-2430				CH#1 Chipper - Insurance	74.52	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3214			CH#1 - Chipper (1999)		
1-4-3214-2500				CH#1 Chipper - Repairs	0.00	500
1-4-3214-2622				CH#1 Chipper - Coloured Diesel	0.00	100
<b>Category Total</b>					<b>74.52</b>	<b>600</b>
CATEGORY	3215			S#2 Steamer (1996)		
1-4-3215-2500				S#2 Steamer - Repair Parts	0.00	500
1-4-3215-2601				S#2 Steamer - Propane	0.00	100
<b>Category Total</b>					<b>0.00</b>	<b>600</b>
CATEGORY	3216			Remediation		
1-4-3216-1010				Remediation - Wages	18,200.61	9,401
1-4-3216-1110				Remediation - Benefits	8,063.46	3,906
1-4-3216-2010				Remediation - Materials	0.00	9,342
<b>Category Total</b>					<b>26,264.07</b>	<b>22,649</b>
CATEGORY	3217			Culvert Replacement Program-Capital		
1-4-3217-1010				Culvert Replace. t Prog - Wages	2,881.65	23,797
1-4-3217-1110				Culvert Replace. Prog - Benefits	1,001.92	9,887
1-4-3217-2010				Culvert Replace. Prog - Materials	21,653.79	13,665
1-4-3217-3200				Culvert Replace. Prog-Contract Srvc	4,927.73	15,000
<b>Category Total</b>					<b>30,465.09</b>	<b>62,349</b>
CATEGORY	3218			Capital Maintenance Program		
1-4-3218-1010				Capital Mtce Program - Wages	6,075.86	9,401
1-4-3218-1110				Capital Mtce Program - Benefits	2,612.61	3,906
1-4-3218-2010				Capital Mtce Program - Materials	2,984.51	36,692
<b>Category Total</b>					<b>11,672.98</b>	<b>49,999</b>
CATEGORY	3219			V30 - 2015 Float Trailer		
1-4-3219-1010				V30 - 2015 Float Trailer - Wages	376.46	0
1-4-3219-1110				V30 - 2015 Float Trailer - Benefits	161.88	0
1-4-3219-2430				V30 - 2015 Float Trailer - Insurance	341.00	0
1-4-3219-2500				V30 - 2015 Float Trailer - Repairs	95.25	0
<b>Category Total</b>					<b>974.59</b>	<b>0</b>
CATEGORY	3220			2024-36 Chevy 1-ton (2024)		
1-4-3220-2620				2024-34 Chevy 1-ton - Gasoline	668.41	0
<b>Category Total</b>					<b>668.41</b>	<b>0</b>
CATEGORY	4000			Waste Management		
1-4-4000-1010				Waste Management - Wages	43,855.59	59,077
1-4-4000-1110				Waste Management - Benefits	6,337.36	9,556
1-4-4000-1111				Waste Management - Wages f/ PW	0.00	11,875
1-4-4000-2016				Waste Management - Materials/Sup	0.00	300



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	4000			Waste Management		
1-4-4000-2116				Waste Management - Printing	0.00	1,650
1-4-4000-2255				Waste Management - Training	0.00	500
1-4-4000-2260				Waste Management - Dues & Memt	111.94	310
1-4-4000-2300				Waste Management - Advertising	0.00	500
1-4-4000-2430				Waste Management - Insurance	1,715.95	0
1-4-4000-2730				Waste Management - Cell Phone	360.00	960
1-4-4000-2830				Waste Management - Safety Clthng	198.33	800
1-4-4000-2980				Waste Management - PIL landfill site	2,644.71	4,300
<b>Category Total</b>					<b>55,223.88</b>	<b>89,828</b>
CATEGORY	4010			Recycling		
1-4-4010-2301				Recycling - Promotion/Education	0.00	1,500
1-4-4010-3200				Recycling - Contracted Srvcs (Stone	7,605.47	20,000
1-4-4010-3201				Recycling - Contracted Srvcs (Doug	2,551.67	6,300
1-4-4010-3202				Recycling - Contracted Srvcs (Osce	3,033.48	7,700
1-4-4010-3203				Recycling - Renfrew HHHW	0.00	1,400
<b>Category Total</b>					<b>13,190.62</b>	<b>36,900</b>
CATEGORY	4020			Stone Road Transfer Station		
1-4-4020-1010				Stone Rd Trf Station - Wages	1,357.31	0
1-4-4020-1110				Stone Rd Trf Station - Benefits	583.65	0
1-4-4020-2520				Stone Rd Tfr Station - Build Mtce/Rc	1,969.95	1,000
1-4-4020-2600				Stone Rd Trf Station - Furnace Oil	203.52	1,248
1-4-4020-3200				Stone Rd Tfr Station - Contract Srvc	33,571.38	37,000
1-4-4020-4500				Stone Rd Tfr Station - Well test/Mon	11,079.13	12,000
<b>Category Total</b>					<b>48,764.94</b>	<b>51,248</b>
CATEGORY	4025			Douglas Transfer Station		
1-4-4025-1010				Douglas Trf Station - Wages	257.44	0
1-4-4025-1110				Douglas Trf Station - Benefits	110.70	0
1-4-4025-2520				Douglas Tfr Station - Buildg Mtce/Rc	1,341.44	1,000
1-4-4025-2601				Douglas Tfr Station - Propane heate	23.41	200
1-4-4025-2620				Douglas Trf Stn - Gasoline f/	104.15	0
1-4-4025-3200				Douglas Tfr Station - Contracted Srv	10,569.09	23,000
1-4-4025-4500				Douglas Tfr Station - Well test/Mont	765.74	4,200
<b>Category Total</b>					<b>13,171.97</b>	<b>28,400</b>
CATEGORY	4030			Osceola Landfill		
1-4-4030-1010				Osceola Landfill Stie - Wages	4,181.20	0
1-4-4030-1110				Osceola Landfill Site - Benefits	1,797.92	0
1-4-4030-2520				Osceola Landfill Site-Build Mtce/Ref	3,652.10	1,000
1-4-4030-2610				Osceolo Landfill Site - Hydro	394.06	850
1-4-4030-3050				Osceola Landfill - Legal	6,192.95	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

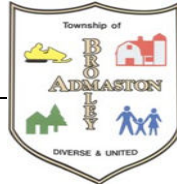
Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	4030			Osceola Landfill		
1-4-4030-3200				Osceola Landfill - Contracted Servi	39,804.97	63,600
1-4-4030-3451				Osceola Landfill Site - Expansion	205,716.47	50,000
1-4-4030-4500				Osceola L'fill Site - Well Test/Monito	14,653.40	18,500
1-4-4030-7130				Osceola Landfill Site - Scale Maint.	3,324.50	1,000
<b>Category Total</b>					<b>279,717.57</b>	<b>134,950</b>
CATEGORY	5000			Agriculture Veterinary		
1-4-5000-2240				Agriculture Veterinary - Mileage	42.23	0
1-4-5000-3090				Agriculture Veterinary - Compensati	709.48	750
<b>Category Total</b>					<b>751.71</b>	<b>750</b>
CATEGORY	5001			Drains		
1-4-5001-2100				Drainage - Postage	0.00	100
1-4-5001-2255				Municipal Drains - Training	1,140.46	0
1-4-5001-2522				Tile Drainage	5,285.27	41,000
1-4-5001-2523				Municipal Drain Maintenance	16,052.16	25,000
1-4-5001-3600				Drainage Superintendant fees	0.00	1,000
<b>Category Total</b>					<b>22,477.89</b>	<b>67,100</b>
CATEGORY	7000			Recreation Overhead		
1-4-7000-2326				REC OHD - Special Occassions	1,315.11	750
1-4-7000-2430				REC OHD - Recreation Insurance	6,757.86	6,500
1-4-7000-4500				REC OHD - Water Test'g - Douglas	95.12	500
<b>Category Total</b>					<b>8,168.09</b>	<b>7,750</b>
CATEGORY	7100			Recreation User Agreements		
1-4-7100-7100				Douglas Recreation	6,000.00	6,000
1-4-7100-7101				ARC Recreation	6,000.00	6,000
1-4-7100-7103				Northcote Community Centre	1,650.00	1,650
1-4-7100-7104				BV Rec User Agreement	2,040.00	2,040
1-4-7100-7105				Cobden User Fees	2,000.00	2,000
1-4-7100-7106				Recreation User Fees - Renfrew	0.00	26,100
<b>Category Total</b>					<b>17,690.00</b>	<b>43,790</b>
CATEGORY	8000			Planning & Zoning		
1-4-8000-2011				Planning & Zoning - Office Supplies	0.00	250
1-4-8000-2090				Planning & Zoning - Misc Supplies	0.00	500
1-4-8000-2240				Planning & Zoning - Mileage	279.88	0
1-4-8000-2300				Planning & Zoning - Advertising	475.73	1,500
1-4-8000-3600				Planning & Zoning - Professional Fe	2,643.78	7,000
<b>Category Total</b>					<b>3,399.39</b>	<b>9,250</b>
CATEGORY	8001			Economic Development		
1-4-8001-2010				Economic Development - Office Sup	0.00	250



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 9 To 9

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	8001			Economic Development		
1-4-8001-2240				Economic Development - Mileage	0.00	500
1-4-8001-2300				Economic Development - Advertising	0.00	500
1-4-8001-2325				Economic Development - Public Rel	1,159.68	1,000
1-4-8001-3600				Economic Development - Prof. Serv	32,986.43	35,800
<b>Category Total</b>					<b>34,146.11</b>	<b>38,050</b>
CATEGORY	8002			Library		
1-4-8002-8002				Renfrew Library User Fees	360.00	500
1-4-8002-8003				Bromley St. Michael Library	29,213.00	29,213
<b>Category Total</b>					<b>29,573.00</b>	<b>29,713</b>
CATEGORY	8050			Levies		
1-4-8050-8050				County of Renfrew Levy	1,159,287.00	1,412,246
1-4-8050-8051				English Public School Levy	437,921.87	571,288
1-4-8050-8052				English Separate School Levy	145,351.92	192,119
1-4-8050-8053				French Public School Levy	5,638.91	7,360
1-4-8050-8054				French Separate School Levy	11,866.44	16,080
<b>Category Total</b>					<b>1,760,066.14</b>	<b>2,199,093</b>
<b>EXPENDITURE Total</b>					<b>5,419,466.01</b>	<b>7,732,412</b>
<b>OPERATING FUND Total</b>					<b>-1,553,130.89</b>	<b>0</b>
<b>REPORT TOTAL</b>					<b>-1,553,130.89</b>	<b>0</b>

## Council Board Report



Vendor : 0011722001 to YEMEE001

Fund : 1 OPERATING FUND

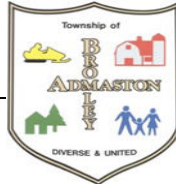
Include all Payment Types : No

Date Range: 01-Sep-2024 to 30-Sep-2024

Sequence by: Supplier Name

Fund No. Masked: No

Vendor Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
1172264 ONTARIO INC. O/A MARSHALLS	258	05-Sep-2024	AUGUST 2024	2,237.43
A.J. STONE COMPANY LTD.	320	25-Sep-2024	BUNKER GEAR	10,549.68
AALTO TECHNOLOGIES	312	18-Sep-2024	MONTHLY DATA TRANSFER FEE	124.02
ALGONQUIN OPPORTUNITY (NO.2) CORPORATION	272	11-Sep-2024	OSCEOLA EXPANSION	882.10
ALGONQUIN OPPORTUNITY (NO.2) CORPORATION	321	25-Sep-2024	OSCEOLA EXPANSION	3,534.64
BALANCED DOOR SERVICE	322	25-Sep-2024	CHECK & SERVICE GARAGE DOORS AS REQ	502.00
BANK OF MONTREAL	323	25-Sep-2024	RRSP SEPT 2024	841.36
Barr,Thomas Ward& Barr, Donna Elizabeth	305	18-Sep-2024	Refund on PT Account 054 - 01501600.0000	1,102.68
BARRON DISPOSAL SYSTEM	273	11-Sep-2024	AUG 2024	1,073.50
BEARCOM CANADA CORP C/O T45502	313	18-Sep-2024	RADIOS	203.40
BENSON AUTO PARTS	259	05-Sep-2024	V35 REPAIRS	14.45
BENSON AUTO PARTS	274	11-Sep-2024	V36 REPAIRS	61.35
BENSON AUTO PARTS	314	18-Sep-2024	V38 REPAIRS/ST RD	466.08
Binks,Jennifer Lee	289	17-Sep-2024	Refund on PT Account 054 - 01519300.0000	1,494.47
BROMLEY FARM SUPPLY	315	18-Sep-2024	CASE OIL X 2	305.09
BUSKE OFFICE EQUIPMENT	316	18-Sep-2024	AUG 2024 PHOTOCOPIER	866.10
CAMBUIUM INC	324	25-Sep-2024	OSCEOLA LANDFILL EXP	25,142.50
CAVANAGH CONSTRUCTION LTD	317	18-Sep-2024	CULVERT REPLACEMENT - MCGAGHRAN RD	4,833.34
CENTRAL SQUARE TECHNOLOGIES C/O LOCKBOX 918	318	18-Sep-2024	AUGUST CONSULT SERVICES	2,860.31
CONSEIL SCOLAIRE CATHOLI QUE DE DESTRICT CEN	240	30-Sep-2024	Q3 2024 SCHOOL DISTRIBUTION	3,953.64
CONSIEL DES ECOLES PUBLI QUE DE L'EST DE L'ONT,	239	30-Sep-2024	Q3 - 2024 SCHOOL DISTRIBUTION	1,878.81
COUNTY OF RENFREW	241	30-Sep-2024	3RD LEVY INSTALLMENT	386,429.00
COUNTY OF RENFREW	260	05-Sep-2024	PROPERTY SIGNS	26.00
CRA-CANADA REVENUE AGENCY	271	06-Sep-2024	Remittance AUG 18-31 PAYPERIOD	723.36
CUNNINGHAM SWAN	319	18-Sep-2024	ADVICE DOUGLAS FIRE HALL	1,934.37
DALE,CATHY	275	11-Sep-2024	PHOTOCOPIES	59.15
DEDO,BRIAN	276	11-Sep-2024	AUG 2024	4,627.35
DELTA POWER EQUIPMENT	261	05-Sep-2024	V23 REPAIRS	102.50
EGANVILLE LEADER LTD.	277	11-Sep-2024	SALE OF SURPLUS	569.53
EGANVILLE LEADER LTD.	325	25-Sep-2024	FINAL PROPERTY TAX REMINDER	59.33
EMTERRA ENVIRONMENTAL	278	11-Sep-2024		1,217.90
EMTERRA ENVIRONMENTAL	298	18-Sep-2024	TRANSFER STATION WASTE	4,831.26
FRASER,AMY	262	05-Sep-2024	AUGUST MILEAGE	36.12
GOURLEY'S VARIETY	263	05-Sep-2024	MAY/JUNE STATEMENT	85.98
GOURLEY'S VARIETY	279	11-Sep-2024	ST RD LANDFILL FUEL	226.00
GREENWOOD PAVING PEMBROK E	299	18-Sep-2024	132.70 MT COLD MIX	11,433.66
HAMILTON,BRIAN	280	11-Sep-2024	MILEAGE	1,150.96
HELFERTY,VALERIE	326	25-Sep-2024	RENFREW LIBRARY USER FEE	20.00
HYDRO ONE	281	11-Sep-2024	JULY HYDRO	1,113.53
JP2G CONSULTANTS	282	11-Sep-2024	OSCEOLA WELL TESTING	2,291.08
KUTCHAW,KYLE	264	05-Sep-2024	GENERATOR FITTERS	24.77
LOCAL AUTHORITY SERVICES LTD.	300	18-Sep-2024	OFFICE SUPPLIES	177.38
MCHALE,WILLIAM	265	05-Sep-2024	AUGUST EXPENSES	148.19
MCHALE,WILLIAM	301	18-Sep-2024	AUG MILEAGE - BM - 335KM/\$0.70	234.50
MCNULTY,GRANT	283	11-Sep-2024	safety clothing	200.00
MILLER PAVING LTD.	302	18-Sep-2024	MC MAHON RD MT ST PATRICK	193,874.01
MINISTRY OF FINANCE O.P.P. PMT PROCESSING CEN	269	05-Sep-2024	August 2024 policing services	30,859.00
MUNICIPAL LAW ENFORCEMENT	266	05-Sep-2024	JULY 2024 SERVICES	1,372.95
MUNICIPAL LAW ENFORCEMENT	327	25-Sep-2024	AUGUST BY LAW ENFORCEMENT	1,118.70
MUNISOFT	284	11-Sep-2024	SEPT 24 MONTHLY BILLING	480.53
NESTOR IT SERVICES	267	05-Sep-2024	SERVER BACKUP SERVICES	484.08
NESTOR IT SERVICES	303	18-Sep-2024	MONTHLY BACKUP FOR OFFICE 365	497.36
OLMSTEDS HOME HARDWARE	268	05-Sep-2024	V37 REPAIRS	4.12
PETRO-CANADA FUELS INC	285	11-Sep-2024	GAS	2,980.91
PETRO-CANADA FUELS INC	304	18-Sep-2024	DIESEL, COLOURED	1,914.30
RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOA	242	30-Sep-2024	Q3 -2024 SCHOOL DISTRIBUTION	48,438.24
RENFREW COUNTY DISTRICT SCHOOL BOARD	243	30-Sep-2024	Q3 - 2024 SCHOOL DISTRIBUTION	145,951.11
RENFREW HOME HARDWARE	286	11-Sep-2024	V35 REPAIRS	59.14



**Council Board Report**

**Vendor :** 0011722001 to YEMEE001  
**Fund :** 1 OPERATING FUND  
**Include all Payment Types :** No

**Date Range:** 01-Sep-2024 to 30-Sep-2024  
**Sequence by:** Supplier Name  
**Fund No. Masked:** No

Vendor Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
RENFREW HOME HARDWARE	328	25-Sep-2024	STONE RD GARAGE SUPPLIES	11.98
SANI GEAR INC.	306	18-Sep-2024	HYDROSTATIC TESTING, SUIT CLEANING, IN:	869.03
SANI GEAR INC.	329	25-Sep-2024	SUIT CLEANING, HYDROSTATIC, INSPECTION	764.77
SCOTT & SONS HARDWARE	287	11-Sep-2024	BLCC SUPPLIES	166.76
TELUS	307	18-Sep-2024	ON CALL PHONE - SEPT 14 - OCT 13	103.88
VALLEY HERITAGE RADIO	270	05-Sep-2024	IN MEMORIUM MACKIE MCLAREN	75.00
VALLEY RENT RITE	288	11-Sep-2024	V33 REPAIRS - 50' DISCHARGE HOSE	615.20
VALLEY RENT RITE	308	18-Sep-2024	STIHL CHAIN	27.62
WAGAR & CORPUT WEED CONTROL INC.	309	18-Sep-2024	WEED CONTROL	4,598.63
WEBER,LEVI	330	25-Sep-2024	CULVERT MAINT	203.40
WORKPLACE SAFETY AND INSURANCE BOARD	331	25-Sep-2024	JULY-SEPT 24 Q 3 REMITTANCE	10,453.27
WREN CONSTRUCTION & WREN-O-VATION	310	18-Sep-2024	COBDEN SAND SHED	314,158.34
WURTH CANADA LTD	311	18-Sep-2024	GARAGE EQUIP/SUPPLIES	358.89
<b>Total:</b>				<b>1,241,090.09</b>



Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6140  
Fax: 705 330-4191

Tél. : 705 329-6140  
Télééc.: 705 330-4191

File Reference:

612-20

October 4, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2025 Annual Billing Statement package.

This year's billing package includes a statement for the 2023 year-end reconciliation. The final cost adjustment calculated as a result of the 2023 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2025 calendar year.

The final reconciliation of the 2025 annual costs will be included in the 2027 Annual Billing Statement.

For more detailed information on the 2025 Annual Billing Statement package please refer to the resource material available on the internet, [www.opp.ca/billingmodel](http://www.opp.ca/billingmodel). Further, the Municipal Policing Bureau will be hosting a webinar information session in October/November. An e-mail invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement please e-mail [OPP.MPB.Financial.Services.Unit@OPP.ca](mailto:OPP.MPB.Financial.Services.Unit@OPP.ca).

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Ridout". The signature is fluid and cursive, with a long horizontal stroke at the end.

Steve Ridout  
Superintendent  
Commander,  
Municipal Policing Bureau

## OPP 2025 Annual Billing Statement

### Admaston/Bromley Tp

Estimated costs for the period January 1 to December 31, 2025

Please refer to [www.opp.ca](http://www.opp.ca) for 2025 Municipal Policing Billing General Information summary for further details.

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	1,441		
	Commercial and Industrial	54		
	Total Properties	<u>1,495</u>	189.44	283,206
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0650%	91.02	136,075
<b>Overtime</b>	(see notes)		8.78	13,123
<b>Prisoner Transportation</b>	(per property cost)		1.67	2,497
<b>Accommodation/Cleaning Services</b>	(per property cost)		4.93	7,364
<b>Total 2025 Estimated Cost</b>			<u><b>295.83</b></u>	<u><b>442,266</b></u>
<b>2023 Year-End Adjustment</b>	(see summary)			29,123
<b>Grand Total Billing for 2025</b>				<u><b>471,389</b></u>
<b>2025 Monthly Billing Amount</b>				<b>39,282</b>

## **OPP 2025 Annual Billing Statement**

### **Admaston/Bromley Tp**

**Estimated costs for the period January 1 to December 31, 2025**

#### **Notes to Annual Billing Statement**

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2025 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.7 % Base Services and 49.3 % Calls for Service. The total 2025 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$189.44 estimated for 2025. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2020, 2021, 2022, and 2023 has been analyzed and averaged to estimate the 2025 costs. The costs incorporate the estimated 2025 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2025 hours and salary rates and included in the 2027 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2025 costs have been estimated based on the 2023 activity levels. These costs will be reconciled to the actual cost of service required in 2025.  
  
There was no information available about the status of 2025 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.
- 6) Year-end Adjustment - The 2023 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

# OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

Salaries and Benefits	Positions	Base		Total Base Services and Calls for Service	Base Services	Calls for Service	
		FTE	%				\$/FTE
<b>Uniform Members</b>	<b>Note 1</b>						
Inspector		26.56	100.0	187,318	4,975,177	4,975,177	-
Staff Sergeant-Detachment Commander		8.60	100.0	156,717	1,347,770	1,347,770	-
Staff Sergeant		38.53	100.0	168,657	6,498,335	6,498,335	-
Sergeant		226.23	50.7	143,480	32,459,478	16,460,024	15,999,454
Constable		1,618.15	50.7	120,835	195,529,705	99,147,813	96,381,892
Part-Time Constable		11.97	50.7	91,572	1,096,112	555,839	540,272
<b>Total Uniform Salaries</b>		<b>1,930.04</b>			<b>241,906,577</b>	<b>128,984,959</b>	<b>112,921,618</b>
Statutory Holiday Payout				6,207	11,906,411	6,262,929	5,643,483
Shift Premiums				1,129	2,095,821	1,062,740	1,033,081
Uniform Benefits - Inspector				29.47%	1,466,114	1,466,114	-
Uniform Benefits - Full-Time Salaries				36.38%	85,791,541	44,909,750	40,881,790
Uniform Benefits - Part-Time Salaries				18.75%	205,571	104,245	101,326
<b>Total Uniform Salaries &amp; Benefits</b>					<b>343,372,035</b>	<b>182,790,737</b>	<b>160,581,298</b>
<b>Detachment Civilian Members</b>	<b>Note 1</b>						
Detachment Administrative Clerk		164.29	50.7	75,342	12,377,949	6,276,748	6,101,201
Detachment Operations Clerk		3.41	50.7	69,798	238,011	120,750	117,260
Detachment Clerk - Typist		1.74	50.7	62,349	108,488	54,867	53,620
Court Officer - Administration		28.73	50.7	92,124	2,646,719	1,342,245	1,304,474
Crimestoppers Co-ordinator		0.89	50.7	73,240	65,184	32,958	32,226
Cadet		1.62	50.7	51,219	82,974	41,999	40,975
<b>Total Detachment Civilian Salaries</b>		<b>200.68</b>			<b>15,519,324</b>	<b>7,869,568</b>	<b>7,649,757</b>
Civilian Benefits - Full-Time Salaries				36.13%	5,606,608	2,843,009	2,763,599
<b>Total Detachment Civilian Salaries &amp; Benefits</b>					<b>21,125,933</b>	<b>10,712,577</b>	<b>10,413,355</b>
<b>Support Costs - Salaries and Benefits</b>	<b>Note 2</b>						
Communication Operators				6,682	12,896,527	6,782,230	6,114,297
Prisoner Guards				2,061	3,977,812	2,091,915	1,885,897
Operational Support				7,119	13,739,955	7,225,785	6,514,170
RHQ Municipal Support				3,208	6,191,568	3,256,120	2,935,448
Telephone Support				157	303,016	159,355	143,661
Office Automation Support				938	1,810,378	952,070	858,308
Mobile and Portable Radio Support				357	693,298	364,522	328,776
<b>Total Support Staff Salaries and Benefits Costs</b>					<b>39,612,554</b>	<b>20,831,997</b>	<b>18,780,557</b>
<b>Total Salaries &amp; Benefits</b>					<b>404,110,521</b>	<b>214,335,311</b>	<b>189,775,210</b>
<b>Other Direct Operating Expenses</b>	<b>Note 2</b>						
Communication Centre				150	289,506	152,250	137,256
Operational Support				1,112	2,146,204	1,128,680	1,017,524
RHQ Municipal Support				360	694,814	365,400	329,414
Telephone				1,458	2,813,998	1,479,870	1,334,128
Mobile Radio Equipment Repairs & Maintenance				168	326,258	171,540	154,718
Office Automation - Uniform				4,487	8,660,089	4,554,305	4,105,784
Office Automation - Civilian				1,154	231,585	116,485	115,100
Vehicle Usage				10,219	19,723,079	10,372,285	9,350,794
Detachment Supplies & Equipment				1,073	2,070,933	1,089,095	981,838
Uniform & Equipment				2,360	4,583,144	2,409,725	2,173,418
Uniform & Equipment - Court Officer				1,037	29,793	15,109	14,684
<b>Total Other Direct Operating Expenses</b>					<b>41,569,403</b>	<b>21,854,744</b>	<b>19,714,660</b>
<b>Total 2025 Municipal Base Services and Calls for Service Cost</b>					<b>\$ 445,679,925</b>	<b>\$ 236,190,055</b>	<b>\$ 209,489,870</b>
<b>Total OPP-Policed Municipal Properties</b>						<b>1,246,809</b>	
<b>Base Services Cost per Property</b>						<b>\$ 189.44</b>	

## OPP 2025 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2025 to December 31, 2025

### Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2020 through 2023. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 85.71 FTEs with a cost of \$17,779,996 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2025 salaries incorporate the 2025 general salary rate increase set in the 2023 to 2026 OPPA Uniform and Civilian Agreements (uniform and civilian staff - 4.75% in 2023, 4.50% in 2024 and 2.75% in 2025.)

The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2024-25). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

Two new premiums were added in these new agreements: a 3% Frontline Patrol Premium (which applies to Constables and Sergeants in Frontline roles only) and a 3% Second-In-Command Premium (which applies to members when temporarily backfilling a short term platoon command position.) An allowance of \$2,101 per Constable FTE and \$3,330 per Sergeant FTE for the Frontline Patrol Premium and \$76 per Constable FTE for the Second-In-Command premium have been included in the salary rates for Constables and Sergeants. These allowances are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.7% Base Services : 49.3% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2024 Municipal Policing Cost-Recovery Formula.

## OPP 2025 Calls for Service Billing Summary

Admaston/Bromley Tp

Estimated costs for the period January 1 to December 31, 2025

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2	3	3	2	3	5.9	15	0.0008%	1,697
Drugs	0	0	3	0	1	88.1	66	0.0036%	7,601
Operational	56	69	87	70	71	3.9	275	0.0151%	31,627
Operational 2	40	40	29	35	36	1.7	61	0.0034%	7,040
Other Criminal Code Violations	9	8	11	6	9	7.1	60	0.0033%	6,942
Property Crime Violations	27	16	20	28	23	6.2	141	0.0077%	16,225
Statutes & Acts	10	16	11	19	14	3.5	49	0.0027%	5,636
Traffic	52	100	78	44	69	3.8	260	0.0143%	29,942
Violent Criminal Code	15	19	16	19	17	14.8	255	0.0140%	29,366
<b>Municipal Totals</b>	<b>211</b>	<b>271</b>	<b>258</b>	<b>223</b>	<b>241</b>		<b>1,183</b>	<b>0.0650%</b>	<b>\$136,075</b>

### Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2025 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2025 Estimated Calls for Service Cost
	2020	2021	2022	2023	Four Year Average				
	A					B	C = A * B		
	Note 1							Note 2	Note 3
Drug Possession	2,803	2,979	2,483	2,363	2,657	5.9	15,676	0.8608%	1,803,207
Drugs	1,127	1,050	797	920	974	88.1	85,765	4.7092%	9,865,380
Operational	178,171	180,823	176,502	180,423	178,980	3.9	698,021	38.3272%	80,291,662
Operational 2	48,046	48,395	46,304	47,019	47,441	1.7	80,650	4.4283%	9,276,939
Other Criminal Code Violations	12,123	12,103	12,206	12,931	12,341	7.1	87,619	4.8110%	10,078,638
Property Crime Violations	46,799	47,403	48,878	49,446	48,132	6.2	298,415	16.3855%	34,325,987
Statutes & Acts	31,261	32,888	32,697	34,047	32,723	3.5	114,531	6.2887%	13,174,266
Traffic	32,067	34,757	38,776	32,713	34,578	3.8	131,397	7.2148%	15,114,318
Violent Criminal Code	19,343	20,055	21,513	22,640	20,888	14.8	309,139	16.9743%	35,559,474
<b>Provincial Totals</b>	<b>371,740</b>	<b>380,453</b>	<b>380,156</b>	<b>382,502</b>	<b>378,713</b>		<b>1,821,214</b>	<b>100%</b>	<b>\$209,489,870</b>

### Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals
- 4) Provincial Totals exclude data for dissolutions and post-2021 municipal police force amalgamations.

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**OPP 2025 Calls for Service Details**  
**Admaston/Bromley Tp**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
<b>Grand Total</b>	<b>211</b>	<b>271</b>	<b>258</b>	<b>223</b>	<b>240.75</b>
Drug Possession	2	3	3	2	2.50
DRUG Operation - Master Code	0	1	0	0	0.25
Drug Related Occurrence	1	1	1	1	1.00
Possession – Opioid (other than heroin)	1	1	0	0	0.50
Possession - Other Controlled Drugs and Substances Act	0	0	2	1	0.75
Drugs	0	0	3	0	0.75
Cultivate/Propagate/Harvest cannabis by adult	0	0	2	0	0.50
Drug Operation - Rural Grow	0	0	1	0	0.25
Operational	56	69	87	70	70.50
Accident - non-MVC - Residential	1	0	0	0	0.25
Animal - Bear Complaint	0	1	0	0	0.25
Animal - Bite	1	1	0	0	0.50
Animal - Injured	1	2	3	1	1.75
Animal - Other	0	1	0	1	0.50
Animal - Stray	0	2	2	1	1.25
Assist Fire Department	0	1	1	0	0.50
Assist Public	7	13	15	9	11.00
Compassionate Message	0	0	1	0	0.25
Domestic Disturbance	7	9	14	15	11.25
Family Dispute	6	10	10	8	8.50
Fire - Building	0	0	1	2	0.75
Fire - Vehicle	2	2	1	3	2.00
Found - Household Property	0	0	1	0	0.25
Found - Others	1	0	0	0	0.25
Found Property - Master Code	2	3	2	3	2.50
Insecure Condition - Building	0	0	0	1	0.25
Lost Property - Master Code	3	2	2	0	1.75
Missing Person Located 12 & older	0	1	1	4	1.50
Missing Person Located Under 12	0	0	1	1	0.50
Neighbour Dispute	5	4	8	9	6.50
Noise Complaint - Master Code	0	2	0	0	0.50
Noise Complaint - Others	1	1	0	0	0.50
Noise Complaint - Residence	0	0	1	0	0.25
Phone - Nuisance - No Charges Laid	1	1	1	0	0.75
Phone - Threatening - No Charges Laid	0	0	1	0	0.25
Sudden Death - Natural Causes	3	0	1	0	1.00
Sudden Death - Others	0	0	0	1	0.25
Sudden Death - Suicide	0	0	1	0	0.25
Suspicious Person	6	6	5	2	4.75
Suspicious vehicle	6	6	6	2	5.00
Trouble with Youth	0	1	4	3	2.00
Unwanted Persons	2	0	4	4	2.50
Vehicle Recovered - Trucks	1	0	0	0	0.25
Operational 2	40	40	29	35	36.00



**OPP 2025 Calls for Service Details**  
**Admaston/Bromley Tp**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
911 call - Dropped Cell	12	6	2	6	6.50
911 call / 911 hang up	10	13	9	10	10.50
False Alarm - Others	14	8	11	16	12.25
False Holdup Alarm - Accidental Trip	1	2	1	1	1.25
Keep the Peace	3	11	6	2	5.50
Other Criminal Code Violations	9	8	11	6	8.50
Bail Violations - Fail To Comply	4	1	7	2	3.50
Breach of Probation	1	3	2	1	1.75
Child Pornography - Possess child pornography	0	0	1	0	0.25
Disturb the Peace	0	0	0	1	0.25
Offensive Weapons - Careless use of firearms	0	0	1	0	0.25
Offensive Weapons - Other Weapons Offences	2	0	0	0	0.50
Offensive Weapons - Possession of Weapons	1	1	0	0	0.50
Trespass at Night	1	2	0	0	0.75
Utter Threats to damage property	0	1	0	0	0.25
Utter Threats to Property / Animals	0	0	0	2	0.50
Property Crime Violations	27	16	20	28	22.75
Arson - Building	0	0	1	0	0.25
Break & Enter	8	1	0	2	2.75
Fraud - False Pretence Under \$5,000	0	0	1	1	0.50
Fraud - Forgery & Uttering	0	1	0	2	0.75
Fraud - Master Code	1	0	0	0	0.25
Fraud - Money/property/security Over \$5,000	0	0	2	0	0.50
Fraud - Money/property/security Under \$5,000	2	0	1	3	1.50
Fraud - Other	4	1	0	5	2.50
Fraud - Steal/Forge/Poss./Use Credit Card	0	0	1	0	0.25
Identity Fraud	0	1	0	1	0.50
Identity Theft	0	0	0	1	0.25
Interfere with lawful use, enjoyment of property	2	1	0	0	0.75
Mischief	4	2	4	1	2.75
Personation with Intent (fraud)	0	4	2	2	2.00
Possession of Stolen Goods under \$5,000	1	0	0	0	0.25
Property Damage	1	1	2	2	1.50
Theft from Motor Vehicles Under \$5,000	1	0	2	2	1.25
Theft of Motor Vehicle	0	1	1	1	0.75
Theft Over \$5,000 - Other Theft	0	0	0	1	0.25
Theft Over \$5,000 - Trailers	0	0	1	0	0.25
Theft Under \$5,000 - Construction Site	0	0	1	0	0.25
Theft Under \$5,000 - Master Code	1	0	0	0	0.25
Theft Under \$5,000 - Other Theft	1	3	1	3	2.00
Theft Under \$5,000 - Trailers	0	0	0	1	0.25
Theft Under \$5,000 Shoplifting	1	0	0	0	0.25
Statutes & Acts	10	16	11	19	14.00
Landlord / Tenant	0	0	0	3	0.75
Mental Health Act	2	2	2	5	2.75

**OPP 2025 Calls for Service Details**  
**Admaston/Bromley Tp**  
**For the calendar years 2020 to 2023**

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2020	2021	2022	2023	
Mental Health Act - Apprehension	1	1	2	0	1.00
Mental Health Act - Attempt Suicide	0	1	1	1	0.75
Mental Health Act - No contact with Police	2	0	0	0	0.50
Mental Health Act - Placed on Form	0	2	0	0	0.50
Mental Health Act - Threat of Suicide	1	4	2	2	2.25
Mental Health Act - Voluntary Transport	0	2	0	0	0.50
Trespass To Property Act	4	4	4	8	5.00
Traffic	52	100	78	44	68.50
MVC - Fatal (Motor Vehicle Collision)	0	1	1	0	0.50
MVC - Others (Motor Vehicle Collision)	0	0	2	1	0.75
MVC - Personal Injury (Motor Vehicle Collision)	4	8	2	1	3.75
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	1	1	1	1	1.00
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	6	16	18	11	12.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	39	74	54	30	49.25
MVC (Motor Vehicle Collision) - Master Code	2	0	0	0	0.50
Violent Criminal Code	15	19	16	19	17.25
Aggravated Assault - Level 3	0	0	1	1	0.50
Assault - Level 1	4	9	6	4	5.75
Assault With Weapon or Causing Bodily Harm - Level 2	0	0	2	4	1.50
Criminal Harassment	4	1	2	1	2.00
Criminal Harassment - Offender Unknown	1	0	0	0	0.25
Forcible confinement	1	0	0	0	0.25
Indecent / Harassing Communications	0	0	0	2	0.50
Sexual Assault	1	2	2	2	1.75
Sexual Interference	0	3	0	1	1.00
Utter Threats - Master Code	0	1	2	0	0.75
Utter Threats to Person	4	3	1	4	3.00

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**OPP 2023 Reconciled Year-End Summary**  
**Admaston/Bromley Tp**  
**Reconciled cost for the period January 1 to December 31, 2023**

			<u>Cost per Property \$</u>	<u>Reconciled Cost \$</u>	<u>Estimated Cost \$</u>
<b>Base Service</b>	<b>Property Counts</b>				
	Household	1,413			
	Commercial and Industrial	53			
	Total Properties	<u>1,466</u>	174.11	255,252	242,860
<b>Calls for Service</b>	Total all municipalities	187,830,598			
	Municipal portion	0.0669%	85.75	125,707	119,514
<b>Overtime</b>			13.52	19,826	9,924
<b>Prisoner Transportation</b>	(per property cost)		1.45	2,126	1,715
<b>Accommodation/Cleaning Services</b>	(per property cost)		4.28	6,275	6,052
<b>Total 2023 Costs</b>			<u><u>279.12</u></u>	<u>409,186</u>	<u>380,066</u>
<b>2023 Billed Amount</b>				<u>380,063</u>	
<b>2023 Year-End-Adjustment</b>				<u><u>29,123</u></u>	

**Notes**

The Year-End Adjustment above is included as an adjustment on the 2025 Billing Statement.

This amount is incorporated into the monthly invoice amount for 2025.

The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

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**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: October 17, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Community Sport & Recreation Infrastructure Fund (CSRIF)

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**Background:**

On September 19, 2024 staff brought forth a report concerning the CSRIF.

August 19, 2024, the Province of Ontario released information, guidelines and the application for the CSRIF. The information was sent to both the Douglas Recreation and the Admaston Recreation Committees. Staff was directed to meet with the Recreation Committees and were approved the use of a grant writer from North Algona Wilberforce.

**Discussion:**

At the meeting it was confirmed that the grant is actually for a project costing \$300,000, with a 50% share with the province. That requires a \$150,000 commitment from the applicant. At the September 19 meeting, Committee committed \$50,000. At the meetings with Recreation, financial commitments were discussed. Douglas Recreation can commit \$50,000, Admaston Recreation can commit \$30,000 and the Township's \$50,000 is \$130,000. The Recreation Committees were concerned about using all of their money but the possibility of receiving \$150,000 towards the outdoor rinks was more than worth it.

CAO/Clerk stated that the DRC and ARC can request \$10,000 each for the 2025 budget but this money would have to be used for the grant. Both Recreation Committees have received \$6000 in recent years, that would be an additional \$8,000 into the budget.

Committee committed \$50,000. \$34,117 = 1% levy increase to the 2025 budget, \$50,000 = 1.46% levy increase, \$58,000 = 1.7 % levy increase.

The Recreation Committees are continuing to reach out to groups, organizations and businesses interested in donating to the projects. Our Grant Writer has also identified some other revenue sources that they will reach out to. Adding the additional \$8,000 is 0.24% to the levy, however our Grant Writer has also identified that having a committed funding in the application will enhance our chances of being awarded the opportunity. This will be a difficult grant to receive as our Grant Writer believes only 2 grant from Renfrew County will be selected.

Staff and the Recreation Committees continue to gather letters of support and financial commitments.

### **Financial Implications:**

Staff are recommending a maximum amount of a \$50,000 commitment from the Township, budgeted in the 2025 Municipal Budget with an additional \$8,000 towards the 2025 budget for Recreation Committees, which is an extra \$4,000 each added to the current \$6,000.

### **People Consulted:**

Kelly Coughlin, Treasurer-Deputy CAO/Clerk

### **Council Recommendation:**

**WHEREAS** The Ontario government is investing up to \$200 million over three years to support Ontario's growing communities with new and revitalized local sport and recreation facilities across the province, through the **Community Sport and Recreation Infrastructure Fund**. Eligible projects will receive between \$150,000 and \$1 million and must be completed within twenty-four months. The deadline to submit applications is **October 29, 2024**.

**AND WHEREAS** the Township of Admaston/Bromley and the Douglas Recreation Committee and the Admaston Recreation Committee have partnered to apply for Stream 1: Repair and Rehabilitation to rehabilitate existing outdoor rinks into more accessible facilities that better meet the community's needs, improve health and safety, and enhance functionality which will extend the lifespan of the outdoor rinks.

**AND WHEREAS** the Township of Admaston/Bromley Council has committed in the 2025 budget funds to support the grant application to initiate much-needed refurbishments to the Douglas Recreation Complex at 5366 Hwy 60, and the Admaston Recreation Complex at 182 Stone Road.

**NOW THEREFORE BE IT RESOLVED THAT** the Township of Admaston/Bromley Council support the efforts of the Douglas Recreation Committee and the Admaston Recreation Committee with monetary funds in the 2025 budget of \$58,000, as well as endorsing the application to rehabilitate the outdoor rinks at both complexes.

**Township of Admaston/Bromley**  
**477 Stone Road, R.R. #2**  
**Renfrew, ON**  
**K7V 3Z5**  
E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)

613-432-2885 Stone Road Office  
613-432-4052 Fax

613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage

**REPORT**

Date: October 17, 2024  
To: Planning & Development Committee  
From: Jennifer Charkavi  
Re: Strategic Plan – Proposals Received

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**Background:**

The Township of Admaston/Bromley issued Requests for Proposals for a Strategic Plan, with a submission date of October 11, 2024.

**Discussion:**

The Township received seven (7) submissions ranging in price from \$22,400 to \$69,750, not including HST. Staff reviewed the proposals and have chosen the proposal from the Queens School of Business, Erik Lockhart. The proposal meets all of the requirements that Council wanted included. Erik Lockhart has done strategic planning for many municipalities including the City of Ottawa, Town of Smith Falls, Town of Petawawa, and the City of Pembroke. The proposal submitted also allows for an Option 2 should our budget be constrained. However, staff feel that the proposal of \$22,400 + HST (estimate) is affordable and includes all items required including public consultation.

**Financial Implications:**

There has not been a budget created for the Strategic Plan as staff were waiting for the RFPs to be received.

**People Consulted:**

Treasurer-Deputy CAO/Clerk

**Recommendation:**

BE IT RESOLVED THAT Council approve a budget of \$25,000 for a Strategic Plan for 2025;



AND BE IT RESOLVED THAT Council authorize staff to contract Queens School of Business – Erik Lockhart for a Strategic Plan for 2025.

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: October 17, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Fire Protection Agreement – Greater Madawaska

---

**Background:**

The Township of Admaston/Bromley has an agreement with the Township of Greater Madawaska for fire protection, and it expired December 31, 2024.

**Discussion:**

The agreement this term is again for a 2% per year cost adjustment. Greater Madawaska has requested a 5 year term.

**Financial Implications:**

There are no financial implications at this time as staff have budgeted for a 2% increase for 2025.

**People Consulted:**

Chief McHale

**Recommendation for Council:**

BE IT RESOLVED that Council adopt By-Law 2024-50, being a by-law to authorize the execution of a Fire Protection Agreement between the Corporation of the Township of Admaston/Bromley and the Township of Greater Madawaska.

**Schedule "A"**

**FIRE AGREEMENT**

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY**  
(Hereinafter called "Admaston/Bromley")

and

**THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA**  
(Hereinafter called "Greater Madawaska")

WHEREAS By-laws have been duly enacted by the Corporate parties hereto respectively, pursuant to the provisions of Section 20 (1), of the Municipal Act, 2001, S.O. 2001, c. 25 to authorize an agreement between the said parties relative to the use of certain firefighting equipment of the said TOWNSHIP OF GREATER MADAWASKA within the described "fire area" of the said TOWNSHIP OF ADMASTON/BROMLEY.

NOW, in consideration herein contained, it is mutually agreed between the parties hereto, as follows:

1. In this agreement,
  - (a) "Admaston/Bromley Fire Department" means the Douglas Fire Department
  - (b) "Admaston/Bromley Fire Chief" means the Chief of the Douglas Fire Department and the Chief Fire Warden under the Forest Fire Prevention Act.
  - (c) "Greater Madawaska Fire Department" means the Township of Greater Madawaska Fire Department
  - (d) "Greater Madawaska Fire Chief" means the Chief of the Township of Greater Madawaska Fire Department
  - (e) "Fire Area" means all the area(s) of the Township of Admaston/Bromley, as described in Appendix 1 attached to and forming part of this agreement.
  - (f) "Fire Protection Services" means and includes only the following:
    - (1) Fire Suppression
2. The Township of Greater Madawaska will supply, except as hereinafter limited or excluded, "fire protection services" to the Township of Admaston/Bromley, in the "fire area".
3. Subject to clause 15 & 16 hereunder, the Township of Greater Madawaska shall provide to the Township of Admaston/Bromley the services set out herein from the 1<sup>st</sup> day of January 2025 to the 31<sup>st</sup> day of December 2029.
4. The apparatus and personnel of the fire department that will respond to occurrences in the "fire area" will include the following:
  - (a) One (1) pumper/tanker with four (4) fire fighters including an officer
5. The "Fire Protection Services" provided under this agreement shall be "first response only". The Douglas Fire Department shall respond to each call and shall take command upon their arrival.

6. It is the responsibility of each fire department to ensure that the other party is immediately notified of an emergency in the "fire area".
7. The "Fire Chief" may refuse to supply "Fire Protection" in the "fire area" if the personnel, apparatus and equipment are required in the Township of Greater Madawaska or elsewhere under the provision of the Renfrew County Emergency Fire Service Plan. Similarly the "Fire Chief" may order the return of such personnel, apparatus and equipment that is responding to or is at the scene of an occurrence in the "fire area". No liability shall attach or accrue to the Township of Greater Madawaska for failing to supply to the Township of Admaston/Bromley on any occasion or occasions the said fire protection services provided for in this agreement.
8. The Admaston/Bromley Fire Chief will be responsible for establishing and notifying in the manner and to the extent deemed necessary, residents and occupants of the "fire area" of the procedures for reporting an emergency and of the services provided by the "Fire Department".
9. No liability shall attach or accrue to the Township of Admaston/Bromley by reason of any injury or damage sustained by the personnel, apparatus or equipment of the "Fire Department" while engaged in the provision of "Fire Protections Services" in the "fire area".
10. The "Admaston/Bromley Fire Chief" will submit all claims, and the Township of Admaston/Bromley will receive funds recoverable for occurrences at which the "Fire Department" attends on provincial highways in the "fire area". In the event the call results in the Township of Greater Madawaska Fire Department utilizing extrication experience and/or equipment, the Greater Madawaska Fire Chief will submit all claims, and the Township of Greater Madawaska will receive funds recoverable for occurrences at which the "Fire Department" attends on provincial highway in the "fire area".
11. In the case of an incident pursuant to the Forest Fire Prevention Act and regulations, the "Greater Madawaska Fire Chief" will be considered a fire warden and will immediately notify the Chief Fire Warden for the Township of Admaston/Bromley and any other fire wardens that might be necessary. The "Fire Chief" will submit all necessary reports and claims to the Ministry of Natural Resources.
12. The Township of Admaston/Bromley shall pay to the Township of Greater Madawaska as follows:

2025	\$ 4,996.67
2026	\$ 5,096.61
2027	\$ 5,198.54
2028	\$ 5,302.51
2029	\$ 5,408.56

Payments shall be comprised of one payment, payable on June 30<sup>th</sup>.

13. After the first hour, if the Douglas Fire Department requires further assistance, it shall be deemed to be in accordance with the Renfrew County Mutual Aid Fire Service Plan.
14. So often as there may be any dispute between the parties to this agreement, or any of them, with respect to any matter contained in this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provision of the Municipal Arbitrations Act, R.S.O. 1990 c.M.48, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reasons the said arbitration cannot be conducted pursuant to the provision of the Municipal Arbitrations Act, then the parties hereto shall agree to the selection of a single Arbitrator,

and in the absence of agreement, such arbitrator shall be appointed by judge of the Ontario Court of Justice (General Division) pursuant to the provisions of the Arbitrations Act R.S.O. 1990, c.M.48 or pursuant to any successor legislation

15. This agreement shall be in force until terminated by either party upon sixty (60) days written notice to the other party.
16. Notwithstanding Section #15, setting out the termination of this agreement, the agreement may be amended by the mutual consent of the parties after the party desiring the amendment(s) gives the other party sixty (60) days written notice of the proposed amendment(s).
17. In witness whereof the parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

**Corporation of the Township of  
Township of  
Admaston/Bromley**

**Corporation of the  
Greater Madawaska**

---

Mayor  
Michael Donohue

---

Mayor  
Rob Weir

---

CAO  
Jennifer Charkavi

---

CAO  
Renée Mask

Appendix 1

The following areas are covered by the Township of Greater Madawaska on behalf of the Township of Admaston/Bromley and correspond to the current Dispatch Protocol (2007).

19 to 126 Holy Well Road (even numbers)

1 to 18 Holy Well Road  
375 to 404 Mount St. Patrick Road (even numbers)  
405 to 588 Mount St. Patrick Road  
2473 to 2648 Pucker Street  
2855 to 3046 Pucker Street (even numbers)  
501 to 640 Boudreau Road  
1 to 1220 English Road  
1 to 690 Whalen Road

Douglas Fire Committee  
Fire Chief Report  
June 2024

Date	Men	Hrs	Where	What
June 2	02	10	Practice	Leadership fundamentals
June 3	11	22	Practice	RIT bag practice
June 5	01		Township sand dome	Disposal
June 9	03	09	Practice	Weekend truck checks
June 10	01	03		Clean fire hall
June 10	05	05	Practice	JHSC meeting
June 10	17	34	Practice	RIT training/dry hydrant checks
June 16	2	4	Practice	Weekend truck checks
June 17	11	46		Brush & debris
June 18	01	03		Clean fire hall
June 22	02	04	Practice	Weekend truck checks
June 23	01	03		Clean fire hall
June 24	11	16	Practice	members meeting
June 25	6	0	Practice	Traffic Control—Drive by
June 29	04	14	Practice	Weekend truck checks

Douglas Fire Committee  
Fire Chief Report  
July 2024

Date	Men	Hrs	Where	What
July 02	01	03		Clean fire hall
July 05	06	12		Tree on Hydro Line
July 07	03	06		Tree on Hydro Line
July 07	03	06	Practice	Weekend truck checks
July 09	01	03		Clean fire hall
July 14	02	04	Practice	Weekend truck checks
July 16	01	04	Practice	OHS Soccer night
July 18	15	30		False Alarm
July 25	01	03		Clean fire hall
July 28	02	04	Practice	Weekend truck checks



Douglas Fire Committee  
Fire Chief Report  
August 2024

Date	Men	Hrs	Where	What
Aug 2	10	20		tree on fire—not found
Aug 2	11	22		MVA
Aug 3	7	14		MVA
Aug 4	3	09	Practice	Weekend truck checks
Aug 7	01	03		Clean fire hall
Aug 7	04	08		MVA
Aug 9	05	10		Bale of hay on fire
Aug 10	02	05	Practice	Weekend truck checks
Aug 12	11	22	Practice	meeting
Aug 14	10	20		MVA
Gug 15	10	20	called off	called off
Aug 17	04	08	Practice	Weekend truck checks
Aug 19	20	40	Practice	Omers Pension Plan presentation
Aug 20	01	03		Clean fire hall
Aug 21	05	15	Practice	Water shuttle with WWR
Aug 23	03	12		Barn damaged by wind storm
Aug 24	09	18		Lawn tractor
Aug 24	13	26		Car fire
Aug 25	04	08	Practice	Weekend truck checks
Aug 26	14	28	Practice	Algonquin Forestry Service Display (Backpack hoses)
Aug 27	01	03		Clean fire hall

**CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY**

**BY-LAW NO. 2024-50**

Being a By-Law to authorize the execution of a Fire Protection Agreement  
Between the Corporation of the Township of Admaston/Bromley  
And the Township of Greater Madawaska.

WHEREAS Section 2 (6) of the Fire Protection and Prevention Act, Chapter 4,  
Statutes of Ontario, 1997, authorizes a municipality to enter into fire protection  
agreements with other municipalities; and

AND WHEREAS the Council of the Corporation of the Township of  
Admaston/Bromley has requested fire protection from the Township of Greater  
Madawaska;

AND WHEREAS the Council of the Corporation of the Township of  
Admaston/Bromley deems it desirable and expedient to enter into an Agreement  
with the said municipality.

NOW THEREFORE the Council of the Corporation of the Township of  
Admaston/Bromley enacts as follows:

- (1) That the Mayor and Clerk are hereby authorized to execute on behalf of the Corporation an agreement between the Corporation of the Township of Admaston/Bromley and the Township of Greater Madawaska for fire protection for the period as set out in the forms attached hereto as Schedule "A" which said Schedule forms part of this By-Law.
  
- (2) That this By-Law shall take effect and come into force immediately upon the passing thereof.

Read a First and Second Time this 17<sup>th</sup> day of October, 2024.

Read a Third time and finally passed this 17<sup>th</sup> day of October 2024.

---

Mayor

---

CAO/Clerk

**Schedule "A"**

**FIRE AGREEMENT**

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY**  
(Hereinafter called "Admaston/Bromley")

and

**THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA**  
(Hereinafter called "Greater Madawaska")

WHEREAS By-laws have been duly enacted by the Corporate parties hereto respectively, pursuant to the provisions of Section 20 (1), of the Municipal Act, 2001, S.O. 2001, c. 25 to authorize an agreement between the said parties relative to the use of certain firefighting equipment of the said TOWNSHIP OF GREATER MADAWASKA within the described "fire area" of the said TOWNSHIP OF ADMASTON/BROMLEY.

NOW, in consideration herein contained, it is mutually agreed between the parties hereto, as follows:

1. In this agreement,
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2. The Township of Greater Madawaska will supply, except as hereinafter limited or excluded, "fire protection services" to the Township of Admaston/Bromley, in the "fire area".
3. Subject to clause 15 & 16 hereunder, the Township of Greater Madawaska shall provide to the Township of Admaston/Bromley the services set out herein from the 1<sup>st</sup> day of January 2025 to the 31<sup>st</sup> day of December 2029.
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5. The "Fire Protection Services" provided under this agreement shall be "first response only". The Douglas Fire Department shall respond to each call and shall take command upon their arrival.

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10. The "Admaston/Bromley Fire Chief" will submit all claims, and the Township of Admaston/Bromley will receive funds recoverable for occurrences at which the "Fire Department" attends on provincial highways in the "fire area". In the event the call results in the Township of Greater Madawaska Fire Department utilizing extrication experience and/or equipment, the Greater Madawaska Fire Chief will submit all claims, and the Township of Greater Madawaska will receive funds recoverable for occurrences at which the "Fire Department" attends on provincial highway in the "fire area".
11. In the case of an incident pursuant to the Forest Fire Prevention Act and regulations, the "Greater Madawaska Fire Chief" will be considered a fire warden and will immediately notify the Chief Fire Warden for the Township of Admaston/Bromley and any other fire wardens that might be necessary. The "Fire Chief" will submit all necessary reports and claims to the Ministry of Natural Resources.
12. The Township of Admaston/Bromley shall pay to the Township of Greater Madawaska as follows:

2025	\$ 4,996.67
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Payments shall be comprised of one payment, payable on June 30<sup>th</sup>.

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14. So often as there may be any dispute between the parties to this agreement, or any of them, with respect to any matter contained in this agreement, including, but not limited to the interpretation of this agreement, the same shall be submitted to arbitration under the provision of the Municipal Arbitrations Act, R.S.O. 1990 c.M.48, and the decision rendered in respect of such proceedings shall be final and binding upon the parties to this agreement. If for any reasons the said arbitration cannot be conducted pursuant to the provision of the Municipal Arbitrations Act, then the parties hereto shall agree to the selection of a single Arbitrator,

and in the absence of agreement, such arbitrator shall be appointed by judge of the Ontario Court of Justice (General Division) pursuant to the provisions of the Arbitrations Act R.S.O. 1990, c.M.48 or pursuant to any successor legislation

15. This agreement shall be in force until terminated by either party upon sixty (60) days written notice to the other party.
16. Notwithstanding Section #15, setting out the termination of this agreement, the agreement may be amended by the mutual consent of the parties after the party desiring the amendment(s) gives the other party sixty (60) days written notice of the proposed amendment(s).
17. In witness whereof the parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

**Corporation of the Township of  
Township of  
Admaston/Bromley**

**Corporation of the  
Greater Madawaska**

---

Mayor  
Michael Donohue

---

Mayor  
Rob Weir

---

CAO  
Jennifer Charkavi

---

CAO  
Renée Mask

Appendix 1

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501 to 640 Boudreau Road  
1 to 1220 English Road  
1 to 690 Whalen Road

**ACTION TRACKING LIST**

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Spring 2024	Bring a policy forth for reserve funds
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach
January. 2023	Strategic Planning Exercise	CAO/Clerk	Spring 2025	Work on delivering a Stategic Planning Exercise

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-51

**A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY  
AT THE COUNCIL MEETING HELD OCTOBER 17, 2024.**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 17<sup>th</sup> day of October, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 17<sup>th</sup> day of October 2024.

READ a third time and finally passed this 17<sup>th</sup> day of October 2024.

---

Mayor

---

CAO/Clerk