

Township of Admaston/Bromley  
Second Monthly Meeting  
Thursday, September 19<sup>th</sup>, 2024 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
- 5a [Resolution to adopt Minutes of Council Meetings September 5, 2024.](#)
6. **Delegations and Guests**  
Bell Broadband Deployment Delegation – See Closed Session 17a
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
  - 7a [Zoning By-Law Amendment Report – Dragonfly Way](#)
    - i) i. [Planner Report](#)
  - 7b [Ministry of Municipal Affairs & Housing – Provincial Planning Statement 2024](#)
    - i) i. [Planner Summary Report](#)
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
  - 8a Admaston/Bromley Public Library Board
    - i) i. [Board Minutes – June 2024](#)
    - ii) ii. [CEO's Report – August 2024](#)
    - iii)iii. [Treasurer's Report – September 2024](#)
9. **Operations Committee** – Chair Brian Hamilton, All of Council
  - 9a [Surplus Vehicle Report](#)
  - 9b [August Monthly Report](#)
10. **Waste Management Committee** – Chair Michael Donohue, All of Council  
None.
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council

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- 11a [August Financial Overview Report](#)
    - i) [YTD Financials – August 2024](#)
  - 11b [Cheque Register – August 2024](#)
  - 11c [Livestock Investigator Report](#)

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

None.

13. **County of Renfrew** – Mayor Michael Donohue

None.

14. **By-Laws**

- 14a [2024-44 – ZBA Dragonfly Way](#)  
[2024-45 – Amend Livestock Investigator Appointment By-Law](#)

15. **Old Business**

- 15a [Action Tracking List](#)

16. **New Business**

17. **Closed Session**

- 17a Bell Broadband Deployment Delegation - Moved to 6. Delegations

As per Section 239 2 (i) – a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of person, or organization.

More specifically to receive information on the Bell Broadband deployment in the Township of Admaston/Bromley.

18. **Confirmatory By-Law**

- 18a [2024-46 being a by-law to confirm proceedings of Council Meeting](#)

19. **Question Period**

20. **Adjournment**

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**PLEASE NOTE** “Submissions received by the public, either orally or in writing may become part of the public record/package”.

## **Council Information**

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday September 5th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate Maclsaac.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/09/24**

Moved by Keith Gourley, seconded by Angela Field.

BE IT RESOLVED that Council approve the agenda of September 5, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

Mayor Michael Donohue declared pecuniary interest on council item number 7a regarding Consent Application B44/24 Report

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings May 16, 2024

**Resolution No. 02/09/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- August 15, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a Consent Application B44/24 Report

**Resolution No. 03/09/24**

*Mayor Donohue left council chambers.*

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B44/24 submitted by applicant Michael Donohue, Hwy 60, so long as requirements of commenting agencies are satisfied.

Carried

*Mayor Donohue returned to council chambers.*

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

None.

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

None.

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Long Term Borrowing By-Law Report – Cobden Sand/Salt Shed

**Resolution No. 04/09/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Financing Cobden Road Sand / Salt Shed Replacement report as information;

AND FURTHER THAT Council adopt By-Law # 2024-42, being a by-law to approve the submission of an application to Ontario Infrastructure and Lands Corporation for the long term financing for an upset limit of \$305,740.00.

Carried

**11b** Shared Services Report

**Resolution No. 05/09/24**

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Admaston/Bromley Council authorize staff to utilize funds earmarked for the Asset Management Coordinator position towards shared service initiatives;

AND FURTHER BE IT RESOLVED that Council authorizes staff to enter into a Shared Services opportunity with North Algona Wilberforce for grant writing and for Economic Development initiatives.

Carried.

**11c** Community Sport & Recreation Infrastructure Fund Report

Council discussed the grant. Staff will arrange a meeting between the Recreation Committees and the Finance & Administration Committee to discuss the viability of applying for the grant.

**Resolution No. 06/09/24**

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Admaston/Bromley Council receive the information on the Community Sport & Infrastructure Fund as information;

AND BE IT FURTHER RESOLVED THAT Council direct staff to set up a meeting with the Presidents of the Recreation Committees and the Finance & Administration Committee as soon as possible to discuss the CSRIF.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris,  
Committee Member Angela Field

None.

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary Report – August 2024

Deputy Mayor Hamilton asked if the Township is still submitting an expression of interest for the Taste of the Valley and would like to assist.

Deputy Mayor Hamilton requested that the Township sponsor the Municipal Agriculture Economic Development & Planning Forum. Council directed staff to look into this.

Councillor Gourley had a question concerning the automated speed enforcement, is that a separate entity from the OPP. Mayor Donohue replied yes that it is a Local Authority Service that facilitates these. This is a measure to help offset speeding and increase revenues.

**Resolution No. 07/09/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Renfrew County Council Summary report for August 2024.

Carried

**Agenda Item 14 – By-Laws**

**14a** 2024-42 – Long Term Borrowing By-Law

**Resolution No. 08/09/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-42 – Long Term Borrowing By-Law

Carried

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

**Resolution No. 09/09/24**

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information.

Carried

**Agenda Item 16 – New Business**

Councillor Gourley advised that the Renfrew & Area Chamber of Commerce has rebranded the community awards to the Pinnacle of Business Excellence Awards, focusing more on business. The Chamber is hoping that more nominations from the area surrounding Renfrew will be submitted. Staff will ensure that the information will be available on the township's website and social media.

**Agenda Item 17 – Closed Session**

**17a** Community Risk Assessment

Council decided a closed session was not required for this item as it was discussed at the Protective Services Committee meeting in closed session earlier this evening.

Mayor Donohue stated a deep appreciation for the work put into the very lengthy report/baseline to the Fire Chief and the CAO/Clerk.

Mayor Donohue recommended moving the review of the Community Risk Assessment from 5 years to 4 years.

**Resolution No. 10/09/24**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council adopt the 2024 Community Risk Assessment;

AND BE IT RESOLVED THAT Council direct staff to send the completed 2024 Community Risk Assessment to the Ontario Fire Marshal's Office.

Carried.

**Agenda Item 18 – Confirmatory By-Law**

**18a** 2024-43 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 11/09/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that By-law 2024-43, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 5, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 12/09/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Thursday, September 5, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:300 p.m.

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO/Clerk

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

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**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

**Date: September 19<sup>th</sup>, 2024**

**To: Council**

**Re: Amend the Zoning By-Law 2004-13**

**From: Jennifer Charkavi**

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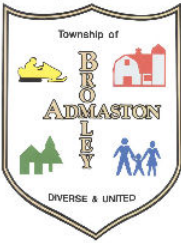
At the Public Planning meeting held on September 19<sup>th</sup>, 2024, there was a request to amend the zoning By-Law 2004-13 which is a condition of approval of Consent File No. B141/23 which will amend By-Law 2004-13 to rezone the severed lands, in Consent File No. B141/23, from Rural (RU) to Limited Service Residential (LSR) to ensure the entire enlarged lot is in the same zone. All other provisions of the Zoning By-Law will apply.

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**Recommendation:**

BE IT RESOLVED that Council approves By-Law 2024-44 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands, in Consent File No. B141/23.





# ZONING BY-LAW AMENDMENT REPORT TO THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY

## **PART A - BASIC INFORMATION**

1. **FILE NO.:** ZB2442.3
  
2. **APPLICANT:** Michael Kelly and Tina Philippe
  
3. **MUNICIPALITY:** Township of Admaston/Bromley  
(geographic Township of Admaston)
  
4. **LOCATION:** Part of Lots 17 & 18, Concession 8  
  
**STREET:** 58 Dragonfly Way

### SUBJECT LANDS

- |    |  |                  |
|----|--|------------------|
| 5. | COUNTY OF RENFREW                      | Rural            |
|    | OFFICIAL PLAN                          | At Capacity Lake |
|    | Land Use Designation(s):               |                  |
| 6. | TWP OF ADMASTON/<br>BROMLEY (#2004-13) | Rural (RU)       |
|    | Zone Category(s):                      |                  |

## 7. **DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:**

The submitted application proposes a zoning by-law amendment to the Township of Admaston/Bromley Zoning By-law to:

- Rezone the severed lands, in Consent File No. B141/23, from Rural (RU) to Limited Service Residential (LSR) to ensure the entire enlarged lot is in the same zone.

## 8. **SITE CHARACTERISTICS**

The owners are in the process of completing a lot addition application to add a vacant parcel of land to the abutting property at 37 Loon Call Way. As a result of the lot addition, the lot to be enlarged will increase in area from 0.07 hectares to 0.22 hectares. There is no change in lot frontage. There is an existing dwelling and two sheds on the lot to be enlarged. The lot to be enlarged is accessed by a private road, Loon Call Way.

The final retained lands will be 40 hectares in area with 740 metres of road frontage. There is an existing residential dwelling, cabin and shed on the retained lands. There is a private road through the property that provides access to the main dwelling.

The surrounding area consists of rural lands and waterfront, residential lots. Colton Lake is located to south of the property.

The air photograph below shows the severed lands in red, the lands to be enlarged are in blue, and a portion of the retained lands are shown in green.



**PART B – POLICY REVIEW**

**9. PROVINCIAL POLICY STATEMENT:**

Section 1.1.5 Rural Lands in Municipalities

Section 1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

## ZB2442.3

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 2.2 Water - Planning authorities shall protect, improve or restore the quality and quantity of water.

### 10. OFFICIAL PLAN:

The subject lands are designated Rural in the County of Renfrew Official Plan.

The Rural designation on the Land Use Schedule(s) shall mean that the permitted uses shall include agricultural, forestry, limited low density residential, commercial, industrial, recreational, institutional, resource-based recreational uses (including recreational dwellings), and conservation uses.

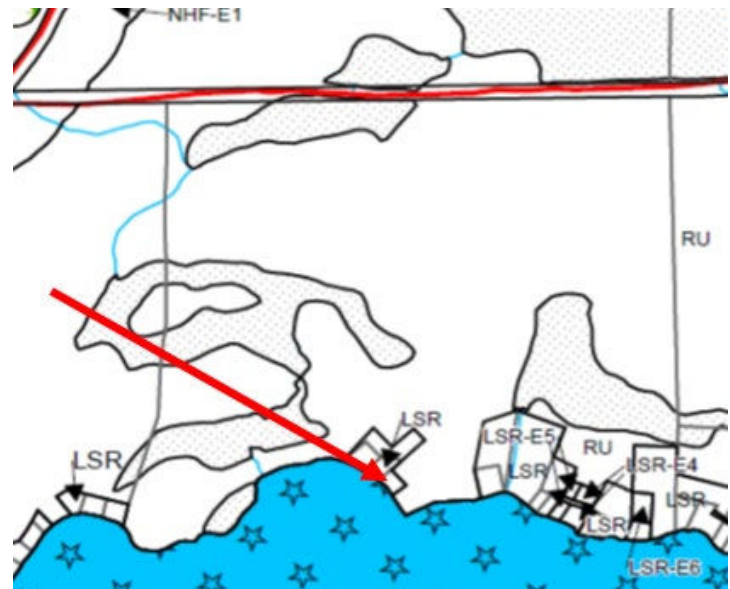


### 11. ZONING BY-LAW:

The severed lands are zoned Rural (RU) in the Township Zoning By-law.

The permitted residential uses in the (RU) zone are single detached dwelling, semi-detached dwelling, duplex dwelling, a limited service dwelling on an existing lot of record, and group home. Permitted non-residential uses include, but are not limited to, farm, farm limited, and home industry.

For a single detached dwelling in the RU zone, the minimum lot area requirement is 4047 square metres, and the minimum lot frontage requirement is 45 metres.



The only permitted use in the Limited Service Residential (LSR) is a limited service dwelling. The minimum lot area requirement is 4047 square metres, and the minimum lot frontage requirement is 45 metres.

Section 3.16.4 states that nothing in the by-law shall prevent an undersized lot from being enlarged even if the enlargement does not result in a lot that meets the minimum frontage and/or area required by this by-law.

**12. SUMMARY OF STUDIES:**

None

**PART C: PLANNING ANALYSIS**

**13. CONSULTATION:**

At the time of writing this report, no comments have been received or considered.

**14. ANALYSIS:**

The owners are in the process of finalizing a lot addition application, Consent Application File No. 141/23, to add 0.15 hectares of vacant land to the abutting property. As a result of the lot addition application, the lands to be enlarged will increase in size from 0.07 hectares to 0.22 hectares.

The severed lands are zoned Rural (RU) in the Township of Admaston/Bromley Zoning By-law, and the lands to be enlarged are zoned Limited Service Residential (LSR). Because of the lot addition, the final enlarged lot is split zoned – Rural (RU) and Limited Service Residential (LSR). This zoning by-law amendment will rezone the severed lands from Rural (RU) to Limited Service Residential (LSR) to ensure that the entire enlarged lot is in the same zone.

The minimum lot area requirement in the LSR zone is 4047 square metres. As mentioned above, the newly enlarged lot will only be 0.22 hectares in size. However, section 3.16.4 of the zoning by-law states that nothing in the by-law shall prevent an undersized lot from being enlarged even if the enlargement does not result in a lot that meets the minimum frontage and/or area required by this by-law. An undersized lot is not permitted to be further reduced in size. This entire lot complies with this provision of the zoning by-law.

**15. RECOMMENDATIONS:**

That, subject to any additional concerns or information raised at the public meeting, the zoning by-law amendment be passed.

Date: September 10, 2024  
Prepared By: Lindsey Bennett-Farquhar, MCIP, RPP  
Senior Planner

# **PROVINCIAL PLANNING STATEMENT, 2024**

Under the *Planning Act*

# PROVINCIAL PLANNING STATEMENT, 2024

Approved by the Lieutenant Governor in Council, Order in Council No. 1099/2024

The Provincial Planning Statement was issued under section 3 of the *Planning Act* and came into effect October 20, 2024. It replaces the Provincial Policy Statement that came into effect on May 1, 2020.

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## Chapter 1: Introduction

### Vision

Ontario is a vast, fast-growing province that is home to many urban, rural and northern communities distinguished by different populations, economic activity, pace of growth, and physical and natural conditions. More than anything, a prosperous Ontario will see the building of more homes for all Ontarians. This is why the province has set a goal of getting at least 1.5 million homes built by 2031.

Ontario will increase the supply and mix of *housing options*, addressing the full range of housing affordability needs. Every community will build homes that respond to changing market needs and local demand. Providing a sufficient supply with the necessary mix of *housing options* will support a diverse and growing population and workforce, now and for many years to come.

A prosperous and successful Ontario will also support a strong and competitive economy that is investment-ready and recognized for its influence, innovation and diversity. Ontario's economy will continue to mature into a centre of industry and commerce of global significance. Central to this success will be the people who live and work in this province.

Ontario's land use planning framework, and the decisions that are made, shape how our communities grow and prosper. Prioritizing compact and *transit-supportive* design, where locally appropriate, and optimizing investments in *infrastructure* and *public service facilities* will support convenient access to housing, quality employment, services and recreation for all Ontarians. Cultural heritage and archaeology in Ontario will provide people with a sense of place. And while many Ontarians still face a complex range of challenges, municipalities will work with the Province to support the long term prosperity and well-being of residents through the design of communities responsive to the needs of all Ontarians.

Ontario's vibrant agricultural sector and sensitive areas will continue to form part of the province's economic prosperity and overall identity. Growth and development will be prioritized within urban and rural settlements that will, in turn, support and protect the long-term viability of *rural areas*, local food production, and the *agri-food network*. In addition, resources, including natural areas, water, aggregates and agricultural lands will be protected. Potential risks to public health or safety or of property damage from natural hazards and human-made hazards, including the risks associated with the impacts of climate change will be mitigated.

Ontario will continue to recognize the unique role Indigenous communities have in land use planning and development, and the contribution of Indigenous communities' perspectives and traditional knowledge to land use planning decisions. Meaningful early engagement and constructive, cooperative relationship-building between planning authorities and Indigenous communities will facilitate knowledge-sharing and inform decision-making in land use planning.

Above all, Ontario will continue to be a great place to live, work and visit where all Ontarians enjoy a high standard of living and an exceptional quality of life.



## Role of the Provincial Planning Statement

The Provincial Planning Statement provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the Provincial Planning Statement sets the policy foundation for regulating the development and use of land province-wide, helping achieve the provincial goal of meeting the needs of a fast-growing province while enhancing the quality of life for all Ontarians.

Municipal official plans are the most important vehicle for implementation of the Provincial Planning Statement and for achieving comprehensive, integrated and long-term planning. Official plans should coordinate cross-boundary matters to complement the actions of other planning authorities and promote mutually beneficial outcomes.

Zoning and development permit by-laws are also important for the implementation of the Provincial Planning Statement. Zoning and development permit by-laws should be forward-looking and facilitate opportunities for an appropriate range and mix of *housing options* for all Ontarians.

Land use planning is only one of the tools for implementing provincial interests. A wide range of legislation, regulations, policies and programs may apply to decisions with respect to *Planning Act* applications, affect planning matters, and assist in implementing these interests.

The Province's rich cultural diversity is one of its distinctive and defining features. Indigenous communities have a unique relationship with the land and its resources, which continues to shape the history and economy of the Province today. Ontario recognizes the unique role Indigenous communities have in land use planning and development, and the contribution of Indigenous communities' perspectives and traditional knowledge to land use planning decisions. The Province recognizes the importance of consulting with Aboriginal communities on planning matters that may affect their section 35 Aboriginal or treaty rights.

## Legislative Authority

The Provincial Planning Statement is a policy statement issued under the authority of section 3 of the *Planning Act* and came into effect on October 20, 2024. The Provincial Planning Statement applies to all decisions in respect of the exercise of any authority that affects a planning matter made on or after October 20, 2024.

In respect of the exercise of any authority that affects a planning matter, section 3 of the *Planning Act* requires that decisions affecting planning matters shall be consistent with policy statements issued under the Act.

Comments, submissions or advice that affect a planning matter that are provided by the council of a municipality, a local board, a planning board, a minister or ministry, board, commission or agency of the government shall be consistent with the Provincial Planning Statement.

## How to Read the Provincial Planning Statement

The provincial policy-led planning system recognizes and addresses the complex inter-relationships among environmental, economic, health and social factors in land use planning. The Provincial Planning Statement supports a comprehensive, integrated and long-term approach to planning, and recognizes linkages among policy areas.

The Provincial Planning Statement is more than a set of individual policies. It is to be read in its entirety and the relevant policies are to be applied to each situation. When more than one policy is relevant, a decision-maker should consider all of the relevant policies to understand how they work together. The language of each policy, including the Implementation and Interpretation policies, will assist decision-makers in understanding how the policies are to be implemented.

There is no implied priority in the order in which the policies appear. While specific policies sometimes refer to other policies for ease of use, these cross-references do not take away from the need to read the Provincial Planning Statement as a whole.

### Consider Specific Policy Language

When applying the Provincial Planning Statement it is important to consider the specific language of the policies. Each policy provides direction on how it is to be implemented, how it is situated within the broader Provincial Planning Statement, and how it relates to other policies.

Some policies set out positive directives, such as “settlement areas shall be the focus of growth and development.” Other policies set out limitations and prohibitions, such as “development and site alteration shall not be permitted.” Other policies use enabling or supportive language, such as “should,” “promote,” and “encourage.”

The choice of language is intended to distinguish between the types of policies and the nature of implementation. There is some discretion when applying a policy with enabling or supportive language in contrast to a policy with a directive, limitation or prohibition.

### Geographic Scale of Policies

The Provincial Planning Statement recognizes the diversity of Ontario and that local context is important. Policies are outcome-oriented, and some policies provide flexibility in their implementation provided that provincial interests are upheld.

While the Provincial Planning Statement is to be read as a whole, not all policies will be applicable to every site, feature or area. The Provincial Planning Statement applies at a range of geographic scales.

Some of the policies refer to specific areas or features and can only be applied where these features or areas exist. Other policies refer to planning objectives that need to be considered in the context of the municipality or planning area as a whole, and are not necessarily applicable to a specific site or development proposal.

Within the Great Lakes –St. Lawrence River Basin, there may be circumstances where planning authorities should consider agreements related to the protection or restoration of the Great Lakes – St. Lawrence River Basin. Examples of these agreements include Great Lakes agreements between Ontario and Canada, between Ontario and Quebec and the Great Lakes States of the United States of America, and between Canada and the United States of America.

### **Policies Represent Minimum Standards**

The policies of the Provincial Planning Statement represent minimum standards.

Within the framework of the provincial policy-led planning system, planning authorities and decision-makers may go beyond these minimum standards to address matters of importance to a specific community, unless doing so would conflict with any policy of the Provincial Planning Statement.

### **Defined Terms and Meanings**

Except for references to legislation which are italicized, other italicized terms in the Provincial Planning Statement are defined in the Definitions chapter. For non-italicized terms, the normal meaning of the word applies. Terms may be italicized only in specific policies; for these terms, the defined meaning applies where they are italicized and the normal meaning applies where they are not italicized. Defined terms in the Definitions chapter are intended to capture both singular and plural forms of these terms in the policies.

### **Provincial Guidance**

Provincial guidance, including guidance material, guidelines and technical criteria may be issued from time to time to assist planning authorities and decision-makers with implementing the policies of the Provincial Planning Statement. Information, technical criteria and approaches outlined in provincial guidance are meant to support implementation but not add to or detract from the policies of this Provincial Planning Statement.

### **Relationship with Provincial Plans**

The Provincial Planning Statement provides overall policy directions on matters of provincial interest related to land use planning and development in Ontario, and applies province-wide, except where this Provincial Planning Statement or another provincial plan provides otherwise.

Provincial plans, such as the Greenbelt Plan and the Oak Ridges Moraine Conservation Plan, build upon the policy foundation provided by the Provincial Planning Statement. They provide additional land use planning policies to address issues facing specific geographic areas in Ontario.

Provincial plans are to be read in conjunction with the Provincial Planning Statement. They take precedence over the policies of the Provincial Planning Statement to the extent of any conflict, except where the relevant legislation provides otherwise.

Where the policies of provincial plans address the same, similar, related, or overlapping matters as the policies of the Provincial Planning Statement, applying the more specific policies of the provincial plan satisfies the more general requirements of the Provincial Planning Statement. In contrast, where matters addressed in the Provincial Planning Statement do not overlap with policies in provincial plans, the policies in the Provincial Planning Statement must be independently satisfied.

Land use planning decisions made by municipalities, planning boards, the Province, or a commission or agency of the government must be consistent with the Provincial Planning Statement. Where provincial plans are in effect, planning decisions must conform or not conflict with them, as the case may be.

## Chapter 2: Building Homes, Sustaining Strong and Competitive Communities

### 2.1 Planning for People and Homes

1. As informed by provincial guidance, planning authorities shall base population and employment growth forecasts on Ontario Population Projections published by the Ministry of Finance and may modify, as appropriate.
2. Notwithstanding policy 2.1.1, municipalities may continue to forecast growth using population and employment forecasts previously issued by the Province for the purposes of land use planning.
3. At the time of creating a new official plan and each official plan update, sufficient land shall be made available to accommodate an appropriate range and mix of land uses to meet projected needs for a time horizon of at least 20 years, but not more than 30 years, informed by provincial guidance. Planning for *infrastructure, public service facilities, strategic growth areas* and *employment areas* may extend beyond this time horizon.

Where the Minister of Municipal Affairs and Housing has made a zoning order, the resulting development potential shall be in addition to projected needs over the planning horizon established in the official plan. At the time of the municipality's next official plan update, this additional growth shall be incorporated into the official plan and related infrastructure plans.

4. To provide for an appropriate range and mix of *housing options* and densities required to meet projected requirements of current and future residents of the *regional market area*, planning authorities shall:
  - a) maintain at all times the ability to accommodate residential growth for a minimum of 15 years through lands which are *designated and available* for residential development; and
  - b) maintain at all times where new development is to occur, land with servicing capacity sufficient to provide at least a three-year supply of residential units available through lands suitably zoned, including units in draft approved or registered plans.
5. Where planning is conducted by an upper-tier municipality, the land and unit supply maintained by the lower-tier municipality identified in policy 2.1.4 shall be based on and reflect the allocation of population and units by the upper-tier municipality.

6. Planning authorities should support the achievement of *complete communities* by:
- a) accommodating an appropriate range and mix of land uses, *housing options*, transportation options with *multimodal* access, employment, *public service facilities* and other institutional uses (including schools and associated child care facilities, long-term care facilities, places of worship and cemeteries), recreation, parks and open space, and other uses to meet long-term needs;
  - b) improving accessibility for people of all ages and abilities by addressing land use barriers which restrict their full participation in society; and
  - c) improving social equity and overall quality of life for people of all ages, abilities, and incomes, including equity-deserving groups.

## 2.2 Housing

1. Planning authorities shall provide for an appropriate range and mix of *housing options* and densities to meet projected needs of current and future residents of the *regional market area* by:
- a) establishing and implementing minimum targets for the provision of housing that is *affordable* to *low and moderate income households*, and coordinating land use planning and planning for housing with Service Managers to address the full range of *housing options* including *affordable* housing needs;
  - b) permitting and facilitating:
    - 1. all *housing options* required to meet the social, health, economic and well-being requirements of current and future residents, including *additional needs housing* and needs arising from demographic changes and employment opportunities; and
    - 2. all types of residential *intensification*, including the *development* and *redevelopment* of underutilized commercial and institutional sites (e.g., shopping malls and plazas) for residential use, development and introduction of new *housing options* within previously developed areas, and *redevelopment*, which results in a net increase in residential units in accordance with policy 2.3.1.3;
  - c) promoting densities for new housing which efficiently use land, resources, *infrastructure* and *public service facilities*, and support the use of *active transportation*; and
  - d) requiring *transit-supportive* development and prioritizing *intensification*, including potential air rights development, in proximity to transit, including corridors and stations.

## 2.3 Settlement Areas and Settlement Area Boundary Expansions

### 2.3.1 General Policies for Settlement Areas

1. *Settlement areas* shall be the focus of growth and development. Within *settlement areas*, growth should be focused in, where applicable, *strategic growth areas*, including *major transit station areas*.
2. Land use patterns within *settlement areas* should be based on densities and a mix of land uses which:
  - a) efficiently use land and resources;
  - b) optimize existing and planned *infrastructure* and *public service facilities*;
  - c) support *active transportation*;
  - d) are *transit-supportive*, as appropriate; and
  - e) are *freight-supportive*.
3. Planning authorities shall support general *intensification* and *redevelopment* to support the achievement of *complete communities*, including by planning for a range and mix of *housing options* and prioritizing planning and investment in the necessary *infrastructure* and *public service facilities*.
4. Planning authorities shall establish and implement minimum targets for *intensification* and *redevelopment* within built-up areas, based on local conditions.
5. Planning authorities are encouraged to establish density targets for *designated growth areas*, based on local conditions. *Large and fast-growing municipalities* are encouraged to plan for a target of 50 residents and jobs per gross hectare in *designated growth areas*.
6. Planning authorities should establish and implement phasing policies, where appropriate, to ensure that development within *designated growth areas* is orderly and aligns with the timely provision of the *infrastructure* and *public service facilities*.

### 2.3.2 New Settlement Areas and Settlement Area Boundary Expansions

1. In identifying a new *settlement area* or allowing a *settlement area* boundary expansion, planning authorities shall consider the following:
  - a) the need to designate and plan for additional land to accommodate an appropriate range and mix of land uses;
  - b) if there is sufficient capacity in existing or planned *infrastructure* and *public service facilities*;
  - c) whether the applicable lands comprise *specialty crop areas*;
  - d) the evaluation of alternative locations which avoid *prime agricultural areas* and, where avoidance is not possible, consider reasonable alternatives on lower priority agricultural lands in *prime agricultural areas*;
  - e) whether the new or expanded *settlement area* complies with the *minimum distance separation formulae*;
  - f) whether impacts on the *agricultural system* are avoided, or where avoidance is not possible, minimized and mitigated to the extent feasible as determined through an *agricultural impact assessment* or equivalent analysis, based on provincial guidance; and
  - g) the new or expanded *settlement area* provides for the phased progression of urban development.
2. Notwithstanding policy 2.3.2.1.b), planning authorities may identify a new *settlement area* only where it has been demonstrated that the *infrastructure* and *public service facilities* to support development are planned or available.

## 2.4 Strategic Growth Areas

### 2.4.1 General Policies for Strategic Growth Areas

1. Planning authorities are encouraged to identify and focus growth and development in *strategic growth areas*.
2. To support the achievement of *complete communities*, a range and mix of *housing options*, *intensification* and more mixed-use development, *strategic growth areas* should be planned:
  - a) to accommodate significant population and employment growth;
  - b) as focal areas for education, commercial, recreational, and cultural uses;
  - c) to accommodate and support the transit network and provide connection points for inter- and intra-regional transit; and
  - d) to support *affordable*, accessible, and equitable housing.



3. Planning authorities should:

- a) prioritize planning and investment for *infrastructure* and *public service facilities* in *strategic growth areas*;
- b) identify the appropriate type and scale of development in *strategic growth areas* and the transition of built form to adjacent areas;
- c) permit *development* and *intensification* in *strategic growth areas* to support the achievement of *complete communities* and a *compact built form*;
- d) consider a student housing strategy when planning for *strategic growth areas*; and
- e) support *redevelopment* of commercially-designated retail lands (e.g., underutilized shopping malls and plazas), to support mixed-use residential.

#### 2.4.2 Major Transit Station Areas

1. Planning authorities shall delineate the boundaries of *major transit station areas* on *higher order transit* corridors through a new official plan or official plan amendment adopted under section 26 of the *Planning Act*. The delineation shall define an area within an approximately 500 to 800-metre radius of a transit station and that maximizes the number of potential transit users that are within walking distance of the station.
2. Within *major transit station areas* on *higher order transit* corridors, planning authorities shall plan for a minimum density target of:
  - a) 200 residents and jobs combined per hectare for those that are served by subways;
  - b) 160 residents and jobs combined per hectare for those that are served by light rail or bus rapid transit; or
  - c) 150 residents and jobs combined per hectare for those that are served by commuter or regional rail.
3. Planning authorities are encouraged to promote *development* and *intensification* within *major transit station areas*, where appropriate, by:
  - a) planning for land uses and built form that supports the achievement of minimum density targets; and
  - b) supporting the *redevelopment* of surface parking lots within *major transit station areas*, including commuter parking lots, to be *transit-supportive* and promote *complete communities*.
4. For any particular *major transit station area*, planning authorities may request the Minister to approve an official plan or official plan amendment with a target that is lower than the applicable target established in policy 2.4.2.2, where it has been demonstrated that this target cannot be achieved because:
  - a) *development* is prohibited by provincial policy or severely restricted on a significant portion of the lands within the delineated area; or
  - b) there are a limited number of residents and jobs associated with the built form, but a *major trip generator* or feeder service will sustain high ridership at the station or stop.

5. Planning authorities may plan for *major transit station areas* that are not on *higher order transit corridors* by delineating boundaries and establishing minimum density targets.
6. All *major transit station areas* should be planned and designed to be *transit-supportive* and to achieve *multimodal* access to stations and connections to nearby *major trip generators* by providing, where feasible:
  - a) connections to local and regional transit services to support *transit service integration*;
  - b) *infrastructure* that accommodates a range of mobility needs and supports *active transportation*, including sidewalks, bicycle lanes, and secure bicycle parking; and
  - c) commuter pick-up/drop-off areas.

### 2.4.3 Frequent Transit Corridors

1. Planning authorities shall plan for *intensification* on lands that are adjacent to existing and planned *frequent transit corridors*, where appropriate.

## 2.5 Rural Areas in Municipalities

1. Healthy, integrated and viable *rural areas* should be supported by:
  - a) building upon rural character, and leveraging rural amenities and assets;
  - b) promoting regeneration, including the *redevelopment of brownfield sites*;
  - c) accommodating an appropriate range and mix of housing in rural *settlement areas*;
  - d) using rural *infrastructure* and *public service facilities* efficiently;
  - e) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
  - f) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
  - g) conserving biodiversity and considering the ecological benefits provided by nature; and
  - h) providing opportunities for economic activities in *prime agricultural areas*, in accordance with policy 4.3.
2. In *rural areas*, rural *settlement areas* shall be the focus of growth and development and their vitality and regeneration shall be promoted.
3. When directing development in rural *settlement areas* in accordance with policy 2.3, planning authorities shall give consideration to locally appropriate rural characteristics, the scale of development and the provision of appropriate service levels.

Growth and development may be directed to *rural lands* in accordance with policy 2.6, including where a municipality does not have a *settlement area*.

## 2.6 Rural Lands in Municipalities

1. On *rural lands* located in municipalities, permitted uses are:
  - a) the management or use of resources;
  - b) resource-based recreational uses (including recreational dwellings not intended as permanent residences);
  - c) residential development, including lot creation, where site conditions are suitable for the provision of appropriate *sewage and water services*;
  - d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
  - e) home occupations and home industries;
  - f) cemeteries; and
  - g) other rural land uses.
2. Development that can be sustained by rural service levels should be promoted.
3. Development shall be appropriate to the *infrastructure* which is planned or available, and avoid the need for the uneconomical expansion of this *infrastructure*.
4. Planning authorities should support a diversified rural economy by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses.
5. New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

## 2.7 Territory Without Municipal Organization

1. On *rural lands* located in territory without municipal organization, the focus of development activity shall be related to the sustainable management or use of resources and resource-based recreational uses (including recreational dwellings not intended as permanent residences).
2. Development shall be appropriate to the *infrastructure* which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this *infrastructure*.
3. The establishment of new permanent townsites shall not be permitted.

4. In areas adjacent to and surrounding municipalities, only development that is related to the sustainable management or use of resources and resource-based recreational uses (including recreational dwellings not intended as permanent residences) shall be permitted. Other uses may only be permitted if:
  - a) the area forms part of a planning area;
  - b) the necessary *infrastructure* and *public service facilities* are planned or available to support the development and are financially viable over their life cycle; and
  - c) it has been determined that the impacts of development will not place an undue strain on the *public service facilities* and *infrastructure* provided by adjacent municipalities, regions and/or the Province.

## 2.8 Employment

### 2.8.1 Supporting a Modern Economy

1. Planning authorities shall promote economic development and competitiveness by:
  - a) providing for an appropriate mix and range of employment, institutional, and broader mixed uses to meet long-term needs;
  - b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;
  - c) identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;
  - d) encouraging *intensification* of employment uses and compatible, compact, mixed-use development to support the achievement of *complete communities*; and
  - e) addressing land use compatibility adjacent to *employment areas* by providing an appropriate transition to *sensitive land uses*.
2. Industrial, manufacturing and small-scale warehousing uses that could be located adjacent to *sensitive land uses* without *adverse effects* are encouraged in *strategic growth areas* and other mixed-use areas where *frequent transit* service is available, outside of *employment areas*.
3. In addition to policy 3.5, on lands within 300 metres of *employment areas*, *development* shall avoid, or where avoidance is not possible, minimize and mitigate potential impacts on the long-term economic viability of employment uses within existing or planned *employment areas*, in accordance with provincial guidelines.
4. Major office and major institutional development should be directed to *major transit station areas* or other *strategic growth areas* where *frequent transit* service is available.

### 2.8.2 Employment Areas

1. Planning authorities shall plan for, protect and preserve *employment areas* for current and future uses, and ensure that the necessary *infrastructure* is provided to support current and projected needs.
2. Planning authorities shall protect *employment areas* that are located in proximity to *major goods movement facilities and corridors*, including facilities and corridors identified in provincial transportation plans, for the *employment area* uses that require those locations.
3. Planning authorities shall designate, protect and plan for all *employment areas* in *settlement areas* by:
  - a) planning for *employment area* uses over the long-term that require those locations including manufacturing, research and development in connection with manufacturing, warehousing and goods movement, and associated retail and office uses and ancillary facilities;
  - b) prohibiting residential uses, commercial uses, *public service facilities* and other institutional uses;
  - c) prohibiting retail and office uses that are not associated with the primary employment use;
  - d) prohibiting other *sensitive land uses* that are not ancillary to uses permitted in the *employment area*; and
  - e) including an appropriate transition to adjacent non-*employment areas* to ensure land use compatibility and economic viability.
4. Planning authorities shall assess and update *employment areas* identified in official plans to ensure that this designation is appropriate to the planned function of *employment areas*. In planning for *employment areas*, planning authorities shall maintain land use compatibility between *sensitive land uses* and *employment areas* in accordance with policy 3.5 to maintain the long-term operational and economic viability of the planned uses and function of these areas.

5. Planning authorities may remove lands from *employment areas* only where it has been demonstrated that:
  - a) there is an identified need for the removal and the land is not required for *employment area* uses over the long term;
  - b) the proposed uses would not negatively impact the overall viability of the *employment area* by:
    1. avoiding, or where avoidance is not possible, minimizing and mitigating potential impacts to existing or planned *employment area* uses in accordance with policy 3.5;
    2. maintaining access to *major goods movement facilities and corridors*;
  - c) existing or planned *infrastructure* and *public service facilities* are available to accommodate the proposed uses; and
  - d) the municipality has sufficient employment lands to accommodate projected employment growth to the horizon of the approved official plan.

## 2.9 Energy Conservation, Air Quality and Climate Change

1. Planning authorities shall plan to reduce greenhouse gas emissions and prepare for the *impacts of a changing climate* through approaches that:
  - a) support the achievement of compact, *transit-supportive*, and *complete communities*;
  - b) incorporate climate change considerations in planning for and the development of *infrastructure*, including stormwater management systems, and *public service facilities*;
  - c) support energy conservation and efficiency;
  - d) promote *green infrastructure*, *low impact development*, and *active transportation*, protect the environment and improve air quality; and
  - e) take into consideration any additional approaches that help reduce greenhouse gas emissions and build community resilience to the *impacts of a changing climate*.

## Chapter 3: Infrastructure and Facilities

### 3.1 General Policies for Infrastructure and Public Service Facilities

1. *Infrastructure and public service facilities* shall be provided in an efficient manner while accommodating projected needs.

Planning for *infrastructure and public service facilities* shall be coordinated and integrated with land use planning and growth management so that they:

- a) are financially viable over their life cycle, which may be demonstrated through asset management planning;
  - b) leverage the capacity of development proponents, where appropriate; and
  - c) are available to meet current and projected needs.
2. Before consideration is given to developing new *infrastructure and public service facilities*:
    - a) the use of existing *infrastructure and public service facilities* should be optimized; and
    - b) opportunities for adaptive re-use should be considered, wherever feasible.
  3. *Infrastructure and public service facilities* should be strategically located to support the effective and efficient delivery of emergency management services, and to ensure the protection of public health and safety in accordance with the policies in Chapter 5: Protecting Public Health and Safety.
  4. *Public service facilities* should be planned and co-located with one another, along with parks and open space where appropriate, to promote cost-effectiveness and facilitate service integration, access to transit and *active transportation*.
  5. Planning authorities, in collaboration with school boards, should consider and encourage innovative approaches in the design of schools and associated child care facilities, such as schools integrated in high-rise developments, in *strategic growth areas*, and other areas with a *compact built form*.

### 3.2 Transportation Systems

1. *Transportation systems* should be provided which are safe, energy efficient, facilitate the movement of people and goods, are appropriate to address projected needs, and support the use of zero- and low- emission vehicles.
2. Efficient use should be made of existing and planned *infrastructure*, including through the use of *transportation demand management* strategies, where feasible.

3. As part of a *multimodal transportation system*, connectivity within and among *transportation systems* and modes should be planned for, maintained and, where possible, improved, including connections which cross jurisdictional boundaries.

### 3.3 Transportation and Infrastructure Corridors

1. Planning authorities shall plan for and protect corridors and rights-of-way for *infrastructure*, including transportation, transit, and electricity generation facilities and transmission systems to meet current and projected needs.
2. *Major goods movement facilities and corridors* shall be protected for the long term.
3. Planning authorities shall not permit *development* in *planned corridors* that could preclude or negatively affect the use of the corridor for the purpose(s) for which it was identified.

New *development* proposed on *adjacent lands* to existing or *planned corridors* and transportation facilities should be compatible with, and supportive of, the long-term purposes of the corridor and should be designed to avoid, or where avoidance is not possible, minimize and mitigate *negative impacts* on and *adverse effects* from the corridor and transportation facilities.

4. The preservation and reuse of abandoned corridors for purposes that maintain the corridor's integrity and continuous linear characteristics should be encouraged, wherever feasible.
5. The co-location of linear *infrastructure* should be promoted, where appropriate.

### 3.4 Airports, Rail and Marine Facilities

1. Planning for land uses in the vicinity of *airports*, *rail facilities* and *marine facilities* shall be undertaken so that:
  - a) their long-term operation and economic role is protected; and
  - b) *airports*, *rail facilities* and *marine facilities*, and *sensitive land uses* are appropriately designed, buffered and/or separated from each other, in accordance with policy 3.5.
2. *Airports* shall be protected from incompatible land uses and development by:
  - a) prohibiting new residential *development* and other *sensitive land uses* in areas near *airports* above 30 NEF/NEP;
  - b) considering redevelopment of existing residential uses and other sensitive land uses or infilling of residential and other sensitive land uses in areas above 30 NEF/NEP only if it has been demonstrated that there will be no negative impacts on the long-term function of the *airport*; and
  - c) prohibiting land uses which may cause a potential aviation safety hazard.



### 3.5 Land Use Compatibility

1. *Major facilities* and *sensitive land uses* shall be planned and developed to avoid, or if avoidance is not possible, minimize and mitigate any potential *adverse effects* from odour, noise and other contaminants, minimize risk to public health and safety, and to ensure the long-term operational and economic viability of *major facilities* in accordance with provincial guidelines, standards and procedures.
2. Where avoidance is not possible in accordance with policy 3.5.1, planning authorities shall protect the long-term viability of existing or planned industrial, manufacturing or other *major facilities* that are vulnerable to encroachment by ensuring that the planning and *development* of proposed adjacent *sensitive land uses* is only permitted if potential *adverse affects* to the proposed *sensitive land use* are minimized and mitigated, and potential impacts to industrial, manufacturing or other *major facilities* are minimized and mitigated in accordance with provincial guidelines, standards and procedures.

### 3.6 Sewage, Water and Stormwater

1. Planning for *sewage and water services* shall:
  - a) accommodate forecasted growth in a timely manner that promotes the efficient use and optimization of existing *municipal sewage services* and *municipal water services* and existing *private communal sewage services* and *private communal water services*;
  - b) ensure that these services are provided in a manner that:
    1. can be sustained by the water resources upon which such services rely;
    2. is feasible and financially viable over their life cycle;
    3. protects human health and safety, and the natural environment, including the *quality and quantity of water*; and
    4. aligns with comprehensive municipal planning for these services, where applicable.
  - c) promote water and energy conservation and efficiency;
  - d) integrate servicing and land use considerations at all stages of the planning process;
  - e) consider opportunities to allocate, and re-allocate if necessary, the unused system capacity of *municipal water services* and *municipal sewage services* to support efficient use of these services to meet current and projected needs for increased housing supply; and
  - f) be in accordance with the servicing options outlined through policies 3.6.2, 3.6.3, 3.6.4 and 3.6.5.
2. *Municipal sewage services* and *municipal water services* are the preferred form of servicing for *settlement areas* to support protection of the environment and minimize potential risks to human health and safety. For clarity, *municipal sewage services* and *municipal water services* include both centralized servicing systems and decentralized servicing systems.

3. Where *municipal sewage services* and *municipal water services* are not available, planned or feasible, *private communal sewage services* and *private communal water services* are the preferred form of servicing for multi-unit/lot *development* to support protection of the environment and minimize potential risks to human health and safety.
4. Where *municipal sewage services* and *municipal water services* or *private communal sewage services* and *private communal water services* are not available, planned or feasible, *individual on-site sewage services* and *individual on-site water services* may be used provided that site conditions are suitable for the long-term provision of such services with no *negative impacts*.

At the time of the official plan review or update, planning authorities should assess the long-term impacts of *individual on-site sewage services* and *individual on-site water services* on environmental health and the financial viability or feasibility of other forms of servicing set out in policies 3.6.2 and 3.6.3.

5. *Partial services* shall only be permitted in the following circumstances:
  - a) where they are necessary to address failed *individual on-site sewage services* and *individual on-site water services* in existing development;
  - b) within *settlement areas*, to allow for infilling and minor rounding out of existing development on *partial services* provided that site conditions are suitable for the long-term provision of such services with no *negative impacts*; or
  - c) within rural *settlement areas* where new development will be serviced by *individual on-site water services* in combination with *municipal sewage services* or *private communal sewage services*.
6. In rural areas, where *partial services* have been provided to address failed services in accordance with policy 3.6.5.a), infilling on existing lots of record may be permitted where this would represent a logical and financially viable connection to the existing *partial service* and provided that site conditions are suitable for the long-term provision of such services with no *negative impacts*.
7. Planning authorities may allow lot creation where there is confirmation of sufficient *reserve sewage system capacity* and *reserve water system capacity*.

8. Planning for stormwater management shall:
- a) be integrated with planning for *sewage and water services* and ensure that systems are optimized, retrofitted as appropriate, feasible and financially viable over their full life cycle;
  - b) minimize, or, where possible, prevent or reduce increases in stormwater volumes and contaminant loads;
  - c) minimize erosion and changes in water balance including through the use of *green infrastructure*;
  - d) mitigate risks to human health, safety, property and the environment;
  - e) maximize the extent and function of vegetative and pervious surfaces;
  - f) promote best practices, including stormwater attenuation and re-use, water conservation and efficiency, and *low impact development*; and
  - g) align with any comprehensive municipal plans for stormwater management that consider cumulative impacts of stormwater from development on a *watershed* scale.

### 3.7 Waste Management

1. *Waste management systems* need to be planned for and provided that are of an appropriate size, type, and location to accommodate present and future requirements, and facilitate integrated waste management.

### 3.8 Energy Supply

1. Planning authorities should provide opportunities for the development of energy supply including electricity generation facilities and transmission and distribution systems, *energy storage systems*, district energy, *renewable energy systems*, and *alternative energy systems*, to accommodate current and projected needs.

### 3.9 Public Spaces, Recreation, Parks, Trails and Open Space

1. Healthy, active, and inclusive communities should be promoted by:
  - a) planning public streets, spaces and facilities to be safe, meet the needs of persons of all ages and abilities, including pedestrians, foster social interaction and facilitate *active transportation* and community connectivity;
  - b) planning and providing for the needs of persons of all ages and abilities in the distribution of a full range of publicly-accessible built and natural settings for recreation, including facilities, parklands, public spaces, open space areas, trails and linkages, and, where practical, water-based resources;
  - c) providing opportunities for public access to shorelines; and
  - d) recognizing provincial parks, conservation reserves, and other protected areas, and minimizing negative impacts on these areas.

## Chapter 4: Wise Use and Management of Resources

### 4.1 Natural Heritage

1. Natural features and areas shall be protected for the long term.
2. The diversity and connectivity of natural features in an area, and the long-term *ecological function* and biodiversity of *natural heritage systems*, should be maintained, restored or, where possible, improved, recognizing linkages between and among *natural heritage features and areas*, *surface water features* and *ground water features*.
3. *Natural heritage systems* shall be identified in Ecoregions 6E & 7E<sup>1</sup>, recognizing that *natural heritage systems* will vary in size and form in *settlement areas*, *rural areas*, and *prime agricultural areas*.
4. *Development* and *site alteration* shall not be permitted in:
  - a) *significant wetlands* in Ecoregions 5E, 6E and 7E<sup>1</sup>; and
  - b) *significant coastal wetlands*.
5. *Development* and *site alteration* shall not be permitted in:
  - a) *significant wetlands* in the Canadian Shield north of Ecoregions 5E, 6E and 7E<sup>1</sup>;
  - b) *significant woodlands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River)<sup>1</sup>;
  - c) *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River)<sup>1</sup>;
  - d) *significant wildlife habitat*;
  - e) *significant areas of natural and scientific interest*; and
  - f) *coastal wetlands* in Ecoregions 5E, 6E and 7E<sup>1</sup> that are not subject to policy 4.1.4.b), unless it has been demonstrated that there will be no *negative impacts* on the natural features or their *ecological functions*.
6. *Development* and *site alteration* shall not be permitted in *fish habitat* except in accordance with *provincial and federal requirements*.
7. *Development* and *site alteration* shall not be permitted in *habitat of endangered species and threatened species*, except in accordance with *provincial and federal requirements*.

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<sup>1</sup> Ecoregions 5E, 6E and 7E are shown on Figure 1.

8. *Development and site alteration* shall not be permitted on *adjacent lands* to the *natural heritage features and areas* identified in policies 4.1.4, 4.1.5, and 4.1.6 unless the *ecological function* of the *adjacent lands* has been evaluated and it has been demonstrated that there will be no *negative impacts* on the natural features or on their *ecological functions*.
9. Nothing in policy 4.1 is intended to limit the ability of *agricultural uses* to continue.

## 4.2 Water

1. Planning authorities shall protect, improve or restore the *quality and quantity of water* by:
  - a) using the *watershed* as the ecologically meaningful scale for integrated and long-term planning, which can be a foundation for considering cumulative impacts of development;
  - b) minimizing potential *negative impacts*, including cross-jurisdictional and cross-*watershed* impacts;
  - c) identifying *water resource systems*;
  - d) maintaining linkages and functions of *water resource systems*;
  - e) implementing necessary restrictions on *development and site alteration* to:
    1. protect all municipal drinking water supplies and *designated vulnerable areas*; and
    2. protect, improve or restore *vulnerable* surface and ground water, and their *hydrologic functions*;
  - f) planning for efficient and sustainable use of water resources, through practices for water conservation and sustaining water quality; and
  - g) ensuring consideration of environmental lake capacity, where applicable.
2. *Development and site alteration* shall be restricted in or near *sensitive surface water features* and *sensitive ground water features* such that these features and their related *hydrologic functions* will be protected, improved or restored, which may require mitigative measures and/or alternative development approaches.
3. Municipalities are encouraged to undertake, and *large and fast-growing municipalities* shall undertake *watershed planning* to inform planning for *sewage and water services* and stormwater management, including *low impact development*, and the protection, improvement or restoration of the *quality and quantity of water*.
4. Despite policy 4.2.3, where planning is conducted by an upper-tier municipality that includes one or more lower-tier *large and fast-growing municipalities*, the upper-tier municipality shall undertake *watershed planning* in partnership with lower-tier municipalities, including lower-tier *large and fast-growing municipalities*.
5. All municipalities undertaking *watershed planning* are encouraged to collaborate with applicable conservation authorities.

## 4.3 Agriculture

### 4.3.1 General Policies for Agriculture

1. Planning authorities are required to use an *agricultural system* approach, based on provincial guidance, to maintain and enhance a geographically continuous agricultural land base and support and foster the long-term economic prosperity and productive capacity of the *agri-food network*.
2. As part of the agricultural land base, *prime agricultural areas*, including *specialty crop areas*, shall be designated and protected for long-term use for agriculture.
3. *Specialty crop areas* shall be given the highest priority for protection, followed by Canada Land Inventory Class 1, 2, and 3 lands, and any associated Class 4 through 7 lands within the *prime agricultural area*, in this order of priority.

### 4.3.2 Permitted Uses

1. In *prime agricultural areas*, permitted uses and activities are: *agricultural uses*, *agriculture-related uses* and *on-farm diversified uses* based on provincial guidance.

Proposed *agriculture-related uses* and *on-farm diversified uses* shall be compatible with, and shall not hinder, surrounding agricultural operations. Criteria for these uses may be based on provincial guidance or municipal approaches, as set out in municipal planning documents, which achieve the same objectives.

2. In *prime agricultural areas*, all types, sizes and intensities of *agricultural uses* and *normal farm practices* shall be promoted and protected in accordance with provincial standards.
3. New land uses in *prime agricultural areas*, including the creation of lots and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.
4. A principal dwelling associated with an agricultural operation shall be permitted in *prime agricultural areas* as an *agricultural use*, in accordance with provincial guidance, except where prohibited in accordance with policy 4.3.3.1.c).

5. Where a residential dwelling is permitted on a lot in a *prime agricultural area*, up to two additional residential units shall be permitted in accordance with provincial guidance, provided that, where two additional residential units are proposed, at least one of these additional residential units is located within or attached to the principal dwelling, and any additional residential units:
  - a) comply with the *minimum distance separation formulae*;
  - b) are compatible with, and would not hinder, surrounding agricultural operations;
  - c) have appropriate *sewage and water services*;
  - d) address any public health and safety concerns;
  - e) are of limited scale and are located within, attached, or in close proximity to the principal dwelling or farm building cluster; and
  - f) minimize land taken out of agricultural production.

Lots with additional residential units may only be severed in accordance with policy 4.3.3.1.c).

6. For greater certainty, the two additional residential units that are permitted on a lot in a *prime agricultural area* in accordance with policy 4.3.2.5 are in addition to farm worker housing permitted as an *agricultural use*.

#### 4.3.3 Lot Creation and Lot Adjustments

1. Lot creation in *prime agricultural areas* is discouraged and may only be permitted in accordance with provincial guidance for:
  - a) *agricultural uses*, provided that the lots are of a size appropriate for the type of *agricultural use(s)* common in the area and are sufficiently large to maintain flexibility for future changes in the type or size of agricultural operations;
  - b) *agriculture-related uses*, provided that any new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*;
  - c) one new residential lot per farm consolidation for a *residence surplus to an agricultural operation*, provided that:
    1. the new lot will be limited to a minimum size needed to accommodate the use and appropriate *sewage and water services*; and
    2. the planning authority ensures that new dwellings and additional residential units are prohibited on any remnant parcel of farmland created by the severance. The approach used to ensure that no new dwellings or additional residential units are permitted on the remnant parcel may be recommended by the Province, or based on municipal approaches that achieve the same objective; and
  - d) *infrastructure*, where the facility or corridor cannot be accommodated through the use of easements or rights-of-way.
2. Lot adjustments in *prime agricultural areas* may be permitted for *legal or technical reasons*.

3. The creation of new residential lots in *prime agricultural areas* shall not be permitted, except in accordance with policy 4.3.3.1.c).

#### 4.3.4 Removal of Land from Prime Agricultural Areas

1. Planning authorities may only exclude land from *prime agricultural areas* for expansions of or identification of *settlement areas* in accordance with policy 2.3.2.

#### 4.3.5 Non-Agricultural Uses in Prime Agricultural Areas

1. Planning authorities may only permit non-agricultural uses in *prime agricultural areas* for:
  - a) extraction of *minerals, petroleum resources* and *mineral aggregate resources*; or
  - b) limited non-residential uses, provided that all of the following are demonstrated:
    1. the land does not comprise a *specialty crop area*;
    2. the proposed use complies with the *minimum distance separation formulae*;
    3. there is an identified need within the planning horizon identified in the official plan as provided for in policy 2.1.3 for additional land to accommodate the proposed use; and
    4. alternative locations have been evaluated, and
      - i. there are no reasonable alternative locations which avoid *prime agricultural areas*; and
      - ii. there are no reasonable alternative locations in *prime agricultural areas* with lower priority agricultural lands.
2. Impacts from any new or expanding non-agricultural uses on the *agricultural system* are to be avoided, or where avoidance is not possible, minimized and mitigated as determined through an *agricultural impact assessment* or equivalent analysis, based on provincial guidance.

#### 4.3.6 Supporting Local Food and the Agri-food Network

1. Planning authorities are encouraged to support local food, facilitate near-urban and *urban agriculture*, and foster a robust *agri-food network*.

## 4.4 Minerals and Petroleum

### 4.4.1 General Policies for Minerals and Petroleum

1. *Minerals* and *petroleum resources* shall be protected for long-term use.

### 4.4.2 Protection of Long-Term Resource Supply

1. *Mineral mining operations* and *petroleum resource operations* shall be identified and protected from *development* and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact.



2. Known *mineral deposits*, known *petroleum resources* and *significant areas of mineral potential* shall be identified, and *development* and activities in these resources or on *adjacent lands* which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if:
  - a) resource use would not be feasible; or
  - b) the proposed land use or development serves a greater long-term public interest; and
  - c) issues of public health, public safety and environmental impact are addressed.

#### 4.4.3 Rehabilitation

1. Rehabilitation to accommodate subsequent land uses shall be required after extraction and other related activities have ceased. Progressive rehabilitation should be undertaken wherever feasible.

#### 4.4.4 Extraction in Prime Agricultural Areas

1. Extraction of *minerals* and *petroleum resources* is permitted in *prime agricultural areas* provided that the site will be rehabilitated.

### 4.5 Mineral Aggregate Resources

#### 4.5.1 General Policies for Mineral Aggregate Resources

1. *Mineral aggregate resources* shall be protected for long-term use and, where provincial information is available, *deposits of mineral aggregate resources* shall be identified.

#### 4.5.2 Protection of Long-Term Resource Supply

1. As much of the *mineral aggregate resources* as is realistically possible shall be made available as close to markets as possible.

Demonstration of need for *mineral aggregate resources*, including any type of supply/demand analysis, shall not be required, notwithstanding the availability, designation or licensing for extraction of *mineral aggregate resources* locally or elsewhere.

2. Extraction shall be undertaken in a manner which minimizes social, economic and environmental impacts.
3. *Mineral aggregate resource conservation* shall be undertaken, including through the use of accessory aggregate recycling facilities within operations, wherever feasible.

4. *Mineral aggregate operations* shall be protected from *development* and activities that would preclude or hinder their expansion or continued use or which would be incompatible for reasons of public health, public safety or environmental impact. Existing *mineral aggregate operations* shall be permitted to continue without the need for official plan amendment, rezoning or development permit under the *Planning Act*. Where the *Aggregate Resources Act* applies, only processes under the *Aggregate Resources Act* shall address the depth of extraction of new or existing *mineral aggregate operations*. When a license for extraction or operation ceases to exist, policy 4.5.2.5 continues to apply.
5. In known *deposits of mineral aggregate resources* and on *adjacent lands*, *development* and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if:
  - a) resource use would not be feasible; or
  - b) the proposed land use or development serves a greater long-term public interest; and
  - c) issues of public health, public safety and environmental impact are addressed.

#### 4.5.3 Rehabilitation

1. Progressive and final rehabilitation shall be required to accommodate subsequent land uses, to promote land use compatibility, to recognize the interim nature of extraction, and to mitigate negative impacts to the extent possible. Final rehabilitation shall take surrounding land use and approved land use designations into consideration.
2. *Comprehensive rehabilitation* planning is encouraged where there is a concentration of mineral aggregate operations.
3. In parts of the Province not designated under the *Aggregate Resources Act*, rehabilitation standards that are compatible with those under the Act should be adopted for extraction operations on private lands.

#### 4.5.4 Extraction in Prime Agricultural Areas

1. In *prime agricultural areas*, on *prime agricultural land*, extraction of *mineral aggregate resources* is permitted as an interim use provided that:
  - a) impacts to the *prime agricultural areas* are addressed, in accordance with policy 4.3.5.2; and
  - b) the site will be rehabilitated back to an *agricultural condition*.
2. Despite policy 4.5.4.1.b), complete rehabilitation to an *agricultural condition* is not required if:
  - a) the depth of planned extraction makes restoration of pre-extraction agricultural capability unfeasible; and
  - b) agricultural rehabilitation in remaining areas is maximized.

#### 4.5.5 Wayside Pits and Quarries, Portable Asphalt Plants and Portable Concrete Plants

1. *Wayside pits and quarries, portable asphalt plants and portable concrete plants* used on public authority contracts shall be permitted, without the need for an official plan amendment, rezoning, or development permit under the *Planning Act* in all areas, except those areas of existing development or particular environmental sensitivity which have been determined to be incompatible with extraction and associated activities.

### 4.6 Cultural Heritage and Archaeology

1. *Protected heritage property*, which may contain *built heritage resources* or *cultural heritage landscapes*, shall be *conserved*.
2. Planning authorities shall not permit *development* and *site alteration* on lands containing *archaeological resources* or *areas of archaeological potential* unless the *significant archaeological resources* have been *conserved*.
3. Planning authorities shall not permit *development* and *site alteration* on *adjacent lands* to *protected heritage property* unless the *heritage attributes* of the *protected heritage property* will be *conserved*.
4. Planning authorities are encouraged to develop and implement:
  - a) archaeological management plans for conserving *archaeological resources*; and
  - b) proactive strategies for conserving *significant built heritage resources* and *cultural heritage landscapes*.
5. Planning authorities shall engage early with Indigenous communities and ensure their interests are considered when identifying, protecting and managing *archaeological resources, built heritage resources* and *cultural heritage landscapes*.

## Chapter 5: Protecting Public Health and Safety

### 5.1 General Policies for Natural and Human-Made Hazards

1. Development shall be directed away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety or of property damage, and not create new or aggravate existing hazards.

### 5.2 Natural Hazards

1. Planning authorities shall, in collaboration with conservation authorities where they exist, identify *hazardous lands* and *hazardous sites* and manage development in these areas, in accordance with provincial guidance.
2. Development shall generally be directed to areas outside of:
  - a) *hazardous lands* adjacent to the shorelines of the *Great Lakes - St. Lawrence River System* and *large inland lakes* which are impacted by *flooding hazards, erosion hazards* and/or *dynamic beach hazards*;
  - b) *hazardous lands* adjacent to *river, stream and small inland lake systems* which are impacted by *flooding hazards* and/or *erosion hazards*; and
  - c) *hazardous sites*.
3. *Development* and *site alteration* shall not be permitted within:
  - a) the *dynamic beach hazard*;
  - b) *defined portions of the flooding hazard along connecting channels* (the St. Marys, St. Clair, Detroit, Niagara and St. Lawrence Rivers);
  - c) areas that would be rendered inaccessible to people and vehicles during times of *flooding hazards, erosion hazards* and/or *dynamic beach hazards*, unless it has been demonstrated that the site has safe access appropriate for the nature of the *development* and the natural hazard; and
  - d) a *floodway* regardless of whether the area of inundation contains high points of land not subject to flooding.
4. Planning authorities shall prepare for the *impacts of a changing climate* that may increase the risk associated with natural hazards.

5. Despite policy 5.2.3, *development* and *site alteration* may be permitted in certain areas associated with the *flooding hazard* along *river, stream and small inland lake systems*:
  - a) in those exceptional situations where a *Special Policy Area* has been approved. The designation of a *Special Policy Area*, and any change or modification to the official plan policies, land use designations or boundaries applying to *Special Policy Area* lands, must be approved by the Ministers of Municipal Affairs and Housing and Natural Resources and Forestry prior to the approval authority approving such changes or modifications; or
  - b) where the *development* is limited to uses which by their nature must locate within the *floodway*, including flood and/or erosion control works or minor additions or passive non-structural uses which do not affect flood flows.
6. *Development* shall not be permitted to locate in *hazardous lands* and *hazardous sites* where the use is:
  - a) an *institutional use* including hospitals, long-term care homes, retirement homes, pre-schools, school nurseries, day cares and schools;
  - b) an *essential emergency service* such as that provided by fire, police, and ambulance stations and electrical substations; or
  - c) uses associated with the disposal, manufacture, treatment or storage of *hazardous substances*.
7. Where the *two zone concept* for *flood plains* is applied, *development* and *site alteration* may be permitted in the *flood fringe*, subject to appropriate floodproofing to the *flooding hazard* elevation or another *flooding hazard* standard approved by the Minister of Natural Resources and Forestry.
8. Further to policy 5.2.7, and except as prohibited in policies 5.2.3 and 5.2.6, *development* and *site alteration* may be permitted in those portions of *hazardous lands* and *hazardous sites* where the effects and risk to public safety are minor, could be mitigated in accordance with provincial standards, and where all of the following are demonstrated and achieved:
  - a) *development and site alteration* is carried out in accordance with *floodproofing standards, protection works standards, and access standards*;
  - b) vehicles and people have a way of safely entering and exiting the area during times of flooding, erosion and other emergencies;
  - c) new hazards are not created and existing hazards are not aggravated; and
  - d) no adverse environmental impacts will result.
9. *Development* shall generally be directed to areas outside of lands that are unsafe for development due to the presence of *hazardous forest types for wildland fire*.

*Development* may however be permitted in lands with *hazardous forest types for wildland fire* where the risk is mitigated in accordance with *wildland fire assessment and mitigation standards*.

### 5.3 Human-Made Hazards

1. Development on, abutting or adjacent to lands affected by *mine hazards; oil, gas and salt hazards; or former mineral mining operations, mineral aggregate operations or petroleum resource operations* may be permitted only if rehabilitation or other measures to address and mitigate known or suspected hazards are under way or have been completed.
2. Sites with contaminants in land or water shall be assessed and remediated as necessary prior to any activity on the site associated with the proposed use such that there will be no *adverse effects*.

## Chapter 6: Implementation and Interpretation

### 6.1 General Policies for Implementation and Interpretation

1. The Provincial Planning Statement shall be read in its entirety and all relevant policies are to be applied to each situation.
2. The Provincial Planning Statement shall be implemented in a manner that is consistent with the recognition and affirmation of existing Aboriginal and treaty rights in section 35 of the *Constitution Act, 1982*.
3. The Provincial Planning Statement shall be implemented in a manner that is consistent with *Ontario Human Rights Code* and the *Canadian Charter of Rights and Freedoms*.
4. When implementing the Provincial Planning Statement, the Minister of Municipal Affairs and Housing may make decisions that take into account other considerations to balance government priorities.
5. Official plans shall identify provincial interests and set out appropriate land use designations and policies. Official plans shall provide clear, reasonable and attainable policies to protect provincial interests and facilitate development in suitable areas.

In order to protect provincial interests, planning authorities shall keep their official plans up-to-date with the Provincial Planning Statement. The policies of the Provincial Planning Statement continue to apply after adoption and approval of an official plan.

6. Planning authorities shall keep their zoning and development permit by-laws up-to-date with their official plans and the Provincial Planning Statement by establishing permitted uses, minimum densities, heights and other development standards to accommodate growth and development.
7. Where a planning authority must decide on a planning matter before their official plan has been updated to be consistent with the Provincial Planning Statement, or before other applicable planning instruments have been updated accordingly, it must still make a decision that is consistent with the Provincial Planning Statement.
8. In addition to land use approvals under the *Planning Act*, *infrastructure* may also have requirements under other legislation and regulations. For example, an environmental assessment process may be required for new *infrastructure* and modifications to existing *infrastructure* under applicable legislation.

Wherever possible and practical, approvals under the *Planning Act* and other legislation or regulations should be integrated provided the intent and requirements of both processes are met.

9. To assess progress on implementation of the Provincial Planning Statement, the Province may:
  - a) identify key indicators to measure the outcomes, relevance and efficiency of the policies in the Provincial Planning Statement in consultation with municipalities, Indigenous communities, other public bodies and stakeholders;
  - b) monitor and assess the implementation of the Provincial Planning Statement through the collection and analysis of data under each indicator; and
  - c) consider the resulting assessment in each review of the Provincial Planning Statement.
10. Municipalities are encouraged to monitor and report on the implementation of the policies in their official plans, in accordance with any requirements for reporting planning information to the Province, data standards, and including through any other guidelines that may be issued by the Minister.
11. *Strategic growth areas* and *designated growth areas* are not land use designations and their delineation does not confer any new land use designations, nor alter existing land use designations. Any development on lands within the boundary of these identified areas is still subject to the relevant provincial and municipal land use planning policies and approval processes.
12. Density targets represent minimum standards and planning authorities are encouraged to go beyond these minimum targets, where appropriate, except where doing so would conflict with any policy of the Provincial Planning Statement or any other provincial plan.
13. Minimum density targets will be revisited at the time of each official plan update to ensure the target is appropriate.

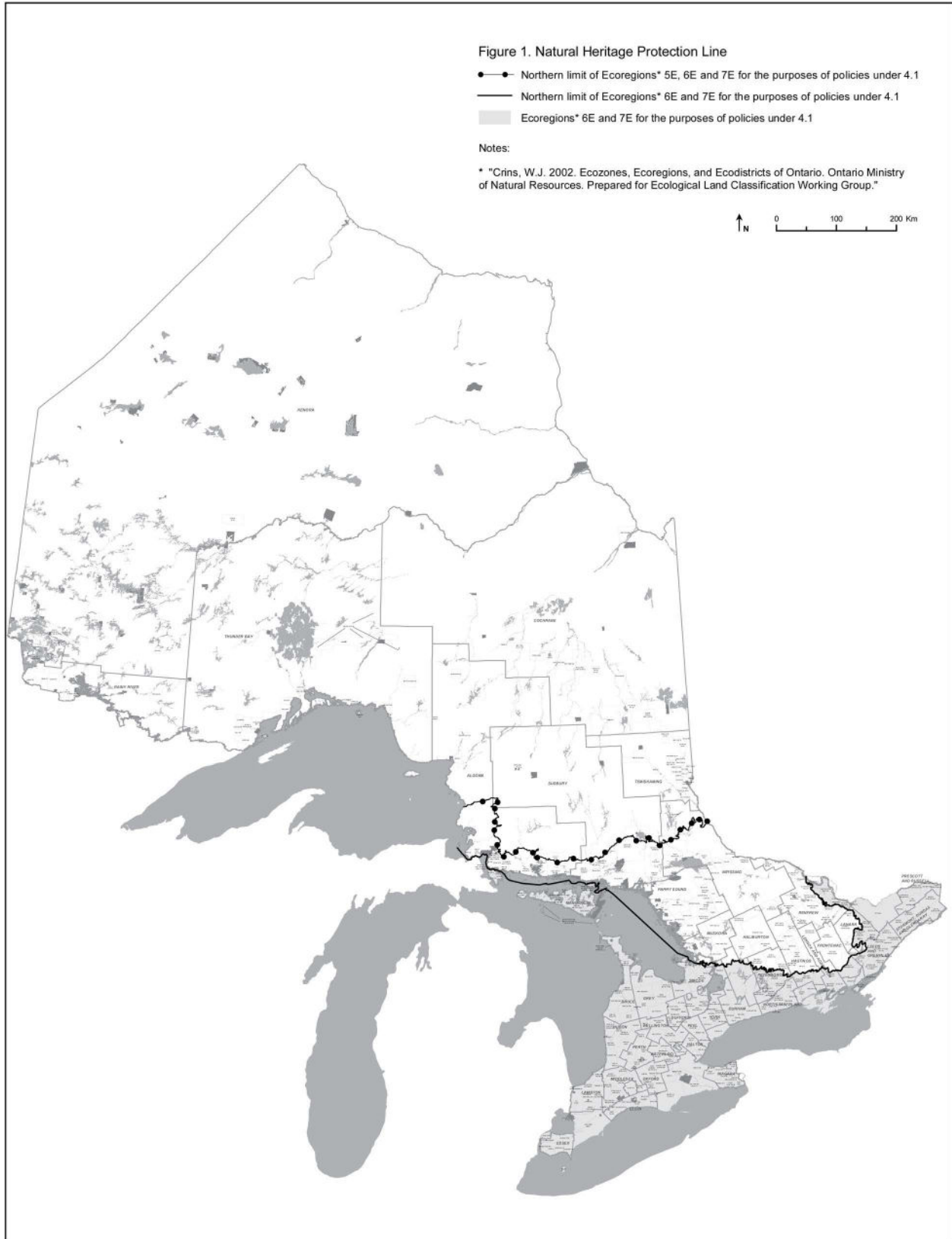


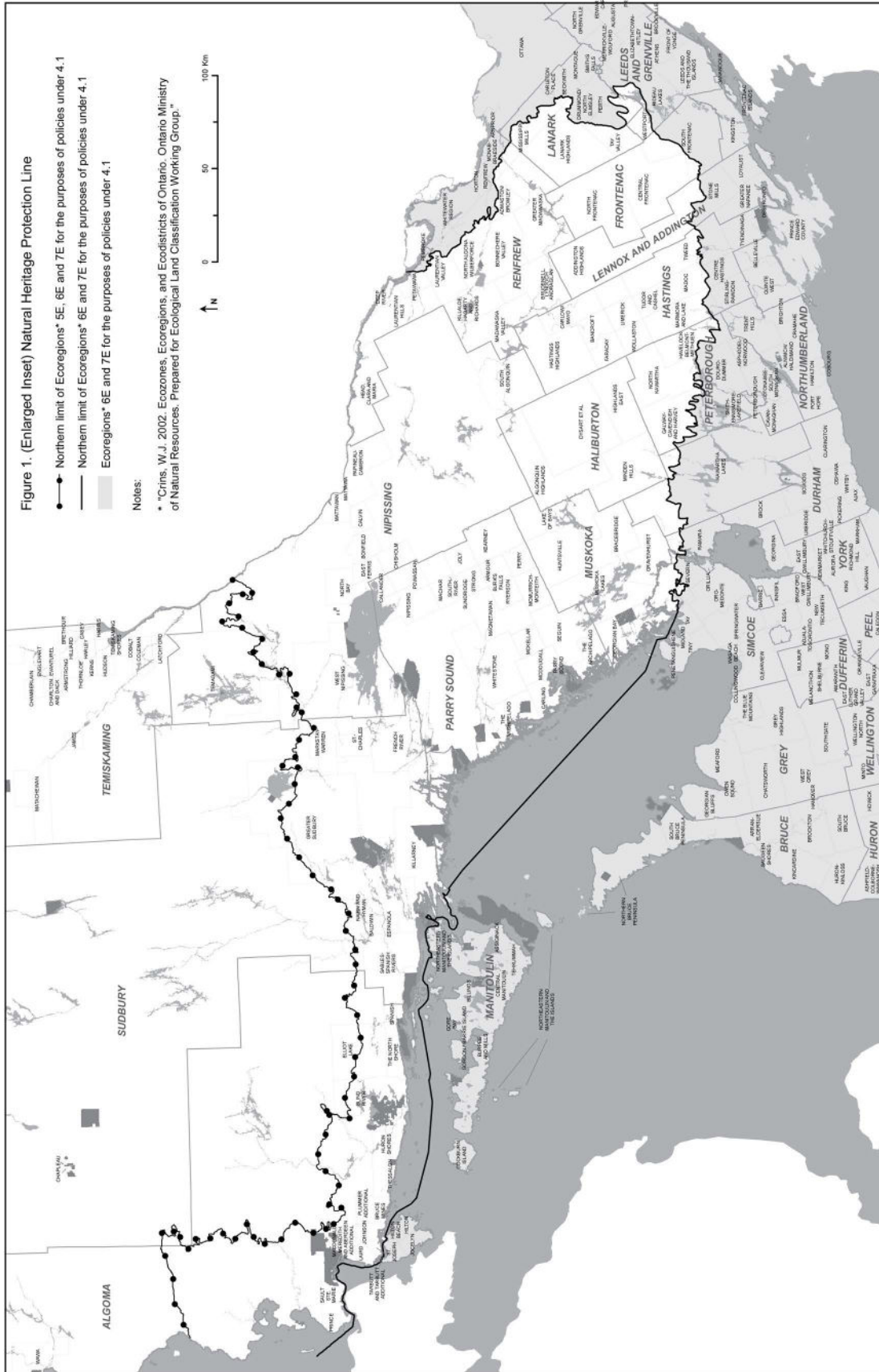
## 6.2 Coordination

1. A coordinated, integrated and comprehensive approach should be used when dealing with planning matters within municipalities, across lower, single and/or upper-tier municipal boundaries, and with other orders of government, agencies, boards, and Service Managers including:
  - a) managing and/or promoting growth and development that is integrated with planning for *infrastructure* and *public service facilities*, including schools and associated child care facilities;
  - b) economic development strategies;
  - c) managing natural heritage, water, agricultural, mineral, and cultural heritage and archaeological resources;
  - d) *infrastructure, multimodal transportation systems, public service facilities and waste management systems*;
  - e) ecosystem, shoreline, watershed, and Great Lakes related issues;
  - f) natural and human-made hazards;
  - g) population, housing and employment projections, based on *regional market areas*, as appropriate; and
  - h) addressing housing needs in accordance with provincial housing policies and plans, including those that address homelessness.
2. Planning authorities shall undertake early engagement with Indigenous communities and coordinate on land use planning matters to facilitate knowledge-sharing, support consideration of Indigenous interests in land use decision-making and support the identification of potential impacts of decisions on the exercise of Aboriginal or treaty rights.
3. Planning authorities are encouraged to engage the public and stakeholders early in local efforts to implement the Provincial Planning Statement, and to provide the necessary information to ensure the informed involvement of local citizens, including equity-deserving groups.
4. Planning authorities and school boards shall collaborate to facilitate early and integrated planning for schools and associated child care facilities to meet current and future needs.
5. Planning authorities shall collaborate with publicly-assisted post-secondary institutions, where they exist, to facilitate early and integrated planning for student housing that considers the full range of *housing options* near existing and planned post-secondary institutions to meet current and future needs.
6. Further to policy 6.2.5, planning authorities should collaborate with publicly-assisted post-secondary institutions on the development of a student housing strategy that includes consideration of off-campus housing targeted to students.

7. Planning authorities should coordinate emergency management and other economic, environmental and social planning considerations to support efficient and resilient communities.
8. Municipalities, the Province, and other appropriate stakeholders are encouraged to undertake a coordinated approach to planning for large areas with high concentrations of employment uses that cross municipal boundaries.
9. Where planning is conducted by an upper-tier municipality, the upper-tier municipality in consultation with lower-tier municipalities shall:
  - a) identify and allocate population, housing and employment projections for lower-tier municipalities;
  - b) identify areas where growth and development will be focused, including *strategic growth areas*, and establish any applicable minimum density targets;
  - c) identify minimum density targets for growth and development taking place in new or expanded *settlement areas*, where applicable; and
  - d) provide policy direction for the lower-tier municipalities on matters that cross municipal boundaries.
10. Where there is no upper-tier municipality or where planning is not conducted by an upper-tier municipality, planning authorities shall ensure that policy 6.2.9 is addressed as part of the planning process, and should coordinate these matters with adjacent planning authorities.

## 7: Figure 1 – Natural Heritage Protection Line





## 8: Definitions

**Access standards:** means methods or procedures to ensure safe vehicular and pedestrian movement, and access for the maintenance and repair of protection works, during times of *flooding hazards, erosion hazards and/or other water-related hazards*.

**Active transportation:** means human-powered travel, including but not limited to, walking, cycling, inline skating and travel with the use of mobility aids, including motorized wheelchairs and other power-assisted devices moving at a comparable speed.

**Additional needs housing:** means any housing, including dedicated facilities, in whole or in part, that is used by people who have specific needs beyond economic needs, including but not limited to, needs such as mobility requirements or support functions required for daily living. Examples of *additional needs housing* may include, but are not limited to long-term care homes, adaptable and accessible housing, and housing for persons with disabilities such as physical, sensory or mental health disabilities, and housing for older persons.

**Adjacent lands:** means

- a) for the purposes of policy 3.3.3, those lands contiguous to existing or *planned corridors* and transportation facilities where *development* would have a negative impact on the corridor or facility. The extent of the *adjacent lands* may be recommended in provincial guidance or based on municipal approaches that achieve the same objectives;
- b) for the purposes of policy 4.1.8, those lands contiguous to a specific *natural heritage feature or area* where it is likely that *development* or *site alteration* would have a *negative impact* on the feature or area. The extent of the *adjacent lands* may be recommended by the Province or based on municipal approaches which achieve the same objectives;

- c) for the purposes of policies 4.4.2.2 and 4.5.2.5, those lands contiguous to lands on the surface of known *petroleum resources, mineral deposits, or deposits of mineral aggregate resources* where it is likely that *development* would constrain future access to the resources. The extent of the *adjacent lands* may be recommended by the Province; and
- d) for the purposes of policy 4.6.3, those lands contiguous to a *protected heritage property* or as otherwise defined in the municipal official plan.

**Adverse effect:** as defined in the *Environmental Protection Act*, means one or more of:

- a) impairment of the quality of the natural environment for any use that can be made of it;
- b) injury or damage to property or plant or animal life;
- c) harm or material discomfort to any person;
- d) an adverse effect on the health of any person;
- e) impairment of the safety of any person;
- f) rendering any property or plant or animal life unfit for human use;
- g) loss of enjoyment of normal use of property; and
- h) interference with normal conduct of business.

**Affordable:** means

- a) in the case of ownership housing, the least expensive of:
  1. housing for which the purchase price results in annual accommodation costs which do not exceed 30 percent of gross annual household income for *low and moderate income households*; or
  2. housing for which the purchase price is at least 10 percent below the average purchase price of a resale unit in the municipality;
- b) in the case of rental housing, the least expensive of:
  1. a unit for which the rent does not exceed 30 percent of gross annual household income for *low and moderate income households*; or
  2. a unit for which the rent is at or below the average market rent of a unit in the municipality.

**Agricultural condition:** means

- a) in regard to *specialty crop areas*, a condition in which substantially the same areas and same average soil capability for agriculture are restored, the same range and productivity of specialty crops common in the area can be achieved, and, where applicable, the microclimate on which the site and surrounding area may be dependent for specialty crop production will be maintained, restored or enhanced; and
- b) in regard to *prime agricultural land* outside of *specialty crop areas*, a condition in which substantially the same areas and same average soil capability for agriculture will be maintained, restored or enhanced.

**Agricultural impact assessment:** means the evaluation of potential impacts of non-agricultural uses on the *agricultural system*. An assessment recommends ways to avoid or if avoidance is not possible, minimize and mitigate adverse impacts.

**Agricultural system:** means a system comprised of a group of inter-connected elements that collectively create a viable, thriving agri-food sector. It has two components:

- a) An agricultural land base comprised of *prime agricultural areas*, including *specialty crop areas*. It may also include *rural lands* that help to create a continuous productive land base for agriculture; and
- b) An *agri-food network* which includes agricultural operations, *infrastructure*, services, and assets important to the viability of the agri-food sector.

**Agricultural uses:** means the growing of crops, including nursery, biomass, and horticultural crops; raising of livestock; raising of other animals for food, fur or fibre, including poultry and fish; aquaculture; apiaries; agro-forestry; maple syrup production; and associated on-farm buildings and structures, including, but not limited to livestock facilities, manure storages, value-retaining facilities, and housing for farm workers, when the size and nature of the operation requires additional employment.

**Agri-food network:** Within the *agricultural system*, a network that includes elements important to the viability of the agri-food sector such as regional *infrastructure* and transportation networks; agricultural operations including on-farm buildings and primary processing; infrastructure; agricultural services, farm markets, and distributors; and vibrant, agriculture-supportive communities.

**Agri-tourism uses:** means those farm-related tourism uses, including limited accommodation such as a bed and breakfast, that promote the enjoyment, education or activities related to the farm operation.

**Agriculture-related uses:** means those farm-related commercial and farm-related industrial uses that are directly related to farm operations in the area, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity.

**Airports:** means all Ontario airports, including designated lands for future airports, with Noise Exposure Forecast (NEF)/Noise Exposure Projection (NEP) mapping.

**Alternative energy system:** means a system that uses sources of energy or energy conversion processes to produce power, heat and/or cooling that significantly reduces the amount of harmful emissions to the environment (air, earth and water) when compared to conventional energy systems.

**Archaeological resources:** includes artifacts, archaeological sites and marine archaeological sites, as defined under the *Ontario Heritage Act*. The identification and evaluation of such resources are based upon archaeological assessments carried out by archaeologists licensed under the *Ontario Heritage Act*.

**Areas of archaeological potential:** means areas with the likelihood to contain *archaeological resources*, as evaluated using the processes and criteria that are established under the *Ontario Heritage Act*.

**Areas of mineral potential:** means areas favourable to the discovery of *mineral deposits* due to geology, the presence of known *mineral deposits* or other technical evidence.

**Areas of natural and scientific interest:** means areas of land and water containing natural landscapes or features that have been identified as having life science or earth science values related to protection, scientific study or education.

**Brownfield sites:** means undeveloped or previously developed properties that may be contaminated. They are usually, but not exclusively, former industrial or commercial properties that may be underutilized, derelict or vacant.

**Built heritage resource:** means a building, structure, monument, installation or any manufactured or constructed part or remnant that contributes to a property's cultural heritage value or interest as identified by a community, including an Indigenous community.

**Coastal wetland:** means

- a) any *wetland* that is located on one of the Great Lakes or their connecting channels (Lake St. Clair, St. Marys, St. Clair, Detroit, Niagara and St. Lawrence Rivers); or
- b) any other *wetland* that is on a tributary to any of the above-specified water bodies and lies, either wholly or in part, downstream of a line located 2 kilometres upstream of the 1:100 year floodline (plus wave run-up) of the large water body to which the tributary is connected.

**Compact built form:** means a land use pattern that encourages the efficient use of land, walkable neighbourhoods, mixed land uses (residential, retail, workplace, and institutional) all within one neighbourhood, proximity to transit and reduced need for *infrastructure*. *Compact built form* can include detached and semi-detached houses on small lots as well as townhouses, duplexes, triplexes and walk-up apartments, multi-storey commercial developments, and apartments or offices above retail. Walkable neighbourhoods can be characterized by roads laid out in a well-connected network, destinations that are easily accessible by transit and *active transportation*, sidewalks with minimal interruptions for vehicle access, and a pedestrian-friendly environment along roads.

**Comprehensive rehabilitation:** means rehabilitation of land from which *mineral aggregate resources* have been extracted that is coordinated and complementary, to the extent possible, with the rehabilitation of other sites in an area where there is a high concentration of *mineral aggregate operations*.

**Complete communities:** means places such as mixed-use neighbourhoods or other areas within cities, towns, and *settlement areas* that offer and support opportunities for equitable access to many necessities for daily living for people of all ages and abilities, including an appropriate mix of jobs, a full range of housing, transportation options, *public service facilities*, local stores and services. *Complete communities* are inclusive and may take different shapes and forms appropriate to their contexts to meet the diverse needs of their populations.

**Conserved:** means the identification, protection, management and use of *built heritage resources*, *cultural heritage landscapes* and *archaeological resources* in a manner that ensures their cultural heritage value or interest is retained. This may be achieved by the implementation of recommendations set out in a conservation plan, archaeological assessment, and/or heritage impact assessment that has been approved, accepted or adopted by the relevant planning authority and/or decision-maker. Mitigative measures and/or alternative development approaches should be included in these plans and assessments.

**Cultural heritage landscape:** means a defined geographical area that may have been modified by human activity and is identified as having cultural heritage value or interest by a community, including an Indigenous community. The area may include features such as buildings, structures, spaces, views, archaeological sites or natural elements that are valued together for their interrelationship, meaning or association.

**Defined portions of the flooding hazard along connecting channels:** means those areas which are critical to the conveyance of the flows associated with the *one hundred year flood level* along the St. Marys, St. Clair, Detroit, Niagara and St. Lawrence Rivers, where *development* or *site alteration* will create *flooding hazards*, cause updrift and/or downdrift impacts and/or cause adverse environmental impacts.

**Deposits of mineral aggregate resources:** means an area of identified *mineral aggregate resources*, as delineated in Aggregate Resource Inventory Papers or comprehensive studies prepared using provincial guidance for surficial and bedrock resources, as amended from time to time, that has a sufficient quantity and quality to warrant present or future extraction.

**Designated and available:** means lands designated in the official plan for urban residential use. For municipalities where more detailed official plan policies (e.g., secondary plans) are required before development applications can be considered for approval, only lands that have commenced the more detailed planning process are considered to be *designated and available* for the purposes of this definition.

**Designated growth areas:** means lands within *settlement areas* designated for growth or lands added to *settlement areas* that have not yet been fully developed. *Designated growth areas* include lands which are *designated and available* for residential growth in accordance with policy 2.1.4.a), as well as lands required for employment and other uses.

**Designated vulnerable area:** means areas defined as vulnerable, in accordance with provincial standards, by virtue of their importance as a drinking water source.



**Development:** means the creation of a new lot, a change in land use, or the construction of buildings and structures requiring approval under the *Planning Act*, but does not include:

- a) activities that create or maintain *infrastructure* authorized under an environmental assessment process or identified in provincial standards; or
- b) works subject to the *Drainage Act*; or
- c) for the purposes of policy 4.1.4.a), underground or surface mining of *minerals* or advanced exploration on mining lands in *significant areas of mineral potential* in Ecoregion 5E, where advanced exploration has the same meaning as under the *Mining Act*. Instead, those matters shall be subject to policy 4.1.5.a).

**Dynamic beach hazard:** means areas of inherently unstable accumulations of shoreline sediments along the *Great Lakes - St. Lawrence River System* and *large inland lakes*, as identified by provincial standards, as amended from time to time. The *dynamic beach hazard* limit consists of the *flooding hazard* limit plus a dynamic beach allowance.

**Ecological function:** means the natural processes, products or services that living and non-living environments provide or perform within or between species, ecosystems and landscapes. These may include biological, physical and socio-economic interactions.

**Employment area:** means those areas designated in an official plan for clusters of business and economic activities including manufacturing, research and development in connection with manufacturing, warehousing, goods movement, associated retail and office, and ancillary facilities. An *employment area* also includes areas of land described by subsection 1(1.1) of the *Planning Act*. Uses that are excluded from *employment areas* are institutional and commercial, including retail and office not associated with the primary employment use listed above.

**Endangered species:** means a species that is classified as “Endangered Species” on the Species at Risk in Ontario List, as updated and amended from time to time.

**Energy storage system:** means a system or facility that captures energy produced at one time for use at a later time to reduce imbalances between energy demand and energy production, including for example, flywheels, pumped hydro storage, hydrogen storage, fuels storage, compressed air storage, and battery storage.

**Erosion hazard:** means the loss of land, due to human or natural processes, that poses a threat to life and property. The *erosion hazard* limit is determined using considerations that include the 100 year erosion rate (the average annual rate of recession extended over a one hundred year time span), an allowance for slope stability, and an erosion/erosion access allowance.

**Essential emergency service:** means services which would be impaired during an emergency as a result of flooding, the failure of floodproofing measures and/or protection works, and/or erosion.

**Fish:** means fish, which as defined in the *Fisheries Act*, includes fish, shellfish, crustaceans, and marine animals, at all stages of their life cycles.

**Fish habitat:** as defined in the *Fisheries Act*, means water frequented by *fish* and any other areas on which *fish* depend directly or indirectly to carry out their life processes, including spawning grounds and nursery, rearing, food supply, and migration areas.

**Flood fringe:** for *river, stream and small inland lake systems*, means the outer portion of the *flood plain* between the *floodway* and the *flooding hazard* limit. Depths and velocities of flooding are generally less severe in the *flood fringe* than those experienced in the *floodway*.

**Flood plain:** for *river, stream and small inland lake systems*, means the area, usually low lands adjoining a watercourse, which has been or may be subject to *flooding hazards*.

**Flooding hazard:** means the inundation, under the conditions specified below, of areas adjacent to a shoreline or a river or stream system and not ordinarily covered by water:

- a) along the shorelines of the *Great Lakes - St. Lawrence River System* and *large inland lakes*, the *flooding hazard* limit is based on the *one hundred year flood level* plus an allowance for *wave effects* and *other water-related hazards*;
- b) along *river, stream and small inland lake systems*, the *flooding hazard* limit is the greater of:

1. the flood resulting from the rainfall actually experienced during a major storm such as the Hurricane Hazel storm (1954) or the Timmins storm (1961), transposed over a specific watershed and combined with the local conditions, where evidence suggests that the storm event could have potentially occurred over watersheds in the general area;
2. the *one hundred year flood*; and
3. a flood which is greater than 1. or 2. which was actually experienced in a particular watershed or portion thereof, for example, as a result of ice jams and which has been approved as the standard for that specific area by the Minister of Natural Resources and Forestry;

except where the use of the *one hundred year flood* or the actually experienced event has been approved by the Minister of Natural Resources and Forestry as the standard for a specific watershed (where the past history of flooding supports the lowering of the standard).

**Floodproofing standard:** means the combination of measures incorporated into the basic design and/or construction of buildings, structures, or properties to reduce or eliminate *flooding hazards*, *wave effects* and *other water-related hazards* along the shorelines of the *Great Lakes - St. Lawrence River System* and *large inland lakes*, and *flooding hazards* along *river, stream and small inland lake systems*.

**Floodway:** for *river, stream and small inland lake systems*, means the portion of the *flood plain* where *development* and *site alteration* would cause a danger to public health and safety or property damage.

Where the one zone concept is applied, the *floodway* is the entire contiguous *flood plain*.

Where the *two zone concept* is applied, the *floodway* is the contiguous inner portion of the *flood plain*, representing that area required for the safe passage of flood flow and/or that area where flood depths and/or velocities are considered to be such that they pose a potential threat to life and/or property damage. Where the *two zone concept* applies, the outer portion of the *flood plain* is called the *flood fringe*.

**Freight-supportive:** in regard to land use patterns, means transportation systems and facilities that facilitate the movement of goods. This includes policies or programs intended to support efficient freight movement through the planning, design and operation of land use and transportation systems. Approaches may be recommended in provincial guidance or based on municipal approaches that achieve the same objectives.

**Frequent transit:** means a public transit service that runs at least every 15 minutes in both directions throughout the day and into the evening every day of the week.

**Great Lakes - St. Lawrence River System:** means the major water system consisting of Lakes Superior, Huron, St. Clair, Erie and Ontario and their connecting channels, and the St. Lawrence River within the boundaries of the Province of Ontario.

**Green infrastructure:** means natural and human-made elements that provide ecological and hydrological functions and processes. *Green infrastructure* can include components such as natural heritage features and systems, parklands, stormwater management systems, street trees, urban forests, natural channels, permeable surfaces, and green roofs.

**Ground water feature:** means water-related features in the earth's subsurface, including recharge/discharge areas, water tables, aquifers and unsaturated zones that can be defined by surface and subsurface hydrogeologic investigations.

**Habitat of endangered species and threatened species:** means habitat within the meaning of section 2 of the *Endangered Species Act, 2007*.

**Hazardous forest types for wildland fire:** means forest types assessed as being associated with the risk of high to extreme wildland fire using risk assessment tools established by the Ontario Ministry of Natural Resources, as amended from time to time.

**Hazardous lands:** means property or lands that could be unsafe for development due to naturally occurring processes. Along the shorelines of the *Great Lakes - St. Lawrence River System*, this means the land, including that covered by water, between the international boundary, where applicable, and the furthest landward limit of the *flooding hazard, erosion hazard or dynamic beach hazard* limits. Along the shorelines of *large inland lakes*, this means the land, including that covered by water, between a defined offshore distance or depth and the furthest landward limit of the *flooding hazard, erosion hazard or dynamic beach hazard* limits. Along *river, stream and small inland lake systems*, this means the land, including that covered by water, to the furthest landward limit of the *flooding hazard or erosion hazard* limits.

**Hazardous sites:** means property or lands that could be unsafe for *development and site alteration* due to naturally occurring hazards. These may include unstable soils (sensitive marine clays [leda], organic soils) or unstable bedrock (karst topography).

**Hazardous substances:** means substances which, individually, or in combination with other substances, are normally considered to pose a danger to public health, safety and the environment. These substances generally include

a wide array of materials that are toxic, ignitable, corrosive, reactive, radioactive or pathological.

**Heritage attributes:** means, as defined under the *Ontario Heritage Act*, in relation to real property, and to the buildings and structures on the real property, the attributes of the property, buildings and structures that contribute to their cultural heritage value or interest.

**Higher order transit:** means transit that generally operates in partially or completely dedicated rights-of-way, outside of mixed traffic, and therefore can achieve levels of speed and reliability greater than mixed-traffic transit. *Higher order transit* can include heavy rail (such as subways, elevated or surface rail, and commuter rail), light rail, and buses in dedicated rights-of-way.

**Housing options:** means a range of housing types such as, but not limited to single-detached, semi-detached, rowhouses, townhouses, stacked townhouses, multiplexes, additional residential units, tiny homes, laneway housing, garden suites, rooming houses and multi-residential buildings, including low- and mid-rise apartments. The term can also refer to a variety of housing arrangements and forms such as, but not limited to, life lease housing, co-ownership housing, co-operative housing, community land trusts, land lease community homes, *affordable housing, additional needs housing*, multi-generational housing, student housing, farm worker housing, culturally appropriate housing, supportive, community and transitional housing and housing related to employment, educational, or *institutional uses*, such as long-term care homes.

**Hydrologic function:** means the functions of the hydrological cycle that include the occurrence, circulation, distribution and chemical and physical properties of water on the surface of the land, in the soil and underlying rocks, and in the atmosphere, and water's interaction with the environment including its relation to living things.

**Impacts of a changing climate:** means the present and future consequences from changes in weather patterns at local and regional levels including extreme weather events and increased climate variability.

**Individual on-site sewage services:** means sewage systems, as defined in O. Reg. 332/12 under the *Building Code Act, 1992*, that are owned, operated and managed by the owner of the property upon which the system is located.

**Individual on-site water services:** means individual, autonomous water supply systems that are owned, operated and managed by the owner of the property upon which the system is located.

**Infrastructure:** means physical structures (facilities and corridors) that form the foundation for development. *Infrastructure* includes: sewage and water systems, septage treatment systems, stormwater management systems, *waste management systems*, electricity generation facilities, electricity transmission and distribution systems, communications/telecommunications including broadband, transit and transportation corridors and facilities, *active transportation* systems, oil and gas pipelines and associated facilities.

**Institutional use:** for the purposes of policy 5.2.6, means land uses where there is a threat to the safe evacuation of vulnerable populations such as older persons, persons with disabilities, and those who are sick or young, during an emergency as a result of flooding, failure of floodproofing measures or protection works, or erosion.

**Intensification:** means the development of a property, site or area at a higher density than currently exists through:

- a) *redevelopment*, including the reuse of *brownfield sites* and underutilized shopping malls and plazas;
- b) the development of vacant and/or underutilized lots within previously developed areas;

- c) infill development; and
- d) the expansion or conversion of existing buildings.

**Large and fast-growing municipalities:** means municipalities identified in Schedule 1.

**Large inland lakes:** means those waterbodies having a surface area of equal to or greater than 100 square kilometres where there is not a measurable or predictable response to a single runoff event.

**Legal or technical reasons:** means severances for purposes such as easements, corrections of deeds, quit claims, and minor boundary adjustments, which do not result in the creation of a new lot.

**Low and moderate income households:** means

- a) in the case of ownership housing, households with incomes in the lowest 60 percent of the income distribution for the municipality; or
- b) In the case of rental housing, household with incomes in the lowest 60 percent of the income distribution for renter households for the municipality.

**Low impact development:** means an approach to stormwater management that seeks to manage rain and other precipitation as close as possible to where it falls to mitigate the impacts of increased runoff and stormwater pollution. It typically includes a set of site design strategies and distributed, small-scale structural practices to mimic the natural hydrology to the greatest extent possible through infiltration, evapotranspiration, harvesting, filtration, and detention of stormwater. *Low impact development* can include, for example: bio-swales, vegetated areas at the edge of paved surfaces, permeable pavement, rain gardens, green roofs, and exfiltration systems.

**Major facilities:** means facilities which may require separation from *sensitive land uses*, including but not limited to airports, manufacturing uses, transportation *infrastructure* and corridors, *rail facilities*, *marine facilities*, sewage treatment facilities, *waste management systems*, oil and gas pipelines, industries, energy generation facilities and transmission systems, and resource extraction activities.

**Major goods movement facilities and corridors:** means transportation facilities, corridors and networks associated with the inter- and intra-provincial movement of goods. Examples include: inter-modal facilities, ports, *airports*, *rail facilities*, truck terminals, freight corridors, freight facilities, and haul routes, primary transportation corridors used for the movement of goods and those identified in provincial transportation plans. Approaches that are *freight-supportive* may be recommended in provincial guidance or based on municipal approaches that achieve the same objectives.

**Major transit station area:** means the area including and around any existing or planned *higher order transit* station or stop within a *settlement area*; or the area including and around a major bus depot in an urban core. *Major transit station areas* generally are defined as the area within an approximate 500 to 800-metre radius of a transit station.

**Major trip generators:** means origins and destinations with high population densities or concentrated activities which generate many trips (e.g., *strategic growth areas*, major office and office parks, major retail, *employment areas*, community hubs, large parks and recreational destinations, *public service facilities*, and other mixed-use areas).

**Marine facilities:** means ferries, harbours, ports, ferry terminals, canals and associated uses, including designated lands for future *marine facilities*.

**Mine hazard:** means any feature of a mine as defined under the *Mining Act*, or any related disturbance of the ground that has not been rehabilitated.

**Minerals:** means metallic minerals and non-metallic minerals as herein defined, but does not include *mineral aggregate resources* or *petroleum resources*.

Metallic minerals means those minerals from which metals (e.g., copper, nickel, gold) are derived.

Non-metallic minerals means those minerals that are of value for intrinsic properties of the minerals themselves and not as a source of metal. They are generally synonymous with industrial minerals (e.g., graphite, kyanite, mica, nepheline syenite, salt, talc, and wollastonite).

Critical minerals are a subset of raw materials that have specific industrial, technological or strategic applications for which there are a few viable substitutes.

**Mineral aggregate operation:** means

- a) lands under license or permit, other than for *wayside pits and quarries*, issued in accordance with the *Aggregate Resources Act*;
- b) for lands not designated under the *Aggregate Resources Act*, established pits and quarries that are not in contravention of municipal zoning by-laws and including adjacent land under agreement with or owned by the operator, to permit continuation of the operation; and
- c) associated facilities used in extraction, transport, beneficiation, processing or recycling of *mineral aggregate resources* and derived products such as asphalt and concrete, or the production of secondary related products.

**Mineral aggregate resources:** means gravel, sand, clay, earth, shale, stone, limestone, dolostone, sandstone, marble, granite, rock or other material prescribed under the *Aggregate Resources Act* suitable for construction, industrial, manufacturing and maintenance purposes but does not include metallic ores, asbestos, graphite, kyanite, mica, nepheline syenite, salt, talc, wollastonite, mine tailings or other material prescribed under the *Mining Act*.

**Mineral aggregate resource conservation:** means

- a) the recovery and recycling of manufactured materials derived from mineral aggregates (e.g., glass, porcelain, brick, concrete, asphalt, slag, etc.), for re-use in construction, manufacturing, industrial or maintenance projects as a substitute for new mineral aggregates; and
- b) the wise use of mineral aggregates including utilization or extraction of on-site *mineral aggregate resources* prior to development occurring.

**Mineral deposits:** means areas of identified *minerals* that have sufficient quantity and quality based on specific geological evidence to warrant present or future extraction.

**Mineral mining operation:** means mining operations and associated facilities, or, past producing mines with remaining mineral development potential that have not been permanently rehabilitated to another use.

**Minimum distance separation formulae:** means formulae and guidelines developed by the Province, as amended from time to time, to separate uses so as to reduce incompatibility concerns about odour from livestock facilities.

**Multimodal:** means relating to the availability or use of more than one form of transportation, such as automobiles, walking, cycling, buses, rapid transit, *higher order transit*, rail (such as freight), trucks, air, and marine.

**Municipal sewage services:** means a sewage works within the meaning of section 1 of the *Ontario Water Resources Act* that is owned or operated by a municipality.

**Municipal water services:** means a municipal drinking-water system within the meaning of section 2 of the *Safe Drinking Water Act, 2002*.

**Natural heritage features and areas:** means features and areas, including *significant wetlands, significant coastal wetlands*, other *coastal wetlands* in Ecoregions 5E, 6E and 7E, *fish habitat, significant woodlands* and *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River), *habitat of endangered species and threatened species, significant wildlife habitat*, and *significant areas of natural and scientific interest*, which are important for their environmental and social values as a legacy of the natural landscapes of an area.

**Natural heritage system:** means a system made up of *natural heritage features and areas*, and linkages intended to provide connectivity (at the regional or site level) and support natural processes which are necessary to maintain biological and geological diversity, natural functions, viable populations of indigenous species, and ecosystems. These systems can include *natural heritage features and areas*, federal and provincial parks and conservation reserves, other natural heritage features, lands that have been restored or have the potential to be restored to a natural state, areas that support hydrologic functions, and working landscapes that enable ecological functions to continue. The Province has a recommended approach for identifying *natural heritage systems*, but municipal approaches that achieve or exceed the same objective may also be used.

**Negative impacts:** means

- a) in regard to policy 3.6.4 and 3.6.5, potential risks to human health and safety and degradation to the *quality and quantity of water, sensitive surface water features and sensitive ground water features*, and their related *hydrologic functions*, due to single, multiple or successive *development*. *Negative impacts* should be assessed through environmental studies including hydrogeological or water quality impact assessments, in accordance with provincial standards;
- b) in regard to *fish habitat*, any harmful alteration, disruption or destruction of *fish habitat*, except where an exemption to the prohibition has been authorized under the *Fisheries Act*;
- c) in regard to other *natural heritage features and areas*, degradation that threatens the health and integrity of the natural features or *ecological functions* for which an area is identified due to single, multiple or successive *development* or *site alteration* activities.
- d) in regard to policy 4.2, degradation to the *quality and quantity of water, sensitive surface water features and sensitive ground water features*, and their *related hydrologic functions*, due to single, multiple or successive *development* or *site alteration* activities; and
- e) in regard to policy 3.3.3, any *development* or *site alteration* that would compromise or conflict with the planned or existing function, capacity to accommodate future needs, and cost of implementation of the corridor.

**Normal farm practices:** means a practice, as defined in the *Farming and Food Production Protection Act, 1998*, that is conducted in a manner consistent with proper and acceptable customs and standards as established and followed by similar agricultural operations under similar circumstances; or makes use of innovative technology in a manner consistent with proper advanced farm management practices. *Normal farm practices* shall be consistent with the *Nutrient Management Act, 2002* and regulations made under that Act.

**Oil, gas and salt hazards:** means any feature of a well or work as defined under the *Oil, Gas and Salt Resources Act*, or any related disturbance of the ground that has not been rehabilitated.

**On-farm diversified uses:** means uses that are secondary to the principal *agricultural use* of the property, and are limited in area. *On-farm diversified uses* include, but are not limited to, home occupations, home industries, *agri-tourism uses*, uses that produce value-added agricultural products, and electricity generation facilities and transmission systems, and *energy storage systems*.

**One hundred year flood:** for *river, stream and small inland lake systems*, means that flood, based on an analysis of precipitation, snow melt, or a combination thereof, having a return period of 100 years on average, or having a 1% chance of occurring or being exceeded in any given year.

**One hundred year flood level:** means

- a) for the shorelines of the Great Lakes, the peak instantaneous stillwater level, resulting from combinations of mean monthly lake levels and wind setups, which has a 1% chance of being equalled or exceeded in any given year;
- b) in the connecting channels (St. Marys, St. Clair, Detroit, Niagara and St. Lawrence Rivers), the peak instantaneous stillwater level which has a 1% chance of being equalled or exceeded in any given year; and
- c) for *large inland lakes*, lake levels and wind setups that have a 1% chance of being equalled or exceeded in any given year, except that, where sufficient water level records do not exist, the *one hundred year flood level* is based on the highest known water level and wind setups.

**Other water-related hazards:** means water-associated phenomena other than *flooding hazards* and *wave effects* which act on shorelines. This includes, but is not limited to ship-generated waves, ice piling and ice jamming.

**Partial services:** means

- a) *municipal sewage services or private communal sewage services combined with individual on-site water services; or*
- b) *municipal water services or private communal water services combined with individual on-site sewage services.*

**Petroleum resource operations:** means oil, gas and salt wells and associated facilities and other drilling operations, oil field fluid disposal wells and associated facilities, and wells and facilities for the underground storage of natural gas, other hydrocarbons, and compressed air energy storage.

**Petroleum resources:** means oil, gas, and salt (extracted by solution mining method) and formation water resources which have been identified through exploration and verified by preliminary drilling or other forms of investigation. This may include sites of former operations where resources are still present or former sites that may be converted to underground storage for natural gas, other hydrocarbons, or compressed air energy storage.

**Planned corridors:** means corridors or future corridors which are required to meet projected needs, and are identified through provincial transportation plans, preferred alignment(s) determined through the *Environmental Assessment Act* process, or identified through planning studies where the Ontario Ministry of Transportation, Metrolinx, Ontario Ministry of Energy and Electrification, Ontario Northland, Ministry of Northern Development or Independent Electricity System Operator (IESO) or any successor to those ministries or entities is actively pursuing, or has completed, the identification of a corridor.

Approaches for the identification and protection of *planned corridors* may be recommended in guidelines developed by the Province.

**Portable asphalt plant:** means a facility

- a) with equipment designed to heat and dry aggregate and to mix aggregate with bituminous asphalt to produce asphalt paving material, and includes stockpiling and storage of bulk materials used in the process; and
- b) which is not of permanent construction, but which is to be dismantled at the completion of the construction project.

**Portable concrete plant:** means a building or structure

- a) with equipment designed to mix cementing materials, aggregate, water and admixtures to produce concrete, and includes stockpiling and storage of bulk materials used in the process; and
- b) which is not of permanent construction, but which is designed to be dismantled at the completion of the construction project.

**Prime agricultural area:** means areas where *prime agricultural lands* predominate. This includes areas of *prime agricultural lands* and associated Canada Land Inventory Class 4 through 7 lands, and additional areas with a local concentration of farms which exhibit characteristics of ongoing agriculture. *Prime agricultural areas* may be identified by a planning authority based on provincial guidance or informed by mapping obtained from the Ontario Ministry of Agriculture, Food and Agribusiness and the Ontario Ministry of Rural Affairs or any successor to those ministries.

**Prime agricultural land:** means *specialty crop areas* and/or Canada Land Inventory Class 1, 2, and 3 lands, as amended from time to time, in this order of priority for protection.

**Private communal sewage services:** means a sewage works within the meaning of section 1 of the *Ontario Water Resources Act* that serves six or more lots or private residences and is not owned by a municipality.



**Private communal water services:** means a non-municipal drinking-water system within the meaning of section 2 of the *Safe Drinking Water Act, 2002* that serves six or more lots or private residences.

**Protected heritage property:** means property designated under Part IV or VI of the *Ontario Heritage Act*; property included in an area designated as a heritage conservation district under Part V of the *Ontario Heritage Act*; property subject to a heritage conservation easement or covenant under Part II or IV of the *Ontario Heritage Act*; property identified by a provincial ministry or a prescribed public body as a property having cultural heritage value or interest under the Standards and Guidelines for the Conservation of Provincial Heritage Properties; property protected under federal heritage legislation; and UNESCO World Heritage Sites.

**Protection works standards:** means the combination of non-structural or structural works and allowances for slope stability and flooding/erosion to reduce the damage caused by *flooding hazards, erosion hazards* and *other water-related hazards*, and to allow access for their maintenance and repair.

**Provincial and federal requirements:** means

- a) in regard to policy 4.1.6, legislation and policies administered by the federal or provincial governments for the purpose of fisheries protection (including *fish* and *fish habitat*), and related, scientifically established standards such as water quality criteria for protecting lake trout populations; and
- b) in regard to policy 4.1.7, legislation and policies administered by the provincial government or federal government, where applicable, for the purpose of protecting species at risk and their habitat.

**Public service facilities:** means land, buildings and structures, including but not limited to schools, hospitals and community recreation facilities, for the provision of programs and services provided or subsidized by a government or other body, such as social assistance, recreation, police and fire protection, health, child care and educational programs, including elementary, secondary, post-secondary, long-term care services, and cultural services.

*Public service facilities* do not include *infrastructure*.

**Quality and quantity of water:** is measured by indicators associated with *hydrologic function* such as minimum base flow, depth to water table, aquifer pressure, oxygen levels, suspended solids, temperature, bacteria, nutrients and hazardous contaminants, and hydrologic regime.

**Rail facilities:** means rail corridors, rail sidings, train stations, inter-modal facilities, rail yards and associated uses, including designated lands for future *rail facilities*.

**Redevelopment:** means the creation of new units, uses or lots on previously developed land in existing communities, including *brownfield sites*.

**Regional market area:** refers to an area that has a high degree of social and economic interaction. The upper or single-tier municipality, or planning area, will normally serve as the *regional market area*. However, where a *regional market area* extends significantly beyond these boundaries, then the *regional market area* may be based on the larger market area. Where *regional market areas* are very large and sparsely populated, a smaller area, if defined in an official plan, may be utilized.

**Renewable energy source:** means an energy source that is renewed by natural processes and includes wind, water, biomass, biogas, biofuel, solar energy, geothermal energy and tidal forces.

**Renewable energy system:** means a system that generates electricity, heat and/or cooling from a *renewable energy source*.

**Reserve sewage system capacity:** means design or planned capacity in a waste water treatment facility, within *municipal sewage services* or *private communal sewage services*, which is not yet committed to existing or approved development. For lot creation using *private communal sewage services* and *individual on-site sewage services*, *reserve sewage system capacity* includes approved capacity to treat and land-apply, treat and dispose of, or dispose of, hauled sewage in accordance with applicable legislation but not by land-applying untreated, hauled sewage. Treatment of hauled sewage can include, for example, a sewage treatment plant, anaerobic digestion, composting or other waste processing.

**Reserve water system capacity:** means design or planned capacity in a water treatment facility which is not yet committed to existing or approved development. *Reserve water system capacity* applies to *municipal water services* or *private communal water services*, and not *individual on-site water services*.

**Residence surplus to an agricultural operation:** means one existing habitable detached dwelling, including any associated additional residential units, that are rendered surplus as a result of farm consolidation (the acquisition of additional farm parcels to be operated as one farm operation).

**River, stream and small inland lake systems:** means all watercourses, rivers, streams, and small inland lakes or waterbodies that have a measurable or predictable response to a single runoff event.

**Rural areas:** means a system of lands within municipalities that may include *rural settlement areas*, *rural lands*, *prime agricultural areas*, *natural heritage features and areas*, and resource areas.

**Rural lands:** means lands which are located outside *settlement areas* and which are outside *prime agricultural areas*.

**Sensitive:** in regard to *surface water features* and *ground water features*, means features that are particularly susceptible to impacts from activities or events including, but not limited to, water withdrawals, and additions of pollutants.

**Sensitive land uses:** means buildings, amenity areas, or outdoor spaces where routine or normal activities occurring at reasonably expected times would experience one or more *adverse effects* from contaminant discharges generated by a nearby *major facility*. *Sensitive land uses* may be a part of the natural or built environment. Examples may include, but are not limited to: residences, day care centres, and educational and health facilities.

**Settlement areas:** means urban areas and rural settlement areas within municipalities (such as cities, towns, villages and hamlets). Ontario's *settlement areas* vary significantly in terms of size, density, population, economic activity, diversity and intensity of land uses, service levels, and types of infrastructure available.

*Settlement areas* are:

- a) built-up areas where development is concentrated and which have a mix of land uses; and
- b) lands which have been designated in an official plan for development over the long term.

**Sewage and water services:** includes *municipal sewage services* and *municipal water services*, *private communal sewage services* and *private communal water services*, *individual on-site sewage services* and *individual on-site water services*, and *partial services*.

**Significant:** means

- a) in regard to *wetlands, coastal wetlands* and *areas of natural and scientific interest*, an area identified as provincially significant using evaluation criteria and procedures established by the Province, as amended from time to time;
- b) in regard to *woodlands*, an area which is ecologically important in terms of features such as species composition, age of trees and stand history; functionally important due to its contribution to the broader landscape because of its location, size or due to the amount of forest cover in the planning area; or economically important due to site quality, species composition, or past management history. These are to be identified using criteria and procedures established by the Province;
- c) in regard to other features and areas in policy 4.1, ecologically important in terms of features, functions, representation or amount, and contributing to the quality and diversity of an identifiable geographic area or *natural heritage system*; and
- d) in regard to *mineral potential*, an area identified as provincially significant through provincial guidance, such as the Provincially Significant Mineral Potential Index.
- e) in regard to cultural heritage and archaeology, resources that have been determined to have cultural heritage value or interest. Processes and criteria for determining cultural heritage value or interest are established by the Province under the authority of the *Ontario Heritage Act*.

Criteria for determining significance for the resources identified in section c) - d) are provided in provincial guidance, but municipal approaches that achieve or exceed the same objective may also be used.

While some significant resources may already be identified and inventoried by official sources, the significance of others can only be determined after evaluation.

**Site alteration:** means activities, such as grading, excavation and the placement of fill that would change the landform and natural vegetative characteristics of a site.

For the purposes of policy 4.1.4.a), *site alteration* does not include underground or surface mining of *minerals* or advanced exploration on mining lands in *significant areas of mineral potential* in Ecoregion 5E, where advanced exploration has the same meaning as in the *Mining Act*. Instead, those matters shall be subject to policy 4.1.5.a).

**Special Policy Area:** means an area within a community that has historically existed in the *flood plain* and where site-specific policies, approved by both the Ministers of Natural Resources and Forestry and Municipal Affairs and Housing, are intended to provide for the continued viability of existing uses (which are generally on a small scale) and address the significant social and economic hardships to the community that would result from strict adherence to provincial policies concerning *development*. The criteria for designation and procedures for approval are established by the Province.

A *Special Policy Area* is not intended to allow for new or intensified *development* and *site alteration*, if a community has feasible opportunities for *development* outside the *flood plain*.

**Specialty crop area:** means areas within the agricultural land base designated based on provincial guidance. In these areas, specialty crops are predominantly grown such as tender fruits (peaches, cherries, plums), grapes, other fruit crops, vegetable crops, greenhouse crops, and crops from agriculturally developed organic soil, usually resulting from:

- a) soils that have suitability to produce specialty crops, or lands that are subject to special climatic conditions, or a combination of both;
- b) farmers skilled in the production of specialty crops; and
- c) a long-term investment of capital in areas such as crops, drainage, infrastructure and related facilities and services to produce, store, or process specialty crops.

**Strategic growth areas:** means within *settlement areas*, nodes, corridors, and other areas that have been identified by municipalities to be the focus for accommodating *intensification* and higher-density mixed uses in a more *compact built form*.

*Strategic growth areas* include *major transit station areas*, existing and emerging downtowns, lands in close proximity to publicly-assisted post-secondary institutions and other areas where growth or development will be focused, that may include infill, *redevelopment* (e.g., underutilized shopping malls and plazas), *brownfield sites*, the expansion or conversion of existing buildings, or greyfields. Lands along major roads, arterials, or other areas with existing or planned *frequent transit service* or *higher order transit corridors* may also be identified as *strategic growth areas*.

**Surface water feature:** means water-related features on the earth's surface, including headwaters, rivers, permanent and intermittent streams, inland lakes, seepage areas, recharge/discharge areas, springs, wetlands, and associated riparian lands that can be defined by their soil moisture, soil type, vegetation or topographic characteristics.

**Threatened species:** means a species that is classified as "Threatened Species" on the Species at Risk in Ontario List, as updated and amended from time to time.

**Transit service integration:** means the coordinated planning or operation of transit service between two or more agencies or services that contributes to the goal of seamless service for riders and could include considerations of service schedules, service routes, information, fare policy, and fare payment.

**Transit-supportive:** in regard to land use patterns, means development that makes transit viable, optimizes investments in transit infrastructure, and improves the quality of the experience of using transit. It often refers to compact, mixed-use development that has a high level of employment and residential densities, including air rights development, in proximity to transit stations, corridors and associated elements within the *transportation system*.

Approaches may be recommended in guidelines developed by the Province or based on municipal approaches that achieve the same objectives.

**Transportation demand management:** means a set of strategies that result in more efficient use of the *transportation system* by influencing travel behaviour by mode, time of day, frequency, trip length, regulation, route, or cost.

**Transportation system:** means a system consisting of facilities, corridors and rights-of-way for the movement of people and goods, and associated transportation facilities including transit stops and stations, sidewalks, cycle lanes, bus lanes, high occupancy vehicle lanes, *rail facilities*, parking facilities, park'n'ride lots, service centres, rest stops, vehicle inspection stations, inter-modal facilities, harbours, *airports*, *marine facilities*, ferries, canals and associated facilities such as storage and maintenance.

**Two zone concept:** means an approach to *flood plain* management where the *flood plain* is differentiated in two parts: the *floodway* and the *flood fringe*.

**Urban agriculture:** means food production in *settlement areas*, whether it is for personal consumption, commercial sale, education, or therapy. Examples include, but are not limited to, vertical agriculture facilities, community gardens, greenhouses, and rooftop gardens.

**Valleylands:** means a natural area that occurs in a valley or other landform depression that has water flowing through or standing for some period of the year.

**Vulnerable:** means surface and/or ground water that can be easily changed or impacted.

**Waste management system:** means sites and facilities to accommodate waste from one or more municipalities and includes recycling facilities, transfer stations, processing sites and disposal sites.

**Watershed:** means an area that is drained by a river and its tributaries.

**Watershed planning:** means planning that provides a framework for establishing comprehensive and integrated goals, objectives, and direction for the protection, enhancement, or restoration of water resources, including the *quality and quantity of water*, within a *watershed* and for the assessment of cumulative, cross-jurisdictional, and cross-*watershed* impacts. *Watershed planning* evaluates and considers the *impacts of a changing climate on water resource systems* and is undertaken at many scales. It may inform the identification of *water resource systems*.

**Water resource systems:** means a system consisting of *ground water features* and areas, *surface water features* (including shoreline areas), *natural heritage features and areas*, and *hydrologic functions*, which are necessary for the ecological and hydrological integrity of the *watershed*.

**Wave effects:** means the movement of water up onto a shoreline or structure following the breaking of a wave, including wave uprush, wave set up and water overtopping or spray; the limit of *wave effects* is the point of furthest landward horizontal movement of water onto the shoreline.

**Wayside pits and quarries:** means a temporary pit or quarry opened and used by or for a public authority solely for the purpose of a particular project or contract of road construction and not located on the road right-of-way.

**Wetlands:** means lands that are seasonally or permanently covered by shallow water, as well as lands where the water table is close to or at the surface. In either case the presence of abundant water has caused the formation of hydric soils and has favoured the dominance of either hydrophytic plants or water tolerant plants. The four major types of *wetlands* are swamps, marshes, bogs and fens.

Periodically soaked or wet lands being used for agricultural purposes which no longer exhibit wetland characteristics are not considered to be wetlands for the purposes of this definition.

**Wildland fire assessment and mitigation standards:** means the combination of risk assessment tools and environmentally appropriate mitigation measures identified by the Ontario Ministry of Natural Resources to be incorporated into the design, construction and/or modification of buildings, structures, properties and/or communities to reduce the risk to public safety, infrastructure and property from wildland fire.

**Wildlife habitat:** means areas where plants, animals and other organisms live, and find adequate amounts of food, water, shelter and space needed to sustain their populations. Specific wildlife habitats of concern may include areas where species concentrate at a vulnerable point in their annual or life cycle; and areas which are important to migratory or non-migratory species.

**Woodlands:** means treed areas that provide environmental and economic benefits to both the private landowner and the general public, such as erosion prevention, hydrological and nutrient cycling, provision of clean air and the long-term storage of carbon, provision of wildlife habitat, outdoor recreational opportunities, and the sustainable harvest of a wide range of woodland products. *Woodlands* include treed areas, woodlots or forested areas and vary in their level of significance at the local, regional and provincial levels. *Woodlands* may be delineated according to the *Forestry Act* definition or the Province's Ecological Land Classification system definition for "forest."

## 9: Appendix – Schedule 1: List of Large and Fast-Growing Municipalities

Town of Ajax

City of Barrie

City of Brampton

City of Brantford

City of Burlington

Town of Caledon

City of Cambridge

Municipality of Clarington

City of Guelph

City of Hamilton

City of Kingston

City of Kitchener

City of London

City of Markham

Town of Milton

City of Mississauga

Town of Newmarket

City of Niagara Falls

Town of Oakville

City of Oshawa

City of Ottawa

City of Pickering

City of Richmond Hill

City of St. Catharines

City of Toronto

City of Vaughan

City of Waterloo

Town of Whitby

City of Windsor

## **Ministry of Municipal Affairs and Housing**

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ADMASTON/BROMLEY PUBLIC LIBRARY  
BOARD OF DIRECTORS MEETING

June 11, 2024

7:00 PM

**Present:** Susan Patterson O'Neil, Jane Wouda retiring CEO, Libby LeBlanc new CEO, Karen Payne, Brian Hamilton, Charlene Whattam, Karen Coulas, Krista King, Lynn Clelland, Lynn Agnew

**Regrets:** Beth McDonald

The meeting was called to order at 7:00 pm

1. Approval of and additions to the Agenda

**Motion** to approve the agenda and additions

Moved by Lynn Agnew

Seconded by Brian Hamilton

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

**Motion** to approve the minutes from May 14, 2024

Moved by Karen Coulas

Seconded by Krista king

Carried

4. Business arising from the minutes

- New CEO - Libby LeBlanc
- Ontario Trillium Grant - no updates
- Response to School Board regarding 3rd party advertising - no response
- Response from the township to our request for funds to train our new CEO - the township offered to give us a loan to be paid back by the end of the year.

**Motion** to decline the townships offer of a loan

Moved by Lynn Agnew

Seconded by Karen Payne

Carried

5. New Business

- Ball Tournament/Book sale - Saturday June 22, 2024 with a ball tournament starting at 8:30am and the book sale in the Library at 9:00am to 1:00pm. As part of the day this will be an opportunity to say goodbye to jane and hello to Libby
- Fundraiser suggestion - Nine and Dine at a local golf course

**Motion** that we will go ahead with a Nine and Dine fundraiser

Moved by Charlene Whattam

Seconded by Lynn Agnew

Carried

6. Treasurer's Report as attached

**Motion** to accept the treasurer's report and pay all bills

Moved by Lynn Agnew

Seconded by Kristang

Carried

7. CEO's Report

8. Policy Review - none

9. Correspondence - none

10. Other Business - We did not receive funds to run the summer reading club, however we will still run it. Letters have been sent to local organizations and churches asking for donations of funds to offset the cost.

11. Monitoring Progress of Strategic Plan

12. Adjournment - 8:30pm

Next Meeting - September 10, 2024

Susan Patterson-Oneil

L. LeBlanc

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Chair

CEO

\_September 3, 2024\_\_\_\_\_

Date

## Library CEO's Report – AUGUST 2024

- **STATS:** *Overdrive for July 2024 – 190; Books on hold 210; Library Checkouts for July 2024, not including e-books – 357; Total Checkouts for July –357 ? (approx.); Inter-Library Loans for July – 4; FB Reach – 1034 (FB Reach is the estimated number of people who saw any content from or about your Page.) Total FB Followers by the end of July 2024 – 389*
- **Collections** – Items purchased for collection in July – **\$330.00 approx.**
- **Programming** I have offered training for the Libby App on Mondays and Wednesdays for patrons wanting to learn how to use the new Overdrive borrowing app. So far, I have helped three people use the app in-person and one over the phone. There are so many features on the app and I hope to show more readers how to use it most effectively. I have order more Libby promotional material for distribution.
- **Fundraising** – We are looking forward to the Nine and Dine planned for September 13<sup>th</sup>. Please see the poster. Should you require copies to post in your area, I am happy to print up as many as needed. I posted on the Facebook page. We have received a good response. The Township is among those sponsoring a hole. I have, along with Susan, completed the sponsor signs. They are ready to go.
- **Grants** -I am disappointed that we were not successful with the Trillium Grant but I will be looking into other grants to help us get through the year. I have prepared a letter for the LEAF Initiative ahead of the Fall call out for grants.
  - Hole Sponsors
  - Bank Statement
  - Bell Phone – July
  - Bell Internet – July

- **Correspondence:**

### Miscellaneous:

- Libby App has fully launched. I have taken training on the Libby App and I have offered patron training on Mondays and Wednesdays.
- I will be turning to Fall programming. I have a few ideas and I hope to start them at the beginning of September and run them throughout the Fall.
- We didn't have as many volunteer hours as we typically have. August was a holiday month for our volunteer staff as well as many patrons. Elaine has returned and helped me cull a bit more of the collection to make room for new titles.
- I continue to purchase new titles for the collection. As mentioned, a good number of patrons were on holiday but I think those who did come in to check out new books were pleased with the offerings.
- I am preparing to get library cards made for the students of St. Michaels. I have asked for class lists and I understand they are forthcoming. I will continue to use the system used in the past.
- Declan has found a position at Foodland so he will be here on reduced hours. This Saturday I would be alone. There are two students that I can call on to help, one being our summer student, Kennedy,

(although she applied for a job at Metro) and the other is my son, who had volunteered with our summer reading club.

**SEPTEMBER 3/ 2024**  
**ADMASTON BROMLEY PUBLIC LIBRARY**  
**TREASURER REPORT LYNN A AGNEW**

**SUMMER REPORT**

**Deposits**

June 13/ 2024	\$727.00
(Bonnechere Union Public Library \$652.00, \$50. Photocopying, \$15 fines, \$10 donation)	
June 24/ 2024	\$554.90
(\$ raised from Book sale, ball tournament did not happen, this \$ is earmarked for new CEO job shadowing wages)	
July 09/ 2024	\$200.00
(Douglas Lion Club donation for summer reading program)	
July 15/ 2024	\$800.00
(donation of \$500.00 from Balsam Hill Horton Women's Institute, and \$300.00 from St. Michael's CWL for the summer reading program)	

**Total of money received over the summer months** **\$2,281.90**

**Bills that were paid**

July 16/ 2024	ref # 35618582	\$563.70
(Ms Coughlin from Township suggested we deduct the amount by \$71.35 to bring our MC up to date)		
July 16/2024	ref # 35618977 bell phone	\$ 118.29
July 16/ 2024	check # 1042 June wages	\$3,543.83
July 16/ 2024	ref # 35618962 bell internet	\$ 145.56
July 16/ 2024	check # 1041 Buske's	\$ 25.72
July 19/ 2024	check # 1043 May wages	\$2,559.91
July 24, 2024	check # 1044 reimbursement	\$ 228.54
( reimbursement to Lisa (Libby) Leblanc CEO for summer reading program)		
Aug 21/2024	ref # 35914105 bell phone	\$ 109.05
Sept 04/2020	ref # 36521223 MC	\$ 17.19
Sept 04/2024	ref # 36520598 bell internet	\$ 141.19
Sept 04/ 2024	ref # 36530714 bell phone	\$ 109.05
Sept 04/2024	check # 1045 Aug wages	\$3,104.60

Sept 04/2024 check # 1046 reimbursement Libby \$ 23.90  
(collection)

**Total of bills paid \$10,690.53**

Account balance when all these bills have cleared will be \$9,673.97

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: September 19th 2024  
To: Council  
From: Steve Visinski  
Re: Surplus Vehicle – 2018 ¾ tonne Chevrolet with stainless “V” Plow

---

**Background:**

Durning an August Council meeting Council approved deeming the 2018 ¾ ton Chevrolet and V Plow surplus equipment. The vehicle was then published for bids on the Townships website as well as in the local paper with a two-week opportunity for bids to be received by the Township.

**Discussion:**

Durning the two-week time frame there was two interested parties that inspected the vehicle unfortunately no bids were received by the closing date. Staff are looking for Councils approval to contact Gov-Deals to have the vehicle listed for the public auction. This would be published on the auction with the same reserved bid of \$15,000.00 that Council requested.

**Financial Implications:**

None at this time.

**People Consulted:**

CAO/Clerk Jennifer Charkavi

**Recommendation for Council:**

BE IT RESOLVED that Council approve the 2018 ¾ tonne Chevrolet truck and plow to be placed up for auction through Gov-Deals with a reserved bid of \$15,000.00

**Township of Admaston/Bromley  
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**REPORT**

Date: September 19th 2024  
To: Council  
From: Steve Visinski  
Re: Public Works August 2024 Report

---

On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This report is for the month of August.

**Township**

Recycling for the township was picked up as usual, weekly from the Stone Road Transfer site and every three weeks at the Douglas Transfer Site by the contractor. The recycling at the Osceola Landfill is normally picked up once per month by the contractor or on a need be basis. The Hazardous Waste depot in the Town of Renfrew is now closed for the season and will re-open in May of 2025.

Staff complete and document Bi-Weekly Road inspections to ensure roads are meeting the Minimum Maintenance Standards. 911 signs have been measured and installed as per requests.

**Current Projects**

- Cold patching continues as needed.
- Grading of gravel roads.
- Maintenance of equipment is ongoing.
- Cobden Road Sand Shed is currently under construction with concrete walls completed, final grading and preparation for the asphalt pad completed.
- Ditching in various locations are underway.



- Three culverts on MaGaghan road were replaced under the Culvert Maintenance Program with the help of a contractor due to the increased depth.
- Staff assisted Cambium with supplying water for new wells installed at the Osceola Landfill.
- Roadside grass cutting is continuing with higher growth than normal years.
- Pest Control Spraying was completed for 2024 with investigations of moving to different areas for 2025.

### **Upcoming Events**

- Maintenance of Equipment will continue.
- Cold patching will continue as needed.
- Grading will continue weather permitting.
- Ditching operations will continue in various locations.
- Center Line Marking on various roads are to be completed.
- Staff continue to work with Enbridge Gas concerning the Eganville Project that will be installed through the North end of the Township.
- Staff continue to work with contractors for the updated Bell Highspeed lines to be placed in the South end of the Township.
- Asphalt paving for the Cobden Road sand Shed is to be expected in mid September following roof completion.
- Stockpiling of winter sand to soon commence.

### **Recommendation for Council:**

BE IT RESOLVED THAT the Council receive the Public Works August 2024 Report as information.

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

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**REPORT**

Date: September 19, 2024  
To: Council  
From: Kelly Coughlin  
Re: August 2024 YTD Financial Overview

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**Background: n/a**

**Discussion:**

During the month of August notable receipts include:

- 1) Tax Certificate revenue - \$300.00
- 2) R.I.D.E. Grant - \$8,618.63
- 3) Canada Community Building Fund instalment - \$47,081.58
- 4) Building Permit Fees - \$9,035.25
- 5) Sewage Permits - \$1,350.00
- 6) Landfill Tipping Fees - \$2,540.00

The final tax billing was processed in early August. This was our first time processing tax bills in the new software. Overall the process went extremely well and everything calculated as expected. The due date for the final tax billing is September 30, 2024. Once the final tax billing was complete, staff processed all the tax adjustments related to the 2024 calendar year. These adjustments resulted in net revenue of \$35,959.3.

**Financial Implications:**

n/a

**People Consulted:**

Jennifer Charkavi - CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council accept the August 2024 Year to Date Financial Overview Report (attached) as information as submitted and circulated.



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1000			Municipal Taxation		
1-3-1000-1000				Municipal - Residential (RT)	-2,572,695.53	-3,411,695
1-3-1000-1002				Municipal - Commercial (CT)	-84,171.62	0
1-3-1000-1005				Municipal - Comm. Sm Scale Farm (	-949.72	0
1-3-1000-1006				Municipal - Industrial (IT)	-41,428.14	0
1-3-1000-1009				Municipal - Pipelines (PT)	-346,939.74	0
1-3-1000-1011				Municipal - Managed Forest (TT)	-5,918.84	0
1-3-1000-1015				Municipal - Supplementaries	-90,503.53	-10,000
1-3-1000-1016				Municipal - Write-offs	46,861.84	0
1-3-1000-1017				Municipal - PIL General	-4,319.31	0
1-3-1000-1019				Mun - Comm., PIL Full Tenant of Pr	-4,315.86	0
1-3-1000-1020				Ind Taxable Full Shared PIL (IH)	-1,005.89	0
1-3-1000-1021				Municipal - Farmlands (FT)	-368,123.59	0
<b>Category Total</b>					<b>-3,473,509.93</b>	<b>-3,421,695</b>
CATEGORY	1010			County Taxation		
1-3-1010-1000				County - Residential (RT)	-1,165,593.98	-1,412,246
1-3-1010-1002				County - Commercial (CT)	-38,135.06	0
1-3-1010-1005				County - Comm. Sm Scale-Farm (C	-430.28	0
1-3-1010-1006				County - Industrial (IT)	-18,769.59	0
1-3-1010-1009				County - Pipelines (PT)	-157,185.60	0
1-3-1010-1011				County- Managed Forest (TT)	-2,681.58	0
1-3-1010-1015				County - Supplementaries	-42,152.16	0
1-3-1010-1016				County - Write-offs	21,707.53	0
1-3-1010-1017				County - Payment in Lieu	-4,368.02	-1,340
1-3-1010-1021				County - Farmlands (FT)	-166,782.70	0
<b>Category Total</b>					<b>-1,574,391.44</b>	<b>-1,413,586</b>
CATEGORY	1020			English Public School Taxation		
1-3-1020-1000				Eng Pub - Residential (RT)	-345,956.82	-571,288
1-3-1020-1011				Eng Pub - Managed Forest (TT)	-941.65	0
1-3-1020-1015				Eng Pub - Supplementaries	-13,317.38	0
1-3-1020-1016				Eng Pub - Write-Offs	3,917.20	0
1-3-1020-1017				PIL - English Public	-87.98	0
1-3-1020-1021				Eng Pub - Farmlands (FT)	-51,936.42	0
<b>Category Total</b>					<b>-408,323.05</b>	<b>-571,288</b>
CATEGORY	1030			English Separate School Taxation		
1-3-1030-1000				Eng Sep - Residential (RT)	-84,305.14	-192,119
1-3-1030-1011				Eng Sep - Managed Forest (TT)	-53.36	0
1-3-1030-1015				Eng Sep - Supplementaries	-485.41	0
1-3-1030-1016				Eng Sep - Write-Offs	1,018.65	0
1-3-1030-1021				Eng Sep - Farmlands (FT)	-9,870.81	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1030			English Separate School Taxation		
				<b>Category Total</b>	<b>-93,696.07</b>	<b>-192,119</b>
CATEGORY	1040			French Public School Taxation		
1-3-1040-1000				Fre Pub - Residential (RT)	-968.20	-7,359
				<b>Category Total</b>	<b>-968.20</b>	<b>-7,359</b>
CATEGORY	1050			French Separate School Taxation		
1-3-1050-1000				Fre Sep - Residential (RT)	-1,126.77	-16,080
1-3-1050-1021				Fre Sep - Farmland (FT)	-74.59	0
				<b>Category Total</b>	<b>-1,201.36</b>	<b>-16,080</b>
CATEGORY	1060			No Support		
1-3-1060-1002				No Support - Commercial (CT)	-44,845.68	0
1-3-1060-1005				No Support - Comm Sm Scal Farm (	-126.50	0
1-3-1060-1006				No Support - Industrial (IT)	-9,471.14	0
1-3-1060-1009				No Support - Pipelines (PT)	-251,680.00	0
1-3-1060-1015				No Support - Supplementals	-5,900.38	0
1-3-1060-1016				No Support - Write-offs	7,536.32	0
1-3-1060-1017				No Support - Payment in Lieu	-2,096.16	0
				<b>Category Total</b>	<b>-306,583.54</b>	<b>0</b>
CATEGORY	1200			Payment in Lieu's		
1-3-1200-1200				PIL - Grants In Lieu - Canada	0.00	-740
1-3-1200-1201				PIL - Grants in Lieu - Ontario	0.00	-4,400
1-3-1200-1202				PIL - Power Dams	-5,001.22	-5,000
1-3-1200-1203				PIL - Landfill Site (mun. enterprises)	0.00	-3,200
1-3-1200-1204				PIL - Hyrdo One	0.00	-1,560
				<b>Category Total</b>	<b>-5,001.22</b>	<b>-14,900</b>
CATEGORY	1300			Penalty & Interest		
1-3-1300-1300				Penalty/Interest - Current	-13,473.18	-24,000
1-3-1300-1301				Penalty/Interest - 1 Year	-4,087.67	0
1-3-1300-1302				Penalty/Interest - 2 Year	-389.63	0
1-3-1300-1303				Penalty/Interest - 3 Year	-564.40	0
1-3-1300-1304				Interest - A/R	-37.42	0
				<b>Category Total</b>	<b>-18,552.30</b>	<b>-24,000</b>
CATEGORY	1400			Municipal Revenue		
1-3-1400-5140				Lottery Licenses/Fees	-73.50	-200
1-3-1400-5141				Tax Certificates	-1,600.00	-3,500
1-3-1400-5142				Sale of Maps	-15.00	-24
1-3-1400-5143				Backyard Chicken Fees	0.00	-500
1-3-1400-5144				Refreshment Vehicle Licences	-175.00	0
1-3-1400-5145				Administration Fees - NSF	-220.00	-450



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1400			Municipal Revenue		
1-3-1400-5147				Other Service Charges	0.00	-1,000
1-3-1400-5148				Rental Income - BLCC	-5,881.86	-8,000
1-3-1400-5150				Sale of Land/TCA	0.00	-15,000
1-3-1400-5152				Bank Interest Income	-27,003.44	-56,000
1-3-1400-5154				Miscellaneous	-2,955.05	0
<b>Category Total</b>					<b>-37,923.85</b>	<b>-84,674</b>
CATEGORY	1510			Provincial Grants		
1-3-1510-1510				OMPF	-489,605.00	-434,000
1-3-1510-1511				OCIF Ont. Comm. Infrastructure Fur	-164,108.00	-492,321
1-3-1510-1514				Livestock Recovery	-4,996.80	-3,000
1-3-1510-1516				Provincial Municipal Drainage Grant	0.00	-5,000
1-3-1510-1517				Interest Income - OCIF Funding	-17,073.42	0
1-3-1510-1519				Tile Drain Loan	-12,078.67	-41,000
1-3-1510-1522				Drains Superintendent Grant	0.00	-2,500
1-3-1510-1523				R.I.D.E. Grant	-8,618.63	-8,700
1-3-1510-1524				Police Revenue	0.00	-2,500
1-3-1510-1525				Aggregate Resources	-5,689.76	-35,000
1-3-1510-1526				DNU - Interest Income - OCIF	0.00	-7,000
1-3-1510-1527				Recycling Grant	-16,244.61	-59,168
<b>Category Total</b>					<b>-718,414.89</b>	<b>-1,090,189</b>
CATEGORY	1520			Federal Grants		
1-3-1520-1518				Interest Earned - CCBF	-4,136.95	-5,200
1-3-1520-1520				CCBF Funding	-47,081.58	-94,163
1-3-1520-1521				ICIP - Northern & Rural Funding	0.00	-80,000
1-3-1520-1522				Canada Summer Jobs	0.00	-9,400
1-3-1520-1523				Canada Day Grant	-840.00	-500
<b>Category Total</b>					<b>-52,058.53</b>	<b>-189,263</b>
CATEGORY	2000			Fire Department		
1-3-2000-5152				Fire - Interest Income	-870.09	0
1-3-2000-5200				Fire - Standby Fees - NAW	-3,825.00	-7,650
1-3-2000-5201				Fire - Calls	-2,495.64	-2,160
1-3-2000-5202				Fire - Miscellaneous	-80.00	0
1-3-2000-5203				Fire - MNR Fire Agreement	0.00	-330
<b>Category Total</b>					<b>-7,270.73</b>	<b>-10,140</b>
CATEGORY	2100			Building Department		
1-3-2100-5210				Septic Usage Permits Fees	-1,350.00	-500
1-3-2100-5211				Building Permits	-34,863.76	-55,000
1-3-2100-5212				Sewage Permits	-5,750.00	-10,000
1-3-2100-5213				Horton Township 60/40	-42,489.09	-80,653



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	2100			Building Department		
				<b>Category Total</b>	<b>-84,452.85</b>	<b>-146,153</b>
CATEGORY	2300			Animal Revenue		
1-3-2300-5230				Animal Control Dog Tags/Licenses	-1,040.00	-2,000
				<b>Category Total</b>	<b>-1,040.00</b>	<b>-2,000</b>
CATEGORY	3100			Roads Revenue		
1-3-3100-5310				Roads Revenue	-765.60	-1,000
1-3-3100-5312				Entrance Fee	-227.00	-1,200
1-3-3100-5313				Used Culvert	-40.00	0
1-3-3100-5314				911 Civic Addressing Revenue	-135.00	-200
				<b>Category Total</b>	<b>-1,167.60</b>	<b>-2,400</b>
CATEGORY	4000			Waste Management		
1-3-4000-5400				Landfill Tipping Fees - Stone Road	-1,838.50	-2,000
1-3-4000-5401				Landfill Tipping Fees - Osceola Site	-20,543.00	-25,000
1-3-4000-5403				Sale Blueboxes	0.00	-50
				<b>Category Total</b>	<b>-22,381.50</b>	<b>-27,050</b>
CATEGORY	8000			Planning Revenue		
1-3-8000-5302				Zoning Certificate	-1,000.00	0
1-3-8000-5800				Other Planning Fees & Charges	-2,850.00	-8,000
1-3-8000-5801				Consents	-2,000.00	0
				<b>Category Total</b>	<b>-5,850.00</b>	<b>-8,000</b>
CATEGORY	9000			Transfer from Reserves		
1-3-9000-9000				Trf from CCBF Reserve	0.00	-100,097
1-3-9000-9001				Trf from OCIF Reserve	0.00	-105,679
				<b>Category Total</b>	<b>0.00</b>	<b>-205,776</b>
CATEGORY	9100			Proceeds from Debt		
1-3-9100-9100				Debt	0.00	-305,740
				<b>Category Total</b>	<b>0.00</b>	<b>-305,740</b>
				<b>REVENUES Total</b>	<b>-6,812,787.06</b>	<b>-7,732,412</b>
CLASS	4			EXPENDITURE		
CATEGORY	1100			Election		
1-4-1100-9000				ELECTION - Transfer to Reserves	0.00	7,000
				<b>Category Total</b>	<b>0.00</b>	<b>7,000</b>
CATEGORY	1400			Administration Overhead		
1-4-1400-1010				ADM - Salaries & Wages	222,317.46	367,096
1-4-1400-1110				ADM - Benefits	74,684.38	123,861



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1400			Administration Overhead		
1-4-1400-1113				ADM - Asset Mngt Coordinator	0.00	25,000
1-4-1400-2011				ADM - Office Supplies	8,027.27	7,000
1-4-1400-2012				ADM - Computer Supp/Small Equip/	712.23	3,700
1-4-1400-2090				ADM - Miscellaneous	4,489.59	2,000
1-4-1400-2100				ADM - Postage	5,114.42	5,000
1-4-1400-2116				ADM - Printing (photocopier)	772.71	2,700
1-4-1400-2118				ADM - Freight & Delivery Charges	32.56	200
1-4-1400-2240				ADM - Mileage	1,029.97	4,000
1-4-1400-2250				ADM - Conventions/Meetings	2,774.10	7,500
1-4-1400-2255				ADM - Courses & Training	3,636.27	5,000
1-4-1400-2260				ADM - Dues & Memberships	4,374.51	6,360
1-4-1400-2300				ADM - Advertising	769.31	4,000
1-4-1400-2325				ADM - Public Relations	500.00	650
1-4-1400-2430				ADM - Insurance	18,413.00	15,700
1-4-1400-2720				ADM - Telephone	2,648.73	1,800
1-4-1400-2721				ADM - Fax	907.04	1,200
1-4-1400-2730				ADM - Cell	260.00	480
1-4-1400-3050				ADM - Legal Fees	712.32	6,000
1-4-1400-3051				ADM - Tax Registration Costs	382.07	0
1-4-1400-3055				ADM - Audit	2,544.00	27,000
1-4-1400-3065				ADM - IT Services & Support	15,977.84	23,205
1-4-1400-3070				ADM - Human Resources	0.00	5,100
1-4-1400-3071				ADM - Accessibility Compliance	-21.86	1,000
1-4-1400-3080				ADM - Office Equip Mtce Contract	2,919.85	5,000
1-4-1400-4800				ADM - Bank Service Charges	462.21	1,700
1-4-1400-8000				ADM - Transfer to Capital Fund	62,713.76	0
1-4-1400-9999				ADM - Penny Rounding Clearing Ac	0.01	0
<b>Category Total</b>					<b>437,153.75</b>	<b>652,252</b>
CATEGORY	1401			Township Office		
1-4-1401-2017				Twp Office - Bldg Supplies	479.67	1,000
1-4-1401-2520				Twp Office - Bldg Mtce/Repair	1,932.75	1,800
1-4-1401-2521				Twp Office - Cleaning Services	4,038.16	5,400
1-4-1401-2600				Twp Office - Furnace Fuel	1,115.66	3,500
1-4-1401-2601				Twp Office - Propane	441.01	2,000
1-4-1401-2610				Twp Office - Hydro	3,271.77	3,750
1-4-1401-3200				Twp Office - Contracted Services	305.28	200
<b>Category Total</b>					<b>11,584.30</b>	<b>17,650</b>
CATEGORY	1402			Barr Line Community Centre		
1-4-1402-2017				Barr Line Comm Centre- Bldg Suppl	344.21	250
1-4-1402-2430				Barr Line Comm Centre - Insurance	735.79	2,300
1-4-1402-2520				Barr Line Comm Centre - Bldg Mtce.	223.92	750





Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1402			Barr Line Community Centre		
1-4-1402-2521				Barr Line Comm Centre - Cleaning &	3,309.06	3,230
1-4-1402-2600				Barr Line Comm Centre - Furnace F	2,465.90	3,800
1-4-1402-2610				Barr Line Comm Centre - Hydro	743.80	2,000
<b>Category Total</b>					<b>7,822.68</b>	<b>12,330</b>
CATEGORY	1403			Osceola Historical Society Building		
1-4-1403-2017				Osceola Historical - Bldg Supplies	0.00	250
1-4-1403-2430				Osceola Historical - Insurance	372.58	2,300
1-4-1403-2520				Osceola Historical - Bldg Mtce/Repa	0.00	2,500
1-4-1403-2610				Osceola Historical - Hydro	165.77	450
<b>Category Total</b>					<b>538.35</b>	<b>5,500</b>
CATEGORY	1410			Health & Safety		
1-4-1410-2010				H&S - Supplies	0.00	1,000
1-4-1410-2240				H&S - Mileage	0.00	300
1-4-1410-2255				H&S - Courses and Training	0.00	1,700
<b>Category Total</b>					<b>0.00</b>	<b>3,000</b>
CATEGORY	1600			Council		
1-4-1600-1010				COUNCIL - Salaries & Wages	53,134.69	81,265
1-4-1600-1110				COUNCIL - Benefits	9,444.60	14,036
1-4-1600-2090				COUNCIL - Miscellaneous	540.83	1,000
1-4-1600-2100				COUNCIL - Postage	0.00	3,250
1-4-1600-2240				COUNCIL - Mileage	1,480.40	6,000
1-4-1600-2250				COUNCIL - Conventions & Meetings	5,662.57	9,000
1-4-1600-2325				COUNCIL - Public Relations	176.50	4,750
1-4-1600-2326				COUNCIL - Special Occassions	195.69	3,700
1-4-1600-2430				COUNCIL - Insurance	1,895.00	2,200
1-4-1600-3065				COUNCIL - IT Svcs & Support	2,461.32	3,900
1-4-1600-5100				COUNCIL - Donations & Grants	6,900.00	6,900
<b>Category Total</b>					<b>81,891.60</b>	<b>136,001</b>
CATEGORY	2000			Fire Overhead Costs		
1-4-2000-1010				Fire - Wages	51,851.24	127,142
1-4-2000-1110				Fire - Benefits	8,357.75	31,538
1-4-2000-1111				Fire - Standby	0.00	20,500
1-4-2000-2011				Fire - Office Supplies	260.93	1,200
1-4-2000-2090				Fire - Miscellaneous Supplies	235.78	500
1-4-2000-2091				Fire - Food	0.00	1,500
1-4-2000-2092				Fire - Christmas Dinner	0.00	1,500
1-4-2000-2100				Fire - Postage/Freight / Delivery	9.11	2,500
1-4-2000-2240				Fire - Mileage	2,005.89	4,000
1-4-2000-2250				Fire - Courses & Training	2,770.33	11,000



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2000			Fire Overhead Costs		
1-4-2000-2251				Fire - Prevention (ex. Fire Prev Wee	646.16	1,000
1-4-2000-2260				Fire - Membership Dues	100.00	150
1-4-2000-2430				Fire - Insurance (VFF)	10,055.32	0
1-4-2000-2730				Fire - Cell Phone	0.00	480
1-4-2000-2733				Fire - Secretary Internet	57.31	0
1-4-2000-2740				Fire - Radio Licenses	598.47	600
1-4-2000-2741				Fire - Radio pagers / maintenance	0.00	4,000
1-4-2000-2830				Fire - Clothing	863.36	0
1-4-2000-2832				Fire - Medical Expenses	0.00	500
1-4-2000-2833				Fire - Uniforms	0.00	4,000
1-4-2000-2834				Fire - Agreements	40,004.70	48,803
1-4-2000-2835				Fire - Dispatch	0.00	1,125
1-4-2000-2836				Fire - Fluent MS	0.00	1,400
1-4-2000-2839				Fire - Call Taking / Alerting	0.00	2,200
1-4-2000-3065				Fire - IT Services	2,238.72	0
1-4-2000-4800				Fire - Bank Charges	25.00	0
1-4-2000-7300				Fire - Loan Principle Repayment	41,093.47	41,094
1-4-2000-8000				Fire - Capital	0.00	9,812
1-4-2000-9003				Fire - Trf to Reserves - Vhcl / Equip	0.00	25,000
1-4-2000-9299				Fire - Health & Safety	1,517.27	0
<b>Category Total</b>					<b>162,690.81</b>	<b>341,544</b>
CATEGORY	2001			Douglas Fire Hall		
1-4-2001-1010				Fire Hall - Support Wages	0.00	1,600
1-4-2001-2017				Fire Hall - Building Supplies	25.76	3,000
1-4-2001-2430				Fire Hall - Insurance (building)	7,385.21	13,100
1-4-2001-2520				Fire Hall - Building Maintenance	766.94	3,700
1-4-2001-2522				Fier Hall - Supplies	0.00	100
1-4-2001-2600				Fire Hall - Oil Furnace	6,240.96	10,500
1-4-2001-2601				Fire Hall - Propane (generator)	0.00	1,500
1-4-2001-2610				Fire Hall - Hydro	952.55	3,000
1-4-2001-2720				Fire Hall - Telephone	1,581.18	6,000
1-4-2001-2733				Fire Hall - Internet	429.55	700
1-4-2001-8000				Fire Hall - Capital	0.00	80,000
<b>Category Total</b>					<b>17,382.15</b>	<b>123,200</b>
CATEGORY	2002			Fire Equipment		
1-4-2002-2101				Fire Equip - Small Tools	210.13	13,200
1-4-2002-2102				Fire Equip - Test'g (ex. SCBA, ladde	0.00	6,500
1-4-2002-2104				Fire Equipment - Safety Equipment	2,355.19	16,550
1-4-2002-2105				Fire Equipment - Rental	0.00	2,000
1-4-2002-2106				Fire Equip - Extrication	0.00	2,500
1-4-2002-2107				Fire Equip - Maintenance	1,979.94	0



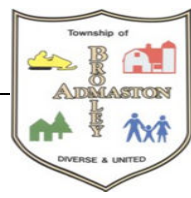
Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2002			Fire Equipment		
1-4-2002-2108				FIRE - Fuel	2,671.12	0
1-4-2002-2109				Fire - Vehicle Maintenance	113.87	0
1-4-2002-8000				Fire Equip - NEW Equipment Capita	568.30	35,000
1-4-2002-9399				Fire Equip - SCBA's	1,170.24	0
				<b>Category Total</b>	<b>9,068.79</b>	<b>75,750</b>
CATEGORY	2003			Dry Hydrants		
1-4-2003-8000				Dry Hydrants - Capital	3,514.79	10,000
				<b>Category Total</b>	<b>3,514.79</b>	<b>10,000</b>
CATEGORY	2004			Truck 1 - 2009 Freightliner		
1-4-2004-2430				Fire - Truck 1 - Insurance	1,209.00	1,500
1-4-2004-2500				Fire - Truck 1 - Repairs / Maintenance	2,524.43	2,000
1-4-2004-2621				Fire - Truck 1 - Clear Diesel Fuel	0.00	2,000
				<b>Category Total</b>	<b>3,733.43</b>	<b>5,500</b>
CATEGORY	2005			Truck 2 - 1980 GMC		
1-4-2005-2430				Fire - Truck 2 - Insurance	1,209.00	1,500
1-4-2005-2500				Fire - Truck 2 - Repairs / Maintenance	0.00	1,500
1-4-2005-2620				Fire - Truck 2 - Gasoline	0.00	1,000
				<b>Category Total</b>	<b>1,209.00</b>	<b>4,000</b>
CATEGORY	2006			Truck T2 - 2008 Dodge Stirling		
1-4-2006-2430				Fire - Truck T2- Insurance	1,209.00	1,500
1-4-2006-2500				Fire - Truck T2- Repairs / Maintenance	1,156.47	2,000
1-4-2006-2621				Fire - Truck T2 - Clear Diesel Fuel	334.09	1,500
				<b>Category Total</b>	<b>2,699.56</b>	<b>5,000</b>
CATEGORY	2007			Truck 4 - 1998 Freightliner		
1-4-2007-2430				Fire - Truck 4 - Insurance	1,209.00	1,500
1-4-2007-2500				Fire - Truck 4 - Repairs / Maintenance	1,142.01	2,500
1-4-2007-2621				Fire - Truck 4 - Clear Diesel Fuel	0.00	1,500
				<b>Category Total</b>	<b>2,351.01</b>	<b>5,500</b>
CATEGORY	2100			Building Department		
1-4-2100-1010				CBO - Wages	59,608.15	93,693
1-4-2100-1011				CBO - Septic Wages	75.00	0
1-4-2100-1110				CBO - Benefits	19,445.30	32,566
1-4-2100-2011				CBO - Office Supplies	1,258.12	2,100
1-4-2100-2116				CBO - Printing	141.45	400
1-4-2100-2240				CBO - Mileage	2,208.20	1,000
1-4-2100-2250				CBO - Conventions	0.00	3,300
1-4-2100-2255				CBO - Training & Courses	3,095.14	3,500
1-4-2100-2260				CBO - Dues & Memberships	100.00	500



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2100			Building Department		
1-4-2100-2730				CBO - Cell	0.00	240
1-4-2100-4800				CBO - Financial Expense	25.00	0
<b>Category Total</b>					<b>85,956.36</b>	<b>137,299</b>
CATEGORY	2201			Fence Viewers		
1-4-2201-2240				DNU - Livestock Valuer - Mileage	-4.31	0
1-4-2201-3090				Fence Viewing Fees	1,558.20	100
<b>Category Total</b>					<b>1,553.89</b>	<b>100</b>
CATEGORY	2202			Livestock Valuer		
1-4-2202-2240				Livestock Valuer - Mileage	176.42	500
1-4-2202-3090				Livestock Valuer Compensation	3,638.60	5,000
<b>Category Total</b>					<b>3,815.02</b>	<b>5,500</b>
CATEGORY	2300			Animal & By-Law		
1-4-2300-2116				Animal & Bylaw - Printing	220.03	250
1-4-2300-3142				Animal Control - Poundkeeper Fees	0.00	2,500
1-4-2300-3200				Animal & Bylaw - Contract	8,294.26	5,000
<b>Category Total</b>					<b>8,514.29</b>	<b>7,750</b>
CATEGORY	2400			Policing		
1-4-2400-3125				Policing Costs	255,378.48	386,544
1-4-2400-3126				R.I.D.E. Duty Expenditures	3,294.23	7,000
<b>Category Total</b>					<b>258,672.71</b>	<b>393,544</b>
CATEGORY	2401			Police Services Board		
1-4-2401-1010				Police Services Board - Wages	141.84	1,200
1-4-2401-1115				Police Services Board - Committee I	200.00	1,000
1-4-2401-2240				Police Services Board - Mileage	942.76	2,300
<b>Category Total</b>					<b>1,284.60</b>	<b>4,500</b>
CATEGORY	2900			Emergency Management		
1-4-2900-2010				CEMC - Emergency Equip/Supplies	99.81	1,000
1-4-2900-2240				CEMC - Mileage	220.63	300
1-4-2900-2255				CEMC - Courses/Training	1,327.97	1,700
<b>Category Total</b>					<b>1,648.41</b>	<b>3,000</b>
CATEGORY	3001			Brushing/Tree Trim		
1-4-3001-1010				Brushing/Tree Trim - Wages	15,796.38	13,515
1-4-3001-1110				Brushing/Tree Trim - Benefits	6,792.41	5,615
1-4-3001-2010				Brushing/Tree Trim - Materials/Supp	1,434.40	2,500
<b>Category Total</b>					<b>24,023.19</b>	<b>21,630</b>
CATEGORY	3002			Cold Patch		



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FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3002			Cold Patch		
1-4-3002-1010				Cold Patch - Wages	16,125.10	32,024
1-4-3002-1110				Cold Patch - Benefits	6,933.80	13,304
1-4-3002-2010				Cold Patch - Materials/Supplies	13,557.51	25,000
				<b>Category Total</b>	<b>36,616.41</b>	<b>70,328</b>
CATEGORY	3003			Culvert Maintenance		
1-4-3003-1010				Culvert Maintenance - Wages	1,485.52	5,583
1-4-3003-1110				Culvert Maintenance - Benefits	638.78	2,319
1-4-3003-2010				Culvert Maintenance - Materials/Sup	693.67	6,000
				<b>Category Total</b>	<b>2,817.97</b>	<b>13,902</b>
CATEGORY	3004			Ditching		
1-4-3004-1010				Ditching - Wages	2,993.86	9,108
1-4-3004-1110				Ditching - Benefits	1,287.36	3,784
1-4-3004-2010				Ditching - Materials/Supplies	0.00	500
				<b>Category Total</b>	<b>4,281.22</b>	<b>13,392</b>
CATEGORY	3005			Dust Control		
1-4-3005-1010				Dust Control - Wages	680.52	1,176
1-4-3005-1110				Dust Control - Benefits	292.62	488
1-4-3005-2010				Dust Control - Materials/Supplies	51,908.07	50,000
				<b>Category Total</b>	<b>52,881.21</b>	<b>51,664</b>
CATEGORY	3006			Flood Control		
1-4-3006-1010				Flood Control - Wages	421.50	2,938
1-4-3006-1110				Flood Control - Benefits	181.24	1,221
1-4-3006-2010				Flood Control - Materials / Supplies	0.00	500
				<b>Category Total</b>	<b>602.74</b>	<b>4,659</b>
CATEGORY	3007			Grading/Scarifying		
1-4-3007-1010				Grading/Scarifying - Wages	19,751.75	19,391
1-4-3007-1110				Grading/Scarifying - Benefits	8,493.25	8,056
1-4-3007-2010				Grading/Scarifying - Materials/Suppl	0.00	10,000
				<b>Category Total</b>	<b>28,245.00</b>	<b>37,447</b>
CATEGORY	3008			Grass & Weeds		
1-4-3008-1010				Grass & Weeds - Wages	5,006.07	5,582
1-4-3008-1110				Grass & Weeds - Benefits	2,152.62	2,319
1-4-3008-2010				Grass & Weeds - Materials/Supplies	1,362.55	5,000
				<b>Category Total</b>	<b>8,521.24</b>	<b>12,901</b>
CATEGORY	3009			Gravel Contract		
1-4-3009-1010				Gravel Contract - Wages	2,712.44	4,701
1-4-3009-1110				Gravel Contract - Benefits	1,166.34	1,953



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FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3009			Gravel Contract		
1-4-3009-2010				Gravel Contract - Materials/Supplies	120,632.37	130,000
<b>Category Total</b>					<b>124,511.15</b>	<b>136,654</b>
CATEGORY	3010			Patching & Washouts		
1-4-3010-1010				Patching & Washouts - Wages	2,748.96	5,288
1-4-3010-1110				Patching & Washouts - Benefits	1,182.06	2,197
1-4-3010-2010				Patching & Washouts - Materials/Su	2,600.60	2,000
<b>Category Total</b>					<b>6,531.62</b>	<b>9,485</b>
CATEGORY	3011			Sanding/Salting		
1-4-3011-1010				Sanding/Salting - Wages	12,993.64	24,385
1-4-3011-1110				Sanding/Salting - Benefits	5,587.26	10,131
1-4-3011-2010				Sanding/Salting - Materials/Supplies	8,838.05	105,000
<b>Category Total</b>					<b>27,418.95</b>	<b>139,516</b>
CATEGORY	3012			Intersection Signs		
1-4-3012-1010				Intersection Signs - Wages	7,579.81	7,051
1-4-3012-1110				Intersection Signs - Benefits	3,259.35	2,929
1-4-3012-2010				Intersection Signs - Materials/Suppli	5,008.83	5,000
<b>Category Total</b>					<b>15,847.99</b>	<b>14,980</b>
CATEGORY	3013			911 Signs (Civic)		
1-4-3013-1010				911 Signs (Civic Signs) - Wages	959.58	1,469
1-4-3013-1110				911 Signs (Civic Signs) - Benefits	278.40	610
1-4-3013-2010				911 Signs (Civic Signs) - Material/St	286.00	1,500
<b>Category Total</b>					<b>1,523.98</b>	<b>3,579</b>
CATEGORY	3014			Centre Line Marking		
1-4-3014-1010				Centre Line Marking - Wages	1,696.93	1,175
1-4-3014-1110				Centre Line Marking - Benefits	729.68	488
1-4-3014-2010				Centre Line Marking - Materials / Su	0.00	500
1-4-3014-3200				Centre Line Marking - Contract Srvc	0.00	6,000
<b>Category Total</b>					<b>2,426.61</b>	<b>8,163</b>
CATEGORY	3015			Guide Rails		
1-4-3015-1010				Guide Rails - Wages	547.06	1,469
1-4-3015-1110				Guide Rails - Benefits	235.24	610
1-4-3015-2010				Guide Rails - Materials/Supplies	953.26	500
<b>Category Total</b>					<b>1,735.56</b>	<b>2,579</b>
CATEGORY	3016			Snow Plowing		
1-4-3016-1010				Snow Plowing - Wages	22,205.16	54,646
1-4-3016-1110				Snow Plowing - Benefits	9,548.25	22,703
1-4-3016-2090				Snow Plowing - Misc Supplies	5,065.98	8,000



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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3016			Snow Plowing		
1-4-3016-3200				Snow Plowing - Contracts	830.56	700
<b>Category Total</b>					<b>37,649.95</b>	<b>86,049</b>
CATEGORY	3017			Street Lights		
1-4-3017-2010				Street Lights - Materials / Supplies	0.00	5,000
1-4-3017-2610				Street Lights - Hydro	1,965.05	5,000
<b>Category Total</b>					<b>1,965.05</b>	<b>10,000</b>
CATEGORY	3018			Street Maintenance		
1-4-3018-1010				Street Maintenance- Wages	6,444.38	2,938
1-4-3018-1110				Street Maintenance - Benefits	2,771.07	1,221
1-4-3018-2010				Street Maintenance - Materials/Supp	1,974.15	2,000
1-4-3018-3200				Street Maintenance - Contracted Se	4,334.98	7,300
<b>Category Total</b>					<b>15,524.58</b>	<b>13,459</b>
CATEGORY	3019			Catch Basins		
1-4-3019-1010				Catch Basins - Wages	110.32	0
1-4-3019-1110				Catch Basins - Benefits	47.44	0
1-4-3019-2010				Catch Basins - Materials/Supplies	0.00	200
1-4-3019-3200				Catch Basins - Contracted Services	726.57	3,000
<b>Category Total</b>					<b>884.33</b>	<b>3,200</b>
CATEGORY	3020			Snow Fence/Culvert Thaw		
1-4-3020-1010				Snow Fence/Culvert Thaw - Wages	655.26	1,175
1-4-3020-1110				Snow Fence/Culvert Thaw - Benefits	281.76	488
1-4-3020-2010				Snow Fence/Culvert Thaw - Materials	360.00	500
<b>Category Total</b>					<b>1,297.02</b>	<b>2,163</b>
CATEGORY	3100			Roads Overhead		
1-4-3100-1010				Rds OHD - Wages	42,889.31	152,885
1-4-3100-1110				Rds OHD - Benefits	18,442.42	31,161
1-4-3100-1111				Rds OHD - PW wages to Waste Mng	0.00	-11,803
1-4-3100-2011				Rds OHD - Office Supplies	7.81	250
1-4-3100-2090				Rds OHD - Misc Supplies	406.65	250
1-4-3100-2255				Rds OHD - Courses & Training	2,926.39	9,500
1-4-3100-2260				Rds OHD - Dues & Memberships	1,112.85	1,000
1-4-3100-2300				Rds OHD - Advertising	1,127.24	2,500
1-4-3100-2430				Rds OHD - Insurance	42,568.06	33,800
1-4-3100-2730				Rds OHD - Cell	840.00	1,680
1-4-3100-2740				Rds OHD - Radio License /Repeater	3,359.68	6,000
1-4-3100-2742				Rds OHD - Standby Wages & On C	12,887.33	18,610
1-4-3100-2830				Rds OHD - Safety Equipment/Clothi	560.34	3,500
1-4-3100-2831				Rds OHD - Safety Boots	637.16	1,750



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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3100			Roads Overhead		
1-4-3100-2832				Rds OHD - Medical Expenses	0.00	110
1-4-3100-2837				Rds OHD - DZ/AZ License renewals	0.00	125
1-4-3100-2840				Rds OHD - License - Gravel Quarry	0.00	1,500
1-4-3100-3065				Rds OHD - IT / Subscriptions	3,485.28	6,500
1-4-3100-3200				Rds OHD - Contracted Services	183.17	0
1-4-3100-4900				Rds OHD - Interest on Debt	47,257.93	92,880
1-4-3100-7300				Rds OHD - Loan Principle Repayme	117,199.33	237,120
1-4-3100-8000				Rds OHD - Capital	187,795.32	683,000
1-4-3100-9003				Rds OHD - Trf to Reserves - Vehicl	0.00	5,000
1-4-3100-9004				Rds OHD - Trf to Reserves - Equipr	0.00	5,000
1-4-3100-9006				Rds OHD - To Capital from Road R	0.00	35,000
1-4-3100-9011				Rds OHD - Trf to Reserve - Winter C	0.00	20,000
<b>Category Total</b>					<b>483,686.27</b>	<b>1,337,318</b>
CATEGORY	3101			Stone Road Garage		
1-4-3101-1010				Stone Road Garage - Wages	3,703.46	7,345
1-4-3101-1110				Stone Road Garage - Benefits	1,592.47	3,051
1-4-3101-2016				Stone Road Garage - Parts & Suppl	1,703.99	4,000
1-4-3101-2017				Stone Road Garage - Bldg Supplies	201.36	0
1-4-3101-2501				Stone Road Garage - Equip Testing	344.36	500
1-4-3101-2520				Stone Road Garage - Bldg Mtce/Rep	9,801.60	15,000
1-4-3101-2521				Stone Road Garage - Cleaning Serv	0.00	550
1-4-3101-2600				Stone Road Garage - Furnace Fuel	10,553.57	10,000
1-4-3101-2610				Stone Road Garage - Hydro	-133.72	3,000
1-4-3101-2720				Stone Road Garage - Telephone	0.00	1,500
<b>Category Total</b>					<b>27,767.09</b>	<b>44,946</b>
CATEGORY	3102			Bromley Garage		
1-4-3102-1010				Bromley Garage - Wages	5,238.43	7,345
1-4-3102-1110				Bromley Garage - Benefits	2,252.52	3,051
1-4-3102-2016				Bromley Garage - Parts & Supplies	1,262.92	4,000
1-4-3102-2017				Bromley Garage - Bldg Supplies	266.63	0
1-4-3102-2501				Bromley Garage - Equipment Testin	0.00	200
1-4-3102-2520				Bromley Garage - Bldg Mtce/Repair	994.75	4,000
1-4-3102-2521				Bromley Garage - Cleaning Services	0.00	550
1-4-3102-2600				Bromley Garage - Furnace Fuel	0.00	10,000
1-4-3102-2610				Bromley Garage - Hydro	1,065.43	3,000
1-4-3102-2720				Bromley Garage - Telephone	701.63	1,500
1-4-3102-8000				Bromley Garage - Capital	32,854.69	500,000
<b>Category Total</b>					<b>44,637.00</b>	<b>533,646</b>
CATEGORY	3103			Rds Overhead - Inspection		
1-4-3103-1010				Rds Overhead - Inspection - Wages	6,010.77	15,434





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CLASS	4			EXPENDITURE		
CATEGORY	3103			Rds Overhead - Inspection		
1-4-3103-1110				Rds Overhead - Inspection - Benefit	2,584.67	6,093
<b>Category Total</b>					<b>8,595.44</b>	<b>21,527</b>
CATEGORY	3200			V23 - Komatsu Excavator (2007)		
1-4-3200-1010				V23 Excavator - Wages	1,834.20	3,525
1-4-3200-1110				V23 Excavator - Benefits	788.71	1,465
1-4-3200-2430				V23 Excavator - Insurance	889.19	1,000
1-4-3200-2500				V23 Excavator - Repairs	1,699.67	5,000
1-4-3200-2622				V23 Excavator - Colour Diesel	4,498.73	10,000
<b>Category Total</b>					<b>9,710.50</b>	<b>20,990</b>
CATEGORY	3201			V28 - WStar Tandem Plow Truck (2014)		
1-4-3201-1010				V28 Tandem - Wages	2,478.14	4,113
1-4-3201-1110				V28 Tandem - Benefits	1,065.64	1,709
1-4-3201-2430				V28 Tandem - Insurance	800.00	1,000
1-4-3201-2500				V28 Tandem - Repairs	5,703.97	14,000
1-4-3201-2621				V28 Tandem - Clear Diesel	6,805.83	18,000
1-4-3201-2900				V28 Tandem - Licenses	2,989.50	2,989
1-4-3201-3065				V28 - Tandem - IT Subscription	178.74	0
<b>Category Total</b>					<b>20,021.82</b>	<b>41,811</b>
CATEGORY	3202			V29 - LS Tractor (2014)		
1-4-3202-1010				V29 Tractor- Wages	1,786.24	2,350
1-4-3202-1110				V29 Tractor- Benefits	768.08	976
1-4-3202-2430				V29 - Insurance	254.88	0
1-4-3202-2500				V29 Tractor - Repairs	2,534.04	4,000
1-4-3202-2622				V29 Tractor - Coloured Diesel	2,570.50	3,000
<b>Category Total</b>					<b>7,913.74</b>	<b>10,326</b>
CATEGORY	3203			V31 - Volvo Grader (2011)		
1-4-3203-1010				V31 Grader - Wages	1,787.06	1,175
1-4-3203-1110				V31 Grader - Benefits	768.45	488
1-4-3203-2430				V31 Grader - Insurance	703.08	1,000
1-4-3203-2500				V31 Grader - Repairs	4,024.11	18,000
1-4-3203-2622				V31 Grader - Colour Diesel	9,335.26	15,500
<b>Category Total</b>					<b>16,617.96</b>	<b>36,163</b>
CATEGORY	3204			V33 - WStar Tandem Plow Truck (2016)		
1-4-3204-1010				V33 Tandem - Wages	1,469.60	2,938
1-4-3204-1110				V33 Tandem - Benefits	631.94	1,221
1-4-3204-2430				V33 Tandem - Insurance	800.00	1,000
1-4-3204-2500				V33 Tandem - Repairs	2,866.69	15,000
1-4-3204-2621				V33 Tandem - Clear Diesel	6,255.04	20,000



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CLASS	4			EXPENDITURE		
CATEGORY	3204			V33 - WStar Tandem Plow Truck (2016)		
1-4-3204-2900				V33 Tandem - Licenses	2,176.00	1,917
1-4-3204-3065				V33 Tandem - IT Subscription	178.73	0
<b>Category Total</b>					<b>14,378.00</b>	<b>42,076</b>
CATEGORY	3205			V34 - Chev 3/4 ton (2018)		
1-4-3205-1010				V34 Chev 3/4 Ton - Wages	2,732.07	2,350
1-4-3205-1110				V34 Chev 3/4 ton - Benefits	1,174.80	976
1-4-3205-2430				V34 Chev 3/4 ton - Insurance	496.00	600
1-4-3205-2500				V34 3/4 Ton Chev - Repairs	437.17	3,500
1-4-3205-2620				V34 3/4 ton Chev - Gasoline	5,692.73	11,500
1-4-3205-2900				V34 3/4 ton Chev - License	265.25	265
1-4-3205-3065				V34 Chev 3/4 ton - IT Subscription	178.67	0
<b>Category Total</b>					<b>10,976.69</b>	<b>19,191</b>
CATEGORY	3206			V35 - JBC Backhoe (2018)		
1-4-3206-1010				V35 Backhoe - Wages	907.92	1,175
1-4-3206-1110				V35 Backhoe - Benefits	390.39	488
1-4-3206-2430				V35 Backhoe - Insurance	0.00	300
1-4-3206-2500				V35 Backhoe - Repairs	3,593.95	3,500
1-4-3206-2622				V35 Backhoe - Colour Diesel	2,707.06	7,000
<b>Category Total</b>					<b>7,599.32</b>	<b>12,463</b>
CATEGORY	3207			V36 - Chevy 1/2 ton Silverado (2018)		
1-4-3207-1010				V36 Chevy 1/2 ton - Wages	0.00	294
1-4-3207-1110				V36 Chevy 1/2 ton - Benefits	0.00	122
1-4-3207-2430				V36 Chevy 1/2 ton - Insurance	496.00	600
1-4-3207-2500				V36 Chevy 1/2 ton - Repairs	291.83	2,000
1-4-3207-2620				V36 Chevy 1/2 ton - Gasoline	3,741.51	5,500
<b>Category Total</b>					<b>4,529.34</b>	<b>8,516</b>
CATEGORY	3208			V37 - JBC Backhoe (2018)		
1-4-3208-1010				V37 BAckhoe - Wages	805.41	1,762
1-4-3208-1110				V37 Backhoe - Benefits	346.33	732
1-4-3208-2430				V37 Backhoe - Insurance	232.20	300
1-4-3208-2500				V37 Backhoe - Repairs	2,047.57	3,500
1-4-3208-2622				V37 Backhoe - Colour Diesel	1,655.15	3,500
<b>Category Total</b>					<b>5,086.66</b>	<b>9,794</b>
CATEGORY	3209			V38 - WStar Tandem Plow Truck (2020)		
1-4-3209-1010				V38 Tandem - Wages	2,209.97	2,350
1-4-3209-1110				V38 Tandem - Benefits	950.27	976
1-4-3209-2430				V38 Tandem - Insurance	800.00	100
1-4-3209-2500				V38 Tandem - Repair Parts	9,003.61	10,000



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FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3209			V38 - WStar Tandem Plow Truck (2020)		
1-4-3209-2621				V38 Tandem - Clear Diesel	6,616.18	19,500
1-4-3209-2900				V38 Tandem - Licenses	2,196.00	1,917
1-4-3209-3065				V38 Tandem - IT Subscription	178.73	0
<b>Category Total</b>					<b>21,954.76</b>	<b>34,843</b>
CATEGORY	3210			V39 - GMC 4x4 Sierra (2021)		
1-4-3210-1010				V39 GMC Sierra - Wages	829.35	1,175
1-4-3210-1110				V39 GMC Sierra - Benefits	356.62	488
1-4-3210-2430				V39 GMC Sierra - Insurance	496.00	600
1-4-3210-2500				V39 GMC Sierra- Repairs	401.18	2,000
1-4-3210-2620				V39 GMC Sierra- Gasoline	5,176.53	8,500
1-4-3210-2900				V39 GMC Sierra - Licenses	361.00	361
<b>Category Total</b>					<b>7,620.68</b>	<b>13,124</b>
CATEGORY	3211			V40 - Ammamma 66" Roller (2021)		
1-4-3211-1010				V40 Roller - Wages	155.56	587
1-4-3211-1110				V40 Roller - Benefits	66.89	244
1-4-3211-2430				V40 Roller - Insurance	0.00	100
1-4-3211-2500				V40 Roller - Repairs	418.83	2,500
1-4-3211-2622				V40 Roller - Colour Diesel	602.05	1,100
<b>Category Total</b>					<b>1,243.33</b>	<b>4,531</b>
CATEGORY	3212			V41 - Western Star Tandem Plow (2022)		
1-4-3212-1010				V41 Tandem - Wages	1,359.09	2,056
1-4-3212-1110				V41 Tandem - Benefits	584.42	854
1-4-3212-2430				V41 Tandem - Insurance	800.00	1,000
1-4-3212-2500				V41 Tandem - Repair Parts	2,395.36	6,000
1-4-3212-2621				V41 Tandem - Clear Diesel	6,658.16	19,000
1-4-3212-2900				V41 Tandem - Licenses	2,144.00	1,917
1-4-3212-3065				V41 Tandem - IT Subscription	178.73	0
<b>Category Total</b>					<b>14,119.76</b>	<b>30,827</b>
CATEGORY	3213			V27-2023 John Deere Grader		
1-4-3213-1010				V27-2023 Grader - Wages	579.64	587
1-4-3213-1110				V27-2023 Grader - Benefits	249.24	244
1-4-3213-2430				V27-2023 Grader - Insurance	1,123.20	800
1-4-3213-2500				V27-2023 Grader - Repairs	6,735.19	9,000
1-4-3213-2622				V27-2023 Grader - Colour Diesel	9,069.12	15,000
<b>Category Total</b>					<b>17,756.39</b>	<b>25,631</b>
CATEGORY	3214			CH#1 - Chipper (1999)		
1-4-3214-2430				CH#1 Chipper - Insurance	74.52	0
1-4-3214-2500				CH#1 Chipper - Repairs	0.00	500



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3214			CH#1 - Chipper (1999)		
1-4-3214-2622				CH#1 Chipper - Coloured Diesel	0.00	100
<b>Category Total</b>					<b>74.52</b>	<b>600</b>
CATEGORY	3215			S#2 Steamer (1996)		
1-4-3215-2500				S#2 Steamer - Repair Parts	0.00	500
1-4-3215-2601				S#2 Steamer - Propane	0.00	100
<b>Category Total</b>					<b>0.00</b>	<b>600</b>
CATEGORY	3216			Remediation		
1-4-3216-1010				Remediation - Wages	12,830.90	9,401
1-4-3216-1110				Remediation - Benefits	5,517.29	3,906
1-4-3216-2010				Remediation - Materials	0.00	9,342
<b>Category Total</b>					<b>18,348.19</b>	<b>22,649</b>
CATEGORY	3217			Culvert Replacement Program-Capital		
1-4-3217-1010				Culvert Replace. t Prog - Wages	0.00	23,797
1-4-3217-1110				Culvert Replace. Prog - Benefits	0.00	9,887
1-4-3217-2010				Culvert Replace. Prog - Materials	12,209.12	13,665
1-4-3217-3200				Culvert Replace. Prog-Contract Srvc	0.00	15,000
<b>Category Total</b>					<b>12,209.12</b>	<b>62,349</b>
CATEGORY	3218			Capital Maintenance Program		
1-4-3218-1010				Capital Mtce Program - Wages	4,554.03	9,401
1-4-3218-1110				Capital Mtce Program - Benefits	1,958.23	3,906
1-4-3218-2010				Capital Mtce Program - Materials	733.92	36,692
<b>Category Total</b>					<b>7,246.18</b>	<b>49,999</b>
CATEGORY	3219			V30 - 2015 Float Trailer		
1-4-3219-1010				V30 - 2015 Float Trailer - Wages	376.46	0
1-4-3219-1110				V30 - 2015 Float Trailer - Benefits	161.88	0
1-4-3219-2430				V30 - 2015 Float Trailer - Insurance	341.00	0
<b>Category Total</b>					<b>879.34</b>	<b>0</b>
CATEGORY	3220			2024-36 Chevy 1-ton (2024)		
1-4-3220-2620				2024-34 Chevy 1-ton - Gasoline	253.03	0
<b>Category Total</b>					<b>253.03</b>	<b>0</b>
CATEGORY	4000			Waste Management		
1-4-4000-1010				Waste Management - Wages	38,863.96	59,077
1-4-4000-1110				Waste Management - Benefits	5,189.46	9,556
1-4-4000-1111				Waste Management - Wages f/ PW	0.00	11,875
1-4-4000-2016				Waste Management - Materials/Sup	0.00	300
1-4-4000-2116				Waste Management - Printing	0.00	1,650
1-4-4000-2255				Waste Management - Training	0.00	500



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	4000			Waste Management		
1-4-4000-2260				Waste Management - Dues & Memt	0.00	310
1-4-4000-2300				Waste Management - Advertising	0.00	500
1-4-4000-2430				Waste Management - Insurance	1,715.95	0
1-4-4000-2730				Waste Management - Cell Phone	360.00	960
1-4-4000-2830				Waste Management - Safety Clthng	198.33	800
1-4-4000-2980				Waste Management - PIL landfill site	2,644.71	4,300
<b>Category Total</b>					<b>48,972.41</b>	<b>89,828</b>
CATEGORY	4010			Recycling		
1-4-4010-2301				Recycling - Promotion/Education	0.00	1,500
1-4-4010-3200				Recycling - Contracted Srvcs (Stone	7,605.47	20,000
1-4-4010-3201				Recycling - Contracted Srvcs (Doug	2,551.67	6,300
1-4-4010-3202				Recycling - Contracted Srvcs (Osce	3,033.48	7,700
1-4-4010-3203				Recycling - Renfrew HHHW	0.00	1,400
<b>Category Total</b>					<b>13,190.62</b>	<b>36,900</b>
CATEGORY	4020			Stone Road Transfer Station		
1-4-4020-1010				Stone Rd Trf Station - Wages	1,302.15	0
1-4-4020-1110				Stone Rd Trf Station - Benefits	559.93	0
1-4-4020-2520				Stone Rd Tfr Station - Build Mtce/Re	1,969.95	1,000
1-4-4020-2600				Stone Rd Trf Station - Furnace Oil	0.00	1,248
1-4-4020-3200				Stone Rd Tfr Station - Contract Srvc	27,895.74	37,000
1-4-4020-4500				Stone Rd Tfr Station - Well test/Mon	6,745.32	12,000
<b>Category Total</b>					<b>38,473.09</b>	<b>51,248</b>
CATEGORY	4025			Douglas Transfer Station		
1-4-4025-1010				Douglas Trf Station - Wages	257.44	0
1-4-4025-1110				Douglas Trf Station - Benefits	110.70	0
1-4-4025-2520				Douglas Tfr Station - Buildg Mtce/Re	1,341.44	1,000
1-4-4025-2601				Douglas Tfr Station - Propane heate	23.41	200
1-4-4025-2620				Douglas Trf Stn - Gasoline f/	104.15	0
1-4-4025-3200				Douglas Tfr Station - Contracted Srv	8,840.23	23,000
1-4-4025-4500				Douglas Tfr Station - Well test/Montr	0.00	4,200
<b>Category Total</b>					<b>10,677.37</b>	<b>28,400</b>
CATEGORY	4030			Osceola Landfill		
1-4-4030-1010				Osceola Landfill Stie - Wages	4,022.30	0
1-4-4030-1110				Osceola Landfill Site - Benefits	1,729.59	0
1-4-4030-2520				Osceola Landfill Site-Build Mtce/Re	3,652.10	1,000
1-4-4030-2610				Osceolo Landfill Site - Hydro	344.94	850
1-4-4030-3050				Osceola Landfill - Legal	6,192.95	0
1-4-4030-3200				Osceoloa Landfill - Contracted Servi	34,613.37	63,600
1-4-4030-3451				Osceola Landfill Site - Expansion	151,778.68	50,000



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	4030			Osceola Landfill		
1-4-4030-4500				Osceola L'fill Site - Well Test/Monito	13,355.96	18,500
1-4-4030-7130				Osceola Landfill Site - Scale Maint.	3,324.50	1,000
<b>Category Total</b>					<b>219,014.39</b>	<b>134,950</b>
CATEGORY	5000			Agriculture Veterinary		
1-4-5000-3090				Agriculture Veterinary - Compensati	709.48	750
<b>Category Total</b>					<b>709.48</b>	<b>750</b>
CATEGORY	5001			Drains		
1-4-5001-2100				Drainage - Postage	0.00	100
1-4-5001-2255				Municipal Drains - Training	1,140.46	0
1-4-5001-2522				Tile Drainage	5,285.27	41,000
1-4-5001-2523				Municipal Drain Maintenance	16,052.16	25,000
1-4-5001-3600				Drainage Superintendant fees	0.00	1,000
<b>Category Total</b>					<b>22,477.89</b>	<b>67,100</b>
CATEGORY	7000			Recreation Overhead		
1-4-7000-2326				REC OHD - Special Occassions	1,315.11	750
1-4-7000-2430				REC OHD - Recreation Insurance	6,757.86	6,500
1-4-7000-4500				REC OHD - Water Test'g - Douglas	95.12	500
<b>Category Total</b>					<b>8,168.09</b>	<b>7,750</b>
CATEGORY	7100			Recreation User Agreements		
1-4-7100-7100				Douglas Recreation	6,000.00	6,000
1-4-7100-7101				ARC Recreation	6,000.00	6,000
1-4-7100-7103				Northcote Community Centre	1,650.00	1,650
1-4-7100-7104				BV Rec User Agreement	2,040.00	2,040
1-4-7100-7105				Cobden User Fees	2,000.00	2,000
1-4-7100-7106				Recreation User Fees - Renfrew	0.00	26,100
<b>Category Total</b>					<b>17,690.00</b>	<b>43,790</b>
CATEGORY	8000			Planning & Zoning		
1-4-8000-2011				Planning & Zoning - Office Supplies	0.00	250
1-4-8000-2090				Planning & Zoning - Misc Supplies	0.00	500
1-4-8000-2240				Planning & Zoning - Mileage	279.88	0
1-4-8000-2300				Planning & Zoning - Advertising	475.73	1,500
1-4-8000-3600				Planning & Zoning - Professional Fe	1,708.78	7,000
<b>Category Total</b>					<b>2,464.39</b>	<b>9,250</b>
CATEGORY	8001			Economic Development		
1-4-8001-2010				Economic Development - Office Sup	0.00	250
1-4-8001-2240				Economic Development - Mileage	0.00	500
1-4-8001-2300				Economic Development - Advertising	0.00	500
1-4-8001-2325				Economic Development - Public Rel	0.00	1,000

General Ledger Trial Balance

Date : Aug 30, 2024

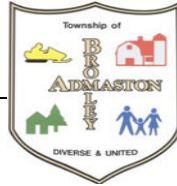
Time : 12:46 pm



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 8 To 8

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	8001			Economic Development		
1-4-8001-3600				Economic Development - Prof. Serv	32,986.43	35,800
<b>Category Total</b>					<b>32,986.43</b>	<b>38,050</b>
CATEGORY	8002			Library		
1-4-8002-1010				Library - Wages	2,682.08	0
1-4-8002-1110				Library - Benefits	258.83	0
1-4-8002-8002				Renfrew Library User Fees	280.00	500
1-4-8002-8003				Bromley St. Michael Library	29,213.00	29,213
<b>Category Total</b>					<b>32,433.91</b>	<b>29,713</b>
CATEGORY	8050			Levies		
1-4-8050-8050				County of Renfrew Levy	772,858.00	1,412,246
1-4-8050-8051				English Public School Levy	291,970.76	571,288
1-4-8050-8052				English Separate School Levy	96,913.68	192,119
1-4-8050-8053				French Public School Levy	3,760.10	7,360
1-4-8050-8054				French Separate School Levy	7,912.80	16,080
<b>Category Total</b>					<b>1,173,415.34</b>	<b>2,199,093</b>
<b>EXPENDITURE Total</b>					<b>3,882,289.81</b>	<b>7,732,412</b>
<b>OPERATING FUND Total</b>					<b>-2,930,497.25</b>	<b>0</b>
<b>REPORT TOTAL</b>					<b>-2,930,497.25</b>	<b>0</b>

## Council Board Report



Vendor : 0011722001 to YEMEE001

Fund : 1 OPERATING FUND

Include all Payment Types : No

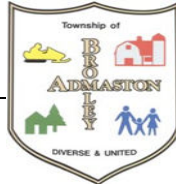
Date Range: 01-Aug-2024 to 31-Aug-2024

Sequence by: Supplier Name

Fund No. Masked: No

Vendor Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
1172264 ONTARIO INC. O/A MARSHALLS	199	15-Aug-2024	JULY 2024	2,144.20
A.J. STONE COMPANY LTD.	183	08-Aug-2024	FACE PIECES (2)	1,299.50
AALTO TECHNOLOGIES	225	23-Aug-2024	GPS	124.02
ADMASTON/BROMLEY PUBLIC LIBRARY	226	23-Aug-2024	Sponsor AB Library Nine & Dine - Sept 13.24	30.00
BANK OF MONTREAL	184	08-Aug-2024	JULY 2024 RRSP	841.36
BANK OF MONTREAL	245	29-Aug-2024	RRSP AUGUST 2024	796.36
BARRON DISPOSAL SYSTEM	200	15-Aug-2024	JULY 2024	1,525.50
BATTLESHIELD INDUSTRIES LIMITED	201	15-Aug-2024	PUMP TESTS	1,582.00
BEARCOM CANADA CORP C/O T45502	202	15-Aug-2024	RADIOS AUGUST 2024	203.40
BENSON AUTO PARTS	203	15-Aug-2024	V23 REPAIRS	105.77
BENSON AUTO PARTS	244	29-Aug-2024	V27/V33 REPAIRS	411.60
BLIMKIE,DAVID	204	15-Aug-2024	RENFREW LIBRARY USER FEE	20.00
BROMLEY FARM SUPPLY	205	15-Aug-2024	V29 REPAIRS	761.56
BUSKE OFFICE EQUIPMENT	206	15-Aug-2024	JULY PHOTOCOPIER	406.16
CANADA WATERWORKS	227	23-Aug-2024	DRY HYDRANT PARTS	3,903.02
CAVANAGH CONSTRUCTION LTD	185	08-Aug-2024	GRAVEL CONTRACT - MCMAHON AND MOUN	47,725.27
CAVANAGH CONSTRUCTION LTD	207	15-Aug-2024	GRANULAR M	28,577.70
CAVANAGH CONSTRUCTION LTD	246	29-Aug-2024	GRAN M HOLMES RD	2,866.91
CENTRAL SQUARE TECHNOLOGIES C/O LOCKBOX 91E	186	08-Aug-2024	JUNE CONSULTING SERVICES	1,086.92
CENTRAL SQUARE TECHNOLOGIES C/O LOCKBOX 91E	228	23-Aug-2024	ICITY MAINTENANCE CONTRACT	2,631.49
CHARKAVI,JENNIFER	247	29-Aug-2024	AUGUST 24 MILEAGE HOTEL FOR AMO	409.39
Clelland,Ian	229	23-Aug-2024	Livestock Valuer - mileage - Stewart viewing	71.00
COMBETEK MULTIMEDIA	248	29-Aug-2024	AUGUST COUNCIL MEETING	550.88
COUGHLIN,KELLY	208	15-Aug-2024	AUG 24 MILEAGE	26.60
COUGHLIN,KELLY	230	23-Aug-2024	MTG AT FIREHALL - KC	30.10
COULAS,DWAYNE	231	23-Aug-2024	JULY 2024 MILEAGE	2,138.50
COUNTY OF RENFREW	187	08-Aug-2024	PROPERTY SIGNS	156.00
COUNTY OF RENFREW	209	15-Aug-2024	MINOR VARIANCE LEROUX	762.87
COUNTY OF RENFREW	249	29-Aug-2024	ZOING BYLAW AMENDMENT - PEEVER ZB244	945.91
CRA-CANADA REVENUE AGENCY	188	08-Aug-2024	468105887 RI -	798.36
CRA-CANADA REVENUE AGENCY	250	29-Aug-2024	468105887RI - AUG 4-17 PAY PERIOD	727.88
DA-LEE DUST CONTROL LTD	210	15-Aug-2024	CALCIUM	11,898.90
DEDO,BRIAN	189	08-Aug-2024	JULY COVERINGS	5,870.35
DELTA POWER EQUIPMENT	211	15-Aug-2024	REPAIRS AND MAINTANCE #35	252.98
DONOHUE,DAN	232	23-Aug-2024	Renfrew Public Library Fees	20.00
EGANVILLE LEADER LTD.	190	08-Aug-2024	FIRE EXTINGUISHER SAFETY	79.10
EGANVILLE LEADER LTD.	233	23-Aug-2024	Fire Smart Program	79.10
EMTERRA ENVIRONMENTAL	212	15-Aug-2024	JULY BIN RENTAL	5,835.58
Enright,Barry James	251	29-Aug-2024	LIVESTOCK COMPENSATION	1,638.00
FLUENT IMS	213	15-Aug-2024	ANNUAL SUBSCRIPTION	1,243.00
FRASER,AMY	192	08-Aug-2024	MILEAGE	59.22
HYDRO ONE	193	08-Aug-2024	JUNE 2024 HYDRO	1,089.75
HYDRO ONE	234	23-Aug-2024	DFD HYDRO	245.58
LOCAL AUTHORITY SERVICES LTD.	214	15-Aug-2024	OFFICE SUPPLIES	56.82
MCHALE,WILLIAM	235	23-Aug-2024	JULY 2024 MILEAGE	224.00
MINISTRY OF FINANCE EHT	191	08-Aug-2024	JULY 2024	1,655.47
MINISTRY OF FINANCE O.P.P. PMT PROCESSING CEN	195	08-Aug-2024	2024 JULY POLICING SERVICES	32,212.00
MUNISOFT	215	15-Aug-2024	AUGUST MONTHLY BILLING	480.53
NESTOR IT SERVICES	236	23-Aug-2024	IT SUPPORT	496.63
OLMSTEDS HOME HARDWARE	216	15-Aug-2024	SHOP SUPPLIES	62.67
OMERS	194	08-Aug-2024	JULY 2024	14,151.56
OTTAWA VALLEY OXYGEN LTD.	217	15-Aug-2024	ANNUAL LEASE	107.35
PETRO-CANADA FUELS INC	196	08-Aug-2024	FIRE - FUEL	1,990.59
PETRO-CANADA FUELS INC	218	15-Aug-2024	DYED DIESEL	7,314.33
PETRO-CANADA FUELS INC	252	29-Aug-2024	GAS	2,258.13
PITNEY WORKS	219	15-Aug-2024	POSTAGE METER LEASE	634.98
RECEIVER GENERAL CANADA REVENUE AGENCY	197	08-Aug-2024	JULY 2024	23,770.20
RECEIVER GENERAL CANADA REVENUE AGENCY	220	15-Aug-2024	LATE PAYMENT FEE	3,205.25





**Council Board Report**

**Vendor :** 0011722001 to YEMEE001  
**Fund :** 1 OPERATING FUND  
**Include all Payment Types :** No

**Date Range:** 01-Aug-2024 to 31-Aug-2024  
**Sequence by:** Supplier Name  
**Fund No. Masked:** No

Vendor Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
RENFREW HOME HARDWARE	222	15-Aug-2024	GARAGE SUPPLIES	741.90
RENFREW PRINTING LTD.	221	15-Aug-2024	POSTAGE STICKERS FINAL TX BILL	1,626.66
RENFREW PRINTING LTD.	237	23-Aug-2024	Final Tax Bill Postage	61.59
Rice,Michael John& Rice, Erica	253	29-Aug-2024	Refund on PT Account 054 - 01508500.0000	351.44
Rice,Michael John& Rice, Erica	254	29-Aug-2024	Refund on PT Account 054 - 01508401.0000	492.71
Rice,Michael John& Rice, Erica	255	29-Aug-2024	Refund on PT Account 054 - 01511500.0000	260.84
Rice,Michael John& Rice, Erica	256	29-Aug-2024	Refund on PT Account 054 - 01508200.0000	351.82
RIVERVIEW METAL WORKS	198	08-Aug-2024	ANNUAL INSPECTION	1,879.74
TELUS	257	29-Aug-2024	RDS ON CALL PHONE	100.85
TOWNSHIP OF ADMASTON / BROMLEY	223	15-Aug-2024	2024 FINAL TAX BILL	57.94
TOWNSHIP OF ADMASTON / BROMLEY	238	23-Aug-2024	Final Tax Bill 05401009900	2,586.77
XSITE ENTERPRISES OF EASTERN ONTARIO INC	224	15-Aug-2024	CATCH BASINS CLEANING	806.82
<b>Total:</b>				<b>229,911.38</b>

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: September 19, 2024

To: Council

From: Jennifer Charkavi

Re: Livestock Investigator

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**Background:**

In the Township of Admaston/Bromley, you may be eligible for financial compensation if your livestock is killed by a wild animal. This compensation is regulated through the Ontario Wildlife Damage Compensation Program.

**Discussion:**

The Township appoints Livestock Investigators to investigate and provide a report (Program Application) to the Township. The Township will review and forward the Program Application to the Ministry of Agriculture, Food and Rural Affairs (OMAFRA). Once the payment is received by the Township, a cheque will be issued to the applicant.

OMAFRA provides municipalities with \$50 for each application payable to the Livestock Investigator for their time. The Township also pays the Livestock Investigator mileage as per the CRA Mileage Allowance Rate.

There are timelines associated with evaluating a death of an animal, OMAFRA mandates that the Livestock Investigator will carry out a full and impartial investigation within 72 hours. The Livestock Investigator must also take photos and have the owner of the animal sign the application. Once completed the Livestock Investigator brings the completed application to the Township Office for submission. Due to the time constraints the Township has always had three (3) Livestock Investigators available.

Early in 2024 the Township lost one of its Livestock Investigators.

Staff reached out to the current Livestock Investigators for suggestions and posted an employment opportunity on our website in August 2024. The current Livestock Investigators suggested Campbell Crogie as an applicant.

Campbell Crogie has been a farmer in the township for many years, farming cattle, pigs, sheep, horses and donkeys so he has a familiarity with livestock. He is an avid hunter so also has knowledge of most species of predators in the area. Cameron has Post-Secondary education that also aligns with the knowledge recommended for a Livestock Investigator.

**Financial Implications:**

The Township budgets every year for an estimated amount for mileage required for the program. Additional costs will include a one day training with the Livestock Investigators and the applicant.

**People Consulted:**

Ian Clelland  
Brent Stewart

**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council adopt By-Law 2024-45, being a by-law to amend By-Law 2023-13, being a by-law appointing Livestock Investigators for the township of Admasston/Bromley.

**THE CORPORATION OF THE  
TOWNSHIP OF ADMASTON/BROMLEY**

**BY-LAW NUMBER 2024-44**

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A By-law to amend By-law Number 2004-13 of the Corporation of the Township of Admaston/Bromley, as amended.

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PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF ADMASTON/BROMLEY HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2004-13, as amended, be and the same is hereby further amended as follows:
  - (a) Schedule "B" to the Township of Admaston/Bromley Zoning By-law is amended by rezoning those lands described as Part of Lot 17, Concession 8, in the geographic Township of Admaston, now in the Township of Admaston/Bromley, from Rural (RU) to Limited Service Residential (LSR), as shown on Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2004-13, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 19th day of September, 2024.

This By-law read a THIRD time and finally passed this 19th day of September, 2024.

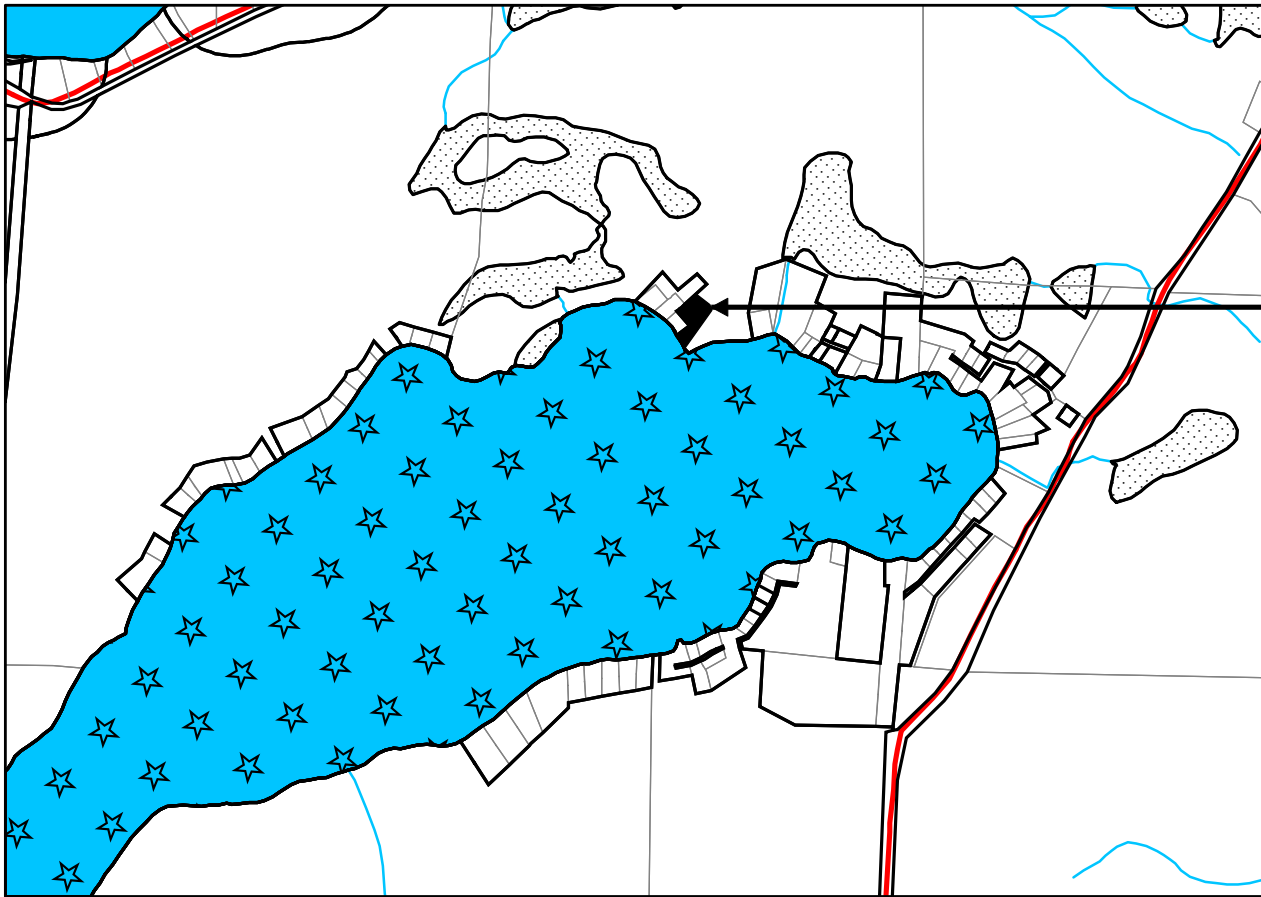
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MAYOR

CORPORATE  
SEAL OF  
MUNICIPALITY

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CAO/Clerk



From RU  
to LSR



1:12,000

## CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

This is Schedule "A" to By-law Number \_\_\_\_\_  
Passed the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signatures of Signing Officers:

\_\_\_\_\_

Mayor

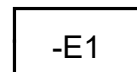
\_\_\_\_\_

Clerk

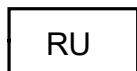
### LEGEND



Limited Service Residential



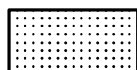
Exception Zone



Rural



Area affected by this  
Amendment:  
From RU To LSR



Environmental Protection (EP)



Sensitive Lakes

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NO. 2024-45

Being a By-Law to amend By-Law 2023-13,  
being a By-Law Appointing Livestock Investigators for the  
Township of Admaston/Bromley

**WHEREAS** c. L. 24, Section 4 (1) of the Livestock, Poultry and Honey Bee Protection Act, R.S.O. 1990 provides that the Council of every local municipality shall appoint one or more persons as investigators of livestock and poultry for the purposes of this Act.

**AND WHEREAS** Council deems it necessary to appoint such investigators for the purpose of investigating and reporting of any livestock or poultry being killed or injured by wolves or dogs within the Township of Admaston/Bromley.

**AND WHEREAS** the Livestock Investigators shall hold office for the term of the Council that appointed them.

**AND WHEREAS** the Livestock Investigators shall receive payment for such service provided.

**NOW THEREFORE** the Council of the Township of Admaston/Bromley hereby enacts as follows:

- (1) That the following are appointed as Livestock Investigators for the municipality:

Ian Clelland, Brent Stewart, and Campbell Crogie.

- (2) That the livestock valuers shall receive the sum of \$50.00 for each trip and the mileage rate as per the Canadian Revenue Agency's Reasonable Per-Kilometer Allowance which will be adjusted every January 1, for the use of their vehicle.
- (3) That By-Law 2024-45 shall take effect immediately after passing.
- (4) That By-Law 2023-13 is hereby repealed in its entirety.

Read a first and second time this 19<sup>th</sup> day of September 2024.

Read a third and final time this 19<sup>th</sup> day of September 2024.

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Mayor

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CAO/Clerk

**ACTION TRACKING LIST**

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Spring 2024	Bring a policy forth for reserve funds
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach
January. 2023	Strategic Planning Exercise	CAO/Clerk	Spring 2025	Work on delivering a Stategic Planning Exercise
Sept. 5.2024	Agriculture & Planning Forum	CAO/Clerk	Next meeting	Sponsorship

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-46

**A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY  
AT THE COUNCIL MEETING HELD SEPTEMBER 19, 2024.**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 19<sup>th</sup> day of September, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 19<sup>th</sup> day of September 2024.

READ a third time and finally passed this 19<sup>th</sup> day of September 2024.

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Mayor

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CAO/Clerk



## PLANNING DIVISION REPORT

Prepared by: Bruce Howarth, MCIP, RPP, Manager of Planning Services

Prepared for: Development and Property Committee

September 9, 2024

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### INFORMATION

#### 1. Subdivision Update

- a. The Ida Street subdivision (File #: 47T-22002) in Arnprior was draft approved and the developer now has three years to satisfy the conditions of approval. The draft approval is to create 55 new rowhouse dwellings.
- b. The Morrison subdivision (File #: 47T-23002) in Deep River was final approved which creates 12 new rowhouse dwellings.

#### 2. GIS Update

On August 13, 2024, staff entered into a data-sharing agreement with Esri Canada to contribute data to their Community Maps of Canada. This collaboration will enhance Esri's base map information for our region. The County will provide only publicly available data, including roads, property parcel outlines, trails, forest tracts, municipal boundaries, and other points of interest. Additionally, under our current Enterprise License Agreement (ELA) with Esri, the County can share data on behalf of lower-tier municipalities if they wish to contribute, such as trails, municipal parks, sidewalks, parking lots, and other points of interest on the base maps. There is no cost to join or participate in this program.

#### 3. Provincial Planning Statement (PPS) Update

On August 20, 2024, the Province of Ontario released the final version of the Provincial Planning Statement, 2024, which is set to take effect on October 20, 2024. The PPS is a set of directions provided by the province that municipal planners, planning boards, and decision makers follow for land-use planning and development in Ontario. Planning approval authorities are required to be consistent with the PPS when making decisions under the Planning Act.

The new PPS, 2024 replaces the Provincial Policy Statement, 2020 and A Place to Grow: Growth Plan for Greater Golden Horseshoe, integrating them into a single planning document which applies to the entire province. The greatest impact of the policy changes will apply to the Greater Toronto Area, areas with mass transit, and high growth areas which are called "large and fast-growing municipalities". Based on staff's review, the amended planning statement will have minimal policy impacts to the County

of Renfrew and our local municipalities. The provincial summary of the changes and a copy of the revised PPS is available at [Provincial Planning Statement, 2024 | ontario.ca](https://www.ontario.ca/provincial-planning-statement-2024).

The following are specific changes that staff would like to highlight:

Housing: There is a requirement that planning authorities establish and implement minimum targets for the provision of housing that is affordable to low and moderate income households. Changes include the coordination of planning for housing with Housing Service Managers to address the full range of housing options, including affordable housing. While these are laudable goals, and staff fully support the premise behind these policy statements, there is not an implementation path forward that we can see. In Renfrew County we do not have the ability to utilize the "inclusionary zoning" provision, which is essentially a by-law making a minimum amount of affordable housing a mandatory component of new development.

As highlighted in both the Mesa and Housing Summit summary reports, the development industry in low/slow growth areas is already challenging. The private sector bears a significant level of responsibility for housing development in Ontario. The premise is that where there is a viable market, profit margins will follow, and construction will address housing needs. In Renfrew County, growth, demand and profitability need to be understood and addressed. The financialization of housing is identified as a barrier to increasing the availability of affordable housing. Developers in Renfrew County, similar to other rural areas of Ontario, face narrow profit margins, and introducing additional costs to fund or incorporate affordable units below market rate affects the viability of projects, and potentially contributes to them being viewed as unmarketable. The County of Renfrew is supportive of the inclusion of affordable housing in private development, but there is currently no incentive mechanism to encourage or mandate the private sector to increase the construction of affordable units.

The County of Renfrew Official Plan already contains a target and "encourages" 15% of new housing units to be affordable – many of the local official plans also contain the same 15% target. The County of Renfrew is looking at options to incentivize affordable housing through the implementation of a Regional Incentives Plan and introducing programs through the Renfrew County Housing Corporation. However, these incentives will need to be funded by the County through the property tax. The amount of funding that may be provided by the County is not likely going to significantly move us towards the 15% target. Without significant provincial investment, planning staff currently do not see a way to implement these minimum targets for the provision of affordable housing for low and moderate income housing.

Rural Areas: These policies in the new planning statement are largely the same as the 2020 PPS and there are not any anticipated impacts to Renfrew County or the local municipalities as a result of the new planning statement. It is notable that unlike the

2023 Draft PPS released for commenting, the statement does not identify multi-lot residential development as a permitted use on rural lands.

One policy to note is a slight revision to section 2.6.4 which now states that "Planning authorities should support a diversified rural economy by protecting agricultural and other resource-related uses and directing non-related development to areas where it will minimize constraints on these uses." Essentially residential uses are the "non-related" uses that implement constraints on resource related uses. At the time of the last update to the Official Plan, separation distances for certain resources were significantly increased – for example the separation from sand/aggregate deposits increased from 150m to 300m. This policy, in conjunction with section 2.5.2 of the new planning statement requiring rural settlement areas to be the focus of growth and development in the rural areas, are policies to indicate that historical promotion by Renfrew County for growth through scattered severance applications in the rural areas will need to be revisited.

Environmental Protection / Natural Heritage Policies: No significant changes or impacts.

Natural Hazards: No significant changes or impacts.

Aggregate Resources: No significant changes or impacts.

Cultural Heritage / Archaeology: The planning statement has been revised to encourage planning authorities to develop and implement proactive strategies for conserving significant built heritage resources and cultural heritage landscapes. This could be implemented at the next update to the Official Plan by issuing a Request for Proposals (RFP) for a consultant to undertake the work. The planning statement also includes wording in different sections of the plan regarding coordination with indigenous communities (Introduction, 4.6, 6.2). "Planning authorities shall undertake early engagement with indigenous communities and coordinate on land use planning matter to facilitate knowledge-sharing, support, consideration of indigenous interests in land use decision-making and support the identification of potential impacts of decisions on the exercise of aboriginal or treaty rights". At this time, we are not aware of any provincial guidelines, standards or recommendations with regards to how to engage with our indigenous communities and what constitutes consideration of indigenous interests or impacts on treaty rights.

Coordination: The new planning statement places a priority on coordination between the upper-tier and lower-tier municipalities, school boards, indigenous communities, post-secondary institutions, child care facilities, other orders of government, agencies, and the public. Planning authorities are encouraged, in collaboration with school boards to consider innovative approaches in the design of schools and associated child care facilities to be planned with one another, along with parks and open space to promote cost-effectiveness and facilitate service integration. While the intention to coordinate is

encouraging, the implementation is much more difficult/complicated. There are examples in Renfrew County where the coordination between municipalities and/or between municipalities and the County has been challenging to achieve efficient service delivery.

Climate Change: The policies of the planning statement have been updated from "supporting a plan" to reduce greenhouse gas emissions and preparing for the impacts of a changing climate to "Planning authorities shall plan to...". The County of Renfrew is already undertaking a review for our corporate operations to reduce greenhouse emissions through our Climate Action Plan, however this plan does not apply to the community or development. This policy change will require the next update to the Official Plan to achieve compact and complete communities and to incorporate climate change considerations in the development of infrastructure to promote green infrastructure, and take into consideration any additional approaches that help reduce greenhouse gas emissions and build community resilience to the impacts of a changing climate.

Agriculture: There are a couple significant policy changes for the agriculture areas. The first is the additional flexibility and ability of a farmer to construct multiple dwellings on a property. Up to two additional dwellings may be permitted on a farm property in a prime agricultural area (subject to specific criteria on location and servicing provisions). There are restrictions on severing these dwellings as "surplus dwellings" to ensure the protection of the agricultural land.

The other change is that there will be a requirement for municipalities to use an "agricultural system approach" to maintain and enhance a geographically continuous agricultural land base and support and foster the long-term economic prosperity and productivity of the agrifood network. These areas will incorporate prime soil areas (classes 1-3), but also include lower classes of lands (4-7) where there is agricultural use. The Ministry of Agriculture, Food and Agribusiness and Ministry of Rural Affairs have advised that they are in the process of establishing guidelines for municipalities on how to map and utilize an "agricultural system approach". This change will result in additional lands being identified for "agriculture" and the associated restrictions regarding residential and non-farm development. Staff were advised that development applications will likely be required to have "agricultural impact assessments" completed to evaluate the potential impacts of non-agricultural uses on the agricultural system.

There is a new policy supporting local food and the agri-food network. Policy 4.3.6 states that Planning authorities are encouraged to support local food, facilitate near-urban and urban agriculture, and foster a robust agri-food network. The County is already ahead on implementing this as our Economic Development Division works diligently to support our agricultural businesses and the Official Plan already contains supporting policies, including for "urban agriculture".

Infrastructure: There are a few policies in the new planning statement to highlight. The policies of section 3.6 promote comprehensive municipal planning for water, sewage and stormwater services and a new section (e) provides the basis to "consider opportunities to allocate and re-allocate" system capacity to support efficient use and meet current and projected needs. This policy supports a recent change in the Planning Act for the removal/lapsing of draft approved subdivisions. This provides municipalities with an additional incentive to provide to developers to move forward with their projects. In Renfrew County there are almost 1,700 draft approved housing units – a five-year supply waiting for the proponent to complete the conditions of approval and move forward. Some of these draft approvals date back to the early 1990's. These new planning statement policies would allow the municipality to cancel draft approval and assign the servicing capacity to a different developer who would move quicker on the development.

Section 3.6.2 added new wording to clarify that municipal sewage services and municipal water services (the preferred form of servicing) include both centralized servicing systems and decentralized servicing systems. This clarity emphasizes that municipalities may accept and assume these systems as identified in the staff report presented at the August session of Council on Communal Servicing and Municipal Service Corporations. Municipalities do not need a municipal service corporation to assume these systems.

Section 3.6.4 of the planning statement regarding private individual on-site services (well and septic) has been slightly re-worded. Private services are permitted provided that municipal water services or private communal services are not available, planned or feasible and that site conditions are suitable for the long-term with no negative impacts. The restriction on the use of private services in settlement areas for only infill and minor rounding out has been removed.

Section 3.6.5 of the planning statement addresses partial services. Previously, partial services were only permitted to address failed individual services or for minor infilling/rounding out of existing partial services. The policy has been updated to expand and provide additional flexibility "within rural settlement areas where new development will be serviced by individual on-site water services in combination with municipal sewage service or private communal sewage services." Many of the existing partial service areas within the County (i.e. Petawawa, Beachburg, Killaloe) have municipal water with private sewage services. This is a topic that will require future discussion/understanding as to the implications for these areas and their potential growth.

#### 4. **Climate Action Plan Update**

Phase 2 of the process to create a climate action plan for the County of Renfrew, which is compiling an inventory of our greenhouse gas emissions, is complete. Work on