

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday September 5th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate MacIsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/09/24

Moved by Keith Gourley, seconded by Angela Field.

BE IT RESOLVED that Council approve the agenda of September 5, 2024, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

Mayor Michael Donohue declared pecuniary interest on council item number 7a regarding Consent Application B44/24 Report

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings May 16, 2024

Resolution No. 02/09/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- August 15, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Consent Application B44/24 Report

Resolution No. 03/09/24

Mayor Donohue left council chambers.

Moved by Keith Gourley, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B44/24 submitted by applicant Michael Donohue, Hwy 60, so long as requirements of commenting agencies are satisfied.

Carried

Mayor Donohue returned to council chambers.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Long Term Borrowing By-Law Report – Cobden Sand/Salt Shed

Resolution No. 04/09/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Financing Cobden Road Sand / Salt Shed Replacement report as information;

AND FURTHER THAT Council adopt By-Law # 2024-42, being a by-law to approve the submission of an application to Ontario Infrastructure and Lands Corporation for the long term financing for an upset limit of \$305,740.00.

Carried

11b Shared Services Report

Resolution No. 05/09/24

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Admaston/Bromley Council authorize staff to utilize funds earmarked for the Asset Management Coordinator position towards shared service initiatives;

AND FURTHER BE IT RESOLVED that Council authorizes staff to enter into a Shared Services opportunity with North Algona Wilberforce for grant writing and for Economic Development initiatives.

Carried.

11c Community Sport & Recreation Infrastructure Fund Report

Council discussed the grant. Staff will arrange a meeting between the Recreation Committees and the Finance & Administration Committee to discuss the viability of applying for the grant.

Resolution No. 06/09/24

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Admaston/Bromley Council receive the information on the Community Sport & Infrastructure Fund as information;

AND BE IT FURTHER RESOLVED THAT Council direct staff to set up a meeting with the Presidents of the Recreation Committees and the Finance & Administration Committee as soon as possible to discuss the CSRIF.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris,
Committee Member Angela Field

None.

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council Summary Report – August 2024

Deputy Mayor Hamilton asked if the Township is still submitting an expression of interest for the Taste of the Valley and would like to assist.

Deputy Mayor Hamilton requested that the Township sponsor the Municipal Agriculture Economic Development & Planning Forum. Council directed staff to look into this.

Councillor Gourley had a question concerning the automated speed enforcement, is that a separate entity from the OPP. Mayor Donohue replied yes that it is a Local Authority Service that facilitates these. This is a measure to help offset speeding and increase revenues.

Resolution No. 07/09/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Renfrew County Council Summary report for August 2024.

Carried

Agenda Item 14 – By-Laws

14a 2024-42 – Long Term Borrowing By-Law

Resolution No. 08/09/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-42 – Long Term Borrowing By-Law

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 09/09/24

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

Councillor Gourley advised that the Renfrew & Area Chamber of Commerce has rebranded the community awards to the Pinnacle of Business Excellence Awards, focusing more on business. The Chamber is hoping that more nominations from the area surrounding Renfrew will be submitted. Staff will ensure that the information will be available on the township's website and social media.

Agenda Item 17 – Closed Session

17a Community Risk Assessment

Council decided a closed session was not required for this item as it was discussed at the Protective Services Committee meeting in closed session earlier this evening.

Mayor Donohue stated a deep appreciation for the work put into the very lengthy report/baseline to the Fire Chief and the CAO/Clerk.

Mayor Donohue recommended moving the review of the Community Risk Assessment from 5 years to 4 years.

Resolution No. 10/09/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council adopt the 2024 Community Risk Assessment;

AND BE IT RESOLVED THAT Council direct staff to send the completed 2024 Community Risk Assessment to the Ontario Fire Marshal's Office.

Carried.

Agenda Item 18 – Confirmatory By-Law

18a 2024-43 being a by-law to confirm proceedings of Council Meeting

Resolution No. 11/09/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that By-law 2024-43, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 5, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 12/09/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Thursday, September 5, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:300 p.m.

Carried

Mayor

CAO/Clerk