

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday August 1st, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley and Kevin LeGris.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate MacIsaac.

County of Renfrew Planner, Lindsey Bennett-Farquhar attended virtually for Agenda Item 7, Planning and Development.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:31 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/08/24

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED that Council amend the agenda of August 1, 2024, Regular Council Meeting to add the following items:

17a Closed Session – OMERS Non-Full Time Employees

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss Volunteer Fire Fighters offer of enrolment.

AND BE IT RESOLVED that Council approve the amended agenda of August 1, 2024, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings June 20, 2024

Resolution No. 02/08/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- June 20, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Ministry of Municipal Affairs & Housing - Notice – Update Regulatory Changes to the Planning Act & Development Charges Act effective July 1, 2024

Senior Planner, Lindsey Bennett-Farquhar provided some general information on the communication received from the Ministry of Municipal Affairs & Housing and gave a brief overview of the changes to the Build More Homes Act, 2024

Resolution No. 03/08/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council receive the communication from the Ministry of Municipal Affairs & Housing, dated July 3, 2024, concerning the Planning Act and Development Charges Act Regulations related to the Cutting Red Tape to Build More Homes Act, 2024 (Bill 185).

Carried

7b Consent Application Report – B29/24

Resolution No. 04/08/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B29/24 submitted by applicants Michael Kelly and Tina Philippe, Dragonfly Way, so long as requirements of commenting agencies are satisfied.

Carried

7c Consent Application Report – B32/24

Senior Planner Lindsey Bennett-Farquhar added that a lease protects the school from sale of property or change of ownership as you cannot sever agricultural property.

Resolution No. 05/08/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B32/24 submitted by applicants Levi & Velina Weber, 2126 Stone Road, so long as requirements of commenting agencies are satisfied.

Carried

7d Consent Application Report – B33/24

Resolution No. 06/08/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B33/24 submitted by applicants Sherri Jessup & 2483829 Ontario Ltd., Bulger Road, so long as requirements of commenting agencies are satisfied.

Carried

7e Zoning By-Law Amendment Report

Resolution No. 07/08/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receives the information on the proposed Zoning By-Law Amendment as outlined in Consent File B32/24.

Carried

Treasurer - Deputy CAO/Clerk Coughlin recognized this Zoning Bylaw Amendment would be brought back to council in two weeks.

Senior Planner Lindsey Bennett- Farquhar left the meeting.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Ministry of Finance – Notice – Update regarding Property Assessment & Taxation of Aggregate Extraction Sites

Resolution No. 08/08/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council receives the communication from the Ministry of Finance, received July 9, 2024, concerning the update regarding the property assessment and taxation of aggregate extraction sites.

Carried

11b Municipal Funding Agreement on Canada Community Building Fund Report – CCBF Funding Agreement

Resolution No. 09/08/24

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED THAT Council receive the Canada Community Building Fund Renewal report as information as submitted and circulated;

AND FURTHER THAT Council adopt by-law 2024-36 being a by-law to authorize the Municipal Funding Agreement on the Canada Community Building Fund between The Association of Municipalities of Ontario and The Township of Admaston/Bromley.

Carried

11c June 2024 Financial Overview Report - June 2024 Financial Overview

Resolution No. 10/08/24

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED THAT Council accept the June 2024 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

11d June 2024 Payment Register

Resolution No. 11/08/24

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED THAT Council accept the June 2024 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

11e Appointment of Auditors Report

Resolution No. 12/08/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council accept the Appointment of Auditors Report as information as submitted and circulated:

AND FURTHER THAT Council adopt By-law 2024-37 being a by-law to appoint the firm of Welch LLP as the auditor for the Corporation of the Township of Admaston/Bromley;

AND FURTHER THAT it the term of the appointment shall be for a period of two (2) years, which is the 2024 year end audit in the amount of \$25,000 and 2025 year end audit in the amount of \$25,500.

Carried

11f Ministry of Finance Notice – OMPF Third Quarterly Payment

Resolution No. 13/08/24

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED THAT Council receive the communication from the Ministry of Finance, received on July 22, 2024, concerning information on the third quarter payment of the Ontario Municipal Partnership Fund (OMPF) allocation.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris,
Committee Member Angela Field

12a Ontario Provincial Police Notice – Ratified New Uniform & Civilian Collective Agreements

Resolution No. 14/08/24

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the communication from the Ontario Provincial Police, received July 23, 2024, concerning the ratification of the new uniform and civilian collective agreements.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council Summary – June 2024

Resolution No. 15/08/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council receive the County of Renfrew Council Summary Report for June 2024.

Carried

Agenda Item 14 – By-Laws

- 14a** 2024-36 Municipal Funding Agreement on Canada Community Building Fund
2024-37 Appointment of Auditors

Resolution No. 16/08/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-36 – Canada Community Building Fund
- 2024-37 – Appointment of Auditor

Carried

Agenda Item 15 – Old Business

- 15a** Action Tracking List

Resolution No. 17/08/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information;

Carried

Agenda Item 16 – New Business

- 16a** Rogers – Fibre Optics – Mayor recommended mapping of province on website

Agenda Item 17 – Closed Session

- 17a** OMERS Non-Full Time Employees

Resolution No. 18/08/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council move into a Closed Session at 8:45 p.m.

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss Volunteer Fire Fighters offer of enrolment.

Carried

Council rose from Closed Session at 9:05 pm and had nothing to report.

Agenda Item 18 – Confirmatory By-Law

- 18a** 2024-38 being a by-law to confirm proceedings of Council Meeting

Resolution No. 19/08/24

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that By-law 2024-38, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held August 1, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 20/08/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday August 1, 2024, Township of Admaston/Bromley Council meeting be adjourned at 9:06pm

Carried

Mayor

Treasurer-Deputy CAO/Clerk