

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday June 20th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton and, Councillor Angela Field.

Councillors Gourley and LeGris sent their regrets.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent Steve Visinski and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate MacIsaac.

Guests present were Sean (Patrick) Enright and Bernard Nadobny,

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 16/06/24

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the agenda of June 20, 2024, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings June 6, 2024

Resolution No. 17/06/24

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- June 6, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Consent Planning Report B18/24

Resolution No. 18/06/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B18/24 submitted by Patrick Enright, Agent for the owner Bernard Nadobny – Opeongo Road, so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

Resolution No. 19/06/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the following from the Admaston/Bromley Public Library Board:

- Minutes – May 14, 2024
- Treasurer’s Report – June 2024
- CEO’s Report – June 2024

Carried

Mayor Donohue commended the Library for their fundraising efforts. He noted that a ball tournament and book sale would be taking place this Saturday.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Public Works May 2024 Report

Mayor Donohue wondered if the scale repair noted was for wear and tear or was there an issue and he asked if they needed to be certified. Public Works Superintendent replied it was wear and tear and they need to be certified.

Mayor Donohue wondered when the Lynch Road Culvert would be changed, Public Works Superintendent Visinski replied in late August after the spawning period.

CAO/Clerk Charkavi also noted that the Public Works Superintendent and the Treasurer-Deputy CAO/Clerk both attended Project Management Training facilitated by the Town of Renfrew recently.

Resolution No. 20/06/24

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED that Admaston/Bromley Council receive the Public Works May 2024 report as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

10a Osceola Landfill Expansion Update

CAO/Clerk Charkavi reviewed the update report, noting that once the Township’s commitments outlined in the application were completed the Township would be able to begin filling the expansion area with waste. At this time, the Township can only put waste in already disturbed areas.

Further, Ms. Charkavi noted that due to the emergency extensions received, the expansion is now only estimated for 24 years. Staff will be bringing forth the Waste Management By-law to a future meeting for review as this term of Council has not yet seen the recommended changes made.

Mayor Donohue noted that the budget information does not take into account staff time on this project since its inception in 2008.

Resolution No. 21/06/24

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED that Admaston/Bromley Council receive the Osceola Landfill Expansion report as information.

Carried

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a May 2024 Year to Date Financials

Treasurer-Deputy CAO/Clerk noted that this report is generated from the new system and the integration is about sixty percent complete.

Resolution No. 22/06/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accept the May 2024 Year to Date Financial Overview Report as information.

Carried

11b May 2024 Payment Register

Treasurer-Deputy CAO/Clerk noted that this report is generated from the new system and the descriptions are automatically generated.

Resolution No. 23/06/24

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council approves the Payment Register for May 2024.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a Appointment to Renfrew Police Services OPP Detachment Board Report

Councillor Field noted that the Renfrew Detachment Police Services Board will not be meeting until the board can acquire insurance. She noted that new police boards across the province are having difficulty acquiring insurance and that they have been advised not to meet until insurance is in place.

Councillor Field left Council Chambers at 8:08 pm and quorum was lost, Council recessed until her return.

Councillor Field returned at 8:09 pm.

Resolution No. 24/06/24

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED THAT Admaston/Bromley Council adopt By-Law 2024-34, being a by-law to appoint members to the Renfrew Police Services OPP Detachment Board.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

Resolution No. 25/06/24

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-34 – Appointment – Renfrew Police Services OPP Detachment Board.

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

The Action Tracking List for June 20, 2024 was forwarded to the August 1, 2024 meeting.

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

18a 2024-35 being a by-law to confirm proceedings of Council Meeting

Resolution No. 26/06/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED that By-law 2024-35, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held June 20, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 27/06/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED that the Thursday June 20, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:10 pm

Carried

Mayor

CAO/Clerk