

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday June 6th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field and Keith Gourley.

Councillor LeGris sent his regrets.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate Maclsaac.

Guest attending was Julie Villamere, Community Engagement Liaison, from ontrac Employment Resource Services.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the agenda of June 6, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

Councillor Keith Gourley declared pecuniary interest on council item number 7a regarding zoning bylaw amendment report – 1520 Hwy 132.

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings May 16, 2024

**Resolution No. 02/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- May 16, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

6a Julie Villamere, Community Engagement Liaison, from ontrac Employment Resource Services

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a Zoning By-Law Amendment Report – 1520 Hwy 132

**Resolution No. 03/05/24**

Moved by Angela Field, seconded by Brian Hamilton

*Councillor Gourley left council chambers.*

BE IT RESOLVED that Council approves By-Law 2024-32 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands and retained lands, in Consent File No. B37/23.

Carried

*Councillor Gourley returned to council chambers.*

**7b** Consent Application Report – B01/24

**Resolution No. 04/06/24**

Moved by Keith Gourley, seconded by Angela Field

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B01/24 submitted by applicants Kevin and Veronica Dick – Bonnechere Road, so long as requirements of commenting agencies are satisfied.

Carried

**7c** Consent Application Report – B02/24 & B03/24

**Resolution No. 05/06/24**

Moved by Keith Gourley, seconded by Angela Field

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B02/24 and B03/24 submitted by applicants David & Rebecca Martin – Stone Road, so long as requirements of commenting agencies are satisfied.

Carried

Mayor Donohue requested to be added to the action tracking list clarification from staff, page 7 in consent B03/24(2) under cemetery approval and perpetual care, regarding “the municipality may wish to ensure perpetual care is in place for the cemetery”.

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

**8a** Admaston/Bromley Public Library Board

**Resolution No. 06/06/24**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following from the Admaston/Bromley Public Library Board:

- April 9, 2024 Minutes
- Treasurer’s Report – May 2024

Carried

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

None.

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Transfer from Reserves – 2023 Year End Deficit Report

**Resolution No. 07/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council direct staff to finance the 2023 calendar year deficit for General Government from the Capital reserve in the amount of \$39,094.00;

AND FURTHER THAT Council direct staff to finance the accumulated deficit for the Fire Department in the amount of \$46,098.00 as follows:

- o \$5,011.52 coming from the Survey – Fire Hall reserve,
- o \$35,797.41 coming from the Fire Reserve – Vehicles / Equipment, and
- o \$5,289.07 coming from the Working Capital Reserve.

Carried

**11b** 2023 Final Obligatory & Discretionary Reserve Balances Report

**Resolution No. 08/06/24**

Moved by Keith Gourley, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the 2023 Final Obligatory and Discretionary Reserve Balances as submitted and circulated.

Carried

**11c** Tax Levy Impact 2024 Report

**Resolution No. 09/06/24**

Moved by Keith Gourley, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Tax Levy Impact 2024 report as information as submitted and circulated.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris, Committee Member Angela Field

None.

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary Report – May 2024

**Resolution No. 10/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council receive the County of Renfrew Council Summary Report for May 2024.

Carried

**Agenda Item 14 – By-Laws**

*Councillor Gourley left council chambers.*

**Resolution No. 11/06/24**

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-32 – Zoning By-Law Amendment

Carried

*Councillor Gourley returned to council chambers.*

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

Mayor Donohue stated that he is pleased to let Council and residents know that the Ministry of the Environment, Conservation and Parks (MECP) has approved our Osceola Landfill Expansion, May 28, 2024. The Township still has conditions that must be met before we can begin any excavation of the landfill site, however, we are able to place waste in current disturbed areas. Mayor Donohue thanked all of those involved, specifically staff and our consultants Cambium and Jp2g as well as the ministry.

Councillor Hamilton requested that forest management surrounding the Osceola Landfill be added to the Action Tracking List. And requested that staff reach out to the Douglas Lions Club concerning the beach redevelopment planning and for their upcoming Fishing Derby to ensure that the Dry Hydrant will not affect the event.

**Resolution No. 12/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information;

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

**17a** Canada Day Awards

**Resolution No. 13/06/24**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council move into a Closed Session at 8:34 p.m.

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Youth, Senior and Citizen of the Year Awards.

*Council rose from Closed Session at 8:57 pm and had nothing to report.*

**Agenda Item 18 – Confirmatory By-Law**

**18a** 2024-33 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 14/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2024-33, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held June 6, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 15/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday June 6, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:59pm

Carried

---

Mayor

---

Treasurer-Deputy CAO/Clerk