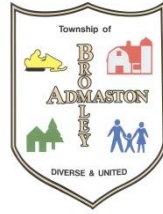


TOWNSHIP OF ADMASTON/BROMLEY



Protective Services Committee

AGENDA

**Thursday, August 15, 2024
at 6:00 p.m.**

1. Call meeting to order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Minutes – Approve April 20, 2023
5. Medical Priority Dispatch System (MPDS) Presentation – Renfrew CACC
6. Renfrew County Agreement with the Ministry of Health for Communications
 - i) Agreement
7. Closed Session

As per Section 239 2 (a) – the security of the property of the municipality or local board.

More specifically to receive the Draft Community Risk Assessment.

8. Question Period
8. Next Meeting
10. Adjournment

TOWNSHIP OF ADMASTON/BROMLEY
PROTECTIVE SERVICES COMMITTEE
MINUTES

Date: Thursday, April 20th, 2023

Present: Committee members present were Kevin LeGris (Chair), Michael Donohue, Angela Field, Keith Gourley and Brian Hamilton.

Staff members present were CAO/Clerk Jennifer Charkavi, Fire Chief Bill McHale, Deputy Fire Chief Pat Donohue and Treasurer-Deputy CAO/Clerk Kelly Coughlin.

1. Chair Kevin LeGris called the meeting to order at 6:00 p.m.
2. Declaration of Pecuniary Interest – None
3. Approval of Agenda – 2023-04-01

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT the Committee approve the agenda for the April 20, 2023 Protective Services Committee meeting as presented this date.

“Carried”

4. Minutes – Approve June 7, 2022 – 2023-04-02

Moved by Michael Donohue, seconded by Keith Gourley

BE IT RESOLVED THAT the Committee approve the minutes of the Protective Services Committee meetings held on June 7, 2022.

“Carried”

5. Fire Hall Garage – 2023-04-03

Moved by Michael Donohue, seconded by Keith Gourley

BE IT RESOLVED THAT Committee defer the motion to begin site preparations for the Fire Hall Expansion;

AND FURTHER THAT Committee direct staff to investigate the proposed re-development of the Douglas Fire Hall and what can be included through the grant (ICIP – COVID Resilience Stream).

“Carried”

Committee wondered if the grant would be enough to cover the costs of the Fire Hall Expansion with the new information concerning on the type of building that must be constructed, Post-Disaster Building. Staff replied no, but that staff have reached out to inquire about the approximate costs to build. A rough estimate of \$300,000 was provided. However, staff added that this estimate does not include the Ministry of Labour recommendations provided in the Cancer Prevention Program.

Fire Chief wondered if the generator that is requested, if it can be purchased through the grant. Committee directed staff to look into this.

Committee wondered if all of the pre-planning work involving the closing up of certain roads had been completed. Staff will look into this.

Committee discussed the reality of the Fire Hall Garage Expansion.

6. Fire Fighter Certifications – 2023-04-04

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT the Protective Services Committee recommend to the Finance and Administration Committee to maintain the wages set by the Fire Committee for 2023 to be able to complete the training required to meet the certification requirements set by the Ministry of the Solicitor General.

“Carried”

Fire Chief McHale provided an update on the Certification Requirements. He stated that all of the Fire Fighters that he had submitted had been accepted into the Legacy Program. He noted that he and CAO/Clerk Charkavi had met with our new OFM Advisor and also with the Assistant Deputy Fire Marshal and that they confirmed that some of the Fire Fighters are able to train. Currently the Douglas Fire Department has 12 Firefighters at Firefighter Level II, 7 Firefighters at Level I and 6 that require the training Level I and II. Staff have determined that all Firefighters should be trained to Level II, as that includes interior attack and will be the requirement July 1, 2026.

Committee was very pleased with this progress.

7. New Pumper Truck – 2023-04-05

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT the Protective Services Committee recommend to Council to begin a Fire Truck reserve, placing \$50,000 in it for the years 2023, 2024, 2025, 2026 and 2027 to be used as a deposit on a new Pumper Truck in 2027 for an anticipated delivery date of 2030;

AND FURTHER THAT the Protective Services Committee recommends to Council to plan to debenture the new Pumper Truck in 2030.

“Carried”

Staff discussed the replacement of the Fire Truck and the insurance that seems to dictate the replacement of equipment for Fire Departments. Committee also discussed the availability of used trucks and if there is opportunity for that.

8. Health & Safety Committee-Fire Department-Update – 2023-04-06

Moved by Michael Donohue, seconded by Keith Gourley

BE IT RESOLVED THAT the Protective Services Committee receive the Douglas Fire Hall Health and Safety update as information.

“Carried”

CAO/Clerk advised that she will meet with the Fire Department Health and Safety Committee to ensure that they are on the right path and offer any support required. The Fire Committee is placing much pressure on the Health and Safety Committee to report on issues. At this time, however, the CAO/Clerk is not aware of the issues and will ensure that any Health and Safety issues are addressed.

The CAO/Clerk has reached out to the Renfrew Fire Department and the Pembroke Fire Department. Both of these departments have their own Fire Department Health and Safety Committees which are not part of the Municipal Committee and report to the Fire Chief any issues. It is important to note that these are Full-Time Fire Chiefs.

The meeting is planned for May 4, 2023.

9. Next Meeting – To be called by the Chair

10. Adjournment – 2023-04-07

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT the Tuesday April 20th, 2023 Township of
Admaston/Bromley Protective Services Committee be adjourned at 7:21 p.m.

“Carried”

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: August 15, 2024
To: Protective Services Committee
From: Chief McHale
Re: Renfrew County Fire Chiefs Association (RCFCA)
– Communications Committee Update

Background and Discussion:

The RCFCA meets every 4 months at the Pembroke Fire Hall and all the Chiefs from within the county (private, municipal, Indigenous and South Algonquin) are all invited to attend and hold memberships. Most recent meeting was held Wednesday June 5th.

One of the main topics of discussion at this meeting came from our RCFCA Communications Committee. This committee is the main source of interaction between the RCFCA and the Central Ambulance Communications Centre (CACC).

Municipalities should be aware that contract for dispatch between the County and the Ministry of Health expires at the end of this year. The Ministry of Health operates the CACC.

There are several questions/discussions that the Communications Committee has:

- Is the contract going to be renewed? Or will all the Fire Departments/Municipalities be out shopping for private dispatch? Towns of Arnprior and Renfrew have already gone to private dispatching services.
- If we renew what costs will be involved? Will there be an increase for the cost of dispatching? Now that the new console is in, that the municipalities paid for, what costs are involved in upkeep or updates? As we now own this, it is highly unlikely that the CACC will be incurring any of these costs.

- Finally, the RCFCA do not have a seat at County Council nor is their input requested, therefore they are not part of the decision making process, yet it affects RCFCA directly.
- There is the possibility the current contract could just rollover and incur what might be a cost of living increase, but even this cannot be assumed.

Financial Implications:

The financial implications are unknown at this time.

People Consulted:

CAO/Clerk
RCFCA

Committee Recommendation:

BE IT RESOLVED THAT the Protective Services Committee recommends that Admaston/Bromley Council respectfully requests that the County of Renfrew invite the Renfrew County Fire Chiefs Association to be part of the contract renewal process for the agreement with the Ministry of Health for communication services to the County fire services by the Renfrew Central Ambulance Communications Centre that is expiring December 31, 2024;

AND BE IT FURTHER RESOLVED THAT the Protective Services Committee recommends that Admaston/Bromley Council respectfully requests that the agreement between the Ministry of Health and the County of Renfrew for communication services for the County Fire services be amended to include that a representative from the Renfrew County Fire Chiefs Association be made a member of the Joint Steering Committee and not only as an advisory member.

COUNTY OF RENFREW

BY-LAW NUMBER 124-21

A BY-LAW AUTHORIZING THE WARDEN AND CLERK TO ENTER INTO AN AGREEMENT WITH HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO, AS REPRESENTED BY THE MINISTER OF HEALTH, FOR THE PROVISION OF COMMUNICATION SERVICES TO THE COUNTY OF RENFREW FIRE SERVICES BY THE CENTRAL AMBULANCE COMMUNICATIONS CENTRE

WHEREAS Sections 8, 9 and 11 of the Municipal Act, 2001, S.O. 2001 as amended, authorizes Council to enter into agreements,

WHEREAS the County of Renfrew deems it desirable to enter into an agreement with the Her Majesty the Queen in right of the Province of Ontario as represented by the Minister of Health, for the provision of communication (call taking, call alerting and/or dispatching) services to the County of Renfrew Fire Services by the Central Ambulance Communications Centre, operated by the Emergency Health Program Management and Delivery Branch of the Ministry of Health.


NOW THEREFORE the Council of the Corporation of the County of Renfrew hereby enacts as follows:

1. The agreement attached to and made part of this by-law shall constitute an agreement between the Corporation of the County of Renfrew and Her Majesty the Queen in right of Ontario as represented by the Minister of Health.
2. That the Warden and Clerk are hereby empowered to do and execute all things, papers, and documents necessary to the execution of this by-law.
3. That this by-law shall come into force and take effect upon the passing thereof.
4. That By-Law 128-09 is hereby repealed.

READ a first time this 27th day of October 2021.

READ a second time this 27th day of October 2021.

READ a third time and finally passed this 27th day of October 2021.


DEBBIE ROBINSON, WARDEN


PAUL V. MOREAU, CLERK

THIS AGREEMENT made this 27th day of October, 19____.

BETWEEN:

THE COUNTY OF RENFREW

(hereinafter referred to as the "County")

AND:

HER MAJESTY THE QUEEN IN RIGHT OF THE PROVINCE OF ONTARIO

AS REPRESENTED BY THE MINISTER OF HEALTH

(hereinafter referred to as the "Minister")

WHEREAS it is the intention of the parties to enter into an agreement for the provision of communication (call taking, call alerting and/or dispatching) services to the County fire services by the Renfrew Central Ambulance Communications Centre, operated by the Emergency Health Program Management & Delivery Branch of the Ministry of Health (hereinafter referred to as the "CACC");

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants and agreements contained in this Agreement and subject to the terms and conditions set forth in this Agreement, the parties agree as follows:

SERVICES PROVIDED BY MOH

1. (a) The CACC shall provide services under this Agreement in accordance with Schedule A of this Agreement.
- (b) Despite sub-clause 1(a), at any time during the term of this Agreement, the Minister shall be entitled to amalgamate the Renfrew Central Ambulance Communications Centre (CACC) with one or more other Central Ambulance Communications Centres.
- (c) Where the Minister intends to amalgamate the CACC in accordance with sub-clause 1(b), the Minister shall give the other party 180 days notice of his/her intention. The Minister shall indicate, in such notice or as soon as practicable thereafter, which Central Ambulance Communications Centre is to be the operator of the new amalgamated Central Ambulance Communications Centre (hereinafter referred to as the "Amalgamated CACC").
- (d) Where, in his/her notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will be the Minister, the parties shall continue to act in accordance with this Agreement despite and subsequent to the amalgamation;
- (e) Where, in his/her notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will not be the Minister,
 - (i) the County may terminate this Agreement at any time after receipt of such notice, in accordance with sub-clause 1(f);
 - (ii) at such time and in such manner as the Minister directs, the Minister shall,
 1. assign all of the rights and obligations of the Renfrew CACC in respect of this Agreement to the Amalgamated CACC, at which time the provisions of this Agreement shall apply, allowing for the necessary changes, to the Amalgamated CACC as though it were the CACC; and
 2. transfer to the Amalgamated CACC all equipment at the Renfrew CACC owned or purchased by the County and used for the purposes of this Agreement.

- (iii) immediately upon the assignment and transfer referred to in paragraph 1(e)(ii), the Renfrew CACC shall cease to have any rights or obligations in respect of this Agreement;
 - (iv) despite paragraph 1(e)(i) and paragraph 1(e)(iii), nothing in this sub-clause shall affect the obligations of the Minister and the County under clause 16, clause 17, clause 18, and clause 19, all of which shall survive. In addition, this paragraph shall survive the expiry or termination of this Agreement
- (f) (i) Where the County intends to terminate this Agreement under paragraph 1(e)(i), the procedure set forth in clause 11 and clause 12 shall not apply. Rather, the County shall give the Minister 180 days notice of its intention to terminate, after which time this Agreement shall automatically terminate.
- (ii) Where the County does not give the notice referred to in paragraph 1(f)(i), this Agreement shall not terminate, and the parties shall continue to act in accordance with this Agreement
- (g) Despite sub-clause 1(a), at any time during the term of this Agreement the Minister shall be entitled to transfer the operation of the CACC to some other person or body, in which case sub-clauses 1(c), (e) and (f) shall apply with all necessary modifications.

REPAIR AND MAINTENANCE OF EQUIPMENT

2. (a) Despite sub-clause 1(a), the CACC may stop supplying some or all of the services set forth in Schedule A of this Agreement if the CACC cannot supply the services due to the mechanical or other similar failure of any equipment used by the CACC, regardless of the ownership of that equipment.
- (b) Where the CACC stops supplying services in accordance with sub-clause 2(a), the Minister shall give notice forthwith to the County of this fact and shall repair or cause to be repaired the equipment as soon as practicable unless the equipment has been purchased or is owned by the County and installed at the CACC by the County. In the latter case, the Minister shall give the County notice forthwith of the fact that it has stopped supplying the services and shall request that the County repair the equipment as soon as practicable.
- (c) The County shall continue to own and be responsible for the repair and maintenance of all equipment purchased for this Agreement by the County and installed at the CACC. However, aside from the County's repair and maintenance responsibility under this sub-clause, the County shall not be entitled to exercise any other rights in respect of such equipment during the term of this Agreement.

- (d) Where the equipment used by the CACC to provide any services under this Agreement cannot be repaired within a reasonable time, as soon as reasonable under the circumstances,
- (i) the County will provide the CACC with proper substitute equipment, where the equipment that cannot be repaired was purchased or owned by the County; and
 - (ii) the Minister shall provide the CACC with proper substitute equipment, where the equipment that cannot be repaired was purchased or owned by the Minister,

so that the CACC can continue to provide all services required of it under this Agreement as soon as reasonably possible.

SERVICES PROVIDED BY COUNTY

3. The County shall provide services in accordance with Schedule B of this Agreement.

JOINT STEERING COMMITTEE

4. (a) The parties shall establish a Joint Steering Committee (hereinafter referred to as the "Committee").
- (b) The Committee shall be composed of two representatives from the Ministry of Health, one of whom shall be the Manager of the CACC; two members of the Fire Communications Committee, one of whom shall be the Chair; and one representative from the County; or designates. Representatives from the Fire Marshal's office, the Fire Chiefs Communications Committee, the Ministry of Health, CACC, and County Staff will serve in an advisory role to the Committee.
- (c) The Committee shall act on each matter by a majority vote of its representatives, unless otherwise agreed to from time to time by such representatives or by the parties.
- (d) The functions of the Committee shall be: to establish the terms of reference for their activities as may be amended from time to time; to monitor this Agreement, including the services to be provided under it; to mediate in respect of disputes or other matters relevant to this Agreement that are brought before it by a party; and to consider and, where appropriate, to make recommendations on any matter relevant to this Agreement that is brought before it by a party.

- (e) No decision, determination or suggestion by the Committee, including but not limited to any Committee; mediation proposal and any recommendation in a Committee report, shall be binding on the parties.
- (f) (i) The Committee shall meet at least once in every year during the term of this Agreement, but at any time a party may give notice to the Secretary of the Committee that it wishes the Secretary to convene a meeting to discuss any matter relevant to this Agreement.
- (ii) The Secretary shall arrange a meeting of the Committee within 2 weeks of receipt of the notice sent under paragraph 4(f)(i). The time and location of the meeting shall be at the mutual convenience to the representatives on the Committee.
- (iii) The Committee may, but is not required to, issue a report to the representatives on the Committee within such time as is agreed to by the representatives. The report shall set out the issues, the recommendations of the Committee and any other matter relevant to such issues as is mutually agreed to by the representatives.
- (g) (i) With respect to routine requests from fire departments for changes in response plans and procedures as applied by the CACC, the Chair, once notified, will refer to and apply the process outlined in Schedule E.

PARTICIPATING FIRE SERVICES

- 5. (a) The fire services for which the CACC is to provide call taking, call alerting and/or dispatching services under this Agreement are set out in Schedule C of this Agreement.
- (b) Until such time as the Municipality of Head, Clara & Maria obtain fire service coverage, the Ministry of Health CACC will also take the 9-1-1 calls for fires in that Municipality, advising the caller(s) that no municipal fire service is available, and the CACC will advise the appropriate police service or the Ministry of Natural Resources of the emergency, or as otherwise indicated in CACC policy in effect at that time.

ADMINISTRATIVE FEES

- 6. (a) The County shall pay the Minister an administrative fee in accordance with Schedule D of this Agreement, due and payable on January 1, 2020 and January 1, 2021. The amount set for such fees shall not be subject to any amendment under clause 11.

- (b) If this Agreement is terminated under either sub-clause 1(f) or clause 12, the fee payable under sub-clause 6(a) shall be pro-rated to the date of termination.

FIRE SERVICE CALL FEES

7. (a) The County shall pay the Minister a fee in accordance with Schedule D of this Agreement for each fire service call received by the CACC. The amount set for such fees shall not be subject to any amendment under clause 11.
- (b) The obligation to pay the Fire Service Call fee provided for in sub-clause 7(a), shall apply until 11:59 P.M. on December 31, 2021 unless this agreement is terminated prior to, or extended beyond, that date as outlined elsewhere in this document.
- (c) Despite sub-clause 7(a) and excluding agreements for medical FIRST RESPONSE by Fire Services, the County shall not be charged the fire service call fee for any call in respect of which the CACC notifies a fire service for the purpose of assisting an ambulance crew with a medical response.
- (d) The Ministry shall send to the County an invoice in respect of the amount owing for fire service calls at the end of each calendar year during the term of this Agreement and on the termination or expiry of this Agreement.

ADDITIONAL COSTS AND AMOUNTS

8. The County shall be responsible for any costs or amounts not provided for in clause 6 and clause 7, but only where the responsibility for the payment of such additional costs or amounts has been mutually agreed to by the Minister and the County.

INVOICES

9. All amounts payable under this Agreement shall be paid no later than 60 days from the date when an invoice for such amounts has been sent to the party obligated to pay.

TERM AND RENEWAL

10. (a) This Agreement shall be for a two year term commencing on January 1, 2020 unless terminated under sub-clause 1(f) or clause 12.

- (b) In the absence of written notice of termination to the MOH, this Agreement will renew for a further term of three (3) years, on the same terms and conditions with the exception of costs, which shall be adjusted each year according to the Bank of Canada Inflation Calculator for the previous year with agreement by the parties.

PERFORMANCE, BREACH AND AMENDMENT

11. (a) Where a party
- (i) is dissatisfied with the performance under this Agreement of the other party, or
 - (ii) considers that the other party is in breach of this Agreement, or
 - (iii) wishes to amend this Agreement (except in respect of the administrative fees and fire service call fees determined under clause 6 and clause 7) or any term of any Schedule of this Agreement,

that party may give notice to the Secretary of the Committee that it wishes the Secretary to convene a meeting of the Committee to discuss the matter.

- (b) Where a party gives notice to the Secretary under sub-clause 11(a), and either paragraph 11(a)(i) or paragraph 11(a)(ii) applies, that party shall also give notice at the same time to the other party whose performance or breach, as the case may be, is of concern to the party giving notice. The notice to the other party shall call on the other party to correct the performance or breach to the satisfaction of the party giving notice within 30 days of the issuance of the report issued under sub-clause 11(d).
- (c) The Secretary shall arrange a meeting of the Committee within 2 weeks of receipt of the notice sent under sub-clause 11(a). The meeting time and location shall be of mutual convenience to the representatives on the Committee.
- (d) The Committee shall issue a report to the representatives on the Committee within 2 weeks of the meeting. The report shall set out the issues, the recommendations of the Committee and any other matter relevant to such issues as is agreed to by the representatives on the Committee.
- (e) Despite sub-clause 11(a), all parties may mutually agree to amend any term of this Agreement (except clause 6 and clause 7), or any term of any Schedule of this Agreement, by a joint letter signed by all parties, rather than by the procedure set forth in this clause. The joint letter will be appended to, and shall form part of, this Agreement.

- (f) Until this Agreement or any Schedule is amended under this clause, all the provisions of this Agreement and the Schedules shall remain in full force and effect. However, the parties may agree to an amendment that has retroactive effect.

TERMINATION FOR CAUSE

12. Having regard to paragraph 11(a)(i), paragraph 11(a)(ii) and sub-clause 11(b), where the performance or breach of a party is not corrected, to the satisfaction of the party giving notice, within 30 days of the issuance of the report under sub-clause 11(d), the party giving notice may terminate this Agreement by giving the other party 180 days notice of the party's intention to terminate, after which time this Agreement shall automatically terminate. Where no such notice is given, this Agreement shall continue in full force and effect.

EQUIPMENT REMOVAL AND FEES PAYABLE ON TERMINATION

13. (a) Where this Agreement has been terminated under sub-clause 1(f) or clause 12, or has expired under sub-clause 10(a), the County shall remove from the CACC all equipment purchased or owned by the County.
- (b) Where this Agreement has been terminated under sub-clause 1(f) or clause 12, the Minister shall send the County an invoice for any amount owed by the County to the Minister. However, the County may deduct from this amount an amount representing any reimbursement by the Minister to the County, on a pro rata basis, of the appropriate portion of the annual administrative fee paid under clause 6.

NOTICE

14. Any notice, invoice or other communication (hereinafter referred to as a "notice") required or permitted under this Agreement to be given or sent by a party shall be written and shall be deemed to have been sufficiently given or sent 5 business days after such notice shall have been mailed postage prepaid, or 24 hours after such notice shall have been delivered by hand or by facsimile transmission.

Any notice shall be addressed or delivered, in the case of the Minister, to:

EMERGENCY HEALTH PROGRAM MANAGEMENT & DELIVERY BRANCH
5700 YONGE STREET
FLOOR 6
TORONTO, ON M2M 4K5

ATTN: DIRECTOR

and, in the case of the County, to:

THE CORPORATION OF THE COUNTY OF RENFREW
9 INTERNATIONAL DRIVE
PEMBROKE, ON K8A 6W5

ATTN: DIRECTOR OF EMERGENCY SERVICES

EMPLOYEES AND AGENTS OF CACC AND AMALGAMATED CACC PERSONNEL

15. (a) For the purpose of this Agreement, all CACC personnel shall at all times be deemed to be employees or agents only of the Minister, and not employees or agents of the County.
- (b) Where the Minister amalgamates the CACC under sub-clause 1(b), for the purposes of this Agreement all Amalgamated CACC personnel shall at all times be deemed to be employees or agents only of the operator of the Amalgamated CACC, and not employees or agents of the County. For greater certainty under this sub-clause, the employees or agents of the Amalgamated CACC shall be deemed to be the employees or agents of the Minister only where the Amalgamated CACC is operated by the Minister.

PROTECTION FOR AND INDEMNIFICATION OF MINISTER

16. (a) The Minister, his/her officers, employees, agents, assigns, independent contractors, and subcontractors shall not be liable to the County or to any of the officers, employees, agents, volunteers, assigns, independent contractors or subcontractors of the County (hereinafter collectively referred to in this clause, clause 17, and clause 18, as the "Personnel" of the County) for any actions taken or failed to be taken under this Agreement, including, but not limited to, any losses, expenses, costs, claims, damages and liabilities arising out of or by reason of or attributable to the provision of the County's services, or the performance of the County's obligations, under this Agreement.

- (b) The County shall indemnify and save harmless the Minister and his/her officers, employees, agents, assigns, independent contractors and subcontractors from all costs, losses, damages, judgements, claims, demands, suits, actions, causes of action, contracts, or other proceedings of any kind or nature based on, occasioned by or attributable to anything done or omitted to be done by the County or by the personnel of the County, in connection with this agreement, or by the performance of the County's obligations under this Agreement.
- (c) The provisions of this clause shall survive the expiry or termination of this Agreement.

PROTECTION FROM CLAIMS

17. The County shall protect itself from and against all claims that might arise from anything done or omitted to be done under this Agreement by the County, or by the personnel of the County, and more specifically from and against all claims that might arise from anything done or omitted to be done under this Agreement where bodily injury (including personal injury), death or property damage, including loss of use thereof, is caused; unless such liability results out of the negligence, or anything done or omitted to be done under this Agreement by the Minister and his/her officers, employees, agents, assigns, independent contractors and subcontractors.

INSURANCE BY COUNTY IN FAVOUR OF MINISTER


18. (a) For the purpose of sub-clause 17 and without restricting the generality of that clause, the County shall maintain in full force and effect during the term of this Agreement, at its own expense, a policy of comprehensive general liability insurance, in form and substance acceptable to the Minister, providing coverage for a limit of not less than two million dollars (\$2,000,000.00) for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly from the acts or omissions of the County, or of the Personnel of the County, under this Agreement.
- (b) The insurance policy referred to in sub-clause 18(a) shall include the following terms:
- (i) a clause that adds Her Majesty the Queen in Right of Ontario, as represented by the Minister of Health, and his/her officers, employees, agents, assigns, independent contractors and subcontractors, as additional insureds;
 - (ii) a cross-liability insurance clause endorsement acceptable to the Minister;
 - (iii) a clause requiring the insurer to provide 30 days prior written notice to the Minister in the manner set forth in the insurance policy in the event of the termination, expiry, variation or non-renewal of the policy;

- (iv) a clause that provides that the protection for the Minister under the insurance policy will not be affected in any way by any act or omission of the County, or of the Personnel of the County and
- (v) a clause including liability arising out of contract or agreement.
- (c) The County shall submit to the Minister proof of the insurance coverage in the form of a certificate and a copy of the relevant portion or portions of the insurance policy incorporating the terms and clauses referred to in this clause.

IN WITNESS WHEREOF the Minister and the County have hereunto set their hands and seals.

Manleen Singh

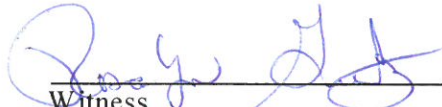
 Witness

For the Minister


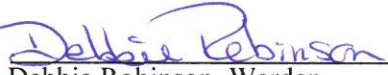
 Stuart Mooney, Director (A)
 Emergency Health Program
 Management & Delivery Branch

March 25, 2021

 Date



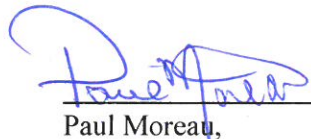
 Witness

For the County


 Debbie Robinson, Warden

Oct. 27, 2021

 Date



 Paul Moreau,
 Chief Administrative Officer/Clerk

October 27, 2021

 Date

SCHEDULE A

CACC will provide:

1. Call taking, call alerting and/or dispatching services as per relevant policies, procedures and practices in effect at Renfrew CACC.
2. Voice recording of telephone, radio and paging communications.
3. A pager testing program for the fire services.
4. CACC will also continue to work with the Joint Steering Committee to develop policies and procedures with respect to call taking, call alerting, and/or dispatching; and other operational issues pertaining to the fire services.
5. Training for all fire departments in relevant procedures and protocols for communications with the CACC.
6. Use of Computer Assisted Dispatching (CAD) systems and software,
7. Inclusion of fire communications service in CACC contingency planning including integrated Back Up Centre facility preparation and maintenance
8. Data-base administration and management for relevant addressing, firefighting resources, and fire response plans for integration into the CACC systems
9. Compilation and maintenance of Fire Statistics Reports, compiled by month, showing at minimum the following information for all chargeable fire calls:
 - Date
 - Call number
 - Address including municipality
 - Type of call (tire, extrication etc.)
 - Service to be charged
 - Responding station (as required)
10. On a quarterly basis each Contracted Fire Department will be provided with a Fire Statistics Report showing detailed statistics for the months of the current quarter.
 - a. This quarterly report will include an electronic cover letter containing a request to advise of any discrepancies within 30 days

SCHEDULE A - continued

11. After the end of the calendar year the County of Renfrew will be provided with a billing package that includes:
 - a. A cover letter containing a request to advise of any discrepancies within 30 days
 - b. A detailed calculation of total invoiced costs per contracted fire department showing the number of calls and the extended costs calculated as defined in this agreement
 - c. A summary invoice for services rendered for the year related to the Fire Communications Services Agreement
 - d. A final report for the year showing the total number of calls per month for each department, showing overall totals by month and by department, and the overall total number of calls for the year.

SCHEDULE B

The County will:

- Coordinate collection and dissemination of local fire dispatch zone data for incorporation into the MOH dispatch system for the purpose of the contract.
- Facilitate, through the Joint Steering Committee, the development of policies and procedures relating to fire call taking, call alerting and/or dispatching.

The Fire Chiefs will:

- Identify issues.
- Make recommendations.
- Make available information and services to improve the provision of fire services within Renfrew County.

SCHEDULE C

Municipality	Call Taking Only	Call Taking/Alerting	Dispatching
Admaston-Bromley		X	
Algonquin		X	X
Arnprior			
Bonnechere Valley		X	X
Brudenell-Lyndoch-Raglan		X	X
Deep River		X	X
Greater Madawaska		X	X
Head, Clara, and Maria (MNR & OPP)	X		
Horton		X	X
Killaloe-Hagarty-Richards		X	X
Laurentian Hills		X	X
Laurentian Valley		X	X
Madawaska Valley		X	X
McNab Braeside		X	X
North Algona Wilberforce		X	X
Pembroke		X	X
Petawawa		X	X
Renfrew		X	X
Whitewater		X	X

SCHEDULE D**CACC RATE STRUCTURE****Over 2 Year Contract (January 1, 2020 to December 31, 2021)****Administrative Fees for Call Taking/Alerting/Dispatching for 18 Municipalities**

Annual fee payable each January 1 established under Section 6(a) of this agreement is as follows:

January 1, 2020	\$42,435.58
January 1, 2021	\$43,156.98

CACC RATE STRUCTURE Fire Service Call Fees

Fire Service Call Fees for Call Taking/Alerting only is as follows (no charge for ambulance assistance calls)

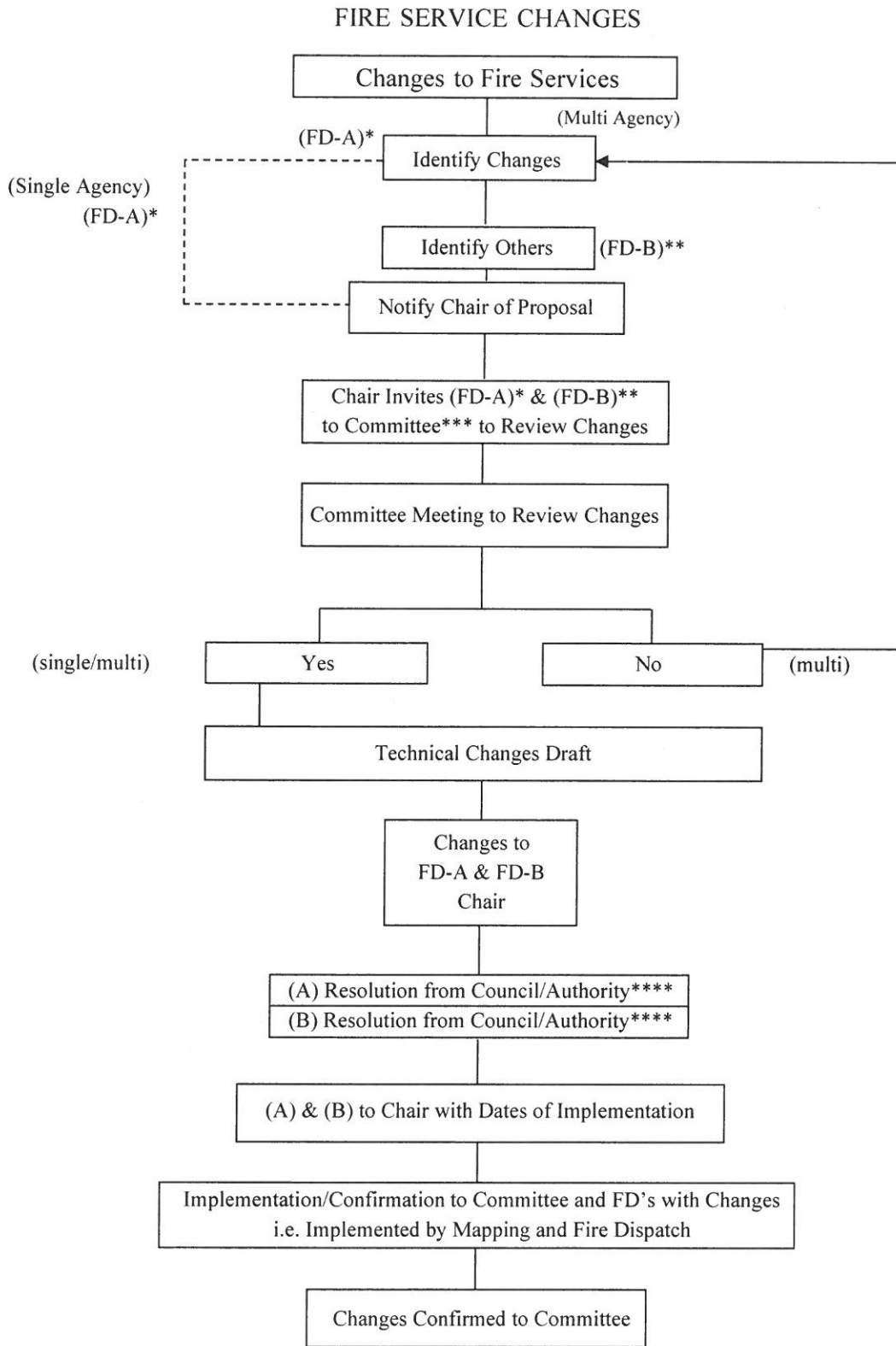
January 1, 2020 - December 31, 2020	\$19.27 per call
January 1, 2021 - December 31, 2021	\$19.60 per call

Fire Service Call Fees for Dispatching is as follows (with CACC also providing call taking and alerting)

January 1, 2020 - December 31, 2020	\$25.22 per call
January 1, 2021 - December 31, 2021	\$25.65 per call

NOTE 1: The rate per call for Dispatching is in addition to the rate per call for call taking and call alerting.

SCHEDULE E



From: Mooney, Shannon (MOH)
Sent: Wednesday, September 29, 2021, 11:48 AM
To: Rhonda Chaput <RChaput@countyofrenfrew.on.ca>
Cc: Michael Nolan <MNolan@countyofrenfrew.on.ca>; Brian Leahey <BLEahey@countyofrenfrew.on.ca>
Subject: RE: Fire Services

To follow up on our phone conversation, this is the information that my admin has provided:

From 2010 to 2014 - i.e., during the initial term of the 2009 fire contract - the rate was set with a 1.5% increase year over year. For each year following – i.e., for the renewable 5 years outside the initial term – and per the Agreement, the costs were adjusted according to the Bank of Canada Inflation Calculator. More specifically, the rates were as follows:

2015 = 1.02% overall rate increase
2016 = 1.34% overall rate increase
2017 = 1.55% overall rate increase
2018 = 2.22% overall rate increase
2019 = 1.07% overall rate increase

For 2020 and 2021, we maintained the rate 1.07% increase as proposed in the draft 2019 fire contract. Per Article 10. (b) ...the Agreement will renew for a further term of three (3) years, on the same terms and conditions excepting costs which shall be adjusted each year according to the Bank of Canada Inflation Calculator for the previous year with agreement by the parties.

The most recent data available as determined by the Bank of Canada Inflation Calculator is for the 12 months ending September 2021, which shows inflation of 4.09% over that period.

The following table outlines the rate structure for 2021 and the proposed rate structure for 2022 with the 4.09% increase.

	Administrative Fee (Annual)	Call Taking/Alerting Fee (Per Call)	Dispatching Fee (Per Call)
2021	\$43,156.98	\$19.60	\$25.65
4.09%	\$1,765.12	\$0.80	\$1.05
2022 (Proposed)	\$44,922.10	\$20.40	\$26.70

Further, we submit an annual letter to the Chair of the Joint Steering Committee with the proposed rate structure. The letter usually goes out via email in November.

Let me know if there is anything else that you need. Also, feel free to call me if needed.

Thanks,

Shannon Mooney (she/her)
Manager
Renfrew CACC
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Renfrew, ON
K7V 1P5
613.432.1260 – Office
613.433.1632 – Cell

Working together to ensure excellence in ambulance services to all Ontarians.



Ministry of Health
Emergency Health Services Division
Emergency Health Program Management and Delivery Branch