

Township of Admaston/Bromley  
First Monthly Meeting  
Thursday, August 1<sup>st</sup>, 2024 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
  - [5a Resolution to adopt Minutes of Council Meetings June 20, 2024](#)
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
  - [7a Ministry of Municipal Affairs & Housing - Notice – Update Regulatory Changes to the Planning Act & Development Charges Act effective July 1, 2024](#)
  - [7b Consent Planning Report B29/24](#)
    - [i\) i. \*\*Planning Report\*\*](#)
  - [7c Consent Planning Report B32/24](#)
    - [i\) i. Planning Report](#)
    - [ii\) ii. \*\*Justification Planning Report\*\*](#)
  - [7d Consent Planning Report B33/24](#)
    - [i\) i. \*\*Planning Report\*\*](#)
  - [7e Zoning By-Law Amendment Report](#)
    - [i\) i. Planning Report](#)
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
  - None.
9. **Operations Committee** – Chair Brian Hamilton, All of Council
  - None.
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
  - None.
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council

- 11a Ministry of Finance – Notice – Update regarding Property Assessment & Taxation of Aggregate Extraction Sites
- 11b Municipal Funding Agreement on Canada Community Building Fund Report
  - i) i. CCBF Funding Agreement
- 11c June 2024 Financial Overview Report
  - i) i. June 2024 Financial Overview
- 11d June 2024 Payment Register
- 11e Appointment of Auditors Report
- 11f Ministry of Finance Notice – OMPF Third Quarterly Payment

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

- 12a Ontario Provincial Police Notice – Ratified New Uniform & Civilian Collective Agreements

13. **County of Renfrew** – Mayor Michael Donohue

- 13a County Council Summary – June 2024

14. **By-Laws**

- 14a 2024-36 Municipal Funding Agreement on Canada Community Building Fund
- 2024-37 Appointment of Auditors

15. **Old Business**

- 15a Action Tracking List

16. **New Business**

17. **Closed Session**

- 17a Closed Session – OMERS Non-Full Time Employees

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss Volunteer Fire Fighters offer of enrolment.

18. **Confirmatory By-Law**

- 18a 2024-38 being a by-law to confirm proceedings of Council Meeting

19. **Question Period**

20. **Adjournment**

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**PLEASE NOTE** “Submissions received by the public, either orally or in writing may become part of the public record/package”.

**Council Information**

Township of Admaston/Bromley  
Second Monthly Meeting

Council met for their second monthly meeting on Thursday June 20th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton and, Councillor Angela Field.

Councillors Gourley and LeGris sent their regrets.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent Steve Visinski and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate MacIsaac.

Guests present were Sean (Patrick) Enright and Bernard Nadobny,

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 16/06/24**

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the agenda of June 20, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings June 6, 2024

**Resolution No. 17/06/24**

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- June 6, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a Consent Planning Report B18/24

**Resolution No. 18/06/24**

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B18/24 submitted by Patrick Enright, Agent for the owner Bernard Nadobny – Opeongo Road, so long as requirements of commenting agencies are satisfied.

Carried

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

**8a** Admaston/Bromley Public Library Board

**Resolution No. 19/06/24**

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the following from the Admaston/Bromley Public Library Board:

- Minutes – May 14, 2024
- Treasurer's Report – June 2024
- CEO's Report – June 2024

Carried

Mayor Donohue commended the Library for their fundraising efforts. He noted that a ball tournament and book sale would be taking place this Saturday.

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

**9a** Public Works May 2024 Report

Mayor Donohue wondered if the scale repair noted was for wear and tear or was there an issue and he asked if they needed to be certified. Public Works Superintendent replied it was wear and tear and they need to be certified.

Mayor Donohue wondered when the Lynch Road Culvert would be changed, Public Works Superintendent Visinski replied in late August after the spawning period.

CAO/Clerk Charkavi also noted that the Public Works Superintendent and the Treasurer-Deputy CAO/Clerk both attended Project Management Training facilitated by the Town of Renfrew recently.

**Resolution No. 20/06/24**

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED that Admaston/Bromley Council receive the Public Works May 2024 report as information.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

**10a** Osceola Landfill Expansion Update

CAO/Clerk Charkavi reviewed the update report, noting that once the Township's commitments outlined in the application were completed the Township would be able to begin filling the expansion area with waste. At this time, the Township can only put waste in already disturbed areas.

Further, Ms. Charkavi noted that due to the emergency extensions received, the expansion is now only estimated for 24 years. Staff will be bringing forth the Waste Management By-law to a future meeting for review as this term of Council has not yet seen the recommended changes made.

Mayor Donohue noted that the budget information does not take into account staff time on this project since its inception in 2008.

**Resolution No. 21/06/24**

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED that Admaston/Bromley Council receive the Osceola Landfill Expansion report as information.

Carried

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** May 2024 Year to Date Financials

Treasurer-Deputy CAO/Clerk noted that this report is generated from the new system and the integration is about sixty percent complete.

**Resolution No. 22/06/24**

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accept the May 2024 Year to Date Financial Overview Report as information.

Carried

**11b** May 2024 Payment Register

Treasurer-Deputy CAO/Clerk noted that this report is generated from the new system and the descriptions are automatically generated.

**Resolution No. 23/06/24**

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council approves the Payment Register for May 2024.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris, Committee Member Angela Field

**12a** Appointment to Renfrew Police Services OPP Detachment Board Report

Councillor Field noted that the Renfrew Detachment Police Services Board will not be meeting until the board can acquire insurance. She noted that new police boards across the province are having difficulty acquiring insurance and that they have been advised not to meet until insurance is in place.

*Councillor Field left Council Chambers at 8:08 pm and quorum was lost, Council recessed until her return.*

*Councillor Field returned at 8:09 pm.*

**Resolution No. 24/06/24**

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED THAT Admaston/Bromley Council adopt By-Law 2024-34, being a by-law to appoint members to the Renfrew Police Services OPP Detachment Board.

Carried

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

None.

**Agenda Item 14 – By-Laws**

**Resolution No. 25/06/24**

Moved by Brian Hamilton, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the following By-Law:

- 2024-34 – Appointment – Renfrew Police Services OPP Detachment Board.

Carried

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

The Action Tracking List for June 20, 2024 was forwarded to the August 1, 2024 meeting.

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

**18a** 2024-35 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 26/06/24**

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED that By-law 2024-35, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held June 20, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 27/06/24**

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED that the Thursday June 20, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:10 pm

Carried

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Mayor

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CAO/Clerk

**Ministry of  
Municipal Affairs and Housing**

Planning Policy Branch  
777 Bay Street, 13<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel. 416-585-6014

**Ministère des  
Affaires municipales et du Logement**

Direction des politiques d'aménagement  
777, rue Bay, 13<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. 416-585-6014



**Date:** July 3, 2024

**Subject:** **Planning Act and Development Charges Act Regulations related to the  
*Cutting Red Tape to Build More Homes Act, 2024 (Bill 185)***

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I am writing to provide an update on regulations under the *Planning Act and Development Charges Act, 1997* related to the *Cutting Red Tape to Build More Homes Act, 2024*.

The *Planning Act and Development Charges Act, 1997* regulations came into effect on July 1, 2024.

Changes made include:

- modernizing public notice requirements and providing municipalities with the ability to provide notice in respect of the above matters on a municipal website if there is no local print newspaper available
- consequential amendments to remove requirements for certain statements regarding appeal rights to be included in public notices
- consequential changes to ensure notice is provided to nearby public hospitals and airports
- housekeeping amendments for the removal of spent provisions related to DC exemptions for additional residential units and the prescribed amount of time for the DC freeze period

You can view copies of the amending *Planning Act* regulations on Ontario's e-Laws website:

- [Ontario Regulation 285/24](#) – amending Ontario Regulation 543/06 “Official Plans and Plan Amendments”
- [Ontario Regulation 286/24](#) – amending Ontario Regulation 545/06 “Zoning By-Laws, Holding By-Laws and Interim Control By-Laws”
- [Ontario Regulation 287/24](#) – amending Ontario Regulation 544/06 “Plans of Subdivision”
- [Ontario Regulation 288/24](#) – amending Ontario Regulation 197/96 “Consent Applications”
- [Ontario Regulation 289/24](#) – amending Ontario Regulation 200/96 “Minor Variance Applications”



- [Ontario Regulation 290/24](#) – amending Ontario Regulation 509/20 – “Community Benefits Charges and Parkland”
- [Ontario Regulation 291/24](#) – amending Ontario Regulation 549/06 “Prescribed Time Period – Subsections 51 (52.4) of the Act”

You can view copies of the amending Development Charges Act, 1997 regulations on Ontario’s e-Laws website:

- [Ontario Regulation 279/24](#) – amending Ontario Regulation 82/98 – “General”

If you have any questions about the changes to the land use planning and appeal system, including the *Planning Act* regulatory changes, please email [PlanningConsultation@ontario.ca](mailto:PlanningConsultation@ontario.ca).

If you have any questions about the changes to the *Development Charges Act, 1997*, including the regulatory changes related to public notice requirements under the Act and other matters, please email [MFPB@ontario.ca](mailto:MFPB@ontario.ca).

Sincerely,

Laura Evangelista, Director  
Provincial Policy Branch  
Ministry of Municipal Affairs

Ruchi Parkash, Director  
Municipal Finance Policy Branch  
Ministry of Municipal Affairs

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: August 1, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Consent Application B29/24

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**Background:**

A Consent application was submitted to the County of Renfrew proposing two lot additions to the property located at 146 Dragonfly Way, owned by Heather Blackburn. The two parcels that are proposed to be conveyed to the owner serve as rights-of-way that are currently owned by the applicant.

The severed and retained lands are zoned Rural (RU) in the Township Zoning By-law. The lands to be enlarged are zoned Limited Service Residential-Exception Five (LSR-E5). As a result of the lot addition, the lands will be split zoned Rural (RU) and Limited Service Residential-Exception Five (LSR-E5). A zoning by-law amendment is required as a condition of consent to ensure the entire lot is in the same zone.

Section 3.16.4 of the Zoning By-law states that nothing in the by-law shall prevent an undersized lot from being enlarged even if the enlargement does not result in a lot that meets the minimum frontage and/or area required by this by-law. An undersized lot is not permitted to be further reduced in size. The proposed lot addition complies with this provision of the zoning by-law.

The lands to be enlarged, owned by Heather Blackburn, are currently comprised of the retained lands that were created as a result of severances B147/10 and B148/10. At that time, a restrictive covenant was registered on title to ensure that the two retained parcels were recognized as a one parcel and that they were to be conveyed together in all future transactions.

A solicitor's undertaking will be required to merge the pins for the both parcels created as result of severances B147/10 and B148/10, currently owned by Heather Blackburn, together with the two severed parcels.

Further, a solicitor's undertaking will be required to remove the existing restrictive covenant as it will no longer be required.

A draft plan of survey and then a Registered Plan are also conditions of consent.

No other planning related concerns were identified for this lot addition application.

**Financial Implications:**

None at this time.

**People Consulted:**

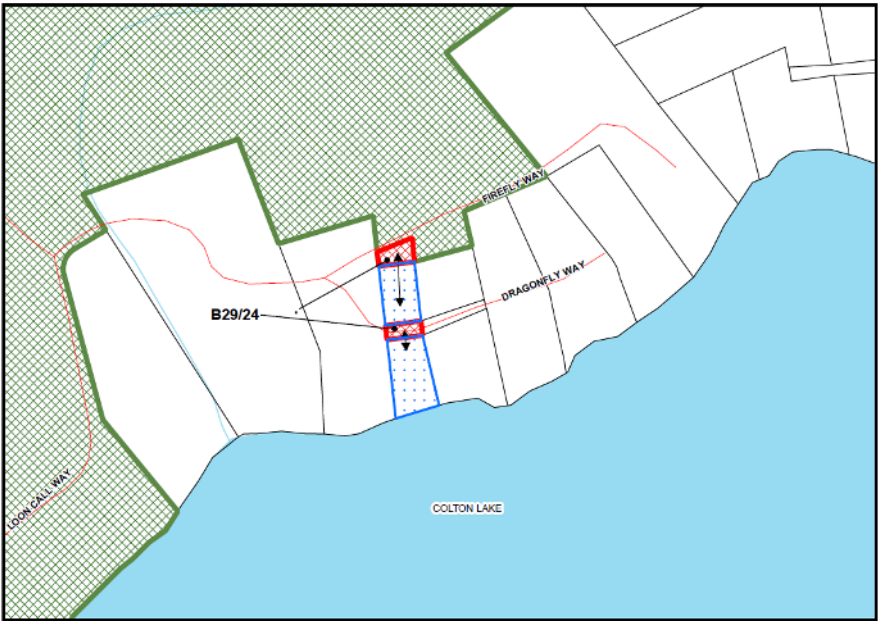
County of Renfrew – Development and Property Department  
Chief Building Official  
Public Works Superintendent  
Drainage Superintendent

**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B29/24 submitted by applicants Michael Kelly and Tina Philippe, Dragonfly Way, so long as requirements of commenting agencies are satisfied.

**PART A - BACKGROUND**

- 1. FILE NO.: **B29/24**
- 2. APPLICANTS: Michael Kelly & Tina Philippe
- 3. MUNICIPALITY: Township of Admaston/Bromley  
(Geographic Township of Admaston)
- 4. LOT: Part Lots 17 & 18      CON.: 8      STREET: Dragonfly Way
- 5. PURPOSE: Lot additions to property owned by Heather Blackburn
- 6. DESCRIPTION OF APPLICATION: The Applicant is proposing two lot additions to the property located at 146 Dragonfly Way owned by Heather Blackburn. The two parcels that are proposed to be conveyed to Ms. Blackburn serve as rights-of-way that are currently owned by the Applicant.



**7. LOT DIMENSIONS AND USE OF LANDS**

	Frontage	Area	Structures
Existing Lot	740 m	39.5 Ha	Residential Dwelling and outbuildings
Severed	15.00 m	0.02 Ha	Vacant
Lot to be enlarged	15.00 m	0.09 Ha	Residential Dwelling and outbuildings
Retained	740.00 m	39.48 Ha	Residential Dwelling and outbuildings

**8. SEVERANCE HISTORY**

Number of new lots from original holding (1971)

2 Previous severances: B147/10(1) & B148/10(2)  
 Lot additions: B46/1977, B281/1992, B446/1993, B146/1997, B166/14(1), B167/14(2), B168/14(3), B1/15, B6/15(1) & B7/15(2)  
 Refused: B205/91 & B41/93

**9. OFFICIAL PLAN OF THE COUNTY OF RENFREW**

Official Plan Designation(s):

Severed	Rural
Lot to be Enlarged	Rural At Capacity Lakes
Retained	Rural Environmental Protection



**10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (2004-13) Zone(s):**

Severed	Rural (RU)
Lot to be Enlarged	Limited Service Residential – Exception Five (LSR-E5)

Retained Rural (RU)  
Environmental Protection  
(EP)



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	15.00 m	<b>15 m</b>	0.02 Ha	<b>1000 m<sup>2</sup></b>
Total, if Lot Addition	15.00 m	<b>15 m</b>	1200 m <sup>2</sup>	<b>1000 m<sup>2</sup></b>
Retained	740.00 m	<b>45 m</b>	39.48 Ha	<b>4047 m<sup>2</sup></b>

**PART B – COMMENTS**

**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Section:

1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns.

1.1.4 Rural Areas in Municipalities

1.1.4.2 In *rural areas*, *rural settlement areas* shall be the focus of growth and development and their vitality and regeneration shall be promoted.

1.1.4.3 When directing development in *rural settlement areas* in accordance with policy 1.1.3, planning authorities shall give consideration to rural

characteristics, the scale of development and the provision of appropriate service levels.

1.1.5.5 Development shall be appropriate to the *infrastructure* which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this *infrastructure*.

**2. OFFICIAL PLAN**

Policies Considered:

Sections:

- 2.2.9(d) Wildland Fire Hazards
- 2.2(11) Water Setback and Protection of Shoreline Integrity
- 5.3(1) Uses permitted in the Rural Designation
- 5.3(2) Residential Development in the Rural Designation
- 8.3(1) Permitted Uses in the Environmental Protection Designation
- 9.3(1) Lakes designated as At Capacity
- 13.3(4) Private roads
- 14.3(1) Consent Conformity
- 14.3(3-4) Number of Consents
- 14.3(11) Site suitability

**3. ZONING BY-LAW**

Provisions Considered:

Sections:

- 21.1 Permitted Uses in the Rural Zone
- 21.2 Provisions for Rural Zone
- 21.3(e) Exception Zones – Rural –Exception five (RU-E5)
- 24.1 Permitted Uses in the Environmental Protection Zone (EP)
- 24.2 Provisions of Environmental Protection Zone (EP)

**4. SUBMITTED STUDIES**

None

**5. AGENCY COMMENTS**

Twp. of  
Admaston/Bromley

The Township of Admaston/Bromley provided comments on May 08, 2024. Overall the Municipal comments were favourable. The Township comments noted that all building and on-site septic systems must comply with OBC standards and requirements.

**6. GENERAL PLANNING COMMENTS**

**Zoning By-law**

The severed and retained lands are zoned Rural (RU) in the Township Zoning By-law. The lands to be enlarged are zoned Limited Service Residential-Exception Five (LSR-E5). As a result of the lot addition, the lands will be split zoned Rural (RU) and Limited Service Residential-Exception Five (LSR-E5). A zoning by-law amendment is required as a condition of consent to ensure the entire lot is in the same zone.

Section 3.16.4 of the Zoning By-law states that nothing in the by-law shall prevent an undersized lot from being enlarged even if the enlargement does not result in a lot that meets the minimum frontage and/or area required by this by-law. An undersized lot is not permitted to be further reduced in size. The proposed lot addition complies with this provision of the zoning by-law.

**Planning Act Requirements:**

The lands to be enlarged, owned by Heather Blackburn, are currently comprised of the retained lands that were created as a result of severances B147/10 and B148/10. At that time, a restrictive covenant was registered on title to ensure that the two retained parcels were recognized as a one parcel and that they were to be conveyed together in all future transactions.

A solicitor’s undertaking will be required to merge the pins for the both parcels created as result of severances B147/10 and B148/10, currently owned by Heather Blackburn, together with the two severed parcels.

Further, a solicitor’s undertaking will be required to remove the existing restrictive covenant as it will no longer be required.

No other planning related concerns were identified for this lot addition application.

**7. RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- (d) Conditions to the giving of consent should be considered for the following:
  - Registered Plan of Survey:           Preceded by a draft survey
  - Zoning By-law Amendment:           Rezone the severed lands to ensure the entire newly enlarged lot is in the same zone.



- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:
  - Standard lot addition conditions
  - Solicitor’s undertaking will be required to merge the pins for the two parcels currently owned by Heather Blackburn – 146 Firefly Way with the two severed parcels.
  - Solicitor’s undertaking will be required to remove the existing restrictive covenant

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: June 25, 2024  
Prepared by: Paul Moreau  
Planner  
Reviewed by: Lindsey Bennett-Farquhar, MCIP, RPP  
Senior Planner

JUL/2022

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

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613-646-7918 Cobden Road Garage**

**REPORT**

Date: August 1, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Consent Application B32/24

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**Background:**

A Consent application was submitted to the County of Renfrew for a proposal to build a Mennonite School on the property to be used by the Mennonite Community. The school would be located on 0.4 hectare of the property with road frontage on Stone Road.

The proposed school is intended to serve the local Mennonite community, the application has been assessed against the policies pertaining to horse drawn vehicle communities in the Official Plan.

The Official Plan requires that Minimum Maintenance Standards be completed. MDS 1 mapping has been done and there are properties that have barns identified in the report. The MDS states that normally churches, schools and cemeteries are considered Type B land uses as they are institutional uses; however, existing, new and expanding churches, schools and cemeteries intended to primarily serve a community which relies on horse-drawn vehicles as a predominant mode of transportation, shall be considered as Type A land uses for the purposes of both MDS I and MDS II. Based on the MDS data submitted and the setbacks generated through the Agrisuite application, there appears to be adequate area on the severed parcels for development to occur while meeting the required setbacks.

The subject land are zoned Agricultural (A) and the agricultural zone does not list a school as a permitted use, a zoning by-law amendment is required. The Public meeting for a zoning by-law amendment was held on August 1, 2024. The Zoning By-Law Amendment will come before Council on August 15, 2024.

This proposal is considered development and as such the applicants will need to submit a Site Plan Application to have a Site Plan Agreement with the Township before a Building Permit can be issued.

A Planning Justification Report was also prepared and submitted by Jp2g.

A Registered Plan of Survey is also condition of consent.

A Zoning By-Law Amendment to rezone to an Agricultural-exception zone to allow for the construction of a Mennonite School is also required and will be before Council on August 15, 2024.

No other planning related concerns were identified for this application.

**Financial Implications:**

None at this time.

**People Consulted:**

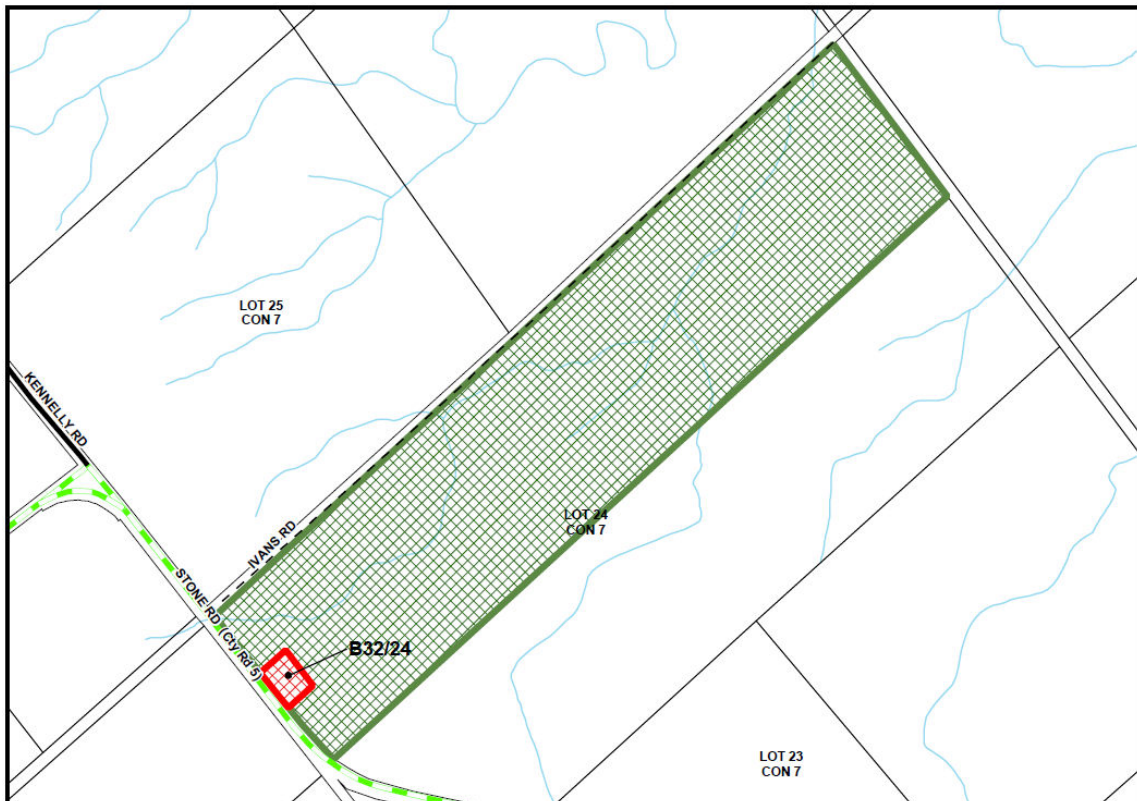
County of Renfrew – Development and Property Department  
Chief Building Official  
Public Works Superintendent  
Drainage Superintendent

**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B32/24 submitted by applicants Levi & Velina Weber, 2126 Stone Road, so long as requirements of commenting agencies are satisfied.

**PART A - BACKGROUND**

1. FILE NO.: **B32/24**
2. APPLICANTS: Levi & Velina Weber  
Agent: Aaron Weber
3. MUNICIPALITY: Township of Admaston/Bromley  
(Geographic Township of Admaston)
4. LOT: Part Lot 24 CON.: 7 STREET: 2126 Stone Road
5. PURPOSE: Creation of a long-term lease.
6. DESCRIPTION OF APPLICATION: The proposal is to build a Mennonite School for 14 to 15 students on the Weber property to be used by the Mennonite community. The school would be located on 0.4 hectare of the Weber property with road frontage on Stone Road (County Road).



**7. LOT DIMENSIONS AND USE OF LANDS**

	Frontage	Area	Structures
Existing Lot	305 m	40.11 Ha	A house, garage, sheds, barns and interior stripper room
Severed	72.94 m	0.4 Ha	Vacant
Retained	305 m	40.11 Ha	A house, garage, sheds, barns and interior stripper room

**8. SEVERANCE HISTORY**

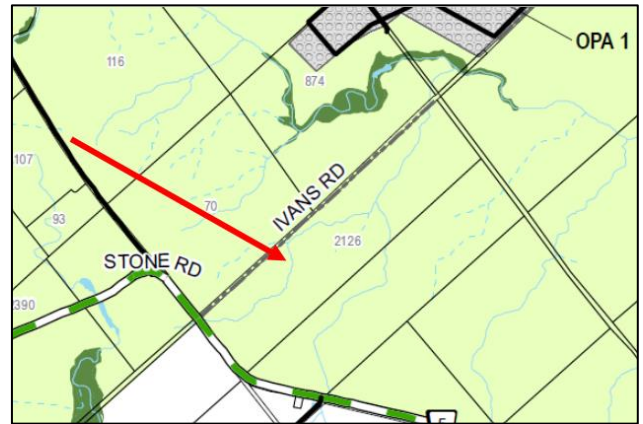
Number of new lots from original holding (1971)      No previous severances

**9. OFFICIAL PLAN OF THE COUNTY OF RENFREW**

Official Plan Designation(s):

Severed      Agriculture

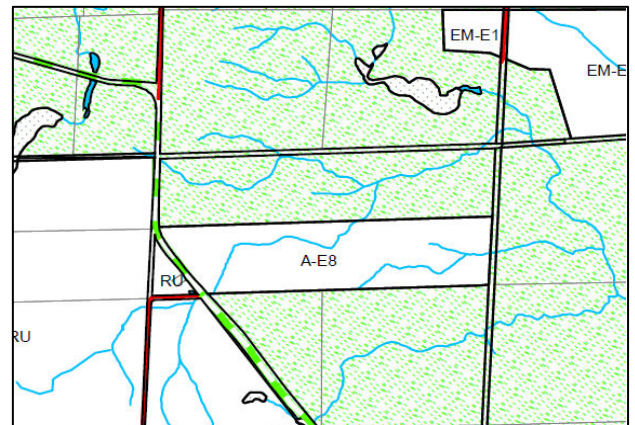
Retained      Agriculture



**10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY**  
(2004-13) Zone(s):

Severed      Agriculture(A)

Retained      Agriculture (A)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	72.94 m	<b>45 m</b>	0.4 Ha	<b>20 ha</b>
Retained	305 m	<b>45 m</b>	40.11 Ha	<b>20 ha</b>

**PART B – COMMENTS**

**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**

Policies Considered:

- 2.3.1 • *Prime agricultural areas* shall be protected for long-term use for agriculture.

**2. OFFICIAL PLAN**

Policies Considered:

- 2.2 (2) Minimum Distance Separations (MDS)
- 2.2(23) Environmental Impact Study(EIS)
- 2.2(33) Horse Drawn Vehicle Communities
- 6.3 Agriculture Designation
- 13.3(2) County Roads

**3. ZONING BY-LAW**

Provisions Considered:

- 3.25 (a) Separation distances from a livestock
- 3.26(b) Setbacks from County Road
- 22.1 & 22.2 Agriculture (A) Zone – permitted uses and zone provisions

**4. SUBMITTED STUDIES**

***The Planning Justification Report for a proposed Mennonite School,*** prepared by Jp2g Consultants Inc., was submitted in February 28, 2024.

The subject lands are approximately 40.1 hectares in area with approximately 303 metres of road frontage on Stone Road. The property consist of primarily of agricultural fields and contains an existing dwellings, barns and other outbuildings. The proposal is to build a school that can accommodate 14 to 15 students and will be located on 0.4 hectare (1acre) of the subject property.

The proposed school is intended to serve the local Mennonite community, the application has been assessed against the policies pertaining to Horse Drawn Vehicle Communities in Section 2.2(33) of the Official Plan.

The subject lands are zoned Agriculture (A) in the township of Admaston/Bromley Zoning by-law. The Agriculture zone does not list a school as a permitted use, therefore a site-specific zoning amendment would be required.

A detailed summary of the recommended mitigation measures has been compiled and summarized in the Section 6 of this report.

**5. AGENCY COMMENTS**

- |                                      |              |   |
|--------------------------------------|--------------|---|
| Twp. of<br>Admaston/Bromley          | May 08, 2024 | <ul style="list-style-type: none"><li>• Ensure all building and on-site septic systems comply with OBC standards and requirements.</li><li>• Do not believe this area is serviced by a municipal drain.</li></ul> |
| County Public Works<br>& Engineering | May 1, 2024  | <ul style="list-style-type: none"><li>• Favourable comments were received. No comments or concerns with regards to the proposal.</li></ul>  |

**6. GENERAL PLANNING COMMENTS**

The County Planning office provided pre-consultation comments to the applicant in October 2023. At that time, there were following concerns were identified:

- The proposed subject lands are zoned Agriculture (A) in the Township of Admaston/Bromley. According to the Section 22.1, a Mennonite School is not a permitted use in the A zone. Therefore, a site-specific zoning by-law amendment is required to permit the proposed development. The township has confirmed that the zoning by-law amendment application has been received from the applicant for processing. As a condition of consent, the zoning by-law amendment is required to be finalized.
- The proposed development is subject to the site plan control. A scoped Site Plan application will be required from the applicant to submit to the township office prior to building permit issuance.
- One of the recommendation in the pre-consultation comments was to pre-consult with the County Public Works & Engineering. The application was circulated and favorable comments were received.

- The application was also circulated to the Township of Admaston/Bromley. The township has indicated that applicant must ensure all building and on-site septic systems comply with OBC standards and requirements. It is also believe that the proposed subject lands are not serviced by the municipal drain system. Favourable comments were received from the township.
- Section 2.2(33) of the Official Plan requires that the proposed school satisfy the minimum distance separation provisions of MDS I. MDS I mapping has been completed and our records indicated that the following properties have barns in the area:
  - 2145 Stone Road,
  - 70 Kennelly Road, and
  - The lot located in Part of Lot 24, Concession 7.

Guideline #37 in the Minimum Distance Separation (MDS) Document states that normally churches, schools and cemeteries are considered Type B land uses as they are institutional uses; however, existing, new and expanding churches, schools and cemeteries intended to primarily serve a community which relies on horse-drawn vehicles as a predominate mode of transportation, shall be considered as Type A land uses for the purposes of both MDS I and MDS II.

There are barns on the Weber property; however Section 2.2(33) of the Official Plan states that a school may be located on the farm property as part of a farm building cluster and served by the principal farm access driveway.

Based on the MDS data submitted and the setbacks generated through the Agrisuite application, there appears to be adequate area on the severed parcels for development to occur while meeting the required setbacks.

*Planning Justification Report conclusion and recommendations:*

- Section 2.2(33) of the Official Plan states that schools are permitted within the Agricultural designated lands where such schools, churches, cemeteries service the immediate community which relies on the horse drawn vehicles as their primary means of transportation, subject to the Planning Justification in support of the selected site must be provided. The Planning Justification Report for a proposed Mennonite School, prepared by Jp2g Consultants Inc., was submitted in February 28, 2024. The following are the conclusions and recommendations:
  - The proposed zoning by-law amendment complies with the policies of the Section 2.2(23) and the Agriculture designation of the County's Official Plan and can be considered as good planning provided a zoning by-law amendment be filed for a site-specific amendment to re-zone a portion of the subject property to Agriculture-Exception to allow for the construction of a Mennonite Parochial School. As noted, MDS calculations will be required to demonstrate that the required separation distance can be accommodated.
  - It is recommended that this Planning Justification Letter Report be filed in support of this Application for Zoning By-law Amendment.



**7. RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
  
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
  
- (c) The proposal may be acceptable when the following matters are addressed and resolved: Zoning amendment as indicated above
  
- (d) Conditions to the giving of consent should be considered for the following:
  - Registered Plan of Survey:
  - Zoning By-law Amendment: A zoning by-law amendment is required:
    - To rezone to an Agriculture-Exception zone to allow for the construction of a Mennonite Parochial School
  - Minor Variance:
  - Private Road Agreement:
  - Development Agreement:
  - Site Plan Control Agreement:
  - Notice on Title:
  - Shoreline Road Allowance Closure / Acquisition:
  - Other:
  
- (e) There are serious planning concerns, refusal is recommended.
  
- (f) Other Recommendations:

Date: June 27, 2024

Prepared by: Rajat Ali  
Junior Planner

Reviewed by: Bruce Howarth, MCIP, RPP  
Manager of Planning Services

Jp2g No. 24-7004A

FEB. 28 2024

January 31, 2024

Aaron Weber  
3060 South McNaughton Road  
Douglas, ON  
K0J 1S0

Attn: Aaron Weber

**Re Planning Justification Report for a Proposed Mennonite School, Part Lot 24, Concession 7,  
Geographic Township of Admaston, Now in the Township of Admaston/Bromley.  
Our File No. 24-7004A**

Dear Mr. Weber:

We have prepared this Planning Justification in support of an application for zoning by-law amendment to permit a Mennonite School on property located at 2126 Stone Road, in the Township of Admaston/Bromley.

### Introduction

A Planning Response from the County of Renfrew dated October 24, 2023, states that a zoning by-law amendment is required in order to permit the construction of a school on the subject property. The County have also asked that a Planning Justification report be prepared in support of the application. This Report has been prepared in accordance with the relevant policies of the County of Renfrew Official Plan and relevant provisions of the Township Zoning By-law. Please find the following information attached in support of the proposed land severance:

- A 'Key Map' showing the location of the subject lands;
- Map 1: Site and Surrounding Land Use; and
- Map 2: Zoning Sketch.

### Site and Surrounding Land Use

The proposed development is located within Part Lot 24, Concession 7, Township of Admaston/Bromley. The subject lands are designated as Agriculture on Schedule 'A' to the County of Renfrew Official Plan. The subject lands are zoned Rural (RU) and Environmental Protection (EP) on Schedule 'A' to the Township of Admaston/Bromley Zoning By-law No. 2004-13. The location of the subject lands is shown on the attached Key Map.

The subject lands are approximately 40.1 hectares in area with approximately 303 metres of road frontage on Stone Road, a County Road. The property consists primarily of agricultural fields and contains an existing dwelling, barns and other outbuildings. The school is proposed to accommodate 14 to 15 students and will be located on 0.4 hectares (1 acre) of the subject property. The location of the proposed school is shown on Map 1: Site and Surrounding Land Use.



**Ottawa**  
1150 Morrison Dr., #410  
Ottawa, ON, K2H 8S9  
T: 613-828-7800  
Ottawa@jp2g.com

**Pembroke**  
12 International Dr.  
Pembroke, ON, K8A 6W5  
T: 613-735-2507  
Pembroke@jp2g.com

**Arnprior**  
16 Edward St. S., #211  
Arnprior, ON, K7S 3W4  
T: 613-626-0780  
Arnprior@jp2g.com



The surrounding area consists primarily of agricultural uses with some rural residential land uses along Stone Road and watercourses and wetlands. Pettigrew Creek runs through properties to the north of the subject lands.

### **County of Renfrew Official Plan**

The subject lands are designated Agriculture on Schedule "A" to the County of Renfrew Official Plan. Given the proposed school is intended to serve the local Mennonite community, the application has been assessed against the policies pertaining to Horse Drawn Vehicle Communities in Section 2.2 (33) of the Official Plan.

### Horse Drawn Vehicle Communities (Section 2.2(33))

Section 2.2(33) of the County of Renfrew Official Plan sets out provides a policy framework for the horse drawn vehicle communities in the area and provides guidance for their growth. The policies of Section 2.2(33) apply to the lands designated as Rural and Agriculture. New schools, churches and cemeteries are permitted within the Agriculture designation where such facilities serve the immediate horse drawn vehicle community, provided the following criteria are met:

- (a) *Reasonable justification in support of the selected site must be provided. Such justification must give consideration to alternative sites on non-prime farmland areas and hamlet areas in the vicinity;*

The school is proposed to be located at the front of the property, adjacent to the existing dwelling and disturbed area. The closest hamlet is approximately 7.0 kilometres away by road and the majority of the surrounding area is farmland or contains natural features such as wetlands and watercourses. The proposed school is located on a property that is close to the intended pupils of the school, who will either walk to school or arrive by horse drawn vehicle.

- (b) *Permitted land areas for these uses shall be as follows:*
- i. *Not more than 5 Hectares for a freestanding school;*
  - ii. *Not more than 9 Hectares for a church cemetery; and*
  - iii. *Not more than 13 Hectares for a combined school, church and cemetery;*

The school is proposed to be on no more than 0.4 hectares (1.0 acre) of land.

- (c) *The schools, churches, and cemeteries are required to satisfy the minimum distance separation provisions of MDS I. To assist in meeting the provisions of MDS I, a school and/or church may be located on a farm property as a part of a farm building cluster and served by the principal farm access driveway. Due to the passive nature of the use, a freestanding cemetery on a separate lot shall be interpreted as similar to a passive recreational use and will be considered a "Type A" land use for the purpose of MDS I;*

It is our understanding that Mr. Weber will be completing the MDS calculations separately. If the MDS calculations are not favourable for the proposed location, it may be necessary to move the school further away from the existing livestock facilities. It would appear that there is ample opportunity to accommodate an alternate location for the school if required.

- (d) *In the case of schools, the use of long-term leases shall be encouraged;*

It is our understanding that the school will be located on leased lands rather than a new lot.

- (e) *Acceptable arrangements must be made for the perpetual care of proposed cemeteries;*

No cemetery is proposed.



*(f) New schools, churches and cemeteries must meet the requirements of the local zoning by-law;*

The proposed zoning by-law amendment will result in a site-specific amendment to 0.4 hectares of the subject property in order to permit the proposed school in the agricultural designation.

*(g) New schools, churches, and cemeteries are subject to site plan control.*

A scoped Site Plan application will be submitted prior to building permit issuance.

It is therefore concluded that the proposed school complies with the Horse Drawn Vehicle Communities policies set forth in the Official Plan.

#### Agriculture Designation

The subject lands are designated Agriculture on Schedule 'A' to the County of Renfrew Official Plan. The subject lands are predominantly used for agricultural purposes. As mentioned in the previous section, a school serving the immediate horse drawn vehicle community is permitted in the Agriculture designation.

#### **Zoning By-law No. 2010-14**

The subject lands are zoned Agriculture (A) on Schedule "A" to the Comprehensive Zoning By-law No. 2004-13 of the Township of Admaston/Bromley. The Agriculture zone does not list a school as a permitted use, therefore a site-specific zoning by-law amendment is required to permit the proposed development. The proposed site-specific amendment will cover approximately 0.4 hectares if the property and the wording is suggested, similar to the wording in RU-E21, as follows:

"Notwithstanding any other provisions of this By-law to the contrary, for the lands located in the A-E47 Zone, being a portion of the property known as 2126 Stone Road, and located in part of Lot 24, Concession 7, in the geographic Township of Admaston, a Mennonite Parochial School shall be an additional permitted use.

Mennonite Parochial School means a school establishment used for the education of Mennonite youths and where access to the site is primarily by horse drawn vehicles."

The proposed location of the site-specific zoning by-law amendment is shown on Map 2: Zoning Sketch, attached.

#### **Conclusions and Recommendations**

The proposed zoning by-law amendment complies with the policies of the Section 2.2(33) and the Agriculture designation of the County's Official Plan and can be considered as good planning provided a zoning by-law amendment be filed for a site-specific amendment to re-zone a portion of the subject property to Agriculture – Exception to allow for the construction of a Mennonite Parochial School. As noted, MDS calculations will be required to demonstrate that the required separation distance can be accommodated.

It is recommended that this Planning Justification Letter Report be filed in support of this Application for Zoning By-law Amendment.

Trusting this is satisfactory. Please do not hesitate to contact our office if you have any questions.

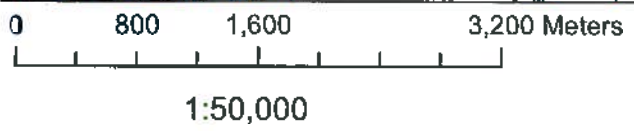
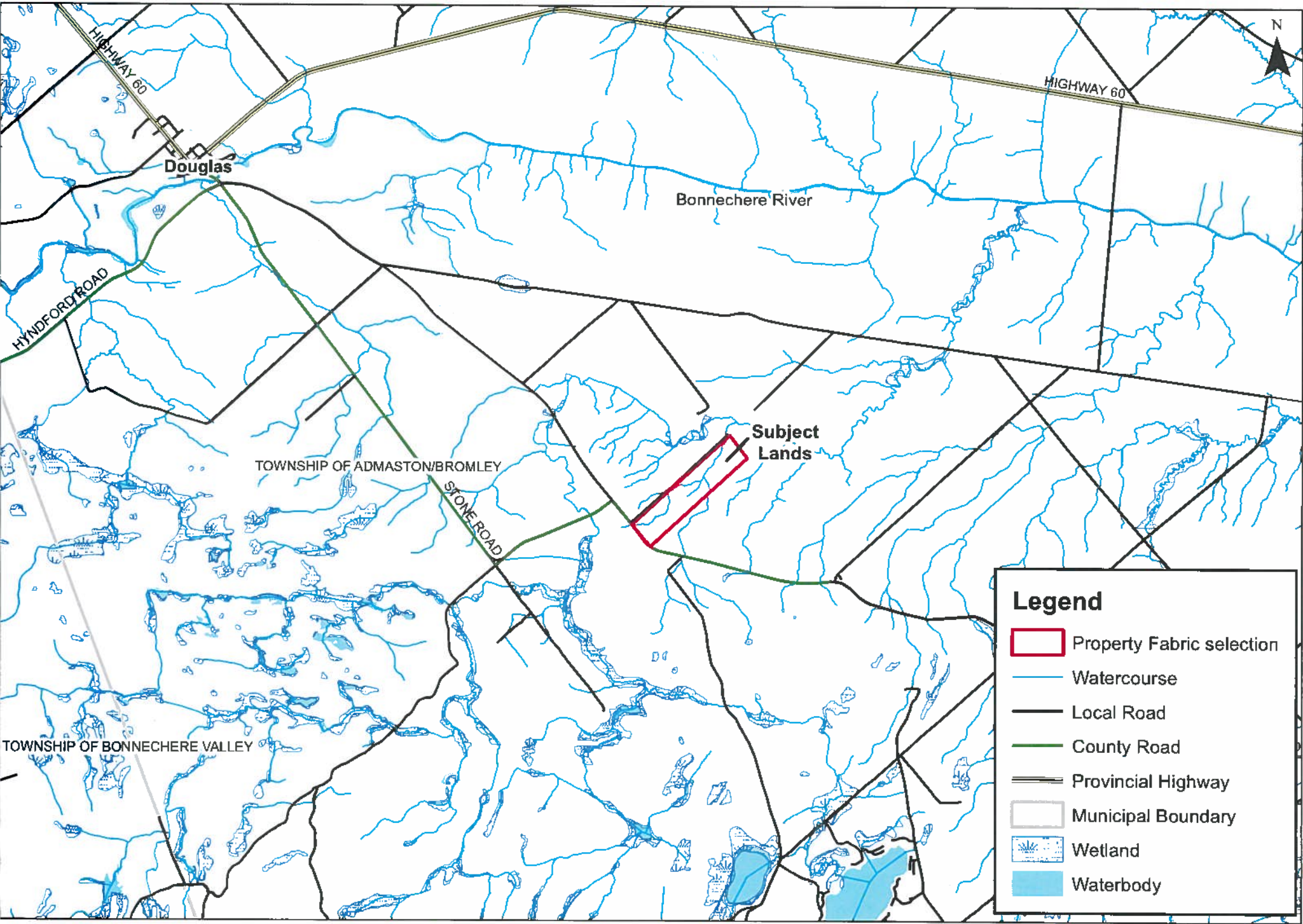
Yours truly,  
**Jp2g Consultants Inc.**



A handwritten signature in black ink that reads 'A Hommik'.

Anthony Hommik, MCIP, RPP  
Manager – Planning Services | Senior Planner

## Key Map



Key Map

**Legend**










- Property Fabric selection
- Watercourse
- Local Road
- County Road
- Provincial Highway
- Municipal Boundary
- Wetland
- Waterbody

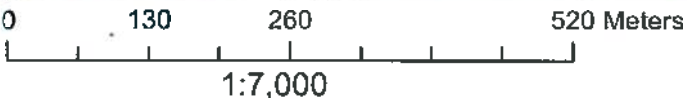
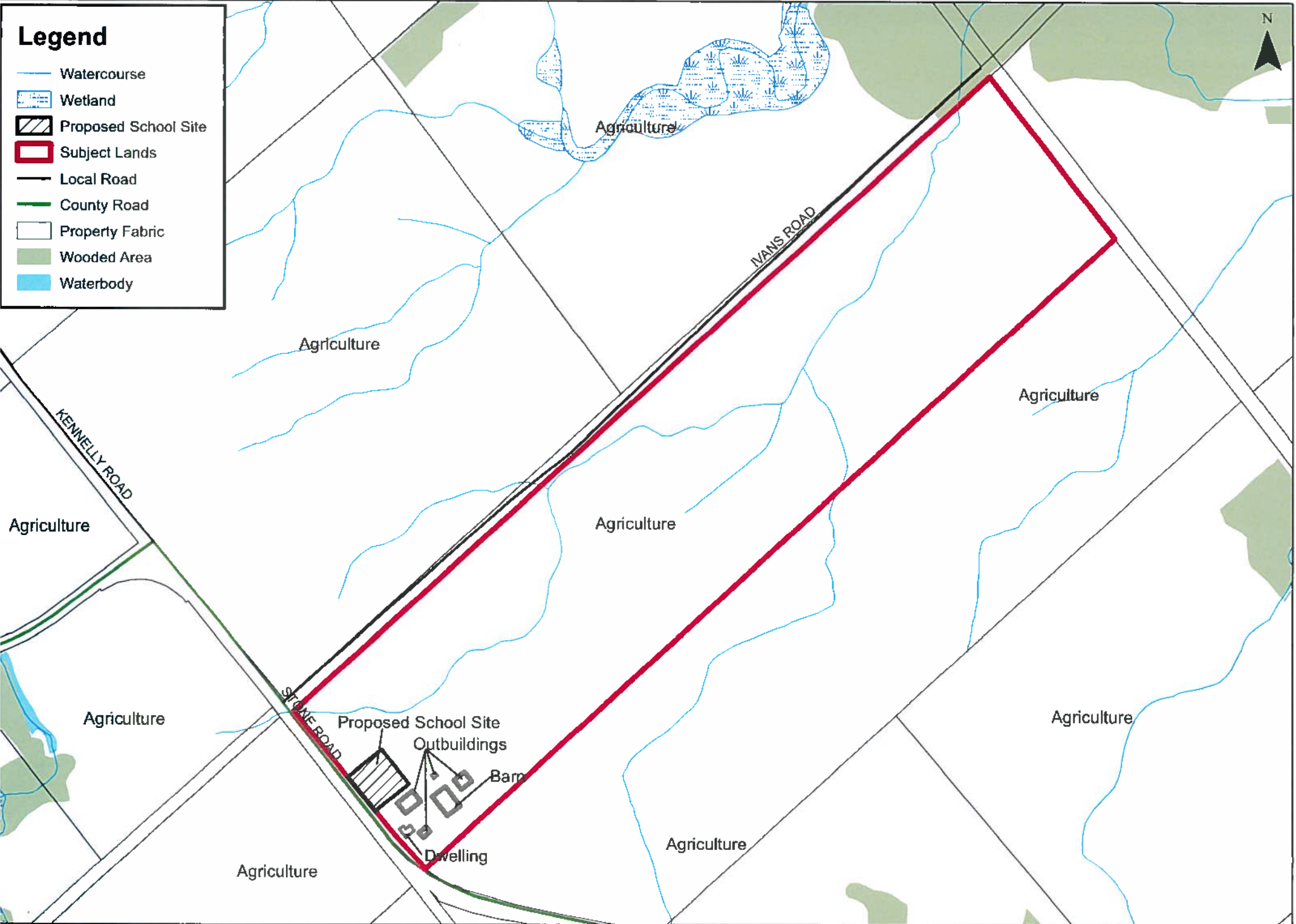
Project No. 24-7004A  
Prepared by: Jp2g Consultants Inc.  
Date: January 2024

## Map 1: Site and Surrounding Land Use



**Legend**

-  Watercourse
-  Wetland
-  Proposed School Site
-  Subject Lands
-  Local Road
-  County Road
-  Property Fabric
-  Wooded Area
-  Waterbody









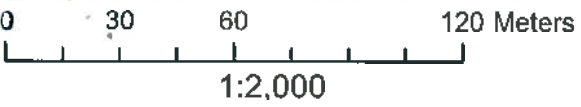
**Site and Surrounding Land Use**

Project No. 24-7004A  
 Prepared by: Jp2g Consultants Inc.  
 Date: January 2024

## Map 2: Zoning Sketch

**Legend**

-  Watercourse
-  From A to A-EX
-  Subject Property
-  Local Road
-  County Road
-  Property Fabric



**Zoning Sketch**

Project No. 24-7004A  
 Prepared by: Jp2g Consultants Inc.  
 Date: January 2024

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: August 1, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Consent Application B33/24

---

**Background:**

A Consent application was submitted to the County of Renfrew proposing to sever one residential lot from lands located at 1314 Bulger Road within Part Lot 25 and 26, Concession 7.

This will be the first new lot created from this original holding and is to be a one (1) hectare lot, as such, no hydrogeological evaluation is required for a lot this size.

The majority of the property is located in an area of karst topography and as such a condition of approval is the requirement to dig three (3) test holes on both the severed and retained lands for a total of six (6) holes. The Planning report states the proposed locations of the test holes and that they need to be inspected by the Chief Building Official. If there is less than one meter of overburden, additional study is required.

Another condition of approval is the applicant will need to provide completed MDS 1 form and the MDS1 results must be favourable.

The subject land contains low lying/wetlands areas and streams which are designated environmental protection and as such no development or site alteration is permitted.

The subject property falls within areas that post a wildland fire risk. A completed Wildland Fire Risk Assessment Form was submitted with a score of 15 or low risk. It is recommended that the applicant continue to be aware of the risks associated.

The severed and retained lands have road frontage on Bulger Road which is a County of Renfrew road and the applicant will need to have approval from the County for any entrances.

Finally a condition of consent is a completed Registered plan of survey.

**Financial Implications:**

None at this time.

**People Consulted:**

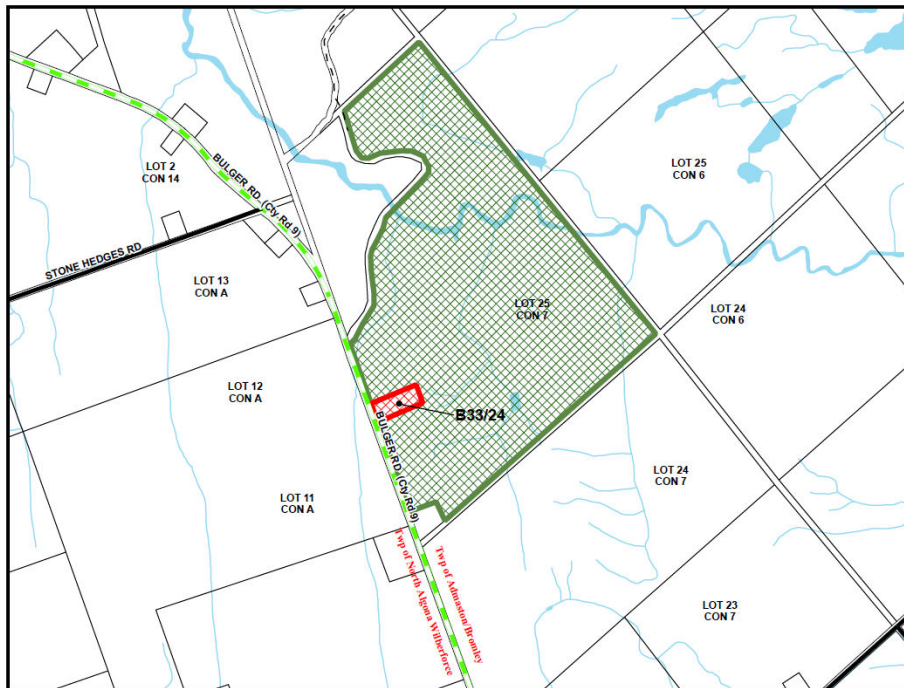
County of Renfrew – Development and Property Department  
Chief Building Official  
Public Works Superintendent  
Drainage Superintendent

**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B33/24 submitted by applicants Sherri Jessup & 2483829 Ontario Ltd., Bulger Road, so long as requirements of commenting agencies are satisfied.

**PART A - BACKGROUND**

1. FILE NO.: **B33/24**
2. APPLICANTS: Sherri Jessup & 2483829 Ontario Ltd
3. MUNICIPALITY: Township of Admaston/Bromley  
(Geographic Township of Bromley)
4. LOT: Part Lots 24 & 25 CON.: 7 STREET: 1314 Bulger Road
5. PURPOSE: Creation of a new lot
6. DESCRIPTION OF APPLICATION: The Applicant is proposing to sever one residential lot from lands located at 1314 Bulger Road within Part Lot 25 and 26, Concession 7, in the Geographic Township of Bromley, now in the Township of Admaston/Bromley. The property is located approximately 6km west of the Village of Micksburg.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	578 m	82.2 Ha	Residential Dwelling, Barn and outbuildings
Severed	63.00 m	1.00 Ha	Vacant
Retained	515.00 m	81.20 Ha	Residential Dwelling, Barn and outbuildings

8. SEVERANCE HISTORY

Number of new lots from original holding (1971)      No previous severances

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed      Rural

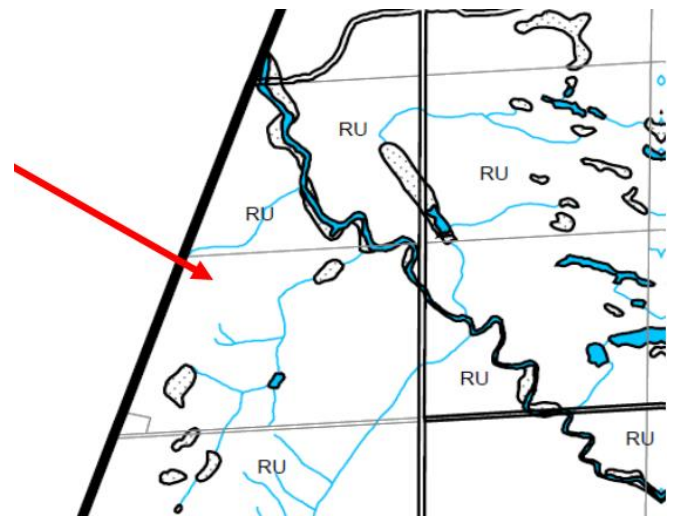
Retained      Rural  
Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (2004-13) Zone(s):

Severed      Rural (RU)

Retained Rural (RU)  
Environmental Protection  
(EP)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	63.00 m	<b>45 m</b>	1.00 Ha	<b>4047 m<sup>2</sup></b>
Retained	515.00 m	<b>45 m</b>	81.20 Ha	<b>4047 m<sup>2</sup></b>

**PART B – COMMENTS**

**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections Considered:

Section 1.1.4 Rural Areas in Municipalities

Section 1.1.5 Rural Lands in Municipalities

Section 1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;



- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

Section 1.1.5.6 Opportunities should be retained to locate new or expanding land uses that require separation from other uses.

Section 1.1.5.8, New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

#### Section 1.2.6 Land Use Compatibility

Section 1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

#### Section 1.6.7 Transportation Systems

#### Section 2.1 Natural Heritage

Section 2.1.1 Natural features and areas shall be protected for the long term.

#### Section 2.2 Water

#### Section 2.3 Agriculture

Section 2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

Section 2.3.4.1 Lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, a residence surplus to a farming operation as a result of a farm consolidation

Section 2.5.1 Mineral aggregate resources shall be protected for long-term use and, where provincial information is available, deposits of mineral aggregate resources shall be identified.

Section 3.1 Natural Hazards - Development shall generally be directed, in accordance with guidance developed by the Province (as amended from time to time), to areas outside of Hazardous Sites. Hazardous sites: means property or lands that could be unsafe for development and site alteration due

to naturally occurring hazards. These may include unstable soils (sensitive marine clays [leda], organic soils) or unstable bedrock (karst topography).

Section 3.1.8 Development shall generally be directed to areas outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.

**2. OFFICIAL PLAN**

Policies Considered:

Sections:

- 2.2 (2) Minimum Distance Separations (MDS)
- 2.2(9)(c) Karst
- 2.2(9)(d) Wildland Fire Hazards
- 2.2(12)(a)(iii)&(f) - Lot size and private servicing
- 5.3(1) Permitted Uses in the Rural Designation
- 5.3(2) Residential Development in the Rural Designation
- 8.2(1)-(2) – uses permitted in the Environmental Protection designation
- 13.3(2) County Roads
- 14.3(1) Consent Conformity

**3. ZONING BY-LAW**

Provisions Considered:

Sections:

- 3.25 (a) Separation distances from a livestock
- 3.26(c) – Setbacks from other roads
- 21.1 Permitted Uses in the Rural Zone
- 21.2 Provisions for Rural Zone
- 24.1 Permitted Uses in the Environmental Protection Zone (EP)
- 24.2 Provisions of Environmental Protection Zone (EP)

**4. SUBMITTED STUDIES**

None

**5. AGENCY COMMENTS**

Twp. of  
Admaston/Bromely

Municipal comments were provided on April 25, 2024.  
Overall the municipal comments were favourable.  
The municipality noted that:

- Properties are along a Country road.
- Ensure all new buildings and on-site septic systems conform to OBC requirements and standards.
- No municipal drain on this property.

County Public Works  
& Engineering

In a letter dated May 22, 2024 the County of Renfrew Department of Public Works and Engineering indicated that they had reviewed the application for consent and did not have any comments or concerns with the proposal.

**6. GENERAL PLANNING COMMENTS**

The general inquiry report notes that the existing lot is 82.2 hectares while the consent application indicates that the proposed retained parcel is 82.2 with a proposed 1 hectare severance. For the purpose of the Consent Planning Report the figure of 82.2 hectares was used as the size of the existing parcel as it also aligned with the Assessment Report.

Consent conformity:

Section 14.3(1) of the Consent policies of the Official Plan require that both the severed and retained lots meet the requirements of the Official Plan and the local Zoning By-law.

Lot Size and Private Servicing:

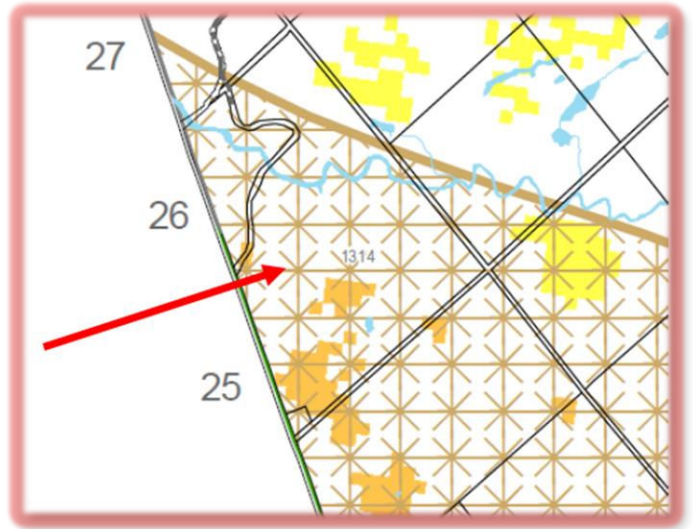
The Official Plan states that the maximum number of new lots permitted to be created for residential purposes from an original holding shall be three lots. Our records indicate that there have been no lots created from the original holding (from 1971 on). This lot would constitute the 1<sup>st</sup> new lot.

The Official Plan generally requires that all new lots be a minimum of 0.4 hectares (1 acre) in area with 45 metres of frontage on an open and maintained public road. Lots that are less than 1 hectare in area would require a hydrogeological assessment to confirm that the lot can be supported by private servicing. The assessment would confirm a potable source of water (quality and quantity) and that the lot can support the additional septic system (nitrate impact assessment).

Since the time of the general inquiry, an application for a one (1) hectare lot was submitted. Therefore a hydrogeological evaluation is not required to be submitted.

Karst Topography:

The majority of the property is identified on Official Plan Schedule B-Map 1- Hazards, as being located in an area of karst topography. Karst terrains of limestone and dolostone are marked by sink holes and underlain caverns that influence surface water and ground water flows. Karst topography presents a potential hazard to human safety and is required to be mitigated through development controls and approvals. The policies of 2.2(9)(c), attached, set out the process required to address karst.



As a condition of approval, the owner is required to dig three test holes on both the severed and retained lands: one hole in a proposed location of where a septic system could go, and two holes on either side of the proposed building envelope (for a total of 6 holes). The holes are to be inspected by the local Municipality's Chief Building Official or Septic Inspector. If there is generally more than one metre of in-situ (natural) overburden material between the surface and bedrock, no further action is required.

If there is less than one metre of overburden, additional study is required. Initially a scoped geotechnical investigation and professional opinion by a qualified individual would be required to confirm karst on site. Where karst is determined to be a risk to development, a geotechnical study would be required to satisfy the requirements of this policy.

Minimum Distance Separation (MDS):

Any new residential lots must meet Minimum Distance Separation 1 (MDS 1) requirements from existing livestock facilities on the retained lands and neighbouring properties. MDS 1 must be calculated for all livestock facilities within 750 metres of the proposed severed lot. Our records indicate that the following properties have barns within 750 metres: **1220 Bulger Road.**

If these barns contain or are capable of containing livestock, or there is manure storage on the property, an MDS 1 form must be completed for each livestock facility and/or manure storage and returned to our office to determine the minimum separation distance for the proposed lot. The form is also available on the County website and may be filled out on-line by the farmer and printed. **As a condition of approval the applicant will need to provide the completed MDS 1 form and the MDS1 results must be favourable.**

Environmental Protection Areas/local wetlands:

The subject land contains low lying/wetlands areas and streams, which are designated Environmental Protection in the County of Renfrew Official Plan. Development and/or site alteration is not permitted in these areas.

Wildland Fire Hazard:

The subject property falls within areas that pose a wildland fire risk, as identified on Schedule B-Map 1-Hazards, to the County of Renfrew Official Plan. Under Section 2.2(9)(d) development may be permitted in an area with a wildland fire risk, provided the risk is mitigated in accordance with Ministry of Natural Resource and Forestry (MNR) assessment and standards.

A completed Wildland Fire Risk Assessment Form was submitted with a score of 15 or low risk. It is recommended that the proponent continue to be aware of the risks associated with wildfire hazards and take appropriate steps to mitigate the risks associated with wildfires. The mitigation guide can be found at <https://www.countyofrenfrew.on.ca/en/business-and-development/wildland-fire.aspx>

County Road:

The severed and retained lands have road frontage on Bulger Road, which is a County Road. Entrances (new and shared) to Bulger Road would require approval from the County of Renfrew, Department of Public Works and Engineering. It is recommended that you contact Nathan Kuiack, Infrastructure Technician, with the County of Renfrew Public Works and Engineering Department at [nkuiack@countyofrenfrew.on.ca](mailto:nkuiack@countyofrenfrew.on.ca) or 613-732-4353, regarding any requirements that the Public Works Department may have (e.g., road widening, entrance permit etc.).

**7. RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- (d) Conditions to the giving of consent should be considered for the following:
  - Registered Plan of Survey:
  - Zoning By-law Amendment:
  - Minor Variance:
  - Private Road Agreement:

- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other: The following conditions must be satisfied prior to the issuance of a certificate:
  1. The completion of an MDS 1 form for 1220 Bulger Road with favourable results.
  2. Confirmation of the lack of karst from the chief building official.

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: July 19, 2024  
Prepared by: Paul Moreau  
Planner  
Reviewed by: Bruce Howarth, MCIP, RPP  
Manager of Planning Services

JUL/2022

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

**Date:** August 1<sup>st</sup>, 2024  
**To:** Council  
**Re:** Amend the Zoning By-Law 2004-13  
**From:** Jennifer Charkavi

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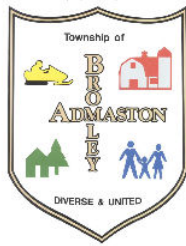
At the Public Planning meeting held on August 1<sup>st</sup>, 2024, there was a request to amend the zoning By-Law 2004-13 which is a condition of approval of Consent File No. B32/24. The amendment proposes to rezone the severed lands, from the Consent File from Agricultural (A) to Agricultural-Exception Forty-Seven (A-E47) to add a Mennonite school as an additional permitted use. All other provisions of the Zoning By-Law will apply.

The Consent Planning report is on the Council Agenda of August 1, 2024. The Zoning By-Law Amendment will be on the August 15, 2024 Council agenda.

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**Recommendation:**

BE IT RESOLVED that Council receives the information on the proposed Zoning By-Law Amendment as outlined in Consent File B32/24.



# ZONING BY-LAW AMENDMENT REPORT TO THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY

## PART A - BASIC INFORMATION

1. **FILE NO.:** ZB2442.2
  
2. **APPLICANT:** Levi & Velina Weber (Owner)  
Aaron Weber (Agent)
  
3. **MUNICIPALITY:** Township of Admaston/Bromley  
(geographic Township of Admaston)
  
4. **LOCATION:** Part of Lot 24, Concession 7  
  
**STREET:** 2126 Stone Road

### SUBJECT LANDS

- |   |             |
|---|-------------|
| 5. COUNTY OF RENFREW<br>OFFICIAL PLAN<br>Land Use Designation(s): | Agriculture |
| 6. TWP OF ADMASTON/<br>BROMLEY (#2004-13)<br>Zone Category(s):    | Agriculture |

### 7. **DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:**

The submitted application proposes a zoning by-law amendment to the Township of Admaston/Bromley Zoning By-law to:

- Rezone the severed lands, in Consent File No. B32/24, from Agriculture (A) to Agriculture-Exception Forty-Seven (A-E47) to add a Mennonite school as an additional permitted use.

The rezoning is required as a condition of consent for Consent File No. B32/24.

### 8. **SITE CHARACTERISTICS**

The owners are in the process of completing a consent application to lease a 1 acre parcel of land on the Weber property to build a Mennonite School. The



## **ZB2442.2**

school is proposed to be for 14 to 15 students and to be used by the Mennonite community. The proposed lands to be leased are 0.4 hectare (1 acre) land with 72.94 metres of road frontage on Stone Road. The proposed lands to be leased are currently vacant. There is an existing dwelling, garage, sheds and barns on the balance of the property (retained lands).

The surrounding area consists primarily of agricultural uses with some rural residential land uses along Stone Road. There are also watercourses and wetlands. Pettigrew Creek runs through properties to the north of the subject lands.

The air photograph below shows the leased lands in red, and the balance of the property (retained lands) are shown in green.



## **PART B – POLICY REVIEW**

### **9. PROVINCIAL POLICY STATEMENT:**

2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

**10. OFFICIAL PLAN:**

The subject lands are designated Agriculture in the County of Renfrew Official Plan.

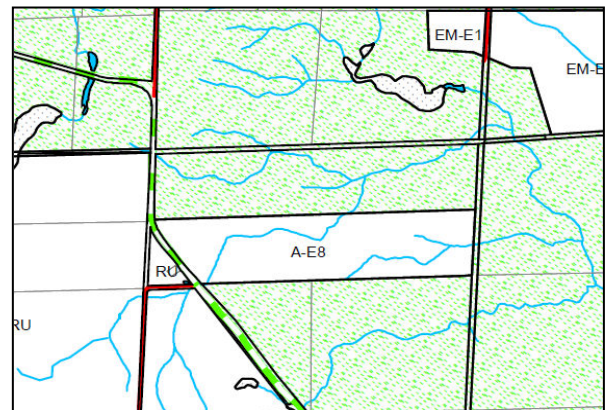
The Agricultural designation on the Land Use Schedule(s) shall mean that the predominant use of land will be for primary agricultural uses; namely, farm residences and related buildings and structures which support the farm operation being the growing of crops, including nursery and horticultural crops; raising of livestock and other animals for food, or fur, including poultry and fish; aquaculture; agro-forestry; and maple syrup production.



Section 2.2(33) of the County of Renfrew Official Plan sets out provides a policy framework for the horse drawn vehicle communities in the area and provides guidance for their growth. The policies of Section 2.2(33) apply to lands designated as Rural and Agriculture. New schools, churches and cemeteries are permitted within the Agriculture designation where such facilities serve the immediate horse drawn vehicle community, provided certain criteria are met.

**11. ZONING BY-LAW:**

The severed lands are zoned Agriculture in the Township Zoning By-law. The permitted residential uses in the Agriculture (A) zone are a maximum two single detached dwellings accessory to a farm use, single detached dwelling on an existing lot or legally created lot, and group home. Permitted non-residential uses include farm, farm limited, and home industry.



The minimum lot area requirement in the A Zone is 20 hectares, and the minimum lot frontage requirement is 45 metres.

**12. SUMMARY OF STUDIES:**

A Planning Justification Report (PJR), prepared by Jp2g Consultant Inc., dated January 31, 2024, was submitted in support of the consent application to address how the land uses conform to the Official Plan policies.

The PJR report makes several recommendation relating to the leased (severed) lot with regards to the proposed use, the proposed zoning by-law amendment complies with the policies of the Section 2.2(23), and the Agriculture designation of the County’s Official Plan. The report concludes that proposed

use can be considered as good planning provided a zoning by-law amendment be filed for a site-specific amendment to re-zone a portion of the subject property to Agriculture-Exception to allow for the construction of a Mennonite Parochial School.

**PART C: PLANNING ANALYSIS**

**13. CONSULTATION:**

At the time of writing this report, no comments have been received or considered.

**14. ANALYSIS:**

The owners are in the process of leasing 1 acre of land from their property to construct a school to be used for the Mennonite Community.

The leased lands are designated Agriculture in the County of Renfrew Official Plan. Section 2.2(33) of the Official Plan states that new schools, churches and cemeteries are permitted within the Agriculture designation where such schools, churches, cemeteries service the immediate community which relies on horse drawn vehicles as their primary means of transportation subject to certain criteria. Section 2.2(33) of the Official Plan states that in the case of schools, the use of long-term leases shall be encouraged.

The proposed lands are zoned Agriculture (A) on Schedule "A" to the Comprehensive Zoning By-law No. 2004-13 of the Township of Admaston/Bromley. The Agriculture zone does not list a school as a permitted use, therefore a site-specific zoning amendment is required to permit the proposed development.

A zoning by-law amendment is required as a condition of consent to rezone the severed lands in Consent Application B32/24 from Agriculture (A) to Agriculture-Exception Forty-Seven (A-E47) to add a Mennonite School as an additional use.

The proposed development is subject to the site plan control. A scoped Site Plan application will be required from the applicant to submit to the township office prior to building permit issuance.

**15. RECOMMENDATIONS:**

That, subject to any additional concerns or information raised at the public meeting, the zoning by-law amendment be passed.

Date: July 22, 2024  
Prepared By: Rajat Ali  
Junior Planner

Reviewed  
By:

Lindsey Bennett-Farquhar, MCIP, RPP  
Senior Planner

**Ministry of Finance**

Provincial-Local  
Finance Division

Frost Building North  
95 Grosvenor Street  
Toronto ON M7A 1Y7

Tel: 416 327-0264  
Fax: 416 325-7644

**Ministère des Finances**

Division des relations provinciales-  
municipales en matière de finances

Édifice Frost nord  
95 rue Grosvenor  
Toronto ON M7A 1Y7

Tél : 416 327-0264  
Fax: 416 325-7644

July 9, 2024

Dear Municipal Treasurer / Clerk-Treasurer:

I am writing to provide an update regarding the property assessment and taxation of aggregate extraction sites.

As you may be aware, these properties experienced significant property tax changes in 2024 following the implementation of an assessment appeal decision by the Municipal Property Assessment Corporation (MPAC) to aggregate properties province-wide.

The government appreciates the input that has been received from municipalities and the aggregate industry regarding this situation, and we recognize that there has been a long history of appeals and assessment changes for this sector.

To help mitigate the impact of the unexpected tax change for 2024, the Province will be providing an education tax reduction to the portion of aggregate sites that are in the industrial property class. This will be implemented through the creation of a temporary sub-class that will result in education tax reductions to be processed by municipalities for the 2024 tax year.

Regulations have now been filed under the *Assessment Act* and *Education Act* to create this subclass for 2024 and to prescribe a corresponding rate reduction for the education tax rate for the new subclass.

This sub-class is intended to provide short-term relief as the government works towards implementing a principled and sustainable solution for the future through the creation of a new property class. We will continue to engage with municipalities and the aggregate sector to seek input on the design of the class and ensure a smooth transition to the new approach.

Maintaining a close relationship with municipal partners remains critical as our government continues to build a strong Ontario. We look forward to continuing to work with you to ensure predictability and sustainability for municipalities and businesses.

If you have any questions related to these updates, please contact Diane Ross, Director of the Assessment Policy & Legislation Branch at [diane.ross@ontario.ca](mailto:diane.ross@ontario.ca) or 647-500-9282.

Sincerely,



Ian Freeman, CPA, CMA  
Assistant Deputy Minister  
Provincial-Local Finance Division

**Township of Admaston/Bromley**  
**477 Stone Road, R.R. #2**  
**Renfrew, ON**  
**K7V 3Z5**  
E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)

613-432-2885 Stone Road Office  
613-432-4052 Fax

613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage

**REPORT**

Date: August 1, 2024  
To: Council  
From: Kelly Coughlin  
Re: Canada Community Building Fund Renewal

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**Background:**

In late June 2024, Staff received notice from the Association of Municipalities of Ontario (AMO), along with Canada, Ontario, and the City of Toronto, announcing the agreement on a 10-year renewal of the Canada Community Building Fund (CCBF).

Municipal Council are required to adopt a Municipal Funding Agreement (MFA). Through the renewal of this agreement, CCBF will continue to provide predictable funding, without the need for application, to be invested in priority infrastructure projects.

**Discussion:**

Most things remain unchanged from the previous agreement.

- 1) Allocations will follow existing model – allocated on a per-capita basis in accordance with census population counts.
- 2) Eligibility criteria remain unchanged. Eligible investment categories include: broadband connectivity, brownfield redevelopment, capacity building, community energy systems, cultural infrastructure, drinking water, fire halls, local roads and bridges, public transit, recreational infrastructure, regional and local airports, resilience, short-line rail, short-sea shipping, solid waste, sport infrastructure, tourism infrastructure and wastewater
- 3) Terms of funding use, transfer and retention of funds are unchanged – amounts are transferred in two (2) instalments, typically, July / August and November. Funds can be ‘banked’ for a maximum of five (5) years, earning interest and saving up for larger projects.

- 4) Asset management will continue to guide CCBF investment.
- 5) A risk based audit will continue to be used.
- 6) Communications will continue to be the focus for the federal government.
- 7) Insurance is still required however municipalities are no longer required to submit a Certificate of Insurance each year.

Some key changes involved:

- i) Staff costs are now eligible, with limitations, under the capacity building category only. For example: hiring staff to improve asset management systems up to a maximum of 40% of your annual allocation or \$80,000 (whichever is less).
- ii) Municipalities are expected to consider GBA+ lenses when undertaking projects.
- iii) Municipalities must retain records for at least six years.

Municipalities are not permitted to use CCBF funds for routine repair and maintenance costs, internal costs, land costs, rebated HST costs, investments in health infrastructure, investments in professional or semi-professional sports facilities and legal fees.

### **Financial Implications:**

The township allocation of funding was announced as follows for the next five (5) years:

	2024	2025	2026	2027	2028
Admaston/Bromley, Township of	94,163.16	98,086.63	98,086.63	102,010.09	102,010.09

### **People Consulted:**

Jennifer Charkavi - COA/Clerk



**Recommendation for Council:**

BE IT RESOLVED THAT Council receive the Canada Community Building Fund Renewal report as information as submitted and circulated;

AND FURTHER THAT Council adopt by-law 2024-36 being a by-law to authorize the Municipal Funding Agreement on the Canada Community Building Fund between The Association of Municipalities of Ontario and The Township of Admaston/Bromley.

# **MUNICIPAL FUNDING AGREEMENT ON THE CANADA COMMUNITY-BUILDING FUND**

**BETWEEN:**

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

(referred to herein as “**AMO**”)

**AND:**

**THE TOWNSHIP OF ADMASTON/BROMLEY**

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the “**Recipient**”)

**WHEREAS** the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “**Administrative Agreement**”), which governs the transfer and use of the Canada Community-Building Fund (“**CCBF**”) in Ontario;

**AND WHEREAS** AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

**AND WHEREAS** the Recipient wishes to enter into this Agreement to access CCBF funding;

**NOW THEREFORE** the Parties agree as follows:

## 1. DEFINITIONS AND INTERPRETATIONS

1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

**“Annual Report”** means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

**“Asset Management”** is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

**“Canada”** means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

**“Canada Community-Building Fund” or “CCBF”** means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

**“Contract”** means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

**“Eligible Expenditure”** means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

**“Eligible Investment Category”** means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

**“Eligible Project”** means a project that fits within an Eligible Investment Category.

**“Event of Default”** has the meaning given to it in Section 13.1 of this Agreement.

**“Funds”** mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

**“Housing Needs Assessment”** or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

**“Ineligible Expenditures”** means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

**“Infrastructure”** means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

**“Lower-Tier Municipality”** means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

**“Municipal Fiscal Year”** means the period beginning January 1st of a year and ending December 31st of the same year.

**“Municipality”** and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

**“Non-Municipal Transfer By-law”** means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

**“Parties”** means AMO and the Recipient.

**“Prior Agreement”** means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

**“Single-Tier Municipality”** means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

**“Third Party”** means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

**“Transfer By-law”** means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

**“Unspent Funds”** means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient’s 2023 Annual Report (as defined under the Prior Agreement).

**“Upper-Tier Municipality”** means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

## 1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”**, **“hereof”** and **“hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including”** or **“includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

## 2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

### 3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

### 4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

### 5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

- 5.2 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.
- 5.3 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):
- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
  - b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
  - c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.
- 5.4 **Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):
- a) The provision of such support shall be authorized by a Transfer By-law (a “Non-Municipal Transfer By-law”). The Non-Municipal Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
  - b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
  - c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.
- 5.5 **Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 **Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
  - b) An investment permitted under:
    - i. The Recipient's investment policy; and
    - ii. Provincial legislation and regulation.
- 5.7 **Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
  - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 **Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 **HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 **Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 **Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 **Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal



Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

## 6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30<sup>th</sup> each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

## 7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

## 8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
- a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

## 9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

## 10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise, provides a copy of the audit report to the Recipient.

## 11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

11.3 **AMO Not Liable.** In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

11.4 **Recipient to Compensate Canada.** The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

11.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an “**Indemnitee**”), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient’s Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

## 12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

## 13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an “Event of Default”:
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
  - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
  - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
  - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
  - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient’s receipt of the notice

of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

#### 14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

#### 15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director  
Canada Community-Building Fund Agreement  
Association of Municipalities of Ontario  
155 University Avenue, Suite 800  
Toronto, ON M5H 3B7

Telephone: 416-971-9856  
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer  
The Township of Admaston/Bromley  
477 Stone Road, R. R. 2  
Renfrew, ON K7V 3Z5

## 16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-

agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“**GBA+**”) lenses when undertaking a project.

## 17. SCHEDULES

- 17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

**18. SIGNATURES**

**IN WITNESS WHEREOF**, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.

**THE TOWNSHIP OF ADMASTON/BROMLEY**

By: \_\_\_\_\_

Name:	_____	Date	_____
Title:	_____		

Name:	_____	Date	_____
Title:	_____		

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

By: \_\_\_\_\_

Name:	_____	Date	_____
Title: Executive Director			

Witness:	_____	Date	_____
Title:	_____		



## **SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES**

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or Infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient’s ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

## **SCHEDULE B: ELIGIBLE EXPENDITURES**

Eligible Expenditures will be limited to the following:

1. **Infrastructure investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
  - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
  - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
  - Studies, strategies, systems, or plans related to housing or land use;
  - Studies, strategies, or plans related to the long-term management of infrastructure; and
  - Other initiatives that strengthen the Recipient's ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient's employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
  - 40% of the Recipient's annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
  - \$80,000.

## **SCHEDULE C: INELIGIBLE EXPENDITURES**

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs incurred before categories were eligible** – project expenditures incurred:
  - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
  - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient’s overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient’s staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.

## **SCHEDULE D: ANNUAL REPORT**

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

1. **Financial information** – and particularly:
  - Interest earnings and investment gains – in accordance with Section 5.7;
  - Proceeds from the disposal of assets – in accordance with Section 12.1;
  - Outgoing transfers – in accordance with Sections 5.3 and 5.4;
  - Incoming transfers – in accordance with Section 5.3; and
  - Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.
2. **Project information** – describing each Eligible Project that started, ended, or was ongoing in the reporting year.
3. **Results** – and particularly:
  - Expected outputs and outcomes for each ongoing Eligible Project;
  - Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
  - Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
    - i. The number of housing units enabled, supported, or preserved; and
    - ii. The number of affordable housing units enabled, supported, or preserved.
4. **Other information** – such as:
  - Progress made in the development and implementation of asset management plans and systems; and
  - The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

## **SCHEDULE E: COMMUNICATIONS REQUIREMENTS**

### **1. COMMUNICATIONS ACTIVITIES**

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

### **2. INFORMATION SHARING REQUIREMENTS**

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

### **3. PROJECT SIGNAGE REQUIREMENTS**

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.

#### 4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on [www.buildingcommunities.ca](http://www.buildingcommunities.ca).
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
  - b) The Canada wordmark and the following wording (as applicable):
    - i. "This project is funded in part by the Government of Canada"; or
    - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to [www.infrastructure.gc.ca](http://www.infrastructure.gc.ca). Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

#### 5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

## 6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

## 7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
  - a) "This project is funded in part by the Government of Canada"; or
  - b) "This project is funded by the Government of Canada".



- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

## 8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

## 9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: August 1, 2024  
To: Council  
From: Kelly Coughlin  
Re: June 2024 YTD Financial Overview

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**Background: n/a**

**Discussion:**

During the month of June notable receipts include:

- 1) Septic Use Permit fees - \$650.00
- 2) Building Permit revenues - \$3,389.50
- 3) Sewage Permits - \$1,400.00
- 4) Landfill Tipping Fees - \$8,920.00

In June, we went 'live' with several modules in the new accounting software. In particular, General Ledger, Accounts Receivable, Accounts Payable, Cash Receipts and Property Tax. Training is ongoing with the other modules.

Staff have worked extremely hard reconciling the legacy system to the new accounting software. The next major module to transition is payroll. Training for this module is tentatively set for late September.

**Financial Implications:**

n/a

**People Consulted:**

Jennifer Charkavi - CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council accept the June 2024 Year to Date Financial Overview Report (attached) as information as submitted and circulated.



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1000			Municipal Taxation		
1-3-1000-1000				Municipal - Residential (RT)	-2,505,136.77	-3,411,695
1-3-1000-1001				Municipal - Multi-Residential (MT)	0.00	0
1-3-1000-1002				Municipal - Commercial (CT)	0.00	0
1-3-1000-1003				Municipal - Commercial Excess (CU)	0.00	0
1-3-1000-1004				Municipal - Comm. Vacant (CX)	0.00	0
1-3-1000-1005				Municipal - Comm. Sm Scale Farm (C	0.00	0
1-3-1000-1006				Municipal - Industrial (IT)	0.00	0
1-3-1000-1007				Municipal - Industrial Excess (IU)	0.00	0
1-3-1000-1008				Municipal - Indust. Vacant (IX)	0.00	0
1-3-1000-1009				Municipal - Pipelines (PT)	0.00	0
1-3-1000-1011				Municipal - Managed Forest (TT)	0.00	0
1-3-1000-1012				Municipal - Comm New Constr. (XT)	0.00	0
1-3-1000-1013				Municipal - Indust New Constr (JT)	0.00	0
1-3-1000-1014				Municipal - Indust New ConstrExces	0.00	0
1-3-1000-1015				Municipal - Supplementaries	-12,796.27	-10,000
1-3-1000-1016				Municipal - Write-offs	5,113.89	0
1-3-1000-1017				Municipal - PIL General	0.00	0
1-3-1000-1018				Municipal - PIL Full (RF)	0.00	0
1-3-1000-1019				Mun - Comm., PIL Full Tenant of Pr	0.00	0
1-3-1000-1020				Ind Taxable Full Shared PIL (IH)	0.00	0
1-3-1000-1021				Municipal - Farmlands (FT)	0.00	0
<b>Category Total</b>					<b>-2,512,819.15</b>	<b>-3,421,695</b>

CATEGORY	1010			County Taxation		
1-3-1010-1000				County - Residential (RT)	0.00	-1,412,246
1-3-1010-1001				County - Multi-Residential (MT)	0.00	0
1-3-1010-1002				County - Commercial (CT)	0.00	0
1-3-1010-1003				County - Commercial Excess (CU)	0.00	0
1-3-1010-1004				County - Comm. Vacant (CX)	0.00	0
1-3-1010-1005				County - Comm. Sm Scale-Farm (C	0.00	0
1-3-1010-1006				County - Industrial (IT)	0.00	0
1-3-1010-1007				County- Industrial Excess (IU)	0.00	0
1-3-1010-1008				County - Indust. Vacant (IX)	0.00	0
1-3-1010-1009				County - Pipelines (PT)	0.00	0
1-3-1010-1011				County- Managed Forest (TT)	0.00	0
1-3-1010-1012				County - Comm New Constr. (XT)	0.00	0
1-3-1010-1013				County - Indust New Constr (JT)	0.00	0
1-3-1010-1014				County - Indust New ConstrExcess (	0.00	0
1-3-1010-1015				County - Supplementaries	-6,790.25	0
1-3-1010-1016				County - Write-off's	2,695.39	0
1-3-1010-1017				County - Payment in Lieu	0.00	-1,340
1-3-1010-1021				County - Farmlands (FT)	0.00	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1010			County Taxation		
<b>Category Total</b>					<b>-4,094.86</b>	<b>-1,413,586</b>
CATEGORY	1020			English Public School Taxation		
1-3-1020-1000				Eng Pub - Residential (RT)	0.00	-571,288
1-3-1020-1001				Eng Pub - Multi-Residential (MT)	0.00	0
1-3-1020-1002				Eng Pub - Commercial (CT)	0.00	0
1-3-1020-1003				Eng Pub - Comm Excess (CU)	0.00	0
1-3-1020-1005				Eng Pub - Comm. Sm Scale-Farm (t	0.00	0
1-3-1020-1006				Eng Pub - Industrial (IT)	0.00	0
1-3-1020-1007				Eng Pub - Industrial Excess (IU)	0.00	0
1-3-1020-1009				Eng Pub - Pipeline (PT)	0.00	0
1-3-1020-1011				Eng Pub - Managed Forest (TT)	0.00	0
1-3-1020-1012				Eng Pub - Comm New Constr. (XT)	0.00	0
1-3-1020-1015				Eng Pub - Supplementaries	-2,037.34	0
1-3-1020-1016				Eng Pub - Write-Off's	922.58	0
1-3-1020-1017				PIL - English Public	0.00	0
1-3-1020-1021				Eng Pub - Farmlands (FT)	0.00	0
<b>Category Total</b>					<b>-1,114.76</b>	<b>-571,288</b>
CATEGORY	1030			English Separate School Taxation		
1-3-1030-1000				Eng Sep - Residential (RT)	0.00	-192,119
1-3-1030-1001				Eng Sep - Multi-Residential (MT)	0.00	0
1-3-1030-1002				Eng Sep - Commercial (CT)	0.00	0
1-3-1030-1003				Eng Sep - Comm Excess (CU)	0.00	0
1-3-1030-1005				Eng Sep - Comm. Sm Scale-Farm (t	0.00	0
1-3-1030-1006				Eng Sep - Industrial (IT)	0.00	0
1-3-1030-1007				Eng Sep - Industrial Excess (IU)	0.00	0
1-3-1030-1009				Eng Sep - Pipeline (PT)	0.00	0
1-3-1030-1011				Eng Sep - Managed Forest (TT)	0.00	0
1-3-1030-1015				Eng Sep - Supplementaries	-61.10	0
1-3-1030-1016				Eng Sep - Write-Off's	0.00	0
1-3-1030-1017				Eng Sep - PIL's	0.00	0
1-3-1030-1021				Eng Sep - Farmlands (FT)	0.00	0
<b>Category Total</b>					<b>-61.10</b>	<b>-192,119</b>
CATEGORY	1040			French Public School Taxation		
1-3-1040-1000				Fre Pub - Residential (RT)	0.00	-7,359
1-3-1040-1001				Fre Pub - Multi-Residential (MT)	0.00	0
1-3-1040-1002				Fre Pub - Commercial (CT)	0.00	0
1-3-1040-1003				Fre Pub - Comm Excess (CU)	0.00	0
1-3-1040-1006				Fre Pub - Industrial (IT)	0.00	0
1-3-1040-1007				Fre Pub - Ind Excess (IU)	0.00	0
1-3-1040-1009				Fre Pub - Pipeline (PT)	0.00	0

General Ledger Trial Balance

Date : Jul 15, 2024

Time : 10:27 am



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1040			French Public School Taxation		
1-3-1040-1011				Fre Pub - Managed Forest (TT)	0.00	0
1-3-1040-1015				Fre Pub - Supplementaries	0.00	0
1-3-1040-1016				Fre Pub - Write-Off's	0.00	0
1-3-1040-1017				Fre Pub - PIL's	0.00	0
1-3-1040-1021				Fre Pub - Farmalnds (FT)	0.00	0
<b>Category Total</b>					<b>0.00</b>	<b>-7,359</b>
CATEGORY	1050			French Separate School Taxation		
1-3-1050-1000				Fre Sep - Residential (RT)	0.00	-16,080
1-3-1050-1001				Fre Sep - Multi-Residential (MT)	0.00	0
1-3-1050-1002				Fre Sep - Commercial (CT)	0.00	0
1-3-1050-1003				Fre Sep - Comm Excess (CU)	0.00	0
1-3-1050-1006				Fre Sep - Industrial (IT)	0.00	0
1-3-1050-1007				Fre Sep - Ind Excess (IU)	0.00	0
1-3-1050-1009				Fre Sep - Pipeline (PT)	0.00	0
1-3-1050-1011				Fre Sep - Managed Forest (TT)	0.00	0
1-3-1050-1012				Fre Pub - Comm New Constr. (XT)	0.00	0
1-3-1050-1015				Fre Sep - Supplementaries	0.00	0
1-3-1050-1016				Fre Sep - Write-Off's	0.00	0
1-3-1050-1017				Fre Sep - PIL's	0.00	0
1-3-1050-1021				Fre Sep - Farmland (FT)	0.00	0
<b>Category Total</b>					<b>0.00</b>	<b>-16,080</b>
CATEGORY	1060			No Support		
1-3-1060-1000				No Support - Residential	0.00	0
1-3-1060-1002				No Support - Commercial (CT)	0.00	0
1-3-1060-1003				No Support - Commercial Excell (CL)	0.00	0
1-3-1060-1004				No Support - Commercial Vacant (C)	0.00	0
1-3-1060-1005				No Support - Comm Sm Scal Farm (	0.00	0
1-3-1060-1006				No Support - Industrial (IT)	0.00	0
1-3-1060-1007				No Support - Industrial Excess (IU)	0.00	0
1-3-1060-1008				No Support - Industrial Vacant (IX)	0.00	0
1-3-1060-1009				No Support - Pipelines (PT)	0.00	0
1-3-1060-1011				No Support - Managed Forest (TT)	0.00	0
1-3-1060-1012				No Support - Comm New Constr (X1)	0.00	0
1-3-1060-1013				No Support - Indust New Constr (JT)	0.00	0
1-3-1060-1014				No Support - Ind New Constr Exces:	0.00	0
1-3-1060-1015				No Support - Supplementals	-1,781.95	0
1-3-1060-1016				No Support - Write-offs	414.48	0
1-3-1060-1017				No Support - Payment in Lieu	0.00	0
1-3-1060-1019				No Support - PIL Full Tenant of Prov	0.00	0
1-3-1060-1020				No Support - Ind Tax Full Shrd PIL (	0.00	0

General Ledger Trial Balance



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1060			No Support		
<b>Category Total</b>					<b>-1,367.47</b>	<b>0</b>
CATEGORY	1200			Payment in Lieu's		
1-3-1200-1200				PIL - Grants In Lieu - Canada	0.00	-740
1-3-1200-1201				PIL - Grants in Lieu - Ontario	0.00	-4,400
1-3-1200-1202				PIL - Power Dams	0.00	-5,000
1-3-1200-1203				PIL - Landfill Site (mun. enterprises)	0.00	-3,200
1-3-1200-1204				PIL - Hyrdo One	0.00	-1,560
<b>Category Total</b>					<b>0.00</b>	<b>-14,900</b>
CATEGORY	1300			Penalty & Interest		
1-3-1300-1300				Penalty/Interest - Current	-9,471.74	-24,000
1-3-1300-1301				Penalty/Interest - 1 Year	-1,383.70	0
1-3-1300-1302				Penalty/Interest - 2 Year	-154.38	0
1-3-1300-1303				Penalty/Interest - 3 Year	-141.10	0
1-3-1300-1304				Interest - A/R	-34.74	0
<b>Category Total</b>					<b>-11,185.66</b>	<b>-24,000</b>
CATEGORY	1400			Municipal Revenue		
1-3-1400-5140				Lottery Licenses/Fees	-73.50	-200
1-3-1400-5141				Tax Certificates	-1,150.00	-3,500
1-3-1400-5142				Sale of Maps	-15.00	-24
1-3-1400-5143				Backyard Chicken Fees	0.00	-500
1-3-1400-5144				Refreshment Vehicle Licences	0.00	0
1-3-1400-5145				Administration Fees - NSF	-130.00	-450
1-3-1400-5147				Other Service Charges	0.00	-1,000
1-3-1400-5148				Rental Income - BLCC	-5,281.86	-8,000
1-3-1400-5150				Sale of Land/TCA	0.00	-15,000
1-3-1400-5152				Bank Interest Income	-21,487.12	-56,000
1-3-1400-5153				Gain/Loss on Disposal of Assets	0.00	0
1-3-1400-5154				Miscellaneous	-2,826.05	0
<b>Category Total</b>					<b>-30,963.53</b>	<b>-84,674</b>
CATEGORY	1510			Provincial Grants		
1-3-1510-1510				OMPF	-217,000.00	-434,000
1-3-1510-1511				OCIF Ont. Comm. Infrastructure Fur	-82,054.00	-492,321
1-3-1510-1512				Modernization 2 - Roads Review	0.00	0
1-3-1510-1513				Modernization Grant	0.00	0
1-3-1510-1514				Livestock Recovery	329.12	-3,000
1-3-1510-1515				Other Provincial Grants	0.00	0
1-3-1510-1516				Provincial Municipal Drainage Grant	0.00	-5,000
1-3-1510-1517				Interest Income - OCIF Funding	-12,097.65	0
1-3-1510-1519				Tile Drain Loan	0.00	-41,000



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	1510			Provincial Grants		
1-3-1510-1522				Drains Superintendent Grant	0.00	-2,500
1-3-1510-1523				R.I.D.E. Grant	0.00	-8,700
1-3-1510-1524				Police Revenue	0.00	-2,500
1-3-1510-1525				Aggregate Resources	-5,689.76	-35,000
1-3-1510-1526				Interest Income - OCIF	-164,105.00	-7,000
1-3-1510-1527				Recycling Grant	-16,244.61	-59,168
<b>Category Total</b>					<b>-496,861.90</b>	<b>-1,090,189</b>
CATEGORY	1520			Federal Grants		
1-3-1520-1518				Interest Earned - CCBF	-2,979.60	-5,200
1-3-1520-1520				CCBF Funding	0.00	-94,163
1-3-1520-1521				ICIP - Northern & Rural Funding	0.00	-80,000
1-3-1520-1522				Canada Summer Jobs	0.00	-9,400
1-3-1520-1523				Canada Day Grant	-840.00	-500
<b>Category Total</b>					<b>-3,819.60</b>	<b>-189,263</b>
CATEGORY	2000			Fire Department		
1-3-2000-5152				Fire - Interest Income	-574.07	0
1-3-2000-5200				Fire - Standby Fees - NAW	-3,825.00	-7,650
1-3-2000-5201				Fire - Calls	-2,495.64	-2,160
1-3-2000-5202				Fire - Miscellaneous	-80.00	0
1-3-2000-5203				Fire - MNR Fire Agreement	0.00	-330
1-3-2000-5204				Fire - Levy	0.00	0
1-3-2000-5205				Fire - Agreement	0.00	0
1-3-2000-5206				Fire - GST Rebate	0.00	0
1-3-2000-5207				Fire - Grant	0.00	0
1-3-2000-5208				Fire - Transfer from Reserve	0.00	0
1-3-2000-5209				Fire - Transfer from Township	0.00	0
<b>Category Total</b>					<b>-6,974.71</b>	<b>-10,140</b>
CATEGORY	2100			Building Department		
1-3-2100-5210				Septic Usage Permits Fees	-1,300.00	-500
1-3-2100-5211				Building Permits	-18,873.71	-55,000
1-3-2100-5212				Sewage Permits	-3,900.00	-10,000
1-3-2100-5213				Horton Township 60/40	-28,277.68	-80,653
<b>Category Total</b>					<b>-52,351.39</b>	<b>-146,153</b>
CATEGORY	2300			Animal Revenue		
1-3-2300-5230				Animal Control Dog Tags/Licenses	-1,040.00	-2,000
<b>Category Total</b>					<b>-1,040.00</b>	<b>-2,000</b>
CATEGORY	3100			Roads Revenue		
1-3-3100-5310				Roads Revenue	174.24	-1,000





Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	3			REVENUES		
CATEGORY	3100			Roads Revenue		
1-3-3100-5311				Road - Sale of Surplus Equipment	0.00	0
1-3-3100-5312				Entrance Fee	-100.00	-1,200
1-3-3100-5313				Used Culvert	-40.00	0
1-3-3100-5314				911 Civic Addressing Revenue	-81.00	-200
<b>Category Total</b>					<b>-46.76</b>	<b>-2,400</b>
CATEGORY	4000			Waste Management		
1-3-4000-5400				Landfill Tipping Fees - Stone Road	-1,448.50	-2,000
1-3-4000-5401				Landfill Tipping Fees - Osceola Site	-16,403.00	-25,000
1-3-4000-5402				Recycling Grant	0.00	0
1-3-4000-5403				Sale Blueboxes	0.00	-50
<b>Category Total</b>					<b>-17,851.50</b>	<b>-27,050</b>
CATEGORY	8000			Planning Revenue		
1-3-8000-5302				Zoning Certificate	-1,000.00	0
1-3-8000-5800				Other Planning Fees & Charges	-950.00	-8,000
1-3-8000-5801				Consents	-2,000.00	0
<b>Category Total</b>					<b>-3,950.00</b>	<b>-8,000</b>
CATEGORY	9000			Transfer from Reserves		
1-3-9000-8013				Trf from Res - Rds Operating	0.00	0
1-3-9000-9000				Trf from CCBF Reserve	0.00	-100,097
1-3-9000-9001				Trf from OCIF Reserve	0.00	-105,679
1-3-9000-9003				Trf from WIP Reserve	0.00	0
1-3-9000-9004				Trf from Working Fund Reserve	0.00	0
1-3-9000-9005				Trf from Res - Roads Building	0.00	0
1-3-9000-9006				Trf from Res - Roads Vhcl & Equip F	0.00	0
1-3-9000-9007				Trf from Res - Fire Building Reserve	0.00	0
1-3-9000-9008				Trf from Res - Fire Vhcl / Equip Rsrv	0.00	0
1-3-9000-9009				Fire - Capital Reserve	0.00	0
1-3-9000-9010				Fire - from 1x funding reserve	0.00	0
1-3-9000-9011				Fire - Transfer from Reserve	0.00	0
<b>Category Total</b>					<b>0.00</b>	<b>-205,776</b>
CATEGORY	9100			Proceeds from Debt		
1-3-9100-9100				Debt	0.00	-305,740
1-3-9100-9101				Fire - Proceeds from Capital Lease	0.00	0
<b>Category Total</b>					<b>0.00</b>	<b>-305,740</b>
<b>REVENUES Total</b>					<b>-3,144,502.39</b>	<b>-7,732,412</b>
CLASS	4			EXPENDITURE		
CATEGORY	1100			Election		
1-4-1100-2010				ELECTION - Supplies/Postage	0.00	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1100			Election		
1-4-1100-2090				ELECTION - Misc	0.00	0
1-4-1100-2255				ELECTION - Courses & Training	0.00	0
1-4-1100-2300				ELECTION - Advertising	0.00	0
1-4-1100-3065				ELECTION - IT Services	0.00	0
1-4-1100-9000				ELECTION - Transfer to Reserves	0.00	7,000
<b>Category Total</b>					<b>0.00</b>	<b>7,000</b>
CATEGORY	1400			Administration Overhead		
1-4-1400-1010				ADM - Salaries & Wages	183,132.63	367,096
1-4-1400-1110				ADM - Benefits	56,386.60	123,861
1-4-1400-1113				ADM - Asset Mngt Coordinator	0.00	25,000
1-4-1400-2011				ADM - Office Supplies	6,896.62	7,000
1-4-1400-2012				ADM - Computer Supp/Small Equip/	712.23	3,700
1-4-1400-2090				ADM - Miscellaneous	1,284.33	2,000
1-4-1400-2100				ADM - Postage	4,001.14	5,000
1-4-1400-2116				ADM - Printing (photocopier)	406.95	2,700
1-4-1400-2118				ADM - Freight & Delivery Charges	32.56	200
1-4-1400-2240				ADM - Mileage	643.18	4,000
1-4-1400-2250				ADM - Conventions/Meetings	3,574.05	7,500
1-4-1400-2255				ADM - Courses & Training	3,224.14	5,000
1-4-1400-2260				ADM - Dues & Memberships	4,374.51	6,360
1-4-1400-2300				ADM - Advertising	566.30	4,000
1-4-1400-2325				ADM - Public Relations	500.00	650
1-4-1400-2430				ADM - Insurance	18,413.00	15,700
1-4-1400-2431				ADM - Insurance Claims	0.00	0
1-4-1400-2720				ADM - Telephone	1,975.64	1,800
1-4-1400-2721				ADM - Fax	676.75	1,200
1-4-1400-2730				ADM - Cell	140.00	480
1-4-1400-3050				ADM - Legal Fees	712.32	6,000
1-4-1400-3051				ADM - Tax Registration Costs	382.07	0
1-4-1400-3055				ADM - Audit	2,544.00	27,000
1-4-1400-3056				ADM - Petty Cash	0.00	0
1-4-1400-3065				ADM - IT Services & Support	13,964.81	23,205
1-4-1400-3070				ADM - Human Resources	0.00	5,100
1-4-1400-3071				ADM - Accessibility Compliance	-21.86	1,000
1-4-1400-3080				ADM - Office Equip Mtce Contract	2,348.03	5,000
1-4-1400-4800				ADM - Bank Service Charges	338.96	1,700
1-4-1400-8000				ADM - Transfer to Capital Fund	35,854.82	0
1-4-1400-8200				ADM - Clearing Account	0.00	0
1-4-1400-8500				ADM - Amortization Building	0.00	0
1-4-1400-8502				ADM - Amortization Equipment	0.00	0
1-4-1400-9000				ADM - Transfer to Reserves	0.00	0
1-4-1400-9999				ADM - Penny Rounding Clearing Ac	0.01	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1400			Administration Overhead		
<b>Category Total</b>					<b>343,063.79</b>	<b>652,252</b>
CATEGORY	1401			Township Office		
1-4-1401-2017				Twp Office - Bldg Supplies	330.36	1,000
1-4-1401-2520				Twp Office - Bldg Mtce/Repair	1,932.75	1,800
1-4-1401-2521				Twp Office - Cleaning Services	3,386.13	5,400
1-4-1401-2600				Twp Office - Furnace Fuel	1,115.66	3,500
1-4-1401-2601				Twp Office - Propane	441.01	2,000
1-4-1401-2610				Twp Office - Hydro	2,850.16	3,750
1-4-1401-3200				Twp Office - Contracted Services	305.28	200
1-4-1401-4040				Twp Office - Rentals	0.00	0
1-4-1401-8000				Twp Office - Trf to Capital	0.00	0
1-4-1401-9000				Twp Office - Trf to Reserve	0.00	0
<b>Category Total</b>					<b>10,361.35</b>	<b>17,650</b>
CATEGORY	1402			Barr Line Community Centre		
1-4-1402-2017				Barr Line Comm Centre- Bldg Suppl	344.21	250
1-4-1402-2430				Barr Line Comm Centre - Insurance	735.79	2,300
1-4-1402-2520				Barr Line Comm Centre - Bldg Mtce	223.92	750
1-4-1402-2521				Barr Line Comm Centre - Cleaning S	2,697.78	3,230
1-4-1402-2600				Barr Line Comm Centre - Furnace F	2,465.90	3,800
1-4-1402-2610				Barr Line Comm Centre - Hydro	613.26	2,000
1-4-1402-2720				Barr Line Comm Centre - Telephone	0.00	0
<b>Category Total</b>					<b>7,080.86</b>	<b>12,330</b>
CATEGORY	1403			Osceola Historical Society Building		
1-4-1403-2017				Osceola Historical - Bldg Supplies	0.00	250
1-4-1403-2430				Osceola Historical - Insurance	372.58	2,300
1-4-1403-2520				Osceola Historical - Bldg Mtce/Repa	0.00	2,500
1-4-1403-2600				Osceola Historical - Furnace Fuel	0.00	0
1-4-1403-2610				Osceola Historical - Hydro	135.74	450
1-4-1403-2720				Osceole Historical - Telephone	0.00	0
1-4-1403-4040				Osceola Historical - Rentals	0.00	0
<b>Category Total</b>					<b>508.32</b>	<b>5,500</b>
CATEGORY	1410			Health & Safety		
1-4-1410-2010				H&S - Supplies	0.00	1,000
1-4-1410-2240				H&S - Mileage	0.00	300
1-4-1410-2255				H&S - Courses and Training	0.00	1,700
<b>Category Total</b>					<b>0.00</b>	<b>3,000</b>
CATEGORY	1600			Council		
1-4-1600-1010				COUNCIL - Salaries & Wages	43,757.98	81,265



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	1600			Council		
1-4-1600-1110				COUNCIL - Benefits	7,740.89	14,036
1-4-1600-2090				COUNCIL - Miscellaneous	540.83	1,000
1-4-1600-2100				COUNCIL - Postage	0.00	3,250
1-4-1600-2240				COUNCIL - Mileage	1,480.40	6,000
1-4-1600-2250				COUNCIL - Conventions & Meetings	5,662.57	9,000
1-4-1600-2325				COUNCIL - Public Relations	176.50	4,750
1-4-1600-2326				COUNCIL - Special Occassions	165.69	3,700
1-4-1600-2430				COUNCIL - Insurance	1,895.00	2,200
1-4-1600-3065				COUNCIL - IT Svcs & Support	2,213.28	3,900
1-4-1600-5100				COUNCIL - Donations & Grants	6,800.00	6,900
1-4-1600-8000				Council - Capital	0.00	0
1-4-1600-9000				Council - Trf to Reserves - Election	0.00	0
<b>Category Total</b>					<b>70,433.14</b>	<b>136,001</b>
CATEGORY	2000			Fire Overhead Costs		
1-4-2000-1010				Fire - Wages	43,501.56	127,142
1-4-2000-1110				Fire - Benefits	7,910.54	31,538
1-4-2000-1111				Fire - Standby	0.00	20,500
1-4-2000-1112				Fire - Support Wages & Benefits	0.00	0
1-4-2000-2011				Fire - Office Supplies	222.06	1,200
1-4-2000-2012				Fire - Computer Supplies	0.00	0
1-4-2000-2090				Fire - Miscellaneous Supplies	210.34	500
1-4-2000-2091				Fire - Food	0.00	1,500
1-4-2000-2092				Fire - Christmas Dinner	0.00	1,500
1-4-2000-2100				Fire - Postage/Freight / Delivery	2.13	2,500
1-4-2000-2240				Fire - Mileage	1,475.11	4,000
1-4-2000-2250				Fire - Courses & Training	2,770.33	11,000
1-4-2000-2251				Fire - Prevention (ex. Fire Prev Wee	432.47	1,000
1-4-2000-2260				Fire - Membership Dues	183.47	150
1-4-2000-2430				Fire - Insurance (VFF)	10,055.32	0
1-4-2000-2730				Fire - Cell Phone	0.00	480
1-4-2000-2733				Fire - Secretary Internet	57.31	0
1-4-2000-2740				Fire - Radio Licenses	598.47	600
1-4-2000-2741				Fire - Radio pagers / maintenance	0.00	4,000
1-4-2000-2830				Fire - Clothing	863.36	0
1-4-2000-2832				Fire - Medical Expenses	0.00	500
1-4-2000-2833				Fire - Uniforms	0.00	4,000
1-4-2000-2834				Fire - Agreements	27,451.70	48,803
1-4-2000-2835				Fire - Dispatch	0.00	1,125
1-4-2000-2836				Fire - Fluent MS	0.00	1,400
1-4-2000-2838				Fire - Mutual Aid	0.00	0
1-4-2000-2839				Fire - Call Taking / Alerting	0.00	2,200
1-4-2000-3065				Fire - IT Services	1,119.36	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2000			Fire Overhead Costs		
1-4-2000-4800				Fire - Bank Charges	25.00	0
1-4-2000-7300				Fire - Loan Principle Repayment	41,093.47	41,094
1-4-2000-8000				Fire - Capital	0.00	9,812
1-4-2000-8500				Fire - Amortization - Building	0.00	0
1-4-2000-8501				Fire - Amortization - Vehicles	0.00	0
1-4-2000-8502				Fire - Amortization - Equipment	0.00	0
1-4-2000-9002				Fire - Trf to Reserves - Buidling	0.00	0
1-4-2000-9003				Fire - Trf to Reserves - Vhcl / Equip	0.00	25,000
1-4-2000-9199				Fire - HST	0.00	0
1-4-2000-9299				Fire - Health & Safety	1,517.27	0
<b>Category Total</b>					<b>139,489.27</b>	<b>341,544</b>
CATEGORY	2001			Douglas Fire Hall		
1-4-2001-1010				Fire Hall - Support Wages	0.00	1,600
1-4-2001-2017				Fire Hall - Building Supplies	25.76	3,000
1-4-2001-2430				Fire Hall - Insurance (building)	7,385.21	13,100
1-4-2001-2520				Fire Hall - Building Maintenance	766.94	3,700
1-4-2001-2522				Fier Hall - Supplies	0.00	100
1-4-2001-2600				Fire Hall - Oil Furnace	6,240.96	10,500
1-4-2001-2601				Fire Hall - Propane (generator)	0.00	1,500
1-4-2001-2610				Fire Hall - Hydro	734.84	3,000
1-4-2001-2720				Fire Hall - Telephone	1,209.28	6,000
1-4-2001-2733				Fire Hall - Internet	467.02	700
1-4-2001-8000				Fire Hall - Capital	0.00	80,000
<b>Category Total</b>					<b>16,830.01</b>	<b>123,200</b>
CATEGORY	2002			Fire Equipment		
1-4-2002-2101				Fire Equip - Small Tools	210.13	13,200
1-4-2002-2102				Fire Equip - Test'g (ex. SCBA, ladde	0.00	6,500
1-4-2002-2103				Fire Equip - Nozzles / Couplers / Ap	0.00	0
1-4-2002-2104				Fire Equipment - Safety Equipment	2,355.19	16,550
1-4-2002-2105				Fire Equipment - Rental	0.00	2,000
1-4-2002-2106				Fire Equip - Extrication	0.00	2,500
1-4-2002-2107				Fire Equip - Maintenance	1,979.94	0
1-4-2002-2108				FIRE - Fuel	878.54	0
1-4-2002-2109				Fire - Vehicle Maintenance	113.87	0
1-4-2002-8000				Fire Equip - NEW Equipment Capita	568.30	35,000
1-4-2002-9399				Fire Equip - SCBA's	0.00	0
<b>Category Total</b>					<b>6,105.97</b>	<b>75,750</b>
CATEGORY	2003			Dry Hydrants		
1-4-2003-2510				Dry Hydrant - Repairs / Maintenance	0.00	0
1-4-2003-8000				Dry Hydrants - Capital	0.00	10,000



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2003			Dry Hydrants		
<b>Category Total</b>					<b>0.00</b>	<b>10,000</b>
CATEGORY	2004			Truck 1 - 2009 Freightliner		
1-4-2004-2430				Fire - Truck 1 - Insurance	1,209.00	1,500
1-4-2004-2500				Fire - Truck 1 - Repairs / Maintenance	1,812.11	2,000
1-4-2004-2621				Fire - Truck 1 - Clear Diesel Fuel	0.00	2,000
<b>Category Total</b>					<b>3,021.11</b>	<b>5,500</b>
CATEGORY	2005			Truck 2 - 1980 GMC		
1-4-2005-2430				Fire - Truck 2 - Insurance	1,209.00	1,500
1-4-2005-2500				Fire - Truck 2 - Repairs / Maintenance	0.00	1,500
1-4-2005-2620				Fire - Truck 2 - Gasoline	0.00	1,000
<b>Category Total</b>					<b>1,209.00</b>	<b>4,000</b>
CATEGORY	2006			Truck T2 - 2008 Dodge Stirling		
1-4-2006-2430				Fire - Truck T2- Insurance	1,209.00	1,500
1-4-2006-2500				Fire - Truck T2- Repairs / Maintenance	1,156.47	2,000
1-4-2006-2621				Fire - Truck T2 - Clear Diesel Fuel	334.09	1,500
<b>Category Total</b>					<b>2,699.56</b>	<b>5,000</b>
CATEGORY	2007			Truck 4 - 1998 Freightliner		
1-4-2007-2430				Fire - Truck 4 - Insurance	1,209.00	1,500
1-4-2007-2500				Fire - Truck 4 - Repairs / Maintenance	423.81	2,500
1-4-2007-2621				Fire - Truck 4 - Clear Diesel Fuel	0.00	1,500
<b>Category Total</b>					<b>1,632.81</b>	<b>5,500</b>
CATEGORY	2100			Building Department		
1-4-2100-1010				CBO - Wages	48,967.45	93,693
1-4-2100-1011				CBO - Septic Wages	75.00	0
1-4-2100-1110				CBO - Benefits	14,567.84	32,566
1-4-2100-2011				CBO - Office Supplies	1,258.12	2,100
1-4-2100-2090				CBO - Miscellaneous	0.00	0
1-4-2100-2116				CBO - Printing	141.45	400
1-4-2100-2240				CBO - Mileage	282.41	1,000
1-4-2100-2250				CBO - Conventions	0.00	3,300
1-4-2100-2255				CBO - Training & Courses	3,095.14	3,500
1-4-2100-2260				CBO - Dues & Memberships	100.00	500
1-4-2100-2430				CBO - Insurance	0.00	0
1-4-2100-2730				CBO - Cell	0.00	240
1-4-2100-4800				CBO - Financial Expense	25.00	0
1-4-2100-9000				CBO - Trf to Reserve	0.00	0
<b>Category Total</b>					<b>68,512.41</b>	<b>137,299</b>
CATEGORY	2201			Fence Viewers		



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 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	2201			Fence Viewers		
1-4-2201-2240				DNU - Livestock Valuer - Mileage	-4.31	0
1-4-2201-3090				Fence Viewing Fees	1,558.20	100
1-4-2201-3091				DNU - Livestock Valuer - Compensa	0.00	0
<b>Category Total</b>					<b>1,553.89</b>	<b>100</b>
CATEGORY	2202			Livestock Valuer		
1-4-2202-2240				Livestock Valuer - Mileage	130.40	500
1-4-2202-3090				Livestock Valuer Compensation	250.00	5,000
<b>Category Total</b>					<b>380.40</b>	<b>5,500</b>
CATEGORY	2300			Animal & By-Law		
1-4-2300-2010				Animal & By-law - Dog Tags/Equip	0.00	0
1-4-2300-2090				Animal & By-law - Miscellaneous	0.00	0
1-4-2300-2116				Animal & Bylaw - Printing	220.03	250
1-4-2300-3142				Animal Control - Poundkeeper Fees	0.00	2,500
1-4-2300-3200				Animal & Bylaw - Contract	6,828.92	5,000
<b>Category Total</b>					<b>7,048.95</b>	<b>7,750</b>
CATEGORY	2400			Policing		
1-4-2400-2090				Police - Miscellaneous	0.00	0
1-4-2400-3125				Policing Costs	158,742.48	386,544
1-4-2400-3126				R.I.D.E. Duty Expenditures	3,294.23	7,000
<b>Category Total</b>					<b>162,036.71</b>	<b>393,544</b>
CATEGORY	2401			Police Services Board		
1-4-2401-1010				Police Services Board - Wages	141.84	1,200
1-4-2401-1110				Police Services Board - Benefits	0.00	0
1-4-2401-1115				Police Services Board - Committee I	200.00	1,000
1-4-2401-2090				Police Services Board - Misc	0.00	0
1-4-2401-2240				Police Services Board - Mileage	942.76	2,300
<b>Category Total</b>					<b>1,284.60</b>	<b>4,500</b>
CATEGORY	2900			Emergency Management		
1-4-2900-2010				CEMC - Emergency Equip/Supplies	67.94	1,000
1-4-2900-2240				CEMC - Mileage	201.72	300
1-4-2900-2255				CEMC - Courses/Training	1,327.97	1,700
<b>Category Total</b>					<b>1,597.63</b>	<b>3,000</b>
CATEGORY	3001			Brushing/Tree Trim		
1-4-3001-1010				Brushing/Tree Trim - Wages	15,077.10	13,515
1-4-3001-1110				Brushing/Tree Trim - Benefits	6,483.12	5,615
1-4-3001-2010				Brushing/Tree Trim - Materials/Supp	1,434.40	2,500
1-4-3001-2091				Brushing/Tree Trim - Equipment	0.00	0



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 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3001			Brushing/Tree Trim		
<b>Category Total</b>					<b>22,994.62</b>	<b>21,630</b>
CATEGORY	3002			Cold Patch		
1-4-3002-1010				Cold Patch - Wages	12,531.10	32,024
1-4-3002-1110				Cold Patch - Benefits	5,388.38	13,304
1-4-3002-2010				Cold Patch - Materials/Supplies	13,557.51	25,000
1-4-3002-2091				Cold Patch - Equipment	0.00	0
<b>Category Total</b>					<b>31,476.99</b>	<b>70,328</b>
CATEGORY	3003			Culvert Maintenance		
1-4-3003-1010				Culvert Maintenance - Wages	1,457.94	5,583
1-4-3003-1110				Culvert Maintenance - Benefits	626.92	2,319
1-4-3003-2010				Culvert Maintenance - Materials/Supp	693.67	6,000
1-4-3003-2091				Culvert Maintenance - Equipment	0.00	0
<b>Category Total</b>					<b>2,778.53</b>	<b>13,902</b>
CATEGORY	3004			Ditching		
1-4-3004-1010				Ditching - Wages	2,466.10	9,108
1-4-3004-1110				Ditching - Benefits	1,060.42	3,784
1-4-3004-2010				Ditching - Materials/Supplies	0.00	500
1-4-3004-2091				Ditching - Equipment	0.00	0
<b>Category Total</b>					<b>3,526.52</b>	<b>13,392</b>
CATEGORY	3005			Dust Control		
1-4-3005-1010				Dust Control - Wages	487.38	1,176
1-4-3005-1110				Dust Control - Benefits	209.57	488
1-4-3005-2010				Dust Control - Materials/Supplies	41,192.74	50,000
1-4-3005-2091				Dust Control - Equipment	0.00	0
<b>Category Total</b>					<b>41,889.69</b>	<b>51,664</b>
CATEGORY	3006			Flood Control		
1-4-3006-1010				Flood Control - Wages	421.50	2,938
1-4-3006-1110				Flood Control - Benefits	181.24	1,221
1-4-3006-2010				Flood Control - Materials / Supplies	0.00	500
1-4-3006-2091				Flood Control - Equipment	0.00	0
<b>Category Total</b>					<b>602.74</b>	<b>4,659</b>
CATEGORY	3007			Grading/Scarifying		
1-4-3007-1010				Grading/Scarifying - Wages	16,404.58	19,391
1-4-3007-1110				Grading/Scarifying - Benefits	7,053.96	8,056
1-4-3007-2010				Grading/Scarifying - Materials/Suppl	0.00	10,000
1-4-3007-2091				Grading / Scarifying - Equipment	0.00	0
<b>Category Total</b>					<b>23,458.54</b>	<b>37,447</b>





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 Account : 1-3-????-???? To 1-4-????-????  
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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3008			Grass & Weeds		
CATEGORY	3008			Grass & Weeds		
1-4-3008-1010				Grass & Weeds - Wages	3,022.23	5,582
1-4-3008-1110				Grass & Weeds - Benefits	1,299.57	2,319
1-4-3008-2010				Grass & Weeds - Materials/Supplies	717.44	5,000
<b>Category Total</b>					<b>5,039.24</b>	<b>12,901</b>
CATEGORY	3009			Gravel Contract		
1-4-3009-1010				Gravel Contract - Wages	2,436.64	4,701
1-4-3009-1110				Gravel Contract - Benefits	1,047.75	1,953
1-4-3009-2010				Gravel Contract - Materials/Supplies	107,134.62	130,000
1-4-3009-2091				Gravel Contract - Equipment	0.00	0
1-4-3009-2093				Gravel Contract - Equipment	0.00	0
<b>Category Total</b>					<b>110,619.01</b>	<b>136,654</b>
CATEGORY	3010			Patching & Washouts		
1-4-3010-1010				Patching & Washouts - Wages	2,093.08	5,288
1-4-3010-1110				Patching & Washouts - Benefits	900.03	2,197
1-4-3010-2010				Patching & Washouts - Materials/Su	2,600.60	2,000
1-4-3010-2091				Patching & Washouts - Equipment	0.00	0
<b>Category Total</b>					<b>5,593.71</b>	<b>9,485</b>
CATEGORY	3011			Sanding/Salting		
1-4-3011-1010				Sanding/Salting - Wages	12,993.64	24,385
1-4-3011-1110				Sanding/Salting - Benefits	5,587.26	10,131
1-4-3011-2010				Sanding/Salting - Materials/Supplies	8,838.05	105,000
1-4-3011-2091				Sanding / Salting - Equipment	0.00	0
<b>Category Total</b>					<b>27,418.95</b>	<b>139,516</b>
CATEGORY	3012			Intersection Signs		
1-4-3012-1010				Intersection Signs - Wages	7,375.72	7,051
1-4-3012-1110				Intersection Signs - Benefits	3,171.59	2,929
1-4-3012-2010				Intersection Signs - Materials/Suppli	5,008.83	5,000
<b>Category Total</b>					<b>15,556.14</b>	<b>14,980</b>
CATEGORY	3013			911 Signs (Civic)		
1-4-3013-1010				911 Signs (Civic Signs) - Wages	927.39	1,469
1-4-3013-1110				911 Signs (Civic Signs) - Benefits	264.56	610
1-4-3013-2010				911 Signs (Civic Signs) - Material/St	104.00	1,500
<b>Category Total</b>					<b>1,295.95</b>	<b>3,579</b>
CATEGORY	3014			Centre Line Marking		
1-4-3014-1010				Centre Line Marking - Wages	112.12	1,175
1-4-3014-1110				Centre Line Marking - Benefits	48.21	488
1-4-3014-2010				Centre Line Marking - Materials / Su	0.00	500



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 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3014			Centre Line Marking		
1-4-3014-3200				Centre Line Marking - Contract Srvc	0.00	6,000
<b>Category Total</b>					<b>160.33</b>	<b>8,163</b>
CATEGORY	3015			Guide Rails		
1-4-3015-1010				Guide Rails - Wages	547.06	1,469
1-4-3015-1110				Guide Rails - Benefits	235.24	610
1-4-3015-2010				Guide Rails - Materials/Supplies	953.26	500
1-4-3015-2091				Guide Rails - Equipment	0.00	0
<b>Category Total</b>					<b>1,735.56</b>	<b>2,579</b>
CATEGORY	3016			Snow Plowing		
1-4-3016-1010				Snow Plowing - Wages	22,205.16	54,646
1-4-3016-1110				Snow Plowing - Benefits	9,548.25	22,703
1-4-3016-2090				Snow Plowing - Misc Supplies	5,065.98	8,000
1-4-3016-2091				Snow Plowing - Equipment	0.00	0
1-4-3016-3200				Snow Plowing - Contracts	610.56	700
<b>Category Total</b>					<b>37,429.95</b>	<b>86,049</b>
CATEGORY	3017			Street Lights		
1-4-3017-2010				Street Lights - Materials / Supplies	0.00	5,000
1-4-3017-2610				Street Lights - Hydro	1,751.54	5,000
<b>Category Total</b>					<b>1,751.54</b>	<b>10,000</b>
CATEGORY	3018			Street Maintenance		
1-4-3018-1010				Street Maintenance- Wages	6,389.22	2,938
1-4-3018-1110				Street Maintenance - Benefits	2,747.35	1,221
1-4-3018-2010				Street Maintenance - Materials/Supp	1,974.15	2,000
1-4-3018-2091				Street Maintenance - Equipment	0.00	0
1-4-3018-3200				Street Maintenance - Contracted Se	0.00	7,300
<b>Category Total</b>					<b>11,110.72</b>	<b>13,459</b>
CATEGORY	3019			Catch Basins		
1-4-3019-1010				Catch Basins - Wages	110.32	0
1-4-3019-1110				Catch Basins - Benefits	47.44	0
1-4-3019-2010				Catch Basins - Materials/Supplies	0.00	200
1-4-3019-3200				Catch Basins - Contracted Services	0.00	3,000
<b>Category Total</b>					<b>157.76</b>	<b>3,200</b>
CATEGORY	3020			Snow Fence/Culvert Thaw		
1-4-3020-1010				Snow Fence/Clvrt Thaw - Wages	655.26	1,175
1-4-3020-1110				Snow Fence/Clvrt Thaw - Benefits	281.76	488
1-4-3020-2010				Snow Fence/Clvrt Thaw - Materials	360.00	500
<b>Category Total</b>					<b>1,297.02</b>	<b>2,163</b>



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3100			Roads Overhead		
CATEGORY	3100			Roads Overhead		
1-4-3100-1010				Rds OHD - Wages	36,500.89	152,885
1-4-3100-1110				Rds OHD - Benefits	15,695.39	31,161
1-4-3100-1111				Rds OHD - PW wages to Waste Mng	0.00	-11,803
1-4-3100-1112				Rds OHD - Secretarial Wages & Bei	0.00	0
1-4-3100-2011				Rds OHD - Office Supplies	7.81	250
1-4-3100-2090				Rds OHD - Misc Supplies	406.65	250
1-4-3100-2250				Rds OHD - Conventions	0.00	0
1-4-3100-2254				DNU Rds OHD - Conventions	0.00	0
1-4-3100-2255				Rds OHD - Courses & Training	2,926.39	9,500
1-4-3100-2260				Rds OHD - Dues & Memberships	1,112.85	1,000
1-4-3100-2300				Rds OHD - Advertising	817.38	2,500
1-4-3100-2430				Rds OHD - Insurance	42,568.06	33,800
1-4-3100-2730				Rds OHD - Cell	0.00	1,680
1-4-3100-2740				Rds OHD - Radio License /Repeater	2,686.34	6,000
1-4-3100-2742				Rds OHD - Standby Wages & On Ca	10,560.69	18,610
1-4-3100-2830				Rds OHD - Safety Equipment/Clothi	380.56	3,500
1-4-3100-2831				Rds OHD - Safety Boots	637.16	1,750
1-4-3100-2832				Rds OHD - Medical Expenses	0.00	110
1-4-3100-2837				Rds OHD - DZ/AZ License renewals	0.00	125
1-4-3100-2840				Rds OHD - License - Gravel Quarry	0.00	1,500
1-4-3100-3065				Rds OHD - IT / Subscriptions	3,485.28	6,500
1-4-3100-3200				Rds OHD - Contracted Services	0.00	0
1-4-3100-4900				Rds OHD - Interest on Debt	47,257.93	92,880
1-4-3100-7300				Rds OHD - Loan Principle Repayme	117,199.33	237,120
1-4-3100-8000				Rds OHD - Capital	31,776.10	683,000
1-4-3100-8500				Roads Amortization - Building	0.00	0
1-4-3100-8502				Roads Amortization - Equipment	0.00	0
1-4-3100-9002				Rds OHD - Trf to Reserves - Buildir	0.00	0
1-4-3100-9003				Rds OHD - Trf to Reserves - Vehicl	0.00	5,000
1-4-3100-9004				Rds OHD - Trf to Reserves - Equipr	0.00	5,000
1-4-3100-9006				Rds OHD - To Capital from Road R	0.00	35,000
1-4-3100-9007				Rds OHD - Trf to Reserves - Paved	0.00	0
1-4-3100-9008				Roads Amortization - Base	0.00	0
1-4-3100-9011				Rds OHD - Trf to Reserve - Winter C	0.00	20,000
<b>Category Total</b>					<b>314,018.81</b>	<b>1,337,318</b>
CATEGORY	3101			Stone Road Garage		
1-4-3101-1010				Stone Road Garage - Wages	3,496.06	7,345
1-4-3101-1110				Stone Road Garage - Benefits	1,503.29	3,051
1-4-3101-2016				Stone Road Garage - Parts & Suppl	1,371.44	4,000
1-4-3101-2017				Stone Road Garage - Bldg Supplies	201.36	0
1-4-3101-2501				Stone Road Garage - Equip Testing	344.36	500



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 Account : 1-3-????-???? To 1-4-????-????  
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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3101			Stone Road Garage		
1-4-3101-2520				Stone Road Garage - Bldg Mtce/Rep	9,801.60	15,000
1-4-3101-2521				Stone Road Garage - Cleaning Serv	0.00	550
1-4-3101-2600				Stone Road Garage - Furnace Fuel	10,553.57	10,000
1-4-3101-2610				Stone Road Garage - Hydro	-133.72	3,000
1-4-3101-2720				Stone Road Garage - Telephone	0.00	1,500
1-4-3101-8000				Stone Road Garage - Capital	0.00	0
<b>Category Total</b>					<b>27,137.96</b>	<b>44,946</b>
CATEGORY	3102			Bromley Garage		
1-4-3102-1010				Bromley Garage - Wages	4,218.01	7,345
1-4-3102-1110				Bromley Garage - Benefits	1,813.74	3,051
1-4-3102-2016				Bromley Garage - Parts & Supplies	1,044.89	4,000
1-4-3102-2017				Bromley Garage - Bldg Supplies	266.63	0
1-4-3102-2501				Bromley Garage - Equipment Testin	0.00	200
1-4-3102-2520				Bromley Garage - Bldg Mtce/Repair	326.64	4,000
1-4-3102-2521				Bromley Garage - Cleaning Services	0.00	550
1-4-3102-2600				Bromley Garage - Furnace Fuel	0.00	10,000
1-4-3102-2610				Bromley Garage - Hydro	953.91	3,000
1-4-3102-2720				Bromley Garage - Telephone	616.08	1,500
1-4-3102-8000				Bromley Garage - Capital	32,854.69	500,000
<b>Category Total</b>					<b>42,094.59</b>	<b>533,646</b>
CATEGORY	3103			Rds Overhead - Inspection		
1-4-3103-1010				Rds Overhead - Inspection - Wages	5,042.93	15,434
1-4-3103-1110				Rds Overhead - Inspection - Benefit	2,168.49	6,093
<b>Category Total</b>					<b>7,211.42</b>	<b>21,527</b>
CATEGORY	3200			V23 - Komastsu Excavator (2007)		
1-4-3200-1010				V23 Excavator - Wages	1,834.20	3,525
1-4-3200-1110				V23 Excavator - Benefits	788.71	1,465
1-4-3200-2430				V23 Excavator - Insurance	889.19	1,000
1-4-3200-2500				V23 Excavator - Repairs	1,446.35	5,000
1-4-3200-2622				V23 Excavator - Colour Diesel	3,377.73	10,000
<b>Category Total</b>					<b>8,336.18</b>	<b>20,990</b>
CATEGORY	3201			V28 - WStar Tandem Plow Truck (2014)		
1-4-3201-1010				V28 Tandem - Wages	2,478.14	4,113
1-4-3201-1110				V28 Tandem - Benefits	1,065.64	1,709
1-4-3201-2430				V28 Tandem - Insurance	800.00	1,000
1-4-3201-2500				V28 Tandem - Repairs	5,139.72	14,000
1-4-3201-2621				V28 Tandem - Clear Diesel	6,013.83	18,000
1-4-3201-2900				V28 Tandem - Licenses	2,989.50	2,989
1-4-3201-3065				V28 - Tandem - IT Subscription	156.40	0



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3201			V28 - WStar Tandem Plow Truck (2014)		
<b>Category Total</b>					<b>18,643.23</b>	<b>41,811</b>
CATEGORY	3202			V29 - LS Tractor (2014)		
1-4-3202-1010				V29 Tractor- Wages	1,332.56	2,350
1-4-3202-1110				V29 Tractor- Benefits	573.00	976
1-4-3202-2430				V29 - Insurance	254.88	0
1-4-3202-2500				V29 Tractor - Repairs	1,358.72	4,000
1-4-3202-2622				V29 Tractor - Coloured Diesel	1,380.67	3,000
<b>Category Total</b>					<b>4,899.83</b>	<b>10,326</b>
CATEGORY	3203			V31 - Volvo Grader (2011)		
1-4-3203-1010				V31 Grader - Wages	1,704.32	1,175
1-4-3203-1110				V31 Grader - Benefits	732.87	488
1-4-3203-2430				V31 Grader - Insurance	703.08	1,000
1-4-3203-2500				V31 Grader - Repairs	4,024.11	18,000
1-4-3203-2622				V31 Grader - Colour Diesel	7,721.21	15,500
<b>Category Total</b>					<b>14,885.59</b>	<b>36,163</b>
CATEGORY	3204			V33 - WStar Tandem Plow Truck (2016)		
1-4-3204-1010				V33 Tandem - Wages	1,354.16	2,938
1-4-3204-1110				V33 Tandem - Benefits	582.30	1,221
1-4-3204-2430				V33 Tandem - Insurance	800.00	1,000
1-4-3204-2500				V33 Tandem - Repairs	2,611.15	15,000
1-4-3204-2621				V33 Tandem - Clear Diesel	5,481.89	20,000
1-4-3204-2900				V33 Tandem - Licenses	2,176.00	1,917
1-4-3204-3065				V33 Tandem - IT Subscription	156.39	0
<b>Category Total</b>					<b>13,161.89</b>	<b>42,076</b>
CATEGORY	3205			V34 - Chev 3/4 ton (2018)		
1-4-3205-1010				V34 Chev 3/4 Ton - Wages	1,904.62	2,350
1-4-3205-1110				V34 Chev 3/4 ton - Benefits	818.99	976
1-4-3205-2430				V34 Chev 3/4 ton - Insurance	496.00	600
1-4-3205-2500				V34 3/4 Ton Chev - Repairs	437.17	3,500
1-4-3205-2620				V34 3/4 ton Chev - Gasoline	4,788.60	11,500
1-4-3205-2900				V34 3/4 ton Chev - License	265.25	265
1-4-3205-3065				V34 Chev 3/4 ton - IT Subscription	156.33	0
<b>Category Total</b>					<b>8,866.96</b>	<b>19,191</b>
CATEGORY	3206			V35 - JBC Backhoe (2018)		
1-4-3206-1010				V35 Backhoe - Wages	907.92	1,175
1-4-3206-1110				V35 Backhoe - Benefits	390.39	488
1-4-3206-2430				V35 Backhoe - Insurance	0.00	300
1-4-3206-2500				V35 Backhoe - Repairs	3,337.50	3,500



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 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3206			V35 - JBC Backhoe (2018)		
1-4-3206-2622				V35 Backhoe - Colour Diesel	2,209.30	7,000
<b>Category Total</b>					<b>6,845.11</b>	<b>12,463</b>
CATEGORY	3207			V36 - Chevy 1/2 ton Silverado (2018)		
1-4-3207-1010				V36 Chevy 1/2 ton - Wages	0.00	294
1-4-3207-1110				V36 Chevy 1/2 ton - Benefits	0.00	122
1-4-3207-2430				V36 Chevy 1/2 ton - Insurance	496.00	600
1-4-3207-2500				V36 Chevy 1/2 ton - Repairs	270.90	2,000
1-4-3207-2620				V36 Chevy 1/2 ton - Gasoline	2,855.26	5,500
<b>Category Total</b>					<b>3,622.16</b>	<b>8,516</b>
CATEGORY	3208			V37 - JBC Backhoe (2018)		
1-4-3208-1010				V37 BAckhoe - Wages	722.67	1,762
1-4-3208-1110				V37 Backhoe - Benefits	310.75	732
1-4-3208-2430				V37 Backhoe - Insurance	232.20	300
1-4-3208-2500				V37 Backhoe - Repairs	2,003.84	3,500
1-4-3208-2622				V37 Backhoe - Colour Diesel	1,409.33	3,500
<b>Category Total</b>					<b>4,678.79</b>	<b>9,794</b>
CATEGORY	3209			V38 - WStar Tandem Plow Truck (2020)		
1-4-3209-1010				V38 Tandem - Wages	1,756.83	2,350
1-4-3209-1110				V38 Tandem - Benefits	755.42	976
1-4-3209-2430				V38 Tandem - Insurance	800.00	100
1-4-3209-2500				V38 Tandem - Repair Parts	7,630.08	10,000
1-4-3209-2621				V38 Tandem - Clear Diesel	5,291.03	19,500
1-4-3209-2900				V38 Tandem - Licenses	2,196.00	1,917
1-4-3209-3065				V38 Tandem - IT Subscription	156.39	0
<b>Category Total</b>					<b>18,585.75</b>	<b>34,843</b>
CATEGORY	3210			V39 - GMC 4x4 Sierra (2021)		
1-4-3210-1010				V39 GMC Sierra - Wages	797.16	1,175
1-4-3210-1110				V39 GMC Sierra - Benefits	342.78	488
1-4-3210-2430				V39 GMC Sierra - Insurance	496.00	600
1-4-3210-2500				V39 GMC Sierra- Repairs	300.03	2,000
1-4-3210-2620				V39 GMC Sierra- Gasoline	4,207.51	8,500
1-4-3210-2900				V39 GMC Sierra - Licenses	361.00	361
<b>Category Total</b>					<b>6,504.48</b>	<b>13,124</b>
CATEGORY	3211			V40 - Ammamma 66" Roller (2021)		
1-4-3211-1010				V40 Roller - Wages	155.56	587
1-4-3211-1110				V40 Roller - Benefits	66.89	244
1-4-3211-2430				V40 Roller - Insurance	0.00	100
1-4-3211-2500				V40 Roller - Repairs	418.83	2,500



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 Account : 1-3-????-???? To 1-4-????-????  
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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3211			V40 - Ammamma 66" Roller (2021)		
1-4-3211-2622				V40 Roller - Colour Diesel	226.00	1,100
<b>Category Total</b>					<b>867.28</b>	<b>4,531</b>
CATEGORY	3212			V41 - Western Star Tandem Plow (2022)		
1-4-3212-1010				V41 Tandem - Wages	1,278.01	2,056
1-4-3212-1110				V41 Tandem - Benefits	549.55	854
1-4-3212-2430				V41 Tandem - Insurance	800.00	1,000
1-4-3212-2500				V41 Tandem - Repair Parts	2,395.36	6,000
1-4-3212-2621				V41 Tandem - Clear Diesel	5,164.31	19,000
1-4-3212-2900				V41 Tandem - Licenses	2,144.00	1,917
1-4-3212-3065				V41 Tandem - IT Subscription	156.39	0
<b>Category Total</b>					<b>12,487.62</b>	<b>30,827</b>
CATEGORY	3213			V27-2023 John Deere Grader		
1-4-3213-1010				V27-2023 Grader - Wages	527.80	587
1-4-3213-1110				V27-2023 Grader - Benefits	226.95	244
1-4-3213-2430				V27-2023 Grader - Insurance	1,123.20	800
1-4-3213-2500				V27-2023 Grader - Repairs	6,685.76	9,000
1-4-3213-2622				V27-2023 Grader - Colour Diesel	7,241.88	15,000
<b>Category Total</b>					<b>15,805.59</b>	<b>25,631</b>
CATEGORY	3214			CH#1 - Chipper (1999)		
1-4-3214-1010				CH#1 Chipper - Wages	0.00	0
1-4-3214-1110				CH#1 Chipper - Benefits	0.00	0
1-4-3214-2430				CH#1 Chipper - Insurance	74.52	0
1-4-3214-2500				CH#1 Chipper - Repairs	0.00	500
1-4-3214-2622				CH#1 Chipper - Coloured Diesel	0.00	100
<b>Category Total</b>					<b>74.52</b>	<b>600</b>
CATEGORY	3215			S#2 Steamer (1996)		
1-4-3215-1010				S#2 Steamer - Wages	0.00	0
1-4-3215-1110				S#2 Steamer - Benefits	0.00	0
1-4-3215-2500				S#2 Steamer - Repair Parts	0.00	500
1-4-3215-2601				S#2 Steamer - Propane	0.00	100
<b>Category Total</b>					<b>0.00</b>	<b>600</b>
CATEGORY	3216			Remediation		
1-4-3216-1010				Remediation - Wages	790.74	9,401
1-4-3216-1110				Remediation - Benefits	340.01	3,906
1-4-3216-2010				Remediation - Materials	0.00	9,342
<b>Category Total</b>					<b>1,130.75</b>	<b>22,649</b>
CATEGORY	3217			Culvert Replacement Program-Capital		
1-4-3217-1010				Culvert Replace. t Prog - Wages	0.00	23,797



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 Account : 1-3-????-???? To 1-4-????-????  
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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	3217			Culvert Replacement Program-Capital		
1-4-3217-1110				Culvert Replace. Prog - Benefits	0.00	9,887
1-4-3217-2010				Culvert Replace. Prog - Materials	12,209.12	13,665
1-4-3217-2091				Culvert Replace. Prog - Equipment	0.00	0
1-4-3217-3200				Culvert Replace. Prog-Contract Srvc	0.00	15,000
<b>Category Total</b>					<b>12,209.12</b>	<b>62,349</b>
CATEGORY	3218			Capital Maintenance Program		
1-4-3218-1010				Capital Mtce Program - Wages	4,554.03	9,401
1-4-3218-1110				Capital Mtce Program - Benefits	1,958.23	3,906
1-4-3218-2010				Capital Mtce Program - Materials	733.92	36,692
<b>Category Total</b>					<b>7,246.18</b>	<b>49,999</b>
CATEGORY	3219			V30 - 2015 Float Trailer		
1-4-3219-1010				V30 - 2015 Float Trailer - Wages	376.46	0
1-4-3219-1110				V30 - 2015 Float Trailer - Benefits	161.88	0
1-4-3219-2430				V30 - 2015 Float Trailer - Insurance	341.00	0
1-4-3219-2500				V30 - 2015 Float Trailer - Repairs	0.00	0
<b>Category Total</b>					<b>879.34</b>	<b>0</b>
CATEGORY	4000			Waste Management		
1-4-4000-1010				Waste Management - Wages	31,520.09	59,077
1-4-4000-1110				Waste Management - Benefits	4,449.92	9,556
1-4-4000-1111				Waste Management - Wages f/ PW	0.00	11,875
1-4-4000-2016				Waste Management - Materials/Sup	0.00	300
1-4-4000-2116				Waste Management - Printing	0.00	1,650
1-4-4000-2255				Waste Management - Training	0.00	500
1-4-4000-2260				Waste Management - Dues & Memt	0.00	310
1-4-4000-2300				Waste Management - Advertising	0.00	500
1-4-4000-2430				Waste Management - Insurance	1,715.95	0
1-4-4000-2730				Waste Management - Cell Phone	0.00	960
1-4-4000-2830				Waste Management - Safety Clthng	198.33	800
1-4-4000-2980				Waste Management - PIL landfill site	0.00	4,300
1-4-4000-8500				Waste - Amortization Building	0.00	0
1-4-4000-8502				Waste - Amortization Equipment	0.00	0
1-4-4000-8504				Waste - Accretion Exp - Landfill	0.00	0
1-4-4000-9000				Waste Management -Tfr to Rsrvs (C	0.00	0
<b>Category Total</b>					<b>37,884.29</b>	<b>89,828</b>
CATEGORY	4010			Recycling		
1-4-4010-2301				Recycling - Promotion/Education	0.00	1,500
1-4-4010-3200				Recycling - Contracted Srvc (Stone	7,605.47	20,000
1-4-4010-3201				Recycling - Contracted Srvc (Doug	2,551.67	6,300
1-4-4010-3202				Recycling - Contracted Srvc (Osce	3,033.48	7,700





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 Account : 1-3-????-???? To 1-4-????-????  
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Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	4010			Recycling		
1-4-4010-3203				Recycling - Renfrew HHHW	0.00	1,400
<b>Category Total</b>					<b>13,190.62</b>	<b>36,900</b>
CATEGORY	4020			Stone Road Transfer Station		
1-4-4020-1010				Stone Rd Trf Station - Wages	1,132.08	0
1-4-4020-1110				Stone Rd Trf Station - Benefits	486.80	0
1-4-4020-2520				Stone Rd Tfr Station - Build Mtce/Rc	1,969.95	1,000
1-4-4020-2600				Stone Rd Trf Station - Furnace Oil	0.00	1,248
1-4-4020-3200				Stone Rd Tfr Station - Contract Srvc	18,773.34	37,000
1-4-4020-4500				Stone Rd Tfr Station - Well test/Mon	6,745.32	12,000
<b>Category Total</b>					<b>29,107.49</b>	<b>51,248</b>
CATEGORY	4025			Douglas Transfer Station		
1-4-4025-1010				Douglas Trf Station - Wages	257.44	0
1-4-4025-1110				Douglas Trf Station - Benefits	110.70	0
1-4-4025-2520				Douglas Tfr Station - Buildg Mtce/Rc	1,341.44	1,000
1-4-4025-2601				Douglas Tfr Station - Propane heat	23.41	200
1-4-4025-2620				Douglas Trf Stn - Gasoline f/	104.15	0
1-4-4025-3200				Douglas Tfr Station - Contracted Srvc	5,738.45	23,000
1-4-4025-4500				Douglas Tfr Station - Well test/Montr	0.00	4,200
<b>Category Total</b>					<b>7,575.59</b>	<b>28,400</b>
CATEGORY	4030			Osceola Landfill		
1-4-4030-1010				Osceola Landfill Stie - Wages	2,232.94	0
1-4-4030-1110				Osceola Landfill Site - Benefits	960.16	0
1-4-4030-2520				Osceola Landfill Site-Build Mtce/Ref	3,652.10	1,000
1-4-4030-2610				Osceolo Landfill Site - Hydro	292.49	850
1-4-4030-3050				Osceola Landfill - Legal	6,192.95	0
1-4-4030-3200				Osceoloa Landfill - Contracted Servi	28,640.65	63,600
1-4-4030-3436				Osceola Landfill Site - Grinding	0.00	0
1-4-4030-3451				Osceola Landfill Site - Expansion	148,217.08	50,000
1-4-4030-4500				Osceola L'fill Site - Well Test/Monito	13,355.96	18,500
1-4-4030-7130				Osceola Landfill Site - Scale Maint.	3,324.50	1,000
<b>Category Total</b>					<b>206,868.83</b>	<b>134,950</b>
CATEGORY	5000			Agriculture Veterinary		
1-4-5000-2240				Agriculture Veterinary - Mileage	0.00	0
1-4-5000-2260				Agriculture Veterinary - Dues & Men	0.00	0
1-4-5000-3090				Agriculture Veterinary - Compensati	709.48	750
<b>Category Total</b>					<b>709.48</b>	<b>750</b>
CATEGORY	5001			Drains		
1-4-5001-2100				Drainage - Postage	0.00	100



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	5001			Drains		
1-4-5001-2255				Municipal Drains - Training	1,140.46	0
1-4-5001-2522				Tile Drainage	5,285.27	41,000
1-4-5001-2523				Municipal Drain Maintenance	16,052.16	25,000
1-4-5001-3600				Drainage Superintendant fees	0.00	1,000
1-4-5001-4910				Interest Paid on Tile Drain	0.00	0
1-4-5001-9000				Trf to Reserve - Tile Drains	0.00	0
<b>Category Total</b>					<b>22,477.89</b>	<b>67,100</b>
CATEGORY	7000			Recreation Overhead		
1-4-7000-2326				REC OHD - Special Occassions	1,315.11	750
1-4-7000-2430				REC OHD - Recreation Insurance	6,757.86	6,500
1-4-7000-2520				REC OHD - Bldg Mtce	0.00	0
1-4-7000-4500				REC OHD - Water Test'g - Douglas	95.12	500
1-4-7000-8000				REC OHD - Capital	0.00	0
1-4-7000-8502				Recreation - Amortization Exp Equip	0.00	0
<b>Category Total</b>					<b>8,168.09</b>	<b>7,750</b>
CATEGORY	7100			Recreation User Agreements		
1-4-7100-7100				Douglas Recreation	6,000.00	6,000
1-4-7100-7101				ARC Recreation	6,000.00	6,000
1-4-7100-7102				Cobden Recreation	0.00	0
1-4-7100-7103				Northcote Community Centre	1,650.00	1,650
1-4-7100-7104				BV Rec User Agreement	2,040.00	2,040
1-4-7100-7105				Cobden User Fees	2,000.00	2,000
1-4-7100-7106				Recreation User Fees - Renfrew	0.00	26,100
<b>Category Total</b>					<b>17,690.00</b>	<b>43,790</b>
CATEGORY	8000			Planning & Zoning		
1-4-8000-2011				Planning & Zoning - Office Supplies	0.00	250
1-4-8000-2090				Planning & Zoning - Misc Supplies	0.00	500
1-4-8000-2300				Planning & Zoning - Advertising	475.73	1,500
1-4-8000-3600				Planning & Zoning - Professional Fe	0.00	7,000
1-4-8000-8000				Planning & Zoning - Capital	0.00	0
1-4-8000-9000				Planning & Zoning-Trf to Reserve-Pl	0.00	0
<b>Category Total</b>					<b>475.73</b>	<b>9,250</b>
CATEGORY	8001			Economic Development		
1-4-8001-2010				Economic Development - Office Sup	0.00	250
1-4-8001-2240				Economic Development - Mileage	0.00	500
1-4-8001-2300				Economic Development - Advertising	0.00	500
1-4-8001-2325				Economic Development - Public Rel	0.00	1,000
1-4-8001-3600				Economic Development - Prof. Serv	32,986.43	35,800

General Ledger Trial Balance

Date : Jul 15, 2024

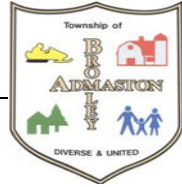
Time : 10:27 am



Fiscal Year : 2024  
 Account : 1-3-????-???? To 1-4-????-????  
 Period : 1 To 7

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			EXPENDITURE		
CATEGORY	8001			Economic Development		
<b>Category Total</b>					<b>32,986.43</b>	<b>38,050</b>
CATEGORY	8002			Library		
1-4-8002-1010				Library - Wages	3,226.78	0
1-4-8002-1110				Library - Benefits	310.56	0
1-4-8002-8002				Renfrew Library User Fees	220.00	500
1-4-8002-8003				Bromley St. Michael Library	29,213.00	29,213
<b>Category Total</b>					<b>32,970.34</b>	<b>29,713</b>
CATEGORY	8050			Levies		
1-4-8050-8050				County of Renfrew Levy	772,858.00	1,412,246
1-4-8050-8051				English Public School Levy	291,970.76	571,288
1-4-8050-8052				English Separate School Levy	96,913.68	192,119
1-4-8050-8053				French Public School Levy	3,760.10	7,360
1-4-8050-8054				French Separate School Levy	7,912.80	16,080
<b>Category Total</b>					<b>1,173,415.34</b>	<b>2,199,093</b>
<b>EXPENDITURE Total</b>					<b>3,324,456.56</b>	<b>7,732,412</b>
<b>OPERATING FUND Total</b>					<b>179,954.17</b>	<b>0</b>
<b>REPORT TOTAL</b>					<b>179,954.17</b>	<b>0</b>

## Council Board Report

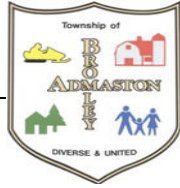


Vendor : 0011722001 to YEMEE001  
Fund : 1 OPERATING FUND  
Include all Payment Types : No

Date Range: 01-Jun-2024 to 30-Jun-2024  
Sequence by: Supplier Name  
Fund No. Masked: No

Vendor Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
1172264 ONTARIO INC. O/A MARSHALLS	1	10-Jun-2024	MAY RECYCLING	2,423.88
A.J. STONE COMPANY LTD.	47	20-Jun-2024	CALIBRATION GAS	541.33
A.J. STONE COMPANY LTD.	71	26-Jun-2024	SAFETY EQUIPMENT	2,613.57
BANK OF MONTREAL	23	14-Jun-2024	VISINSKI - 5476 7901 6651 0339	1,081.67
BANK OF MONTREAL	24	14-Jun-2024	LECLAIRE - 5587 0000 0433 1088	517.20
BANK OF MONTREAL	25	14-Jun-2024	FRASER - 5476 7901 5014 1836	25.00
BANK OF MONTREAL	26	14-Jun-2024	COUGHLIN 5476 7901 3589 5738	480.84
BANK OF MONTREAL	27	14-Jun-2024	CHARKAVI - 5476 7901 9362 9425	1,060.42
BANK OF MONTREAL	49	20-Jun-2024	MCHALE 5476 7901 8005 5360	25.00
BARRON DISPOSAL SYSTEM	2	10-Jun-2024	Haul Waste Container - May 2024	1,073.50
BEARCOM CANADA CORP C/O T45502	3	10-Jun-2024	RADIOS JUNE 2024	203.40
BELL CANADA	20	14-Jun-2024	SERVICES FOR JUNE 2024	206.48
BELL CANADA	21	14-Jun-2024	INTERNET	63.64
BELL CANADA	48	20-Jun-2024	613 432 4052 (608) STONE RD FAX	505.07
BENSON AUTO PARTS	22	14-Jun-2024	EQUIPMENT MATERIAL AND SUPPLIES	10.05
BENSON AUTO PARTS	72	26-Jun-2024	#31 GRADER	108.71
BROMLEY FARM SUPPLY	28	14-Jun-2024	REPAIRS TO V29 - TRACTOR	972.93
BROMLEY FARM SUPPLY	50	20-Jun-2024	Battery	2,689.40
BUSKE OFFICE EQUIPMENT	4	10-Jun-2024	PHOTOCOPIER	300.94
CAMBUIM INC	73	26-Jun-2024	2024 PROJECT MANAGEMENT / DRILLING SU	5,932.50
CAVANAGH CONSTRUCTION LTD	5	10-Jun-2024	PATCHING AND WASHOUTS	120.01
CAVANAGH CONSTRUCTION LTD	51	20-Jun-2024	Gravel Contract	111,748.52
CENTRAL SQUARE TECHNOLOGIES C/O LOCKBOX 918	52	20-Jun-2024	ICITY INTEGRATION	19,049.69
CITYLOGIX	6	10-Jun-2024	ROAD GIS DATABASE	5,395.75
Clelland,Ian	74	26-Jun-2024	LIVESTOCK CLAIM - STEWART	71.00
CONSEIL SCOLAIRE CATHOLI QUE DE DESTRICT CEN	44	30-Jun-2024	Q2 - 2024 SCHOOL DISTRIBUTION	3,956.40
CONSIEL DES ECOLES PUBLI QUE DE L'EST DE L'ONT,	43	30-Jun-2024	Q2 - 2024 SCHOOL DISTRIBUTION	1,880.05
COUGHLIN,KELLY	53	20-Jun-2024	JAN-JUN 2024 CELL PHONE	120.00
COULAS,AARON	69	24-Jun-2024	COUNCIL BURSARY	300.00
COULAS,KELLY	29	14-Jun-2024	LIBRARY FEES	20.00
COUNTY OF RENFREW	54	20-Jun-2024	2ND LEVY INSTALLMENT	411,155.00
Dale,Catherine	30	14-Jun-2024	MAY FIRE EXPENSES	1,080.31
DEDO,BRIAN	7	10-Jun-2024	MAY LANDFILL COVERINGS	5,192.35
DEDO,BRIAN	31	14-Jun-2024	LANDFILL COVERINGS JAN - MAY 2024	881.40
DONOHUE,RYAN	32	14-Jun-2024	VFF CLOTHING	101.87
DOUGLAS FIRE FIGHTERS ASSOCIATION	55	20-Jun-2024	FIREFIGHTERS ASSOCIATION - REISSUE CK :	83.47
EGANVILLE LEADER LTD.	75	26-Jun-2024	FIRE PREVENTION ADVERTISEMENT	84.75
EMTERRA ENVIRONMENTAL	33	14-Jun-2024	WASTE/OCC CONTRACTED SERVICES	4,831.26
EMTERRA ENVIRONMENTAL	76	26-Jun-2024	CONTRACTED SERVICES FOR MAY 2024	1,217.91
ENRIGHT,DEBBIE	9	10-Jun-2024	STONE RD FLOWERBEDS	1,111.71
FIEBIG'S TROPHY ENGRAVIN G	34	14-Jun-2024	ADMASTON PUBLIC SCHOOL AWARDS 2023	44.01
FIEBIG'S TROPHY ENGRAVIN G	56	20-Jun-2024	LAMINATE / PLATE CAN DAY PLAQUES	102.66
FIREHOUSE TRAINING	35	14-Jun-2024	;LEADERSHIP & CONFLICT MANAGEMENT CL	576.30

## Council Board Report



Vendor : 0011722001 to YEMEE001  
Fund : 1 OPERATING FUND  
Include all Payment Types : No

Date Range: 01-Jun-2024 to 30-Jun-2024  
Sequence by: Supplier Name  
Fund No. Masked: No

Vendor Name	Chq./EFT#	Chq./EFT Date	Purpose	Amount Allocated to Fund
FLUENT IMS	36	14-Jun-2024	ANNUAL SUBSCRIPTION - WHO'S RESPONDI	1,243.00
FRASER,AMY	10	10-Jun-2024	MILEAGE	63.28
GREENWOOD PAVING PEMBROK E	57	20-Jun-2024	drums with pure tack - capital maint material	607.38
GTR SCALES	58	20-Jun-2024	SERVICE CALL MAY 2	3,691.71
Harding,Jenna& Guay, Mireille	11	10-Jun-2024	RENFREW LIBRARY USER FEE	40.00
HYDRO ONE	12	10-Jun-2024	JUNE 2024	1,263.84
HYDRO ONE	59	20-Jun-2024	2001 2352 7952 DOUGLAS FIRE HALL HYDRO	135.44
LECLAIRE,ANDREA	38	14-Jun-2024	OMERS WORKSHOP OTTAWA - MILAGE	144.55
LOCAL AUTHORITY SERVICES LTD.	37	14-Jun-2024	OFFICE SUPPLIES	177.41
LOCAL AUTHORITY SERVICES LTD.	60	20-Jun-2024	OFFICE SUPPLIES	108.97
M&R FEEDS	40	14-Jun-2024	GARAGE MAINTENANCE	19.16
M&R FEEDS	78	26-Jun-2024	SKID CALCIUM	1,488.21
MCHALE,WILLIAM	39	14-Jun-2024	MILEAGE	228.20
MCHALE,WILLIAM	77	26-Jun-2024	CLOTHING FOR VFF AND REIMBURSEMENT	1,201.61
MINISTRY OF FINANCE EHT	8	10-Jun-2024	EHT-CREDIT MEMO ISSUED IN ERROR	713.39
MUNISOFT	13	10-Jun-2024	JUNE MONTHLY BILLING	480.53
NESTOR IT SERVICES	62	20-Jun-2024	JUNE IT SUBSCRIPTION	485.17
OMERS	79	26-Jun-2024	OMERS LEAVE PERIOD REPORTING & PURCI	94.61
PETER NEILL WATER MANAGEMENT SYSTEMS INC.	61	20-Jun-2024	ADMASTON MUNICIPAL DRAIN	4,859.81
PETRO-CANADA FUELS INC	14	10-Jun-2024	Reg Gas	4,352.59
PETRO-CANADA FUELS INC	80	26-Jun-2024	GAS	2,146.62
PITNEY BOWES GLOBAL CREDIT	63	20-Jun-2024	POSTAGE	1,130.00
QCC CANADA	81	26-Jun-2024	V#31 GRADER EDGE	2,302.17
RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BO/	45	30-Jun-2024	Q2 - 2024 SCHOOL DISTRIBUTION	48,456.84
RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BO/	64	20-Jun-2024	BURSARY FOR AB STUDENT	300.00
RENFREW COUNTY DISTRICT SCHOOL BOARD	46	30-Jun-2024	Q2 - 2024 SCHOOL DISTRIBUTION	145,985.38
RENFREW HOME HARDWARE	16	10-Jun-2024	CLEANING SUPPLIES	135.74
RENFREW HOME HARDWARE	41	14-Jun-2024	TRIMMER CORD	23.15
RENFREW HOME HARDWARE	66	20-Jun-2024	BUILDING MAINT/REPAIR	142.95
RENFREW PRINTING LTD.	65	20-Jun-2024	B MCHALE BUSINESS CARDS	2,910.88
SCOTT & SONS HARDWARE	17	10-Jun-2024	FENCE STAPLES	48.58
STEWART,BRENT	18	10-Jun-2024	Livestock Valuer	93.40
TELUS	67	20-Jun-2024	RDS ON CALL PHONE	100.85
THE SECURITY COMPANY	42	14-Jun-2024	SECURITY SYSTEM JULY - DECEMBER 2024	169.50
TOWN OF RENFREW	15	10-Jun-2024	PROJECT MANAGEMENT TRAINING SV KC	1,511.08
ULTRAMAR PARKLAND FUEL CORP	68	20-Jun-2024	SPIRAX S4TXM	140.53
Way,Christopher	19	10-Jun-2024	SMALL TOOLS	210.13
WRIGHT,ALEXANDRA	70	24-Jun-2024	COUNCIL BURSARY	300.00
WURTH CANADA LTD	82	26-Jun-2024	STONE ROAD GARAGE BUILDING SUPPLIES	223.60
<b>Total:</b>				<b>817,690.21</b>

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: August 1, 2024  
To: Council  
From: Kelly Coughlin  
Re: Appointment of Auditors

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**Background:**

In 2021, the Township of Admaston/Bromley took the lead as part of the Local Efficiency Group recommendation from Dillon Consulting to prepare a joint service agreement for auditing services. The joint request for proposal included: the Town of Renfrew, Township of Whitewater Region, Horton Township, the Township of Greater Madawaska and the Township of McNab/Braeside.

The Request for Proposal (RFP) closed on August 4, 2021 and the township awarded the contract to the firm Welch LLP. The term of the appointment was for the period of three (3) years with the option to extend the agreement for an additional two (2) years. Under the agreement, the auditors completed year end audit for 2021, 2022 and 2023 calendar year, with the option to extend another two (2) years 2024 and 2025.

**Discussion:**

According to the Municipal Act, S.O. 2001, the Township is required to appoint an auditor:

**296** (1) A municipality shall appoint an auditor licensed under the *Public Accounting Act, 2004* who is responsible for,

(a) annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit; and

(b) performing duties required by the municipality or local board.

(c) REPEALED: 2006, c. 32, Sched. A, s. 124

(2) Scope – a duty designated by the Minister under this section may be general or specific in its application and may be restricted to the municipalities, local boards or auditors designated.

(3) Term - An auditor of a municipality shall not be appointed for a term exceeding five years.

**Financial Implications:**

Annual fees are broken down as follows:

2021 year end audit	\$21,500
2022 year end audit	\$24,000
2023 year end audit	\$24,500
2024 year end audit	\$25,000 *
2025 year end audit	\$25,500

\*Note\* this provision was included in the 2024 budget.

**People Consulted:**

Jennifer Charkavi - CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council accept the Appointment of Auditors Report (attached) as information as submitted and circulated:

AND FURTHER THAT Council adopt By-law 2024-37 being a by-law to appoint the firm of Welch LLP as the auditor for the Corporation of the Township of Admaston/Bromley;

AND FURTHER THAT it the term of the appointment shall be for a period of two (2) years, which is the 2024 year end audit in the amount of \$25,000 and 2025 year end audit in the amount of \$25,500.

**Ministry of Finance**

Provincial-Local Finance Division

Frost Building North  
95 Grosvenor Street  
Toronto, ON M7A 1Y7

**Ministère des Finances**

Division des relations provinciales  
municipales en matière de finances

Édifice Frost Nord  
95 rue Grosvenor  
Toronto, ON M7A 1Y7



July 22, 2024

Dear Treasurer/Clerk Treasurer:

I am pleased to inform you that the third quarterly payment of your 2024 Ontario Municipal Partnership Fund (OMPF) allocation will be processed later this week. The payment will be made by electronic funds transfer and is in respect of the period July through September 2024.

Please find enclosed a *Payment Notice* providing details of your 2024 OMPF third quarter payment.

If you have any questions regarding the processing of this payment, please contact Alula Yimam at (437) 216-9863 or at [alula.yimam@ontario.ca](mailto:alula.yimam@ontario.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "Ian Freeman".

Ian Freeman, CPA, CMA  
Assistant Deputy Minister  
Provincial-Local Finance Division

Enclosure



**Ontario Municipal Partnership Fund (OMPF)**  
**2024 Third Quarter Payment**



**Township of Admaston-Bromley**  
**County of Renfrew**

4742

<b>A. Total 2024 OMPF (2024 Allocation Notice, Line A)</b>			<b>\$434,000</b>
<b>B. 2024 OMPF Quarterly Payments Schedule</b>			<b>\$434,000</b>
1.	2024 OMPF First Quarter Payment	<i>Issued January 2024</i>	\$108,500
2.	2024 OMPF Second Quarter Payment	<i>Issued April 2024</i>	\$108,500
3.	2024 OMPF Third Quarter Payment	<i>Issued July 2024</i>	\$108,500
4.	2024 OMPF Fourth Quarter Payment	<i>Scheduled for October 2024</i>	\$108,500
<b>C. Payment Issued in July</b>			<b>\$108,500</b>
1.	2024 OMPF Third Quarter Payment	<i>Issued July 2024</i>	\$108,500

Ontario  
Provincial  
Police

Police  
provinciale  
de l'Ontario



**Municipal Policing Bureau**  
**Bureau des services policiers des municipalités**

777 Memorial Ave.  
Orillia ON L3V 7V3

777, avenue Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6200  
Fax: 705 330-4191

Tél. : 705 329-6200  
Télec.: 705 330-4191

File Reference:600

July 23, 2024

Dear Mayor/Reeve/CAO/Treasurer,

The Ontario Provincial Police Association and the Provincial Government have ratified new uniform and civilian collective agreements in effect for the term January 1, 2023, through December 31, 2026 (four-year term agreements).

The new agreements include general salary year-over-year rate increases of 4.75% (2023), 4.5% (2024), and 2.75% (2025 and 2026). Additionally, effective September 1, 2024, many OPP detachment front-line constables and sergeants will be receiving an additional 3% front-line patrol premium.

Included in the new collective agreements were other compensation adjustments, which, for the most part, will take effect in the 2025 calendar year.

Further analysis is required before the OPP Municipal Policing Bureau communicates the full impact of the new agreements on municipal policing cost.

The OPP Municipal Policing Bureau will issue the 2025 annual billing statements in the fall of 2024 based on the estimates of the impact of the new collective agreement terms.

If you have any questions or concerns, please contact the OPP Municipal Policing Bureau at [OPP.MunicipalPolicing@opp.ca](mailto:OPP.MunicipalPolicing@opp.ca)

I would like to thank you for your support and look forward to our continued collaboration.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Ridout", is written over a horizontal line.

Superintendent Steve Ridout  
Municipal Policing Bureau Commander

Cc: OPP Regional and Detachment Commanders

# County Council Summary

**June 26, 2024**

Below you will find highlights of the County of Renfrew County Council meeting June 26, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [County Council package](#) can be found on our website.

[June meeting](#) YouTube link.

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## Warden's Address

### Key highlights

- On June 7, the 17<sup>th</sup> Annual Renfrew County [Warden's Golf Tournament](#) took place at the Dragonfly Golf Link, raising \$5,000 for two local charities – Autism Ontario - East Region, and the County of Renfrew's Housing and Homelessness Fund. The Warden thanked the generous sponsors and supporters that made the event so successful.
- On June 10, the Renfrew County 2023 Ontario Winter [Games Legacy Fund](#) was announced. The fund, which will see \$375,000 entrusted to the recently renamed Ottawa Valley Community Foundation, will open its first applications in early 2025. The granting areas will consist of a Youth Sport Grant, Sports Clubs Grant, and Major Sports Infrastructure Grant. This event would not have been successful without the hard, dedicated work of the County of Renfrew volunteers and sponsors.

During the month of June, Warden Peter Emon attended 16 meetings on County business.

- From June 12-14, the Warden and Councillor Jennifer Murphy attended the ROMA board meeting in Thunder Bay.
- On June 21, he attended an AMO Board Meeting in Barrie.

## Delegations

- Lori Huber, Partner KPMG, reviewed the 2023 Audited Financial Statements for the County of Renfrew.
- Chairperson Keenan Stone and Jennifer Doelman made a presentation on behalf of the Renfrew County Agriculture Economic Development Committee. The Committee provides guidance and feedback on the state of the agriculture sector and to recommend and assist with possible initiatives in support of agricultural economic and business development.
- Saad El Kassab, Lead Consultant Ainsworth, provided an update on the County of Renfrew's Climate Action Plan.

## Announcements

- MPP John Yakabuski was honoured for his more than 20 years of dedicated service representing Renfrew-Nipissing-Pembroke in the Ontario Legislature. He was joined by members of his family, current and former staff members, and former wardens who recognized his numerous achievements and contributions over the years.

## Community Services Committee

### Presented by: Anne Giardini, Chair

- Renfrew County and District Health Unit (RCDHU) has developed an interactive dashboard called Substance Use-Related Harms in Renfrew County and District (RCD). The purpose of this dashboard is to provide individuals and community partners with an overview of current substance use-related trends in RCD such as Opioid overdose-related emergency department (ED) visits to local hospitals; Opioid-related deaths; and Suspected drug poisoning deaths. The dashboard can be found on the [RCDHU website](#). This dashboard will be updated quarterly or as data becomes available. The most recent update was June 26, 2024.
- The Pembroke and Area Warming Centre Committee held its final meeting on June 5, 2024 marking the conclusion of its collaborative efforts. The Committee was established to ensure broad representation and input from a diverse range of organizations regarding the Centre's operations. The Warming Centre, which was open from December 1, 2023 to April 18, 2024, was funded through contributions from four municipal partners and fundraising efforts led by The Grind Pembroke. With the Centre now closed, the Committee has been dissolved, and a final report on its activities and future recommendations will be prepared and brought to Council in August.

## Health Committee

### Presented by: Michael Donohue, Chair

- Despite their pivotal contributions, community paramedics often operate in the shadows of traditional healthcare systems, with their expertise and capabilities frequently under recognized and underutilized. By elevating awareness of their unique skill set and scope of practice, this workshop seeks to catalyze a paradigm shift in how healthcare professionals perceive and integrate community paramedics into the broader healthcare ecosystem. Through knowledge exchange, collaborative discussions, and interactive engagement, this workshop serves as a platform for healthcare professionals to communicate, collaborate, and recognize the potential impact when physicians, nurses, and paramedics work together. (Excerpt from the abstract submission.)  
The above titled abstract was accepted by the Canadian Cardiovascular Society as a workshop at the Canadian Cardiovascular Congress being held October 24-27, 2024. The panelists include Ms. Morgan Krauter, Chair, Presenter; County of Renfrew Paramedic Service Advanced Care Paramedic Matt Cruchet, Co-chair, Presenter; Chief Michael Nolan, Presenter; Dr. Aws Almufleh (Moderator); as well as planning committee members and panelists.

# Development & Property Committee

Presented by: James Brose, Chair

- As part of the marketing efforts for Renfrew County's BDO Zone 'AA' Rating, a webinar will be held on August 1, 2024 from 2-3:00 p.m. to a targeted audience of bio-based industry stakeholders, project developers, technology partners, capital markets and investors. Facilitated and hosted by EcoStrat, the webinar will include Business Development Officer David Wybou and County Forester Lacey Rose who will speak to the rating and availability of woody biomass.
- Vendor applications for the 2024 Taste of the Valley event series opened on May 17, 2024. To date, more than 160 applications have been received compared to 66 submitted during the same application period in 2023. Dates and locations for the 2024 event series include: August 10 – Railway Station Park, Barry's Bay; September 7 – Township of Killaloe, Hagarty and Richards Municipal Office, Killaloe; September 28 – Civic Centre, Petawawa; October 19 – Cobden Fairgrounds and December 14 – Renfrew Armouries.
- Ontario By Bike has announced the winners of the annual Bicycle-Friendly Business Awards which celebrate businesses that have taken the extra steps to welcome customers arriving on two wheels. The 2024 recipients for Ontario's Highlands region (RTO11) are two businesses located in the Ottawa Valley – [Ottawa Valley Coffee](#) (located in Renfrew, Arnprior, and Almonte) and [Valley Cycle Tours](#) (located at The Whitewater Inn, Beachburg). The awards are open to businesses certified by Ontario By Bike as bicycle-friendly. There are now more than 1,685 certified bicycle-friendly businesses across Ontario, including 95 from Ontario's Highlands region and [35 from the Ottawa Valley](#).
- Intake for the 2024 Summer Company program closed on May 17, 2024 with a total of 15 applications received.  
A committee reviewed all applications and selected seven individuals who demonstrated exceptional potential and readiness for entrepreneurial success to fill the eligible spots. The 2024 Summer Company program participants are: Cayden McKinnon (Renfrew): car detailing service; Haley Vanderzwaag (Westmeath): care box subscription; Is Ameen O'Brien Jilani (Barry's Bay): lawn game rentals; Katie White (McNab/Braeside): animal balloon business; Ki Myra (Pembroke): clay art; Kyle Radford (Eganville): barbeque cleaning business and Scarlytte Merrill (Deep River): mobile babysitting service.  
The number of eligible spots in the 2024 Summer Company program increased from five to seven due to increased funding from the Ministry of Economic Development, Job Creation and Trade (MEDJCT). Participants will each receive a \$1,500 grant to assist with business start-up costs, including equipment purchases, setting up online platforms, etc. To successfully complete the program and receive a second grant of \$1,500, students must log 280 operational hours, complete training, attend bi-weekly meetings and provide proof of sales.
- Air photography (DRAPE4) for the County of Renfrew, was successfully conducted in May, with the final flying day recorded on May 16, 2024. The County was flown with mostly leaf off. The County anticipates receiving the digital air photo files within the first quarter of 2025.
- Renewal work continues at the Beachburg Tract in the natural white pine area that was harvested in 2022/23, with a possible chemical site preparation treatment later this summer and 45,000 trees already growing to be planted in 2025. A public information tour will be hosted by County Forestry staff on July 31, 2024 at 4:30 p.m.

# Operations Committee

**Presented by: Glenn Doncaster, Chair**

- Summer Operations in the Public Works and Engineering Department are well underway. These include street sweeping in urban areas only, hole and catch basin cleaning, pavement marking, bridge cleaning and inspection, shoulder grading, trail maintenance, brushing and ditching program, roadside safety device program and hazardous weed program.
- County Council approved several contracts/agreements as submitted:
  - Rehabilitation of County Road 512 (Foymount Road), from Hubers Road to County Road 515 (Quadeville Road), a distance of 3.44 km, in the Townships of Brudenell, Lyndoch and Raglan, and Bonnechere Valley, Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, in the amount of \$1,318,940.64, plus applicable taxes.
  - Rehabilitation of County Road 515 (Palmer Road), from County Road 62 (Combermere Road) to Finch Road, a distance of 6.67 km, Township of Madawaska Valley, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,720,067.61, plus applicable taxes.
  - Rehabilitation of County Road 30 (Lake Dore Road), from Sperberg Road to Trailblazers Road, a distance of 2.28 km, Township of North Algona/Wilberforce, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,372,377.04, plus applicable taxes.

# Finance & Administration Committee

**Presented by: Jennifer Murphy, Chair**

- Plans are underway for a Renfrew County Municipal Day on Thursday, September 26, 2024 at the County Administration Building in Pembroke. The day will consist of presentations from all County departments, focusing on key initiatives, new innovative activities, and opportunities for collaboration, while discussing the operational aspects of each department.
- County Council approved the revised Policy for the Procurement of Goods and Services bringing it in line with the recently approved Delegated Authority By-law. The last update to purchasing authority limits was in May 2013 and the increases were felt warranted to address the impacts of inflation.
- County Council approved several new and amended Human Resources corporate policies and procedures, including Flexible Work Arrangements, Use of County-owned vehicles, and Pregnancy/Parental Leave. For a full list or a copy of the revisions, consult with the HR team.
- The following delegation requests have been submitted for the AMO Conference in Ottawa, August 18-21, 2024:
  - Ministry of Municipal Affairs and Housing and Associate Minister of Housing to discuss additional funding opportunities with regards to proposed solutions to housing, including a modular seniors' village project and a transitional home for seniors.
  - Minister of Municipal Affairs and Housing and Associate Minister of Housing to discuss additional funding opportunities for transitional and supportive housing.
  - Associate Minister of Mental Health and Addiction to discuss additional funding opportunities for transitional and supportive housing.

- Ministry of Colleges and Universities to discuss the need for the learn and stay grant eligibility to be expanded beyond Northern Ontario and to include Advanced Care Paramedics in the grant eligibility consistent with other health professions.
- Ministry of Long-Term Care to discuss and advocate for permanent base funding for the Community Paramedic Long Term Care program.
- President of the Treasury Board / Minister Mulroney and Associate Minister of Emergency Preparedness and Response to discuss the need for sustainable funding for the Emergency Management Program and the need for a coordinated volunteer corps to assist municipalities establish a surge capacity for civil protection.
- Ministry of Finance and/or the Ministry of Municipal Affairs and Housing to discuss the impact of reassessment.
- Ministry of Education to discuss the need for an increase in child-care spaces in Renfrew County.

## **Additional Information**

**Craig Kelley, Chief Administrative Officer/Deputy Clerk**

613-735-7288

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW NO. 2024-36

**A BY-LAW TO AUTHORIZE THE EXECUTION OF THE MUNICIPAL FUNDING AGREEMENT ON THE CANADA COMMUNITY BUILDING FUND BETWEEN THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO AND THE TOWNSHIP OF ADMASTON/BROMLEY.**

**WHEREAS** the Council of the Corporation of the Township of Admaston/Bromley wishes to enter into an agreement in order to be in receipt of Canada Community Building Fund:

**NOW THEREFORE BE IT RESOLVED** that the Council of the Township of Admaston/Bromley, a municipal corporation pursuant to the Municipal Act,, 2001,

**ENACTS AS FOLLOWS:**

That the Mayor and CAO/Clerk are hereby authorized to execute this Municipal Funding Agreement on the Canada Community Building Fund between the Association of Municipalities of Ontario and the Township of Admaston/Bromley as in Schedule A attached hereto.

**AND FURTHER THAT** Schedule A form part of this by-law.

By-law No. 2014-23 enacted on the 15<sup>th</sup> day of May 2014 is hereby repealed.

READ a first and second time this 1<sup>st</sup> day of August 2024.

READ a third time and finally passed this 1<sup>st</sup> day of August 2024.

\_\_\_\_\_  
Mayor

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CAO/Clerk



CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-37

**BEING A BY-LAW TO APPOINT A MUNICIPAL AUDITOR FOR THE  
TOWNSHIP OF ADMASTON/BROMLEY FOR 2024 AND 2025  
CALENDAR YEAR.**

**WHEREAS** Section 296 of the Municipal Act, S.O. 2001 provides that a municipality shall appoint an auditor licensed under the Public Accountancy Act for a term not to exceed five years;

**AND WHEREAS** under Section 8 of the Municipal Act, 2001, S.O., 2001, c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** under Section 9 (1)(a) and (b) of the Municipal Act, 2001, S.O., 2001, c.25, as amended, Section 8 shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues;

**AND WHEREAS** the Council of the Corporation of the Township of Admaston/Bromley deems it expedient to appoint an auditor for the Township of Admaston/Bromley;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Admaston/Bromley hereby enacts the following as a By-Law:

- 1) That the Township extend the existing agreement with the firm of Welch LLP and they remain appointed as the auditor for the Corporation of the Township of Admaston/Bromley.
- 2) The term of the appointment shall be for a period of two (2) years, for the year end audit for the 2024 year in the amount of \$25,000 and the year end audit for the 2025 year in the amount of \$25,500.

READ a first and second time this 1<sup>st</sup> day of August 2024.

READ a third time and finally passed this 1<sup>st</sup> day of August 2024.

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Mayor

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Clerk-Treasurer

**ACTION TRACKING LIST**

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Fall 2024	Bring a policy forth for reserve funds
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach
January. 2023	Strategic Planning Exercise	CAO/Clerk	Spring 2024	Work on delivering a Stategic Planning Exercise
June 6. 2024	Perpetual Care Cemeteries	CAO/Clerk	Jun-24	Council requested an explanation of Perpetual Care for cemeteries in relation to the Consents B02 and B03 2024
June 6. 2024	Management of Forest - Osceola Landfill	CAO/Clerk	Jun-24	Concerns raised about forest management surrounding landfill

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-38

**A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY  
AT THE COUNCIL MEETING HELD AUGUST 1, 2024.**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 1<sup>st</sup> day of August, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 1<sup>st</sup> day of August 2024.

READ a third time and finally passed this 1<sup>st</sup> day of August 2024.

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Mayor

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CAO/Clerk