

Township of Admaston/Bromley  
Second Monthly Meeting  
Thursday, June 20<sup>th</sup>, 2024 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
  - [5a Resolution to adopt Minutes of Council Meetings June 6, 2024](#)
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
  - [7a Consent Planning Report B18/24](#)
    - i) i. [Planning Report](#)
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
  - 8a** Admaston/Bromley Public Library Board
    - i) i. [Minutes - May 14, 2024](#)
    - ii) ii. [Treasurer's Report – June 2024](#)
    - iii)iii. [CEO/Librarian's Report – June 2024](#)
9. **Operations Committee** – Chair Brian Hamilton, All of Council
  - 9a** [Public Works May 2024 Report](#)
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
  - 10a** [Osceola Landfill Expansion Update](#)
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
  - 11a** [May 2024 Year to Date Financials Report](#)
    - i) [May 2024 YTD Financials](#)
    - ii) [May Financial Overview 2024](#)
  - 11b** [May 2024 Payment Register](#)

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

**12a** [Appointment to Renfrew Police Services OPP Detachment Board Report](#)

13. **County of Renfrew** – Mayor Michael Donohue

None.

14. **By-Laws**

**14a** [2024-34 – Appointments to Renfrew Police Services OPP Detachment Board](#)

15. **Old Business**

**15a** [Action Tracking List](#)

16. **New Business**

17. **Closed Session**

None.

18. **Confirmatory By-Law**

**18a** [2024-35 being a by-law to confirm proceedings of Council Meeting](#)

19. **Question Period**

20. **Adjournment**

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**PLEASE NOTE** “Submissions received by the public, either orally or in writing may become part of the public record/package”.

**Council Information**

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday June 6th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field and Keith Gourley.

Councillor LeGris sent his regrets.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin and Finance Clerk Amy Fraser. Also present was Audio/Video System Specialist Nate Maclsaac.

Guest attending was Julie Villamere, Community Engagement Liaison, from ontrac Employment Resource Services.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the agenda of June 6, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

Councillor Keith Gourley declared pecuniary interest on council item number 7a regarding zoning bylaw amendment report – 1520 Hwy 132.

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings May 16, 2024

**Resolution No. 02/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- May 16, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

6a Julie Villamere, Community Engagement Liaison, from ontrac Employment Resource Services

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a Zoning By-Law Amendment Report – 1520 Hwy 132

**Resolution No. 03/05/24**

Moved by Angela Field, seconded by Brian Hamilton

*Councillor Gourley left council chambers.*

BE IT RESOLVED that Council approves By-Law 2024-32 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands and retained lands, in Consent File No. B37/23.

Carried

*Councillor Gourley returned to council chambers.*

**7b** Consent Application Report – B01/24

**Resolution No. 04/06/24**

Moved by Keith Gourley, seconded by Angela Field

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B01/24 submitted by applicants Kevin and Veronica Dick – Bonnechere Road, so long as requirements of commenting agencies are satisfied.

Carried

**7c** Consent Application Report – B02/24 & B03/24

**Resolution No. 05/06/24**

Moved by Keith Gourley, seconded by Angela Field

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B02/24 and B03/24 submitted by applicants David & Rebecca Martin – Stone Road, so long as requirements of commenting agencies are satisfied.

Carried

Mayor Donohue requested to be added to the action tracking list clarification from staff, page 7 in consent B03/24(2) under cemetery approval and perpetual care, regarding “the municipality may wish to ensure perpetual care is in place for the cemetery”.

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

**8a** Admaston/Bromley Public Library Board

**Resolution No. 06/06/24**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following from the Admaston/Bromley Public Library Board:

- April 9, 2024 Minutes
- Treasurer’s Report – May 2024

Carried

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

None.

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Transfer from Reserves – 2023 Year End Deficit Report

**Resolution No. 07/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council direct staff to finance the 2023 calendar year deficit for General Government from the Capital reserve in the amount of \$39,094.00;

AND FURTHER THAT Council direct staff to finance the accumulated deficit for the Fire Department in the amount of \$46,098.00 as follows:

- o \$5,011.52 coming from the Survey – Fire Hall reserve,
- o \$35,797.41 coming from the Fire Reserve – Vehicles / Equipment, and
- o \$5,289.07 coming from the Working Capital Reserve.

Carried

**11b** 2023 Final Obligatory & Discretionary Reserve Balances Report

**Resolution No. 08/06/24**

Moved by Keith Gourley, seconded by Angela Field.

BE IT RESOLVED THAT Council adopt the 2023 Final Obligatory and Discretionary Reserve Balances as submitted and circulated.

Carried

**11c** Tax Levy Impact 2024 Report

**Resolution No. 09/06/24**

Moved by Keith Gourley, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Tax Levy Impact 2024 report as information as submitted and circulated.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris, Committee Member Angela Field

None.

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary Report – May 2024

**Resolution No. 10/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council receive the County of Renfrew Council Summary Report for May 2024.

Carried

**Agenda Item 14 – By-Laws**

*Councillor Gourley left council chambers.*

**Resolution No. 11/06/24**

Moved by Angela Field, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-32 – Zoning By-Law Amendment

Carried

*Councillor Gourley returned to council chambers.*

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

Mayor Donohue stated that he is pleased to let Council and residents know that the Ministry of the Environment, Conservation and Parks (MECP) has approved our Osceola Landfill Expansion, May 28, 2024. The Township still has conditions that must be met before we can begin any excavation of the landfill site, however, we are able to place waste in current disturbed areas. Mayor Donohue thanked all of those involved, specifically staff and our consultants Cambium and Jp2g as well as the ministry.

Councillor Hamilton requested that forest management surrounding the Osceola Landfill be added to the Action Tracking List. And requested that staff reach out to the Douglas Lions Club concerning the beach redevelopment planning and for their upcoming Fishing Derby to ensure that the Dry Hydrant will not affect the event.

**Resolution No. 12/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information;

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

**17a** Canada Day Awards

**Resolution No. 13/06/24**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council move into a Closed Session at 8:34 p.m.

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Youth, Senior and Citizen of the Year Awards.

*Council rose from Closed Session at 8:57 pm and had nothing to report.*

**Agenda Item 18 – Confirmatory By-Law**

**18a** 2024-33 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 14/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2024-33, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held June 6, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 15/06/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday June 6, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:59pm

Carried

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Mayor

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Treasurer-Deputy CAO/Clerk

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: June 20, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Consent Application B18/24

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**Background:**

A Consent application was submitted to the County of Renfrew proposing to sever a 1.81 hectare parcel from a 1731 hectare parcel and add it to 0.64 hectare parcel of land located at 809 Opeongo Road.

There are other consents that have been approved and it is noted that the most recent one B101/94 will have to be confirmed cancelled and an application to do so must be submitted to the County.

There is also a requirement for a Draft Plan Survey and a Registered Plan of Survey, as well as standard lot consolidation conditions.

**Financial Implications:**

None at this time.

**People Consulted:**

County of Renfrew – Development and Property Department  
Chief Building Official  
Public Works Superintendent  
Drainage Superintendent

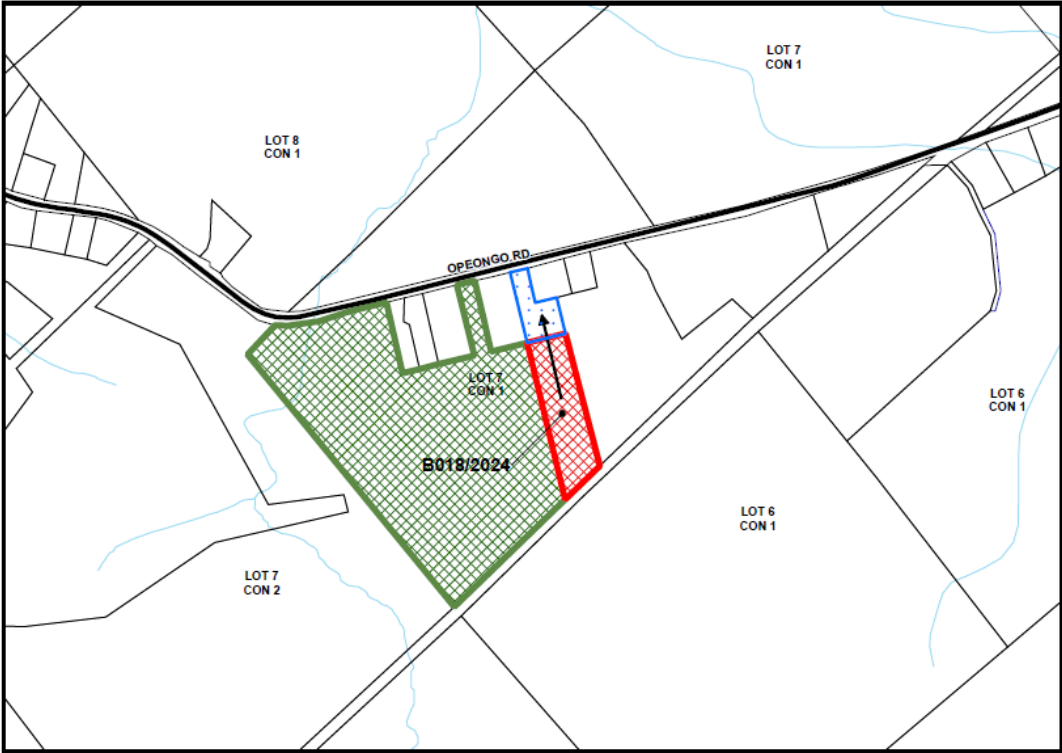
**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B18/24 submitted by Patrick Enright, Agent for the owner Bernard Nadobny, – Opeongo Road, so long as requirements of commenting agencies are satisfied.



**PART A - BACKGROUND**

- 1. FILE NO.: **B18/24**
- 2. APPLICANT: Bernard Nadobny  
Agent: Patrick Sean Enright
- 3. MUNICIPALITY: Township of Admaston/Bromley  
(Geographic Township of Admaston)
- 4. LOT: Part Lot 7 CON.: 1 STREET: 809 & 895 Opeongo Road
- 5. PURPOSE: Lot addition to property owned by Candace Enright
- 6. DESCRIPTION OF APPLICATION: The Applicant is proposing to sever a 1.81 hectare parcel from a 17.31 hectare parcel and add it to 0.64 hectare parcel of land located at 809 Opeongo Road, owned by Candace Jean Enright.



**7. LOT DIMENSIONS AND USE OF LANDS**

	Frontage	Area	Structures
Existing Lot	300 m	17.31 Ha	Residential Dwelling, Barn, Garage and Outbuilding
Severed	0 m	1.81 Ha	Vacant
Lot to be enlarged	32.00 m	0.64 Ha	Residential Dwelling and Garage
Retained	300.00 m	15.50 Ha	Residential Dwelling, Barn, Garage and Outbuilding

**8. SEVERANCE HISTORY**

Number of new lots from original holding (1971)      9 previous severances: B533/73, B566/73, B389/74, B400/74, B256/78(1), B257/78(2), B467/81, B101/94, B3/97

**9. OFFICIAL PLAN OF THE COUNTY OF RENFREW**

Official Plan Designation(s):

Severed      Rural

Lot to be Enlarged      Rural

Retained      Rural



**10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (2004-13) Zone(s):**

Severed      Rural

Lot to be Enlarged      Rural

Retained Rural



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	0 m	<b>45 m</b>	1.81 Ha	<b>4047 m<sup>2</sup></b>
Total, if Lot Addition	32 m	<b>45 m</b>	2.24 Ha	<b>4047 m<sup>2</sup></b>
Retained	300.00 m	<b>45 m</b>	15.50 Ha	<b>4047 m<sup>2</sup></b>

**PART B – COMMENTS**

**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections considered:

- 1.1.4 – Rural Area Policies
- 1.1.5.2 On rural lands located in municipalities, permitted uses are:
  - a) the management or use of resources;
  - b) resource-based recreational uses (including recreational dwellings);
  - c) residential development, including lot creation, that is locally appropriate;
  - g) other rural land uses.
- 1.6.7 Transportation Systems
- 2.1 Natural Heritage
- 3.1 Natural Hazards

**2. OFFICIAL PLAN**

Policies Considered:

Sections:

- 2.2.9(d) Wildland Fire Hazards
- 2.2(12)(a)(iii)&(f) - Lot size and private servicing
- 5.3(1) Permitted Uses in the Rural Designation
- 5.3(2) Residential Development in the Rural Designation
- 13.3(c) Municipal Roads
- 14.3(1) Consent Conformity
- 14.3(12) Consents for lot addition
- 14.3(14) lot addition

**3. ZONING BY-LAW**

Provisions Considered:

Sections:

- 3.14 Lots to Front on Streets
- 3.16.4 Enlargements to Existing Undersized Lots
- 3.25(a) – Separation distances for dwellings
- 3.26(c) – Setbacks from other roads
- 21.1 – Permitted uses and provisions for RU zone
- 21.2 – RU Zone Provisions

**4. SUBMITTED STUDIES**

None

**5. AGENCY COMMENTS**

Twp. of  
Admaston/Bromley

Municipal comments were provided on March 22, 2024. Overall the municipal comments were favourable. The municipality noted that:

- Approved entrances currently exist for both retained and severed portions.
- New building and onsite sewage systems to conform to OBC requirements and regulations.
- No municipal drain on this property.

Ministry of  
Transportation

In an email dated April 8, 2024, the Ministry of  
Transportation indicated that the application is located  
outside of their area of control, therefore the  
Ministry of Transportation has no comments.

**6. GENERAL PLANNING COMMENTS**

County of Renfrew Official Plan - Consent Policies:

Section 14.3(14) indicates that a consent may be granted for lot additions provided the lot to be added to, together with the lot addition, or any retained parcels of land, are not undersized or irregularly shaped for the purpose for which they are to be used. Where it is not possible to create a standard size lot resulting from a lot addition, the approval authority may grant consent provided the retained land is not rendered undersized. Consents for lot additions shall not be considered new lots in terms of determining the number of lots previously severed from an original holding.

The Applicant is proposing to increase the existing lot size from 0.6407 hectares to 2.45 hectares. While the lot does not meet the frontage requirements of 45 metres, section 3.16.7 of the zoning by-law indicates that where a lot with less than the minimum frontage or lot area required in the By-law was held in separate ownership from adjoining parcels, on the date of passage of this By-law, or where a lot was created by expropriation subsequent to the date of passage, such undersized lot may be used for a purpose permitted.

Planning Act Requirements:

Section 50(12) of the Planning Act provides that where a parcel of land is severed under Section 53, no further planning approval is required for subsequent conveyance of the identical parcel of land. The provision embodies the concept of "once a consent, always a consent." The issue is that the proposed lot addition parcel will not merge with the property located at 809 Opeongo Road.

There have been a number of consent applications in this location. The most recent appears to be B101/94. As a condition of approval the Applicant's solicitor is to confirm in writing to the Secretary/Treasurer of the Land Division Committee that the consent granted under B101/94 will need to be cancelled. Should the cancellation of B101/94 be required an application to cancel the severance must be submitted to the County of Renfrew.

**7. RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.

(c) The proposal may be acceptable when the following matters are addressed and resolved:

(d) Conditions to the giving of consent should be considered for the following:

- Registered Plan of Survey:            Preceded by a draft plan of survey
- Zoning By-law Amendment:
- Minor Variance:
- Private Road Agreement:
- Development Agreement:
- Site Plan Control Agreement:
- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:
  - Standard lot consolidation condition
  - Certificate of cancellation (if required) – confirmation is required from the applicant’s solicitor

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date:                    June 5, 2024

Prepared by:        Paul Moreau  
                                 Planner

Reviewed by:        Bruce Howarth, MCIP, RPP  
                                 Manager of Planning Services

JUL/2022

ADMASTON/BROMLEY PUBLIC LIBRARY

BOARD OF DIRECTORS MEETING

May 14, 2024

6:30 PM

**Present:** Susan Patterson O'Neil, Jane Wouda, Brian Hamilton, Charlene Whattam, Karen Coulas, Beth McDonald, Lynn Agnew, Krista King

**Regrets:** Karen Payne, Lynn Clelland

The meeting was called to order at 6:30 pm

1. Approval and additions to the agenda

**Motion:** to approve and agenda and additions

**Moved by:** Karen Coulas

**Seconded by:** Charlene Whattam

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

**Motion:** to approve minutes from April 9, 2024

**Moved by:** Lynn Agnew

**Seconded by:** Brian Hamilton

Carried

4. Business arising from the minutes

1. Ontario Trillium Grant - none

2. Response from school board - Susan spoke with the principal

3. Progress on CEO recruitment - 3 Applications, possible interviews next week

**Motion:** To ask township for one time only transitional funds up to \$2000 to support training of the new CEO to job shadow Jane Wouda

**Moved by:** Charlene Whattam

**Seconded by:** Lynn Agnew

Carried

5. New Business

Auditor's Report

**Motion:** To accept auditor's report

**Moved by:** Lynn Agnew

**Seconded by:** Krista King

Carried

6. Treasurer's Report - as attached

**Motion:** To accept the treasurer's report and pay expenses

**Moved by:** Lynn Agnew

**Seconded by:** Beth McDonald

Carried

**Motion:** To pay MasterCard bill in arrears totalling \$3752.99 + interest \$164.44

**Moved by:** Lynn Agnew

**Seconded by:** Brian Hamilton

Carried

The board has asked Kelly for actuals going forward

7. CEO's Report - as attached

8. Policy Review

The board finished reviewing BL-01 - BL-06, FN-01, FN-03

**Motion:** to accept policies

**Moved by:** Brian Hamilton

**Seconded by:** Krista King

Carried

9. Correspondence - none

10. Other Business - none

11. Adjournment - 8:10pm

**Motion** to adjourn

**Moved by** Beth McDonald

**Seconded by** Lynn Agnew

Carried

Next Meeting - June 11, 2024

X 

Chairperson

June 11, 2024



**JUNE 11/2024  
ADMASTON BROMLEY PUBLIC LIBRARY  
TREASURER REPORT LYNN A AGNEW**

**BANK BALANCE JUNE 11/2024 \$19,604.90**

**DEPOSITS**

May 16/2024 donation \$ 25.00

**BILLS PAID**

May 27/2024 #34607538 BMO MC \$ 4,709.13

May 24/2024 #1039 OLS Jasi \$ 1,141.40

May 20/2024 #1040 April wages Twp \$ 1,738.61

June 11/2024 bell internet 2 months \$ 286.62

June 11/2024 bell phone \$ 103.27

**Total of bills paid \$7,979.03**

Last month's internet bill was buried in my BMO mastercard papers. That is why the internet bill appears high.

Kelly from the TWP has suggested we do NOT pay the MC bill this month. I had paid what was owing on the MC bill as well as the figure Kelly told me to pay. However, the amounts were combined so now we have a credit. I misread the email. Next month she would like us to reduce our payment by \$71.35 and that should clear up the credit.

We have received a check from Bonnechere Union Public Library for the usual amount. It is rumored that they are considering eliminating this fund, so we will stay quiet. I will be depositing this check tomorrow.

I have updated our budget to give the board an idea as to where we stand. You will see that our book budget is quite depleted. It was the only place I could decrease our budget so it would balance with the levy received by the Twp.

Our fundraising will be going towards our collection, our programs and helping to pay for the training of our new CEO. We had asked for a one time payment of up to \$2000.00, however the twp decide to give us a loan and if we do not repay it this year they will reduce it off our levy. Shortly after this became public, I received a call that the community was going to get together and have a ball tournament to help pay for the training of our new librarian. We will have a book sale that same day and we hope the school will advertise this event for us on the electronic bulletin. The date for this fundraiser is Saturday, June 22, 2024. So I believe we should decline the offer of a loan from the TWP.

I would just like to clarify a comment that was made by our Mayor, he stated we went over budget last year, hence our financial woes. Our collection is the only wiggle room we have in our budget. It is a crime when a library has to reduce its book budget to balance the budget. Let it be known, that most of our fundraising activities are to enhance our collection and provide programming. Therefore if we are successful in making extra money to enhance those budget lines, that is not going over budget. That is the board passionate about making our library collection and programming awesome!

I do not apologize for the ramble

## Library CEO's Report – June 2024

- **STATS:** *Overdrive for May 2024 – 190; Library Checkouts for May 2024, not including e-books – 363; Total Checkouts for May - 553 (approx.); Inter-Library Loans for May - 10; FB Reach – 2831 (FB Reach is the estimated number of people who saw any content from or about your Page.) Total FB Followers by the end of May 2024 – 386*
- **Collections** – Items purchased for collection in May – **\$458.12 approx.**
- **Programming** – Libby and I are hoping to have a Summer Reading Club. We may do some pop-up days and focus on the contest aspect. We have had an email from the Bromley Historical Society about maybe having someone from her group doing a talk for the kids this summer, which we could incorporate into our SRC.
- **Fundraising** – We are hoping to have a book sale on June 22 to coincide with the ball tournament. I made a poster for the upcoming book sale. I also will be putting something on the Facebook page.
- **Grants** - I have applied for the IDA Grant. We won't hear that we got it until the fall. The LEAF grant opens in the fall. I think that this would be a good grant to apply for. <https://thecommonwell.ca/leaf/>
  - OLS JASI bill – May
  - Cheque from NAW and BV
  - Thank you letter from NAW Rec. Com.
  - Bell Phone – May
  - Bell Internet – May
- **Correspondence:**

### Miscellaneous:

- As you know, we have hired a new CEO. Libby has started working and training. So far:
  - Libby has access to the email and Facebook accounts
  - I contact OLS to let them know Libby was hired and they're going to be adding her name to the Ministry's updates. Libby joined the Learn HQ hub to take some courses and has signed up to do 2 already. There's a lot to learn. Libby will be taking some training for new CEOs with OLS.
  - I have sent in Libby's name etc. to the school board and they're going to courier over her new key fob. She has a password for the alarm. When I am finished, I will hand over the keys to Libby and send in the schoolboard's paperwork.
  - She submitted her paperwork to the Township and she's hoping to meet with them.
  - I've introduced her to the other volunteers and staff. Unfortunately, St. Mike's is getting a new principal and secretary next year, but she met the caretaker and has her phone number.
- I sent the principal the list of outstanding books, as per our agreement. I haven't heard back from her, but it seems like the teachers are staying on top of things. This is excellent.

- Laura will not be available to work over the summer months, just like last year, but hopefully she'll be back in the fall. We are also very thankful to have her and her mom as volunteers! They work very hard and contribute a lot to the library. Declan will be able to work all summer, though!
- The Inter-Library Loan system is changing in the fall. I have let Libby know and have recommended some training webinars for her to take.

**Township of Admaston/Bromley  
477 Stone Road, R.R. #2  
Renfrew, ON  
K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: June 20th 2024  
To: Council  
From: Steve Visinski  
Re: Public Works May 2024 Report

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On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This report is for the month of May.

**Township**

Recycling for the township was picked up as usual, weekly from the Stone Road Transfer site and every three weeks at the Douglas Transfer Site by the contractor. The recycling at the Osceola Landfill is normally picked up once per month by the contractor or on a need be basis. The Hazardous Waste depot in the Town of Renfrew is now open and accepting Hazardous Waste materials from ratepayers.

Staff complete and document Bi-Weekly Road inspections to ensure roads are meeting the Minimum Maintenance Standards. 911 signs have been measured and installed as per requests.

**Current Projects**

- Cold patching continues as needed.
- Grading of gravel roads.
- Maintenance of equipment is ongoing.
- Cobden Road Sand Dome has been removed and the grounds for the new sand shed have been prepared for concrete footings.
- Ditching at various locations are underway.
- Guardrail repairs are underway

- Scales at the Osceola Landfill have been repaired
- Shoulder grading has taken place in various locations.
- Gravel application has begun through the yearly gravel contract.
- Roadside grass cutting is underway.

### **Upcoming Events**

- Maintenance of Equipment will continue.
- Cold patching will continue as needed.
- Grading will continue weather permitting.
- Ditching operations will continue in various locations.
- Preparation for Culvert replacement will begin as per Capital Projects.

### **Recommendation for Council:**

BE IT RESOLVED THAT the Council receive the Public Works May 2024 Report as information.

**Township of Admaston/Bromley**  
**477 Stone Road, R.R. #2**  
**Renfrew, ON**  
**K7V 3Z5**  
E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)

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**REPORT**

Date: June 20, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Osceola Landfill Expansion Update

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**Background:**

The Township began an application for the expansion of the Osceola Landfill in 2009 including the completion of an Environmental Screening Process that was completed in 2013 as well as an Indigenous Consultation. The Township had the application reviewed by the Technical Support Section and through that review a number of concerns regarding potential impacts to groundwater and local groundwater users to the north were identified, so the Township withdrew their application in 2017. In 2019 Cambium was contracted to assist the Township with completing technical studies and additional monitoring to support an expansion application once again. The Township was operating under emergency Environmental Compliance Approvals (ECA). The existing temporary ECA is set to expire in June 2024. The ECA was amended by Notice No. 3 dated July 23, 2018 to correct the site size, landfilling area and permit continued operations until July 31, 2019. The ECA was amended again by Notice No. 4 dated June 20, 2019 to increase the total site capacity to 97,500m<sup>3</sup> providing approximately 5 years of operations. This was done to ensure that the Osceola Landfill could remain open while the Township worked on an application for expansion.

Cambium began working on an expansion to the South and/or Southwest. Township Council chose to expand to the southwest as the south expansion would have consisted of major excavation and costs as there was no hole for the waste and the buildings and scales would have to be moved as well as redefining Pit Road. Cambium and the Township through their discussions with Ministry of the Environment, Conservation and Parks, (MECP), were directed by MECP that the land adjacent to township property was required for the contamination attenuation zone (CAZ) as this land would provide a buffer for any leachate that could flow from the landfill. This then became a requirement for the application to be successful. It is important to note that there is no leachate leaving the site, this land is required for monitoring purposes only. Originally in MECP required two (2) wells to monitor landfill activities, but in Spring 2022 they decided that

three (3) wells were required to monitor the landfill activities and this is also a requirement for the expansion. It is important to note that MECP did change the required amount of land to be purchased in April 2024 after concerns were raised by the property owners.

The Township submitted their application in August 2023 for the expansion of the Osceola Landfill. MECP had been waiting for the land transaction to be finalized before approving the expansion. The land was purchased on April 24, 2024.

MECP had also added a requirement of conducting another Indigenous Consultation in November of 2023, as the previous consultation was from 2012/2013 and was for the expansion towards Osceola, north of the existing landfill and now the expansion is on the southwest side of the landfill.

MECP provided our Consultant (Cambium) with the list of required Indigenous Consultations.

- Algonquins of Ontario – Consultation Office
- Algonquins of Pikwàkanagàn First Nation
- Alderville First Nation
- Hiawatha First Nation
- Curve Lake First Nation
- Mississaugas of Scugog Island
- Huron-Wendat Nation

While conducting the required Indigenous Consultations it was identified that the land in required for the expansion was not part of the original consultation process and that it must be put through a consultation process to ensure that any potential artifacts are identified. Also through the consultation process there were other requirements identified, these were outlined in the May 2, 2024 report to Council. Council committed to the requirements identified through the consultation.

In early April 2024, MECP has confirmed that no further Indigenous Consultation is required and that there are no other outstanding issues to be resolved and that within the next couple of months staff and Cambium should receive the draft Environmental Compliance Approval (ECA) for review.

### **Discussion:**

#### Approval

On June 6, 2024 Mayor Donohue advised Council that the Township had received their expansion effective May 28, 2024. Staff were advised by our Consultant that we could put waste in disturbed areas only at this time as the Township completes its consultation requirements and our Consultant will complete their assessment and re-drafting of the site for waste disposal including heights and contours.



### Consultation

Our consultant with Cambium has been able to secure an Archaeologist to perform the required work for the installation of the wells. It is important to note that the Indigenous Consultants are able to attend the assessment process and submit for cost recovery.

In discussion with our Consultant it was decided that while we have the Archaeologist onsite we should have them conduct a full assessment of the property purchased instead of just the areas where the wells are to be installed. This addition to the quote will be approximately \$3,000, staff felt this was in the Township's best interests. Our Consultant noted that contracting an Archaeologist is becoming more difficult as the demand grows for proposed future developments in Ontario. The CAO/Clerk agreed and the work is anticipated to be completed before the end of September 2024. This also demonstrates our commitment to the consultation process

### Expansion Size

Originally the expansion application drafted in 2010 was for an estimated (thirty) 30-year expansion. Due to the emergency expansion extensions, which were granted into the proposed expansion area, Cambium has estimated that the capacity now available will last approximately (twenty-four) 24 years. Unfortunately, our landfill is experiencing more waste in the last few years than what has been projected by Jp2g. Our most recent emergency expansion was estimated to be able to last until June 2024, however, we were full in March of 2023. Thankfully, through the efforts of staff, Jp2g and Cambium working with MECP, the Township was able to landfill higher, contour changes by Jp2g were conducted, allowing the landfill to remain open and not being closed by MECP, and more importantly not requiring another emergency expansion while trying to get the expansion approved.

### Waste Management By-Law

In the spring of 2022 staff brought forth a report to council on proposed changes to the Waste Management By-Law. These changes were not favorable to some in the community and they made their concerns known to staff and Council. And as such, the by-law was put on hold until after the expansion was approved. It is important to note that these changes proposed in the by-law are administration changes and there is no requirement for public consultation. In the past, each time the waste management by-law was proposed to be updated there were complaints from the residents and the by-law has remained basically as is. The by-law must be changed, limits must be placed on how much garbage residents can bring to the landfill and costs must be increased to be a mechanism to help change minds and force residents to recycle and compost. Staff are researching on improved ways to compost as it is difficult to do so safely in our rural area due to predators. However, the Town of Renfrew has a successful project currently ongoing involving composting of food waste and staff are reaching out to the company involved for more information. Staff will be bringing forth a proposed Waste Management By-Law in the fall of 2024.

This expansion was very difficult to acquire and it is not anticipated that Admaston/Bromley will be approved for another expansion at this site. Furthermore, a future waste site in the township is probably not realistic, alternate measures will have to

be explored for waste requirements after the landfill has reached its capacity and is closed. Staff have already begun exploring these. In the meantime every effort should be made to extend the life of the Osceola Landfill beyond 24 years.

**Financial Implications:**

Since 2019 staff have budgeted \$50,000 for the landfill expansion as it was unknown how much the expansion process was going to cost overall. In 2023 the account was over budget approximately \$700. Costs for the application and costs for the adjustment to the site by both Jp2g and Cambium to allow for more waste were some of the cost overruns as well as the required survey. In 2024 the account is over budget by approximately \$93,000, this is primarily due to the purchase of the land. And there are more costs to come in association with Cambium work, monitoring by Jp2g, consultation costs and the requirement of wells which will be contracted to be drilled. In total there is still about another \$43,000 committed for 2024 (\$38,000 for 3 wells, \$7,250 for archeology work). This does not include cost recovery for Indigenous participation, unforeseen costs or legal costs. To date, approximately \$8,200 has been spent on legal costs for the expansion.

**Recommendations for Council:**

BE IT RESOLVED THAT Admaston/Bromley Council receive the Osceola Landfill Expansion report as information.

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

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**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: June 20, 2024  
To: Council  
From: Kelly Coughlin  
Re: May 2024 YTD Financial Overview

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**Background: n/a**

**Discussion:**

During the month of May notable receipts include:

- 1) OCIF (Ontario Community Infrastructure Fund) in the amount of \$82,054.00
- 2) Tipping fees - \$2,168.00
- 3) Building Permit revenues - \$2,128.06

**Financial Implications:**

n/a

**People Consulted:**

Jennifer Charkavi - CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council accept the May 2024 Year to Date Financial Overview Report (attached) as information as submitted and circulated.

Report Date  
6/17/24 12:15 PM

Township of Admaston/Bromley  
**G.L. Trial Balance**  
Year to Date As Of 5/31/24

Page 1

GL Account	Class	Debit	Credit
40-10-237 - RT-Municipal	Revenue		2,505,136.77
40-20-220 - County	Revenue		6,790.25
40-20-221 - General Municipal	Revenue		12,796.27
40-20-222 - English Public	Revenue		2,037.34
40-20-223 - English Separate	Revenue		61.10
40-20-226 - Education Not Directed	Revenue		1,781.95
40-21-220 - County	Revenue	2,695.39	
40-21-221 - General Municipal	Revenue	5,113.89	
40-21-222 - English Public	Revenue	922.58	
40-21-226 - Education Not Directed	Revenue	414.48	
40-50-220 - Ontario Municipal Partnership Fund	Revenue		217,000.00
40-50-223 - Aggregate Resources	Revenue		5,689.76
40-50-224 - Special Grants	Revenue		840.00
40-50-225 - Livestock Damage	Revenue		1,558.20
40-50-230 - Recycling Grant	Revenue		1,817.95
40-50-241 - OCIF	Revenue		246,159.00
40-70-220 - Tax Certificates	Revenue		850.00
40-70-221 - Lottery Licenses	Revenue		43.50
40-70-223 - Road Revenue	Revenue	258.14	
40-70-224 - Tipping Fees-Stone Road Site	Revenue		1,013.50
40-70-225 - Tipping Fees-Osceola Site	Revenue		7,553.00
40-70-226 - Planning & Zoning	Revenue		1,900.00
40-70-227 - Septic Usage Permits	Revenue		650.00
40-70-228 - Consents	Revenue		2,000.00
40-70-230 - Zoning Certificate	Revenue		50.00
40-80-220 - Dog Licensing	Revenue		990.00
40-80-221 - Building Permits	Revenue		13,976.21
40-80-222 - Sewage Permits	Revenue		2,500.00
40-80-223 - Penalties-Taxes	Revenue		13,260.47
40-80-224 - Interest Income - Operating acct	Revenue		15,141.02
40-80-226 - Miscellaneous	Revenue		2,915.80
40-80-227 - Interest - Accounts Receivable	Revenue		47.24
40-80-230 - Rental	Revenue		3,706.86
40-80-234 - Interest Earned - OCIF	Revenue		9,621.64
40-80-235 - Interest Earned - Gas Tax	Revenue		2,366.67
40-80-236 - Twp of Horton - Bldg reimbursement	Revenue		30,629.40
40-90-221 - Standby Fees	Revenue		3,825.00
40-90-222 - Investment Income	Revenue		417.30
40-90-223 - Fire Calls	Revenue		2,495.64
40-90-224 - Fire-Miscellaneous	Revenue		80.00
50-10-101 - ADM - Wages	Expenditure	143,965.54	
50-10-112 - ACM - CPP	Expenditure	8,451.76	
50-10-113 - ADM - EI	Expenditure	3,479.49	
50-10-114 - ADM - Group Insurance	Expenditure	13,843.42	
50-10-115 - ADM - OMERS	Expenditure	15,080.86	
50-10-118 - ADM - WSIB	Expenditure	2,796.54	
50-10-119 - ADM - EHT	Expenditure	2,922.09	
50-10-221 - ADM - Telephone	Expenditure	1,636.59	
50-10-222 - ADM - Fax	Expenditure	560.93	
50-10-223 - Twp Office - Furnace Fuel	Expenditure	1,115.66	
50-10-224 - ADM - Internet	Expenditure	1,447.05	
50-10-226 - BLCC - Furnace Fuel	Expenditure	2,465.90	
50-10-227 - Twp Office - Propane	Expenditure	441.01	

GL Account	Class	Debit	Credit
50-10-231 - Twp Office - Hydro	Expenditure	2,012.32	
50-10-232 - BLCC - Hydro	Expenditure	383.64	
50-10-234 - Osceola Historical Bldg - Hydro	Expenditure	82.27	
50-10-241 - ADM - Office Supplies	Expenditure	3,594.11	
50-10-242 - ADM - Postage	Expenditure	2,411.72	
50-10-243 - ADM - Postage Meter	Expenditure	1,143.64	
50-10-244 - ADM - Photo Copier	Expenditure	1,505.20	
50-10-252 - Twp Office - Security System	Expenditure	152.64	
50-10-253 - Twp Office - Building Supplies	Expenditure	288.59	
50-10-254 - Twp Office - Building Maintenance	Expenditure	589.97	
50-10-256 - Accessibility Compliance	Expenditure		21.86
50-10-257 - BLCC - Building Maintenance / Repairs	Expenditure	93.19	
50-10-258 - BLCC - Cleaning Services	Expenditure	2,061.03	
50-10-259 - BLCC - Builidng Supplies	Expenditure	319.30	
50-10-261 - ADM - Legal	Expenditure	712.32	
50-10-263 - BLCC - Water Testing	Expenditure	130.73	
50-10-264 - Twp Office - Water Testing	Expenditure	138.32	
50-10-269 - Twp Office - Cleaning Services	Expenditure	2,723.91	
50-10-271 - ADM - Staff Conventions	Expenditure	2,035.63	
50-10-272 - ADM - General Mileage	Expenditure	387.06	
50-10-273 - ADM - Training	Expenditure	2,968.60	
50-10-280 - ADM - Information Technology	Expenditure	11,170.58	
50-10-281 - ADM - Municipal WebSite	Expenditure	30.48	
50-10-290 - ADM - Financial Expense	Expenditure	223.35	
50-10-301 - ADM - Capital	Expenditure	18,542.27	
50-10-320 - ADM - Advertising	Expenditure	566.30	
50-10-321 - Clearing Account	Expenditure	200.00	
50-10-322 - Penny Rounding Clearing Account	Expenditure	0.03	
50-10-330 - ADM - Dues & Memberships	Expenditure	4,424.51	
50-10-331 - ADM - Cell phone	Expenditure	20.00	
50-10-350 - ADM - Audit	Expenditure	2,544.00	
50-10-370 - ADM - Insurance	Expenditure	18,413.00	
50-10-391 - ADM - Miscellaneous	Expenditure	723.53	
50-10-392 - ADM - Special Occasions	Expenditure	452.88	
50-10-440 - Tax Registration Costs	Expenditure		5.01
50-11-259 - BLCC - Insurance	Expenditure	735.79	
50-12-234 - OHSB -Insurance	Expenditure	372.58	
50-20-101 - Councill - Wages	Expenditure	34,381.27	
50-20-112 - Council - CPP	Expenditure	1,634.55	
50-20-114 - Council - Group Insurance	Expenditure	3,619.89	
50-20-119 - Council - EHT	Expenditure	679.95	
50-20-120 - Council - Miscellaneous	Expenditure	7.71	
50-20-221 - Council - Conventions	Expenditure	5,574.71	
50-20-222 - Council - Mileage & Expenses	Expenditure	1,128.65	
50-20-320 - Council - Public Relations	Expenditure	100.00	
50-20-370 - Council - Insurance	Expenditure	1,895.00	
50-20-380 - Council - Donations & Grants	Expenditure	5,900.00	
50-20-391 - Council - Misc	Expenditure	533.12	
50-30-112 - Fire - CPP	Expenditure	110.02	
50-30-113 - Fire - EI	Expenditure	77.32	
50-30-114 - Fire - Group Insurance	Expenditure	1,697.35	
50-30-117 - Fire - Insurance	Expenditure	12,315.38	
50-30-118 - Fire - WSIB	Expenditure	2,475.12	

## Township of Admaston/Bromley

**G.L. Trial Balance**

Report Date

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Year to Date As Of 5/31/24

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GL Account	Class	Debit	Credit
50-30-119 - Fire - EHT	Expenditure	64.88	
50-30-122 - Fire - Wages	Expenditure	38,131.88	
50-30-131 - Fire - Prevention	Expenditure	356.15	
50-30-134 - Fire - Insurance	Expenditure	5,125.15	
50-30-135 - Fire - Licenses	Expenditure	598.47	
50-30-136 - Fire Hall - Grounds & Building	Expenditure	643.62	
50-30-141 - Fire- Fuel	Expenditure	1,212.63	
50-30-142 - Fire - Equipment Maintenance	Expenditure	1,492.46	
50-30-143 - Fire - Vehicle Maintenance	Expenditure	252.74	
50-30-144 - Fire - Mileage	Expenditure	1,190.17	
50-30-145 - Fire - Equipment (New)	Expenditure	568.30	
50-30-149 - Fire - SCBA's lease repayment	Expenditure	41,093.47	
50-30-151 - Fire Hall - Hydro	Expenditure	615.65	
50-30-152 - Fire Hall - Heat	Expenditure	6,240.96	
50-30-159 - Fire - VFF Certification Course	Expenditure	1,360.95	
50-30-161 - Fire - Office & Sundry	Expenditure	222.06	
50-30-170 - Fire - Health & Safety	Expenditure	1,517.27	
50-30-172 - Fire Hall - Supplies	Expenditure	25.76	
50-30-181 - Fire Hall - Telephone	Expenditure	1,023.33	
50-30-186 - Fire Hall - Internet	Expenditure	467.02	
50-30-201 - PSB - Wages	Expenditure	141.84	
50-30-202 - PSB - Committee Pay	Expenditure	200.00	
50-30-217 - PSB - Mileage & Expenses	Expenditure	942.76	
50-30-220 - Police Contract	Expenditure	158,742.48	
50-30-222 - By-Law Enforcement	Expenditure	5,592.54	
50-30-224 - R.I.D.E. Duty	Expenditure	3,294.23	
50-30-231 - Fire - Renfrew Agreement	Expenditure	13,553.00	
50-30-272 - Emergency Mngt - Mileage	Expenditure	201.72	
50-30-273 - Fire - Courses & Training	Expenditure	1,327.97	
50-30-330 - Fire - Dues & Memberships	Expenditure	100.00	
50-31-117 - Fire Truck 1 - Insurance	Expenditure	1,209.00	
50-31-143 - Truck #1 - Repairs / Mtce	Expenditure	407.82	
50-32-117 - Fire Truck 2 - Insurance	Expenditure	1,209.00	
50-33-117 - Fire Truck T2 - Insurance	Expenditure	1,209.00	
50-34-117 - Fire Truck 4 - Insurance	Expenditure	1,209.00	
50-34-143 - Truck # 4 Repairs / Mtce	Expenditure	423.81	
50-40-101 - Building - Wages	Expenditure	38,326.75	
50-40-102 - Building - Septic Wages	Expenditure	75.00	
50-40-112 - Building - CPP	Expenditure	2,207.59	
50-40-113 - Building- EI	Expenditure	896.69	
50-40-114 - Building - Group Insurance	Expenditure	3,505.40	
50-40-118 - Building - WSIB	Expenditure	709.00	
50-40-119 - Building - EHT	Expenditure	752.39	
50-40-120 - Bulding - OMERS	Expenditure	4,010.29	
50-40-230 - Building - Supplies	Expenditure	26.14	
50-40-232 - Council - AV System-Council Chambers	Expenditure	2,213.28	
50-40-241 - Building - Office Supplies	Expenditure	1,222.84	
50-40-243 - Building- Printing	Expenditure	141.45	
50-40-273 - Building - Training	Expenditure	3,095.14	
50-40-290 - Building - Financial Expense	Expenditure	25.00	
50-40-330 - Building - Associations	Expenditure	100.00	
50-40-340 - Building - Mileage	Expenditure	282.41	
50-50-231 - Livestock Compensation	Expenditure	1,558.20	

GL Account	Class	Debit	Credit
50-50-232 - Livestock Valuer	Expenditure	154.85	
50-50-233 - Agriculture Veterinary Unit	Expenditure	709.48	
50-50-241 - Dog Tags & Books	Expenditure	220.03	
50-60-101 - Waste Mngt - Wages	Expenditure	24,077.67	
50-60-112 - Waste Mngt - CPP	Expenditure	1,120.36	
50-60-113 - Waste Mngt - EI	Expenditure	559.61	
50-60-115 - Waste Mngt - OMERS	Expenditure	1,093.29	
50-60-118 - Waste Mngt - WSIB	Expenditure	418.23	
50-60-119 - Waste Mngt - EHT	Expenditure	469.51	
50-60-231 - Stone Rd Trf Stn - Maintenance / Repair	Expenditure	8,861.87	
50-60-232 - Douglas Trf Stn - Building Mtce/Rep	Expenditure	3,840.20	
50-60-233 - Osceola Landfill Site - Maintenance / Re	Expenditure	7,484.16	
50-60-235 - Osceola Landfill Site - Hydro	Expenditure	199.15	
50-60-236 - Osceola Landfill Expansion	Expenditure	143,086.78	
50-60-239 - Osceola Landfill - Legal	Expenditure	6,192.95	
50-60-241 - Recycling - Stone Road Site	Expenditure	6,346.19	
50-60-242 - Recycling - Douglas	Expenditure	1,991.99	
50-60-246 - Recycling - Osceola Site	Expenditure	2,669.69	
50-60-251 - Stone Rd Trt Stn - Well Testing	Expenditure	4,923.92	
50-60-263 - Douglas Trf Stn - Contracted Services	Expenditure	1,210.89	
50-60-264 - Douglas Trf Stn - Gasoline f/Propane Hea	Expenditure	127.56	
50-60-265 - Osceola Landfill - Contracted Services	Expenditure	16,697.28	
50-60-266 - Osceola Landfill - Well Testing / Monito	Expenditure	13,355.96	
50-60-268 - Stone Rd Trf Stn - Contracted Services	Expenditure	5,745.65	
<b>WASTE AMORTIZATION</b>			
50-60-370 - Waste Insurance	Expenditure	1,715.95	
50-70-112 - Library - CPP	Expenditure		107.34
50-70-113 - Library - EI	Expenditure	107.34	
50-70-118 - Library - WSIB	Expenditure		123.71
50-70-221 - Douglas Recreatoin	Expenditure	6,000.00	
50-70-222 - ARC Recreation	Expenditure	5,979.84	
50-70-224 - Northcote Community Centre	Expenditure	1,650.00	
50-70-225 - Cobden User Fees	Expenditure	2,000.00	
50-70-226 - Water Testing-Douglas Complex	Expenditure	95.12	
50-70-228 - BV Rec User Agreement	Expenditure	2,040.00	
50-70-231 - Renfrew Library User Fees	Expenditure	160.00	
50-70-232 - Bromley St. Michael Library	Expenditure	29,213.00	
50-70-240 - Recreation Insurance	Expenditure	6,757.86	
50-80-220 - Municipal Drain Maintenance	Expenditure	11,675.75	
50-80-230 - Tile Drainage	Expenditure	5,285.27	
50-80-270 - Economic Development-Professional Serv	Expenditure	33,462.16	
50-80-275 - Municipal Drains - Training	Expenditure	1,140.46	
50-90-220 - County Of Renfrew Levy	Expenditure	361,703.00	
50-90-230 - English Public School Levy	Expenditure	145,985.38	
50-90-240 - English Separate School Levy	Expenditure	48,456.84	
50-90-250 - French Public School Levy	Expenditure	1,880.05	
50-90-260 - French Separate School Levy	Expenditure	3,956.40	
60-10-001 - Overhead	Expenditure	147,500.92	
60-10-002 - Maintenance	Expenditure	176,055.74	
60-10-003 - Equipment	Expenditure	75,343.08	
60-10-004 - Capital	Expenditure	133,941.40	

Report Date  
6/17/24 12:15 PM

Township of Admaston/Bromley  
**G.L. Trial Balance**  
Year to Date As Of 5/31/24

Page 5

GL Account	Class	Debit	Credit
	General Ledger Totals:	<u>2,166,672.34</u>	<u>3,117,959.76</u>
	Net Income (Loss):	951,287.42	

Accounts Printed: 209



# Job Cost Expenditure Report

	Budget	Current Month	Year to Date	Account
MAINT Maintenance				
Maintenance				
220, Brushing	0.00	4,571.74	21,286.74	60-10-002
230, Cold Patching	0.00	14,629.56	26,984.11	60-10-002
240, Culvert Maintenance	0.00	1,555.08	1,594.52	60-10-002
250, Ditching	0.00	3,526.52	3,526.52	60-10-002
260, Dust Control	0.00	0.00	0.00	60-10-002
270, Flood Control	0.00	322.95	602.74	60-10-002
280, Grading	0.00	9,379.33	16,013.99	60-10-002
290, Grass & Weeds	0.00	1,154.95	1,154.95	60-10-002
320, Gravel Contract	0.00	6,219.02	6,219.02	60-10-002
330, Patching & Washouts	0.00	563.48	2,534.70	60-10-002
340, Sanding	0.00	0.00	27,418.95	60-10-002
350, Signs	0.00	1,494.62	15,353.44	60-10-002
354, Civic Signs	0.00	52.00	992.05	60-10-002
355, Centre Line Marking	0.00	0.00	0.00	60-10-002
356, Guide Rails	0.00	1,404.75	1,562.51	60-10-002
360, Snow Plowing	0.00	0.00	37,429.95	60-10-002
365, Winter Control Contingency	0.00	0.00	0.00	
370, Street Lights	0.00	258.38	1,240.83	
380, Street Maintenance	0.00	3,762.69	10,843.70	60-10-002
384, Catch Basin	0.00	0.00	0.00	60-10-002
390, Snow Fencing	0.00	360.00	1,297.02	60-10-002
Sub Total:Maintenance	0.00	49,255.07	176,055.74	
Program Sub Total:MAINT	0.00	49,255.07	176,055.74	

# Job Cost Expenditure Report

	Budget	Current Month	Year to Date	Account
<b>OVER</b>				
<b>Overhead</b>				
<b>Equipment</b>				
190, Equipment Recoveries	0.00	0.00	0.00	
191, Repairs	0.00	0.00	0.00	
192, Fuel	0.00	0.00	0.00	
193, Equipment Capital Recovery	0.00	0.00	0.00	
Sub Total:Equipment	0.00	0.00	0.00	
<b>Maintenance</b>				
220, Brushing	0.00	0.00	0.00	
222, Storm Cleanup 1	0.00	0.00	0.00	
224, Storm Cleanup 2	0.00	0.00	0.00	
230, Cold Patching	0.00	0.00	0.00	
240, Culvert Maintenance	0.00	0.00	0.00	
250, Ditching	0.00	0.00	0.00	
260, Dust Control	0.00	0.00	0.00	
270, Flood Control	0.00	0.00	0.00	
280, Grading	0.00	0.00	0.00	
290, Grass & Weeds	0.00	0.00	0.00	
320, Gravel Contract	0.00	0.00	0.00	
330, Patching & Washouts	0.00	0.00	0.00	
332, Rain Storm P&W	0.00	0.00	0.00	
340, Sanding	0.00	0.00	0.00	
350, Signs	0.00	0.00	0.00	
352, Signal Maintenance	0.00	0.00	0.00	
353, Inactive-Road Signs	0.00	0.00	0.00	
354, Civic Signs	0.00	0.00	0.00	
355, Centre Line Marking	0.00	0.00	0.00	
356, Guide Rails	0.00	0.00	0.00	
360, Snow Plowing	0.00	0.00	0.00	
365, Winter Control Contingency	0.00	0.00	0.00	
370, Street Lights	0.00	0.00	0.00	
380, Street Maintenance	0.00	0.00	0.00	
384, Catch Basin	0.00	0.00	0.00	
390, Snow Fencing	0.00	0.00	0.00	
Sub Total:Maintenance	0.00	0.00	0.00	
<b>Overhead</b>				
420, Advertising	0.00	0.00	518.21	60-10-001
425, Asset Management Mill Grant	0.00	0.00	0.00	
430, Associations	0.00	0.00	1,112.85	60-10-001
431, Conventions	0.00	0.00	0.00	60-10-001
432, Training	0.00	3,651.75	4,898.47	60-10-001
433, Financial Expense	0.00	0.00	25.00	
439, Telephone- Cobden Garage	0.00	168.15	529.44	
440, Telephone Stone Rd	0.00	0.00	0.00	60-10-001
441, Cell Phone	0.00	0.00	0.00	60-10-001
442, Radios	0.00	183.17	915.85	60-10-001
450, Munic. Drain Maintenance	0.00	0.00	0.00	60-10-001
451, Office Addition Revenue	0.00	0.00	0.00	

## Job Cost Expenditure Report

	Budget	Current Month	Year to Date	Account
<hr/>				
480, Hydro - Cobden Garage	0.00	315.57	1,115.30	
481, Hydro-Stone Road Garage	0.00	0.00	175.78	
482, Security	0.00	0.00	0.00	
483, Garage Maintenance Stone Rd	0.00	985.99	6,285.97	
484, Garage Equip Supplies Stone Rd	0.00	238.12	1,026.38	
485, Furnace	0.00	0.00	18,587.74	
486, Secretary	0.00	0.00	0.00	
487, Garage Energy Audit	0.00	0.00	0.00	
488, Garage Maint - Cobden Garage	0.00	878.70	5,053.01	
489, Garage Equip Supplies Cobden	0.00	143.09	1,116.54	
490, Insurance	0.00	38,315.68	38,315.68	60-10-001
491, Insurance Claims	0.00	0.00	0.00	
495, Interest - Capex Loan	0.00	0.00	0.00	
500, Miscellaneous	0.00	51.00	268.62	60-10-001
530, Safety Boots	0.00	0.00	438.78	60-10-001
531, Safety Equipment	0.00	0.00	360.22	60-10-001
550, Supervision	0.00	11,895.82	37,796.25	60-10-001
551, Inspections	0.00	1,335.84	5,965.34	60-10-001
552, Technology	0.00	0.00	0.00	
553, Licensing (Pit/HWIN)	0.00	0.00	1,183.00	
555, On Call Phone/Wages	0.00	2,235.82	8,324.87	
<hr/>				
Sub Total:Overhead	0.00	60,398.70	134,013.30	
Construction				
560, Machinery Rental	0.00	0.00	0.00	
600, Construction Wages	0.00	0.00	0.00	
601, Construction Machine Time	0.00	0.00	0.00	
602, Construction Materials	0.00	0.00	0.00	
603, Surface Treatment	0.00	0.00	0.00	
<hr/>				
Sub Total:Construction	0.00	0.00	0.00	
Fire				
605, Douglas Fire Department	0.00	0.00	0.00	
<hr/>				
Sub Total:Fire	0.00	0.00	0.00	
Roads Capital				
700, Acquisition	0.00	0.00	0.00	
<hr/>				
Sub Total:Roads Capital	0.00	0.00	0.00	
Waste				
800, Waste Management	0.00	0.00	0.00	
<hr/>				
Sub Total:Waste	0.00	0.00	0.00	
Clearing				
901, Payroll Clearing	0.00	0.00	0.00	
902, Benefits Clearing	0.00	0.00	0.00	
903, Roads Payable	0.00	0.00	0.00	
904, GST Recoverable	0.00	0.00	0.00	
905, Equipment Clearing	0.00	0.00	0.00	
906, HST Recoverable	0.00	0.00	0.00	
907, Inventory Clearing	0.00	0.00	0.00	

Year: 2024  
Period End: May 31, 2024

# Job Cost Expenditure Report

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	Budget	Current Month	Year to Date	Account
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Sub Total:Clearing	0.00	0.00	0.00	
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Program Sub Total:OVER	0.00	60,398.70	134,013.30	
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Year: 2024  
 Period End: May 31, 2024

## Job Cost Expenditure Report

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		Budget	Current Month	Year to Date	Account
EQUIP	Equipment				
	EQUIP, Equipment				
	V01, 1984 Clark Loader	0.00	0.00	0.00	20-10-244
	V11, 1998 Bandit Chipper	0.00	0.00	0.00	20-10-244
	V16, Bush Hog	0.00	0.00	0.00	20-10-244
	V20, Sweeper	0.00	0.00	0.00	
	V23, 2007 Komatsu Excavator	0.00	1,606.62	6,899.86	
	V26, 2009 Ford Sterling	0.00	0.00	0.00	
	V27, 2004 Volvo Grader	0.00	0.00	0.00	
	V28, 2014 Western Star	0.00	439.09	16,908.17	
	V29, TRACTOR	0.00	276.52	2,011.10	
	V30, 2015 FLOAT TRAILER	0.00	0.00	412.70	
	V31, VOLVO GRADER	0.00	1,344.86	10,173.57	
	V33, 2016 WESTERN STAR	0.00	535.10	11,408.28	
	V34, 2015 CHEVROLET SILVERADO LT	0.00	704.00	7,830.80	60-10-003
	V35, 2018 3CX JCB BACKHOE	0.00	604.77	6,444.68	
	V36, 2018 CHEV SILVERADO	0.00	566.73	2,520.90	60-10-003
	V37, 4CX JCB BACKHOE	0.00	406.54	3,101.58	
	V38, 2020 WESTERN STAR	0.00	557.86	11,505.29	
	V39, 2021 GMC SIERRA	0.00	600.66	5,653.95	60-10-003
	V40, 2012 AMMAMM PACKER	0.00	80.25	522.95	
	V41, 2022 WESTERN STAR	0.00	1,545.24	11,095.38	
	V27-2023, GRADER	0.00	5,867.73	13,584.11	
	<b>Sub Total:EQUIP, Equipment</b>	<b>0.00</b>	<b>15,135.97</b>	<b>110,073.32</b>	
	<b>Program Sub Total:EQUIP</b>	<b>0.00</b>	<b>15,135.97</b>	<b>110,073.32</b>	

Year: 2024  
Period End: May 31, 2024

# Job Cost Expenditure Report

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	Budget	Current Month	Year to Date	Account
CONST Construction				
CONST, Construction				
6040, Construction	0.00	0.00	0.00	
REM 23-01, CULVERT REPLACEMENT PROGRAM	0.00	0.00	0.00	
REM 23-04, LYNCH ROAD - 2	0.00	0.00	0.00	
REM 23-05, LYNCH RD - 3	0.00	0.00	0.00	
REM 23-06, CULHANE ROAD	0.00	0.00	0.00	
REM 23-07, CHEESE FACTORY ROAD	0.00	0.00	0.00	
REM 23-02, SOUTH MCNAUGHTON	0.00	0.00	0.00	
REM 23-03, LYNCH ROAD - 1	0.00	0.00	0.00	
Sub Total:CONST, Construction	0.00	0.00	0.00	
Program Sub Total:CONST	0.00	0.00	0.00	

Year: 2024  
Period End: May 31, 2024

# Job Cost Expenditure Report

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	Budget	Current Month	Year to Date	Account
CAP Roads Capital				
CAP, Capital				
6050, Asset Acquisition	0.00	29,278.52	133,941.40	60-10-004
CAP 23-02, SOUTH MCNAUGHTON CULVERTS	0.00	0.00	0.00	
CAP 23-04, LYNCH ROAD - 2	0.00	0.00	0.00	
CAP 23-05, LYNCH ROAD - 3	0.00	0.00	0.00	
CAP 23-06, LYNCH ROAD CULVERT	0.00	0.00	0.00	
CAP 23-07, CULHANE ROAD-SURFACE TREATME	0.00	0.00	0.00	
CAP 23-08, CHEESE FACTORY RD- GRAVEL	0.00	0.00	0.00	
CAP 23-01, SOUTH MCNAUGHTON BUTLER-BONN	0.00	0.00	0.00	
CAP 23-03, LYNCH ROAD - 1	0.00	0.00	0.00	
CAP 23-09, CAPITAL MAINTENANCE PROGRAM	0.00	0.00	0.00	
Sub Total:CAP, Capital	0.00	29,278.52	133,941.40	
Program Sub Total:CAP	0.00	29,278.52	133,941.40	

Year: 2024  
Period End: May 31, 2024

# Job Cost Expenditure Report

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	Budget	Current Month	Year to Date	Account
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Grand Total:	0.00	154,068.26	554,083.76	
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Payment Register May 2024

Cheque #	Vendor	Date	Amount	Description
26565	BENSON AUTO PARTS	5/02/24	38.17	
26566	CENTRAL SQUARE TECHNOLOGIES	5/02/24	8,352.12	iCity Migration
26567	COMBETEK MULTIMEDIA	5/02/24	1,440.76	Council Chambers-Media
26568	CUNNINGHAM SWAN	5/02/24	6,875.28	Landfill Legal Fees
26569	J&M CEDAR PRODUCTS	5/02/24	610.20	Guard Rails
26570	OLMSTEDS HOME HARDWARE	5/02/24	141.95	
26571	OTTAWA VALLEY TOURIST ASSOC	5/02/24	528.28	
26572	PETRO-CANADA FUELS INC	5/02/24	2,565.72	
26573	MINISTRY OF FINANCE	5/02/24	32,212.00	April Police Contract
26574	QCCANADA	5/02/24	636.43	Brushing
26575	ROWAN, PATRICK	5/02/24	23.75	
26576	STEWART, BRENT	5/02/24	46.20	
26577	TF CUSTOM SIGNS & GRAPHICS	5/02/24	226.00	
26578	ULTRAMAR	5/02/24	177.24	
26579	VALLEY RENT RITE LTD	5/02/24	224.63	
26580	W.O. STINSON & SON LTD.	5/02/24	45.20	
26581	BANK OF MONTREAL	5/10/24	435.20	
26582	WRONG VENDOR	5/10/24	0.00	
26583	BARRON DISPOSAL SYSTEMS INC	5/10/24	565.00	April Waste Container
26584	BEARCOM CANADA CORP	5/10/24	203.40	
26585	BENSON AUTO PARTS	5/10/24	89.11	
26586	BILMER, LUCILLE	5/10/24	20.00	
26587	BELL CANADA	5/10/24	117.19	
26588	BELL CANADA	5/10/24	93.27	
26589	BUSKE OFFICE EQUIPMENT	5/10/24	321.82	
26590	CAMBIUM INC	5/10/24	4,802.50	Osceola Landfill Exp
26591	IAN CLELLAND	5/10/24	64.70	
26592	COUNTY OF RENFREW	5/10/24	275.00	
26593	DALE, CATHY	5/10/24	262.30	
26594	DEDO, BRIAN	5/10/24	5,198.00	April Coverings
26595	DICK, RON	5/10/24	70.00	
26596	EGANVILLE LEADER LTD	5/10/24	391.55	
26597	EMTERRA ENVIRONMENTAL	5/10/24	5,805.85	April Waste Contract
26598	Amy Fraser	5/10/24	117.46	
26599	GOURLEY'S VARIETY	5/10/24	283.56	
26600	HYDRO ONE	5/10/24	1,449.55	
26601	JP2G CONSULTANTS INC	5/10/24	6,894.34	April Osceola Well testing
26602	LOCAL AUTHORITY SERVICES LTD	5/10/24	80.19	
26603	1172264 ONTARIO INC	5/10/24	2,237.43	April Recycling
26604	MCHALE, WILLIAM	5/10/24	228.90	
26605	MUNISOFT	5/10/24	480.53	
26606	HARRY MUNHALL	5/10/24	1,800.00	Trailer
26607	PETER NEILL	5/10/24	12,965.38	Municipal Drain Maint
26608	NESTOR IT SERVICES	5/10/24	1,684.95	IT Services Office 365
26609	PETRO-CANADA FUELS INC	5/10/24	4,268.19	
26610	RENFREW COUNTY CLERKS	5/10/24	150.00	
26611	CURTIS SCHULTZ	5/10/24	135.38	
26612	SCOTT & SONS HARDWARE	5/10/24	102.83	
26613	STEWART, BRENT	5/10/24	50.00	
26614	VALLEY RENT RITE LTD	5/10/24	112.99	
26615	A.J. STONE COMPANY LTD	5/16/24	411.89	SCBA Flow Test
26616	Payment Reversed	5/16/24	0.00	
26617	BATTLESHIELD INDUSTRIES LTD	5/16/24	423.66	
26618	BENSON AUTO PARTS	5/16/24	203.09	
26619	BELL CANADA	5/16/24	206.48	
26620	BROMLEY FARM SUPPLY	5/16/24	238.77	
26621	BANK OF MONTREAL	5/16/24	313.65	
26622	HYDRO ONE	5/16/24	135.01	

26623	BANK OF MONTREAL	5/16/24	340.20	
26624	LOCAL AUTHORITY SERVICES LTD	5/16/24	50.68	
26625	NESTOR IT SERVICES	5/16/24	1,065.59	IT Services Anti Spam
26626	RENFREW HOME HARDWARE	5/16/24	8.57	
26627	RENFREW COUNTY CLERKS	5/16/24	408.77	
26628	R&M TRUCK&TRAILER REPAIRS	5/16/24	65.85	
26629	BANK OF MONTREAL	5/16/24	807.27	
26630	AALTO TECHNOLOGIES	5/24/24	124.02	
26631	BELL CANADA	5/24/24	364.42	
26632	BELL CANADA	5/24/24	125.37	
26633	BROMLEY FARM SUPPLY	5/24/24	37.29	
26634	COBDEN AUTO SUPPLY	5/24/24	16.95	
26635	COUNTY OF RENFREW	5/24/24	806.00	
26636	DELL CANADA INC	5/24/24	790.90	Adobe AL
26637	DRAPERIES PLUS	5/24/24	84.75	
26638	BRIAN HAMILTON	5/24/24	294.70	
26639	PROTECH TRAINING SERVIVES INC	5/24/24	576.30	
26640	RIVERVIEW METAL WORKS	5/24/24	1,097.23	
26641	TELUS	5/24/24	100.85	
26642	WELCH LLP	5/24/24	19,775.00	Year end Audit
26643	ADMASTON/BROMLEY RECREATION	5/30/24	100.00	
26644	BENSON AUTO PARTS	5/30/24	249.78	
26645	BELL CANADA	5/30/24	93.45	
26646	BRANDT TRACTOR LTD.	5/30/24	4,465.76	V27-2023 Grader
26647	CAMBIUM INC	5/30/24	2,825.00	Osceola Landfill Exp
26648	CAVANAGH CONSTRUCTION LTD	5/30/24	6,905.96	Gravel Contract
26649	DELTA POWER EQUIPMENT	5/30/24	113.87	
26650	EGANVILLE LEADER LTD	5/30/24	79.10	
26651	GREENWOOD PAVING PEMBROKE L	5/30/24	11,501.14	Cold patch
26652	LOCAL AUTHORITY SERVICES LTD	5/30/24	82.90	
26653	M & R FEEDS	5/30/24	370.53	
26654	Ministry of Finance	5/30/24	2,367.76	EHT - May 2024
26655	M.I.S. MUNICIPAL INSURANCE	5/30/24	78,220.56	Insurance
26656	BANK OF MONTREAL	5/30/24	1,282.50	
26657	MUNICIPAL LAW ENFORCEMENT	5/30/24	1,220.40	By-Law Enfoucement
26658	OMERS	5/30/24	11,589.32	May 2024 Contributions
26659	OTTAWA VALLEY OXYGEN LTD	5/30/24	368.38	
26660	PETRO-CANADA FUELS INC	5/30/24	4,311.85	
26661	MINISTRY OF FINANCE	5/30/24	31,269.00	Police Contract May
26662	RECEIVER GENERAL	5/30/24	34,600.36	May 2024 Contributions
26663	RENFREW & AREA	5/30/24	25.00	
26664	VALLEY RESPIRATORY FIT TESTING	5/30/24	305.10	
26665	W.O. STINSON & SON LTD.	5/30/24	401.97	
26666	WREN CONSTRUCTION	5/30/24	32,512.44	Sand Shed
26667	OMERS	5/30/24	7,943.60	May 2024 Contributions

**Total for AP: 367,979.49**

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: June 20, 2024

To: Council

From: Jennifer Charkavi

Re: Appointment By-Law – Renfrew Police Services OPP Detachment Board

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**Background:**

April 1, 2024 the Community Safety & Policing Act (CSPA) 2019 and Ontario Regulation 135/24 came into effect. As such police service boards are now detachment based. The Township of Admaston/Bromley is part of Renfrew OPP Detachment and as such as been assigned a seat on this board. Councillor Angela Field was appointed as our municipal member.

The Township is now adopting By-Law 2024-34 appointing all members, including the 2 required community members to the board.

Provincial members will be appointed at a later date.

It is important to note that the Township of Admaston/Bromley is also part of the Upper Ottawa Valley Detachment Board, however, the Township was not assigned a seat at that board.

**Financial Implications:**

None at this time.

**People Consulted:**

Carolynn Errett, Clerk – Town of Renfrew

**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council adopt By-Law 34-2024, being a by-law to appoint members to the Renfrew Police Services OPP Detachment Board.

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

By-Law Number 2024-34

Being a by-law to appoint members to the  
Renfrew Police Services O.P.P. Detachment Board.

**WHEREAS**, the *Community Safety and Policing Act, (CSPA) 2019* and *Ontario Regulation 135/24* which came into effect on April 1, 2024, established the Renfrew O.P.P. Detachment Board to include one member appointed by each of the following municipalities, who is a member of the Council of the municipality for a total of seven members: Township of Admaston/Bromley, Town of Arnprior, Township of Greater Madawaska, Township of Horton, Township of McNab/Braeside, Town of Renfrew, and Township of Whitewater Region. Two members appointed jointly by the above municipalities who are neither members of the council of, nor employees of, any of the municipalities, and two members appointed by the Minister (*at a date to be determined*); and

**WHEREAS**, Section 5(3) of the *Municipal Act, 2001, S.O. 2001, c. 25* as amended, states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorised to do otherwise; and

**WHEREAS**, Township of Admaston/Bromley Council deems it necessary to appoint board members to the Renfrew Police Services O.P.P. Detachment Board.

Now Therefore the Council of the Corporation of the Township of Admaston/Bromley hereby enacts as follows:

1. That the following members be appointed to the Renfrew Police Services O.P.P. Detachment Board for the remainder of the 2022-2026 Term of Council or until such time as a successor is appointed.

Scott Brum, Municipal Representative (McNab/Braeside)  
Glen Campbell, Municipal Representative (Horton)  
Angela Field, Municipal Representative (Admaston/Bromley)  
Jason Legris, Municipal Representative (Renfrew)  
Lisa McGee, Municipal Representative (Arnprior)  
Robert Tripp, Municipal Representative (Greater Madawaska)  
Connie Tabbert, Municipal Representative (Whitewater Region)  
Steve Parker, Community Representative  
John Proctor, Community Representative

2. That any other by-law inconsistent with the provisions contained in this by-law are hereby appealed.
3. That this by-law shall come into force and take effect upon the date of the final passing thereof.

Read a first and second time this 20<sup>th</sup> day of June, 2024.

Read a third and final time this 20<sup>th</sup> day of June, 2024.

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Mayor

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CAO/Clerk

**ACTION TRACKING LIST**

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Spring 2024	Bring a policy forth for reserve funds
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach
January. 2023	Strategic Planning Exercise	CAO/Clerk	Spring 2024	Work on delivering a Stategic Planning Exercise
June 6. 2024	Perpetual Care Cemeteries	CAO/Clerk	Jun-24	Council requested an explanation of Perpetual Care for cemeteries in relation to the Consents B02 and B03 2024
June 6. 2024	Management of Forest - Osceola Landfill	CAO/Clerk	Jun-24	Concerns raised about forest management surrounding landfill

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-35

**A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY  
AT THE COUNCIL MEETING HELD JUNE 20, 2024.**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 20<sup>th</sup> day of June, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 20<sup>th</sup> day of June 2024.

READ a third time and finally passed this 20<sup>th</sup> day of June 2024.

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Mayor

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CAO/Clerk