

Township of Admaston/Bromley
First Monthly Meeting
Thursday, June 6th, 2024 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes

[5a Resolution to adopt Minutes of Council Meetings May 16, 2024](#)

6. Delegations and Guests

ontrac Employment Resource Services – Julie Villamere, Community Engagement Liaison

7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a [Zoning By-Law Amendment Report – 1520 Hwy 132](#)

i) i. [County Planning Report](#)

7b [Consent Application Report – B01/24](#)

i) i. [County Planning Report](#)

7c [Consent Application Report – B02/24 & B03/24](#)

i) i. [County Planning Report B02/24](#)

ii) ii. [County Planning Report B03/24](#)

8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

8a [Admaston/Bromley Public Library Board](#)

i) i. [Minutes – April 9, 2024](#)

ii) ii. [Treasurer's Report – April 2024](#)

9. **Operations Committee** – Chair Brian Hamilton, All of Council

None.

10. **Waste Management Committee** – Chair Michael Donohue, All of Council

None.

11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council

11a Transfer from Reserves – 2023 Year End Deficit Report

11b 2023 Final Obligatory & Discretionary Reserve Balances Report

11c Tax Levy Impact 2024 Report

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

None.

13. **County of Renfrew** – Mayor Michael Donohue

13a County Council Summary – May 2024

14. **By-Laws**

14a 2024-32 - ZBA

15. Old Business

15a Action Tracking List

16. New Business

17. **Closed Session**

17a Canada Day Awards

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Youth, Senior and Citizen of the Year Awards

18. Confirmatory By-Law

18a 2024-33 being a by-law to confirm proceedings of Council Meeting

19. Question Period

20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of

the public record/package”.

Council Information

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their first monthly meeting on Thursday May 16th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley and Kevin LeGris.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent Steve Visinski and Fire Chief Bill McHale. Also present was Audio/Video System Specialist Nate Maclsaac.

Guest attending was Angela Schutt from Welch LLP Chartered Professional Accountants.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 21/05/24

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED that Council amend the agenda of May 16, 2024, Regular Council Meeting to include the following request from the Admaston/Bromley Public Library Board:

- Request Council for 1 time only transition fund for up to \$2000 to support training of the new CEO to job shadow Jane Wouda.

Carried

Resolution No. 22/05/24

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED that Council approve the amended agenda for May 16, 2024, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings May 2, 2024

Resolution No. 23/05/24

Moved by Angela Field, seconded by Kevin Legris..

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- May 2, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

6a Presentation of Audited Financial Statements

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

None.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

Resolution No. 24/05/24

Moved by Angela Field, seconded by Kevin Legris..

BE IT RESOLVED that Council approve the request from the Admaston/Bromley Public Library Board for one (1) time funding of \$2000 for the training of the new CEO/Librarian in order to job shadow the current CEO/Librarian Jane Wouda

Defeated

Resolution No. 25/05/24

Moved by Angela Field, seconded by Kevin Legris..

BE IT RESOLVED that Council approve an advance for funding up to \$2000 request from the Admaston/Bromley Public Library Board; and

AND BE IT RESOLVED THAT the funding come from the Township's Working Fund Reserve;

AND BE IT FURTHER RESOLVED THAT if the advance cannot be repaid, the remaining balance be reduced from their 2025 budget allocation.

Carried

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Public Works Monthly Report – April 2024

Resolution No. 26/05/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT the Council receive the Public Works April 2024 Report as information.

Carried

9b Sand/Salt Shed Report

Resolution No. 27/05/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council approve the purchase of a rectangle style sand/salt shed through LAS Canoe Procurement Program for \$115,088.30 + applicable taxes from Calhoun Super Structures Ltd;

AND BE IT FURTHER RESOLVED THAT Council approve Wren Construction as the certified installer for the complete installation of the foundation walls, steel structure and tarp style roof for \$250,000.00 + applicable taxes.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Adopt 2023 Audited Consolidated Financial Statements

Resolution No. 28/05/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council adopt the Draft 2023 Consolidated Financial Statements prepared by Welch LLP Accountants:

- Admaston/Bromley Public Library Board
- Douglas Fire Department
- Township of Admatson/Bromley

Carried

11b Financial Overview April 2024 Report

Resolution No. 29/05/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council accept the April 2024 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

11c Payment Register April 2024

Resolution No. 30/05/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approves the April 2024 Payment Register.

Carried

11d Bromley Historical Society Grant Support Request

Resolution No. 31/05/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council support the Bromley Historical Society in their application for an Inclusive Community Grant for an accessible ramp for their building;

AND BE IT RESOLVED that Admaston/Bromley Council approve the request from the Bromley Historical Society to build a ramp into the building for accessibility;

AND BE IT FURTHER RESOLVED that Admaston/Bromley Council support the Bromley Historical Society's funding application with a \$500 donation in 2025 towards the project.

Carried

11e Insurance Renewal 2024-2025 Report

Resolution No. 32/05/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council approves the insurance renewal from MIS Municipal Insurance Services for the period of May 1, 2024 to May 1, 2025 in the amount of \$73,306 (before taxes).

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris,
Committee Member Angela Field

12a Douglas Fire Committee - Committee Minutes - April 10

Resolution No. 33/05/24

Moved by Kevin Legris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the Fire Committee minutes for April 10, 2024.

Carried

12b Fire Chief's Report - April

Resolution No. 34/05/24

Moved by Kevin Legris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the Fire Chief's report for April 2024.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 35/05/24

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a Renfrew Police Services OPP Detachment Board

Resolution No. 36/05/24

Moved by Kevin Legris, seconded by Angela Field

BE IT RESOLVED THAT Admaston/Bromley Council move into a Closed Session at 9:21p.m.

As per Section 239 2 (b) – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Community Member Appointments to the Renfrew Police Services OPP Detachment Board;

And to approve Closed Session Minutes

Carried

Council rose from Closed Session at 9:32 pm and had nothing to report.

Agenda Item 18 – Confirmatory By-Law

18a 2024-31 being a by-law to confirm proceedings of Council Meeting

Resolution No. 37/05/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that By-law 2024-31, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held May 16, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 37/05/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that the Thursday, May 16, 2024, Township of Admaston/Bromley Council meeting be adjourned at 9:42p.m.

Carried

Mayor

Treasurer-Deputy CAO/Clerk

Township of Admaston/Bromley

477 Stone Road, R.R. #2

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**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: June 6th, 2024

To: Council

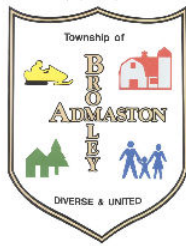
Re: Amend the Zoning By-Law 2004-13

From: Jennifer Charkavi

At the Public Planning meeting held on June 6th, 2024, there was a request to amend the zoning By-Law 2004-13 which is a condition of approval of Consent File No. B37/23 which will amend By-Law 2004-13 to rezone the severed lands, in Consent File No. B37/23, from Agricultural-Exception Forty-Two (A-E42) to Highway Commercial (HC) to ensure the entire enlarged lot is in the same zone. All other provisions of the Zoning By-Law will apply.

Recommendation:

BE IT RESOLVED that Council approves By-Law 2024-32 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands and retained lands, in Consent File No. B37/23.



ZONING BY-LAW AMENDMENT REPORT TO THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY

PART A - BASIC INFORMATION

1. **FILE NO.:** ZB2442.1
2. **APPLICANT:** Ross and Lila Peever
3. **MUNICIPALITY:** Township of Admaston/Bromley
(geographic Township of Admaston)
4. **LOCATION:** Part of Lot 10, Concession 2
STREET: 1520 Highway 132

SUBJECT LANDS

- | | |
|---|---|
| 5. COUNTY OF RENFREW OFFICIAL PLAN Land Use Designation(s): | Agriculture |
| 6. TWP OF ADMASTON/ BROMLEY (#2004-13) Zone Category(s): | Agriculture – Exception Forty-Two (A-E42) |

7. **DETAILS OF ZONING BY-LAW AMENDMENT REQUEST:**

The submitted application proposes a zoning by-law amendment to the Township of Admaston/Bromley Zoning By-law to:

- Rezone the severed lands in Consent File No. B37/23 from Agriculture – Exception Forty-Two (A-E42) to Highway Commercial (HC) to ensure the entire enlarged lot is in the same zone.

The rezoning is a condition of consent for Consent File No. B37/23.

8. **SITE CHARACTERISTICS**

The owners are in the process of completing a lot addition to add land to the abutting property that is 0.73 hectares in area with 80.48 metres of road frontage. The application would sever 0.29 hectares of land with 16.76 metres

ZB2442.1

of road frontage along Highway 132. There is an existing retail store, garages, apartments and quonset on the lands to be enlarged. There is an existing dwelling, garage, sheds and barns on the retained lands.

The air photograph below shows the severed lands in red, and the lands to be enlarged in blue. The balance of the retained lands are shown in green.



PART B – POLICY REVIEW

9. PROVINCIAL POLICY STATEMENT:

2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

10. OFFICIAL PLAN:

The subject lands are designated Agriculture in the County of Renfrew Official Plan.

The Agricultural designation on the Land Use Schedule(s) shall mean that the predominant use of land will be for primary agricultural uses; namely, farm residences and related buildings and structures which support the farm operation being the growing of crops, including nursery and horticultural crops; raising of livestock and other animals for food, or fur, including poultry and fish; aquaculture; agro-forestry; and maple syrup production.



ZB2442.1

Section 6.3(3) states that numerous small land holdings are scattered throughout the Agricultural designation. These land holdings contain a variety of land uses but are mostly rural residences. Council may recognize these uses in the implementing local zoning by-laws.

11. ZONING BY-LAW:

The severed lands are zoned Agriculture-Exception Forty Two (A-E42) in the Township Zoning By-law. The permitted residential uses in the Agriculture (A) zone are a maximum two single detached dwellings accessory to a farm use, single detached dwelling on an existing lot or legally created lot, and group home. Permitted non-residential uses include farm, farm limited, and home industry.



The minimum lot area requirement in the A Zone is 20 hectares, and the minimum lot frontage requirement is 45 metres.

The Agriculture-Exception Forty-Two (A-E42) zone prohibits the keeping of livestock.

Permitted residential uses in the Highway Commercial (HC) zone include an accessory dwelling unit, EXCEPT, in the case of an automobile service station or commercial garage where the accessory dwelling unit shall be a single detached dwelling, and a single detached dwelling. Non-residential uses include, but are not limited to, automotive – body shop, automotive – service station, retail stores involving the sale and/or rental of heavy machinery, fuels, factory equipment, boats, recreational vehicles, motorcycles, snowmobiles, and mini storage establishment.

The minimum lot area requirement in the HC Zone is 4047 square metres, and the minimum lot frontage requirement is 30 metres.

12. SUMMARY OF STUDIES:

No studies were submitted.

PART C: PLANNING ANALYSIS

13. CONSULTATION:

At the time of writing this report, no comments have been received or considered.

14. ANALYSIS:

The owners are in the process of severing a parcel of land from their property to add to the abutting property. There are existing structures on the severed

lands that belong to the lands to be enlarged. This lot addition will ensure the existing structures are on the proper property.

The severed lands are zoned Agriculture – Exception Forty-Two (A-E42), and the lands to be enlarged as zoned Highway Commercial (HC). As a result of the lot addition, the enlarged property created by Consent File B37/23 will be split zoned Agriculture-Exception Forty Two (A-E42) and Highway Commercial (HC).

A zoning by-law amendment is required as a condition of consent to rezone the severed lands in Consent Application B37/23 from Agriculture-Exception Forty Two (A-E42) to Highway Commercial (HC) to ensure the entire enlarged lot is in the same zone.

15. RECOMMENDATIONS:

That, subject to any additional concerns or information raised at the public meeting, the zoning by-law amendment be passed.

Date: May 29, 2024
Prepared By: Lindsey Bennett-Farquhar, MCIP, RPP
Senior Planner

Township of Admaston/Bromley

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REPORT

Date: June 6, 2024
To: Council
From: Jennifer Charkavi
Re: Consent Application B01/24

Background:

A Consent application was submitted to the County of Renfrew proposing a lot addition that will sever approximately 37 hectares from the parcel located at 1195 Bonnechere Road and add it to an 8.5 hectare parcel located at 1094 Bonnechere Road. The proposed severed parcel contains an existing dwelling and farm related facilities. The lot to be added is vacant agricultural land.

Our County Planner noted that the Provincial Policy Statement (PPS) discourages lot creation in prime agricultural areas. Section 2.3.4.1 states that lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, and a residence surplus to a farming operation as a result of a farm consolidation. Since this application is a lot addition and no new lot is being created, our office does support the lot addition application.

There are valleylands within the property that must be protected, however, since it is a lot addition there are no studies required. The severed, retained and enlarged parcels all have frontage on Bonnechere Road and South McNaughton Road which will require any new development must satisfy all municipal requirements.

In order for the lots to properly merge, severance B225/80 will need to be cancelled and must be done through the County of Renfrew Planning Office.

Conditions which need to be met will be a Registered Plan of Survey, standard lot consolidation requirements, cancel severance B225/80 and a solicitors undertaking.

Financial Implications:

None at this time.

People Consulted:

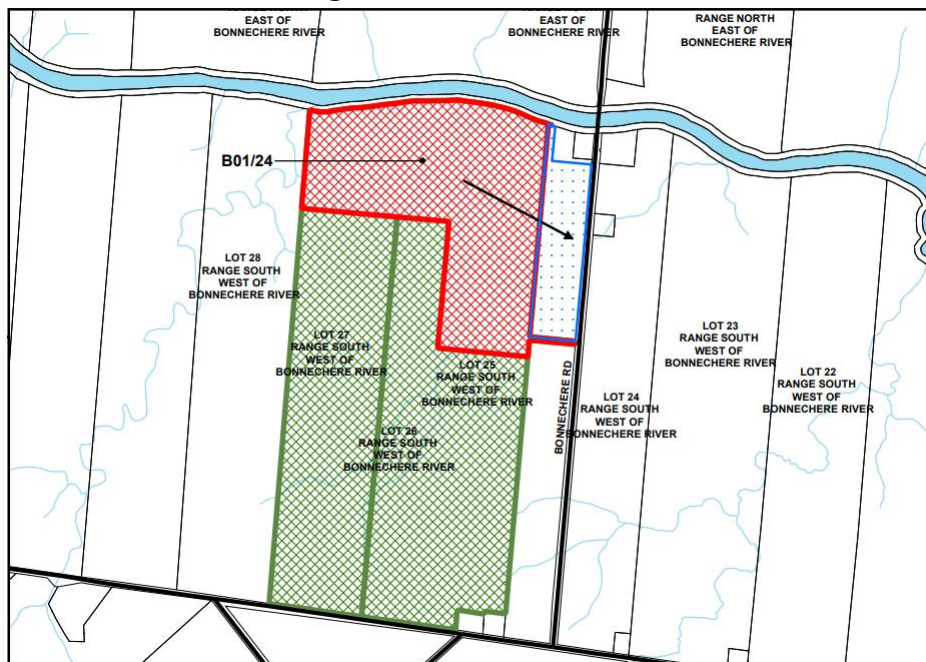
County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent
Drainage Superintendent

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B01/24 submitted by applicants Kevin and Veronica Dick – Bonnechere Road, so long as requirements of commenting agencies are satisfied.

PART A - BACKGROUND

1. FILE NO.: **B01/24**
2. APPLICANTS: Kevin & Veronica Dick
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lots 25 to 27 CON.: Range B STREET: Bonnechere Road
South
5. PURPOSE: Lot addition to land owned by Kevin Dick
6. DESCRIPTION OF APPLICATION: The Applicant is proposing a lot addition that will sever approximately 37 hectares from the parcel located at 1195 Bonnechere Road and add it to an 8.5 hectare parcel located at 1094 Bonnechere Road. The proposed severed parcel contains an existing dwelling and farm related facilities. The lot to be added to is vacant agricultural land.



7. LOT DIMENSIONS AND USE OF LANDS

| | Frontage | Area | Structures |
|--------------------|----------|-----------|---|
| Existing Lot | 596.93 m | 129.27 Ha | Vacant |
| Severed | 0 m | 37 Ha | Residential Dwelling and Ag Facilities / Barn |
| Lot to be enlarged | 560 m | 8.5 Ha | Vacant |
| Retained | 596.93 m | 83.77 Ha | Vacant |

8. SEVERANCE HISTORY

Number of new lots from original holding (1971) 3 previous severances: B299/73, B225/80 & B179/97 Lot addition

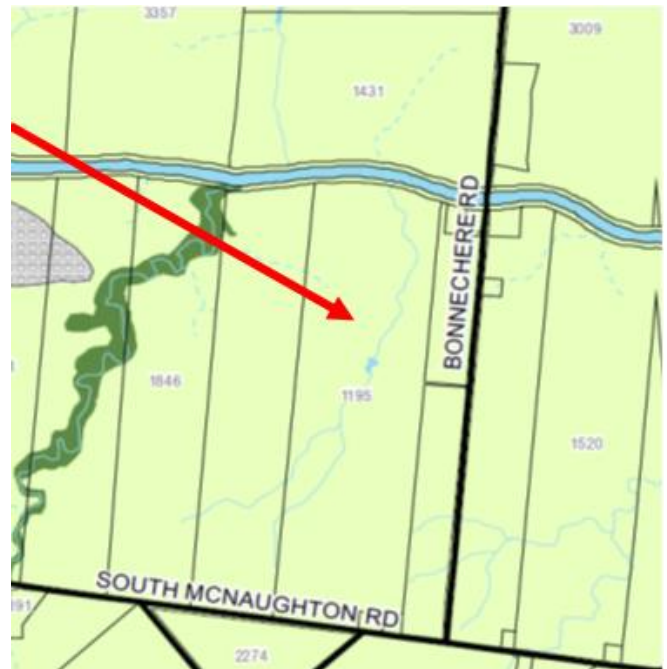
9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Agriculture

Lot to be Enlarged Agriculture

Retained Agriculture

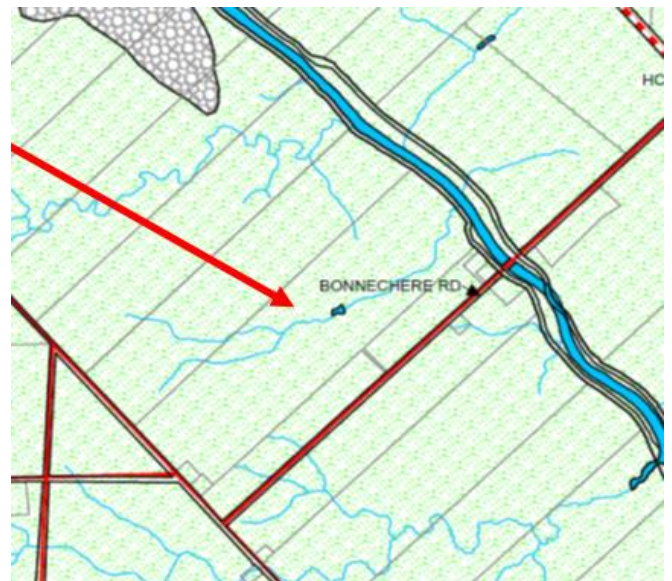


10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (2004-13) Zone(s):

Severed Agriculture (A)

Lot to be Enlarged Agriculture (A)

Retained Agriculture (A)



Zone Requirements:

| | <u>Proposed Lot Frontage</u> | <u>Minimum Required</u> | <u>Proposed Lot Area</u> | <u>Minimum Required</u> |
|------------------------|------------------------------|-------------------------|--------------------------|----------------------------|
| Severed | 0 m | 45 m | 37 Ha | 20000 m² |
| Total, if Lot Addition | 560 m | 45 m | 45.5 Ha | 20000 m² |
| Retained | 596.93 m | 45 m | 83.77 Ha | 20000 m² |

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Section 2.3.1: Prime agricultural areas shall be protected for long-term use for agriculture.

Section 2.3.4.1: Lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, a residence surplus to a farming operation as a result of a farm consolidation.

2. **OFFICIAL PLAN**

Policies Considered:

Sections:

- 2.0 General Development Policies
- 2.2(8)(f) Significant Valleylands
- 2.2(9)(b) Hazardous, Unstable, Steep Slopes
- 6.3 Agricultural Designation Policies
- 6.3(5) Consents may also be given for:
 - a) Land for agricultural purposes provided that:
 - The parcel to be created and the parcel to be retained are both for agricultural use;
 - All parcels are of an appropriate size for agricultural activity common in the area;
 - That all parcels are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations, being generally not less than 40 hectares in size.
 - b) An existing agriculture-related commercial and industrial use as defined in Section 6.3 (2) of this Plan.
 - c) Lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.
 - d) A dwelling which is surplus to the needs of the farm operation, provided:
 - i. the building and site were used for a residence prior to the time of the consolidation;
 - ii. only the minimum amount of land required for the dwelling unit and appropriate sewage and water services is severed; and
 - iii. no new dwelling unit may be built on the retained parcel.
- 6.3(6) Consents will not be allowed which have the effect of creating either severed or retained lots which are not directly related to agriculture unless otherwise provided for under this Section.
- 13.3(3) Transportation Policies – Local Municipal Roads
- 14.3(14) Consent Policies - Lot additions
- 14.3 (18) Consents for development in the Agriculture designation shall satisfy the criteria outlined in Section 6.3 of this Plan.

3. **ZONING BY-LAW**

Provisions Considered:

Sections:

- 2) 22.1 Permitted uses – Agricultural Zone
- 3) 22.2 Zone Provisions - Agricultural Zone

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

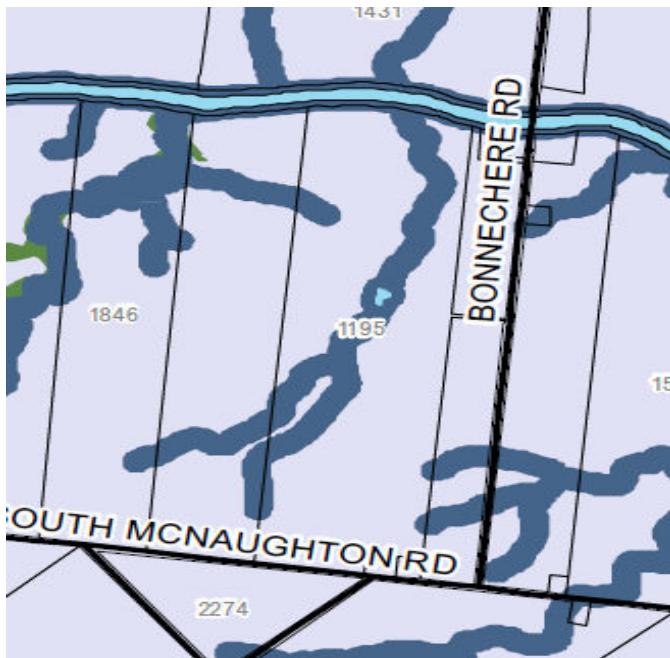
| | |
|----------------------------|---|
| Twp. of Admaston/Bromley | Municipal comments were provided on March 28, 2024. Overall the comments were favourable. |
| Ministry of Transportation | In an email dated January 26, 2024 the Ministry of Transportation indicated that since the application is located outside of our area of control, the Ministry of Transportation has no comments. |

6. GENERAL PLANNING COMMENTS

The severed, enlarged, and retained lands are designated as Agriculture on Schedule A of the County of Renfrew Official Plan.

The Provincial Policy Statement (PPS) discourages lot creation in prime agricultural areas. Section 2.3.4.1 states that lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, and a residence surplus to a farming operation as a result of a farm consolidation. Since this application is a lot addition and no new lot is being created, our office does support the lot addition application.

Valley Lands



The property is identified as having significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f). This is a natural feature that is required to be protected from negative impacts from development. Since this application is for a lot addition, no study is required.

Transportation

The severed, retained, and enlarged parcels all have frontage on Bonnechere Road and South McNaughton Road which are Municipal Roads. Section 13.3(3) of the Official Plan states that new development that proposes access to or fronts on a Municipal Road must satisfy

all the requirements of the local municipality.

Planning Act Requirements:

Section 50(12) of the Planning Act provides that where a parcel of land is severed under Section 53, no further planning approval is required for subsequent conveyance of the identical parcel of land. The provision embodies the concept of “once a consent, always a consent.” The issue is that the proposed lot addition parcel will not merge with the 1094 Bonnechere Road property because it was created by consent (File #B225/80).

To allow the lots to properly merge on title, severance B225/80 will need to be cancelled. To do so, an application to cancel severance B225/80 must be submitted to the County of Renfrew. This cancellation can be accomplished as a condition of approval for the proposed lot addition application.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.

- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.

- (c) The proposal may be acceptable when the following matters are addressed and resolved:

- (d) Conditions to the giving of consent should be considered for the following:
 - Registered Plan of Survey:
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:
 - Standard lot consolidation requirements.
 - Application to cancel severance for B225/80
 - Solicitors undertaking

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: May 24, 2024
Prepared by: Paul Moreau
Planner
Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

Township of Admaston/Bromley

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REPORT

Date: June 6, 2024
To: Council
From: Jennifer Charkavi
Re: Consent Application B02/24 (1) & B03/24 (2)

Background:

Consent applications were submitted to the County of Renfrew proposing to sever two (2) lots from an existing parcel that is approximately 120.4 hectares in size. The severed and retained parcels are located along Stone Road. Proposed Lot A (B02/24) is approximately 38 hectares and proposed Lot B (B03/24) is approximately 1.0 hectare. The proposed retained parcel is 80.4 hectares.

The owner is proposing to sever a vacant 38 hectare lot with approximately 48 metres road frontage on Stone Road (County Road) for the purposes of establishing a house and a barn for residential purposes. The retained land would be approximately 80 hectares in area with approximately 178 metres of road frontage on Stone Road. The proposed severed lots and retained lands are designated Rural and Environmental Protection in the County of Renfrew Official Plan and zoned as Rural (RU) in the Township of Admaston/Bromley Zoning By-law.

According to the Official Plan, the maximum number of new lots permitted to be created for residential purposes from an original holding shall be three (3) lots. Our records indicate that there have been 1 new lot created from the original holding (from 1971 on). These proposed lots would constitute the 2nd and 3rd new lots. The severance of the two additional lots meets the criteria under section 14.3 .

Based on the MDS data submitted and the setbacks generated through the Agrisuite application there appears to be adequate area on the severed parcels for development to occur while meeting the required setbacks.

Both the proposed new lots are impacted by significant valleylands. This is a natural feature that is required to be protected from negative impacts from development. Proposed development that occurs in or within 120 meters of this feature is typically

required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands. As the proposal is for a large agricultural property the EIS would not be required. The areas shown as significant valleylands should be protected from development/site alteration that would impact them.

Both the proposed lots and retained lands are within 120 m of significant woodlands, this would typically required this natural feature to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres of the feature are typically to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the woodlands. As the proposal is for a large agricultural property the EIS would not be required. The areas shown as significant woodlands should be protected from development/site alteration that would impact them.

The Applicant is proposing a shared entranceway accessing Stone Road. As a condition of approval the applicant will provide a draft plan of survey showing the proposed right- of-way and new proposed entrance to Stone Road. An entrance permit will be required from the County of Renfrew. This must be done before the required Registered Plan of Survey, which is also required.

Financial Implications:

None at this time.

People Consulted:

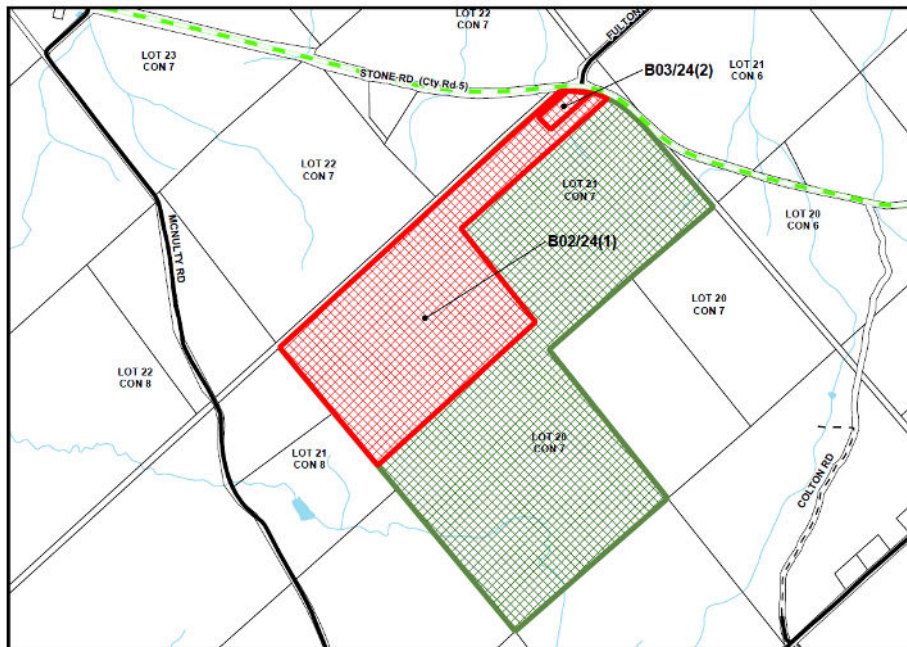
County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent
Drainage Superintendent

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B02/24 and B03/24 submitted by applicants David & Rebecca Martin – Stone Road, so long as requirements of commenting agencies are satisfied.

PART A - BACKGROUND

1. FILE NO.: **B02/24(1)**
2. APPLICANTS: David & Rebecca Martin
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lots 20 & 21 CON.: 7 STREET: Stone Road
5. PURPOSE: Creation of a new lot together with and subject to a right-of-way
6. DESCRIPTION OF APPLICATION: The Applicant is proposing to sever two (2) lots from an existing parcel that is approximately 120.4 hectares in size. The severed and retained parcels are located along Stone Road in the Township of Admaston/Bromley. Proposed Lot A (B02/24) is approximately 38 hectares and proposed lot B (B03/24) is approximately 1.0 hectares. The proposed retained parcel is 80.4 hectares.



7. LOT DIMENSIONS AND USE OF LANDS

| | Frontage | Area | Structures |
|--------------|----------|----------|---------------------------------------|
| Existing Lot | 320 m | 120.4 Ha | 1 house, 4 sheds, 7 barns, 1 workshop |
| Severed | 48 m | 38 Ha | Vacant |
| Retained | 178 m | 80 Ha | 1 house, 4 sheds, 7 barns, 1 workshop |

Note: Concurrent application with B03/24(2)

8. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B456/73

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Rural

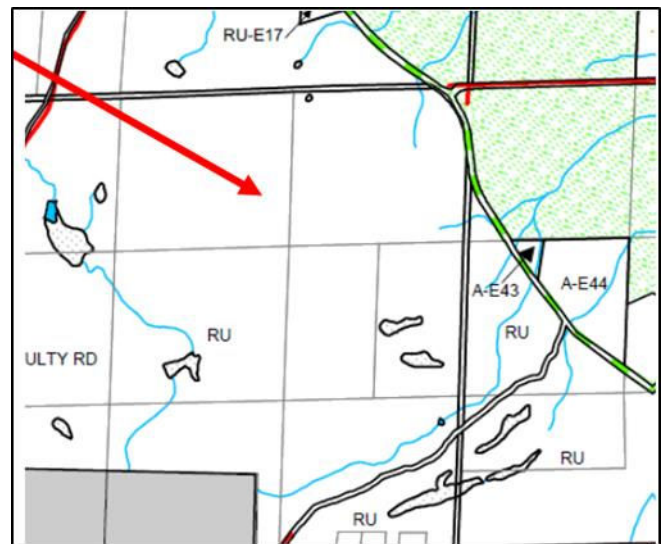
Retained Rural
Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed Rural (RU)

Retained Rural (RU)
Environmental Protection
(EP)



Zone Requirements:

| | <u>Proposed Lot Frontage</u> | <u>Minimum Required</u> | <u>Proposed Lot Area</u> | <u>Minimum Required</u> |
|----------|----------------------------------|-----------------------------|------------------------------|-----------------------------|
| Severed | 48 m | 45 m | 38 Ha | 4047 m² |
| Retained | 178 m | 45 m | 80 Ha | 4047 m² |

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections Considered:

Section 1.1.4 Rural Areas in Municipalities

Section 1.1.5 Rural Lands in Municipalities:

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

Section 1.1.5.8, New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

Section 1.2.6 Land Use Compatibility

Section 1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 1.6.7 Transportation Systems

Section 2.1 Natural Heritage

Section 2.1.1 Natural features and areas shall be protected for the long term.

Section 2.2 Water

Section 2.3 Agriculture

Section 2.3.4 Lot Creation and Lot Adjustments

Section 3.1 Natural Hazards - Development shall generally be directed, in accordance with guidance developed by the Province (as amended from time to time), to areas outside of:

b) hazardous lands adjacent to river, stream and small inland lake systems

2. OFFICIAL PLAN

Policies Considered:

Sections:

2.2 (2) Minimum Distance Separations (MDS)

2.2(8)(e) Significant Woodland

2.2(8)(f) Significant Valleyland

2.2(11)(b) Lot size

2.2(23) Environmental Impact Study(EIS)

2.2(33) Horse Drawn Vehicle Communities

5.3(1) Permitted Uses in the Rural Designation

5.3(2) Residential Development in the Rural Designation

8.2(1)-(2) – uses permitted in the Environmental Protection designation

13.3(2) County Roads

14.3(1) Consent Conformity

14.3(3-4) Number of Consents

17.5 Site Plan Control Policies

3. ZONING BY-LAW

Provisions Considered:

Sections:

- 3.25 (a) Separation distances from a livestock
- 3.26(b) Setback from County Road
- 21.1 Permitted Uses in the Rural Zone
- 21.2 Provisions for Rural Zone
- 24.1 Permitted Uses in the Environmental Protection Zone (EP)
- 24.2 Provisions of Environmental Protection Zone (EP)

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of
Admaston/Bromely

In their response dated March 25th, 2024, the Township provided the following comments:

1. The property abuts county road ways
2. Any new buildings or septic systems shall conform to the standards and requirements of the OBC.
3. They were not aware of any municipal drains servicing this property.

County Public Works
& Engineering

In a letter dated March 20th, 2024 the County of Renfrew Department of Public Works and Engineering indicated that they had reviewed the Applications for Consent and did not have any concerns with the proposal.

6. GENERAL PLANNING COMMENTS

The owner is proposing to sever a vacant 38 hectare lot with approximately 48 metres road frontage on Stone Road (County Road) for the purposes of establishing a house and a barn for residential purposes. The retained land would be approximately 80 hectares in area with approximately 178 metres of road frontage on Stone Road.

The proposed severed lots and retained lands are designated Rural and Environmental Protection in the County of Renfrew Official Plan and zoned as Rural (RU) in the Township of Admaston/Bromley Zoning By-law.

Consent conformity:

Section 14.3(1) of the Consent policies of the Official Plan require that both the severed and retained lots meet the requirements of the Official Plan and the local Zoning By-law.

Number of Consents:

According to the Official Plan, the maximum number of new lots permitted to be created for residential purposes from an original holding shall be three (3) lots. Our records indicate that there have been 1 new lot created from the original holding (from 1971 on). These proposed lots would constitute the 2nd and 3rd new lots. The severance of the two additional lots meets the criteria under section 14.3 .

Minimum Distance Separation (MDS):

Any new residential lots must meet Minimum Distance Separation 1 (MDS 1) requirements from existing livestock facilities on the retained lands and neighboring properties. MDS 1 must be calculated for all livestock facilities within 750 meters of the proposed severed lot. Our records indicate that the following properties have barns within 750 meters: 429 McNulty Road, 592 Fulton Road, 1620, 1574 & 1663 Stone Road.

The Ministry of Agriculture’s Argisuite application calculated the following separation distances:

1. 429 McNulty Road - separation distance of 106 metres
2. 592 Fulton Road - NA
3. 1620 Stone Road - NA
4. 1574 Stone Road - NA
5. 1663 Stone Road - separation distance of 138 metres

Based on the MDS data submitted and the setbacks generated through the Agrisuite application there appears to be adequate area on the severed parcels for development to occur while meeting the required setbacks.

Significant Valleyland:



Both the proposed new lots are impacted by significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f). This is a natural feature that is required to be protected from negative impacts from development. Proposed development that occurs in or within 120 meters of this feature is typically required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands. As the proposal is for a large agricultural property the EIS would not be required. The areas shown as significant

valleylands should be protected from development/site alteration that would impact them.

Significant woodland:

Both the proposed lots and retained lands are within 120 m of significant woodlands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features. Section 2.2(8)(e) would typically required this natural feature to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres

of the feature are typically be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the woodlands. As the proposal is for a large agricultural property the EIS would not be required. The areas shown as significant woodlands should be protected from development/site alteration that would impact them.

County Roads:

The Applicant is proposing a shared entranceway accessing Stone Road. As a condition of approval the applicant will provide a draft plan of survey showing the proposed right-of-way and new proposed entrance to Stone Road. An entrance permit will be required from the County of Renfrew. Please contact Nathan Kuiack, Infrastructure Technician, with the County of Renfrew Public Works and Engineering Department at nkuiack@countyofrenfrew.on.ca or 613-732-4353, regarding any requirements that the Public Works Department may have (e.g., road widening, entrance permit etc.)

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- (d) Conditions to the giving of consent should be considered for the following:
 - Registered Plan of Survey: Preceded by a draft plan of survey showing the proposed right-of-way and shared entrance.
 - Zoning By-law Amendment:
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement:
 - Site Plan Control Agreement:
 - Notice on Title:
 - Shoreline Road Allowance Closure / Acquisition:
 - Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: May 24, 2024

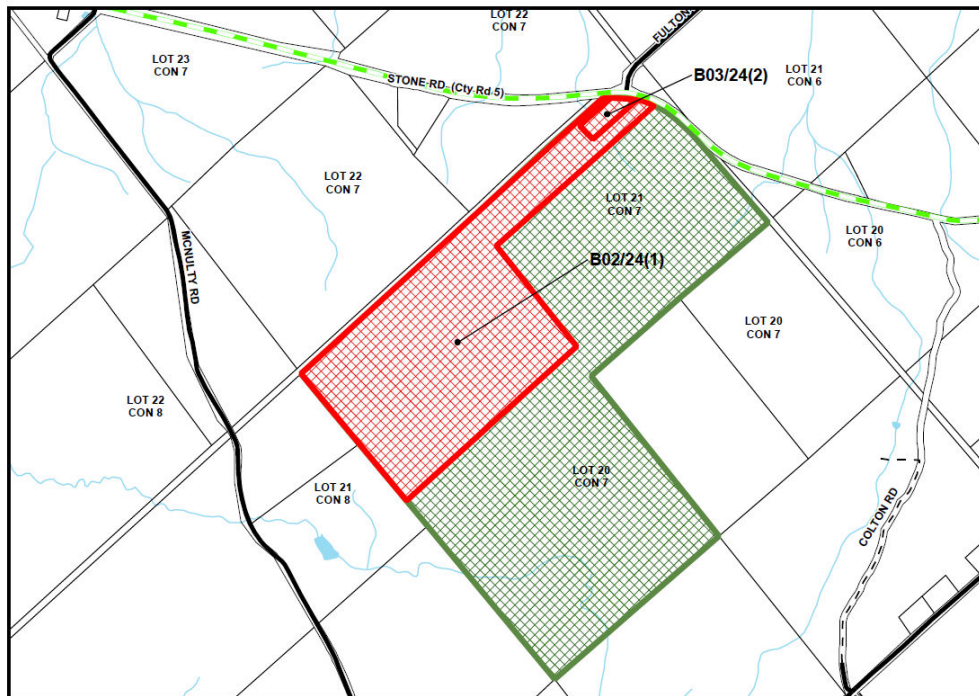
Prepared by: Paul Moreau
Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

PART A - BACKGROUND

1. FILE NO.: **B03/24(2)**
2. APPLICANTS: David & Rebecca Martin
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lots 20 & 21 CON.: 7 STREET: Stone Road
5. PURPOSE: Creation of a new lot together with and subject to a right-of-way
6. DESCRIPTION OF APPLICATION: The Applicant is proposing to sever two (2) lots from an existing parcel that is approximately 120.4 hectares in size. The severed and retained parcels are located along Stone Road in the Township of Admaston/Bromely. Proposed Lot A (B02/24(1)) is approximately 38 hectares and proposed lot B (B03/24) is approximately 1.0 hectares. The proposed retained parcel is 80.4 hectares.



7. LOT DIMENSIONS AND USE OF LANDS

| | Frontage | Area | Structures |
|--------------|----------|----------|---------------------------------------|
| Existing Lot | 320 m | 120.4 Ha | 1 house, 4 sheds, 7 barns, 1 workshop |
| Severed | 99 m | 1 Ha | Vacant |
| Retained | 178 m | 80 Ha | 1 house, 4 sheds, 7 barns, 1 workshop |

Note: Concurrent application with B03/24

8. SEVERANCE HISTORY

Number of new lots from original holding (1971) 1 previous severance: B456/73

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Rural

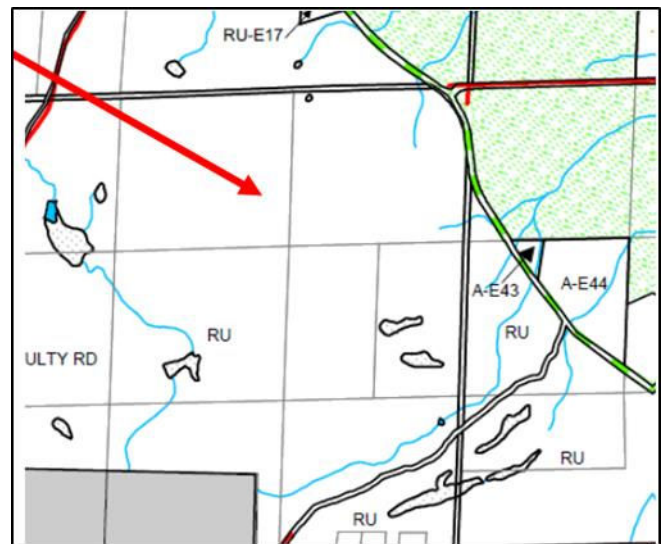
Retained Rural
Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed Rural (RU)

Retained Rural (RU)
Environmental Protection (EP)



Zone Requirements:

| | <u>Proposed Lot Frontage</u> | <u>Minimum Required</u> | <u>Proposed Lot Area</u> | <u>Minimum Required</u> |
|----------|------------------------------|-------------------------|--------------------------|----------------------------|
| Severed | 99 m | 45 m | 1 Ha | 20000 m² |
| Retained | 178 m | 45 m | 80 Ha | 4047 m² |

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections Considered:

Section 1.1.4 Rural Areas in Municipalities

Section 1.1.5 Rural Lands in Municipalities:

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

Section 1.1.5.8, New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

Section 1.2.6 Land Use Compatibility

Section 1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 1.6.7 Transportation Systems

Section 2.1 Natural Heritage

Section 2.1.1 Natural features and areas shall be protected for the long term.

Section 2.2 Water

Section 2.3 Agriculture

Section 2.3.4 Lot Creation and Lot Adjustments

Section 3.1 Natural Hazards - Development shall generally be directed, in accordance with guidance developed by the Province (as amended from time to time), to areas outside of:

b) hazardous lands adjacent to river, stream and small inland lake systems

2. OFFICIAL PLAN

Policies Considered:

Sections:

2.2 (2) Minimum Distance Separations (MDS)

2.2(8)(e) Significant Woodland

2.2(8)(f) Significant Valleyland

2.2(11)(b) Lot size

2.2(23) Environmental Impact Study(EIS)

2.2(33) Horse Drawn Vehicle Communities

5.3(1) Permitted Uses in the Rural Designation

5.3(2) Residential Development in the Rural Designation

8.2(1)-(2) – uses permitted in the Environmental Protection designation

13.3(2) County Roads

14.3(1) Consent Conformity

14.3(3-4) Number of Consents

17.5 Site Plan Control Policies

3. ZONING BY-LAW

Provisions Considered:

Sections:

- 3.25 (a) Separation distances from a livestock
- 3.26(b) Setback from County Road
- 21.1 Permitted Uses in the Rural Zone
- 21.2 Provisions for Rural Zone
- 24.1 Permitted Uses in the Environmental Protection Zone (EP)
- 24.2 Provisions of Environmental Protection Zone (EP)

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of
Admaston/Bromely

In their response dated March 25th, 2024, the Township provided the following comments:

- 1. The property abuts county road ways
- 2. Any new buildings or septic systems shall conform to the standards and requirements of the OBC.
- 3. They were not aware of any municipal drains servicing this property.

County Public Works
& Engineering

In a letter dated March 20th, 2024 the County of Renfrew Department of Public Works and Engineering indicated that they had reviewed the Applications for Consent and did not have any concerns with the proposal.

6. GENERAL PLANNING COMMENTS

The owner is proposing to sever a vacant 1 hectare lot with approximately 99 metres road frontage on Stone Road (County Road) for the purposes of establishing a meeting house and cemetery for the local community. The retained land would be approximately 80.4 hectare in area with approximately 178 metres of road frontage on Stone Road.

The proposed severed lots and retained lands are designated Rural and Environmental Protection in the County of Renfrew Official Plan and zoned as Rural (RU) in the Township of Admaston/Bromley Zoning By-law.

Consent conformity:

Section 14.3(1) of the Consent policies of the Official Plan require that both the severed and retained lots meet the requirements of the Official Plan and the local Zoning By-law.

Number of Consents:

According to the Official Plan, the maximum number of new lots permitted to be created for residential purposes from an original holding shall be three (3) lots. Our records indicate that there have been 1 new lot created from the original holding (from 1971 on). These proposed lots would constitute the 2nd and 3rd new lots. The severance of the two additional lots meets the criteria under section 14.3 .

Minimum Distance Separation (MDS):

Section 2.2(2) of the County of Renfrew Official Plan and Section 3.25(a)(i) of the Township of Admaston/Bromley Zoning By-law both require the new lot to meet the MDS 1 from neighbouring properties within 750 metres of the severed lot. Guideline #37 of the Minimum Distance Separation (MDS) Document (Publication 853, 2016) states that normally churches, schools and cemeteries are considered to be Type B land uses; however new and expanding churches, schools and cemeteries intended to primarily serve a community which relies on horse-drawn vehicles as a predominate mode of transportation shall be considered as Type A land uses (i.e., land uses characterized by a lower density of human occupancy and therefore less sensitive to impacts). MDS 1 must be calculated for all livestock facilities within 750 meters of the proposed severed lot. Our records indicate that the following properties have barns within 750 meters: 429 McNulty Road, 592 Fulton Road, 1620, 1574 & 1663 Stone Road.

The Ministry of Agriculture’s Argisuite application calculated the following separation distances:

1. 429 McNulty Road - separation distance of 106 metres (note: 1.4km separation)
2. 592 Fulton Road - NA
3. 1620 Stone Road - NA
4. 1574 Stone Road - NA
5. 1663 Stone Road - separation distance of 138 metres

Based on the MDS data submitted and the setbacks generated through the Agrisuite application there appears to be adequate area on the severed parcels for development to occur while meeting the required setbacks.

Significant Valleyland:



Both the proposed new lots are impacted by significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f). This is a natural feature that is required to be protected from negative impacts from development. Proposed development that occurs in or within 120 meters of this feature is typically required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands. As the proposal is for a large agricultural property the EIS would not be

required. The areas shown as significant valleylands should be protected from development/site alteration that would impact them.

Significant woodland:

Both the proposed lots and retained lands are within 120 m of significant woodlands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features. Section 2.2(8)(e) would typically require this natural feature to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres of the feature are typically supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the woodlands. As the proposal is for a large agricultural property the EIS would not be required. The areas shown as significant woodlands should be protected from development/site alteration that would impact them.

County Roads:

The Applicant is proposing a shared entranceway accessing Stone Road. As a condition of approval the applicant will provide a draft plan of survey showing the proposed right-of-way and new proposed entrance to Stone Road. An entrance permit will be required from the County of Renfrew. Please contact Nathan Kuiack, Infrastructure Technician, with the County of Renfrew Public Works and Engineering Department at nkuiack@countyofrenfrew.on.ca or 613-732-4353, regarding any requirements that the Public Works Department may have (e.g., road widening, entrance permit etc.)

Cemetery Approval and Perpetual Care:

There are requirements for establishing a cemetery under Sections 83 to 87 of the Funeral, Burial and Cremation Services Act, 2002. The municipality may wish to ensure perpetual care is in place for the cemetery.

The Bereavement Authority of Ontario is a not-for-profit corporation governed by an independent Board of Directors, responsible for administering provisions of the Funeral, Burial and Cremation Services Act, 2002 on behalf of the Ministry of Government and Consumer Services and is responsible for the licensing of cemeteries. Their requirements are as follows:

- a) **Municipal Approval:** Before an applicant may apply to the Bereavement Authority for consent and a license to operate a cemetery, the applicant is required to obtain municipal approval. The municipality must publish notice of its decision once in a local newspaper.
- b) Two copies of a legal land survey, done by an Ontario Surveyor, that provides a legal description of the property and that outlines the location, dimensions and boundaries of the proposed cemetery and the location of the nearest residences, water sources and roads. Please indicate whether the cemetery is land-locked and also show the access or entry point to the cemetery.
- c) A copy of the land title deed identifying the owner of the cemetery land.
- d) A letter from the Medical Officer of Health confirming that the site is suitable for use as a cemetery and that there are no concerns with the location of the cemetery.
- e) A general sketch of the cemetery site showing the numbering system and layout of the lots in the cemetery (this may be a basic hand-drawn sketch).
- f) A copy of the letter from the Mennonite Central Committee of Ontario confirming their agreement to an exemption for the care and maintenance trust fund.

- g) A photograph of the proposed cemetery site (optional)
- h) 2 copies of the cemetery by-laws, outlining the rules of the cemetery

For further information please see their website
<http://www.bereavementauthorityontario.ca>;

Zoning By-law:

A cemetery is a permitted use in the Rural (RU) zone. The severed and retained lands meets the requirements for lot frontage in the Rural (RU) zone. The proposed severed lands do not meet the minimum required lot area of 2 hectares. As a condition of approval a zoning by-law amendment to rezone the severed lands from Rural (RU) to Rural-Exception (RU-EX) to reduce the minimum lot area, and permit a church (meeting house) will be required before the issuance of a certificate. The zoning by-law amendment can also list a church (meeting house) as a permitted use. This requirement is seen as a clarification since the RU Zone already permits a private club and a religious education facility.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
- (d) Conditions to the giving of consent should be considered for the following:
 - Registered Plan of Survey: Preceded by a draft plan of survey showing the proposed right-of-way and shared entrance.
 - Zoning By-law Amendment: A zoning by-law amendment to rezone the severed lands from Rural (RU) to Rural-Exception (RU-EX) to reduce the minimum lot area, and permit a church (meeting house)
 - Minor Variance:
 - Private Road Agreement:
 - Development Agreement: If required by the Township (parking, access, building location)
 - Site Plan Control Agreement:
 - Notice on Title:

- Shoreline Road Allowance Closure / Acquisition:
- Other:

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: May 24, 2024
Prepared by: Paul Moreau
Planner
Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

ADMASTON/BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
April 9, 2024
7:00 PM

Present: Susan Patterson O'Neil, Jane Wouda (CEO), Karen Payne, Brian Hamilton, Charlene Whattam, Karen Coulas, Lynn Clelland, Beth McDonald, Lynn Agnew

Regrets: Krista King

Guest: Nancy Logan

The meeting was called to order at 7:00 pm

1. Approval of and additions to the Agenda

Motion to approve the agenda and additions

Moved by Lynn Agnew

Seconded Beth McDonald

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from February 12, 2024

Moved by Karen Coulas

Seconded by Charlene Whattam

Carried

4. Business arising from the minutes

- Trivia February 23, 2024 - our profit was \$1,468.78
- Mitchell's soup fundraiser - our profit was \$730.15
- Valentines package - they were very well received
- Ontario Trillium Fund - the application has been send in and the response should be in by July
- Response from School Board regarding the electronic sign board - in order to use the board we would need proof of adequate insurance, and it was suggested we get a one day rider for any events. Susan will send a letter to the board accepting their terms.

5. New Business - none

6. Treasurer's Report as attached

Motion that Lynn pay March bills
Moved by Lynn Agnew
Seconded Charlene Whattham
Carried

Motion to accept the treasurer's report and pay all bills
Moved by Lynn Agnew
Seconded by Lynn Clelland
Carried

7. CEO's Report as attached

8. Policy Review - BL-01 to BL-06 Board By-Laws (continuation from February meeting) - will be continued at the May meeting

9. Correspondence - Resignation letter from Jane Wouda as of June 29, 2024

Motion to accept with regrets the resignation of Jane Wouda
Moved by Lynn Agnew
Second by consensus
carried

10. Other Business - none

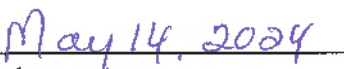
11. Adjournment - 8:30 pm

Motion to adjourn
Moved by Karen Payne
Seconded by Lynn Clelland
Carried

Next Meeting - May 14, 2024


Chair

CEO


Date

May 14/2024

Admaston/Bromley Public Library

Treasurer Report – Lynn A. Agnew

No deposits / interest of \$129.48 (April)

Balance in chequing account \$25,871.69

Bills that have been paid since last meeting:

- 1. April 18/2024 Buske Equipment**
 - a. Cheque #1034 **\$50.93**
 - b. Equipment maintenance
 - c. This is a 2023 bill

- 2. April 18/2024 Buske Equipment**
 - a. Cheque #1035 **\$87.34**
 - b. Equipment maintenance
 - c. Bill from 12/30/2023 – 3/29/2024

- 3. April 18/2024 Nestor IT Services**
 - a. Cheque #1036 **\$1526.63**
 - b. Fortigate update
 - c. software/hardware

- 4. April 24/2024 Bell Internet**
 - a. Ref# 34056268 **\$141.19**
 - b. Internet

- 5. May 14/2024 Nestor IT Services**
 - a. Cheque# 1038 **\$169.50**
 - b. Fortigate Cheque

- 6. May 02/2024 Eganville Leader**
 - a. Cheque# 1037 **\$293.62**
 - b. 1-week ad for new librarian

- 7. May 14/2024 Bell Phone**
 - a. Ref# 34425567 **\$109.28**
 - b. Phone bill

- 8. May 14/2024 MC**
 - a. Ref# 34425539 **\$563.73**
 - b. BMO Mastercard

- 9. Total bills paid \$2942.22**

- All bills have cleared the account, except for \$169.50. **The true balance is \$25,702.19.**
- My computer has died and I have not replaced it yet. My apologies for the hen scratch. ☺ Lynn

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: June 6, 2023
To: Council
From: Kelly Coughlin
Re: Transfer from Reserves – 2023 Year End Deficit

Background:

As part of the year end process and completion of the 2023 financial statements for the Township of Admaston/Bromley, the auditors identified an operating deficit for General Government in the amount of \$39,094.00. They also identified an accumulated deficit for the Fire Department in the amount of \$46,098.00.

Discussion: n/a

Financial Implications:

People Consulted:

Jennifer Charkavi - CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council direct staff to finance the 2023 calendar year deficit for General Government from the Capital reserve in the amount of \$39,094.00;

AND FURTHER THAT Council direct staff to finance the accumulated deficit for the Fire Department in the amount of \$46,098.00 as follows:

\$5,011.52 coming from the Survey – Fire Hall reserve,

\$35,797.41 coming from the Fire Reserve – Vehicles / Equipment, and

\$5,289.07 coming from the Working Capital Reserve.

Township of Admaston/Bromley

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**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: June 6, 2023

To: Council

From: Kelly Coughlin

Re: 2023 Final Obligatory & Discretionary Reserve Balances

Background:

As part of the year end process and completion of the 2023 financial statements staff have updated the reserve balances for council consideration.

Discussion: n/a

Financial Implications:

The schedule summarizes balances for each reserve balance as of December 31, 2023.

TOWNSHIP of ADMASTON/BROMLEY

RESERVES

December 31, 2023

RESERVES - 2023

| DISCRETIONARY RESERVES | | | | | |
|-------------------------------------|---|-------------------------------------|-------------------|---------------------|---|
| GL Acct # | Description | Balance as of 12/31/2022 | Additions | Withdrawals | Estimated Balance as of 12/31/2023 |
| 20-20-220 | Working Capital | 231,533.43 | 63,266.00 | (204,316.92) | 90,482.51 |
| 20-20-227 | Capital | 368,896.65 | | (45,968.42) | 322,928.23 |
| 20-20-231 | Fire - Dry Hydrant | 9,858.21 | | | 9,858.21 |
| 20-20-236 | Waste | 29,425.00 | | | 29,425.00 |
| 20-20-238 | Survey - Fire Hall | 5,011.52 | | | 5,011.52 |
| 20-20-239 | Cannabis Reserve Fund | 19,414.88 | | | 19,414.88 |
| 20-20-240 | One Time Funding | 107,961.61 | | (103,757.72) | 4,203.89 |
| 20-20-241 | Safe Restart | 29,000.00 | | | 29,000.00 |
| 20-20-243 | Reserve - Election | - | 7,000.00 | | 7,000.00 |
| 20-20-244 | WIP Reserve | 28,917.64 | 110,500.00 | | 139,417.64 |
| 20-20-245 | Roads Reserve - Vehicles / Equipment | 43,079.50 | 20,000.00 | | 63,079.50 |
| 20-20-246 | Reserve - Paved / Gravel Roads | 33,171.96 | 50,000.00 | | 83,171.96 |
| 20-20-247 | Fire Reserve - Vehicles / Equipment | 20,028.73 | 25,000.00 | (9,231.32) | 35,797.41 |
| 20-20-248 | Weather Contingency Reserve | - | 20,000.00 | | 20,000.00 |
| TOTAL DISCRETIONARY RESERVES | | 926,299.13 | 295,766.00 | (363,274.38) | 858,790.75 |

| OBLIGATORY RESERVES | | | | | |
|----------------------------------|---|-------------------------------------|-------------------|---------------------|---|
| GL Acct # | Description | Balance as of 12/31/2022 | Additions | Withdrawals | Estimated Balance as of 12/31/2023 |
| | Canada Community Building Fund (CCBF) - Gas Tax | 24,830.45 | 104,376.34 | | 129,206.79 |
| | Ontario Community Infrastructure Fund (OCIF) | 275,652.38 | 601,914.37 | (570,076.70) | 307,490.05 |
| TOTAL OBLIGATORY RESERVES | | 300,482.83 | 706,290.71 | (570,076.70) | 436,696.84 |

| | | | | |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| TOTAL RESERVES | 1,226,781.96 | 1,002,056.71 | (933,351.08) | 1,295,487.59 |
|-----------------------|---------------------|---------------------|---------------------|---------------------|

People Consulted:

Jennifer Charkavi - CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council adopt the 2023 Final Obligatory and Discretionary Reserve Balances as submitted and circulated.

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: June 6, 2024
To: Council
From: Kelly Coughlin
Re: Tax Levy Impact 2024

Background:

On May 2 2024 Council adopted the final tax rates for the municipality the 2024 calendar year.

Discussion:

n/a

Financial Implications:

The following examples illustrate the impact the final tax rates will have on ratepayers assessed in the residential assessment classification by MPAC (Municipal Property Assessment Corporation).

| Avg Assessment (RT | \$100,000 | \$100,000 | Annual Increase | Monthly Increase |
|-----------------------|-----------------|-----------------|-----------------|------------------|
| | 2023 | 2024 | | |
| Township | 742.79 | 910.17 | 167.38 | 13.95 |
| County | 382.15 | 391.62 | 9.47 | 0.79 |
| Education | 153.00 | 153.00 | - | |
| Total Tax Bill | 1,277.94 | 1,454.79 | 176.85 | 14.74 |

| Avg Assessment (RT | \$200,000 | \$200,000 | Annual Increase | Monthly Increase |
|---------------------------|------------------|------------------|------------------------|-------------------------|
| | 2023 | 2024 | | |
| Township | 1,485.57 | 1,820.34 | 334.77 | 27.90 |
| County | 764.30 | 783.23 | 18.93 | 1.58 |
| Education | 306.00 | 306.00 | - | |
| Total Tax Bill | 2,555.87 | 2,909.57 | 353.70 | 29.48 |

| Avg Assessment (RT | \$300,000 | \$300,000 | Annual Increase | Monthly Increase |
|---------------------------|------------------|------------------|------------------------|-------------------------|
| | 2023 | 2024 | | |
| Township | 2,228.36 | 2,730.51 | 502.15 | 41.85 |
| County | 1,146.44 | 1,174.85 | 28.41 | 2.37 |
| Education | 459.00 | 459.00 | - | |
| Total Tax Bill | 3,833.80 | 4,364.36 | 530.56 | 44.21 |

| Avg Assessment (RT | \$400,000 | \$400,000 | Annual Increase | Monthly Increase |
|---------------------------|------------------|------------------|------------------------|-------------------------|
| | 2023 | 2024 | | |
| Township | 2,971.14 | 3,640.68 | 669.54 | 55.80 |
| County | 1,528.59 | 1,566.46 | 37.87 | 3.16 |
| Education | 612.00 | 612.00 | - | |
| Total Tax Bill | 5,111.73 | 5,819.14 | 707.41 | 58.95 |

People Consulted:

Jennifer Charkavi - COA/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council receive the Tax Levy Impact 2024 report as information as submitted and circulated.

County Council Summary

May 29, 2024

Below you will find highlights of the County of Renfrew County Council meeting from May 29, 2024

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The full [County Council package](#) can be found on our website.

[May meeting](#) YouTube link.

Warden's Address

Key highlights

- Monday, May 27 was the [County of Renfrew Day at Queen's Park](#). Warden Peter Emon, other elected officials and senior staff spent time in the legislature to listen to Question Period, and formally met with Ministers Michael Parsa, Paul Calandra, Rob Flack, Lisa Thompson, Kinga Surma, Prabmeet Sakaria, Laura Smith and Michael Tibollo. The meetings were incredibly valuable as the group discussed the Mesa Program, the County's philosophy of Housing First, and concerns of infrastructure funding to the Province. He thanked MPP John Yakabuski for organizing the day.
- The [Mesa Gathering](#) was held on May 22 with more than 140 attendees from various agencies that have been affected by the recent surge of people experiencing homelessness, mental health issues and substance abuse. The County of Renfrew in conjunction with the Ottawa Valley Ontario Health Team and the Renfrew County and District Health Unit, hosted the event to officially launch Mesa highlighting the collaborative approach to compassionate care and building a healthier, more resilient community.
- On May 3 a [Ribbon Cutting Ceremony](#) was held at the new housing development at Lea and Douglas Streets in Pembroke. This is the first home constructed by the County of Renfrew to be added to the Renfrew County Housing Corporation portfolio. The Warden acknowledged and thanked MPP John Yakabuski and Associate Minister of Housing the Honorable Rob Flack for attending and speaking at the ceremony. He also acknowledged the financial contribution from the Province provided towards the new building.
- The Eastern Ontario Wardens' Caucus meeting was held in Picton on May 23, where the caucus approved the [2024-2027 Strategic Plan](#) which identifies three strategic priorities which will guide its decision-making and advocacy focus for the next three years - infrastructure investment, housing for all and health-care access.
- On May 10, the Warden attended the Community Service Department's 11th annual May Day event at the Petawawa Civic Centre. May Day provides an opportunity for professionals working in the childcare and early years sector across Renfrew County to come together for a professional development opportunity. Over 450 people attended this year's event.

- The Eastern Ontario Housing Summit was held in Ottawa on May 28. The Warden along with County staff and the Eastern Ontario Wardens’ Caucus, attended the event, which was a collaboration with several organizations, including the Ontario Home Builders’ Association (OHAB). The summit delved into the coordination efforts among regions and agencies to ensure present and future residents have ample housing options that address affordability and needs that align with individual’s lifestyles.
- On May 1, the Warden attended the rededication of Fred Blackstein Way along the Pembroke waterfront as it was renamed First Responders Way. The gathering included County of Renfrew Paramedics, along with other emergency service providers throughout Renfrew County, as they were honoured as part of First Responder Day, which has been recognized in Ontario since 2013.

Delegations

- Jade Nauman, Regional Director, United Way Eastern Ontario – Renfrew County, attended the meeting to receive a cheque for nearly \$1,250, which was raised through staff jean days and payroll deductions. She thanked staff for their generous and continued support of the organization’s work in Renfrew County. She looks forward to continuing to partner with the County of Renfrew to help make a better Renfrew County for all.
- Kathryn Carruthers, Board Chair, Senior Women Living Together, presented about the non-profit organization which helps senior women (aged 55+) find compatible housemates and then creates successful shared living arrangements in rental housing. The group also helps arrange rentals through partnering with private landlords and real estate investors. Senior Women Living Together began as a Facebook group in February 2019 and grew to 1,700 members in the first year. To date, the group has helped more than 60 senior women find housemates and affordable housing.
- Derek Nighbor, President and CEO, Forest Products Association of Canada talked to County Council about strengthening the regional economy for forestry workers and businesses in the Ottawa Valley.

Announcements

- The [Silver Chain Challenge](#) is back for another year, but with a new twist. While residents of Renfrew County are still encouraged to get out and be active during the month of June, this time we want people to share photos of their cycling, hiking and walking adventures, including those using the Algonquin Trail and K & P Recreational Trail. This is a friendly competition with Lanark County so we would love residents and visitors help Renfrew County win by submitting the most photos to our [online collector](#) beginning June 1.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- Recruitment efforts for the Director of Corporate Services position have been paused while additional assessment is completed to determine the needs of the Corporate Services Department and the Corporation as a whole. In the interim, the Chief Administrative Officer

(CAO) will act as the Department Head, and the four managers of the department will report directly to the CAO.

- Staff is working with Diligent Community (an updated version of iCompass Technologies) to set up report and meeting templates for the meeting management software which has been purchased by the Corporation. Training has begun with the anticipated soft launch in June and full implementation in August.
- The County of Renfrew welcomed 15 new and returning summer students across the various departments of the County. Supporting summer students is a valuable investment for the County of Renfrew. It provides students with practical experience, helping them bridge the gap between education and the professional world.
- County Council supported the resolution from Hastings County regarding sustainable infrastructure funding for small rural municipalities. The resolution calls on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities. It also asks small rural municipalities not be overlooked and disregarded on future applications for funding; and that both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities. The upper levels of Government are called to immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma.
- County Council nominated County Councillor Peter Emon for the position of Rural Caucus Director on the AMO Board of Directors with the added responsibility of serving on the ROMA Board of Directors for the 2024-2026 term.
- County Council directed staff to submit delegation request(s) for the upcoming Association of Municipalities of Ontario (AMO) Conference, taking place August 18-21 in Ottawa, that are: consistent with the 2023-2026 County of Renfrew Strategic Plan, current initiatives that require further advocacy, and previous delegations that addressed funding shortfall(s).
- County Council adopted a By-Law to provide certain delegations of authority From County Council to the Warden and/pr Senior County Staff for the administration of the Corporation of the County of Renfrew.
- County Council approved amendments to several corporate police and procedures with respect to Human Resources.

Community Services Committee

Presented by: Anne Giardini, Chair

- The first meeting of the Renfrew County District Drug Strategy (RCDDS) Steering Committee was held on April 25, 2024, at the Pembroke Fire Hall. The purpose of the Steering Committee is to lead and guide the development and implementation of the RCDDS, which will aim to minimize substance use related harms in Renfrew County and District. Membership will consist of leaders from organizations representing the pillars of substance use prevention, treatment, harm reduction, and community safety. Meetings will be held quarterly or more frequently as required. The guiding principles for the Steering Committee are based upon the Canadian Public Health Association's Framework for a Public Health Approach to Substance Use.
- On May 10, 2024, the Child Care and Early Years Division hosted its annual Professional Learning Day, known within the sector as May Day. This event provided the opportunity for all professionals in the Child Care and Early Years sector within the County of Renfrew to come

together to learn, reflect and collaborate. May Day took place in person at the Petawawa Civic Centre and included over 450 participants.

- The Renfrew County Housing Corporation (RCHC) and Community Living Upper Ottawa Valley (CLUOV) have signed a memorandum of understanding in relation to housing. CLUOV agrees to a \$200,000 donation to RCHC in exchange for two affordable housing units being designated to CLUOV for a 15-year term. The RCHC values its ongoing partnership with CLUOV and recognizes the importance and stability derived from a consistent presence of both CLUOV tenants and support staff within community housing buildings.
- The Renfrew County Housing Corporation has engaged [OrgCode Consulting](#) to develop a comprehensive 10-Year Housing and Homelessness Plan. This initiative is part of the broader Mesa project, with its goals and strategies aligning with both Mesa and the County of Renfrew's Strategic Plan. There are several phases to preparing the plan – analyzing the housing stock; consulting County staff, non-profit housing providers, individuals with lived experience in housing, those with lived/living experience with homelessness, the business community, and the public; conducting a community survey and focusing on plan development, monitoring, evaluation, and implementation. It is anticipated the new 10-year housing and homelessness plan will be completed by September 2024.
- County Council approved the Affordable Housing Summit Report as presented, along with the 12 key recommendations. The Housing Summit was held on April 4 in Renfrew. It was a full day which opened a dialogue towards the development of critical relationships to grow affordable housing across the Renfrew County region. The full [Affordable Housing Summit Report](#) begins on page 232 of the County Council package.
- County Council supported the resolution from the Corporation of the City of Pembroke Council to lobby the Provincial Government to establish a mental health, drug addiction treatment and residential rehabilitation facility serving the County of Renfrew.

Development & Property Committee

Presented by: James Brose, Chair

- The County of Renfrew, in partnership with Renfrew County Community Futures Development Corporation (RCCFDC), is participating in the Rural Ontario Institute's (ROI) 2024 [Rural Change Makers Program](#). The Rural Change Makers Program welcomes applications from engaged young leaders aged 18-35 in rural and northern Ontario eager to become the next faces of change and mobilize action around issues important to their communities. [Applications](#) for the 2024 program close on July 1, 2024, with the selection process commencing in August 2024, when up to 36 motivated young adults will be selected to join the experience for a year. These leaders will participate in a series of developmental training sessions, come together for experiential gatherings, complete self-assessments, form planning committees for local activities, and lead entrepreneurial or community initiatives.
- On June 22, 2024, the [Valley Diversity Emporium](#) will take place at the Nick Smith Centre in Arnprior from 10:00 a.m. to 4:00 p.m. With a focus on celebrating the crafts and creations of progressive makers and showcasing equity-deserving vendors from across the Ottawa Valley and beyond, the event is dedicated to the principles of anti-oppressive activism, with an emphasis on showcasing and uplifting the works and voices of those committed to feminism, 2SLGBTQIA+ rights, disability advocacy, racial justice, and the support of marginalized communities.

- At the April 16, 2024 annual general meeting, the membership elected a new board of directors for the 2024-25 term. The Chair and Vice-Chair positions were appointed at the first board meeting of the new term on April 29, 2024. The board members are as follows: Stefani Van Wijk, Madawaska Kanu Centre – Chair; Meghan James, Somewhere Inn Calabogie – Vice-Chair; Councillor David Bennett, County Council/Horton Township; Councillor Rob Weir, County Council/Greater Madawaska Township; Chris Hinsperger, Bonnechere Caves; Julia Klimack, Upper Ottawa Valley Heritage Centre; Joel Kowalski, Wilderness Tours; Michelle Logan, Comfort Inn Pembroke; Jill McLellan, End of the Leash Pet Boutique & Watch My 6; Elijah McKeown, City of Pembroke; Jolene Meloche, Renfrew County ATV Club; Emily Stovel, Arnprior & District Museum; and Rachel Worth-Cappell, Braiding Rivers.
- A plan of subdivision for Baskin Drive in the Town of Arnprior received final approval on April 29, 2024, and creates an additional 24 row-house units and 64 apartment units.
- A plan of subdivision for Pinnacle View in the Town of Renfrew was draft approved on May 7, 2024. The plan will create 62 single detached units, 70 semi-detached units, and 72 row house units for a total of 204 units. The developer has three years to meet the conditions of draft approval to finalize the subdivision.
- County Council approved the terms of reference for the Renfrew County Agriculture Economic Development Committee as presented. On March 4, 2024, the Renfrew County Agricultural Economic Development and Renfrew County Agricultural Leadership Advisory Committees approved the terms of reference, previously two separate committees which began to duplicate efforts over time, for the amalgamated committees, now referred to as the Renfrew County Agricultural Economic Development Committee. Keanan Stone, co-owner of Valley Bio Ltd. from the Township of Whitewater Region, is the Committee Chair for the 2024 term. The Committee is scheduled to be a delegation at County Council on June 26, 2024.
- County Council passed a lengthy resolution in relation to the International Student Cap. The resolution came about following discussions with the Algonquin College Waterfront Campus which has more than 240 international students currently studying on campus. County Council requests the Federal Government reconsider its decisions, reinstate the programs, reconsider the cap on the total hours permitted to work per week by returning to the pandemic level of 40 hours per week, and confer with the college and university representatives to ensure all students receive quality education experiences.
- County Council approved an additional amount of \$140,000 to complete the renovations to the rear structure of the new Eganville Paramedic Base.
- County Council recommended a letter under the Warden’s signature be sent to the Premier of Ontario and the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, recognizing the positive items introduced in Bill 185, Cutting Red Tape to Build More Homes Act, 2024, to simplify home construction and approvals.
- County Council adopted a By-Law to Prohibit Certain Activities on County of Renfrew-Owned Forests. As a result of the implementation of a By-law to Regulate and Govern the Use of the Lands Identified as County of Renfrew Recreational Trails as Linear Parks, to align all trail related permitted and prohibited activities, a review of the 2009 Forest By-law was undertaken. The changes reflect the higher costs associated with dealing with issues on the Renfrew County Forest after reviewing similar by-laws in other counties and adding prohibited activities that have become problematic in our land base.

Health Committee

Presented by: Michael Donohue, Chair

- Mesa Community Paramedics are working with Public Health to help assist and distribute anti-stigma campaign information bulletins and harm reduction and prevention information for clients at the Grind. The Mesa team is also expanding their outreach with the OPP Mobile Crisis Rapid Response Team at the Arnprior and Renfrew locations. From March 22 to April 22, 2024, the Mesa team had 147 client encounters. There were 69 new clients on boarded to the Paramedic Service electronic medical records system. The top four reasons for the Mesa paramedic encounters were community outreach, hospital diversion, wellness check/concern, and clinical intervention.
- Miramichi Lodge has received “Outstanding” Butterfly Accreditation status from Meaningful Care Matters from the audit completed by Nurse Consultant Mary Kneale of 1A Resident Home Area (RHA) on February 27, 2024. Miramichi Lodge is one of only four Homes in Canada awarded “Outstanding” status, the highest level of accreditation that can be achieved.
- County Council adopted a By-law authorizing the Warden and CAO/Deputy Clerk to execute a Memorandum of Understanding between Ontario 211 Services (O211S) and the County of Renfrew to provide 211 contact centre (telephony system) access and support the Renfrew County Virtual Triage and Assessment Centre team.
- County Council adopt a By-law authorizing the Warden and CAO/Deputy Clerk to sign the Lease Agreement between the County of Renfrew and Carefor Health and Community Services for a one-year term for the Renfrew County Virtual Triage and Assessment Centre (RC VTAC).
- County Council adopted a By-law authorizing the Warden and CAO/Deputy Clerk to execute an agreement with the Ministry of Long-Term Care (MLTC) for the 2024-25 Level-of-Care funding increases to Long-Term Care Homes effective April 1, 2024. The funding increased by 6.6 per cent.

Operations Committee

Presented by: Glenn Doncaster, Chair

- County Council adopted a By-law to Regulate and Govern the Use of the Lands Identified as County of Renfrew Recreational Trails as Linear Parks for the Algonquin Trail and K & P Recreational Trail.
- County Council adopted a By-law to Regulate the Operation of Off-Road Vehicles on County of Renfrew Roads to update restrictions for Off-Road Vehicles. The amendment would permit Off-Road Vehicles on sections of County Roads in the Town of Petawawa, following a request from the town to allow greater access to the Algonquin Trail.
- County Council approved a By-Law to Acquire Lands on County Road 512 (Foymount Road): Parts 1 and 2 on Plan 49R-20185 from Robert and Cecilia Buelow in the sum of \$2,259.53 and Parts 1 and 2 on Plan 49R-20183 from David Hoey in the sum of 2,000.
- County Council approved several contracts/agreements, amounting to approximately \$9 million, as submitted:
 - Rehabilitation of County Road 1 (River Road), from Poole Street to Dochart Street, a distance of 2.3km, Township of McNab/Braeside, and from Algonquin Trail to

- Bonnechere River, a distance of 1.88km, Township of Horton, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,564,525.20, plus applicable taxes.
- Rehabilitation of county Road 19 (Mud Lake Road), from County Road 24 (White Water Road) to Pembroke South City limit, a distance of 5km, Township of Laurentian Valley, Walker Construction, Niagara Falls, Ontario, in the amount of \$747,507, plus applicable taxes.
 - Rehabilitation of County Road 30 (Lake Dore Road), from Sperberg Road to Trailblazers Road, a distance of 2.28km, Township of North Algona/Wilberforce, Bonnechere Excavating Inc., Renfrew, Ontario, in the amount of \$1,372,377.04, plus applicable taxes.
 - Contract Administration and Construction Supervision Services to WSP Canada Incorporated (WSP) for Structure B181 (Peter Black Bridge) located on County Road 24 (White Water Road), approximately 1.5km east of Highway 41, Township of Laurentian Valley and County Structure C204 (Bellows Creek Culvert), located on County Road 12 (Westmeath Road), approximately 4.5km east of County Road 21 (Beachburg Road) in the Township of Whitewater Region, in the amounts of \$125,881.70 and \$108,598.45, plus applicable taxes, respectively.
 - For the rehabilitation of County Road 64 (Opeongo Road), an extension to the project limits, to a maximum amount of \$1,400,000.
 - Rehabilitation of County Road 65 (Centennial Lake Road), from Brougham/Matawatchan Township Line to Civic Address 2872, a distance of 2.23km, Township of Greater Madawaska, JWK Contracting, Pembroke, Ontario, in the amount of \$867,248.63, plus applicable taxes.
 - Rehabilitation of County Road 70 (Ruby Road), from County Road 512 (Brudenell Road) to Gorman Road, a distance of 4.28km, Township of Killaloe, Hagarty and Richards, JWK Contracting, Pembroke, Ontario, in the amount of \$1,192,373.78, plus applicable taxes.
 - Rehabilitation of County Road 508 (Calabogie Road), from Stacey Drive to Goshen Road, a distance of 4.02km, Township of McNab/Braeside, McCrea Excavating Ltd., Pembroke, Ontario, in the amount of \$1,338,036, plus applicable taxes.
 - Rehabilitation of Country Structure B108 (Tramore Bridge), located on Tramore Road, approximately 350m north of County Road 58 (Round Lake Road), Township of Killaloe, Hagarty and Richards, DW Building Restoration Services Inc., Ottawa, Ontario, in the amount of \$467,748, plus applicable taxes.
 - Rehabilitation of Country Structure C268 (St. Columbkille's Culvert), located on County Road 58 (Round Lake Road), approximately 50m south of TV Tower Road, Township of Laurentian Valley, Dalcon Constructors Ltd., Ottawa, Ontario, in the amount of \$262,712, plus applicable taxes.

Additional Information

Craig Kelley, Chief Administrative Officer

613-735-7288

**THE CORPORATION OF THE
TOWNSHIP OF ADMASTON/BROMLEY**

BY-LAW NUMBER 2024-32

A By-law to amend By-law Number 2004-13 of the Corporation of the Township of Admaston/Bromley, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF ADMASTON/BROMLEY HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2004-13, as amended, be and the same is hereby further amended as follows:
 - (a) Schedule "B" to the Township of Admaston/Bromley Zoning By-law is amended by rezoning those lands described as Part of Lot 10, Concession 2, in the geographic Township of Admaston, now in the Township of Admaston/Bromley, from Agriculture – Forty-Two (A-E42) to Highway Commercial (HC), as shown on Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2004-13, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

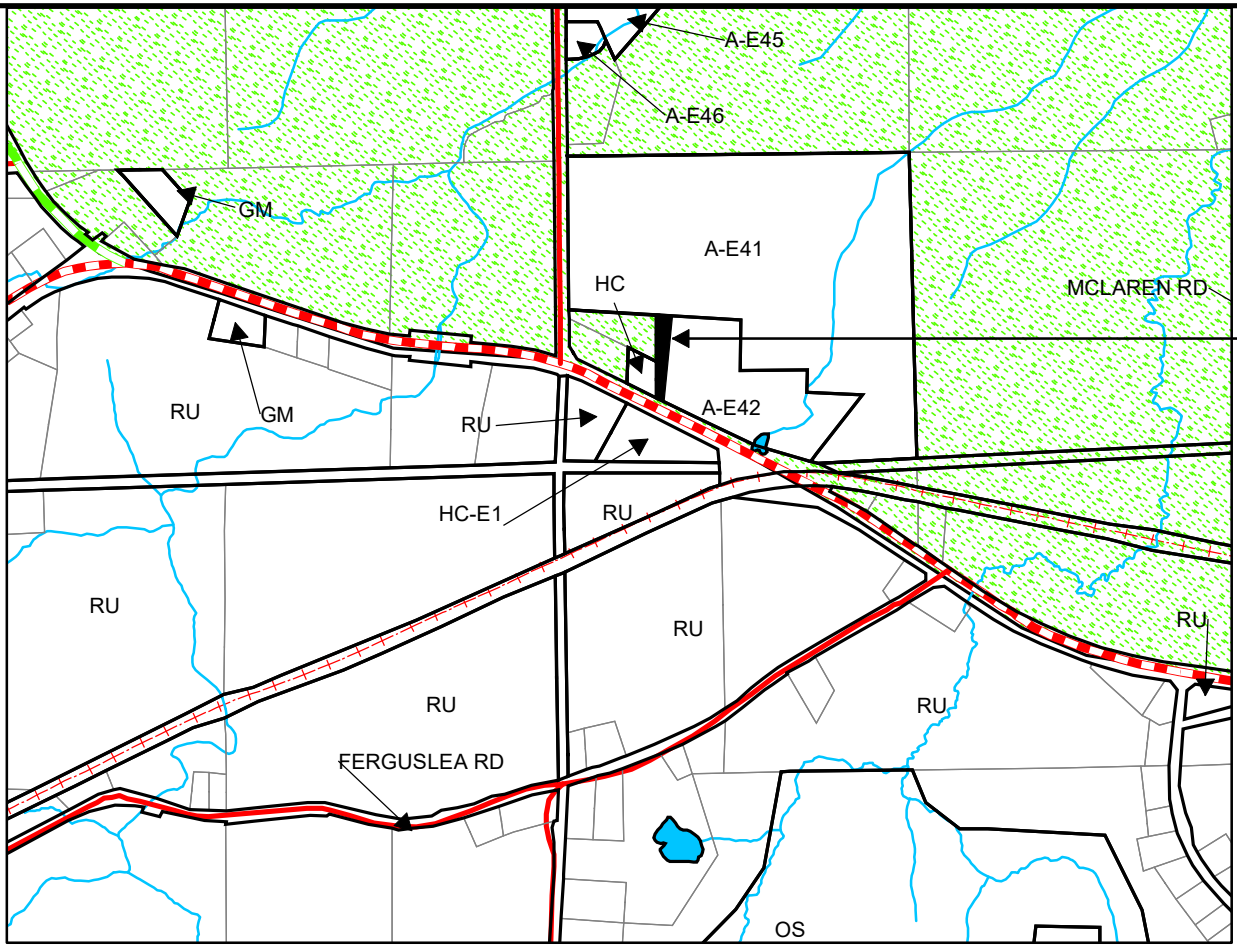
This By-law given its FIRST and SECOND reading this 6th day of June, 2024.

This By-law read a THIRD time and finally passed this 6th day of June, 2024.

MAYOR

CORPORATE
SEAL OF
MUNICIPALITY

CAO/Clerk



From A-E42
To HC



1:15,000

**CORPORATION OF THE
TOWNSHIP OF ADMASTON/BROMLEY**

This is Schedule "A" to By-law Number _____
Passed the _____ day of _____, 20____.

Signatures of Signing Officers:

Mayor

Clerk

LEGEND

RU Rural

Agriculture (A)

HC Highway Commercial

-EX Exception Zone (Numbered consecutively
for each respective zone classification
e.g. RU-E1, RU-E2, etc.)

Area affected by this Amendment
From A-E42 to HC

ACTION TRACKING LIST

| | | | | Updated Information |
|----------------|-----------------------------|-------------------------------|-------------|---|
| | | | | NEW |
| Date | Item | Assigned To | Due Date | Current Status |
| October. 2020 | Fencing By-Law | Clerk/CBO | continuing | Look into updating the fencing by-law. |
| November. 2020 | LEG report to Committee | CAO/Clerk | continuing | The CAO/Clerk is provide Council with Regular updates. Recreation |
| October 2021 | Forced Roads | Clerk | continuing | Staff are to investigate a policy for the assumption of forced roads. |
| June. 2023 | Reserve Policy | Treasurer-Deputy CAO/Clerk | Spring 2024 | Bring a policy forth for reserve funds |
| Sept. 2023 | Douglas Beach | CAO/Clerk | Spring 2024 | Investigate ideas to rejuvenate beach |
| January. 2023 | Strategic Planning Exercise | CAO/Clerk | Spring 2024 | Work on delivering a Stategic Planning Exercise |
| May 1, 2009 | Osceola Landfill Expansion | CAO/Clerk | End of 2024 | Council & Staff have been working for over 15 years to have an expansion approved by MECF |

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-33

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING HELD June 6, 2024.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 6th day of June, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 6th day of June 2024.

READ a third time and finally passed this 6th day of June 2024.

Mayor

CAO/Clerk