

TOWNSHIP OF ADMASTON/BROMLEY
OPERATIONS COMMITTEE

AGENDA

May 16, 2024

Following Planning & Economic Development

1. Call meeting to order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. [Minutes – March 21, 2024](#)
5. [Sand/Salt Shed Building Report](#)
6. Next meeting
7. Adjournment

TOWNSHIP OF ADMASTON/BROMLEY

Operations Committee

Date: Thursday, March 21st, 2024 at 6:30 pm

Present: Committee members present were Brian Hamilton (Chair), Angela Field, and Keith Gourley.

Staff members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin and Public Works Superintendent Steve Visinski.

Also in attendance were AV Specialist Nate McIssac and guest Jim Millar.

Michael Donohue and Kevin LeGris sent their regrets.

1. Brian Hamilton called the meeting to order at 6:31 p.m.

2. Disclosure of Pecuniary Interest

None at this time

3. Approval of Agenda – 2024-03-4

Moved by: Keith Gourley

Seconded by: Angela Field

BE IT RESOLVED that the Committee approve the agenda for the March 21, 2024 Operations Committee meeting.

“Carried”

4. Minutes – 2024-03-05

Moved by: Angela Field

Seconded by: Keith Gourley

BE IT RESOLVED that the Operations Committee approve the following minutes:

- January 18, 2024
- February 15, 2024
- March 7, 2024

“Carried”

5. Sand/Salt Shed Report – Additional Information – 2024-03-06

Staff reviewed the sand/salt shed additional information report, highlighting again the need for the replacement of the sand/salt shed. Staff stated that they had brought this report to the March 7, 2024 Operations Committee and were asked to investigate further. Staff noted that they spoke to the Townships of Whitewater Region, Horton and the County of Renfrew. Staff noted that the

distances to travel for the equipment operators is one of the issues for all as well as the cost for weigh scales, different shifts and the material being further away from roads that need it. Horton is actually thinking of building a new sand dome further away due to their expected growth, this would be even further away than they are already. The County of Renfrew has many different roads and classifications that require different spaces. A shared building is just not a reality.

For our own township to have one building, that would mean finding a place that is centralized, purchasing of land and then still having the extra costs for travel to get to the road you are maintaining. Driving a large empty snow plow on icy roads is not safe and makes the application of sand and salt harder and may affect our minimum maintenance standards.

CAO/Clerk Charkavi also noted that Committee had referenced at the March 7 meeting the Joint Roads Review Report. CAO/Clerk Charkavi highlighted that there were four revision dates on the final report, and this was due to the fact that there were some issues that the Townships of Whitewater Region, Greater Madawaska and Admaston/Bromley had, especially concerning the shared sand shed. She further noted that staff from these municipalities tried to have the information changed but the consultant stated that this was their opinion and they were leaving it in.

Moved by: Keith Gourley

Seconded by: Angela Field

BE IT RESOLVED the Operations Committee recommends to Council to proceed with the staff proposed rectangular style sand/salt shed through LAS Canoe Procurement Program for the complete installation of the foundation walls, steel structure, tarp style roof and asphalt floor.

“Carried”

8. Next Meeting

To be determined by the chair.

9. Adjournment – 2024-03-07

Moved by: Keith Gourley

Seconded by: Angela Field

BE IT RESOLVED that March 21, 2024 Township of Admaston/Bromley Operations Committee meeting be adjourned at 6:43 p.m.

“Carried”

Chair

CAO/Clerk

Township of Admaston/Bromley

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613-646-7918 Cobden Road Garage**

REPORT

Date: May 16, 2024
To: Operations Committee
From: Steve Visinski
Re: Cobden Road Sand Shed

Background:

Going back to March 21st Council meeting Council approved staff to proceed with the proposed rectangle style sand/salt shed to be priced through LAS Canoe Procurement Program for the complete installation of foundation walls, steel structure and tarp style roof.

Discussion:

There are two companies that belong to the LAS program that supply this style of building, Clear Span and Calhoun Super Structures Ltd. Staff received quotes from both companies keeping in mind these quotes are for the purchase of the steel structure and tarp roof only. Foundation and installation work unfortunately are not part of the LAS program.

Clear Span quoted \$160,389.00 (USD) + applicable taxes and does not offer any certified installers in this area, as such there would be no warranty. This would require sourcing an engineer, a separate RFP, to create specialized drawings and plans for the foundation work that would need to be provided to the Township in order to issue an RFP for contractors to complete the installation.

Calhoun's quote was \$115,088.30. (CAN) + applicable taxes. Calhoun had offered a 5% discount in the Month of March and after receiving our pricing through LAS we actually received a 10% discount. This quote stipulates that it must be installed by a certified installer similar to Clear Span, to meet warranty requirements, however there is a certified installer in our area. The certified installer is Wren Construction.

Staff reached out to Wren Construction for a quote to install the building. The quote received includes complete Foundation design, engineering, all concrete with rebar and total construction installation including labour at \$250,000.00 + applicable taxes.

Staff investigated costs for the Clear Span building and we would require engineered drawings, estimates ranged from \$10,000 to \$40,000. Staff also investigated concrete costs and rebar and the approximate cost were \$200,000.00. This does not yet include costs needed for equipment rental, installation of walls and tarp and labour for the Clear Span build. Staff are not recommending this company as there are no certified installers available to us and as such the building would not be warrantied.

Staff are recommending that Wren Construction be the contractor chosen to complete the project and feel they are very well qualified for this project as they have installed many similar structures for Municipalities and organizations. In addition, this will provide the Township with a full 25-year warranty for the building. This would be a total of \$365,088.30 + applicable taxes.

Once completed the project will still require asphalt for the floor of the building.

Financial Implications:

As per budget.

People Consulted:

CAO/Clerk

Treasurer-Deputy CAO/Clerk

LAS (Sarah Hubble-Client Relations Manager)

Kevin Mooder (JP2J)

Recommendation for Council:

BE IT RESOLVED THAT the Operations Committee recommends to Council to proceed with the purchase of a rectangle style sand/salt shed through LAS Canoe Procurement Program for \$115,088.30 + applicable taxes;

AND BE IT FURTHER RESOLVED THAT the Operations Committee recommends to Council to accept Wren Construction for the certified installer for the complete installation of the foundation walls, steel structure and tarp style roof for \$250,000.00 + applicable taxes.