

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their first monthly meeting on Thursday April 18th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Keith Gourley and Kevin LeGris.

Councillor Angela Field sent regrets.

Staff Members present were Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent Steve Visinski and Fire Chief Bill McHale. Also present was Audio/Video System Specialist Nate Maclsaac.

Guest: Kayla Menkhorst, Executive Director of the Eganville & District Seniors

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 18/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the agenda of April 18, 2024, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meetings April 4, 2024

Resolution No. 19/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- April 4, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

6a Eganville & District Seniors – Kayla Menkhorst

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

None.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

Resolution No. 20/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council receive the following from the Admaston/Bromley Public Library Board:

- Minutes - February 12, 2024
- Treasurer's Report – March 2024
- Treasurer's Report – April 2024
- CEO's Report – March 2024
- CEO's Report – April 2024

Carried

8b Taste of the Valley Report

Resolution No. 21/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council approve applying for an Expression of Interest for Taste of the Valley in 2025 and/or 2026 to be held at the Douglas Recreation Complex.

Carried

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Cold Mix Pricing Repot

Resolution No. 22/04/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Admaston/Bromley Council purchase Cold Mix product from Greenwood Paving for 2024 as per the 2024 budget.

Carried

9b Dust Suppressant Report

Resolution No. 23/04/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Township of Admaston/Bromley Council approves purchasing the required calcium as per budgeted from Da-Lee Group for the 2024 season.

Carried

9c Street Sweeping & Catch Basin Cleaning Report

Resolution No. 24/04/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Admaston/Bromley Council receive the County of Renfrew's notification of award to Allan McCoy Contracting Inc. for Admaston/Bromley's portion of the County of Renfrew's Street Sweeping tender;

AND BE IT FURTHER RESOLVED THAT Council receive the County of Renfrew's notification of award to XSite Enterprises of Eastern Ontario Inc. for Admaston/Bromley's portion of the County of Renfrew's Catch Basin Cleaning tender.

Carried

9d Public Works Report – March 2024

Resolution No. 25/04/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council receive Public Works March 2024 report as information .

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a March 2024 Financial Overview Report

Resolution No. 26/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council accept the March 2024 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

11b March Payment Register

Resolution No. 27/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council approve the Payment Register for March 2024.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a CEMC & Alternate Appointments Report

Resolution No. 28/04/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council approve By-Law 2024-25 and 2024-26, being by-laws to appoint a Community Emergency Management Coordinator (CEMC) and Alternate (CEMC) for the Township of Admaston/Bromley.

Carried

12b Fire Committee March Minutes

Resolution No. 29/04/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council receive the Douglas Fire Committee Meeting minutes from March 13, 2024.

Carried

12c Fire Chief Report April 2024

Resolution No. 30/04/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council receive the Fire Chief's report dated April 5, 2024.

Carried

12d Emergency Exercise Compliance Report 2023

Resolution No. 31/04/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council receive the communication from the Assistant Deputy Minister and Chief, Emergency Management, congratulating the Township on meeting the Emergency Management and Civil Protection Act (EMCPA) requirements in 2023.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

- 14a** 2024-25 CEMC Appointment
2024-26 CEMC Alternate Appointment

Resolution No. 32/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-25 – CEMC Appointment
- 2024-26 – CEMC Alternate Appointment

Carried

Agenda Item 15 – Old Business

- 15a** Action Tracking List

Resolution No. 33/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

- 18a** By-law 2024-27 being a by-law to confirm proceedings of Council Meeting

Resolution No. 34/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that By-law 2024-24, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held April 18, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 35/04/24

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that the Thursday, April 18, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:32pm

Carried

Mayor

Treasurer-Deputy CAO/Clerk