

Admaston/Bromley Public Library Board Meeting Minutes Jan. 23, 2024 7 pm

Attending: Jane Wouda Susan Patterson-O'Neil Lynn Agnew Lynn Clelland Beth McDonald Karen Coules
Charlene Whattam Brian Hamilton

Regrets: Karen Payne Krista King

1. CEO Jane was in the Chair for the Election of Officers for 2024.

Chair: Susan (nominated by Lynn C.) acclaimed

Vice-Chair: Charlene (nominated by Lynn A.) acclaimed

Secretary: Karen P (nominated by Brian) acclaimed

Treasurer: Lynn A (nominated by Susan) acclaimed

2. The amended Agenda was accepted on a motion made by Lynn A. and Susan. Carried
3. Declaration of Conflict of Interest: None
4. The minutes of the last meeting were approved on a motion made by Brian and Charlene. Carried.
5. Thanks to all who made the Cheese fundraiser a success. Although sales were slightly decreased from 2022, customers were pleased with the product. (Ref: Financial statement)
6. Township Council has stated that it will support a Trillium Grant application from the Library Board. The Grant sub-committee will meet to put together an action plan which will have a completion date of early March. There was no update re: the Walmart Grant application process.
Brian brought forward a suggestion of a Dry Soup mixture that was successful in another local fundraiser. It was decided that, as homemade soups is a winter comfort food, a sample kit would be ordered to have in time to take orders at the Trivia night Feb. 23rd. Brian/Susan will make this happen.
We will not use Little Caesar's Pizza as a fundraiser this year.
Trivia Night assignments: Karen C, snacks Jane – posters, website, large roll paper, pens Lynn C – questions
7. On a motion made by Lynn A and Karen C., we will change the regular meeting times to the SECOND Tuesday of each month. Carried.
8. Jane now has 3 part-time staff to help when the library is open. There was discussion re: the amount of paperwork required of the 8-hour a week CEO by the Township and the timeline for meeting notices and minutes. This will be discussed with Township staff.
9. Lynn A. presented an idea that would have the library present each family in the school with a Valentine package: a card, notice of all future activities etc. Lynn A. and Jane will put these together.
10. The Treasurer's Report was presented. Moved by Lynn A and Charlene that January bills be paid. Carried.
Moved by Karen C and Beth that the Treasurer ask the Township for an advancement until our Budget has been approved and funds forwarded.
11. The Librarian's Report was presented.
12. There was no Policy review.
13. There was no correspondence.
14. Next meeting: Feb. 13th 7 pm.
15. Meeting adjourned.

X

Library Board Chair