

ADMASTON/BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING

February 12, 2024

7:00 PM

Present: Susan Patterson O'Neil, Jane Wouda (ED), Karen Payne, Brian Hamilton, Charlene Whattam, Karen Coulas, Krista King, Lynn Clelland

Regrets: Beth McDonald, Lynn Agnew

The meeting was called to order at 7:00 pm

1. Approval of and additions to the Agenda

Motion to approve the agenda and additions

Moved by Charlene Whattam

Seconded Karen Coulas

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from January 23, 2024

Moved by Brian Hamilton

Seconded by Krista King

Carried

4. Business arising from the minutes - none

- Trivia February 23, 2024 - we have 15 teams
- Mitchell's soup fundraiser - we have sold 37 in person and 16 online
- Valentines package for both St. Michaels and Admaston school children (one per family) will be given out to promote the library
- Ontario Trillium Fund - Krista and Karen Coulas are working on the application

5. New Business

- Letter to school board - this is in regard to library not being able to use the electronic announcement board outside the school

Motion to send a letter to the school board regarding their policy that we can no longer use the electronic announcement board

Moved by Charlene Whattam

Seconded by Krista King

Moved

- Payroll changes for CEO

Motion to move into camera

Moved by Brian Hamilton

Seconded by Charlene Whattam

Carried

Moved to move out of camera

Moved by Lynn Clelland

Seconded by Krista King

Carried

The board reviewed the cost of living increase for part time staff.

Motion to increase the part time library staff cost of living wages to be the same as the other part time township employees

Moved by Brian Hamilton

Seconded by Lynn Clelland

6. Treasurer's Report as attached

Motion to accept the treasurer's report and pay all bills

Moved by Karen Payne

Seconded Lynn Clelland

Carried

7. CEO's Report as attached

8. Policy Review - BL-01 to BL-06 Board By-Laws

The board reviewed half of these policies and will review the remainder at the March meeting

9. Correspondence - none

10. Other Business - none

Motion to adjourn

Moved by Lynn Clelland

Seconded by karen Coulas

Moved

11. Adjournment - 8:30 pm

Next Meeting - March 12, 2024

Chair

CEO

Date