

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday April 4th, 2024. Present were Mayor Michael Donohue, Councillors Angela Field, and Kevin LeGris.

Deputy Mayor Hamilton attended virtually and Councillor Gourley sent his regrets.

Staff Members present were CAO/Clerk Jennifer Charkavi. Also present was Audio/Video System Specialist Nate Maclsaac.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/04/24**

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council approve the agenda of April 4, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

5a Resolution to adopt Minutes of Council Meetings March 21, 2024

**Resolution No. 02/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- March 21, 2024, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

7a Consent Application B154/23 Report

**Resolution No. 03/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B154/23 submitted by applicant Andrew Herbert for 2428 Ferguslea Road, so long as requirements of commenting agencies are satisfied.

Carried

**7b Consent Application B144/23 Report**

**Resolution No. 04/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B144/23 submitted by applicant Jody Kelly for the creation of a right-of-way, so long as requirements of commenting agencies are satisfied.

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

None.

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

**9a Public Works Report – February 2024**

**Resolution No. 05/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT the Council receive the Public Works February 2024 Report as information.

Carried

**9b National Public Safety Telecommunications Week Proclamation**

Mayor Donohue thanked all of our Emergency Communications Officers and noted that we are very fortunate for the system that we have.

**Resolution No. 06/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT that the Township of Admaston/Bromley hereby declares April 14-20, 2024, as National Public Safety Telecommunicators Week and we call upon all citizens to acknowledge and celebrate the exceptional service and commitment of our local Ambulance Communications Officers, whose work is essential in maintaining the safety and well-being of our community.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a Marriage Officiant Report**

**Resolution No. 07/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council adopts By-Law 2024-22 to authorize the civil marriage solemnization services in the Township of Admaston/Bromley.

Carried

**11b** Annual Repayment Limit Communication – Ministry of Municipal Affairs & Housing

**Resolution No. 08/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the communication from the Ministry of Municipal Affairs and Housing concerning Admaston/Bromley's 2024 Annual Repayment Limit (ARL) respecting long-term debt and financial obligations, and the information brochure on the Annual Repayment Limit.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris, Committee Member Angela Field

**12a** Fire Committee Minutes – February 2024

**Resolution No. 09/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Admaston/Bromley Council receive the Douglas Fire Committee Meeting minutes from February 7, 2024.

Carried

**12b** Fire Chief's Report – March 2024

**Resolution No. 10/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Admaston/Bromley Council receive the Fire Chief's report dated March 7, 2024.

Carried

**12c** Fireworks Bylaw Report

Councillor LeGris noted that the Fire Committee worked hard to bring forth a Fireworks By-Law appropriate for our municipality.

**Resolution No. 11/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council adopts By-Law 2024-23, being a by-law to regulate the setting off of fireworks in the Township of Admaston/Bromley.

Carried

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary Report – March 2024

**Resolution No. 12/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Admaston/Bromley Council receive the County Council Summary report for March 2024.

Carried

Mayor Donohue noted that there was a presentation made at the County of Renfrew concerning the Emerald Ash Borer and he requested that the County Planner and Forester attend a council meeting to make the presentation.

**Resolution No. 13/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council direct staff and the Mayor to invite the County of Renfrew Planner and Forester to present as a delegation the implications of the Emerald Ash Borer in the township

Carried

**Agenda Item 14 – By-Laws**

- 14a 2024-22 Marriage Solemnization  
2024-23 Fireworks By-Law

**Resolution No. 14/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-22 – Marriage Solemnization
- 2024-23 – Fireworks By-Law

Carried

**Agenda Item 15 – Old Business**

- 15a Action Tracking List

**Resolution No. 15/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Admaston/Bromley Council receive the Action Tracking List as information;

AND FURTHER THAT Council receive the amended planning reports for information, B141/23 and B183/23.

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

- 18a By-law 2024-19 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 16/04/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2024-24, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held April 4, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 17/04/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that the Thursday, April 4, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:06pm

Carried

---

Mayor

---

CAO/Clerk