

Douglas Fire Committee
Agenda
April 10, 2024

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Approval of minutes of last Regular Meeting
5. Business from previous meetings
 - Arc Recreation building inspections
6. Correspondence
 - none
7. New Business
 - Helmet Purchase
8. Fire Chief's Report
 - April report
 - Guest Speaker at Farmers Breakfast Report
 - update of meeting with Ottawa Valley Power (dry hydrant at river)
9. Financial Information
 - see March 21, 2024 Admaston/Bromley Council Agenda for list of cheques written
 - email Andrea Leclaire—HST question
10. 2024 Fire Cost Update
11. Budgetary Control Report March 31, 2024
 - hard copy in agenda
12. Open Discussion
13. Next Meeting—May 8, 2024 7:00 p.m. at the council chambers
14. Adjourn

TOWNSHIP OF ADMASTON/BROMLEY
DOUGLAS FIRE COMMITTEE
MINUTES

Wednesday March 13, 2024
At 6:59 p.m.

Present were Chair Kevin LeGris, Committee Members Harry Stuart, Daryl Thom, Fire Chief Bill McHale, Deputy Fire Chief Patrick Donohue and Kelly Coughlin Treasurer-Deputy CAO/Clerk. Regrets Nathan Harris and Ken Keill

1. Chairman Kevin LeGris call the meeting to order at 6:59 p.m.
2. Declaration of Pecuniary Interest --None
3. APPROVAL OF AGENDS
Moved by Daryl Thom and Seconded by Harry Stuart

Be it resolved that the agenda for the March 13, 2024 meeting be approved. Amend agenda item #9 up to before item #5.

Carried

4. APPROVAL OF MINUTES

Moved by Harry Stuart and seconded by Daryl Thom

Be it resolved that the minutes of the February 7, 2024 meeting be approved as read.

Carried

9. FINANCIAL INFORMATION
Kelly Coughlin Treasurer-Deputy CAO/Clerk gave a presentation of the 2024 budget. Question on line items were answered. There will be an increase of \$25.00 per man per weekend while on standby. Questions on getting a list of payments for the preceding month was explain and this report will not be available. Questions on the December 2023 budgetary control report were asked.

5. BUSINESS FROM PREVIOUS MEETINGS

Fireworks bylaw

The fireworks by-law was reviewed and the committee felt it was ready to go to council

Moved by Daryl Thom and seconded by Harry Stuart

Be it resolved that the fire committee recommends to council to adopt the fireworks by-law as reviewed at the March 13th fire committee meeting.

Carried

ARC Recreation Building

Fire Chief Bill has received a call from the ARC that the upgrades have been completed and they are ready for inspection.

Health and Safety

No report

6. CORRESPONDENCE

Email from Kelly Coughlin Treasurer-Deputy CAS/Clerk

An email was received tell the committee she would attend the fire committee meeting.

Lauretta Rice—Congratulations

A card of congratulations along with a hand written personal note to congratulate the firemen on their years of service to the community and receiving the medals. She enjoyed seeing the picture and the write up in the Eganville Leader.

Clerk of Prince Edward County Letter

Chairman Kevin reported that council had also received this letter and passed a motion. There were some questions on the extended time for equipment and who will decide on the time lines.

7. NEW BUSINESS

None

8. FIRE CHIEF REPORT

The March fire report was reviewed.

MNR agreement was renewed for five years. There is no cost for this agreement. No major changes in the agreement.

Lithium ion training with Bonnechere Valley Township.

Chief Bill and twelve firemen attended this training. There are a large number of questions still to be answered about electric vehicle fires. Chief Bill was glad that they attended and learned about the issues they will be presented with in the future and how they can train for it.

Bell Invoice

Chief Bill contacted Bell Canada about the amount of the monthly bill. He signed a three-year agreement that will save the Fire Department \$6218.00 over three years.

Fire Chief's meeting update

CNL is getting closer to being a training centre. The new date is hopefully June of 2024. Medical calls are starting to be prioritized at CACC. Fire departments may need to start getting forms signed if there is no ambulance available and the attending fire department suggests a hospital visit and the person refuses.

Moved by Daryl Thom and seconded by Harry Stuart

Be it resolved that the fire chief's report dated March 7, 2023 be accepted as presented.

Carried

10. 2024 FIRE COSTS UPDATE

The report was reviewed

11. BUDGETARY CONTROL REPORT

The report was reviewed and there was one question on Equipment Rental. The secretary is to contact the municipal office for clarification.

12. OPEN DISCUSSION

Fire Chief Bill reported that the MNR were pleased with the burn ban that is included in the burning by-law. The province of Ontario is trying to ban Flying Lanterns. They travel for miles and present a fire Hazzard.

Chief Bill is to be the guest speaker at the Farmers Breakfast on March 28, 2024 at the Cobden Agriculture Hall.

Chief Bill was in contact with Ottawa Valley Power (Jack Rosner) regarding a possible meeting in April for talk on the dry hydrant at the dam.

There was a discussion on the fire hall addition, cancer prevention, showers in the new addition and PDST training.

13. The next meeting is scheduled for April 10, 2024

14. ADJOURN

Moved by Harry Stuart and seconded by Daryl Thom

Be it resolved that the meeting of March 13, 2024 be adjourned at 8:58 p.m.

Township of Admaston Bromley
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613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: April 3, 2024
To: Fire Committee
From: Fire Chief McHale
RE: Helmet Purchase

Background:

Due to expiry dates of current equipment, we are due to replace 20 of the 24 fire helmets in service, and add 3 more for new hires on the roster for a total of 23. In order to keep continuity across the board with the gear, we will be replacing all 27 helmets. The remaining 4 are out of date in 2025.

Discussion:

There are 3 major brands on the market, Carins, Bullard, and Starfield Lion. We now have 2 demo helmets from each supplier, and are currently waiting quotes from the suppliers. The firefighters are trying the new gear in different training situations, adjusting and weighing the gear to see which product is the one that the majority feels most comfortable in. These helmets might be worn for 6-8 hours while on a fire scene, must fit properly when donning our SCBA's, and stay on your head while performing any extrication exercise's. I am currently also looking into the LAS Canoe procurement group to check out whom is available and once quotes are in, if any savings can be made.

Finance:

The budget for the purchase is \$25000, and I think by the estimates I'm seeing on the internet, we will be very close to these numbers. As I stated, looking into the Canoe option, and hoping this may be an option. I have never used this method of purchasing so it will likely require some extra time.

People Consulted:

All members of the Douglas Fire Department

Steve Bell AJ Stone Company
David Atkinson M@L Sales
Bill Fredrickson Starfield Lion

Recommendation for Council:

None at this time. Just an update

Douglas Fire Committee
Fire Chief Report
April 5, 2024

Date	Men	Hrs	Where	What
Mar 10	03	09	Practice	Weekend truck checks
Mar 11	15	44		House
Mar 12	13	26		Burn Barrel rekindle
Mar 12	01	03		Clean fire hall
Mar 13	01	03	Practice	Committee meeting
Mar 14	08	16		ATV rollover
Mar 16	02	04	Practice	Weekend truck checks
Mar 18	10	20	Practice	SCBA Practice/Test Practice
Mar 23	04	11	Practice	Weekend truck checks
Mar 23	09	27		Grass fire
Mar 23	07	28		Grass fire
Mar 24	04	08	Practice	Dry Hydrant/Running pumps
Mar 25	14	28	Practice	SP103 training
Mar 26	01	03		Clean fire hall
Mar 27	16	32		NAW
Mar 30	02	04	Practice	fire ban signs/telling community
Mar 31	01	04	Practice	Weekend truck checks
April 1	12	24	Practice	SP103 training

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REPORT

Date: April 3 2024
To: Fire Committee
From: Fire Chief McHale
RE: Farmers Breakfast

Background:

In mid January I was invited by Jennifer Doleman, Director, Renfrew County Federation of Agriculture, to present some form of fire prevention/risk assessment towards barn fires, at a breakfast they were sponsoring at the Cobden Agriculture Hall on Thursday March 28th.

Discussion:

Breakfast was catered and served to approximately 60 people from different aspects of the local farming community. Several presenters were on hand to provide information, from Insurance Reps, myself with fire, seed growers, and finance people. I do believe it went well, and has already opened some doors for further discussion, as well as possible fire safety days at other events. Along with the insurance reps, we cautioned those present about risks in farm buildings, as well as the ability to invite Fire or insurance for a walk through visit to point out some of the easier ways to reduce risk involved with fire.

Finance:

No cost to any of the program

Recommendation for Council:

Throughout time, we could add fire safety, some Ontario Fire Marshall websites and more fire information the Admaston Bromley.ca site.

People Consulted:

Several OFM websites

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REPORT

Date: April 3 2024
To: Fire Committee
From: Fire Chief McHale
RE: Dry hydrant

Background:

In the winter of 2022-2023 the dry hydrant located at the Douglas dam, used solely by the Douglas Fire Department suffered a catastrophic breakdown caused likely by ice flow. The hydrant has been out of service since then, and is considered one the more important, most used by the department. Another has been installed on Chris Ruddy Road, but is 5km from the village, and with the low water levels, it is not working at 100%.

Discussion:

The Department feels strongly that this dry hydrant, or at least one in the village should be installed and in working order. This location is one of, if not the best solution, but changes need to be made in order to prevent seasonal damage from permitting it to be operational. The beach in Douglas has been suggested as another possible location, but snow removal and soft ground would provide more obstacles. The beach location does provide a much lower point of entry, which will equal to easier drafting and quicker fill times. It also provides a deeper volume of water, less current, and smaller fluctuations in river levels. The dam location provides solid footing, flat ground with area to turn large trucks, and a much safer entry back onto the road. In talking with the owners, The Eganville Generation Corporation, they are willing to allow access still and any information they can assist with. What we need to do, is discuss different options to install a hydrant that will have much more longevity. Not only is this our most used, it has also been our problem child. New ideas, what costs will be incurred, and by whom, will be the major topics of discussion. I do believe the township has the equipment to do a high percentage of the work, just need to allot time and invoice the fire department for manpower, equipment and material costs.

Finance:

Fire Department has a budget of \$10000 for the re- install of the hydrant.

If there are over runs of this cost, will this be considered infrastructure costs, or where will the money come from?

People Consulted:

Deputy Chief Pat Donohue

Captain Pat Rowan

Captain Lawrence Lemay

Steve Visinski: Road Super Admaston Bromley

Jack Rosner : Eganville Generation Corp.

Kevin VanWoezik: Retired Chief Douglas Fire

Recommendations For Council:

Allow the roads department and fire department to enter into a project of rebuilding the hydrant together.

Have money set aside if there are costs overruns

Be prepared to maybe have to deal with The Ministry of Natural Resources

Budgetary Control Report

Invoices

Search for all messages with label Invoices

Remove label Invoices from this conversation



Cathy Dale <firesecretaryab@gmail.com>

Tue, Mar 26,
11:34 AM (4 days
ago)

to Andrea, Keray

Hi Andrea and Kelly

On the budgetary control report dated February 29, 2024 there is an entry under Fire-Equipment Rental in the amount of 78.68.

The fire committee questioned this entry as to what it was. Is it possible to have the name of the supplier and what it is for.

The fire committee meets on April 10th and the cut off date to prepare the agenda is Wednesday evening April 6th.

Thank you

Cathy



Andrea Leclaire

Tue, Mar 26,
1:03 PM (4 days
ago)

to me, Kelly

Hi Cathy,

The 78.68 is the hst portion of the RJSelle invoice that we get back.

It was for equipment rental for the Hamilton fire

Hope that helps?

Andrea



Cathy Dale <firesecretaryab@gmail.com>

Tue, Mar 26,
2:29 PM (4 days
ago)

to Andrea, Kelly

Hi Andrea

Thanks for the prompt reply.

I will let the committee know that it is HST from the Hamilton fire.

Thanks again

Cathy



Reply Reply all Forward

Add reaction

**Douglas Fire Department
2024 Fire Costs**

Month	Fire	Practice	Standby Fees	Total Mthly Costs
	Rate/Hr	Rate/Hr	Rate/Wk	
January	183	133	0	
Total Cost	4736.30	3471.57	1300.00	9,507.87
February	52	118	0	
Total Cost	1,382.52	3,057.96	1200.00	5,640.48
March	238	165		
Total Cost	6,087.44	4318.40	2125.00	12,530.84
April	0	0	0	
Total Cost	-	0.00	0.00	0.00
May	0	0	0	
Total Cost	0.00	0.00		0.00
June	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
July	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
August	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
September	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
October	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
November	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
December	100	66	5	
Total Cost	2656.00	1724.54	1500.00	5,880.54

Total Hours	573		482		
Total Cost	14862.26	\$	12,572.47	\$1,500.00	\$ 33,559.73