

Township of Admaston/Bromley  
Second Monthly Meeting  
Thursday, March 21<sup>st</sup>, 2024 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
- 5a [Resolution to adopt Minutes of Council Meeting March 7, 2021](#)
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
- 7a [Consent Application – B169/23 Report](#)
  - i.i) [Planning Report](#)
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
- 8a [Admaston/Bromley Public Library Board Minutes – November 28, 2023](#)
9. **Operations Committee** – Chair Brian Hamilton, All of Council
- 9a [Sand/Salt Shed Report](#)
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
- None.
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
- 11a [February 2024 YTD Financial Overview](#)
  - i) [February YTD Financials](#)
- 11b [February 2024 Payment Register](#)
- 11c [Association of Municipalities of Ontario \(AMO\) Social Economic Prosperity Review](#)

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

**12a**

13. **County of Renfrew** – Mayor Michael Donohue

**13a**

14. **By-Laws**

**14a**

15. Old Business

**15a** [Action Tracking List](#)

16. New Business

17. **Closed Session**

**17a**

18. Confirmatory By-Law

**18a** [2024-21 being a by-law to confirm proceedings of Council Meeting](#)

19. Question Period

20. Adjournment

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**PLEASE NOTE** "Submissions received by the public, either orally or in writing may become part of the public record/package".

**Council Information**

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday March 7<sup>th</sup>, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley and Kevin LeGris

Staff Members present were CAO/Clerk Jennifer Charkavi and Public Works Superintendent (Acting) Steve Visinski. Also present was Audio/Video System Specialist Nate Maclsaac.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:31 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/03/24**

Moved by Angela Field, seconded by Kevin Legris.

BE IT RESOLVED that Council approve the agenda of March 7, 2024, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

**5a** 5a Resolution to adopt Minutes of Council Meetings February 15 and Special Council Meeting February 20, 2024

**Resolution No. 02/03/24**

Moved by Angela Field, seconded by Kevin Legris

BE IT RESOLVED that Council adopt the following Meeting Minutes:

- February 15, 2024, Regular Council Meeting
- February 20, 2024, Special Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

None.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

**7a** Consent Application Report – 183/23

**Resolution No. 03/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B183/23 submitted by applicants Michael Kelly and Tina Philippe – Lynch Road and Dragonfly Way, so long as requirements of commenting agencies are satisfied.

Carried

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

**8a** Admaston/Bromley Public Library Board

**Resolution No. 04/03/24**

Moved by Keith Gourley, seconded by Kevin Legris

BE IT RESOLVED THAT Council receive the following from the Admaston/Bromley Public Library Board:

- January 23, 2024 Minutes
- Treasurer's Report – February 2024
- CEO's Library Report – February 2024

Carried

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

**9a** Traffic Speed Policy Report

**Resolution No. 05/03/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council to adopt the Traffic Speed Policy as presented and amended at the March 7, 2024 Council Meeting.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

**10a** Osceola Landfill Expansion

**Resolution No. 06/03/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Admaston/Bromley Council approve By-Law 2024-20, being a by-law to authorize the purchase of a portion of property being Part Lot 18, Concession 3, geographic Township of Bromley PT 1, Admaston/Bromley, Being part of PIN 57232-0238 LT, as shown on Draft Plan;

AND BE IT RESOLVED THAT the funds to purchase the above noted property will come from the Discretionary Reserves.

Carried

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Succession Plan Policy Report

**Resolution No. 07/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council to adopt the Succession Plan Policy as presented.

Carried

**11b Use of Council Chambers Report**

**Resolution No. 08/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council to adopt the Council Chamber Use Policy as presented.

Carried

**11c Council Conference Report**

**Resolution No. 09/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council approve the reallocation of the Mayor's allotted 2024 conference funds to the remaining Council members allotment for 2024;

AND BE IT RESOLVED THAT Council approve Council members using the remaining allotment to attend a second conference in 2024;

AND BE IT FURTHER RESOLVED THAT Council direct staff to estimate the costs required for Council members to attend two conferences in 2025 and that the policy be amended accordingly for future budget deliberations.

Carried

**11d Summer & Holiday Schedule Report**

**Resolution No. 10/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council approve the closing of the Township office from noon on December 24, 2024 until and including January 1, 2025;

AND BE IT RESOLVED that Council approve the following Council meeting cancellations to the schedule for Regular Council meetings:

- July 4, 2024 – Cancelled
- July 18, 2024 – Cancelled
- January 2, 2025 – Cancelled

Carried

**11e Kennelly Road Transfer Report**

**Resolution No. 11/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council adopt By-Law 2024-16, being a by-law to accept the transfer of part of the Kennelly Road described as Part Lot 29, Concession 8, Part 1 Plan 49R-20530, geographic Township of Admaston in the Township of Admaston/Bromley being part of PIN 57249-0035(LT).

Carried

**11f MPAC Assessment of Commercial Property – Mayor Donohue**

**Resolution No. 12/03/24**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the report from Mayor Donohue and confirm that staff shall not be directed to initiate the review of property assessments for accuracy.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris,  
Committee Member Angela Field

**12a** Appointment to Joint Police Service Board Report

**Resolution No. 13/03/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council adopt By-Law 2024-18, being a by-law to appoint a Council Member (Angela Field) to the Renfrew Detachment Police Service Board for the Renfrew Detachment Ontario Provincial Police.

Carried

**12b** Minutes of the Douglas Fire Department – January 10, 2024

**Resolution No. 14/03/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the minutes from the Douglas Fire Committee meeting held January 10, 2024.

Carried

**12c** Fire Chief's Report – February 2024

**Resolution No. 15/03/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the Fire Chief's report for February 2024.

Carried

**12d** Support Resolution – Expanding the Life of Fire Apparatus

**Resolution No. 16/03/24**

Moved by Kevin LeGris, seconded by Angela Field

WHEREAS By-Law 3256-2013, being a By-Law to Establish, Maintain, and Operate a Fire Department established service level standards for the Corporation of the County of Prince Edward Fire Department;

AND WHEREAS apparatus and equipment are directly tied to the delivery of fire protection services authorized by Council in By-Law 3256-2013, and a safe, reliable and diverse fleet is required to serve operational needs;

AND WHEREAS fire Apparatus is governed by industry best practices, the application of law and recognized industry partners, including the Ontario Fire Service Section 21 Guidance Notes, National Fire Protection Association Standards, The Occupational Health and Safety Act, and Fire Underwriters Survey (FUS);

AND WHEREAS Fire Underwriters Survey (FUS) is a provider of data, underwriting, risk management and legal/regulatory services focusing on community fire-protection and fire prevention systems in Canada, establishing apparatus replacement schedules based on safety and risk mitigation practices;

AND WHEREAS on November 16, 2023, Council, received report FD-06-2023 regarding asset Management - Fire Apparatus Fleet Report and noted the budgetary pressures of meeting FUS replacement schedules;

AND WHEREAS no provincial funding is available for new fire trucks, yet, small and rural municipalities must meet the same standards set by FUS as larger municipalities

for fire equipment, including additional pressure to move fire trucks out when they reach a specific age, even though they can still meet the safety regulations;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of Prince Edward County direct the Mayor to draft a letter to MPP Minister Todd Smith requesting a meeting to discuss the life span of fire apparatus, specifically pertaining to the replacement of fire trucks due to insurance requirements; and

THAT the Mayor draft a letter to FUS requesting the creation of a new community fire-protection and fire prevention insurance system that does not put all municipalities under the same umbrella, with distinct categories for rural and urban municipalities;

THAT this resolution be sent to Premier Doug Ford, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, Paul Calandra, Minister of Municipal Affairs and Housing requesting a response on this matter within 30 days of receipt; and

THAT this resolution be shared with all 444 municipalities in Ontario, The Federation of Canadian Municipalities (FCM), The Association of Municipalities Ontario (AMO), and The Eastern Ontario Wardens' Caucus (EOWC).

Carried

#### **12e MNRF Agreement Report**

##### **Resolution No. 17/03/24**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council adopt By-Law 2024-17, being a by-law to authorize the execution of an Agreement between the Ministry of Natural Resources and Forestry and the Corporation of the Township of Admaston/Bromley.

Carried

##### **Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

#### **13a County Council Summary Report – January 2024 County Council Summary Report - February 2024**

##### **Resolution No. 18/03/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the County Council Summary Reports for the following:

- January 2024
- February 2024

Carried

##### **Agenda Item 14 – By-Laws**

#### **14a 2024-16 Kennelly Road Transfer 2024-17 Ministry of Natural Resources & Forestry Fire Agreement**

2024-18 Appointment – Joint Police Services Board  
2024-20 Purchase of Land for Osceola Landfill Expansion

**Resolution No. 19/03/24**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-16 – Kennelly Road Transfer
- 2024-17 – Ministry of Natural Resources & Forestry Fire Agreement
- 2024-18 – Appointment – Renfrew Detachment Police Service Board
- 2024-20 – Purchase of Land for Osceola Landfill Expansion

Carried

**Agenda Item 15 – Old Business**

15a Action Tracking List

**Resolution No. 20/03/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

18a By-law 2024-19 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 21/03/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2024-19, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held March 7th, 2024, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 22/03/24**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, March 7, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:29p.m.

Carried

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Mayor

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CAO/Clerk



**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: March 21, 2024  
To: Council  
From: Jennifer Charkavi  
Re: Consent Application B169/23

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**Background:**

A Consent application was submitted to the County of Renfrew proposing a lot addition to 0 Dragonfly Way. The applicant has applied for a severance / lot addition. This application involves 2 separate parcels – the proposed severed parcel and the right of way. The applicants have indicated that the severed parcels will be added to an existing parcel.

The Planning Report indicates that this is the third application for the property located at 54 Dragonfly Way, the others, B141/23 and B183/23 received favourable recommendations. Another application has been submitted that will deal with the ownership of the right-of-way.

Minimum Distance Separation were conducted and were favourable. It is important to note that the severed area contains a large wet area that is designated and zoned Environmental Protection and as such, no development or site alteration is permitted in this area. The newly created lot will also require a rezoning in the future to Limited Services Residential. Finally, to allow the lots to merge on title, severances done in the past will need to be cancelled, an application to cancel severances will need to be received and dealt with by the County of Renfrew and will be a condition of this consent.

**Financial Implications:**

None at this time.

**People Consulted:**

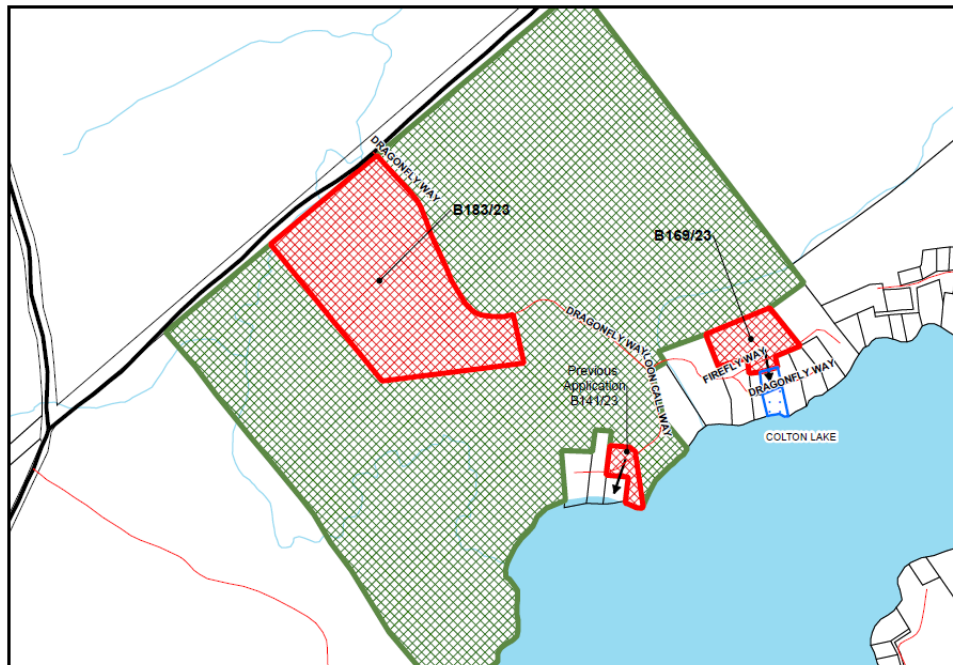
County of Renfrew – Development and Property Department  
Chief Building Official  
Public Works Superintendent  
Drainage Superintendent

**Recommendation for Council:**

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B169/23 submitted by applicants Michael Kelly and Tina Philippe – Dragonfly Way, so long as requirements of commenting agencies are satisfied.

**PART A - BACKGROUND**

1. FILE NO.: **B169/23**
2. APPLICANTS: Michael Kelly & Tina Philippe
3. MUNICIPALITY: Township of Admaston/Bromley  
(Geographic Township of Admaston)
4. LOT: Part Lots 17 & 18 CON.: 8 STREET: Dragonfly Way
5. PURPOSE: Lot addition to 0 Dragonfly Way, Owner Kenneth Blackburn
6. DESCRIPTION OF APPLICATION: The Applicant has applied for a severance / lot addition. This application involves two separate parcels - the proposed severed parcel and the right-of-way identified as Firefly Way. The Applicants (Michael Kelly and Tina Phillippe) have indicated that the severed parcels will be added to an existing parcel owned by Kenneth Blackburn.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	740 m	40.65 Ha	House, Cabin and Shed
Severed	77.50 m	0.65 Ha	Vacant
Lot to be enlarged	20.00 m	0.16 Ha	Cottage and Sleep Cabin
Retained	740.00 m	39.50 Ha	House, Cabin and Shed

8. SEVERANCE HISTORY

Number of new lots from original holding (1971) 4 previous severances: B205/91 Refused, B41/93 Refused, B147/10(1) & B148/10(2) (All the rest are lot additions).

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

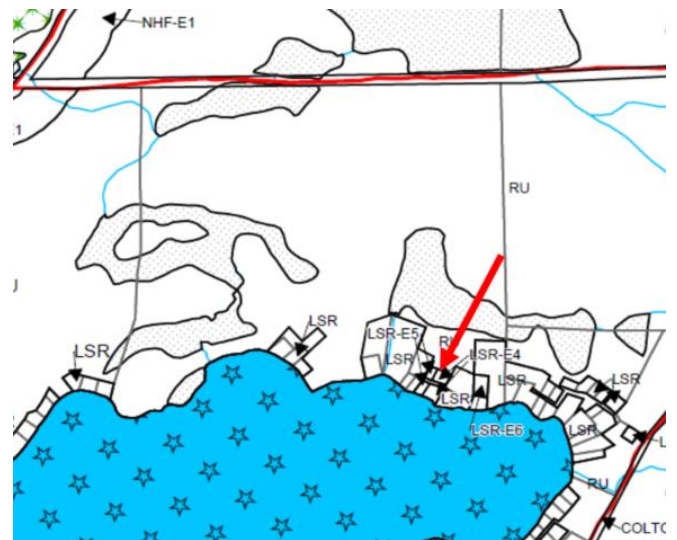
Severed	Rural At Capacity Lake
Lot to be Enlarged	Rural At Capacity Lake
Retained	Rural At Capacity Lake Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY (2004-13) Zone(s):

Severed	Rural (RU)
Lot to be Enlarged	LSR

Retained Rural (RU)  
Sensitive Lakes  
Environmental Protection  
(EP)



**Zone Requirements:**

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	77.50 m	<b>45 m</b>	0.65 Ha	<b>4047 m<sup>2</sup></b>
Total, if Lot Addition	0 m	<b>45 m</b>	0.82 Ha	<b>4047 m<sup>2</sup></b>
Retained	740.00 m	<b>45 m</b>	39.50 Ha	<b>4047 m<sup>2</sup></b>

**PART B – COMMENTS**

**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**

Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections Considered:

Section 1.1.4 Rural Areas in Municipalities

Section 1.1.5 Rural Lands in Municipalities

Section 1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

Section 1.1.5.6 Opportunities should be retained to locate new or expanding land uses that require separation from other uses.

Section 1.1.5.8, New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.

Section 1.2.6 Land Use Compatibility

Section 1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 1.6.7 Transportation Systems

Section 2.1.1 Natural features and areas shall be protected for the long term.

Section 2.2 Water - Planning authorities shall protect, improve or restore the quality and quantity of water.

Section 2.3 Agriculture - New land uses in prime agricultural areas, including the creation of lots and new or expanding livestock facilities, shall comply with the minimum distance separation formulae.

Section 3.1 Natural Hazards

**2. OFFICIAL PLAN**

Policies Considered:

Sections:

- 2.2(2) – Minimum distance separations relating to agriculture
- 2.2(9)(d) – Wildland fire risk
- 2.2(11) – Water Setback and Protection of Shoreline Integrity
- 2.2(12) – Servicing policies
- 5.3(1),(2) – Permitted uses and provisions for residential development in the Rural designation
- 8.3(1) – Permitted uses in the Environmental Protection designation
- 9.3(2) – Provisions for At Capacity Lakes
- 13.3(4) – Private roads
- 14.0 Land Division Policies
- 14.3(2) Consents Policies
- 14.3(14) Lot Additions

**3. ZONING BY-LAW**

Provisions Considered:

Sections:

- 3.3 – Accessory uses, buildings and structures
- 3.5 – Buildings to be moved
- 3.7 – Dwellings per lot
- 3.25(a) – Separation distances for dwellings
- 3.26(c) – Setbacks from other roads
- 3.29 – Sensitive Lake
- 3.30 – Temporary construction uses permitted
- 21.1, 21.2 – Permitted uses and provisions for Rural (RU) Zone
- 24.1, 24.2 – Permitted uses and provisions for Environmental Protection (EP) Zone

**4. SUBMITTED STUDIES**

None

**5. AGENCY COMMENTS**

Twp. of  
Admaston/Bromley

The Township provided comments on December 23, 2023. The Township noted that the property was accessed via private road. In an email dated February 28<sup>th</sup>, 2024 the municipality conformed that they had no additional comments to the revised application.

## 6. **GENERAL PLANNING COMMENTS**

### **Background:**

This application is one of three submitted by Michael Kelly and Tina Phillippe for the property located at 54 Dragonfly Way. The Planning reports for B141/23 and B183/23 have been completed with favourable recommendations. This application for a lot addition will add to an existing undersized lot owned by Kenneth Blackburn and address the ownership of the right-of-way that bisects Mr. Blackburn's waterfront lot. A fourth application has been submitted in 2024 to address the ownership of the right-of-way that runs through the adjacent property – B29/24.

### **Consent conformity:**

Section 14.3(1) of the Consent policies of the Official Plan require that both the severed and retained lots meet the requirements of the Official Plan and the local Zoning By-law. Consents may be granted for lot additions provided the lot to be added to, together with the lot addition, or any retained parcels of land, are not undersized or irregularly shaped for the purpose for which they are to be used. Where it is not possible to create a standard size lot resulting from a lot addition, the approval authority may grant consent provided the retained land is not rendered undersized. Consents for lot additions shall not be considered new lots in terms of determining the number of lots previously severed from an original holding.

### **Minimum Distance Separation 1 (MDS1)**

Any new residential lots must meet Minimum Distance Separation 1 (MDS 1) requirements from existing livestock facilities on the retained lands and neighboring properties. MDS 1 must be calculated for all livestock facilities within 750 metres of the proposed retained lot. Our records indicate that the following properties have barns within 750 metres: 1258 Colton Road, and 1265 Colton Road.

MDS forms were provided and the Agrisuites calculations were favourable:

1. 1258 Colton Road,- setback of 119 metres required
2. 1265 Colton Road, - setback of 100 metres required.

For the purposes of reviewing this application the Agrisuites calculations provided to the County as part of application B183/23 were utilized. In this case, the MDS requirements are limited to the retained parcel because the lot being created through the lot addition is already developed. The review indicated that the separation distances specified above are achievable on the retained parcels.

### **Environmental Protection Area:**

Schedule "B" – Map 4 – Natural Heritage Features found in the County of Renfrew Official Plan indicates that the northern boundary of the severed parcel contains a large wet area that is designated and zoned Environmental Protection. No development or site alteration is permitted in these areas.

### **Zoning by-law:**

The parcel to be severed and the retained parcel currently owned by Michael Kelly and Tina Phillippe is currently zoned Rural (RU). The parcel receiving the lot addition and owned by Kenneth Blackburn is currently zone Limited Services Residential (LSR). The newly created lot will require a rezoning of the enlarged lot as Limited Services



Residential (LSR). Section 14.3 (15) of the Official Plan requires that in cases where a rezoning is required, the amending zoning by-law will be in force prior to the finalization of the consent.

**Planning Act Requirements:**

Section 50(12) of the Planning Act provides that where a parcel of land is severed under Section 53, no further planning approval is required for subsequent conveyance of the identical parcel of land. The provision embodies the concept of "once a consent, always a consent." The issue is that the proposed lot addition parcel will not merge with the two parcels created by severance in 2010 – B147/10 & B148/10.

To allow the lots to properly merge on title, severances B147/10 & B148/10 will need to be cancelled. To do so, an application to cancel severances B147/10 & B148/10 must be submitted to the County of Renfrew. This cancellation can be accomplished as a condition of approval for the proposed lot addition application.

**At Capacity lakes Policies:**

Colton Lake is zoned as a Sensitive Lake. The policies of Section 3.29 of the Zoning By-law are applicable to the retained parcel and the parcel created through the lot addition.

**7. RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted.
  
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not.
  
- (c) The proposal may be acceptable when the following matters are addressed and resolved:
  
- (d) Conditions to the giving of consent should be considered for the following:
  - Registered Plan of Survey:
  - Zoning By-law Amendment: As a condition of approval, a zoning by-law amendment is required to rezone the entire enlarged property to the Limited Services Residential (LSR) zone.
  - Minor Variance:
  - Private Road Agreement:
  - Development Agreement:
  - Site Plan Control Agreement:

- Notice on Title:
- Shoreline Road Allowance Closure / Acquisition:
- Other:
  - Standard lot consolidation requirement
  - Certificates of Cancellation

(e) There are serious planning concerns, refusal is recommended.

(f) Other Recommendations:

Date: March 14, 2024

Prepared by: Paul Moreau  
Planner

Reviewed by: Bruce Howarth, MCIP, RPP  
Manager of Planning Services

JUL/2022

## Admaston/Bromley Township Public Library Board Meeting Nov. 28 2023

In attendance: Susan O'Neil Karen Coulas Lynn Clelland Beth Macdonald Charlene Whattam Brian Hamilton Jane Wouda Krista King Lynn Agnew Regrets: Karen Payne

The chair called the meeting to order at 7:08 pm.

The Agenda was approved on a motion made by Charlene and Beth. Carried.

There was no declaration of Conflict of Interest.

The minutes of the October meeting were approved on a motion made by Lynn Agnew and Krista. Carried.

All orders for the Cheese fundraiser should be in by Dec. 4. Pick-up will be on Dec. 13 2023. Book Sale at the Ladies' Night Out raised \$300.

The committee to look into a Trillium Grant sent a letter to Admaston Bromley Council to propose applying for this grant. The Council 's position is that , since the Trillium Grant parameters are not yet posted on-line, it is too early to decide if the Council will back our request. We will continue to communicate with the Council on this matter.

Because the hours of service by the Library are changing, a purchase of business cards and magnets was made. These are now available for distribution.

Krista presented several fundraising/grant opportunities that she had researched. On a motion made by Brian and Lynn Agnew, Krista will consult with CEO Jane and apply for a Walmart grant before the end of the year. The committee has direction from the Board to continue to source and apply for any grants that become available.

A new photocopier has been purchased. The old one was well used by the library and community.

There will not be a meeting in December .

Treasurer Lynn Agnew made a motion to accept the financial statement. This was seconded by Karen Coulas. Carried. Lynn also presented the 2024 budget which will be sent to the Township Council.

Jane presented a summary of events and statistics from the previous month.

On a motion made by Lynn Agnew and Charlene Policy GOV-05 was approved. Carried

There was no correspondence.

As a new fiscal year is approaching, all Board members were asked to think about their own commitment to the Board and to suggest other community members who might wish to become a Board member.

The meeting was adjourned.



Chairperson ABPL

Jan 23, 2024.

**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: March 21, 2024  
To: Council  
From: Steve Visinski  
Re: Cobden Road Sand Shed

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**Background:**

Going back to March 7<sup>th</sup> Operations Committee meeting, staff brought forward the request for a new sand/salt shed at the Cobden Road patrol yard. During conversations it was also made aware that the Sand Dome at the Stone Road Patrol yard was also needing the same repairs in the near future, by 2026.

The estimated cost of repairs to the current structure sand dome were \$320,000.00 and the approximate cost for a new shed are \$450,000.00. The new shed is larger in size thus having the storage to house all needed materials for the season as the current sizes are not meeting those needs in recent years. There were questions brought forward pertaining to the possibility of having only one sand/salt shed as well as shared facilities with neighbouring Municipalities.

**Discussion:**

Staff reached out to three neighbouring Municipalities, Whitewater Region and The Township of Horton as well as the County of Renfrew Cobden Patrol to discuss the possibilities of a shared sand/salt shed facility.

In conversations with Whitewater Regions Manger of Public Works Lane Cleroux he felt this would be very difficult to have a shared sand/salt shed with them. Some of the issues were as follows: having to weigh materials to keep separate billing, loading issues and opening of garages for different shifts and the extra driving distance for trucks/staff would not allow them to have enough driving hours there for the possibility of not meeting their Minimum Maintenance Standards (MMS). Whitewater Region is also currently looking at building a new shed to house separate salt storage that's required. Mr. Cleroux also provided information that a new set of weigh scales currently

cost approximately \$100,000.00 as they had just installed a unit last year and this would be needed for shared services.

Speaking with the Township of Horton Public Works Manager Adam Knapp he had the same concerns. Primarily the geographic locations are just not feasible from an operational standpoint. Mr. Knapp also stated that they currently only have one sand dome, but with the increase of homes being constructed in their Township they are currently looking at the possibility of a second remote location to meet their winter needs and to save on traveling times for sand/salting materials.

The Public Works Superintendent for the County of Renfrew Cobden Patrol Yard, Barry McIntyre brought up many of the same concerns. Some being the different shifts staff work, having issues with opening garages at different hours. The Counties standard of roads is higher than the surrounding Municipalities and are all paved surfaces. They use mostly pure salt instead of sand/salt mixtures and when using the sand mixtures, they have a greater percentage of salt added to the sand. This type of mixture could not be used on our gravel surfaces as it would thaw the roads surface creating soft areas for plowing operations. The garage would need to be so large to house the different types and formulas of materials that it would also not make sense.

Admaston/Bromley has four (4) tandem snow plows and over many years have created specific routes to best accommodate for all optional operating efficiencies. These routes are based on travel times, distances and the capabilities of having enough materials (sand/salt) per section of the route. This allows for the least amount of back tracking over the same roads as possible and not driving a great distance with an empty truck. Driving with an empty tandem truck during winter conditions adds great safety concerns for operators. A normal winter event takes approximately 8 hours to complete a route per tandem truck. It is important to note drivers are only capable of driving up to 13 hours per shift as per Highway Traffic Act.

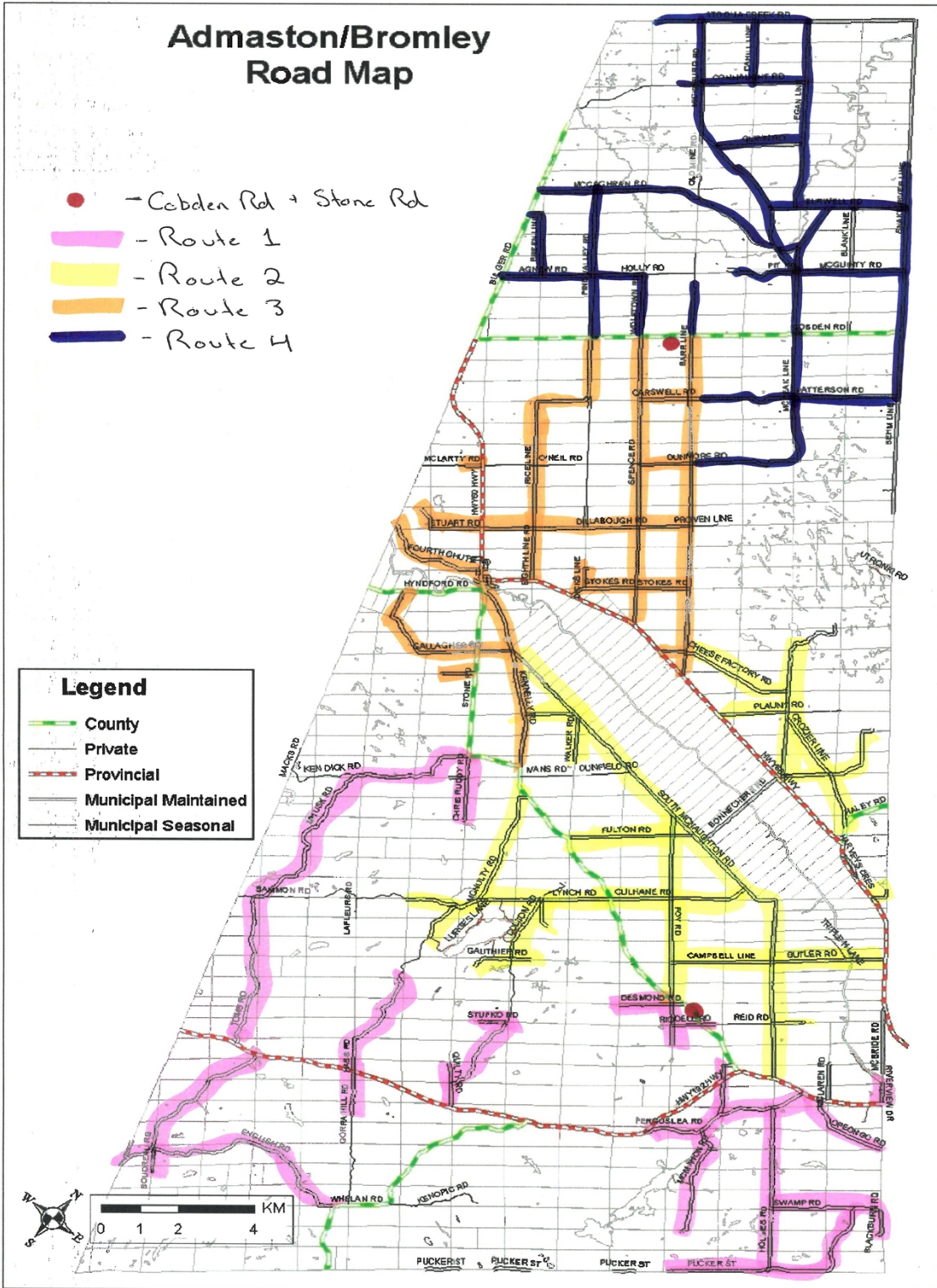
Below is a map of the four different snow plow routes for reference. It can be noticed that both locations of sand domes are centrally located between each route.

# Admaston/Bromley Road Map

- - Cobden Rd + Stone Rd
- █ - Route 1
- █ - Route 2
- █ - Route 3
- █ - Route 4

**Legend**

- County
- Private
- - - Provincial
- Municipal Maintained
- Municipal Seasonal



An average special weather event consists of five (5) loads of sand/salt per route per tandem. There is an average of 23 special weather events per year with 13 more outings for cleaning up after storms. This is an average of 36 outings per year and 8 hours per outing. With the possibility of having only one sand/salt shed at the Cobden Road location Route #1 would consist of two (2) extra hours of traveling time per load of sand. With the 5 loads this would add 10 extra hours to the 8-hour normal day, creating an 18 hour work day, which exceeds the driving limit as noted above. This would be then 360 extra hours per year for Route 1.

Route #2 would consist of 1 extra hour of traveling time per load of sand. 5 extra hours on top the 8-hour normal day. 13 hours to complete one route. 180 extra hours per year for Route 2.

A total of 540 extra staff hours per season x \$25.00 per/h = \$13,000.00 (does not include Employer Benefit costs).

An average of 31 liters/h of fuel x 540 hours = 16,740 extra liters of fuel x \$1.40 per/L = \$23,436.00. Three extra oil changes per year at \$200.00 per change = \$600.00 for both Tandem Trucks.

These amounts do not include any extra wear and tear on vehicles or the possible need for an additional vehicle and early replacement of more worn vehicles and an extra employee to meet Minimum Maintenance Standards (MMS) and employee drive times.

An additional total of \$46,063.00 per season if the Township decided to have only one sand shed at the Cobden Road location. These extra costs would pay for a new or second structure in less than 10 years.

During discussions at the March 7 Operations Committee meeting, there were suggestions of having one centrally located sand/salt shed in the middle of the Township. This also raises concerns as the Township would then have to have one centrally located garage for equipment and vehicles to be housed in the same location as the sand/salt. This would come with the same additional operational costs as stated above as well as extra costs to purchase property and a heated building to house equipment and vehicles. Not having the snow plow equipment in the same location as material would be extremely challenging when weather conditions can change unpredictably at any time and driving extra distances to get material could be unsafe. The cost of a new garage is estimated to be much higher than the cost of building two sperate sand/salt sheds.

### **Financial Implications:**

Approximately \$450,000.00 complete installation of foundation walls, steel structure, tarp style roof and asphalt floor.

**People Consulted:**

CAO/Clerk

Treasurer-Deputy CAO/Clerk

LAS ( Sarah Hubble-Client Relations Manager )

Lane Cleroux ( Manager of Public Works for Whitewater Township )

Adam Knapp ( Public Works Manger for The Township of Horton )

Barry MacIntyer ( Public Works Superintendent for the County Of Renfrew )

**Recommendation for Council:**

BE IT RESOLVED THAT Council approves proceeding with the staff proposed rectangle style sand/salt shed through LAS Canoe Procurement Program for the complete installation of the foundation walls, steel structure, tarp style roof and asphalt floor.



**Township of Admaston/Bromley**

**477 Stone Road, R.R. #2**

**Renfrew, ON**

**K7V 3Z5**

**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: March 21, 2024  
To: Council  
From: Kelly Coughlin  
Re: February 2024 YTD Financial Overview

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**Background: n/a**

**Discussion:**

During the month of February, notable receipts include:

- 1) OCIF (Ontario Community Infrastructure Fund) in the amount of \$82,051.00.
- 2) Livestock Damage Recovery - \$1,558.20\* This revenue is an in and out.

The February financials now reflect actual cost incurred related to the various conferences / workshops attended by council members / staff during the month of January.

Work continues in the migration over to the new accounting software. Migration of the general ledger, cash receipts and property tax modules are scheduled for a target date of April 30, 2024. Several training sessions will be conducted during the month of April related those modules.

A note of importance regarding this project, in consultation with the Chief Building Official, staff have decided not to proceed with the implementation of the Building permit module that was included in the original quotation. The Building Permit module from iCity does not provide any tracking mechanisms / reporting related to inspections, which is a critical component to that position.

Staff had an opportunity to sit in on a demonstration of a different software with a representative from the Township of Horton. The name of the software was called City Reporter. Although it did offer a number of operating benefits including online interface for the ratepayer to apply/ complete online applications, the annual maintenance fees are cost prohibitive at this time. Chief Building Official would like to use existing tracking methods before recommending moving to a different software. Eliminating the Building Permit module from iCity migration program results in net savings of ~\$4,500.

The new propane furnace was installed in the Stone Road Garage in February.

The township was invoiced for the 2024 pound agreement with the Town of Renfrew in the amount of \$1,746.00.

The township also remitted payment to the Town of Renfrew related to the Township share of the physician recruitment campaign (\$32,986.43).

Lastly, during the month of February the township issued a number of payments related to donations, recreation agreements and levy for the Admaston /Bromley Public Library that were approved as part of the 2024 operating budget.

**Financial Implications:**

n/a

**People Consulted:**

Jennifer Charkavi - CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council accept the February 2024 Year to Date Financial Overview Report (attached) as information as submitted and circulated.

## February 2024 Financial Overview

	February YTD	Budget
<b>REVENUE</b>		
Taxation		
Municipal	(2,517,467.48)	(3,462,265.66)
County	(4,579.27)	(1,412,246.71)
School Boards	(2,732.64)	(786,848.91)
Provincial Grants		
OMPF	(108,500.00)	(434,000.00)
OCIF	(82,051.00)	(492,321.00)
Aggregate Resources	-	(35,000.00)
Recycling Grant	-	(59,168.00)
Other provincial grants	(8,577.60)	(149,700.00)
Federal Grants		
Canada Community Building Fund	-	(94,163.00)
Other federal grants	(1,168.82)	(15,100.00)
Fees & Service Charges	(7,278.22)	(97,074.00)
Building Revenue	(14,744.53)	(146,153.05)
Waste Management Revenue	(3,068.50)	(27,050.00)
Fire Revenue	-	(9,810.00)
Long Term Debt Financing	-	(305,740.00)
Revenue from Reserves	-	(205,776.00)
<b>TOTAL REVENUE as of February 29, 2024</b>	<b>(2,750,168.06)</b>	<b>(7,732,416.33)</b>
<b>EXPENDITURES</b>		
Election	-	7,000.00
Administration (incl. blgs)	92,562.16	687,730.46
Other Administrative Costsq	9,291.43	84,200.00
Police & Police Service Board	67,693.29	398,044.00
Emergency Management	201.72	3,000.00
Planning & Zoning	-	(9,250.00)
Economic Development	32,986.43	38,050.00
Council	24,804.50	136,000.69
Building	19,010.35	137,298.11
Fire Department	83,413.70	570,492.19
Public Works	176,458.23	3,039,676.00
Waste Management	35,466.25	341,326.26
Library	29,273.00	29,713.00
Recreation	47,550.18	51,540.00
Transfer to County	-	1,412,246.71
Transfer to School Boards	-	786,848.91
<b>TOTAL EXPENDITURES as February 29, 2024</b>	<b>618,711.24</b>	<b>7,713,916.33</b>
<b>SURPLUS / (DEFICIT)</b>	<b>2,131,456.82</b>	<b>18,500.00</b>

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>REVENUE</b>		
<b>TAXATION</b>		
Municipal - Taxation	(2,505,136.77)	(3,411,695.66)
Municipal - Supplementaries		(10,000.00)
<b>Total Municipal Taxation</b>	<b>(2,505,136.77)</b>	<b>(3,421,695.66)</b>
<b>COUNTY &amp; SCHOOL BOARDS TAXATION REVENUE</b>		
County		(1,412,246.71)
English - Public		(571,288.66)
English - Separate		(192,119.56)
French - Public		(7,359.82)
French - Separate		(16,080.87)
<b>Total County &amp; School Board Revenue</b>	<b>-</b>	<b>(2,199,095.62)</b>
<b>SUPPLEMENTALS</b>		
County	(7,274.66)	
General Municipal	(13,715.33)	
English - Public	(2,226.65)	
English - Separate	(61.10)	
French - Public		
French - Separate		
Education - Not Directed	(1,781.95)	
<b>Total Supplementals</b>	<b>(25,059.69)</b>	<b>-</b>
<b>WRITE-OFFS</b>		
County	2,695.39	
General Municipal	5,113.89	
English - Public	922.58	
English - Separate		
French - Public		
French - Separate		
Education - Not Directed	414.48	
<b>Total Write-Offs</b>	<b>9,146.34</b>	<b>-</b>

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>PAYMENTS IN LIEU</b>		
Canada		(740.00)
Ontario		(4,400.00)
Power Dams		(5,000.00)
Municipal Enterprises		(3,200.00)
County		(1,340.00)
MNR - Fire Agreement		(330.00)
Hydro One		(1,560.00)
PIL - County Share		
PIL - English Public		
<b>Total Payments in Lieu</b>	-	<b>(16,570.00)</b>
<b>TOTAL TAXATION</b>	<b>(2,521,050.12)</b>	<b>(5,637,361.28)</b>
<b>PENALTY</b>		
Penalties-Taxes	(3,701.99)	(24,000.00)
Interest - A/R	(27.28)	
<b>Total Penalty</b>	<b>(3,729.27)</b>	<b>(24,000.00)</b>
<b>PROVINCIAL GRANTS</b>		
Ontario Municipal Partnership Fund (OMPF)	(108,500.00)	(434,000.00)
OMPF One-Time Funding		
Transfer from Deferred Revenue (OCIF - Formula Component)	(82,051.00)	(492,321.00)
Modernization 2 - Roads Review		
Modernization 3 - Org Review		
ICIP Grant - Fire hall expansion		(80,000.00)
Ontario - One Time Funding		
Livestock Damage Recovery	(3,236.60)	(3,000.00)
Tile Drain		(41,000.00)
Municipal Drain		(5,000.00)
Drains Superintendant Grant		(2,500.00)
R.I.D.E. Grant		(8,700.00)
Police Revenue		(2,500.00)
Interest Income - OCIF Funding	(5,341.00)	(7,000.00)

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Aggregate Resources		(35,000.00)
Recycling Grant - Landfill		(59,168.00)
<b>Total Provincial Grants</b>	<b>(199,128.60)</b>	<b>(1,170,189.00)</b>
<b>FEDERAL GRANTS</b>		
Special Grants		
Student Employment		(9,400.00)
CanadaDay Grant - Recreation		(500.00)
Transfer from Deferred Revenue (Canada Community Building Fund)		(94,163.00)
Interest Income - CCBF Funding	(1,168.82)	(5,200.00)
FCM Asset Management		
ICIP - Northern & Rural Funding		
ICIP COVID - Douglas Fire Garage		
<b>Total Federal Grants</b>	<b>(1,168.82)</b>	<b>(109,263.00)</b>
<b>FEES &amp; SERVICE CHARGES</b>		
Tax Certificates	(250.00)	(3,500.00)
Lottery Licenses	(43.50)	(200.00)
Sale of Maps		(24.00)
Backyard Chicken		(500.00)
Administration Fees - NSF	(535.25)	(450.00)
Other Service Charges - Miscellaneous		(1,000.00)
Rental Income - BLCC	(1,575.00)	(8,000.00)
Road Revenue	(127.00)	(1,000.00)
Sale of TCA's		(15,000.00)
Entrance Fees		(1,200.00)
911 Civic Addressing Revenue		(200.00)
Interest Income - Operating Acct	(3,802.47)	(56,000.00)
Gain/Loss on Disposal of Assets		-
Planning & Zoning	-	(8,000.00)
Consents	(600.00)	
Zoning Certificates		
<b>Total Fees &amp; Charges</b>	<b>(6,933.22)</b>	<b>(95,074.00)</b>

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>OTHER REVENUE</b>		
Dog Licensing	(285.00)	(2,000.00)
Special Occasions	(60.00)	
Revenue-Surplus	-	
<b>Total Other Revenue</b>	<b>(345.00)</b>	<b>(2,000.00)</b>
<b>BUILDING REVENUE</b>		
Septic Usage Permits	(50.00)	(500.00)
Building Permits	(3,640.40)	(55,000.00)
Sewage Permits		(10,000.00)
Horton (60/40)	(11,054.13)	(80,653.05)
<b>Total Building Revenue</b>	<b>(14,744.53)</b>	<b>(146,153.05)</b>
<b>WASTE MANAGEMENT REVENUE</b>		
Tipping Fees-Stone Road Site	(253.50)	(2,000.00)
Tipping Fees-Osceola Site	(2,815.00)	(25,000.00)
Sale of Blue Boxes		(50.00)
Misc Landfill Closure Costs		
<b>Total Waste Management Revenue</b>	<b>(3,068.50)</b>	<b>(27,050.00)</b>
<b>FIRE REVENUE</b>		
Fire Agreement - NAW		(7,650.00)
Fire - Investment Income		-
Fire Calls		(2,160.00)
Fire - Miscellaneous	-	-
Fire - MNR Fire Agreement	-	-
Fire - Levy	-	-
Fire - Surplus / Deficit		
Fire Transfer from Reserves	-	-
<b>Total Fire Revenue</b>	<b>-</b>	<b>(9,810.00)</b>
<b>Long Term Debt / Financing</b>		
Capital Lease - SCBA's		
Debenture Proceeds		(305,740.00)

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>Total Long Term Debt / Financing</b>	-	(305,740.00)
<b>REVENUE FROM RESERVES</b>		
From Working Funds Reserve		
From Capital Reserve		
From CCBF Reserve		(100,097.00)
From OCIF Reserve		(105,679.00)
From Fire Hall Road Survey		
From Main Street Revitalization Reserve		
From Police Service Board Reserve		
From Road Revenue		
From 1x Funding Reserves		
From Modernization Reserve		
From Fire Reserve - Equipment		
From Cannabis Reserve		
From Safe Restart Reserve		
<b>Total Revenue from Reserves</b>	-	(205,776.00)
<b>TOTAL REVENUES</b>	<b>(2,750,168.06)</b>	<b>(7,732,416.33)</b>
<b>EXPENDITURES</b>		
<b>Election</b>		
Election		
Election - Supplies / Postage		
Election - Misc		
Election - Courses & Training		
Election - Advertising		
Election - IT Services		
**NEW** Transfer to Reserve - Election		7,000.00
<b>Total Election Expense</b>	-	<b>7,000.00</b>
<b>ADMINISTRATION</b>		
<b>Administraiton Overhead</b>		
Wages - General Admin	52,791.74	367,095.21
Transfer to PW (50% Admin wages)		



**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
ADM - Benefits		123,860.25
Taxable Benefits - General Admin		
Income Tax - General Admin	(4,563.20)	
CPP - General Admin	53.48	
EI - General Admin	205.30	
Group Insurance - General Admin	5,158.24	
OMERS - General Admin	(133.56)	
WSIB - General Admin		
EHT - General Admin	545.87	
Provisional Pay Review		
ADM - Asset Mngt Coordinator		25,000.00
ADM - Office Supplies	2,188.43	7,000.00
ADM - Computer Supp/ Small Equip/Software		3,700.00
Office Equipment & Furniture		
ADM - Miscellaneous	279.45	2,000.00
Interest		
ADM - Postage	2,411.72	5,000.00
ADM - Photo Copier		2,700.00
ADM - Freight & Delivery Charges		200.00
ADM - Mileage		4,000.00
ADM - Staff Conventions	2,950.27	7,500.00
ADM - Courses & Training	2,460.57	5,000.00
ADM - Dues & Memberships	3,799.51	6,360.00
ADM - Advertising	213.70	4,000.00
ADM - Clearing Acct	-	
ADM - Penny Rounding Acct	0.01	
ADM - Public Relations		650.00
ADM - Insurance	5,171.62	15,700.00
ADM - Telephone - Stone Rd	652.05	1,800.00
ADM - Fax	222.23	1,200.00
ADM - Cell	18.01	480.00
ADM - Legal - General	712.32	6,000.00
ADM - Audit		27,000.00
Petty Cash	18.01	-
ADM - Information Technology	5,056.70	23,205.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Internet	435.56	
Municipal Website		
ADM - Human Resources		5,100.00
ADM - Accessibility Compliance	197.87	1,000.00
ADM - Office Equipment Mtce Contract	571.82	5,000.00
ADM - Financial Expense	124.20	1,700.00
Tax Write-Off - Municipal		
Tax Registration Costs		
ADM - Capital	4,890.48	-
PSAB Compliance		
ADM - Trf to Reserves		-
Asset Management Review		
Main Street Revitalization		
Cannabis Study - ICB		
Pub Works Structural Review		
Structural Review		
<b>Total Administration Overhead</b>	<b>86,432.40</b>	<b>652,250.46</b>
<b>Township Office</b>		
Twp Office - Building Supplies - Stone Road	26.01	1,000.00
Twp Office - Building Maintenance	513.65	1,800.00
Building - Stone Road		
Water Testing - Stone Road	138.32	
Twp Office - Cleaning - Stone Road	1,124.64	5,400.00
Twp Office - Furnace Fuel - Stone Road	712.97	3,500.00
Twp Office - Twp Office - Propane	441.01	2,000.00
Twp Office - Hydro - Stone Road	1,006.58	3,750.00
Twp Office- Contracted Services		200.00
Security System	152.64	
Twp Office - Rentals		-
<b>Total Township Office</b>	<b>4,115.82</b>	<b>17,650.00</b>
<b>Barr Line Community Centre</b>		
BLCC Building Supplies - Barr Line	42.20	250.00
BLCC - Insurance		2,300.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
BLCC - Building Mtce / Repair		750.00
Building - Barr Line	93.19	
Water Testing - Barr Line	130.73	
BLCC - Cleaning	609.24	3,230.00
BLCC - Hydro	250.08	2,000.00
BLCC - Telephone		-
BLCC - Furnace Fuel	834.44	3,800.00
Building - Capital		
<b>Total Barr Line Community Centre</b>	<b>1,959.88</b>	<b>12,330.00</b>
<b>Osceola Historical Society Building</b>		
OHSB - Building Supplies		250.00
OHSB - Insurance		2,300.00
OHSB - Building Maintenance / Repair		2,500.00
OHSB - Hydro	54.06	450.00
<b>Total Osceola Historical Society Building</b>	<b>54.06</b>	<b>5,500.00</b>
<b>TOTAL ADMINISTRATION COSTS</b>	<b>92,562.16</b>	<b>687,730.46</b>
<b>OTHER ADMINISTRATIVE COSTS</b>		
<b>Health &amp; Safety</b>		
H&S - Supplies		1,000.00
Health and Safety Inspections		
H&S - Mileage		300.00
H&S - Courses & Training		1,700.00
<b>Total Health &amp; Safety</b>	<b>-</b>	<b>3,000.00</b>
<b>Animal &amp; By-law Enforcement</b>		
Animal Control - Canine Control		2,500.00
Animal Control & By-law Enforcement - Printing	220.03	250.00
By-Law Enforcement	3,875.33	5,000.00
Census Taker	-	-
Animal Control - Poundkeeper Fees	-	-
<b>Total Animal Control &amp; By-law Enforcement</b>	<b>4,095.36</b>	<b>7,750.00</b>
<b>Vetrinary Services</b>		

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Agriculture Veterinary Unit	709.48	750.00
<b>Total Vetrinary Services</b>	<b>709.48</b>	<b>750.00</b>
<b>Drains &amp; Municipal Drains</b>		
Municipal Drain Maintenance		25,000.00
Tile Drainage	1,249.99	41,000.00
Drainage Superintendent		1,000.00
Drainage - Postage		100.00
<b>Total Drains &amp; Municipal Drains</b>	<b>1,249.99</b>	<b>67,100.00</b>
<b>Fence Viewers &amp; Livestock Valuer</b>		
Fence Viewers		100.00
Livestock Compensation	3,236.60	5,000.00
Livestock Valuer		500.00
<b>Total Fence Viewers &amp; Livestock Valuer</b>	<b>3,236.60</b>	<b>5,600.00</b>
<b>TOTAL OTHER ADMINISTRATION COSTS</b>	<b>9,291.43</b>	<b>84,200.00</b>
<b>POLICING &amp; POLICE SERVICE BOARD</b>		
<b>Policing</b>		
Police Contract	64,132.00	386,544.00
R.I.D.E. Duty	3,294.23	7,000.00
<b>Total Policing</b>	<b>67,426.23</b>	<b>393,544.00</b>
<b>Police Service Board</b>		
PSB - Wages	141.84	1,200.00
PSB - Benefits		
PSB - Committee Pay	100.00	1,000.00
PSB - Mileage & Expenses	25.22	2,300.00
<b>Total Police Services Board</b>	<b>267.06</b>	<b>4,500.00</b>
<b>TOTAL POLICING &amp; POLICE SERVICE BOARD</b>	<b>67,693.29</b>	<b>398,044.00</b>
<b>EMERGENCY MANAGEMENT</b>		
Emergency Mngt - Emergency Equipment / Supplies		1,000.00
Emergency Mngt - Mileage	201.72	300.00
Emergency Mngt - Courses/ Training		1,700.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>Total Emergency Management</b>	<b>201.72</b>	<b>3,000.00</b>
<b>PLANNING &amp; ZONING</b>		
Planning & Zoning - Office Supplies		250.00
Planning & Zoning - Misc Supplies		500.00
Planning & Zoning - Advertising		1,500.00
Planning & Zoning - Professional Fees		7,000.00
Planning & Zoning - Capital		
Planning & Zoning - Trf to Reserves - Planning Reserve	-	-
<b>Total Planning &amp; Zoning</b>	<b>-</b>	<b>9,250.00</b>
<b>ECONOMIC DEVELOPMENT</b>		
Economic Development - Office Supplies		250.00
Economic Development - Mileage		500.00
Economic Development - Advertising		500.00
Economic Development - Professional Services	32,986.43	35,800.00
Economic Development - Public Relations		1,000.00
<b>Total Economic Development</b>	<b>32,986.43</b>	<b>38,050.00</b>
<b>COUNCIL</b>		
Council - Wages	12,502.28	81,264.73
Council - Benefits		14,035.96
Income Tax - Council	(180.42)	
CPP - Council		
Group Insurance - Council	1,498.44	
EHT - Council	123.40	
Council - Miscellaneous	270.84	1,000.00
Council - Postage		3,250.00
Council - Mileage	242.07	6,000.00
Council - Conventions & Meetings	3,417.57	9,000.00
Council - Public Relations		4,750.00
Awards		
Council - Special Occasions		3,700.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Council - Insurance		2,200.00
Council - IT Services & Support	1,030.32	3,900.00
Council - Donations & Grants	5,900.00	6,900.00
Council - Capital		-
<b>TOTAL COUNCIL</b>	<b>24,804.50</b>	<b>136,000.69</b>
<b>BUILDING &amp; SEWAGE</b>		
Building - Wages	13,716.85	93,692.34
Septic Wages	75.00	
Building - Benefits		32,565.77
Income Tax - Building	(1,166.02)	
CPP - Building	(2.02)	
EI - Building	45.13	
Group Insurance - Building	1,402.16	
WSIB - Building		
EHT - Building	134.18	
OMERS - Building	(4.96)	
Building - Office Supplies	1,166.03	2,100.00
Building - Printing	141.45	400.00
Building - Mileage	282.41	1,000.00
Building - Conventions		3,300.00
Building - Training & Courses	3,095.14	3,500.00
Building - Dues & Memberships	100.00	500.00
Building - Financial Expenses	25.00	
Building - Cell		240.00
<b>TOTAL BUILDING &amp; SEWAGE</b>	<b>19,010.35</b>	<b>137,298.11</b>
<b>FIRE DEPARTMENT</b>		
<b>Fire Overhead Costs</b>		
Fire Wages - Clearing acct		
Fire - Wages	18,750.30	127,141.24
Fire - Benefits		31,537.66
Income Tax		
CPP	27.48	

**FINANCIAL OVERVIEW FEBRUARY 2024**

	<b>February YTD</b>	<b>2024 Budget</b>
EI	13.90	
Group Insurance	678.94	
WSIB		
EHT	18.31	
Fire - Standby		20,500.00
Fire - Office Supplies		1,200.00
Fire - Computer Supplies		-
Fire - IT Services		-
Fire - Misc Supplies		500.00
Fire - Cell Phone		480.00
Fire - Food		1,500.00
Fire - Christmas Dinner		1,500.00
Fire - HST		-
Fire - Health & Safety	501.52	
Fire - Postage / Freight/Delivery		2,500.00
Fire - Mileage	330.34	4,000.00
Fire - Courses & Training	1,327.97	11,000.00
Fire Fighters Certification Course Costs		
Fire - Prevention	142.46	1,000.00
Fire - Radio Licenses		600.00
Licenses	598.47	
Fire - Radio Pagers / Mtce		4,000.00
Fire - Membership Dues	100.00	150.00
Mutual Aid		
Fire - Uniforms		4,000.00
Clothing		
Fire - Medical Expenses		500.00
Fire - Renfrew Agreement		36,000.00
Fire - Greater Madawaska		4,803.00
Fire - Whitewater Region		8,000.00
Fire - Dispatch		1,125.00
Fire - Call Taking / Alerting		2,200.00
Fire - Fluent MS		1,400.00
Fire - Loan Repayment	41,093.47	41,093.47
Fire - Capital	8,826.78	9,811.82

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Douglas Fire Garage Project		
Fire - Douglas Levy Advances		
Fire - Transfer to Reserves - New Fire Hall		-
Fire - Transfer to Reserves - Vehicles		25,000.00
<b>Total Fire Overhead</b>	<b>72,409.94</b>	<b>341,542.19</b>
<b>Douglas Fire Hall</b>		
Fire Hall - Support Wages		1,600.00
Fire Hall - Building Supplies	433.62	3,000.00
Fire Hall - Building Maintenance		3,700.00
Fire Hall - Insurance	5,125.15	13,100.00
Fire Hall - Telephone	463.96	6,000.00
Fire - Secretary Internet		700.00
Fire Hall - Supplies		100.00
Fire Hall - Hydro	202.21	3,000.00
Fire Hall - Oil Furnace	3,765.88	10,500.00
Fire Hall - Propane (generator)		1,500.00
Fire Hall - Capital		80,000.00
<b>Total Douglas Fire Hall Expenses</b>	<b>9,990.82</b>	<b>123,200.00</b>
<b>Fire Equipment</b>		
Fire Equipment - Smalls Tools		13,200.00
Equipment Maintenance	20.53	
Fire Equipment - SCBA's		6,500.00
Fire Equipment - Safety Equipment		16,550.00
Fire Equipment - Equipment Rental		2,000.00
Fire Equipment - Extrication		2,500.00
Fire Equipment - Capital (Equipment NEW)		35,000.00
Fire Equipment - SCBA's		
<b>Total Fire Equipment</b>	<b>20.53</b>	<b>75,750.00</b>
<b>Dry Hydrants</b>		
Dry Hydrants - Repairs / Maintenance	-	-
Dry Hydrants - Capital		10,000.00
<b>Total Dry Hydrants</b>	<b>-</b>	<b>10,000.00</b>



**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Fuel	878.54	
Vehicle Maintenance	113.87	
	<b>992.41</b>	<b>-</b>
<b>Truck 1 - 2009 Freightliner</b>		
Fire Truck 1 - Insurance		1,500.00
Fire Truck 1 - Repairs / Maintenance		2,000.00
Fire Truck 1 - Clear Diesel Fuel		2,000.00
<b>Total Fire Truck 1 Expenses</b>	<b>-</b>	<b>5,500.00</b>
<b>Truck 2 - 1980 GMC</b>		
Fire Truck 2 - Insurance		1,500.00
Fire Truck 2 - Repairs / Maintenance		1,500.00
Fire Truck 2 - Gasoline		1,000.00
<b>Total Fire Truck 2 Expenses</b>	<b>-</b>	<b>4,000.00</b>
<b>Truck T2 - 2008 Dodge Stirling</b>		
Fire Truck T2 - Insurance		1,500.00
Fire Truck T2 - Repairs / Maintenance		2,000.00
Fire Truck T2 - Clear Diesel Fuel		1,500.00
<b>Total Fire Truck T2 Expenses</b>	<b>-</b>	<b>5,000.00</b>
<b>Truck T4 - 1998 Freightliner</b>		
Fire Truck T4 - Insurance		1,500.00
Fire Truck T4 - Repairs / Maintenance		2,500.00
Fire Truck T4 - Clear Diesel Fuel		1,500.00
<b>Total Fire Truck 4 Expenses</b>	<b>-</b>	<b>5,500.00</b>
<b>TOTAL FIRE DEPARTMENT EXPENSES</b>	<b>83,413.70</b>	<b>570,492.19</b>
<b>PUBLIC WORKS DEPARTMENT</b>		
Brushing / Tree Trim		

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Brushing / Tree Trim - Wages	3,957.08	13,514.58
Brushing / Tree Trim - Benefits	1,701.53	5,615.00
Brushing / Tree Trim - Materials / Supplies	140.91	2,500.00
Brushing / Tree Trim - Equipment		
<b>Total Brushing / Tree Trim</b>	<b>5,799.52</b>	<b>21,629.58</b>
<b>Cold Patch</b>		
Cold Patch - Wages	3,035.37	32,023.68
Cold Patch - Benefits	1,305.20	13,304.00
Cold Patch - Materials/Supplies	3,200.35	25,000.00
Cold Patch - Equipment		
<b>Total Cold Patch</b>	<b>7,540.92</b>	<b>70,327.68</b>
<b>Culvert Maintenance</b>		
Culvert Maintenance - Wages		5,582.11
Culvert Maintenance - Benefits		2,319.00
Culvert Maintenance - Materials/Supplies		6,000.00
Culvert Maintenance - Equipment		
<b>Total Culvert Maintenance</b>	<b>-</b>	<b>13,901.11</b>
<b>Ditching</b>		
Ditching - Wages		9,107.65
Ditching - Benefits		3,784.00
Ditching - Materials/Supplies		500.00
Ditching - Equipment		
<b>Total Ditching</b>	<b>-</b>	<b>13,391.65</b>
<b>Dust Control</b>		
Dust Control - Wages		1,175.18
Dust Control - Benefits		488.00
Dust Control - Materials/Supplies		50,000.00
Dust Control - Equipment		
<b>Total Dust Control</b>	<b>-</b>	<b>51,663.18</b>
<b>Flood Control</b>		

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Flood Control - Wages		2,937.95
Flood Control - Benefits		1,221.00
Flood Control - Materials / Supplies		500.00
Flood Control - Equipment		
<b>Total Flood Control</b>	<b>-</b>	<b>4,658.95</b>
<b>Grading / Scarifying</b>		
Grading/Scarifying - Wages	312.14	19,390.48
Grading/Scarifying - Benefits	134.22	8,056.00
Grading/Scarifying - Materials/Supplies		10,000.00
Grading / Scarifying - Equipment		
<b>Total Grading / Scarifying</b>	<b>446.36</b>	<b>37,446.48</b>
<b>Grass &amp; Weeds</b>		
Grass & Weeds - Wages		5,582.11
Grass & Weeds - Benefits		2,319.00
Grass & Weeds - Materials/Supplies		5,000.00
Grass & Weeds - Equipment		
<b>Total Grass &amp; Weeds</b>	<b>-</b>	<b>12,901.11</b>
<b>Gravel Contract</b>		
Gravel Contract - Wages		4,700.72
Gravel Contract - Benefits		1,953.00
Gravel Contract - Materials/Supplies		130,000.00
Gravel Contract - Equipment		
<b>Total Gravel Contract</b>	<b>-</b>	<b>136,653.72</b>
<b>Patching &amp; Washouts</b>		
Patching & Washouts - Wages	27.58	5,288.31
Patching & Washouts - Benefits	11.86	2,197.00
Patching & Washouts - Materials/Supplies		2,000.00
Patching & Washouts - Equipment		
<b>Total Patching &amp; Washouts</b>	<b>39.44</b>	<b>9,485.31</b>
<b>Sanding /Salting</b>		

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Sanding/Salting - Wages	9,467.38	24,385.00
Sanding/Salting - Benefits	4,070.97	10,131.00
Sanding/Salting - Materials/Supplies	8,838.05	105,000.00
Sanding / Salting - Equipment		
<b>Total Sanding / Salting</b>	<b>22,376.40</b>	<b>139,516.00</b>
<b>Intersection Signs</b>		
Intersection Signs - Wages	3,708.52	7,051.08
Intersection Signs - Benefits	1,594.68	2,929.00
Intersection Signs - Materials/Supplies	3,804.83	5,000.00
<b>Total Intersection Signs</b>	<b>9,108.03</b>	<b>14,980.08</b>
<b>911 Signs (Civic Signs)</b>		
911 Signs (Civic Signs) - Wages	55.16	1,468.98
911 Signs (Civic Signs) - Benefits	23.72	610.00
911 Signs (Civic Signs) - Materials / Supplies		1,500.00
<b>Total 911 Signs (Civic Signs)</b>	<b>78.88</b>	<b>3,578.98</b>
<b>Centre Line Marking</b>		
Centre Line Marking - Wages		1,175.18
Centre Line Marking - Benefits		488.00
Centre Line Marking - Materials / Supplies		500.00
Centre Line Marking - Contracted Services		6,000.00
<b>Total Centre Line Marking</b>	<b>-</b>	<b>8,163.18</b>
<b>Guide Rails</b>		
Guide Rails - Wages		1,468.98
Guide Rails - Benefits		610.00
Guide Rails - Materials/Supplies		500.00
Guide Rails - Equipment	-	-
<b>Total Guide Rails</b>	<b>-</b>	<b>2,578.98</b>
<b>Snow Plowing</b>		
Snow Plowing - Wages	17,959.31	54,645.91
Snow Plowing - Benefits	7,722.53	22,703.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Snow Plowing - Misc Supplies	5,065.98	8,000.00
Snow Plowing - Equipment		
Snow Plowing - Contracts		700.00
<b>Total Snow Plowing</b>	<b>30,747.82</b>	<b>86,048.91</b>
<b>Street Lights</b>		
Street Lights-Hydro & Maint.		
Street Lights - Materials / Supplies		5,000.00
Street Lights - Hydro		5,000.00
<b>Total Street Lights</b>	<b>-</b>	<b>10,000.00</b>
<b>Street Maintenance</b>		
Street Maintenance- Wages	55.16	2,937.95
Street Maintenance - Benefits	23.72	1,221.00
Street Maintenance - Materials/Supplies		2,000.00
Street Maintenance - Contracted Services		7,300.00
Street Maintenance - Equipment		
<b>Total Street Maintenance</b>	<b>78.88</b>	<b>13,458.95</b>
<b>Catch Basins</b>		
Catch Basins - Wages	-	-
Catch Basins - Benefits	-	-
Catch Basins - Materials/Supplies		200.00
Catch Basins - Contracted Services		3,000.00
<b>Total Catch Basins</b>	<b>-</b>	<b>3,200.00</b>
<b>Snow Fence / Culvert Thaw</b>		
Snow Fence/Culvert Thaw - Wages		1,175.18
Snow Fence/Culvert Thaw - Benefits		488.00
Snow Fence/Culvert Thaw - Materials		500.00
<b>Total Snow Fence / Culvert Thaw</b>	<b>-</b>	<b>2,163.18</b>
<b>Roads Overhead</b>		
Roads OHD - Wages		152,884.61
Supervision	14,201.77	-

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Roads OHD - Benefits		31,161.19
Roads OHD - Secretarial Wages and Deductions		-
Roads OHD - Charged to Waste Management		(11,803.59)
Roads OHD - Office Supplies		250.00
Roads OHD - Miscellaneous		250.00
Financial Expense	25.00	
Munic. Drain Maintenance		
Roads OHD - Conventions		-
Roads OHD - Courses & Training		9,500.00
Roads OHD - Dues & Memberships	1,112.85	1,000.00
Roads OHD - IT / Subscriptions / Technology		6,500.00
Roads OHD - Advertising		2,500.00
Roads OHD - Insurance		33,800.00
Roads OHD - Cell Phone		1,680.00
Roads OHD - Radio Licenses / Repeater Usage	366.34	6,000.00
Roads OHD - Standby Wages & On Call Phone	3,044.78	18,610.00
Roads OHD - Safety Equipment		3,500.00
Roads OHD - Safety Boots	213.65	1,750.00
Roads OHD - Medical Expense		110.00
Roads OHD - DZ/AZ License renewals		125.00
Roads OHD - Licensing (Pit/HWIN)	1,183.00	1,500.00
Roads OHD - Loan Principle Repayment		
5 Year Loan IO (By-law# 2020-51)		51,000.00
10 Year Loan IO (By-law# 2022-20)		103,000.00
20 Year Loan IO (By-law #2022-21)		106,000.00
10 Year Loan IO (Grader By-law# 2023-55)		70,000.00
Roads OHD - Capital		1,183,000.00
Roads OHD - Capital		
Roads OHD - Trf to Reserve - Building		-
Roads OHD - Trf to Reserves - Vehicle		5,000.00
Roads OHD - Trf to Reserves - Equipment		5,000.00
Roads OHD - Trf to Reserve - Aggregate Reserve		35,000.00
Roads OHD - Trf to Reserves - Paved Roads		-
Roads OHD - Trf to Winter Control Contingency Reserve		20,000.00
Flood Expenses not covered by MDRAP		

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
2019 Spring Flood Event		
COVID-19		
Extraordinary Expense - Insurance		
<b>Total Roads Overhead</b>	<b>20,147.39</b>	<b>1,837,317.21</b>
<b>Stone Road Garage</b>		
Stone Road Garage - Wages		7,344.88
Stone Road Garage - Benefits		3,051.00
Stone Road Garage - Bldg Supplies		
Stone Road Garage - Equipment Testing		500.00
Stone Road Garage - Building Maintenance/ Repair	11,647.77	15,000.00
Stone Road Garage - Cleaning Services		550.00
Stone Road Garage - Parts & Supplies	590.78	4,000.00
Stone Road Garage - Furnace Fuel	8,090.62	10,000.00
Stone Road Garage - Hydro	175.78	3,000.00
Stone Road Garage - Telephone		1,500.00
Security		
Stone Road Garage - Capital		
<b>Total Stone Road Garage</b>	<b>20,504.95</b>	<b>44,945.88</b>
<b>Bromley Garage</b>		
Bromley Garage - Wages		7,344.88
Bromley Garage - Benefits		3,051.00
Bromley Garage - Parts & Supplies	290.37	4,000.00
Bromley Garage - Equipment Testing		200.00
Bromley Garage - Building Mtce / Repair	806.54	4,000.00
Bromley Garage - Cleaning Services		550.00
Bromley Garage - Furnace Fuel		10,000.00
Bromley Garage - Hydro	200.90	3,000.00
Bromley Garage - Telephone	174.14	1,500.00
Bromley Garage - Capital		
<b>Total Bromley Garage</b>	<b>1,471.95</b>	<b>33,645.88</b>
<b>Roads - Inspections</b>		
Roads - Inspection - Wages	2,245.44	15,433.84

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Roads - Inspection - Benefits		6,093.35
<b>Total Roads - Inspections</b>	<b>2,245.44</b>	<b>21,527.19</b>
<b>V23 - Komastu Excavator (2007)</b>		
V23 Excavator - Wages		3,525.54
V23 Excavator - Benefits		1,465.00
V23 Excavator - Insurance		1,000.00
V23 Excavator - Repairs		5,000.00
V23 Excavator - Colour Diesel		10,000.00
<b>Total V23 - Komastu Excavator</b>	<b>-</b>	<b>20,990.54</b>
<b>V28 - Western Star Tandem Plow Truck (2014)</b>		
V28 Tandem - Wages	1,548.40	4,113.13
V28 Tandem - Benefits	665.84	1,709.00
V28 Tandem - Insurance		1,000.00
V28 Tandem - Repairs	6,297.04	14,000.00
V28 Tandem - Clear Diesel	4,458.09	18,000.00
V28 Tandem - Licenses		2,989.50
<b>Total V28 - Western Star Tandem Plow Truck (2014)</b>	<b>12,969.37</b>	<b>41,811.63</b>
<b>V29 - Tractor (2014)</b>		
V29 Tractor- Wages		2,350.36
V29 Tractor- Benefits		976.00
V29 Tractor - Repairs		4,000.00
V29 Tractor - Coloured Diesel	70.87	3,000.00
<b>Total - V29 - Tractor (2014)</b>	<b>70.87</b>	<b>10,326.36</b>
<b>V31 - Volvo Grader (2011)</b>		
V31 Grader - Wages	298.06	1,175.18
V31 Grader - Benefits	128.17	488.00
V31 Grader - Insurance		1,000.00
V31 Grader - Repairs	946.29	18,000.00
V31 Grader - Colour Diesel	927.15	15,500.00
<b>Total - V31 - Volvo Grader (2011)</b>	<b>2,299.67</b>	<b>36,163.18</b>



**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>V33 - Western Star Tandem Plow Truck (2016)</b>		
V33 Tandem - Wages	761.06	2,937.95
V33 Tandem - Benefits	327.26	1,221.00
V33 Tandem - Insurance		1,000.00
V33 Tandem - Repairs	4,114.88	15,000.00
V33 Tandem - Clear Diesel	4,474.07	20,000.00
V33 Tandem - Licenses		1,917.50
<b>Total - V33 - Western Star Tandem Plow Truck (2016)</b>	<b>9,677.27</b>	<b>42,076.45</b>
<b>V34 - Chev 3/4 ton (2018)</b>		
V34 Chev 3/4 Ton - Wages	1,483.36	2,350.36
V34 Chev 3/4 ton - Benefits	637.85	976.00
V34 Chev 3/4 ton - Insurance		600.00
V34 3/4 Ton Chev - Repairs	522.96	3,500.00
V34 3/4 ton Chev - Gasoline	1,985.96	11,500.00
V34 3/4 ton Chev - License		265.25
<b>Total - V34 - Chev 3/4 ton (2018)</b>	<b>4,630.13</b>	<b>19,191.61</b>
<b>V35 - JBC Backhoe (2018)</b>		
V35 Backhoe - Wages	498.68	1,175.18
V35 Backhoe - Benefits	214.42	488.00
V35 Backhoe - Insurance		300.00
V35 Backhoe - Repairs	413.23	3,500.00
V35 Backhoe - Colour Diesel	924.61	7,000.00
<b>Total - V35 - JBC Backhoe (2018)</b>	<b>2,050.94</b>	<b>12,463.18</b>
<b>V36 - Chevy 1/2 ton Silverado (2018)</b>		
V36 Chevy 1/2 ton - Wages		293.80
V36 Chevy 1/2 ton - Benefits		122.00
V36 Chevy 1/2 ton - Insurance		600.00
V36 Chevy 1/2 ton - Repairs	194.82	2,000.00
V36 Chevy 1/2 ton - Gasoline	924.42	5,500.00
<b>Total - V36 - Chevy 1/2 ton Silverado (2018)</b>	<b>1,119.24</b>	<b>8,515.80</b>
<b>V37 - JBC Backhoe (2018)</b>		

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
V37 BAckhoe - Wages	276.90	1,762.77
V37 Backhoe - Benefits	119.06	732.00
V37 Backhoe - Insurance		300.00
V37 Backhoe - Repairs	26.97	3,500.00
V37 Backhoe - Colour Diesel	525.46	3,500.00
<b>Total - V37 - JBC Backhoe (2018)</b>	<b>948.39</b>	<b>9,794.77</b>
<b>V38 - Western Star Tandem Plow Truck (2020)</b>		
V38 Tandem - Wages	799.07	2,350.36
V38 Tandem - Benefits	343.59	976.00
V38 Tandem - Insurance		100.00
V38 Tandem - Repair Parts	3,766.30	10,000.00
V38 Tandem - Clear Diesel	3,640.01	19,500.00
V38 Tandem - Licenses		1,917.50
<b>Total - V38 - Western Star Tandem Plow Truck (2020)</b>	<b>8,548.97</b>	<b>34,843.86</b>
<b>V39 - GMC 4x4 Sierra (2021)</b>		
V39 GMC Sierra - Wages	213.56	1,175.18
V39 GMC Sierra - Benefits	91.83	488.00
V39 GMC Sierra - Insurance		600.00
V39 GMC Sierra- Repairs	516.93	2,000.00
V39 GMC Sierra- Gasoline	1,603.91	8,500.00
V39 GMC Sierra - Licenses		361.00
<b>Total - V39 - GMC 4x4 Sierra (2021)</b>	<b>2,426.23</b>	<b>13,124.18</b>
<b>V40 - Ammamma 66" Roller (2021)</b>		
V40 Roller - Wages		587.59
V40 Roller - Benefits		244.00
V40 Roller - Insurance		100.00
V40 Roller - Repairs		2,500.00
V40 Roller - Colour Diesel		1,100.00
<b>V40 - Ammamma 66" Roller (2021)</b>	<b>-</b>	<b>4,531.59</b>
<b>V41 - Western Star Tandem Plow (2022)</b>		
V41 Tandem - Wages	766.12	2,056.57

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
V41 Tandem - Benefits	329.43	854.00
V41 Tandem - Insurance		1,000.00
V41 Tandem - Repair Parts	2,705.57	6,000.00
V41 Tandem - Clear Diesel	3,820.89	19,000.00
V41 Tandem - Licenses		1,917.50
<b>Total - V41 - Western Star Tandem Plow (2022)</b>	<b>7,622.01</b>	<b>30,828.07</b>
<b>V27-2023 John Deere Grader</b>		
V27-2023 Grader - Wages	63.36	587.59
V27-2023 Grader - Benefits	27.24	244.00
V27-2023 Grader - Insurance		800.00
V27-2023 Grader - Repairs	2,515.65	9,000.00
V27-2023 Grader - Colour Diesel	902.91	15,000.00
<b>Total - V27-2023 John Deere Grader</b>	<b>3,509.16</b>	<b>25,631.59</b>
<b>CH#1 - Chipper (1999)</b>		
CH#1 Chipper - Wages	-	-
CH#1 Chipper - Benefits	-	-
CH#1 Chipper - Repairs		500.00
CH#1 Chipper - Coloured Diesel		100.00
<b>Total - CH#1 - Chipper (1999)</b>	<b>-</b>	<b>600.00</b>
<b>S#2 - Steamer (1996) - Qty: 2 One at Bromley is old, not generally used</b>		
S#2 Steamer - Wages	-	-
S#2 Steamer - Benefits	-	-
S#2 Steamer - Repairs		500.00
S#2 Steamer - Propane		100.00
<b>Total - S#2 - Steamer (1996) - Qty: 2 One at Bromley is old, not generally used</b>	<b>-</b>	<b>600.00</b>
<b>Remediation</b>		
Remediation - Wages		9,401.45
Remediation - Benefits		3,906.00
Remediation - Materials		9,342.55
<b>Total - Remediation</b>	<b>-</b>	<b>22,650.00</b>

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>Culvert Replacement Program - Capital</b>		
Culvert Replacement Program - Wages		23,797.41
Culvert Replacement Program - Benefits		9,887.00
Culvert Replacement Program - Materials (Capital)		13,665.59
Culvert Replacement Program - Contracted Services		15,000.00
Culvert Replacement Program - Equipment		
<b>Total - Culvert Replacement Program - Capital</b>	<b>-</b>	<b>62,350.00</b>
<b>Capital Maintenance Program</b>		
Capital Maintenance Program - Wages		9,401.45
Capital Maintenance Program - Benefits		3,906.00
Capital Maintenance Program - Materials		36,692.55
<b>Total - Capital Maintenance Program</b>	<b>-</b>	<b>50,000.00</b>
<b>Total Public Works</b>	<b>176,458.23</b>	<b>3,039,676.00</b>
<b>WASTE MANAGEMENT</b>		
<b>Waste Management Overhead</b>		
Waste Management - Wages	8,295.61	59,076.81
Waste Management - Benefits		9,556.45
Transfer from Public Works		11,875.00
Income Tax - Waste Management	(259.06)	
CPP - Waste Management	38.18	
EI - Waste Management	43.02	
OMERS - Waste Management	13.87	
WSIB - Waste Management	88.46	
EHT - Waste Management		
Waste Management - Materials / Supplies		300.00
Waste Management - Printing		1,650.00
Waste Management - Training		500.00
Waste Management - Dues & Memberships		310.00
Waste Management - Advertising		500.00
Waste Management - Cell Phone		960.00
Waste Management - Safety Clothing & Equipment		800.00
Waste Management - PIL Landfill Site		4,300.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
Waste - Interest		
Waste Management - Trf to Reserve (Landfill Closure)		
<b>Total Waste Management Overhead</b>	<b>8,220.08</b>	<b>89,828.26</b>
<b>Recycling</b>		
Recycling - Promotion / Education		1,500.00
Recycling - Contracted Services - Stone Rd Transfer Stat	1,680.57	20,000.00
Recycling - Contracted Services - Douglas	500.18	6,300.00
Recycling - Contracted Servcies - Osceola	363.80	7,700.00
Recycling - HHHW Depot - Town of Renfrew		1,400.00
<b>Total - Recycling</b>	<b>2,544.55</b>	<b>36,900.00</b>
<b>Stone Road Transfer Station</b>		
Stone Road Transfer Station - Building Maintenance / Re	1,047.23	1,000.00
Stone Road Transfer Station - Contracted Service	3,385.63	37,000.00
Stone Road Transfer Station - Furnace Oil		1,248.00
Stone Road Trasnfer Station - Well Testing / Monitoring	3,215.62	12,000.00
<b>Total - Stone Road Transfer Station</b>	<b>7,648.48</b>	<b>51,248.00</b>
<b>Douglas Transfer Station</b>		
DouglasTransfer Station - Building Maintenance / Repair	92.06	1,000.00
DouglasTransfer Station - Contracted Service	1,210.89	23,000.00
DouglasTransfer Station - Propane Heater	23.41	200.00
Douglas Trasnfer Station - Well Testing / Monitoring		4,200.00
<b>Total - Douglas Transfer Station</b>	<b>1,326.36</b>	<b>28,400.00</b>
<b>Osceola Landfill</b>		
Osceola Landfill - Building Maintenance / Repair	3,233.24	1,000.00
Osceola Landfill - Hydro	114.71	850.00
Osceola Landfill - Contracted Services	4,079.01	63,600.00
Osceola Landfill - Grinding		-
Osceola Landfill - Expansion	4,324.81	50,000.00
Osceola Landfill - Legal		
Osceolla Landfill - Well Testing / Monitoring	3,975.01	18,500.00
Osceolla Landfill - Scale Maintenance		1,000.00

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
International Compactor		
Western Star Compactor		
<b>Total Landfill Maintenance</b>	<b>15,726.78</b>	<b>134,950.00</b>
<b>TOTAL WASTE MANAGEMENT</b>	<b>35,466.25</b>	<b>341,326.26</b>
<b>LIBRARY EXPENSES</b>		
<b>Library User Agreements</b>		
Renfrew Library User Fees	60.00	500.00
Bromley St. Michael Library	29,213.00	29,213.00
<b>Total Library User Agreements</b>	<b>29,273.00</b>	<b>29,713.00</b>
<b>Total Library Expenses</b>	<b>29,273.00</b>	<b>29,713.00</b>
<b>RECREATION EXPENSES</b>		
Recreation - Insurance	1,965.06	6,500.00
Recreation - Water Testing - Douglas Complex	95.12	500.00
Recreation - Special Occassions		750.00
<b>Total Recreation Overhead</b>	<b>2,060.18</b>	<b>7,750.00</b>
<b>Recreation User Agreements</b>		
Douglas Recreation	6,000.00	6,000.00
ARC Recreation	6,000.00	6,000.00
Town of Renfrew Recreation Agreement	27,800.00	26,100.00
Cobden & District Recreation	2,000.00	2,000.00
Northcote Community Centre	1,650.00	1,650.00
Bonnechere Valley Recreation Agreement <b>**NEW**</b>	2,040.00	2,040.00
<b>Total Recreation Expenses</b>	<b>45,490.00</b>	<b>43,790.00</b>
<b>TOTAL RECREATION</b>	<b>47,550.18</b>	<b>51,540.00</b>
<b>Transfer to County &amp; School Boards</b>		
County - Taxation		1,412,246.71
English Public - Taxation		571,288.66
English Separate - Taxation		192,119.56
French Public - Taxation		7,359.82
French Separate - Taxation		16,080.87
<b>TOTAL TRANSFER TO COUNTY &amp; SCHOOL BOARDS</b>	<b>-</b>	<b>2,199,095.62</b>

**FINANCIAL OVERVIEW FEBRUARY 2024**

	February YTD	2024 Budget
<b>TOTAL EXPENDITURES</b>	<b>618,711.24</b>	<b>7,732,416.33</b>
<b>SURPLUS (DEFICIT)</b>	<b>2,131,456.82</b>	<b>-</b>

**FINAL CAPITAL BUDGET - 2024**

DEPARTMENT / ITEM	YTD February 2024	PROPOSED BUDGET	FUNDING							Total
			Reserves	Taxation	Sale Proceeds	Grant	Debt	OCIF	CCBF	
<b>ADMINISTRATION</b>										
iCity Migration (Carry forward)	4,890.48									-
<b>TOTAL ADMIN</b>	<b>4,890.48</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FIRE</b>										
Bunker Gear (4)		17,500.00		17,500.00						17,500.00
Helmets		17,500.00		17,500.00						17,500.00
Relocate Tower		80,000.00				80,000.00				80,000.00
Dry Hydrant		10,000.00		10,000.00						10,000.00
AB portion of County Dispatch		9,811.82		9,811.82						9,811.82
Garage expansion		-								-
<b>TOTAL FIRE</b>	<b>-</b>	<b>134,811.82</b>	<b>-</b>	<b>54,811.82</b>	<b>-</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>134,811.82</b>
<b>ROADS</b>										
<b>Other</b>										
Streetscan		65,000.00						65,000.00		65,000.00
<b>Sub-Total Roads Other</b>		<b>65,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000.00</b>	<b>-</b>	<b>65,000.00</b>
<b>Vehicles</b>										
V34 1-ton (2018) w/ plow		85,000.00		70,000.00	15,000.00					85,000.00
<b>Sub-Total Roads Vehicles</b>		<b>85,000.00</b>	<b>-</b>	<b>70,000.00</b>	<b>15,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,000.00</b>
<b>Buildings</b>										
Bromley Garage Sand Dome		500,000.00					305,740.00		194,260.00	500,000.00
<b>Sub-Total Roads Buildings</b>		<b>500,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>305,740.00</b>	<b>-</b>	<b>194,260.00</b>	<b>500,000.00</b>
<b>Road Construction / Rehabilitation</b>										
Mount St. Patrick Road - Surface Treated - Hwy 132 to Church (2km)		211,000.00						211,000.00		211,000.00
McMahon Road - Surface Treated (1km)		122,000.00						122,000.00		122,000.00
Holmes Road - Stage 1		50,000.00						50,000.00		50,000.00
Lynch Road 3 - carry over project (culvert)		150,000.00						150,000.00		150,000.00
Capital Maintenance Program		50,000.00		50,000.00						50,000.00
<b>Total Roads Construction / Rehabilitation</b>		<b>583,000.00</b>	<b>-</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>533,000.00</b>	<b>-</b>	<b>583,000.00</b>
<b>Remdiation / Culvert Maintenance Program</b>										
Mount St. Patrick (2km) Hwy 132 to Church		6,200.00		6,200.00						6,200.00
McMahon Road		15,700.00		15,700.00						15,700.00
Holmes Road		750.00		750.00						750.00
NEW Culvert Replacement Program		62,350.00		62,350.00						62,350.00
<b>Total Remediation / Culvert Maintenance Program</b>		<b>85,000.00</b>	<b>-</b>	<b>85,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,000.00</b>
<b>TOTAL ROADS</b>	<b>-</b>	<b>1,318,000.00</b>	<b>-</b>	<b>205,000.00</b>	<b>15,000.00</b>	<b>-</b>	<b>305,740.00</b>	<b>598,000.00</b>	<b>194,260.00</b>	<b>1,318,000.00</b>
<b>TOTAL CAPITAL BUDGET</b>	<b>4,890.48</b>	<b>1,452,811.82</b>	<b>-</b>	<b>259,811.82</b>	<b>15,000.00</b>	<b>80,000.00</b>	<b>305,740.00</b>	<b>598,000.00</b>	<b>194,260.00</b>	<b>1,452,811.82</b>



**Payment Register as of February 29, 2024**

Computer Cheques

<b>Chq#</b>	<b>Vendor</b>	<b>Chq Date</b>	<b>Amount</b>	<b>Details</b>
26292	ANTRIM WESTERN STAR	2/08/24	434.50	V33-Repairs
26293	BARRON DISPOSAL	2/08/24	565.00	Landfill
26294	BENSON AUTO PARTS	2/08/24	44.03	
26295	JENNIFER CHARKAVI	2/08/24	220.20	
26296	COUNTY OF RENFREW	2/08/24	8,826.78	Twp portion - Fire Radio System
26297	DWAYNE COULAS	2/08/24	1,261.87	
26298	DALE, CATHY	2/08/24	175.00	
26299	DEDO, BRIAN	2/08/24	4,407.00	January 2024 - Osceola Landfill
26300	CONNIE DICK	2/08/24	128.00	
26301	EGANVILLE LEADER LTD	2/08/24	197.75	
26302	EMTERRA	2/08/24	992.17	January 2024 - Recycling
26303	FRIDGEN, DENNIS	2/08/24	75.00	
26304	GROENEVELD	2/08/24	525.61	4-Tandems - lubricant
26305	ALREADY PAID	2/08/24	-	
26306	HYDRO ONE	2/08/24	1,370.21	
26307	1172264 ONTARIO INC	2/08/24	1,833.45	January 2024 Recycling
26308	MUNISOFT	2/08/24	480.53	2/01/2024 - mtce contract
26309	OTTAWA VALLEY OXYGEN	2/08/24	26.00	
26310	Voided by the print process	2/08/24	-	
26311	PETRO-CANADA FUELS	2/08/24	16,762.64	
26312	RENFREW HOME	2/08/24	37.91	
26313	RENFREW PRINTING (2018)	2/08/24	282.50	Machine Cards-PW Garages
26314	RENFREW COUNTY ROAD	2/08/24	160.00	
26315	SCOTT & SONS	2/08/24	236.50	
26316	WORKPLACE SAFETY	2/08/24	6.37	Year End Adjustment
26317	W.O. STINSON & SON LTD.	2/08/24	489.72	
26318	BANK OF MONTREAL	2/14/24	384.20	
26319	ANTRIM WESTERN STAR	2/14/24	204.47	
26320	BEARCOM CANADA CORP	2/14/24	203.40	
26321	BENSON AUTO PARTS	2/14/24	30.92	
26322	BELL CANADA	2/14/24	406.73	
26323	BROMLEY FARM SUPPLY	2/14/24	146.79	
26324	CENTRAL SQUARE	2/14/24	5,205.79	iCity migration
26325	BANK OF MONTREAL	2/14/24	2,344.31	
26326	CHRISTOPHER TIRE	2/14/24	29.95	
26327	BANK OF MONTREAL	2/14/24	251.70	
26328	DICK, RON	2/14/24	420.00	
26329	EGANVILLE COUNTRY	2/14/24	66.53	
26330	EMTERRA	2/14/24	4,661.78	February 24-Monthly Fee
26331	JP2G CONSULTANTS INC	2/14/24	7,984.86	Osceola/Stone Rd-Well Testing
26332	BANK OF MONTREAL	2/14/24	2,307.30	
26333	LOCAL AUTHORITY	2/14/24	626.11	Office Supplies
26334	MCHALE, WILLIAM	2/14/24	383.60	
26335	OLMSTEDS HOME	2/14/24	216.91	
26336	PETRO-CANADA FUELS	2/14/24	1,524.34	
26337	RENFREW HOME	2/14/24	124.22	
26338	RIVERVIEW METAL WORKS	2/14/24	1,458.50	V28&V33 Repairs
26339	STEWART, BRENT	2/14/24	1,558.20	Livestock Compensation
26340	STRONGCO EQUIPMENT	2/14/24	110.90	
26341	BANK OF MONTREAL	2/14/24	379.49	
26342	TOWN OF RENFREW	2/14/24	3,887.44	2023 Household Waste

**Payment Register as of February 29, 2024**

Computer Cheques

Chq#	Vendor	Chq Date	Amount	Details
26343	TRICKEY ET AL TAX TEAM	2/14/24	1,271.25	Tax Registration Costs
26344	VALLEY NAPA AUTO	2/14/24	3.38	
26345	CHRISTOPHER WAY	2/14/24	100.00	
26346	ADMASTON/BROMLEY	2/22/24	24,213.00	Library - 2024 Levy
26347	ADMASTON/BROMLEY RECREATION	2/22/24	6,000.00	2024 Recreation Agreement
26348	ADMASTON/BROMLEY RECREATION	2/22/24	6,000.00	2024 Recreation Agreement
26349	CADUCEON ENTERPRISES	2/22/24	356.41	Water Testing
26350	COBDEN & DISTRICT RECREATION	2/22/24	2,000.00	2024 Recreation
26351	EGANVILLE LEADER LTD	2/22/24	118.65	
26352	HYDRO ONE	2/22/24	229.77	
26353	KEVIN LEGRIS	2/22/24	161.00	
26354	NESTOR IT SERVICES	2/22/24	1,853.51	IT- Server/Backup/Software
26355	NORTHCOTE COMMUNITY	2/22/24	1,650.00	2024 Donation
26356	MINISTRY OF FINANCE	2/22/24	31,920.00	February Policing Contract
26357	TOP NOTCH HEATING LTD	2/22/24	8,921.58	Stone Rd Garage Furnace
26358	TOWNSHIP OF BONNECHERE VALLEY	2/22/24	2,040.00	2024 Recreation Agreement
26359	TRICKEY ET AL TAX TEAM	2/22/24	169.50	Tax Registration Costs
26360	UPPER OTTAWA VALLEY	2/22/24	100.00	
26361	W.O. STINSON & SON LTD.	2/22/24	410.48	
26362	AALTO TECHNOLOGIES	2/29/24	124.02	
26363	ANTRIM WESTERN STAR	2/29/24	67.94	
26364	BENSON AUTO PARTS	2/29/24	601.84	V31/V33 Repairs/Garage Supplies
26365	BELL CANADA	2/29/24	366.45	
26366	BELL CANADA	2/29/24	127.06	
26367	CAMBIUM INC	2/29/24	4,802.50	Osceola Landfill Expansion
26368	CUNNINGHAM SWAN	2/29/24	791.00	Legal-Employment Matters
26369	DACRE AND AREA COMMUNITY ASS	2/29/24	500.00	2024 Donation
26370	DELTA POWER	2/29/24	133.98	
26371	DOUGLAS LIONS CLUB	2/29/24	500.00	2024 Donation
26372	EGANVILLE LEADER LTD	2/29/24	79.10	
26373	EGANVILLE & DISTRICT	2/29/24	2,250.00	2024 Donation
26374	FIREHOUSE TRAINING	2/29/24	1,474.65	Training
26375	GOLDEN AGE ACTIVITY	2/29/24	500.00	2024 Donation
26376	HOMWOOD HEALTH INC.	2/29/24	1,041.41	Employee Assistance
26377	HOSPICE RENFREW	2/29/24	750.00	2024 Donation
26378	K+S WINDSOR SALT LTD.	2/29/24	5,356.28	Salt
26379	LOCAL AUTHORITY	2/29/24	1,596.63	
26380	MAXIMUM SIGNS	2/29/24	4,008.19	Road Signs
26381	MCHALE, WILLIAM	2/29/24	100.00	
26382	MUNICIPAL LAW	2/29/24	2,364.53	By-Law Enforcement
26383	PETRO-CANADA FUELS	2/29/24	11,562.63	
26384	MINISTRY OF FINANCE	2/29/24	842.71	Feb 24-R.I.D.E Duty
26385	PUROLATOR INC	2/29/24	221.21	Shipping-Water Testing/IT-Parts
26386	RECEIVER GENERAL FOR	2/29/24	598.47	License Fees
26387	RENFREW HOME	2/29/24	373.39	
26388	RENFREW AND AREA	2/29/24	700.00	2024 Donation

**Payment Register as of February 29, 2024**

Computer Cheques

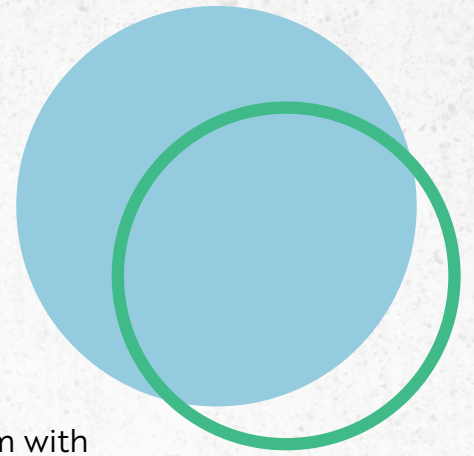
<b>Chq#</b>	<b>Vendor</b>	<b>Chq Date</b>	<b>Amount</b>	<b>Details</b>
26389	RENFREW & AREA	2/29/24	32,986.43	2024 Municipal Contribution
26390	SUNSHINE COACH SERVICE	2/29/24	600.00	2024 Donation
26391	TELUS	2/29/24	87.55	
26392	TOWN OF RENFREW	2/29/24	29,546.00	2024 Pound & Rec Agreement
26393	ULTRAMAR	2/29/24	731.78	
26394	VALLEY AUTOMATION AND	2/29/24	387.87	Stone Rd Main Entrance-Light
26395	VALLEY RENT RITE LTD	2/29/24	89.94	
26396	VISINSKI, STEVE	2/29/24	237.24	
26397	W.O. STINSON & SON LTD.	2/29/24	4,099.65	
			<b>272,576.16</b>	

Payments Printed: 106

# Social and Economic Prosperity Review



Association of  
Municipalities  
of Ontario



## **Executive Summary**

Concern about the financial sustainability of municipal government in Ontario is nothing new. It's a systemic problem with a direct line to decisions made in the 1990s when the province downloaded a big portion of its budget deficit onto the shoulders of property taxpayers, including homeowners with fixed incomes and small businesses. In 2008, new arrangements bought some time for the province and municipalities, but time has now run out. The predictable consequences of the 1990s downloading, mixed with historic growth pressures and inflation, are playing out in municipal budgets across the province in 2024 and beyond.

These fiscal arrangements are not working for communities or the businesses and industries at the foundation of local economies. They are not working for property taxpayers during an affordability crisis. They are not working for the people experiencing homelessness, gridlock and declining infrastructure. They are not working for communities stepping up to prepare for the massive impacts of climate change. The province has recognized the unsustainable nature of current arrangements with its New Deal for Toronto. But these structural challenges extend well beyond Toronto's borders and impact every municipality – big and small – across the province.

That is why AMO wants to undertake a Social and Economic Prosperity Review. We are proposing a detailed and objective analysis of the current fiscal arrangements for services and infrastructure investment that is affordable for both orders of government and for taxpayers.

The current provincial government did not create this problem, but it has the resources and the wherewithal to solve it. People expect all orders of government to work together to tackle complex problems, make tough decisions and to provide the services people and businesses rely on. AMO is calling on the province to make this commitment in its 2024 Budget.

## **Ontario's municipalities are critical to economy and quality of life**

A strong relationship between the Government of Ontario and its 444 municipal governments is the foundation for our collective prosperity. Municipal governments are a key partner in a resilient economy, investing revenues of almost \$65 billion in important public services and infrastructure each year. These investments in Ontario are equivalent to roughly one third of annual provincial spending.

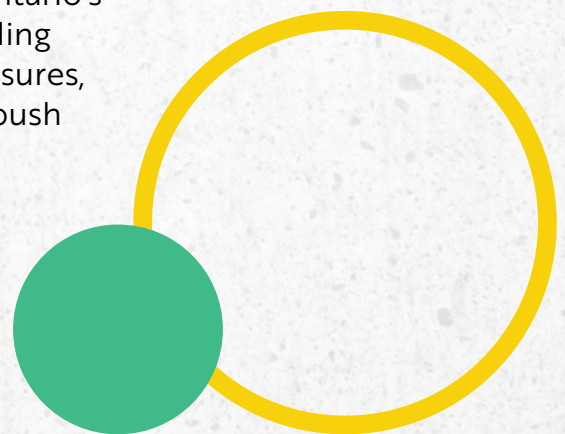
Ontario's municipalities own and operate nearly half a trillion dollars of infrastructure – more than both the provincial and federal governments – that is foundational to Ontario's economy and quality of life. Engaging in long-term processes to make the best possible decisions to manage these assets is a core municipal focus. Municipalities are constantly looking to the future to understand what infrastructure will be needed to support residents and the economy, and planning and investing to meet evolving needs.

Municipal governments provide critical services that Ontario's residents and businesses rely on most every day. They are responsible for land-use planning and development to build safe and complete communities with sound environmental management. They oversee important energy distribution and conservation activities that power communities. They fund the emergency services that keep residents and businesses safe.

As the level of government closest to the people, municipalities respond to increasing social pressures by delivering programs and services to support their residents at all ages and stages of life, including public health, long-term care, childcare and parks and recreation. These critical services drive inclusive growth and build the vibrant communities that make Ontario a great place to live, work and invest.

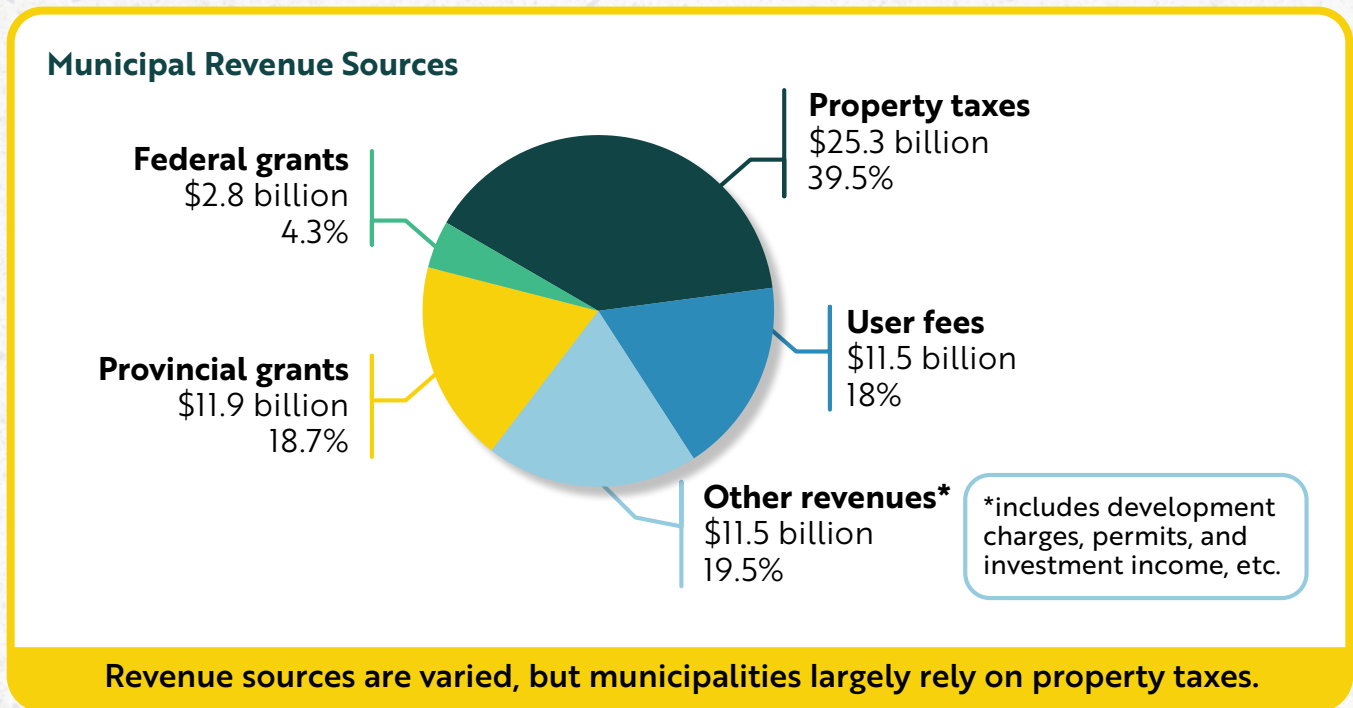
## **Ontario's municipal fiscal framework is failing residents, businesses and major industry**

The fiscal framework that underpins municipalities' ability to deliver the infrastructure and services critical to Ontario's economic and social prosperity is broken. Long-standing structural problems have combined with growth pressures, economic factors, and provincial policy decisions to push municipalities to the brink.



## Municipal revenues do not grow with the economy or inflation

Municipalities rely primarily on property taxes and user fees to generate the revenues needed to pay for important infrastructure and services.



Unlike income or sales taxes, property taxes don't grow with the economy or nominally with inflation. In 2022, annual average inflation was a historical 6.8%. While federal and provincial governments saw record revenue growth in 2022 driven by inflation and economic activity, municipalities were left to contend with the rising costs of labour, construction materials, and interest rates without a corresponding increase in revenues.

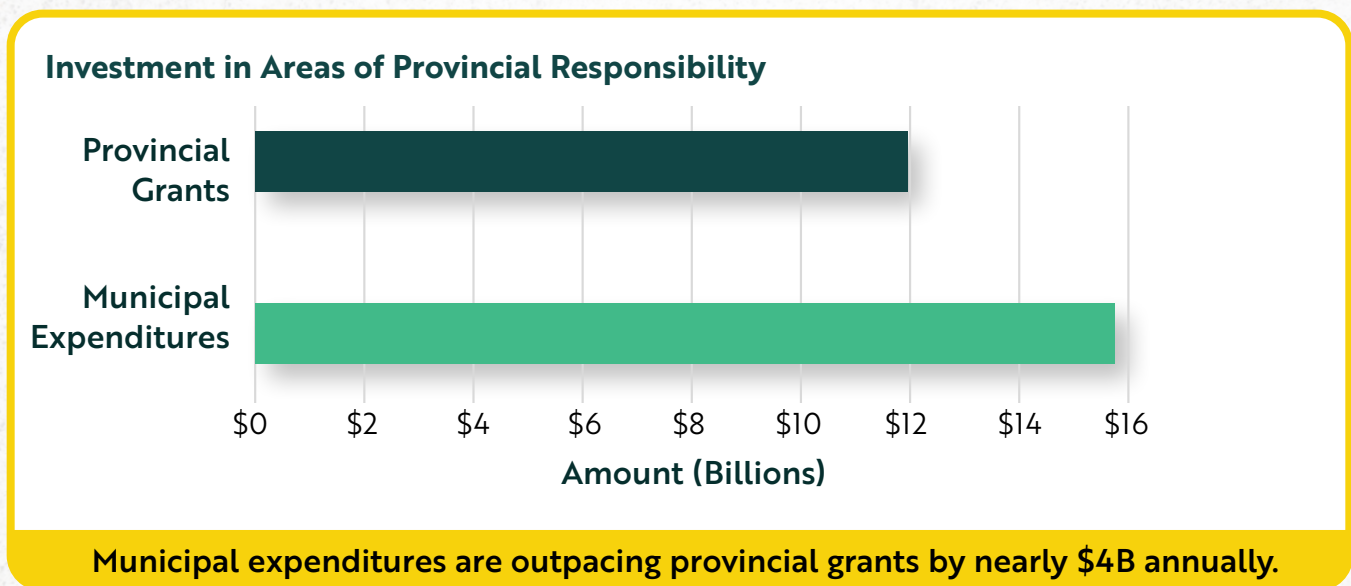
Most federal and provincial grants to municipalities don't grow with inflation either. Provincial funding for programs like the Ontario Municipal Partnership Fund (OMPF) help to support stronger, more resilient communities across Ontario. Since 2019, OMPF funding has remained stagnant at \$500 million a year and has not kept pace with inflationary pressures.

## Municipalities subsidize the provincial treasury by almost \$4 billion a year

Almost one third of municipal annual expenditures pay for services that typically fall under provincial jurisdiction in other provinces.

Service	Municipal Expenditures (2022)
Housing	\$2.7 billion
Health services	\$3.3 billion
Social services	\$9.7 billion

Provincial contributions offset these costs – but only in part. As a result, in 2022, municipal expenditures in these areas outpaced provincial grants by \$3.8 billion *and growing*.



Municipal subsidies continue to accumulate. For example, communities in Ontario must cover 10% of hospital capital construction costs, and 100% of the costs of furniture, fixtures and equipment for new hospitals. AMO estimates that municipalities and property taxpayers are currently on the hook for more than \$400 million in hospital capital and equipment costs that should rightfully be funded by the provincial treasury.



## Major investments from all orders of government are needed to fund unprecedented growth

Ontario's population is surging and will continue to grow as the federal government targets 500,000 new immigrants per year by 2025. To support this growth, municipalities are committed to doing everything they can to help the province's goal of building 1.5 million homes by 2031. This ambitious housing target depends on essential municipal infrastructure and the public investment to support it – from water systems to sewers, roads and transit systems, emergency service stations, waste management facilities, parks and community centres.

Municipalities across Ontario are working to plan what infrastructure is needed to support this growth and how to pay for it. Ontario's municipalities are planning for \$250 - \$290 billion in capital expenditures over the next decade – with around \$100 billion of that investment being connected to growth.

In the fall of 2022, Bill 23 fundamentally undermined municipal tools to finance growth, creating a \$1 billion annual hole in municipal balance sheets. In November 2022, the government committed to "keep municipalities whole" from the fiscal impacts of the bill. Unless fully offset, this will result in property tax increases, user fee hikes, and/or service reductions.

### York Region's 2024 budget illustrates how growing needs and provincial policies are squeezing municipalities:

- **2024 Capital Budget: \$1 billion**
- **10-Year Capital Plan: \$11.6 billion**
- **Impact of Bill 23: \$700 million decrease in revenues over 10 years**
- **Impact of provincial housing targets: \$1.7 billion growth in 10-year capital plan to meet 60% of targets**
- **Unfunded capital to meet 100% of provincial housing targets: \$2.6 billion**

Growth is not the only infrastructure pressure that municipalities across the province face. In 2021, the Financial Accountability Office estimated that the cost to bring *existing* municipal assets to a state of good repair was approximately \$52 billion.<sup>1</sup> Municipalities have worked hard to make significant progress in the way that existing infrastructure assets are managed. The pressure to support growth cannot undermine the sound long-term management of existing assets.



<sup>1</sup>Financial Accountability Office, Municipal Infrastructure (2021)

## **Municipalities can't – and shouldn't – fix Ontario's fraying social safety net on the backs of property taxpayers**

Increasing demands on finances have not stopped municipalities from stepping up to address challenges as the government closest to the people. However, the financial tools available to municipalities were never intended to support income redistribution, resulting in growing unmet needs that are undermining Ontario's economic and social prosperity.

Homelessness has reached disastrous proportions in Ontario, with devastating impacts on people, communities, and businesses across the province. The challenge continues to grow in the face of skyrocketing food and shelter costs and a reluctance to reverse the policy choices of successive provincial governments over the past three decades that have contributed to the current crisis. Homelessness remains a challenge felt most by municipal governments, where municipalities are left to manage the symptoms of systemic challenges without the means to address root causes. This approach is both costly and ineffective.

While municipalities continue to spend approximately \$1 billion each year on community housing, there is existing – and growing – unmet needs for additional community housing stock. The Canadian Housing and Renewal Association recently determined that approximately 140,000 new deeply affordable units are needed in Ontario to approach the OECD average.<sup>2</sup> Investing in community housing is just that, an investment that pays returns in the form of economic productivity – but municipalities cannot do it alone.

Property tax is not an appropriate or sufficient revenue tool to generate funds for income redistribution programs such as social housing. Property taxpayers, including people on fixed incomes and struggling small businesses cannot afford to subsidize income redistribution for those most in need.

**Demand outpaces housing options for our most vulnerable Ontarians. There are now nearly**

**1,400 encampments in municipalities across Ontario.**

**In the last five years, property taxpayers have seen a**

**200% increase in costs to support homelessness services in their communities.**

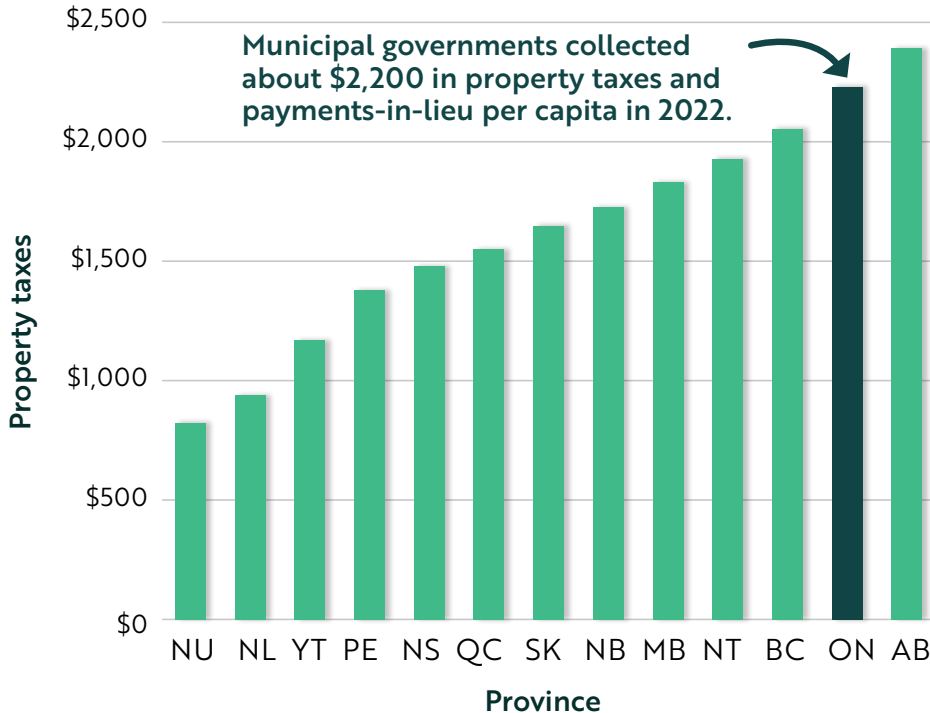


<sup>2</sup>The Impact of Community Housing on Productivity, Canadian Housing and Renewal Association (2023)

## The time to update the provincial-municipal fiscal relationship is long overdue

As of 2022, property taxes in Ontario were already amongst the highest in the country at \$2,200 per capita.

### Property Taxes Across Canada



**Ontario's property tax rates already stand out amongst other provinces.**

In 2024, many municipalities will be compelled to raise property taxes to address a “perfect storm” of factors – including inflation, interest rates, growth, ongoing subsidies to provincial responsibilities, and revenue gaps created by provincial policies. These increases will feed housing affordability challenges and will not be sufficient to put municipalities on a sustainable path.

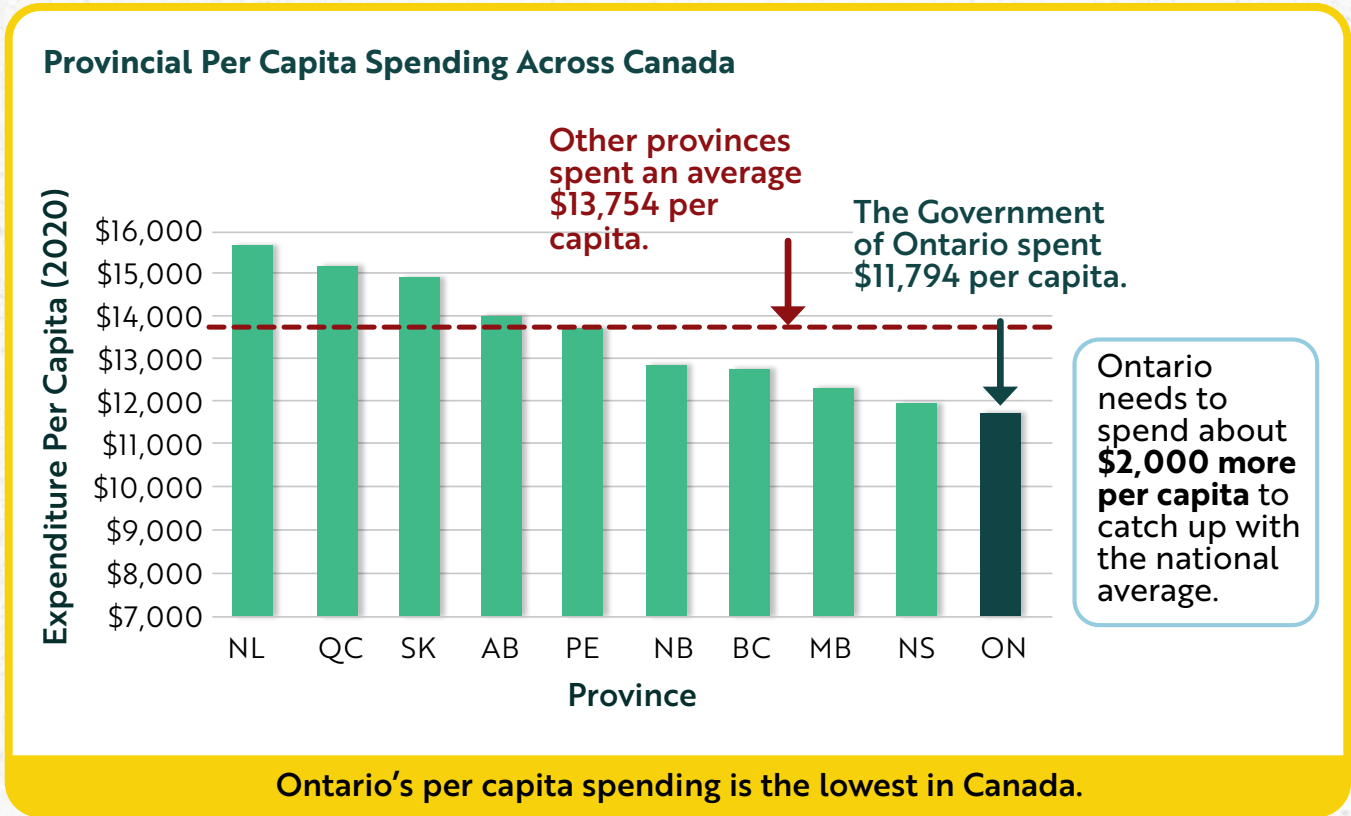
The province has suggested that municipalities are sitting on billions of dollars of reserve funds that can be exhausted to address pressures. The province knows this is false. Municipal reserves are mostly regulated by legislation and help ensure that municipalities can build and sustain critical infrastructure over the long term without significant fluctuations to property taxes. They are an important factor that enable municipalities to maintain overall fiscal health and access the limited borrowing that is allowable when appropriate. They cannot sustainably cover current commitments, new investments and ongoing fiscal needs.

The system is broken and needs to be fixed, or Ontario risks undermining the foundations of its prosperity.

*The province can – and should – invest more in Ontario's prosperity.*

## Ontario has been under-investing in programs for years

Ontario's program spending is already the lowest in Canada at \$11,974 per capita. This is nearly \$2,000 lower than what other provinces are spending on average. In areas like post-secondary education, children and social services, and education – the foundations of economic competitiveness in a knowledge economy – the province's real per capita spending have all declined by over 10% since 2018.



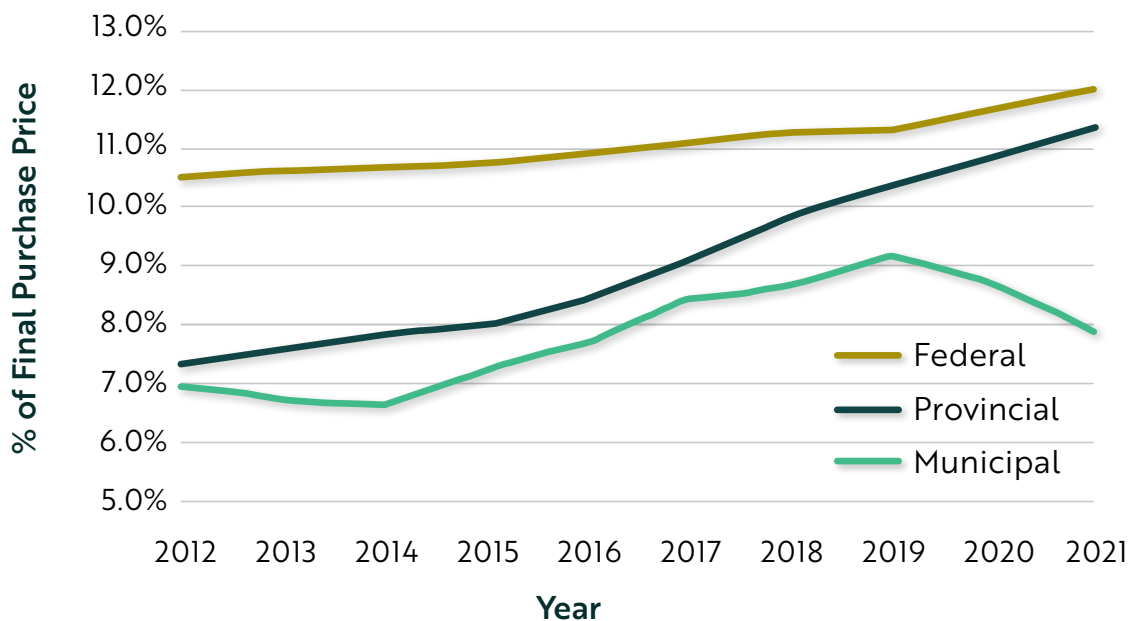
The 2021 Ontario Fall Economic Statement projected a 3% increase in year-over-year program expense growth. By contrast, Ontario's municipalities saw an 8% increase in operating expenses year-over-year over the same period, from 2021 to 2022.

## Despite projected deficits, Ontario fiscal fundamentals remain strong

The Ontario government continues to maintain a strong fiscal position. For 2023-2024, the projected \$5.6 billion deficit includes a \$5.4 billion contingency fund and \$1 billion in reserves. According to the Canadian Centre for Policy Alternatives, deficit, debt-to-GDP ratios and the percent of revenues going towards interest payments are all at 10-year lows.<sup>3</sup> Unlike municipalities, the province benefits from strong year-over-year revenue growth that grows with the economy.

The province continues to be a key beneficiary of housing market growth. For each new home built in Ontario, the federal and provincial governments take a share of 39% and 37% respectively of total taxes, compared to local governments' 24%.<sup>4</sup> This includes the \$4.48 billion in provincial revenues from Land Transfer Taxes alone in 2022. As illustrated in the graph below, the provincial government's share of the purchase price of a new home has climbed steeply over the past 10 years – increasing by 55% compared to local governments' 13%.

**Total Government Taxes in New Build Purchase Price**



**Municipalities in Ontario retain the lowest share of the total purchase price of a home.**

<sup>3</sup>Canadian Centre for Policy Alternatives, Fall Update: Ontario's Projected Deficit is an Accounting Fiction (2023)

<sup>4</sup>Canadian Centre for Economic Analysis, An Uncomfortable Contradiction: Taxation of Ontario Housing (2023)

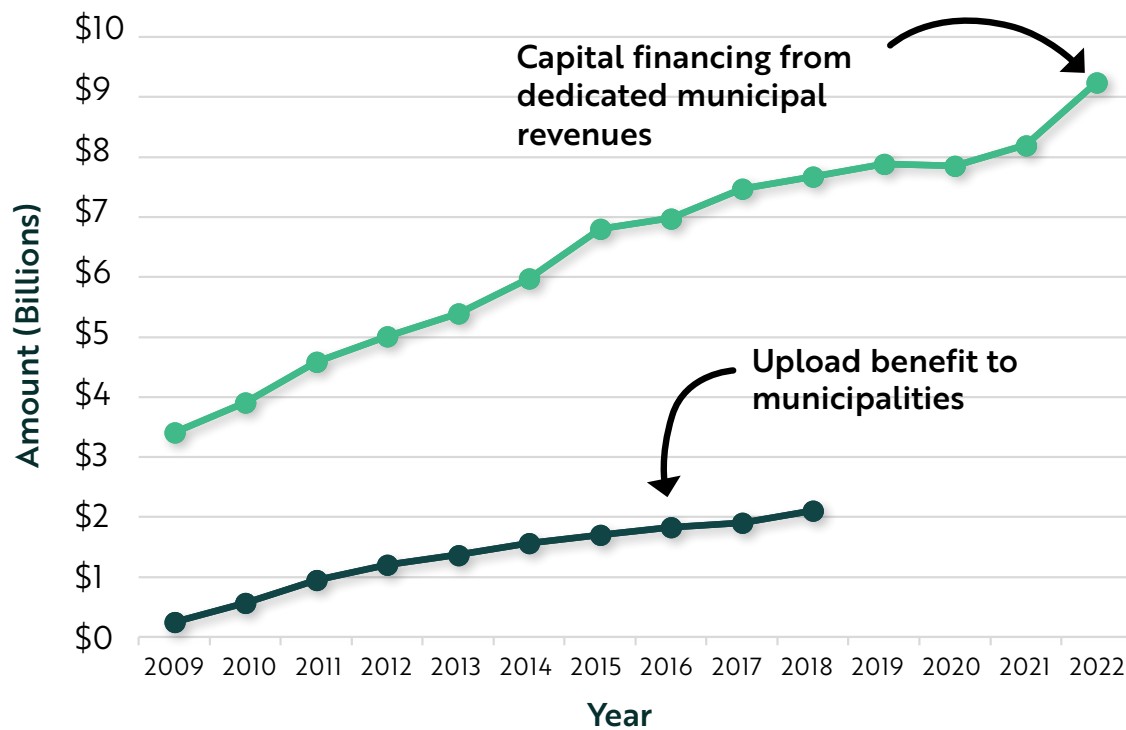
## A Social and Economic Prosperity Review will put Ontario on a sustainable path

Ontario's provincial and municipal governments have a strong history of collaboration.

Municipalities and the provincial government have a strong history of working together to solve complex challenges and develop sound public policy. Throughout the COVID-19 pandemic, the provincial-municipal partnership saved lives and stabilized the provincial economy during unprecedented times.

In 2008, the province and municipalities listened and learned from one another as a part of the Provincial-Municipal Fiscal and Service Delivery Review to develop a shared vision to help rebalance roles, responsibilities and finances. Following the upload of \$2 billion in annual expenditures to the province, municipalities increased investments in infrastructure and put assets on a more sustainable path.

### Municipal Investments in Infrastructure



Municipalities have invested upload savings into infrastructure.

## ***A Social and Economic Prosperity Review***

In October 2023, AMO asked the Premier, the Minister of Finance, and the Minister of Municipal Affairs and Housing to sit down with municipalities and work together on a social and economic prosperity review: a joint review of revenues, costs and financial risks and a detailed analysis of Ontario's infrastructure investment and service delivery needs.

This process would have the goal of updating the provincial-municipal fiscal relationship to support strong economic foundations, sustainable communities, and quality of life. It would be guided by the principles of:

- Fiscal sustainability for both orders of government
- Fairness and affordability for taxpayers and equity for communities
- Coordinated and timely infrastructure investment resilient to climate realities
- Increased housing supply and affordability
- Robust health and social services supporting increased economic participation
- Long term economic development and prosperity for Ontario and its communities
- Modern, effective and streamlined service delivery

The AMO vision would see provincial and municipal governments coming together to guide robust, joint analysis that considers evidence, balances different perspectives, and ultimately generates consensus on a path forward. AMO's Memorandum of Understanding with the provincial government provides an ideal framework under which this collaboration can occur.

AMO is calling on the provincial government to commit to this review as part of Budget 2024, with a view to developing a consensus report with recommendations by 2025. This review would build on the success of the Ontario-Toronto New Deal that recognized the unsustainability of current municipal-provincial relationships grounded in the downloading of the 1990s.

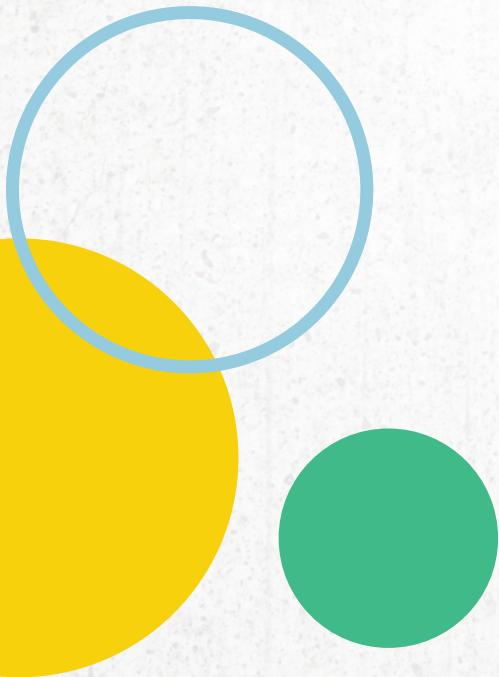
## Conclusion

The municipal fiscal sustainability challenge is urgent, province-wide, and central to Ontario's ability to solve the housing and affordability crisis.

In the context of long-standing structural issues, current economic factors, and investments needed for growth, this conversation is overdue.

It will take leadership and resources from the province and municipalities to do this important work. But the benefits for sustainable communities, stronger economic foundations, and a better quality of life for all Ontarians are indisputable.

Join Ontario's municipalities in this important initiative. Working together, we can build a better Ontario.







**Association of Municipalities of Ontario (AMO)**

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# AMO Social and Economic Prosperity Review

## New realities demand a new approach to the provincial-municipal fiscal relationship

- Municipalities provide critical services that are central to Ontario's economy and quality of life, investing more than \$60B annually in important public services and infrastructure.
- The fiscal framework that enables municipalities to deliver infrastructure and services is broken – failing residents, small businesses and major industries.
- Long-standing structural problems have combined with growth pressures, economic factors, social challenges and provincial policy decisions to push municipalities to the brink.
- Last adjusted in 2008, a review of provincial-municipal financial arrangements is long overdue.
- AMO calls on Premier Ford to do what taxpayers expect – work together with municipal governments to modernize this partnership and build a solid foundation for economic growth and quality of life.

## The municipal fiscal framework is compromising Ontario's economic and social prosperity

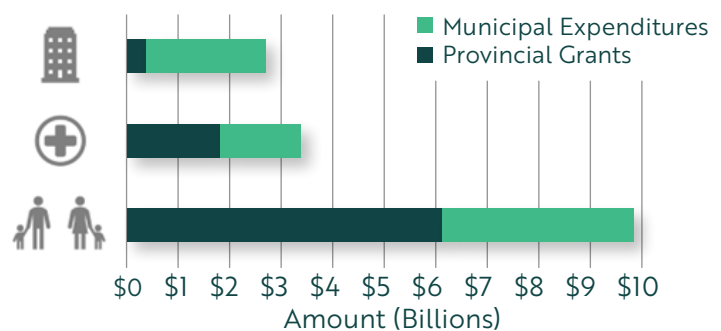
### Municipal revenues do not grow with the economy or inflation

- Municipalities rely heavily on property taxes, which do not grow with the economy or inflation.
- In 2022, annual average inflation rate was 6.8% – leaving municipalities to contend with increased wages, construction costs, and interest rates without corresponding growth in revenue.
- Federal and provincial governments saw record revenue growth in 2022 driven by inflation and economic activity, with no inflation adjustments to most municipal grants such as the Ontario Municipal Partnership Fund (OMPF).

### Municipal property taxes subsidize the provincial treasury by almost \$4 billion a year

- Nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility – such as social housing, long-term care, public health, childcare and social services.
- Municipalities in Ontario provide services that typically fall under provincial jurisdiction in other provinces. **Provincial contributions offset these costs – but only in part.**
- In 2022, municipal expenditures in these areas outpaced provincial contributions by almost \$4 billion – a figure that is expected to grow in future years.
- This figure is not exhaustive, as the province continues to download costs in other areas.

For example, AMO estimates that municipalities and property taxpayers are currently on the hook for more than \$400 million in hospital capital and equipment costs that should rightfully be funded by the provincial treasury.



## Current fiscal arrangements undermine municipalities' ability to invest in infrastructure

- Municipalities own and operate more public infrastructure than the provincial and federal governments – valued at nearly half a trillion dollars.
- The ambitious goal of 1.5 million new homes by 2031 depends on building essential municipal infrastructure and the public investment to support it.
- Bill 23 resulted in municipalities' having \$1 billion less to fund growth.
- Maintaining current assets in the face of climate change also brings growing costs. In 2021, the Financial Accountability Office estimated that the cost to bring existing municipal assets to a state of good repair was approximately \$52 billion.

## Property taxpayers, including small business owners and seniors on fixed incomes, can't afford to pay for provincial costs

- Increasingly, municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises.
- Ontario's property taxes are already the second highest in the country.
- The property tax base was never meant to support income re-distribution.

## Partners in prosperity: the province can invest more in Ontario's prosperity

### Despite strong fiscal fundamentals, Ontario has underinvested for decades

- Ontario's spending per capita is the lowest in Canada at **\$11,974**
- Real per capita spending in children's and social services, education and post-secondary schools have all **declined by over 10%** since 2018
- Provincial deficit, debt-to-GDP ratios and the percent of revenues going towards interest payments are all at **10-year lows**.



- The Province is a key beneficiary of housing market.

» Provincial government's share of the purchase price of a new home has climbed steeply over the past 10 years – **increasing by 55%** compared to local governments' 13%.

» The housing market delivers the Ontario Government **\$4.4 billion** a year in Land Transfer Tax, in addition to HST collected on new houses.

## A social and economic prosperity review

### Ontarians expect their elected officials to work together effectively and respect their tax dollars.

We believe the time is right for a province-wide conversation where municipalities and the province come together to promote the stability and sustainability of municipal finances province-wide.

AMO is calling on the provincial government to commit to this review as part of the upcoming budget, with a view to developing a consensus report with recommendations by 2025.

Working together, we can build a better Ontario.

## Draft Resolution

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crises

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need

WHEREAS the province can, and should, invest more in the prosperity of communities

WHEREAS municipalities and the provincial government have a strong history of collaboration

THEREFORE, BE IT RESOLVED THAT the Province of Ontario commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario ([premier@ontario.ca](mailto:premier@ontario.ca)); Minister of Municipal Affairs and Housing ([minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)); the Minister of Finance ([minister.fin@ontario.ca](mailto:minister.fin@ontario.ca)); and to the Association of Municipalities of Ontario ([amo@amo.on.ca](mailto:amo@amo.on.ca)).

**ACTION TRACKING LIST**

	<b>Updated Information</b>
	<b>NEW</b>

<b>Date</b>	<b>Item</b>	<b>Assigned To</b>	<b>Due Date</b>	<b>Current Status</b>
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Fall 2024	MFOA will be assisting to complete the AMP.
October 2022	Joint Roads Review	CAO/Clerk	Fall 2024	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Spring 2024	Bring a policy forth for reserve funds
July. 2023	Fireworks By-Law	CAO/Clerk & Fire Chief	early 2024	Work on a Fireworks by-law to prohibit fireworks during a fire ban.
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach
January. 2023	Strategic Planning Exercise	CAO/Clerk	Spring 2024	Work on delivering a Stategic Planning Exercise

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-21

**A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY  
AT THE COUNCIL MEETING HELD MARCH 21, 2024.**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 21<sup>st</sup> day of March, 2024 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 21<sup>st</sup> day of March 2024.

READ a third time and finally passed this 21<sup>st</sup> day of March 2024.

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Mayor

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CAO/Clerk