

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday January 18th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley.

Kevin LeGris attended virtually.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent (Acting) Steve Visinski, Fire Chief Bill McHale, Deputy Fire Chief Pat Donohue, Captain Michael McIntyre, Captain Ronnie Selle, Captain Lawrence Lemay, Captain Patrick Rowan, Firefighter Mark McEachen and Firefighter Gerard Rowan.

Also present was Audio/Video System Specialist Nate Maclsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:33 pm, there were technical difficulties. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 16/01/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council amend the agenda of January 18, 2024, Regular Council Meeting to add the following items:

- Interim Tax By-Law Report
- Interim Tax By-Law 2024-04

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting January 4th, 2024.

Resolution No. 02/12/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt the following meeting Minutes:

- January 4th, 2024, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

Members of the Douglas Fire Douglas Department were in attendance to be recognized for receiving Provincial Service Awards for their commitment to the Township of Admaston/Bromley Douglas Fire Department.

Fire Chief William McHale – 25 and 30 Year Provincial Service Awards
Deputy Fire Chief Patrick Donohue – 25, 30, 35 Year Provincial Service Awards
Captain Michael McIntyre – 25 Year Provincial Service Award
Captain Lawrence Lemay - 25 Year Provincial Service Award
Captain Ronnie Selle - 25 and 30 Year Provincial Service Awards
Captain Patrick Rowan - 25, 30, 35 Year Provincial Service Awards

Firefighter Mark McEachen - 25 Year Provincial Service Award
Firefighter Gerard Rowan - 25, 30, 35 Year Provincial Service Awards

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Consent Applications Report – 130/23, 131/23 and 132/23

Resolution No. 18/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Township of Admaston/Bromley accept in principle Consent Application B130/23 submitted by James and Margaret Durack, Micksburg Road, so long as commenting agencies are satisfied.

Carried

Resolution No. 19/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Township of Admaston/Bromley accept in principle Consent Application B131/23 submitted by James and Margaret Durack, Micksburg Road, so long as commenting agencies are satisfied.

Carried

Resolution No. 20/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Township of Admaston/Bromley accept in principle Consent Application B132/23 submitted by James and Margaret Durack, Micksburg Road, so long as commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Public Works January 2024 Report

Resolution No. 21/01/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Public Works December 2023 Report as information.

Carried

9b Traffic Speed Policy Report

The Traffic Speed Policy was discussed at the Operations Committee meeting held prior to the Council meeting and it required some revisions and will be brought back to a future meeting.

Resolution No. 22/01/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council defer the Traffic Speed Policy to a future meeting.
Carried

9c Reduce Speed By-Law on Municipal Roads Report

Speeds on municipal roads was discussed at the Operations Committee meeting that was held prior to the Council meeting.

Resolution No. 23/01/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council pass By-Law 2024-03, being a by-law to reduce the speed limit on municipal roadways.
Carried

9d AORS Communication

Resolution No. 24/01/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the communications from the Association of Ontario Road Supervisors (AORS).
Carried

Resolution No. 25/01/24

Moved by Angela Field, seconded by Keith Gourley

WHEREAS, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

AND WHEREAS, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

AND WHEREAS, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

AND WHEREAS, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

THEREFORE IT BE RESOLVED, that the Township of Admaston/Bromley supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

AND FURTHER THAT the Township of Admaston/Bromley calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccini, Member of Provincial Parliament MPP John Yakabuski and the Association of Ontario Road Supervisors.
Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a December 2023 Financial Overview Report

Resolution No. 26/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accept the December 2023 Year to Date Financial Overview Report as information as submitted and circulated.

Carried

11b Payment Register December 31, 2023

Resolution No. 27/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council approve the Payment Register for December 31, 2023.

Carried

11c Interim Tax Levy By-Law

Resolution No. 28/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council adopt By-Law Number 2024-04, being a by-law to provide for an interim tax levy and for the payment of taxes, as well as penalty and interest charges for the non-payment of taxes or any installment by the due date.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a & 12b Fire Committee Minutes – November 22, and December 13, 2023

Resolution No. 29/01/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the Fire Committee minutes from the following meetings:

- November 22, 2023
- December 13, 2023

Carried

12c & 12d Fire Chief's Reports –December 2023 and January 2024

Resolution No. 30/01/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the following Fire Chief's reports:

- December 2023
- December 13, 2023

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

Resolution No. 31/01/24

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council adopt the following By-Laws:

- 2024-03 – Speed By-Law
- 2024-04 – Interim Tax Levy

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 32/01/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2024-05 being a by-law to confirm proceedings of Council Meeting

Resolution No. 33/01/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED that By-law 2024-05, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held January 18th, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 34/01/24

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, January 18th, 2024, Township of Admaston/Bromley Council meeting be adjourned at 8:23 p.m.

Carried

Mayor

CAO/Clerk