

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday January 4th, 2024. Present were Mayor Michael Donohue, Deputy Mayor Brian Hamilton, Councillors Angela Field, Keith Gourley and Kevin LeGris

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin and Public Works Superintendent (Acting) Steve Visinski. Also present was Audio/Video System Specialist Nate Maclsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:39 pm, there were technical difficulties. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Fire Fighters receiving Provincial recognition were called out to an event and unable to attend the Council meeting, their recognition will be rescheduled.

Resolution No. 01/01/24

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the amended agenda of January 4, 2024, Regular Council Meeting to defer:

6a Firefighter Recognition to a future Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting December 14th, 2024.

Resolution No. 02/12/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt the following meeting Minutes:

- December 14th, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

Susan Patterson O’Neil appeared before Council as a Delegation to explain why she feels her property is worth more than Council is offering. She provided a handout to Council, appended to these minutes and now part of the public record, which had new information relating to recent land sales. She also stated that her husband is not well and this process is making his health worse. Ms. Patterson O’Neil is concerned that the survey indicates that the land required for the expansion will see their property landlocked.

Mayor Donohue replied that both parties are in disagreement about the worth of the property, the Township is relying on accredited appraisals received.

Ms. Patterson O’Neill specifically tried to question Councillor Field and Mayor Donohue if they would sell their farmland for \$4500 an acre. Mayor Donohue noted

that there is not debate at a Council meeting, just the presentation of new information. Ms. Patterson O'Neil continued to question both Council members and Mayor Donohue noted that she was now Out of Order.

Councillor Hamilton asked Ms. Patterson O'Neil if he could share their latest offer of \$150,000 in the public forum. Ms. Patterson O'Neil responded yes. Mayor Donohue noted that you cannot ask if you can share their latest offer in a public session as now it is public and he noted that Councillor Hamilton was Out of Order for doing such.

Ms. Patterson O'Neil wondered on how to negotiate, Mayor Donohue replied through staff and your lawyer.

Ms. Patterson O'Neil left the meeting.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a B122/23 Consent Planning Report

Resolution No. 03/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that the Township of Admaston/Bromley accept in principle Consent Application B122/23 submitted by Patrick Leclerc, 297 Lynch Road, so long as commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Frosty Fun Request Report

Councillor Hamilton was concerned that this was not brought before council earlier. CAO/Clerk Charkavi noted that it was just received. Councillor Field also added that this is a long standing event and that organizers will have already made their necessary applications.

Resolution No. 04/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold the Douglas Frosty Fun Winter Carnival on February 9 – 11, 2024 in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

Carried

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a 2024 OCIF Funding Announcement - Revised

Treasurer-Deputy CAO/Clerk Coughlin reviewed the Ontario Community Infrastructure Fund (OCIF) Allocation Notice.

Resolution No. 05/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accept the November 2023 Year to Date Financial Overview as information as submitted and circulated.

Carried

11b County Tax Rates 2023 Report

Treasurer-Deputy CAO/Clerk Coughlin reviewed the report noting the error that been found during the Procedural Audit and explained the recommendation to fix it.

Resolution No. 06/01/24

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accept the County Tax Rates 2023 report as information submitted and circulated;

AND FURTHER THAT Council direct staff to withdrawl an upset limit of \$40,000 from the Working Capital Reserve to recoup the revenue collection shortfall associated with the County of Renfrew tax rates used during the 2023 tax billing.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a In-Force Date – Community Well Being & Policing Act, 2019 - Information

Resolution No. 07/01/24

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the communication from the Assistant Deputy Minister – Public Safety Division concerning the In-Force date of the Community Safety and Policing Act, 2019 which has been proclaimed will be April 1, 2024.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 08/01/24

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a CAO/Clerk Performance Appraisal

Resolution No. 09/01/24

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council move into a Closed Session at 8:31 p.m.

As per section 239 2(b) of the Municipal Act – personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Performance Appraisal of the CAO/Clerk.

Carried

Council rose from Closed Session at 9:11 p.m. and had no progress to report.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2024-01 being a by-law to confirm proceedings of Council Meeting

Resolution No. 10/01/24

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2024-01, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held January 4th, 2024, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 11/01/24

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, January 4th, 2024, Township of Admaston/Bromley Council meeting be adjourned at 9:13 p.m.

Carried

Mayor

CAO/Clerk