

Douglas Fire Committee
Agenda
February 7, 2024

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Approval of minutes of last Regular Meeting
5. Business from previous meetings
 - Fireworks bylaw--attached
 - Arc Recreation building inspections--verbal
 - budget update—not available until budget passed
 - Health & Safety Committee--verbal
6. Correspondence
 - none
7. New Business
 - Maintenance of Dry Hydrants
8. Fire Chief's Report
 - February report
9. Bills and Accounts
 - December 2023 accounts
10. 2024 Fire Cost Update
11. Budgetary Control Report December 31, 2024
12. Open Discussion
13. Next Meeting—March 13, 2024 7:00 p.m. at the council chambers
14. Adjourn

TOWNSHIP OF ADMASTON/BROMLEY

DOUGLAS FIRE COMMITTEE
MINUTES

Wednesday January 10, 2023

At 7:00 p.m.

Present were Chair Kevin LeGris, Committee Members Harry Stuart, Nathan Harris, Ken Keill, Daryl Thom, Fire Chief Bill McHale and Deputy Fire Chief Patrick Donohue.

1. Chairman Kevin LeGris call the meeting to order at 7:00 p.m.
2. Declaration of Pecuniary Interest --None
3. Approval of Agenda
Be it resolved that the agenda for the January 10, 2024 meeting be approved.

Carried

4. Approval of the Minutes of the December 13, 2023 meeting
Moved by Nathan Harris and seconded by Harry Stuart

Be it resolved that the minutes of the December 13, 2023 meeting be approved as read and as amended in section "7".

Carried

5. Business arising from previous meetings
FIREWORKS BY LAW—This will be ready for the February meeting

DOUGLAS AND ARC RECREATION BUILDING INSPECTIONS—the Douglas recreation building has been completed and Chief Bill anticipated completing the ARC recreation building on Friday

BUDGET UPDATE—No copy of the revised budget was received

6. Correspondence—No correspondence was received.

7. New Business

FIRE CHIEF'S MEETING—The dispatch system was one of the main topics of discussion at the fire chief's meeting. Smith Falls fire department had a representative at the meeting to try to allure fire departments to use their dispatch system. Chief Bill reported that it is a good service but would cost more than what is being paid now. Admaston/Bromley is staying with CACC system. Analog works better in this area. Digital works better in cities. With the new equipment Chief Bill feels the system works better. CNL is still in the process of being able to certify drivers for "D" licenses for fire trucks only.

8. Fire Chief's Report

The firemen were unable to attend the previous council meeting for pictures of the medal received as they were at a fire. One more fireman has received his "D" licenses.

Moved by Harry Stuart and seconded by Daryl Thom

Be it resolved that the fire chief's report dated January 4, 2024 be accepted as presented.

Carried

9. Bills and Accounts

The list of bills was reviewed and questions answered.

Moved by Ken Keill and seconded by Nathan Harris

Be it resolved that the cheques list dated December 31, 2023 in the amount of \$24,322.83 be paid.

Carried

10. 2024 Fire Costs

The figures were reviewed.

11. Budgetary Control Report

The budgetary control report for December 31, 2023 was reviewed and several inconsistencies were questioned. The main one was the wages. The secretary is to follow up on this report

12. Open Discussion

The Health and Safety Committee needs to be reevaluated. They only met once in 2023 and should have met at least four times. The fire chief is to look into further. Meeting times need to be posted. Chief Bill mention that there is an electric vehicle fire demonstration coming to Bonnechere Valley on February 17th and he has signed up six persons to attend. There will be a cost attached to this demonstration. A discussion on any surplus monies from the 2023 budget was discussed and it was felt that any surplus monies should be moved to the capital fund for future fire truck purchases.

Moved by Ken Keill and seconded by Nathan Harris

Be it resolved that any surplus funds from the 2023 budget be moved into a capital fund for a fire truck purchase.

Carried

13. Next meeting—February 7, 2024 7:00 p.m. at the council chambers.

14. Adjourn

Moved by Daryl Thom and seconded by Harry Stuart

Be it resolved that the meeting of January 10, 2024 be adjourned at 8:20 p.m.

Carried

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5

E-Mail Address – info@admastonbromley.com

613-432-2882 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: February 1, 2024
To: Council
From: Bill McHale-Fire Chief
RE: Maintenance of Dry Hydrants

Background: N/A

Discussion:

Knowing that our budget numbers are already into finance and administration, I believe that we may want to look at taking a different approach towards, how we proceed in regards to asking the township to make our dry hydrants the responsibility of the Public Works Department of Admaston/Bromley. It is my understanding that prior to this year, the hydrants have been the responsibility of the fire department, with money budgeted towards them. I do believe it is in our best interest, the Douglas Fire Department, to continue to test and maintain the existing hydrants within the township. By maintain, to the ability of what supplies, parts and tools we have at our access. Any new installs, or major repairs could now possibly be handled by the public works department, with the finance and admin side deciding where or how the money comes from. No one involved, from the fire side, to the public works, are actually certified installers. We have had success working together in the past, and I am optimistic that once the repairs/rebuild of the unit at the Douglas dam are completed, this may not even need to be a line item any longer. I would like to propose to committee, that rather than a complete handover, as it appears we are attempting to maneuver, allow me to enter into talks with public works and office staff, to see if a solution can be achieved. Due to our winter weather conditions, we are by no means under the gun for decision making, but I would like to get the ball rolling as soon as possible, as this hydrant, due to location, is likely our most valuable one.

Costs:

Unknown

Douglas Fire Committee
 Fire Chief Report
 February 2, 2024

Date	Men	Hrs	Where	What
Jan 08	11	22	Practice	Training with entry tool
Jan 08	18	144		Barn fire
Jan 10	01	03		Clean fire hall
Jan 10	01	03	Practice	Committee fire meeting
Jan 14	02	04	Practice	Weekend truck checks
Jan 15	11	22	Practice	SCBA drills at Rink/Dry Hydrant at Chris Ruddy –not working
Jan 21	03	06	Practice	Weekend truck checks
Jan 22	14	28	Practice	Pump Practice at River Truck 1 Compartment drills
Jan 23	01	03	Gwen Brohart	Clean fire hall
Jan 23	02	02	Practice	No water pressure—replaced switch
Jan 24	02	12	Practice	DZ Drivers test—successful
Jan 25	02	02	Practice	Remove snow/ice off roof—Water Leaking around window
Jan 26	02	04	Practice	Weekend truck checks
Jan 29	15	30	Practice	Training/on call/De fib installed

Douglas Fire Committee
Bills and Accounts
January 31, 2024

1. Bromley Farm Supply	972.70
2. Hydro One	191.06

Deposits Made for 2023

Jan 18, 2024	NAW	3750.00	Standby fee
Jan 31, 2024	A/B	2075.76	Jan-June HST rebate

**Douglas Fire Department
2024 Fire Costs**

Month	Fire	Practice	Standby Fees	Total Mthly Costs
	Rate/Hr	Rate/Hr	Rate/Wk	
January	0.00 183	0.00 133	0.00 0	
Total Cost	4736.30	3471.57	1300.00	9,507.87
February	0	0	0	
Total Cost	-	-	0.00	0.00
March	0	0	0	
Total Cost	-	0.00	0.00	0.00
April	0	0	0	
Total Cost	-	0.00	0.00	0.00
May	0	0	0	
Total Cost	0.00	0.00		0.00
June	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
July	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
August	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
September	0	0	0	
Total Cost	0.00	0.00	0.00	0.00
October	0	0	0	
Total Cost	0.00	0.00	0.00	0.00

December	100	66	5	
Total Cost	2656.00	1724.54	1500.00	5,880.54

Total Hours	283	199		
Total Cost	7392.30	5,196.11	\$1,500.00	\$ 15,388.41

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2024-xx

Being a By-law regulating setting off of fireworks

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS setting off of fireworks during a Fire Ban is dangerous and poses many risks to residents and property;

AND WHEREAS Section 121, Subsection (b) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a local municipality may prohibit the sale of fireworks and the setting off of fireworks.

TITLE: This by-law shall be known and may be cited as the "Fireworks By-law."

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. DEFINITIONS

In this by-law:

- 1.1 **"By-Law Enforcement Officer"** means any By-Law Enforcement company contracted or retained by the Township and can serve as a designate of the fire chief.
- 1.2 **"Chief Fire Official"** means an assistant to the Fire Marshal who is the Municipal Fire Chief, or a member or members of the Fire Department as delegated by the Municipal Fire Chief, as provided in the *Fire Protection and Prevention Act, 1997*, Part II, Article 6 (6).
- 1.3 **"Employee"** means an employee of the Township.
- 1.4 **"Fireworks"** means Consumer Fireworks and/or outdoor low hazard Fireworks generally used for recreational purposes, classified as Type F.1 fireworks under the Explosives Act, R.S.C, 1985, c. E-17, and the Regulations enacted thereunder, including firework showers, fountains, gold rain, lawn lights, pin wheels, roman candles, volcanoes.

- 1.5 **"Highway"** includes a common and public highway, street, boulevard, court, center, crescent, avenue, parkway, driveway, square, place, lane, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.
- 1.6 **"Special Effect Pyrotechnics"** means high -hazard fireworks designed for professional use, classified as Type F.3 fireworks under the Explosives Act, R.S.C, 1985, c. E-17, and the Regulations enacted thereunder, including articles such as gerbs, mines, comets, and crossettes, as well as special-purpose pyrotechnics made for live stage performances and the film and television industry.
- 1.7 **"Set Off"** includes firing, igniting, exploding or discharge as it relates to Fireworks.
- 1.8 **"Township"** means the Corporation of the Township of Admaston/Bromley.

2. REGULATIONS

- 2.1 No person shall Set Off any Fireworks when any fire ban is in effect in the Township, including municipal, regional, provincial, or federal fire bans.
- 2.2 It is the responsibility of the individual setting off the fireworks to ensure that the weather conditions are suitable for the setting off of fireworks. ie, wind conditions, moisture content in their geographical area, heat wave
- 2.3 Persons setting off fireworks should be respectful of time in regards to their surroundings. There shall be no fireworks between 1:00 a.m. and 12:00 p.m.
- 2.4 Business's that retail fireworks must obey local laws that do not permit the selling of fireworks to anyone under the age of 18.
- 2.5 No person shall Set Off any Fireworks in a manner that might create a danger to any person or property; and for greater clarity Setting Off Fireworks not in compliance with the manufacturer's specifications shall be deemed to be one whereon the Setting Off of Fireworks might create a danger.
- 2.6 No fireworks are to be set off on any property owned, or used for school purposes, without first having obtained permission and the proper officials must be notified and sign off before doing so.

- 2.7 No person shall Set Off any Fireworks on or into any beach, park, parkette, trail, linear park, land used for storm water management, square or other public place or any land owned by the Township or any of their boards or agencies, without first having obtained permission from Township Employees, specifically the Chief Fire Official, Public Works Superintendent and/or the CAO/Clerk or their designates.
- 2.7.1 Every person shall provide a copy of a General Liability insurance policy or a certificate of Insurance issued by the insurer in an amount no less than \$5,000,000.00 against bodily injury and property damage resulting from any one occurrence during the term of the use of Township property, naming The Township of Admaston/Bromley as an additional insured and containing a cross liability clause. Such insurance shall include coverage for displays of fireworks and shall provide the Township with thirty (30) calendar days prior written notice of cancellation or of material change that would diminish coverage.
- 2.8 No person shall Set Off any Fireworks on any land not belonging to the person setting off the fireworks, unless consent has been obtained from the land owner
- 2.9 The Chief Fire Official may at any time impose conditions as they consider necessary to ensure the safety of the public.
- 2.10 Any persons setting off fireworks on or around a body of water, must obtain permission from neighboring land owners whose property or possessions may be affected by the fallout.

3. REGULATIONS

- 3.1 The Chief Fire Official or their designate, may at any time, enter onto land to determine whether this by-law is being complied with.
- 3.2 Every owner shall permit the Chief Fire Official or their designate to inspect any land for the purpose of determining compliance with this by-law.
- 3.3 Notwithstanding any provision of this by-law, the Chief Fire Official or their designate shall not enter or remain in any room or place actually being used as a dwelling.

4. OBSTRUCTION

- 4.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, the Chief Fire Official or their designate, exercising a power or performing a duty under this by-law.
- 4.2 Any person who has been alleged to have contravened any of the provisions of this by-law, shall identify themselves to the Chief Fire Official or their designate, upon request, failure to do so shall be deemed to have obstructed or hindered the Chief Fire Official or their designate, in the execution of their duties.

5. ENFORCEMENT

- 5.1 Every person who contravenes any of the provisions of this by-law and every Director or Officer of a Corporation, who knowingly concurs in the contravention by the Corporation, is guilty an offence under the provisions of the Municipal Act, 2001, S.O. 2001 c. 25, as amended.
- 5.2 Every person who contravenes the provisions of this by-law and every Director or Officer of a Corporation, who knowingly concurs in the contraventions by the corporation, is guilty of an offence and liable on conviction to a penalty where the minimum fine shall not be less than \$300 and the maximum shall not exceed \$10,000 exclusive of costs under the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.
- 5.3 For the purposes of continuous offences, every person who contravenes any provision of this by-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a by-law of the Township is guilty of an offence and liable on conviction to a penalty not exceeding \$100,000 exclusive of costs under the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.
- 5.3.1 Despite section 5.3 and the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the total of all daily fines for the offence is not limited to \$100,000.

6. VALIDITY AND SEVERABILITY

6.1 Every provision of this by-law is declared to be severable from the remainder and if any provision of this by-law shall be declared invalid by a court of competent jurisdiction such declaration shall not affect the validity of the remainder.

7. EFFECTIVE DATE

7.1 That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this ____ day of MONTH 2024.

READ a third time and finally passed this _____ day of MONTH 2024.

Mayor

CAO/Clerk

TOWNSHIP OF ADMASTON/BROMLEY

Part 1 Provincial Offences Act

By-Law No. 2023-xx Fireworks By-Law

Schedule "A" Schedule of Fines

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set off any Fireworks when a Fire Ban is in effect	2.1	\$300
2	Set off any Fireworks when the wind velocity is greater than 20 km/hr	2.2	\$300
3	Set off Firecrackers or Special Effect Pyrotechnics	2.3	\$300
4	Set off Fireworks after 11:00 pm	2.4	\$300
5	Sell, supply or possession of Fireworks under the age of 18	2.5	\$300
6	Set off Fireworks that create a danger to person or property	2.6	\$300
7	Set off Fireworks into a building, structure, automobile, highway or school	2.7	\$300
8	Set off Fireworks on or into any beach, park, parkette, trail etc..	2.8	\$300
9	Set off Fireworks when the Fire Chief has imposed conditions for public safety, including no setting off of Fireworks	2.10	\$300

NOTE: The general penalty provisions for the offences listed above is section 2 of By-Law 2024-xx, a certified copy of which is on file.

