

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

By-Law No. 2023-44

Being a By-Law to Establish a Schedule of Fees for Municipal Services

WHEREAS s. 391 (1) c.25 of the Municipal Act 2001 and various other statutes authorize municipalities to pass by-laws for imposing fees or charges for information, services, activities and use of municipal property;

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley enacts as follows:

1. That Council hereby establishes the schedule of fees as set out in Schedule 'A'.
2. No request by any person for any information, service, activity or use of Township property described in Schedule "A" will be processed or provided unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedule "A".
3. Schedule "A" is an integral part of this by-law.
4. Should any part of the by-law, including any part of Schedule "A", be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is Council's intention that such invalid part of the by-law shall be severable and that the remainder of this by-law including the remainder of Schedule "A", as applicable, shall continue to operate and to be in force and effect.
5. That this By-Law shall come into force and take effect immediately upon the passage thereof.
6. Repeal and Replace By-Law No. 2020-52.

Read a first and second time this 21st day of September 2023.

Read a third time and finally passed this 21st day of September 2023.

MAYOR

CAO/CLERK

**SCHEDULE 'A' TO BY-LAW # 2023-44
FEES & CHARGES**

PART 1 - DOG LICENSING	
Spayed/Neutered -Before April 30th	20.00
Spayed/Neutered -After April 30th	25.00
Unsterilized Dogs - Before April 30th	25.00
Unsterilized Dogs - After April 30th	30.00
Replacement Tag	N/C
Kennel License	50.00
Kennel License (+ Dog Tag)	10.00
Service/Guide Dog	N/C

PART 2 - FEES & SERVICES	
Tax Certificates	50.00
Zoning Compliance	50.00
Township Road Map	N/C
County Map	N/C
Copy of Official Plan	50.00
Copy of Zoning By-Law	50.00
Photocopies	0.25
Faxes - Local	2.00
Faxes - Long Distance	2.00
NSF Charge	45.00
Rates for Council Chambers - Non-Resident	40.00

PART 3 - FIRE	
Recreation Burning Permit	N/C
Open Air Burning Permit	N/C
Burning Permit Inspection Fee	N/C
Fire Report	40.00

PART 4 - PLANNING	
General Inquiry	per County of Renfrew By-law
Minor Variance	
Official Plan Amendment	

Amend County of Renfrew Official Plan	
Approval of an adopted Local Official Plan Amendment	per County of Renfrew By-law
Zoning By-Law Amendment	
Karst Land Inspections	100.00
All other amendment requests	as per costs
Site Plan Application	1,000.00
Consent Applications - New Lot Created	
Consent Applications - does not create a new lot	
Cancelation of consent certificate	
Issuance of Final Certificate of Approval	per County of Renfrew By-law
Fee for Major Revisions to Consent Application	
Fee for Minor Revisions to Consent Application	
Validation of Title	
Special Council Meeting	N/C
Planning Comment - Hourly Rate	N/C
Subdivision Compliance Report	N/C
Site Plan Control Offences	N/C
Subdivision Development Application (\$5,000 deposit)	N/C
Subdivisions - Initial Application Fee (up to 10 developable lots / blocks)	
Subdivisions - Initial Application Fee (more than 10 developable lots / blocks)	
Subdivision - Major Plan Revisions (re-circulation)	
Subdivision - Minor Plan Revisions (re-circulation)	per County of Renfrew By-law
Subdivisions - Draft Approval Extension (annual)	
Peer Review Deposits - Plan of Subdivision and Plan of Condominium	
Request to Amend Site Plan Agreement	550.00
Request for releases of Registered Site Plan	300.00
Condominiums - Initial Application Fee (up to 10 units/ common elements/blocks)	
Condominiums - Initial Application Fee (more than 10 units/ common elements/blocks)	per County of Renfrew By-law
Condominiums exempt under section 50 of the Condominium Act	
Condominiums- Major Plan Revisions (re-circulation)	per County of Renfrew By-law

Condominiums - Minor Plan Revisions or Emergency Extension	per County of Renfrew By-law
Condominiums - Draft Approval Extension (annual)	
Part Lot Control Exemption By-law - Final Approval	
County of Renfrew Pre-Consultation Fees	

PART 5 - SEWAGE SYSTEM FEES	
Class 2 System (grey-water)	350.00
Class 3 System (cesspool)	350.00
Class 4 System (leaching bed, filter bed)	500.00
Class 5 System (holding tank)	500.00
An engineered designed system	500.00
Replacement of Tank and/or up to 100 ft. weepers	200.00

PART 6 - COMMENTS RELATED TO SEWAGE SYSTEM FEES	
Consents (per severed lot)	100.00
Minor Variance	25.00
Plan of Subdivision Review	75.00
Administration Charge/Septic Permit Search	50.00

PART 7 - BUILDING PERMIT FEES	
Residential Buildings (garages and additions) per sq. ft.	0.75
Sundecks/Porches	100.00
Accessory Buildings (minimum charge)	100.00
Accessory Buildings per sq. ft.	0.40
Mobile Home	N/C
Alterations and Renovations	100.00
Swimming Pools/Hottubs	100.00
Outdoor Wood Burning Furnace	100.00
Farm Building excl. house & garage (minimum charge)	100.00
Farm Building excl. house & garage	0.30
Carports	100.00

Commercial and Industrial Construction per sq. ft.	0.50
Tower – charge per foot	2.00
Demolition of Building	100.00
Occupancy Permit	100.00
Compliance Letter	100.00
Additional Inspection	N/C
Additional Inspection (after 4 yrs)	N/C
Commence Construction with NO Permit	N/C
Solar Panels (Council's Approval)	100.00
Revision or Renewal of Permit	100.00

PART 8 - MUNICIPAL TAX SALES ACT	
Title Search and all Lawyer Fees	Actual
Prior to First Notice	Actual
Prior to Final Notice	Actual
After Final Notice	Actual
Sale by Tender	Actual
All other disbursements and expenses	Actual

PART 9 - TIPPING FEES AT LANDFILL SITES	
Ratepayers with ID Cards (Household Garbage ONLY) PER BAG	N/C
Request to Open Landfill	50.00
Operator Costs (min of 3 hrs) per hour.	30.00
Metal - White Goods	N/C
Refrigerant Degassing Fee	N/C

PART 10 - COMMERCIAL / INDUSTRIAL BY-PRODUCTS OR CONSTRUCTION WASTE	
Dumpster/Roll Off Bin	250.00
6 Cubic Yard	N/C
8 Cubic Yard	N/C
10 Cubic Yard	N/C
12 Cubic Yard	N/C
14 Cubic Yard	N/C
20 Cubic Yard	N/C
Farm Wagon	60.00

Half-Ton Truck	25.00
Semi-Trailer	300.00
Trailer towed by private automobile	25.00
Garbage Packer Load (half load or more)	N/C
Garbage Packer Load (half load or less)	N/C
Single-Axle Truck	150.00
Tandem Axle Dump Trailer (ball or pintle hitch)	60.00
Tandem Truck	250.00
Ton Truck	40.00
Tri-Axle Truck	300.00
Appliances and Furniture (per item) - Small	5.00
Appliances and Furniture (per item) - Large	20.00
Tire ONLY	N/C
Tires on Rim	N/C
Recycling Bin	8.00
Tri-Axle Truck Load of Waste - Fuel Spill - Per Tonne	20.00
Tri-Axle Truck Load of Waste - Fuel Spill - Per Load (min.)	500.00
Tri-Axle Truck Load of Waste - Fire Clean-up - Per Tonne	20.00
Tri-Axle Truck Load of Waste - Fire Clean-up - Per Load (min.)	500.00
Commercial Business Waste - RCDSB (2 schools)	500.00
Commercial Business Waste - RCCDSB (1 school)	100.00

PART 11 - ROAD CLOSURES	
Administration Costs	200.00
Appraisal Costs	Actual
All other disbursements and expenses	Actual
Appraised Value of Property	Per Appraisal

Part 12 – General Road Operations	
Grader Rental (min 1 hr. charge) per hour	100.00
Entrance Permit	100.00
Tile Drain and Utility Road Crossing Permit	N/C
Civic Address Sign	Actual
Installation of Culverts	Actual

PART 13 - STAFF CHARGE OUT RATES (per hours plus admin fee)	
CAO / CLERK	90.00
Treasurer - Deputy CAO/Clerk	80.00
Treasurer - Deputy Clerk	70.00
Roads Superintendent	65.00
Lead Hand	45.00
Finance Clerk	40.00
Admin. Assistant	35.00
Equipment Operator	35.00
Waste Site Attendant	30.00

PART 14 – Backyard Chickens (By-Law 2023-62)	
Permit (annual)	25.00