

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday November 2nd, 2023. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton

Staff Members present were CAO/Clerk Jennifer Charkavi and Treasurer-Deputy CAO/Clerk Kelly Coughlin. Also present was Audio/Video System Specialist Nate Maclsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:32 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council approve amending the agenda of November 2, 2023, Regular Council Meeting, to remove Item 8a – Use of Council Chambers;

AND BE IT FURTHER RESOLVED that Council approve the amended agenda of November 2, 2023, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting October 19th, 2023.

Resolution No. 02/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt the following meeting Minutes:

- October 19th, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a ZB2342.5 Clark Zoning By-law amendment

This by-law comes forward from the Public meeting held prior to the Council meeting.

Resolution No. 03/11/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council approves By-Law 2023-56 being a by-law to amend By-Law Number 2004-13 for the purpose of rezoning the severed lands and retained lands, in Consent File B06/23.

Carried

7b B57/23 Consent Application

Council was concerned as there were planning issues identified in the Planner's Council Report for both B57/23 and B58/23. Council also noted that there were required MDS calculations for both that were not completed.

Resolution No. 04/11/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B57/23 submitted by Menno & Mary Hoover, so long as requirements of commenting agencies are satisfied

Defeated

7c B58/23 Consent Application

Resolution No. 05/11/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B58/23 submitted by Menno & Mary Hoover, so long as requirements of commenting agencies are satisfied

Defeated

7d B62/23 Consent Application

Resolution No. 06/11/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B62/23 submitted by Jody Kelly, so long as requirements of commenting agencies are satisfied

Carried

7e B63/23 Consent Application

Resolution No. 07/11/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B63/23 submitted by Jody Kelly, so long as requirements of commenting agencies are satisfied

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Debenture By-law - Grader

Resolution No. 08/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the Debenture By-law – Grader report as information as submitted and circulated.

AND FURTHER THAT Council adopt By-law #2023-55 being a Debenture By-law in the amount of \$461,000 from Infrastructure Ontario.

Carried

11b Ontario Municipal Partnership Fund (OMPF) 2024 Allocation Notification

Staff noted that our allocation had only decreased by \$6000. Staff were expecting a much larger decrease.

Resolution No. 09/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council accept the Ontario Municipal Partnership Fund (OMPF) 2024 Allocation Notice as information.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

None.

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council October 2023 Summary

Resolution No. 10/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the County Council Summary Report from October 25, 2023.

Carried

Agenda Item 14 – By-Laws

14a 2023-55 – Debenture By-Law
2023-56 – Zoning By-Law Amendment

Resolution No. 11/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT the Council adopt the following by-laws:

- 2023-55 – Debenture By-Law
- 2023-56 – Zoning By-law Amendment

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 12/11/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council receive the Action Tracking List as information.
Carried

Agenda Item 16 – New Business

Mayor Donohue noted that at the next Council meeting, November 16, 2023, a new Deputy Mayor will be chosen. He advised that he would like each member of Council to be the Deputy Mayor once per this term of Council.

Agenda Item 17 – Closed Session

17a Douglas Fire Department

Resolution No. 13/11/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council move into a Closed Session at 8:01 p.m.

As per section 239 2(b) of the Municipal Act – Personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss the Douglas Fire Department.
Carried

Council rose from Closed Session at 8:09 p.m. and passed the following motion:

Resolution No. 14/11/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Admaston/Bromley Council approve part-time (0.5 FTE) employment to Bill McHale as the Fire Chief;

AND BE IT FURTHER RESOLVED THAT Admaston/Bromley Council direct staff to hire a part-time (0.5 FTE) Equipment Operator.
Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-57 being a by-law to confirm proceedings of Council Meeting

Resolution No. 15/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2023-57, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held November 2nd, 2023, be now numbered, deemed read three times and passed.
Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 16/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, November 2nd, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:12 p.m.

Carried

Mayor

CAO/Clerk