

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday October 19th, 2023. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent (Acting) Steve Visinski, Fire Chief McHale and Finance Clerk Meagan Jessup. Also present was Audio/Video System Specialist Nate Maclsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:34 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 16/10/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council approve the Agenda for October 19th, 2023, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting October 5th, 2023.

Resolution No. 17/10/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council adopt the following meeting Minutes:

- October 5th, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Building and Sewage Report – September

Staff will be working on a new format to report the building and sewage information.

Resolution No. 18/10/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accepts Building and Sewage Reports for September 2023 as information.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a September Public Works Report

Resolution No. 19/10/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT the Council receive the Public Works September 2023 Report as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

Councillor Hamilton is opposed to the resolution and requested a recorded vote.

10a Authorization By-Law

Resolution No. 20/10/23

Moved by Brian Hamilton, seconded by Keith Gourley

WHEREAS, Section 74 of the Municipal Act 2001 provides that a municipality may, if one of the purposes for so acting is for its own purposes, exercise its powers under subsection 10 (1) or 11 (1), paragraph 7 of subsection 10 (2), paragraph 7 of subsection 11 (2) or paragraph 3 of subsection 11 (3) in relation to waste management in the municipality, in another municipality or in unorganized territory;

AND WHEREAS Council for the Township of Admaston/Bromley considers it necessary and desirable for the public to provide for the expansion of the Osceola Landfill for the purposes of waste management;

AND WHEREAS provision for a Contamination Attenuation Zone (CAZ) has been identified as a requirement for an application for such expansion;

NOW THEREFORE BE IT RESOLVED that Council pass By-Law 2023-53, being an authorization by-law to make an application for expropriation of lands required for the Osceola Landfill expansion.

Councillor Field	For	
Councillor Gourley	For	
Councillor Hamilton		Against
Deputy Mayor LeGris	For	
Mayor Donohue	For	

Carried

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a September Year to Date – Financial Overview Report

Treasurer-Deputy CAO/Clerk reviewed the financial overview and noted some of the items and why they were reflected this way.

Councillor Field wondered on the difference between the amount for Douglas Recreation and Admaston Recreation. Mayor Donohue and Deputy Mayor LeGris explained the loan that was provided to Admaston Recreation and the reduction in budget amount was tied to the loan repayment. Councillor Field thought the loan repayment was completed, staff will review.

Resolution No. 21/10/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council accept the September 2023 Year to Date Financial Overview Report (attached) as information as submitted and circulated.

Carried

11b Payment Register – September 2023

Resolution No. 22/10/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council approve the Payment Register for September 2023.

Carried

11c Fence Viewers Report

Resolution No. 23/10/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve By-Law 2023-52, being a by-law to appoint Fence Viewers.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a Fire Committee Minutes – June and September 2023

Resolution No. 24/10/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the Douglas Fire Committee Minutes from June and September 2023.

Carried

12b Fire Chief's Reports – July to October 2023

Deputy Mayor LeGris thanked Fire Chief McHale for his continued work on engaging with the Mennonite community.

Resolution No. 25/10/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the Douglas Fire Chief's Reports from June to October 2023.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

- 14a 2023-52 – Fence Viewers
- 2023-53 – CAO/Clerk Authorization By-Law

Resolution No. 26/10/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT the Council adopt the following by-laws:

- 2023-52 – Fence Viewers
- 2023-53 – CAO/Clerk Authorization By-Law

Carried

Agenda Item 15 – Old Business

- 15a Action Tracking List

Resolution No. 27/10/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

Fire Chief McHale showcased the new Self Contained Breathing Apparatus (SCBA) that were purchased by Council.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

- 18a By-law 2023-54 being a by-law to confirm proceedings of Council Meeting

Resolution No. 28/10/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2023-54, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 19th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 29/10/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, October 19th, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:47 p.m.

Carried

Mayor

CAO/Clerk