

TOWNSHIP OF ADMASTON/BROMLEY
OPERATIONS COMMITTEE

AGENDA

January 18th, 2024

At 6:30 pm

1. Call meeting to order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Adoption of Minutes – October 19, 2023
5. Traffic Speed Policy Report
 - I. Traffic Speed Policy
6. Micksburg Road Speed Concerns
7. Lynch Road Speed Concerns
8. Next meeting
9. Adjournment

TOWNSHIP OF ADMASTON/BROMLEY

Operations Committee

Date: Thursday, October 19th, 2023 at 6:00 pm

Present: Committee members present were Brian Hamilton (Chair), Michael Donohue, Angela Field, Kevin LeGris and Keith Gourley.

Staff members present were CAO/Clerk Jennifer Charkavi, Public Works Superintendent (Acting) Steve Visinski, Treasurer-Deputy CAO/Clerk Kelly Coughlin and Finance Clerk Meagan Jessup.

Mr. Brady Neill was in attendance.

1. Brian Hamilton called the meeting to order at 6:04 p.m.

2. Disclosure of Pecuniary Interest

None at this time

3. Approval of Agenda – 2023-10-01

Moved by: Kevin LeGris

Seconded by: Angela Field

BE IT RESOLVED that the Committee approve the agenda for the October 19, 2023, Operations Committee meeting as presented this date.

“Carried”

4. Adoption of Minutes – May 4, 2023 – 2023-10-02

Moved by: Angela Field

Seconded by: Kevin LeGris

BE IT RESOLVED that the Committee approve the minutes of the Operations Committee meeting held on May 4, 2023.

“Carried”

5. i. Speed Limit Reduction Request – Lynch Road – 2023-10-03

Public Work Superintendent Visinski (Acting) reviewed the report. Mr. Visinski also highlighted new information that had been provided by the County of Renfrew on how to assess roads for their respective speeds. They are going to put the roads and a few others through this exercise in order to determine rates of speeds.

Committee discussed the speeds registered for Lynch road. Councillor LeGris was in favour of reducing the speed as he noted most were travelling 60 km/hr.

Mayor Donohue noted that when this issue first came to Committee the complainant mentioned the steep hills and this has been addressed in the

reconstruction. He further noted that the speeds have not changed much since the road was improved. He does support putting the road through the assessment tool provided by the County, which is from the Ministry of Transportation.

Moved by: Michael Donohue

Seconded by: Keith Gourley

BE IT RESOLVED that the Operations Committee defers the recommendation to not reduce the speed on Lynch Road at this time;

AND BE IT FURTHER RESOLVED THAT the Public Works Department use the system provided by the County of Renfrew to review Lynch Road and bring back a report to Committee.

“Carried”

ii. Speed Limit Reduction Request – Micksburg Road– 2023-10-04

Committee directed that the same assessment be completed for Micksburg Road speed reduction request.

Moved by: Kevin LeGris

Seconded by: Angela Field

BE IT RESOLVED that the Operations Committee defers the recommendation to not reduce the speed on Micksburg Road at this time;

AND BE IT FURTHER RESOLVED THAT the Public Works Department use the system provided by the County of Renfrew to review Micksburg Road and bring back a report to Committee.

“Carried”

6. Next Meeting

To be determined by the chair.

7. Adjournment – 2023-10-05

Moved by: Kevin LeGris

Seconded by: Angela Field

BE IT RESOLVED that October 19, 2023 Township of Admaston/Bromley Operations Committee meeting be adjourned at 6:43p.m.

“Carried”

Chair

Clerk

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

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**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: January 18th, 2024
To: Operations Committee
From: Jennifer Charkavi
Re: Traffic Speed Policy

Background:

As Committee is aware there have been complaints brought forward by rate payers concerning speeds on municipal roads. The Public Works Department received The Automated Speed Limit Guideline Spreadsheet from the Transportation Association of Canada (TAC) from the County of Renfrew for use in these instances. The program takes the information inputted and recommends the speed for the section in question. There are many factors that are required in order to get the recommendation, from hills, to slopes to corners to distances. The recommendation is not created from emotion or bias, but from factual information.

Discussion:

Staff have drafted a Traffic Speed Policy to provide a procedure on how to handle complaints about speed.

Financial Implications:

There is no cost at this time for the Automated Speed Limit Guideline Spreadsheet from the Transportation Association of Canada (TAC) from the County of Renfrew, costs associated would be with the changing of signage.

People Consulted:

Steve Visinski, Public Works Superintendent (Acting)
Nathan Kuiack, Infrastructure Technician, Public Works, County of Renfrew

Recommendation for Committee:

BE IT RESOLVED THAT Committee recommend to Council to pass a resolution adopting a Traffic Speed Policy as reviewed at the January 18, 2024 Operations Committee meeting.

Township of Admaston/Bromley Corporate Policies

DEPARTMENT: Roads

COVERAGE: Public Works

POLICY: Traffic Speed

POLICY # DRAFT

DATE: November 2023

Revision/Review Date:

PAGE:

1

POLICY STATEMENT:

The Township of Admaston/Bromley maintains roadways throughout the township. The County and the Province also have highways that run through the township which are not part of the Township's jurisdiction.

PROCEDURE:

1. Speeds on Township roadways will be reviewed upon the receipt of a complaint.
2. The Public Works Superintendent may also review roads at any time.
3. Roadways that are reconstructed or constructed will be reviewed for speed.
4. The Public Works Department will put the roadway(s) in question through the Transportation Association of Canada (TAC) – Canadian Guidelines for Establishing Posted Speed Limits and will be used to determine the appropriate speed for the roadway(s) in question.
5. The speed for the roadway(s) determined by the TAC – Canadian Guidelines for Establishing Posted Speed Limits will be presented to Council for approval and the necessary Speed By-Law amended.
6. Should a Consultant be hired to redesign a roadway, their recommendations for speed will be applied to the roadway.
7. Complainants will be provided the staff report and recommendations provided to Council, as well as Council's decision.
8. Roadways that have been reviewed by the Public Works Department and presented to Council shall not be reviewed again unless significant road work has been completed.
9. Roadways that fall within the Highway Traffic Act – Built up Area, the Highway Traffic Act regulation will be applied to those roads.

Township of Admaston/Bromley

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REPORT

Date: January 18th, 2024
To: Operations Committee
From: Steve Visinski
Re: Micksburg Road

Background:

As Committee is aware there were some concerns brought forward by rate payers concerning the speed on Micksburg Road. The request was to have the speed limit lowered to 50km/hr for the entire length of the roadway. Micksburg Road runs from County Road 8 (Cobden Eganville Road) to Highway 41. Admaston/Bromley's jurisdiction runs from County Road 8 to the intersection of Stoqua Creek Road. Traffic counters had been installed in multiple locations along Micksburg Road to collect data.

Discussion:

Along Micksburg Road lies the hamlet know as Osceola. Under the Highway traffic act this hamlet falls under the definition of a built-up area having multiple houses, a church and store. This deems for this portion of Micksburg Road to have a posted speed limit of 50km/h. Definition from the Highway traffic Act for built up area as well as section 128 below. The 50 km/hr section would be approximately 200 metres from the intersection of Pit/McGuinty Road travelling through Osceola to approximately 200 metres past McGaghan Road intersection.

“built-up area” means a territory contiguous to a highway not within a local municipality, other than a local municipality that had the status of a township on December 31, 2002 and, but for the enactment of the *Municipal Act, 2001*, would have had the status of a township on January 1, 2003, where,

- 128** (1) No person shall drive a motor vehicle at a rate of speed greater than,
- (a) 50 kilometres per hour on a highway within a local municipality or within a built-up area;
 - (b) despite clause (a), 80 kilometres per hour on a highway, not within a built-up area, that is within a local municipality that had the status of a township on December 31, 2002 and, but for the enactment of the *Municipal Act, 2001*, would

have had the status of a township on January 1, 2003, if the municipality is prescribed by regulation;

Staff have also worked with the County of Renfrew entering all information into the Transportation Association of Canada (TAC) Automated Speed Limit Guideline Spreadsheet. This spreadsheet takes in all areas of concerns that may exist along the portion of roadway and provide then the recommended posted speed.

Below are copies of the spreadsheets for the two portions of Micksburg Road. First from Cobden Road to approximately 100m from the Hamlet of Osceola and the second 100m from Osceola to the intersection of Stoqua Creek Road.

The recommended posted speed limit for these two (2) sections is 80 km/hr.

Financial Implications:

Approximately \$300 for new 50Km/h signs

People Consulted:

CAO/Clerk

Nathan Kuiack, Infrastructure Technician, Public Works, County of Renfrew

Recommendation for Committee:

BE IT RESOLVED THAT Committee recommend to Council to amend the Speed Limit By-Law to reduce the speed on the section of Micksburg Road that falls under the regulations of the Highway Traffic Act reducing the speed to 50 km/hr on the section beginning approximately 200 metres from the intersection of Pit/McGuinty Road travelling through Osceola to approximately 200 metres past McGaghran Road intersection;

AND BE IT FURTHER RESOLVED THAT Committee recommend to Council that the speed limit on the other sections of Micksburg Road, in the jurisdiction of Admaston/Bromley, remain at 80 km/hr.



Automated Speed Limit Guidelines

FORM A - Automated Speed Limit Guidelines Spreadsheet

Version:
10-Apr-09

Name of Corridor:	Mickburg Road		
Segment Evaluated:	Cobden rd	to	Osceola
Geographic Region:	Bramley Township		
Road Agency:	Township of Admaston/Bramley		
Road Classification:	Arterial	Length of Corridor:	2,300 m
Urban / Rural:	Rural	Design Speed: (Required for Freeway, Expressway, Highway)	km/h
Divided / Undivided:	Undivided	Current Posted Speed: (For information only)	80 km/h
Major / Minor:	Minor	Prevailing Speed: (50th Percentile - for information only)	km/h
# Through Lanes Per Direction:	1 lane	Policy: (Maximum Posted Speed)	

		RISK	Score
A1	GEOMETRY (Horizontal)	Lower	3
A2	GEOMETRY (Vertical)	Lower	3
A3	AVERAGE LANE WIDTH	Lower	3
B	ROADSIDE HAZARDS	Lower	3
C1	PEDESTRIAN EXPOSURE	Medium	4
C2	CYCLIST EXPOSURE	Medium	6
D	PAVEMENT SURFACE	Lower	3
E1	NUMBER OF INTERSECTIONS WITH PUBLIC ROADS	Number of Occurrences	2
	STOP controlled Intersection	1	
	Signalized Intersection	0	
	Roundabout or traffic circle	0	
	Crosswalk	0	
E2	NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS	Number of Occurrences	2
	Left turn movements permitted	8	
	Right-in / Right-out only	0	
E3	NUMBER OF INTERCHANGES	Number of Occurrences	0
	Number of interchanges along corridor	0	
F	ON-STREET PARKING	N/A	0

Total Risk Score:

29

Recommended Posted Speed Limit (km/h):

As determined by road characteristics

80

As determined by policy

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The recommended posted speed limit may be checked against the prevailing speeds of the roadway and the road's safety performance.

Comments:

This portion of road is from Cobden Rd (County Rd B) to the hamlet of Osceola



Automated Speed Limit Guidelines

FORM A - Automated Speed Limit Guidelines Spreadsheet

Version:
19-Apr-09

Name of Corridor:	Mickburg Road		
Segment Evaluated:	Osceola	to	Stoqua Creek
Geographic Region:	Bronley Township		
Road Agency:	Township of Admaston/Bronley		
Road Classification:	Arterial	Length of Corridor:	7.300 m
Urban / Rural:	Rural	Design Speed: (Required for Freeway, Expressway, Highway)	km/h
Divided / Undivided:	Undivided	Current Posted Speed: (For information only)	80 km/h
Major / Minor:	Minor	Prevailing Speed: (60th Percentile - for information only)	km/h
# Through Lanes Per Direction:	1 @/%	Policy: (Maximum Posted Speed)	

		RISK	Score
A1	GEOMETRY (Horizontal)	Lower	3
A2	GEOMETRY (Vertical)	Lower	3
A3	AVERAGE LANE WIDTH	Lower	3
B	ROADSIDE HAZARDS	Lower	3
C1	PEDESTRIAN EXPOSURE	Medium	4
C2	CYCLIST EXPOSURE	Medium	6
D	PAVEMENT SURFACE	Lower	3
E1	NUMBER OF INTERSECTIONS WITH PUBLIC ROADS	<i>Number of Occurrences</i>	3
	STDP controlled intersection	5	
	Signalized Intersection	0	
	Roundabout or traffic circle	0	
	Crosswalk	0	
	Active, at grade railroad crossing	0	
E2	NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS	<i>Number of Occurrences</i>	1
	Left turn movements permitted	18	
	Right-in / Right-out only	0	
E3	NUMBER OF INTERCHANGES	<i>Number of Occurrences</i>	0
	Number of Interchanges along corridor	0	
F	ON-STREET PARKING	N/A	0

Total Risk Score:

29

Recommended Posted Speed Limit (km/h):

As determined by road characteristics

80

As determined by policy

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The recommended posted speed limit may be checked against the prevailing speeds of the roadway and the road's safety performance.

Comments:

This portion is from the hamlet of Osceola to the Township boundary line or also known as Stoqua Creek Rd

Township of Admaston/Bromley

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REPORT

Date: January 18th, 2024
To: Operations Committee
From: Steve Visinski
Re: Lynch Road Speed Concerns

Background:

As Committee is aware there have been some concerns brought forward by rate payers for the speed on Lynch Road. Committee directed to staff to collect and submit information into the Automated Speed Limit Guideline Spreadsheet from the Transportation Association of Canada (TAC) to determine the suggested posted speed.

Discussion:

A copy of the Automated Spreadsheet with all information entered and the suggested posted speed is included in this report.

The recommended posted speed limit for this section of Lynch Road is 70 km/hr. This will be the 2 kilometre portion from Stone Road to the intersection of Colton Road.



Automated Speed Limit Guidelines

FORM A - Automated Speed Limit Guidelines Spreadsheet

Version:
10-Apr-08

Name of Corridor:	Lynch Road		
Segment Evaluated:	Stone Road	to	Cotton Road
Geographic Region:	Admaston		
Road Agency:	Township of Admaston/Bromley		
Road Classification:	Arterial	Length of Corridor:	2,000 m
Urban / Rural:	Rural	Design Speed: (Required for Freeway, Expressway, Highway)	km/h
Divided / Undivided:	Undivided	Current Posted Speed: (For information only)	80 km/h
Major / Minor:	Minor	Prevailing Speed: (Both Present - for information only)	km/h
# Through Lanes Per Direction:	1 lane	Policy: (Maximum Posted Speed)	

		RISK	Score
A1	GEOMETRY (Horizontal)	Lower	3
A2	GEOMETRY (Vertical)	Lower	3
A3	AVERAGE LANE WIDTH	Medium	8
B	ROADSIDE HAZARDS	Lower	3
C1	PEDESTRIAN EXPOSURE	Higher	6
C2	CYCLIST EXPOSURE	Higher	9
D	PAVEMENT SURFACE	Lower	3
E1	NUMBER OF INTERSECTIONS WITH PUBLIC ROADS	<i>Number of Occurrences</i>	0
	STCIP controlled intersection	0	
	Signalized intersection	0	
	Roundabout or traffic circle	0	
	Crosswalk	0	
E2	NUMBER OF INTERSECTIONS WITH PRIVATE ACCESS DRIVEWAYS	<i>Number of Occurrences</i>	2
	Left turn movements permitted	7	
	Right in / Right out only	0	
E3	NUMBER OF INTERCHANGES	<i>Number of Occurrences</i>	0
	Number of interchanges along corridor	0	
F	ON-STREET PARKING	N/A	0

Total Risk Score:

35

Recommended Posted Speed Limit (km/h):

As determined by road characteristics

70

As determined by policy

The recommended posted speed limit may be checked against the prevailing speeds of the roadway and the road's safety performance.

Comments:

FORM A

Financial Implications:

\$500.00 for sign purchasing.

People Consulted:

CAO/Clerk

Nathan Kuiack, Infrastructure Technician, Public Works, County of Renfrew

Recommendation for Committee:

BE IT RESOLVED THAT Committee recommend to Council that the Speed Limit By-Law be amended to reduce the speed to 70 km/hr on Lynch Road from Stone Road to the intersection of Colten Road, approximately 2 kilometres.