

Douglas Fire Committee
Agenda
December 13, 2023

1. Call to Order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
4. Approval of minutes of last Regular Meeting
5. Business from previous meetings
 - Fireworks bylaw
 - Future of fire committee
6. Correspondence
 - email—Kelly Coughlin Treasurer – Deputy CAO/Clerk (budget)
7. New Business
 - Douglas and ARC recreation building inspections
 - update from fire chief's meeting
8. Fire Chief's Report
 - December report
 - awards
 - entry tool
9. Bills and Accounts
 - November Voucher
 - Mileage Voucher
 - Secretary's Expense Voucher
 - December (1) Voucher
10. 2023 Fire Cost Update
11. Budgetary Control Report November 30, 2023
12. Open Discussion
13. Next Meeting—January 10, 2024 7:00 p.m. at the council chambers
14. Adjourn

TOWNSHIP OF ADMASTON/BROMLEY

DOUGLAS FIRE COMMITTEE
MINUTES

Wednesday November 22, 2023

At 7:00 p.m.

Present were Committee Members Ken Keill, Nathan Harris, Daryl Thom, Fire Chief Bill McHale and Deputy Fire Chief Patrick Donohue. Chairman Kevin LeGris arrived at 7:21. Regrets Committee Member Harry Stuart.

1. Committee Member Nathan Harris acted as Chair and called the meeting to order at 7:00 p.m.

2. Declaration of Pecuniary Interest—None

3. Approval of Agenda

Moved by Daryl Thom and seconded by Ken Keill

Be it resolved that the agenda for the November 22, 2023 meeting be approved.

Carried

4. Approval of Minutes of the October 11, 2023 meeting.

Moved by Ken Keill and seconded by Daryl Thom

Be it resolved that the minutes of the October 11, 2023 meeting be approved as read.

Carried

5. Business arising from previous meetings

FIREWORKS BYLAW—The sample bylaw was gone over line by line and suggestions were made on what to remove and ideas of what could be added. Chief Bill will rewrite and bring it back to the committee.

OLD SCBA'S—Chief Bill has researched and found they cannot be sold but can be given away.

COVERING COSTS OF GLASSES IN FACEPIECE'S—The committee felt the cost should be covered by the fire department as it is an essential part of the equipment for some of the firemen.

DISPERSAL OF OLD EQUIPMENT—Chief Bill research and found out that the name must come off the equipment and the fire department would not be liable for outdated equipment.

DRY HYDRANT ON CHRIS RUDDY ROAD—The hydrant if completed and working. The committee had a long discussion on the need for Public Works to take over the ownership of the dry hydrants. A large bill was received for work on this hydrant. The fire department does not have the tools to repair the dry hydrants. The committee felt that Public Works has a full-time paid staff to do the work and the Fire Department is volunteer staff.

Moved by Nathan Harris and seconded by Daryl Thom

Be it resolved that the Fire Committee requests that Admaston/Bromley council transfers ownership of Dry Hydrants to the Public Works Department of the Township of Admaston/Bromley.

Carried

6. CORRESPONDENSE

An email from Kelly Coughlin Treasurer-Deputy CAO/Clerk with the budget was received and reviewed. Changes were made. The secretary is to get a copy to the municipal office tomorrow.

An email from Jennifer Charkavi CAO Clerk was received and informed the committee that Chief Bill is now a part-time chief.

An email from Jennifer Charkavi CAO Clerk was received inviting the committee members and fire department staff to the Christmas Party.

7. FUTURE OF THE FIRE COMMITTEE—The fire committee was set up when four townships owned the Douglas Fire Department. As it is owned by only Admaston/Bromley Township now the need for the committee has been questioned. Chief Bill explained that council would like the fire committee to transfer into the Protective Services Committee. This will be discussed at the December meeting. Chair Kevin LeGris likes the independent thinking on matters that comes from a committee like the fire committee and wondered if this is the right direction to be taking. There is a meeting scheduled for the second Wednesday in January 2024.

8. FIRE CHIEF'S REPORT

Chief Bill said he was proud of the work done by the firemen at the latest two structure fires. Seeing the hours of practice being put into action makes it all worth while.

Moved by Ken Keill and seconded by Nathan Harris

Be it resolved that the fire chief's report dated November 16, 2023 be accepted as presented.

Carried

9. BILLS AND ACCOUNTS—The voucher was reviewed.

Moved by Daryl Thom and seconded by Ken Keill

Be it resolved that the payment voucher dated October 31, 2023 in the amount of \$10,744.24 be paid.

Carried

10. 2023 FIRE COST UPDATE

The wage costs for 2023 to date were reviewed

11. BUDGETARY CONTROL REPORT OCTOBER 31, 2023

The figures were reviewed.

12. OPEN DISCUSSION

Chief Bill reported that one of the firemen of 25 years is retiring at the end of the month.

13. NEXT MEETING—December 13, 2023

14. ADJOURN

Moved by Nathan Harris and seconded by Daryl Thom

Be it resolved that the meeting of November 22, 2023 be adjourned at 9:44 p.m.

Carried.

2024 Budget

Inbox

Search for all messages with label Inbox

Remove label Inbox from this conversation



Kelly Coughlin

Thu, Nov 30,
5:57 PM (7 days
ago)

to Fire, me, firechief@admastonbromley.com

Hello all,

Please find attached the updated budget working papers for your files.

You will notice a few changes from the hard copies that you sent me. I have removed the helmets, bunker gear and washer / dryer from operating to capital given the total dollar amount for each item. I have also removed the request for the forceable entry tool since it was budgeted for in 2023 and purchased in 2023. And lastly, I have updated payroll to reflect Bill being moved to PT Fire Chief.

I will be proceeding with these budgets figures unless told otherwise.

p.s. Bill I'm now using your new township email address.

Kelly Coughlin

Treasurer – Deputy CAO/Clerk

Township of Admaston/Bromley

Office Address: 477 Stone Road, R.R. #2 Renfrew, Ontario K7V 3Z5

Telephone: (613) 432-2885

Fax: (613) 432-4052

E-mail Address: treasurer@admastonbromley.com

2024 FIRE BUDGET - DRAFT

Updated: 11/30/2023

Munisoft GL Accts	iCity GL Acct	Description	2022		2023		2024 Budget	Comments
			Actual	Budget	Actual	Budget		
REVENUE								
		Fire Levy	(190,020.00)	(190,020.00)	(45,000.00)	(257,447.00)		
	1-3-2000-5200	Fire - Standby Fees - NAW	(7,500.00)	(7,500.00)	(3,750.00)	(7,500.00)	(7,650.00)	Per Bill, add 2% to 2023 contract - negotiated a new contract
		Fire - Investment Income	(695.76)	(375.00)	(583.10)	(380.00)		
	1-3-2000-5201	Fire - Calls	(10,303.54)	-		(8,258.00)	(2,160.00)	per Bill
	1-3-2000-5202	Fire - Miscellaneous	(5,467.80)	(8,812.00)	(210.00)		-	
40-40-225	1-3-2000-5203	Fire - MNR Fire Agreement			(343.36)	(330.00)	-	
	1-3-9000-9007	Trf from Reserves - Fire Building Reserve		-		(20,000.00)	-	
40-90-228	1-3-9000-9008	Trf from Reserves - Fire Vehicle / Equipment Reserve		-		(20,000.00)	-	
		Fire - Surplus / Deficit		(9,358.00)				
40-90-231	1-3-9100-9101	Fire - Proceeds from Capital Lease				(189,000.00)		
TOTAL REVENUE			(213,987.10)	(216,065.00)	(49,886.46)	(502,915.00)	(9,810.00)	

EXPENDITURES

Fire Overhead Costs

50-30-101	1-4-2000-1010	Fire - Wages	90,660.99	90,000.00	57,408.34	110,000.00	119,113.74	Linked to Salary Cost tab
50-30-111	1-4-2000-1110	Fire - Benefits					24,526.78	Linked to Salary Cost tab
50-30-112								
50-30-113								
50-30-118								
50-30-119								
		CPP	665.02	20.00		20.00		
		EI	102.09	60.00		110.00		
		WSIB	7,254.49	6,700.00		9,000.00		
		EHT	1,432.81	1,200.00		1,800.00		
		Fire - Christmas Bonus	1,440.00					
	1-4-2000-1111	Fire - Standby					16,200.00	based on 2022 remuneration - need to add VP to this or consider just including it in wages. I like to have it split out so we know how much we are actually paying for standby
	1-4-2000-2011	Fire - Office Supplies	771.14	1,000.00		1,000.00	1,200.00	
	1-4-2000-2012	Fire - Computer Supplies					-	A - see attached schedule for detail
	1-4-2000-3065	Fire - IT Services					-	B - see attached schedule for detail

2024 FIRE BUDGET - DRAFT

Updated: 11/30/2023

Munisoft GL Accts	iCity GL Acct	Description	2022		2023		2024	Comments
			Actual	Budget	Actual	Budget	Budget	
	1-4-2000-2090	Fire - Miscellaneous Supplies					500.00	awards???
	1-4-2000-2730	Fire - Cell Phone					480.00	\$40/month for Fire Chief
	1-4-2000-2091	Fire - Food	295.29	1,000.00	250.39	1,000.00	1,500.00	
	1-4-2000-2092	Fire - Christmas Dinner		1,500.00		1,500.00	1,500.00	
	1-4-2000-XXXX	Fire - HST		-	2,075.76	-		
	1-4-2000-XXXX	Fire - Health & Safety	5,306.82	12,000.00	4,929.25	11,700.00		broken out to different GL accts in 2024
	1-4-2000-2100	Fire - Postage/Freight / Delivery					2,500.00	
	1-4-2000-2240	Fire - Mileage	2,319.79	1,500.00		3,000.00	4,000.00	
	1-4-2000-2250	Fire - Courses & Training				5,000.00	27,500.00	C - see attached schedule for detail
	1-4-2000-2251	Fire - Prevention (ex. Fire Prevention Week)	7,394.20	4,100.00	2,705.52	5,100.00	2,500.00	D - see attached schedule for detail
	1-4-2000-2740	Fire - Radio Licenses	536.74	520.00	575.00	520.00	600.00	will new fire dispatch have additional costs to add to this line item???
	1-4-2000-2741	Fire - Radio pagers / maintenance	5,037.00				4,000.00	
	1-4-2000-2260	Fire - Membership Dues					150.00	E - see attached schedule for detail
	1-4-2000-2833	Fire - Uniforms	4,000.17				4,000.00	F - see attached schedule for detail
	1-4-2000-2832	Fire - Medical Expenses					500.00	Bill / Cathy to figure out ##
	1-4-2000-2833	Fire - Mutual Aid		125.00	100.00	125.00		was Fire Chief assoc / now part of memberships /dues
50-30-231 50-30-232 50-30-233	1-4-2000-2834	Fire - Agreements					48,803.00	M - see attached schedule for details
	1-4-2000-2835	Fire - Dispatch	568.40	650.00		650.00	1,125.00	per call basis (est. \$20/call alerting) - increase for 2024 based on increased calls in 2023
	1-4-2000-2836	Fire - Fluent MS	1,219.36	1,200.00		1,200.00	1,400.00	
	1-4-2000-7300	Fire - Loan Principle Repayment					41,093.47	SCBA payments 5yr term (Jan 2024 to Dec 2028)
	1-4-2000-8000	Fire - Capital					17,000.00	Fluent burn permit / Dispatch
	1-4-2000-9002	Fire - Trf to Reserves - Buidling				-	25,000.00	
	1-4-2000-9003	Fire - Trf to Reserves - Vehicle / Equipment				25,000.00	50,000.00	
		Total Fire Overhead	151,274.31	121,575.00	68,044.26	176,725.00	395,191.99	

Douglas Fire Hall

	1-4-2001-1010	Fire - Support Wages	1,661.86	1,500.00		1,500.00	1,600.00	Cleaning Services / Fire Hall
	1-4-2001-2017	Fire - Building Supplies	2,400.00	3,000.00	1,392.13	3,000.00	3,000.00	
	1-4-2001-2520	Fire - Building Maintenance					3,700.00	I - see attached schedule for detail
	1-4-2001-2430	Fire - Insurance (building)	14,302.06	16,000.00	20,154.45	17,920.00	13,100.00	based on est insurance renewal calcs

2024 FIRE BUDGET - DRAFT

Updated: 11/30/2023

Munisoft GL Accts	iCity GL Acct	Description	2022		2023		2024 Budget	Comments
			Actual	Budget	Actual	Budget		
	1-4-2001-2720	Fire - Telephone	5,256.00	5,900.00	3,430.00	5,900.00	6,000.00	cell phone exp now split out Cathy internet @ home
	1-4-2001-2733	Fire - Internet	540.00	540.00		540.00	700.00	
	1-4-2001-2522	Fire - Hall Supplies	198.18	150.00		100.00	100.00	
	1-4-2001-2610	Fire - Hydro	2,151.67	3,000.00	597.50	3,000.00	3,000.00	
	1-4-2001-2600	Fire - Oil Furnace	9,403.06	6,000.00	7,074.29	10,500.00	10,500.00	
	1-4-2001-2601	Fire - Propane (generator)			490.00		1,500.00	
	1-4-2001-8000	Fire - Capital					115,000.00	furnace - propane, move tower, washer / dryer
Total Douglas Fire Hall			34,250.97	34,590.00	33,138.37	40,960.00	156,600.00	

Equipment

	1-4-2002-2101	Fire - Small Tools					21,200.00	J - see attached schedule for detail
	1-4-2002-2102	Fire - Equipment Testing (ex. SCBA's, ladders)					6,500.00	K - see attached schedule for detail
	1-4-2002-2103	Fire - Nozzles / Couplers / Appliances			4,570.00			
	1-4-2002-2104	Fire - Safety Equipment					21,550.00	L - see attached schedule for detail
	1-4-2002-2105	Fire - Equipment Rental	3,389.51	2,000.00		2,000.00	2,000.00	
	1-4-2002-2106	Fire - Extrication	500.00	2,500.00		2,500.00	2,500.00	
	1-4-2002-2107	Fire - Equipment Maintenance	18,252.52	6,600.00	1,380.05	10,900.00		Need to break this out
50-30-230	1-4-2002-8000	Fire - Equipment Capital	15,037.63	38,300.00	19,843.24	39,200.00	35,000.00	bunker gear / helmets
	1-4-2002-XXXX	Fire - SCBA's				189,000.00		
Total Equipment			37,179.66	49,400.00	25,793.29	243,600.00	88,750.00	

Dry Hydrants

	1-4-2003-2510	Dry Hydrant - Repairs / Maintenance	727.77				-	
	1-4-2003-8000	Dry Hydrant - Capital					80,000.00	Dam @ Douglas Is now out of operation because of high usage of this hydrant committee chair felt need to repair and get it back into use sooner than later
Total Dry Hydrants			727.77	-	-	-	80,000.00	

Fuel	4,184.45	3,000.00	2,227.77	6,000.00			
Vehicle Maintenance	3,426.32	4,000.00	4,603.00	13,800.00			
	7,610.77	7,000.00	6,830.77	19,800.00			

This needs to be broken out by vehicle

2024 FIRE BUDGET - DRAFT

Updated: 11/30/2023

Munisoft GL Accts	iCity GL Acct	Description	2022		2023		2024 Budget	Comments
			Actual	Budget	Actual	Budget		
Truck 1 - 2009 Freightliner								
	1-4-2004-2430	Fire - Truck 1 - Insurance					1,500.00	
	1-4-2004-2500	Fire - Truck 1 - Repairs / Maintenance	730.00		7,580.00		2,000.00	
	1-4-2004-2621	Fire - Truck 1 - Clear Diesel Fuel					2,000.00	
Total Truck 1			730.00	-	7,580.00	-	5,500.00	
Truck 2 - 1980 GMC								
	1-4-2005-2430	Fire - Truck 2 - Insurance					1,500.00	
	1-4-2005-2500	Fire - Truck 2 - Repairs / Maintenance	200.00		-		1,500.00	Safety
	1-4-2005-2620	Fire - Truck 2 - Gasoline					1,000.00	
Total Truck 2			200.00	-	-	-	4,000.00	
Truck T2 - 2008 Dodge Stirling								
	1-4-2006-2430	Fire - Truck 2 - Insurance					1,500.00	
	1-4-2006-2500	Fire - Truck 2 - Repairs / Maintenance	272.00		-		2,000.00	tires
	1-4-2006-2621	Fire - Truck 2 - Clear Diesel Fuel					1,500.00	
Total Truck T2			272.00	-	-	-	5,000.00	
Truck 4 - 1998 Freightliner								
	1-4-2007-2430	Fire - Truck 2 - Insurance					1,500.00	
	1-4-2007-2500	Fire - Truck 2 - Repairs / Maintenance	1,338.00		3,075.00		2,500.00	
	1-4-2007-2621	Fire - Truck 2 - Clear Diesel Fuel					1,500.00	
Total Truck 4			1,338.00	-	3,075.00	-	5,500.00	
GMC 1980								
	1-4-2008-2430	Fire - Truck GMC - Insurance					1,500.00	
Total GMC 1980			-	-	-	-	1,500.00	
TOTAL EXPENDITURES			233,583.48	212,565.00	144,461.69	481,085.00	742,041.99	
SURPLUS / (DEFICIT)			(19,596.38)	3,500.00	(94,575.23)	21,830.00	(732,231.99)	

2024 FIRE BUDGET - DRAFT

Updated: 11/30/2023

Munisoft GL Accts	iCity GL Acct	Description	2022		2023		2024	Comments
			Actual	Budget	Actual	Budget	Budget	
CAPITAL REQUESTS								
		Fluent Burn Permit Program					5,000.00	for permits
		County of Renfrew - Dispatch system AB Share ????					12,000.00	Bill to confirm figure w/ County
		Bunker Gear (4)					17,500.00	
		Helmets (25)					17,500.00	
		Propane Furnace					15,000.00	
		Washer / Dryer					20,000.00	
		Move radio tower when building completed					80,000.00	
		Garage Expansion					?????	
		Dry Hydrant					80,000.00	
							<u>247,000.00</u>	

Budget 2024 - DRAFT
Fire Department - Additional Information

Schedule A: Computer Supplies

Vendor	Item	2022	2023	2024
	Desktop			
	Laptop	\$ 1,507		
	Monitor			
Total Cost		\$ 1,507	\$ -	\$ -

Schedule B: IT Services

Vendor	Item	2022	2023	2024
Total Cost		\$ -	\$ -	\$ -

Schedule C: Courses and Training

Name of Participant	Activity	2022	2023	2024
officers	Fire Service Leadership Course			
5 members	huntsville and toronto conferences		\$ 1,638	\$ 4,000
FF 1020	regional training centres/ outside courses			
department	fit (health safety for breathing air)		\$ 966	\$ 1,000
recruits	z endorsement		\$ 1,275	\$ 2,500
H&S		\$ 1,750		
Electric Vehicle Training				\$ 20,000
Total Cost		\$ 1,750	\$ 3,879	\$ 27,500

Mandatory Training - has to be a certified outside organization every second year 2 members to attain Z endorsement

Schedule D: Fire Prevention

Vendor	Item	2022	2023	2024
--------	------	------	------	------

	Fire Prevention		\$ 465	\$ 1,000	Give aways donated by CT in 2024
	Smoke Alarm Program				
	Miscellaneous				
	advertising			\$ 1,500	(est. \$75/month) plus Christmas / fire Prevention Week
Total Cost		\$ -	\$ 465	\$ 2,500	\$ -

Schedule E: Memberships

Vendor	Item	2022	2023	2024
Ontario Association of Fire Chiefs				
Canadian Association of Fire Chiefs				
Renfrew County Fire Chiefs Assoc		\$ 150	\$ 150	\$ 150
Ontario Municipal Fire Prevention Officer Association				
Total Cost		\$ 150	\$ 150	\$ 150

Schedule F: Uniforms

Vendor	Item	2022	2023	2024
	station wear	\$ 5,397		\$ 4,000
Total Cost		\$ 5,397	\$ -	\$ 4,000

\$500/suit (pants, shirt, tie, crest) x 8

Schedule I: Douglas Fire Hall Building Maintenance

Vendor	Item	2022	2023	2024
	Routine Maintenance	\$ 134	\$ 312	\$ 500
	Generac			\$ 500
	Grass cutting	\$ 1,260	\$ 1,200	\$ 1,500
	Snow Removal	\$ 1,140	\$ 980	\$ 1,200

maintenance/ yr

Total Cost		\$ 2,534	\$ 2,492	\$ 3,700

Schedule J: Supplies and Small Tools

Vendor	Item	2022	2023	2024
	Hard hats	\$ 1,120		\$ 2,000
	Chainsaws			\$ 100
	nozzles qty 2		\$ 3,412	\$ 3,600
	Misc: flashlights, wrenches etc			\$ 1,500
M&L Supply	Hose 1,000 feet or 1 and 3/4"			\$ 1,000
Dewalt/ M&L Supply	saws all / sip cutter / battery			\$ 1,500
Algonquin Forestrt	Bags for forestry hose			\$ 2,500
M&L Supply	Thermal Image Camera			\$ 6,000
	Defibulator			\$ 2,000
	Ropes & Caribeaners			\$ 1,000
Total Cost		\$ 1,120	\$ 3,412	\$ 21,200

chains

same as last year

*Cathy had included the Forceable Entry tool in 2024 budget again but it was already budgeted for in 2023 AND they purchased it in November 2023

Schedule K: Equipment Testing

Vendor	Item	2022	2023	2024
Battleshield	Pumper Testing	\$ 1,830	\$ 1,775	\$ 2,000
UTIL Equip	Ladder Testing		\$ 1,137	
AJ Stone	SCBA testing			
Dion Fire	Hydro static testing			
Sanigear	Bunker gear testing	\$ 2,189	\$ 2,400	\$ 3,000
Dion Fire	Fire Extinguishers	\$ 1,268		\$ 1,500

every 2 years
this will be done every 2nd yr. Start in 2025
every 5 yrs starting 2025
cleaning/ testing / repairs - annually
every 2nd yr

Total Cost		\$ 5,287	\$ 5,312	\$ 6,500

Schedule L: Safety Equipment

Vendor	Item	2022	2023	2024
Renfrew Fire	Washing gear		\$ 600	\$ 2,400
Renfrew Fire	cover alls - cleaning			\$ 750
GADAR	cover alls -new			\$ 2,500
M& L Fire	Gloves	\$ 9,560		\$ 2,400
Safe Design	Boots	\$ 4,357	\$ 742	\$ 3,000
AJ Stone	SCBA - Bags & Glasses		\$ 1,648	\$ 500
	Cancer Prevention			\$ 5,000
U-Line	First Aid			\$ 4,000
Yellow Jacket	Entry Tags - New and Replacement (6)			\$ 1,000
Total Cost		\$ 13,917	\$ 2,990	\$ 21,550

(4) sets in 2024
(4) sets in 2024
(2)
items done in 2023: personal totes, shelves etc

Schedule M: Fire Agreements

Tcwnship		2022	2023	2024
Renfrew Fire Agreement	no expiry		\$ 36,000	\$ 36,000
Greater Madawaska Fire Agreement			\$ 4,803	\$ 4,803
Whitewater Region Fire Agreement			\$ 8,000	\$ 8,000
Total Cost		\$ -	\$ 48,803	\$ 48,803

Douglas Fire Committee
Fire Chief Report
December 13, 2023

Date	Men	Hrs	Where	What
Nov 17	14	66		House
Nov 17	10	20		Truck Roll over
Nov 17	01	03		Clean fire hall
Nov 18/19	01	21	Practice	DZ course
Nov 20	09	18	Practice	burn permits/fuel trucks/clean SCBA
Nov 31	14	28		Control Burn
Nov 26	03	07	Practice	Weekend truck checks
Nov 27	09	18	Practice	Safety at fires
Dec 5	08	16		MVA

Douglas Fire Department Voucher

As of November 30, 2023

Expenses																						
Name	Particulars	Date	CK#	Total	GST/HST	HST Rebate	Prevention /Education	Grounds/ Bldg	Vehicle Maint	Equip Maint	Equip (New)	Telephone	Internet	Hydro	Fuel	Wages	Heat	Dry Hydrant	Health & Safety	Dry Hydrant	Hall Supplies	Total
				10-10-241	50-30-164	50-30-164	50-30-131	50-30-136	50-30-143	50-30-142	50-30-145	50-30-181	50-30-183	50-30-151	50-30-141	50-30-101	50-30-152		50-30-170			
Riverview Metal Works	Sterling inspection	10-Nov-23	2909	917.62	105.57	91.28			826.34			-										917.62
Riverview Metal Works	Freightliner (throttle)	10-Nov-23	2910	4,498.86	517.57	447.49			4,051.37													4,498.86
Hydro One	Hydro	24-Nov-23	2911	146.27	19.13	16.54								129.73								146.27
Chris Way	"Z" endorsement	24-Nov-23	2912	29.09	3.35	2.90													26.19			29.09
Chris Way	"Z" endorsement	24-Nov-23	2912	39.80	1.90	1.64													38.16			39.80
Chris Way	"Z" endorsement	24-Nov-23	2912	370.00	-	-													370.00			370.00
Bramley Farm	Thread Socket	24-Nov-23	2913	16.84	1.94	1.63				15.16												16.84
Bell Canada	Phone	24-Nov-23	2914	393.75	45.42	39.27						354.48										393.75
Petro Canada	Furnace Oil/diesel	24-Nov-23	2915	3,136.39	360.83	311.67									2,129.87		694.55					3,136.39
A/B Twsp	Wages	24-Nov-23	2916	922.05	-	-										922.05						922.05
A/B Twsp	Dry Hydrant	24-Nov-23	2916	6,217.98	-	-														6,217.98		6,217.98
Eganville Leader	2 Ways out	24-Nov-23	2917	79.10	9.10	7.87	71.23															79.10
Eganville Leader	Thank you Pilon	24-Nov-23	2917	145.91	16.89	14.60	131.31															145.91
Eganville Leader	Smoke Alarm Saves Lives	24-Nov-23	2917	79.10	9.10	7.87	71.23															79.10
Kyle Kutshaw	Lenses Mask Insert	24-Nov-23	2918	165.00	-	-													165.00			165.00
Chris Way	Lenses Mask Insert	24-Nov-23	2919	165.00	-	-													165.00			165.00
Seamus McHale	Grass Cutting	24-Nov-23	2920	1,300.00	-	-		1,300.00														1,300.00
Bell Canada	Phone	24-Nov-23	2921	108.48	12.48	10.79						97.69										108.48
																						-
Total				18,731.24	1,103.28	953.96	273.77	1,300.00	4,877.71	15.16	-	452.17	-	129.73	2,129.87	922.05	694.55	-	764.35	6,217.98	-	18,731.24
Revenue																						
Name	Deposit	Date	INV #	Acct. Rec		Fire Levy	Standby Fee's	Investment Income	Fire Calls	GST Rebate	Misc. Rev											
	10-10-241			10-20-226		40-90-220	40-90-221	40-90-222	40-90-223	40-90-226	40-90-224											
Nov Interest	158.23	30-Nov-23						158.23														
Total	158.23							158.23														
								158.23														
Accounts Payable																						
				20-10-245		Fire	Practice	Standby	Base													
	Nov-23			8,814.43		3,892.95	3,721.48	1,200.00														

Douglas Fire Department Voucher

As of December 1, 2023

Expenses																						
Name	Particulars	Date	CK#	Total	GST/HST	HST Rebate	Prevention /Education	Grounds/ Bldg	Vehicle Maint	Equip Maint	Equip (New)	Telephone	Internet	Hydro	Fuel	Wages	Heat	Dry Hydrant	Health & Safety	Mileage	Hall Supplies	Total
				10-10-241	50-30-164	50-30-164	50-30-131	50-30-136	50-30-143	50-30-142	50-30-145	50-30-181	50-30-183	50-30-181	50-30-141	50-30-101	50-30-152		50-30-170			
Bill McHale	Mileage	1-Dec-23		811.92	-	-														811.92		811.92
Patrick Donohue	Mileage	1-Dec-23		218.96	-	-														218.96		218.96
Lawrence Lemay	Mileage	1-Dec-23		27.20	-	-														27.20		27.20
Darren Rowan	Mileage	1-Dec-23		13.60	-	-														13.60		13.60
Patrick Rowan	Mileage	1-Dec-23		161.84	-	-														161.84		161.84
Ron Selle	Mileage	1-Dec-23		81.60	-	-														81.60		81.60
Maia Bruce	Mileage	1-Dec-23		54.40	-	-														54.40		54.40
Ryan Buzzell	Mileage	1-Dec-23		229.84	-	-														229.84		229.84
Jeff Cull	Mileage	1-Dec-23		87.04	-	-														87.04		87.04
Scott Dick	Mileage	1-Dec-23		27.20	-	-														27.20		27.20
Ryan Donohue	Mileage	1-Dec-23		405.28	-	-														405.28		405.28
Brandon English	Mileage	1-Dec-23		62.56	-	-														62.56		62.56
Dennis McEachen	Mileage	1-Dec-23		411.40	-	-														411.40		411.40
Liam McHale	Mileage	1-Dec-23		74.80	-	-														74.80		74.80
Seamus McHale	Mileage	1-Dec-23		27.20	-	-														27.20		27.20
Bailey McIntyre	Mileage	1-Dec-23		130.56	-	-														130.56		130.56
Hayden McIntyre	Mileage	1-Dec-23		54.40	-	-														54.40		54.40
Chris Way	Mileage	1-Dec-23		371.28	-	-														371.28		371.28
																						#VALUE!
Total				3,251.08	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,251.08	-	3,251.08
Revenue																						
Name	Deposit	Date	INV #	Acct. Rec	Fire Levy	Standby Fee's	Investment Income	Fire Calls	GST Rebate	Misc. Rev												
	10-10-241			10-20-226	40-90-220	40-90-221	40-90-222	40-90-223	40-90-226	40-90-224												
Oct Interest	226.69																					
Total	226.69			-	-	-	-	-	-	-												
							0.00															
Accounts Payable				20-10-245	Fire	Practice	Standby	Base														
	October Payroll										#VALUE!											

Douglas Fire Department Voucher

As of December 13, 2023

Expenses																								
Name	Particulars	Date	CHK#	Total	GST/HST	HST Rebate	Prevention /Education	Grounds/ Bldg	Vehicle Maint	Equip Maint	Equip (New)	Support Wages	Internet	Hydro	Fuel	Wages	Heat	Radio System	Health & Safety	Dry Hydrant	Hall Supplies	Total		
				10-10-241	50-30-164	50-30-164	50-30-131	50-30-136	50-30-143	50-30-142	50-30-145		50-30-183	50-30-151	50-30-141	50-30-101	50-30-152		50-30-170					
Petro Canada	Furnace Oil	13-Dec-23	2909	1,005.81	115.71	100.04						-					905.77					1,005.81	-	
County of Renfrew	Radio system			8,826.78	-													8,826.78					8,826.78	-
Gwen Brohart	Support Wages			1,782.00	-							1,782.00											1,782.00	-
A/B Township	Wages			133,201.91	-											133,201.91							133,201.91	-
A/B Township	Wages			276.85	-											276.85							276.85	-
A/B Township	Wages			219.88	-											219.88							219.88	-
A/B Township	Wages			696.14	-											696.14							696.14	-
					-																		-	#VALUE!
					-																		-	
Total				146,009.37	115.71	100.04	-	-	-	-	-	1,782.00	-	-	-	134,394.76	905.77	8,826.78	-	-	-	146,009.37	-	
Revenue																								
Name	Deposit	Date	INV #	Acct. Rec	Fire Levy	Standby Fee's	Investment Income	Fire Calls	GST Rebate	Misc. Rev														
	10-10-241			10-20-226	40-90-220	40-90-221	40-90-222	40-90-223	40-90-225	40-90-224														
Nov Interest	158.23	30-Nov-23					158.23																	
NAW		1-Dec-23		3,750.00		3,750.00																		
		1-Dec-23		162,477.00	162,477.00																			
Total	158.23			166,227.00	-	162,477.00	3,750.00	158.23	-	-	-													
											166,385.23													
Accounts Payable				20-10-245	Fire	Practice	Standby	Base			#VALUE!													

Douglas Fire Department Voucher

As of December 13, 2023

Expenses																						
Name	Particulars	Date	CK#	Total	GST/HST	HST Rebate	Prevention /Education	Grounds/ Bldg	Vehicle Main	Equip Maint	Equip (New)	Support Wages	Internet	Hydro	Fuel	Wages	Heat	Radio System	Health & Safety	Dry Hydrant	Hall Supplies	Total
				10-10-241	50-30-184	50-30-164	50-30-131	50-30-136	50-30-143	50-30-142	50-30-145		50-30-183	50-30-151	50-30-141	50-30-101	50-30-152		50-30-170			
Petro Canada	Furnace Oil	13-Dec-23		1,005.81	115.71	100.04											905.77					1,005.81
County of Renfrew	Radio system	13-Dec-23		8,826.78	-	-												8,826.78				8,826.78
Gwen Brohart	Support Wages	13-Dec-23		1,782.00	-	-						1,782.00										1,782.00
A/B Township	Wages	13-Dec-23		133,201.91	-	-										133,201.91						133,201.91
A/B Township	Wages	13-Dec-23		276.85	-	-										276.85						276.85
A/B Township	Wages	13-Dec-23		219.88	-	-										219.88						219.88
A/B Township	Wages	13-Dec-23		696.14	-	-										696.14						696.14
																						-
																						-
																						-
Total				146,009.37	115.71	100.04	-	-	-	-	-	1,782.00	-	-	-	134,394.78	905.77	8,826.78	-	-	-	146,009.37
Revenue																						
Name	Deposit	Date	INV #	Acct. Rec		Fire Levy	Standby Fee's	Investment Income	Fire Calls	GST Rebate	Misc. Rev											
	10-10-241			10-20-226		40-90-220	40-90-221	40-90-222	40-90-223	40-90-226	40-90-224											
Nov Interest	158.23	30-Nov-23						158.23														
NAW		1-Dec-23		3,750.00			3,750.00															
		1-Dec-23		162,477.00		162,477.00																
Total	158.23			166,227.00	-	162,477.00	3,750.00	158.23	-	-	-											
												166,385.23										
Accounts Payable				20-10-245		Fire	Practice	Standby	Base			#VALUE!										

Douglas Fire Department

2023 Fire Costs

Month	Fire	Practice	Standby Fees	Total Mthly Costs
	Rate/Hr	Rate/Hr	Rate/Wk	
	0.00	0.00	0.00	
January	277	250	4	
Total Cost	5822.37	7165.40	1200.00	14,187.77
February	94	106	4	
Total Cost	3,041.58	3,367.00	1200.00	7,608.58
March	100	136	4	
Total Cost	3,228.78	4985.89	1200.00	9,414.67
April	82	230	5	
Total Cost	2,769.25	8065.51	1500.00	12,334.76
May	74	274	4	
Total Cost	2452.40	7408.26	1200.00	11,060.66
June	194	150	4	
Total Cost	6261.88	5101.01	1200.00	12,562.89
July	167	166	5	
Total Cost	5484.11	5616.61	1500.00	12,600.72
August	102	142	4	
Total Cost	3381.30	4611.01	1200.00	9,192.31
September	30	127	5	
Total Cost	976.34	4326.75	1200.00	6,503.09
October	102	218	4	
Total Cost	3368.46	7708.90	1200.00	12,277.36
November	122	110	4	
Total Cost	3892.95	3721.48	1200.00	8,814.43
December	36	48	4	
Total Cost	1175.48	2760.16	1200.00	5,135.64
Total Hours	1380	1957		
Total Cost	41854.90	\$ 64,837.98	\$15,900.00	\$ 121,692.88

Douglas Fire Department
Budgetary Control Report
As of November 30, 2023

	Current	Year to Date	Budget	Variance
REVENUES				
Fire Levy		95,000.00	257,477.00	(162,477.00)
Standby Fees		3,750.00	7,500.00	(3,750.00)
Investment Income		1,352.53	380.00	972.53
Fire Calls		7,220.36	8,258.00	(1,037.64)
Fire-Miscellaneous		210.00		210.00
Fire-Transfer from Reserve			20,000.00	(20,000.00)
TOTAL REVENUES:	0.00	107,532.89	293,615.00	(186,082.11)
EXPENDITURES				
Fire Employment Costs				
Wages-Fire	828.59	2,119.05		(2,119.05)
Income Tax-Fire		(33.20)		33.20
CPP-Fire	(25.27)	(113.74)		113.74
EI-Fire	(13.50)	(49.65)		49.65
Fire - Insurance		15,029.30	17,920.00	2,890.70
Fire - WSIB		6,723.19		(6,723.19)
Fire - EHT		4.90		(4.90)
Fire Wages	3,621.20	103,028.79	110,000.00	6,971.21
Fire Support Wages			1,500.00	1,500.00
Fire-CPP			20.00	20.00
Fire-EI			110.00	110.00
Fire- Clothing/Shirts		4,002.12		(4,002.12)
Fire-WSIB			9,000.00	9,000.00
Fire-EHT			1,800.00	1,800.00
Total Fire Employment Costs:	4,411.02	130,710.76	140,350.00	9,639.24
Overhead				
Prevention		3,708.66	5,100.00	1,391.34
Licenses		573.26	520.00	(53.26)
Grounds & Building		1,392.13	3,000.00	1,607.87
Total Overhead:	0.00	5,674.05	8,620.00	2,945.95
Vehicle / Equipment				
Fuel		2,376.05	6,000.00	3,623.95
Equipment Maintenance		8,934.53	10,900.00	1,965.47
Vehicle Maintenance		14,038.28	13,800.00	(238.28)
Mileage-Fire			3,000.00	3,000.00
Equipment (New)		23,135.58	39,200.00	16,064.42
Transfer to Reserves - Vehicles			25,000.00	25,000.00
SCBA's			189,000.00	189,000.00
Total Vehicle / Equipment:	0.00	48,484.44	286,900.00	238,415.56

Douglas Fire Department
Budgetary Control Report
As of November 30, 2023

	Current	Year to Date	Budget	Variance
Capital				
Fire-Capital		19,843.24		(19,843.24)
Total Capital:	0.00	19,843.24	0.00	(19,843.24)
Utilities				
Hydro-Fire		1,132.17	3,000.00	1,867.83
Heat		7,933.04	10,500.00	2,566.96
Propane - Genator (FIRE)		486.88		(486.88)
Total Utilities:	0.00	9,552.09	13,500.00	3,947.91
Miscellaneous				
Fire Fighters Certification Course Cost			5,000.00	5,000.00
Office & Sundry			1,000.00	1,000.00
Food		326.85	1,000.00	673.15
Christmas Dinner			1,500.00	1,500.00
HST		7,501.81		(7,501.81)
Health & Safety	(135.34)	10,929.62	11,700.00	770.38
Mutual Aid		100.00	125.00	25.00
Hall Supplies		49.75	100.00	50.25
Equipment Rental			2,000.00	2,000.00
Extrication			2,500.00	2,500.00
Total Miscellaneous:	(135.34)	18,908.03	24,925.00	6,016.97
Communication				
Telephone		3,884.44	5,900.00	2,015.56
Dispatch			650.00	650.00
Internet			540.00	540.00
Fluent IMS		100.94	1,200.00	1,099.06
Total Communication:	0.00	3,985.38	8,290.00	4,304.62
TOTAL EXPENDITURES:	4,275.68	237,157.99	482,585.00	245,427.01
SURPLUS	(4,275.68)	(129,625.10)	(188,970.00)	59,344.90
Reserves				
Capital Asset Purchases				
Unfunded Capital Investment				
Total Year End Adjusted Surplus				