

Township of Admaston/Bromley
First Monthly Meeting
Thursday, December 14th, 2023 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes of Council Meetings [November 16](#) and [November 30](#), 2023
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
 - 7a [B133/23 Consent Application Report – Donohue & McGregor](#)
 - i.i) [B133/23 Planning Report](#)
 - 7b [Backyard Chickens By-Law Report](#)
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
 - 8a [Admaston/Bromley Public Library OTF Grant Request Report](#)
 - i. i) [Admaston/Bromley Public Library Board Request](#)
 - 8b [Admaston/Bromley Public Library Board](#)
 - i) i. [Minutes – October 24, 2023](#)
 - ii) ii. [Treasurer's Report – November 2023](#)
 - iii)iii. [CEO's Report – November 2023](#)
9. **Operations Committee** – Chair Brian Hamilton, All of Council
 - 9a [Public Works November 2023 Report](#)
10. **Waste Management Committee** – Chair Michael Donohue, All of Council

None.
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
 - 11a [November 2023 Financial Overview](#)

- i. i) Financial Overview Backup
- 11b November 2023 Payment Register
- 11c Financial Indicator Review – Ministry of Municipal Affairs & Housing
- 11d Municipal Financial Profile – Admaston/Bromley

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

- 12a Fire Agreement - North Algona Wilberforce Report
 - i. i) Agreement

13. **County of Renfrew** – Mayor Michael Donohue

- 13a County Council Summary – November 29, 2023

14. **By-Laws**

- 14a 2023-60 – Fire Agreement – North Algona Wilberforce
 - 2023-61 – Backyard Chickens By-law
 - 2023-62 – Amend Fees & Charges By-law

15. Old Business

- 15a Action Tracking List

16. New Business

17. **Closed Session**

- 17a Osceola Landfill Expansion

As per Section 239 2 (c) – a proposed or pending acquisition or disposition of land by the municipality or local board.

More specifically to discuss the Osceola Landfill Expansion.

18. Confirmatory By-Law

- 18a 2023-63 being a by-law to confirm proceedings of Council Meeting

19. Question Period

20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday November 16th, 2023. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton

Staff Member present was Finance Clerk Andrea Leclaire. Also present was Audio/Video System Specialist Nate MacIsaac.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:32 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 17/11/23

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council approve the agenda of November 21st, 2023, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting October 19th, 2023.

Resolution No. 18/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt the following meeting Minutes:

- November 2nd, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

None.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

Council discussed the Community Safety Well-Being Plan before them.

Resolution No. 19/11/23

BE IT RESOLVED that the Township of Admaston/Bromley Council receive the upper Ottawa Valley Community Safety and Well-Being Plan;

AND BE IT FURTHER RESOLVED THAT the Township of Admaston/Bromley Council adopt the Upper Ottawa Valley Community Safety and Well-Being Plan.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None

Agenda Item 14 – By-Laws

None

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 20/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

16a New Deputy Mayor

Councillor Field nominated Councillor Hamilton for the position of Deputy Mayor.

Resolution No. 21/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council appoint Brian Hamilton as the Deputy Mayor for the Township of Admaston/Bromley for the next year.

Carried

Agenda Item 17 – Closed Session

None

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-58 being a by-law to confirm proceedings of Council Meeting

Resolution No. 22/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2023-58, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held November 16th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 23/11/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that the Thursday, November 16th, 2023, Township of Admaston/Bromley Council meeting be adjourned at 7:51 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley
Additional (Third) Monthly Meeting

Council met for a third monthly meeting on Thursday November 30th, 2023. Present were Deputy Mayor Brian Hamilton, Councillors Angela Field and Kevin LeGris.

Staff Members present were Treasurer Deputy-CAO/Clerk Kelly Coughlin, Public Works Superintendent (Acting) Steve Visinski and Fire Chief Bill McHale.

Also present was Audio/Video System Specialist Nate MacIsaac.

Mayor Donohue and Councillor Gourley sent regrets.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Deputy Mayor Hamilton called the Meeting to Order at 7:35 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 24/11/23

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council amend the agenda of November 30, 2023, Regular Council Meeting to remove the adoption of the November 2, 2023 minutes.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

None.

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Building and Sewage Report - October 2023

Resolution No. 25/11/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council accepts the Building and Sewage report for October 2023 as information.

Carried

7b Consent Application – B74/23

Resolution No. 26/11/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B74/23 submitted by Enright Dairy Farms, so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

8a Admaston/Bromley Public Library Board

Resolution No. 27/11/23

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Admaston/Bromley Council receive the following from the Admaston/Bromley Public Library Board:

- October 3 Minutes
- Treasurer's Report – October 3
- CEO's Report October 2023

Carried

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Public Works Report – October 2023

Resolution No. 28/11/23

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council receive the Public Works October 2023 Report as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Financial Overview October 2023

Resolution No. 29/11/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the October 2023 Financial Overview.

Carried

11a Payment Register October 2023

Resolution No. 30/11/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council approve the Payment Register for October 2023.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a Fire Committee Minutes September and October 2023

Resolution No. 31/11/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Fire Committee minutes from October 11, 2023.

Carried

12b Fire Chief's Reports October and November 2023

Resolution No. 32/11/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT Council receive the Fire Chief's report for November 2023.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None

Agenda Item 14 – By-Laws

None

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 33/11/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-59 being a by-law to confirm proceedings of Council Meeting

Resolution No. 34/11/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2023-58, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held November 30th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

Moved by Kevin LeGris, seconded by Angela Field.

Agenda Item 20 – Adjournment

Resolution No. 35/11/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that the Thursday, November 30th, 2023, Township of
Admaston/Bromley Council meeting be adjourned at 7:56 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: December 14th, 2022
To: Council
From: Jennifer Charkavi
Re: B133/23 Consent Application

Background:

The applicant has already completed a Official Plan Amendment (OPA 41) and a Zoning By-Law Amendment (2023-50) for this consent.

Discussion:

The Applicant is proposing to sever one residential lot from lands located at 132 South McNaughton Road within Part Lot 11, Concession 2.

Financial Implications:

There are no financial implications.

People Consulted:

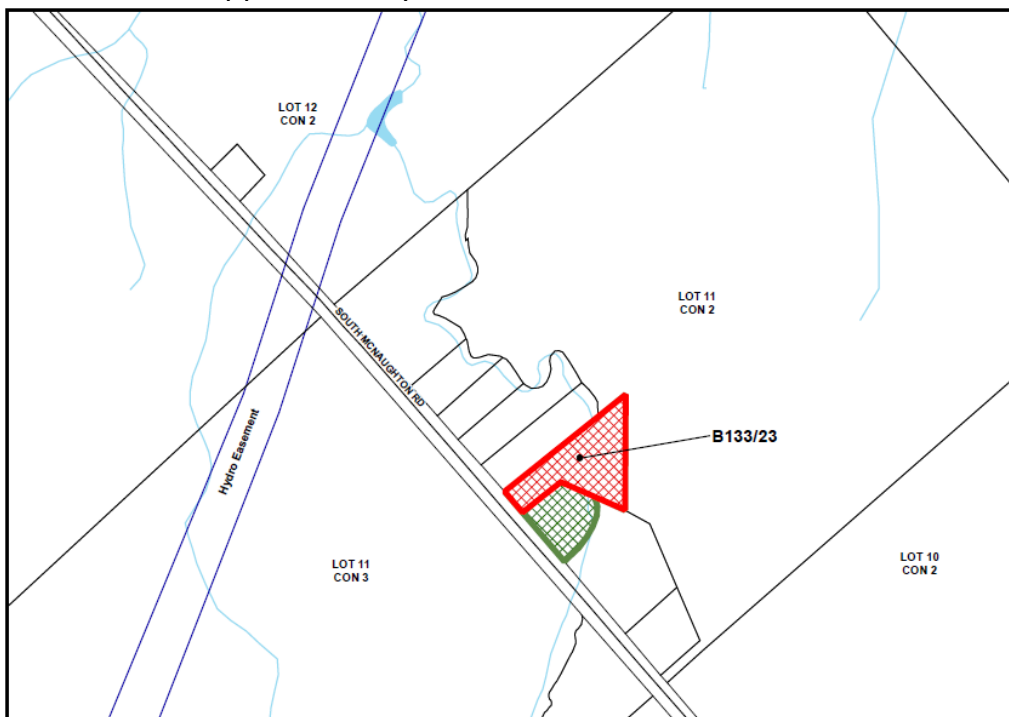
County of Renfrew Planning Division

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B133/23 submitted by Phil Donohue and Helen McGregor, so long as commenting agencies are satisfied.

PART A - BACKGROUND

1. FILE NO.: **B133/23 Revised**
2. APPLICANTS: Phil Donohue & Helen McGregor
Agent: Jp2g Consultants Inc.
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lot 11 CON.: 2 STREET: 132 South McNaughton Road
5. PURPOSE: Creation of a new lot
6. DESCRIPTION OF APPLICATION: The Applicant is proposing to sever one residential lot from lands located at 132 South McNaughton Road within Part Lot 11, Concession 2, in the Geographic Township of Admaston, now in the Township of Admaston/Bromley. The property is located approximately 3.7km west of the Town of Renfrew.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage		Area		Structures
Existing Lot	110.80	m	1.38	Ha	Residential Dwelling
Severed	33.80	m	0.92	Ha	Vacant
Retained	77.00	m	0.46	Ha	Residential Dwelling

8. SEVERANCE HISTORY

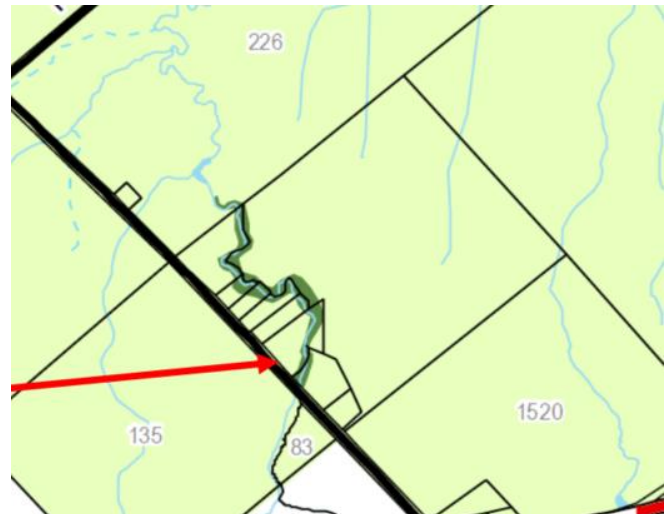
Number of new lots from original holding (1971) 2 previous severances: B225/78 & B348/93(3) Lot addition

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Agricultural-Exception
Three
Environmental Protection

Retained Agricultural-Exception
Three
Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed Agricultural – Exception
Forty-Five (A-E45)

Retained Agricultural – Exception
Forty-Six (A-E46)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	33.80 m	45 m	0.92 Ha	4047 m²
Retained	77.00 m	45 m	0.46 Ha	4047 m²

PART B – COMMENTS**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections Considered:

Section 1.1.4 Rural Areas in Municipalities

Section 1.1.5 Rural Lands in Municipalities

Section 1.1.5.1 When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

Section 1.1.5.6 Opportunities should be retained to locate new or expanding land uses that require separation from other uses.

Section 1.1.5.8, New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

Section 1.2.6 Land Use Compatibility

Section 1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 1.6.7 Transportation Systems

Section 2.1 Natural Heritage

Section 2.1.1 Natural features and areas shall be protected for the long term.

Section 2.2 Water

Section 2.3 Agriculture

Section 2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

Section 2.3.4.1 Lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, a residence surplus to a farming operation as a result of a farm consolidation

Section 2.5.1 Mineral aggregate resources shall be protected for long-term use and, where provincial information is available, deposits of mineral aggregate resources shall be identified.

Section 3.1 Natural Hazards - Development shall generally be directed, in accordance with guidance developed by the Province (as amended from time to time), to areas outside of Hazardous Sites. Hazardous sites: means property or lands that could be unsafe for development and site alteration due to naturally occurring hazards. These may include unstable soils (sensitive marine clays [leda], organic soils) or unstable bedrock (karst topography).

Section 3.1.8 Development shall generally be directed to areas outside of lands that are unsafe for development due to the presence of hazardous forest types for wildland fire.

2. **OFFICIAL PLAN**

Policies Considered:

Sections:

2.2 (2) Minimum Distance Separations (MDS)

2.2.9 (c) Karst topography

2.2.9(d) Wildland Fire Hazards

5.3(1) Permitted Uses in the Rural Designation

5.3(2) Residential Development in the Rural Designation

6.3 Agricultural Designation Policies

6.3(5) Consents may also be given for:

a) Land for agricultural purposes provided that:

- The parcel to be created and the parcel to be retained are both for agricultural use;
- All parcels are of an appropriate size for agricultural activity common in the area;
- That all parcels are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations, being generally not less than 40 hectares in size.

b) An existing agriculture-related commercial and industrial use as defined in Section 6.3 (2) of this Plan.

c) Lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.

d) A dwelling which is surplus to the needs of the farm operation, provided:

- i. the building and site were used for a residence prior to the time of the consolidation;
- ii. only the minimum amount of land required for the dwelling unit and appropriate sewage and water services is severed; and
- iii. no new dwelling unit may be built on the retained parcel.

6.3(6) Consents will not be allowed which have the effect of creating either severed or retained lots which are not directly related to agriculture unless otherwise provided for under this Section.

8.2(1)-(2) – uses permitted in the Environmental Protection designation

13.3(1) Provincial Highways

14.3(1) Consent Conformity

14.3(3-4) Number of Consents

3. **ZONING BY-LAW**

Provisions Considered:

Sections:

3.25 (a) Separation distances from a livestock

3.26(a) Setback from Provincial Highway

21.1 Permitted Uses in the Rural Zone

- 21.2 Provisions for Rural Zone
- 22.1 Permitted uses – Agricultural Zone
- 22.2 Zone Provisions - Agricultural Zone

4. **SUBMITTED STUDIES**

The following studies were provided in support of the application for consent:

1. Hydrogeological Evaluation prepared by Morey Associates Ltd dated July 31, 2023.
2. Planning Justification Report with Agricultural Impact Assessment, prepared by Jp2g Consultants Inc., dated April 3, 2023.

5. **AGENCY COMMENTS**

Twp. of Admaston/Bromley	The Township of Admaston/Bromley responded completing the Municipal Planning Report Form on November 01, 2023.
Hydro One	In an email dated November 7 th , 2023 the Real Estate Department of Hydro One Networks Inc. indicated that they reviewed the documents concerning the noted Application and have no comments or concerns at this time. They noted that their preliminary review considers issues affecting Hydro One's 'High Voltage Facilities and Corridor Lands' only. For proposals affecting 'Low Voltage Distribution Facilities' the applicant must consult the local area Distribution Supplier.
Ministry of Transportation	In an email dated October 31, 2023 the Corridor Management Section East Operations of the Ministry of Transportation indicated that the above application is located outside of their area of control, therefore the Ministry of Transportation has no comments.

6. **GENERAL PLANNING COMMENTS**

A Planning Justification Report with Agricultural Impact Assessment was submitted in support of the applications dated April 3, 2023. A separate Hydrogeological Assessment dated July 31, 2023 was completed for the proposed lot severance.

The County of Renfrew Official Plan implements the PPS, and sets out policies to implement County goals and objectives. The subject lands are designated Agriculture Exception Three on schedule "A" of the County of Renfrew Official Plan.

Consent Policies:

Section 6.3(1) of the County Official Plan states that lands within the Agriculture designation are predominantly used for primary agricultural uses, such as farm residences and related buildings and structures which support the farm operation being the growing of crops, including nursery and horticultural crops; raising of livestock and other animals for food, or fur, including poultry and fish.

Severances in the agriculture designation are limited to large agricultural lots, existing agriculture-related commercial and industrial use, lot adjustments, and for a surplus dwelling.

The Planning Justification Report indicates the proposed severance do not conflict with the objectives of the Agriculture designation, specifically that the agriculture uses on the subject lands is limited due to the numerous land constrictions include the size of the property (the subject lands are only 1.39 hectares in area), the presence of an existing dwelling and water course, and abutting rural residential properties.

The Agricultural Impact Assessment indicated that the proposed severance would not subtract from the agriculturally productive land, and it is not anticipated to have any adverse impacts on the existing agricultural land within the Township provided a development agreement is implemented as a condition of the proposed consent. The development agreement will notify future purchasers of the agricultural character of the area.

The subject lands are within a small cluster of existing residential uses, and the proposed severance would be considered to be an infill lot. Due to the existing watercourse on the property, the size of the property and the existing rural residential lots abutting the property, the subject lands are considered to be limited for agricultural use. The new lot, and the existing residential lots in the area, are separated from lands used for agriculture to the northeast by the existing creek.

Based on the Planning Justification Report and Agricultural Impact Assessment that was submitted in support of the applications, an Official Plan Amendment (Amendment No. 41 to the Official Plan for the County of Renfrew) was approved by County Council in August of 2023, changing the property designation from Agriculture to Agriculture – Exception Three (A – E3). The new designation allows for the creation of one (1) new lot for residential purposes.

Hydrogeological Evaluation - Section 2 – Development Policies:

Section 2.2(12)(f) of the County of Renfrew Official Plan indicates that a hydrogeological evaluation may be required to be submitted in support of planning applications based on certain criteria. The hydrogeological evaluation shall include confirmation of a suitable potable source of water for both quality (in accordance with the Ontario Drinking Water Quality Standards) and quantity and the evaluation will include confirmation that the site is suitable for the installation of a septic system. The evaluation shall include a nitrate impact calculation.

Criteria when a hydrogeological evaluation should be undertaken:

- i. The proposed severed/retained lot size is less than approximately 1 hectare (2.5 acres); or

- ii. The proposed severed/retained lot is within an area of known poor water quality or quantity; or
- iii. The proposed severed/retained lot is within an area serviced by well and septic where the density of surrounding lots (within 200 metres) is higher than 1 dwelling per hectare; or
- iv. The proposed use of the lot is industrial or commercial

To address the requirements of the County Official Plan, the Applicant has provided a Hydrogeological Evaluation prepared by Morey Associates Ltd dated July 31, 2023.

The Report indicated that based on the consultant's evaluation a sufficient groundwater supply in the bedrock aquifer to satisfy the water requirements of a single family dwelling is present at the location of the proposed severed lot.

The groundwater quality at the sampled well is indicated to be suitable for a potable water supply as it meets all the Ontario Drinking Water Standards (ODWS) concentrations for all health and aesthetic related chemical, physical and bacteriological parameters tested for except for hardness and total dissolved solids (TDS). The level of hardness is within the acceptable range that is considered reasonably treatable. Water softeners are indicated to be adequate to lower hardness to acceptable levels. The results of Langelier Saturation Index (LSI) and Ryznar Stability Index (RSI) calculations for the water samples from the test well indicate there is a potential for light scale/scale to form and light corrosion on plumbing fixtures. Water treatment systems do not typically treat for TDS directly. However, water softeners reduce the levels of calcium in the well water which would reduce the above mentioned scale-forming potential.

The level of sodium for the water sample obtained from the sampled well may be of interest to persons on a sodium restricted diet.

The Report indicates that based on the results of the hydrogeological evaluation the proposed severed lot is indicated to meet the MOE criteria as an acceptable setting for septic sewage disposal systems from a groundwater impact point of view. The subsurface conditions indicated for the proposed severed lot is considered suitable for a Class IV septic sewage disposal system with a fully raised leaching bed depending on the specific soil and groundwater conditions at the actual leaching bed location.

Based on the hydrogeological evaluation the following recommendations regarding the proposed groundwater supply well at the proposed severed lot were provided.

- 1) The final landscaping at the site should be graded such that surface water (including any eavestrough downspout discharge and sumpline discharge) is not directed to or ponds around the well head. New constructed wells should have casing heights extending not less than 0.4 metres above the ground surface. The future drilled well at the proposed severed lot should be located up gradient of septic leaching beds and meet the clearance distances to septic system leaching beds and septic tanks indicated in the most recent version of the Ontario Building Code as amended. Based on the results of this evaluation it is indicated that a future well at the proposed severed lot may have to be drilled to a depth of up to some 42.1 metres below the ground surface. However, due to possible changes in topography and because it is impossible

to predict with certainty the depth at which water-producing fractures will be encountered during drilling, the above mentioned depth of up to 42.1 metres below the ground surface should be considered an approximate target depth only. The future drilled well at the proposed severed lot should be constructed in accordance with Ontario Regulation (O.Reg) 903.

- 2) In order to encourage domestic supply well education and best management practices future residents at the site should be made aware of and refer to the province of Ontario web-doc-publication: ontario.ca/document/water-supply-wells-requirements-and-best-practices.
- 3) Future residents at the site should be made aware that it is considered prudent to adhere to the regulatory well maintenance requirements, general maintenance for well owners and well water quality laboratory testing outlined in the above mentioned province of Ontario web-doc publication.
- 4) The level of sodium in the test well water has been measured to be above the MOE advisory limit of 20 milligrams per litre. As such, the local Medical Officer of Health should be notified in order to alert persons with relevant medical conditions.
- 5) Future residents at the site should be made aware (by notice on title if applicable) that the sodium level in the test well water has been measured to be above the MOE advisory limit of 20 mg/L and as such the levels of sodium in the well water at the site may be of interest to persons on a sodium restricted diet.
- 6) Future residents at the site should be made aware (by notice on title if applicable) that the use of a water softener for treatment of hardness may be desired based on the results of the water quality testing carried out for this present evaluation and that the use of conventional sodium ion exchange water softeners may introduce relatively high concentrations of sodium into the drinking water, which may contribute a significant percentage to the daily sodium intake for a consumer on a sodium restricted diet. Where ion exchange water softeners are used, a separate unsoftened water supply could be used for drinking and culinary purposes.
- 7) Future residents at the site should be made aware that Langelier Saturation Index (LSI) and Ryznar Stability Index (RSI) calculations for the water sample obtained from the sampled well can be interpreted to indicate potential for the groundwater to cause light scale/scale forming and light corrosion on plumbing fixtures. Water treatment systems do not typically treat for TDS directly. Water softeners reduce the levels of calcium in the well water which would reduce the above mentioned scale-forming potential.
- 8) Future residents at the site should be made aware that water wells should be adequately disinfected prior to use for the future dwelling at the site.
- 9) Future residents at the site should be made aware that wells must be accessible in perpetuity for maintenance, repair and replacement, as per O.Reg 903.
- 10) This present hydrogeology evaluation does not address the design/construction of earth/groundwater energy systems at the site. Should earth/groundwater energy systems be considered for construction at the site additional hydrogeological studies and subsurface investigations may be required for obtaining approvals of such systems.

As a condition of approval, a development agreement implementing the recommendations of the hydrogeological evaluation will be required. Further, that prior to the issuance of the Certificate, the Applicant will provide confirmation in writing to the Secretary-Treasurer of the Land Division Committee from the Medical Officer of Health at the Renfrew County and District Health Unit that they have been provided a copy of the Jp2g Consultants Hydrogeological Evaluation dated July 31, 2023, and that he/she has been advised that the sodium concentrations in the proposed water source for this lot may exceed 20 mg/L and may affect patients on sodium restricted diets so that this information can be communicated to local physicians in their use with patients.

Minimum Distance Separation:

Section 2.2(2) of the Official Plan requires that new or expanding non-farm land uses comply with Minimum Distance Separation Formula (MDS I). As a result, all livestock facilities and/or manure storage facilities within 750 metres of a Type A land use or within 1500m of a Type B land use must be assessed and a separation distance calculated. In this case, the proposed severance is considered a Type B land use as it will result in four or more lots for non-farm use within immediate proximity of one another.

The following properties located within 1500 metres were identified to potentially contain livestock facilities and/or manure storage facilities:

- 537 Reid Road -completed
- 164 Stone Road -completed
- 206 Stone Road -completed
- 1380 Highway 132 -completed
- 1520 Highway 132-completed
- 1753 highway 132 -completed
- 135 South McNaughton Road-completed
- Lot 11, Concession 2 -completed

The Planning Justification report indicates that three property owners identified their barns as being capable of housing livestock: 537 Reid Road, 164 Stone Road, and 206 Stone Road. The calculated minimum distances from the livestock facilities and manure storage facilities on the properties containing barns are less than the actual distances to the proposed severances and thus the proposed lot would comply with MDS.

Township Zoning By-law #2004-13

An application to the Township of Admaston/Bromley to amend the Township of Admaston/Bromley Zoning By-law #2004-13 to amend the zoning by-law in order to permit the severance of one new residential lot was approved by the Township of Admaston/Bromley on October 5th, 2023.

Prior to the zoning by-law amendment, the proposed new lot did not comply with the zoning provisions.

Transportation

The severed, retained, and enlarged parcels all have frontage on South McNaughton Road which is a Municipal Road. Section 13.3(3) of the Official Plan states that new development that proposes access to or fronts on a Municipal Road must satisfy all the requirements of the local municipality.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
- ☒ Registered Plan of Survey:
 - ☐ Zoning By-law Amendment:
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☒ Development Agreement:

That the owner enter into a Development Agreement with the County of Renfrew, to be registered on title, implementing the recommendations contained in the hydrogeological evaluation; and

That the County of Renfrew be provided with a letter of undertaking to register the agreement after the certificate/registration of the new property is created.
 - ☐ Site Plan Control Agreement:
 - ☐ Notice on Title:
 - ☐ Shoreline Road Allowance Closure / Acquisition:
 - ☒ Other:

That prior to the issuance of the Certificate of Official, the Applicant provide confirmation in writing to the Secretary-Treasurer of the Land Division Committee from the Medical Officer of Health at the Renfrew County and District Health Unit that they have been provided a copy of the Jp2g Consultants Hydrogeoglogical Evaluation dated July 31, 2023, and that he/she has been advised that the sodium concentrations in the proposed water source for this lot may exceed 20 mg/L and may affect patients on sodium restricted diets so that this information can be communicated to local physicians in their use with patients.

(e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations: ☐

Date: November 24, 2023

Prepared by: Paul Moreau

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

Township of Admaston/Bromley
477 Stone Road, R.R. #2
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K7V 3Z5
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REPORT

Date: December 14, 2023
To: Council
From: Jennifer Charkavi
Re: Keeping of Backyard Chickens

Background:

The Planning & Development Committee reviewed the final draft of the Backyard Chickens By-law.

Discussion:

The following were discussed at the Planning & Development Committee meeting held on December 14, 2023.

Backyard Chickens:

Size of property to allow for chickens

- There are concerns that too small of property will not suit for backyard chickens.

Prohibiting slaughtering on property

- What will be done with the carcasses and will these attract more predators and create more odour
 - o Allow for mobile slaughterhouses

Amount of chickens on property

- It has been suggested that 6 chickens is enough to generate about 3 dozen eggs per week.
 - o Whitewater Region – No person shall keep more than (4) Backyard Chickens at a residential, rural or agricultural zoned property or a property used primarily for residential purposes which does not specifically permit a farm use. (no size of property)
 - o McNab/Braeside – a maximum of 6 chickens are permitted on any residential property, a maximum of 12 chickens are permitted on lots in the rural

description that are less than 2 hectares in area. (Admaston/Bromley is all rural with residential use.)

Selling of eggs from property

- In Ontario a person is allowed to sell ungraded eggs from their home for personal use. Otherwise it is covered by provincial legislation.

Fees & Charges:

Staff are recommending the cost for an annual permit be the same as for a Dog License, \$25 per year.

Financial Implications:

There will be costs associated with inspections and by-law contraventions for Backyard Chickens, the annual permit fee will be used to offset these costs.

People Consulted:

Treasurer-Deputy CAO/Clerk

Recommendation:

BE IT RESOLVED THAT Council to adopt the Backyard Chickens By-law that was reviewed and finalized by the Planning and Development Committee at their December 14, 2023 Committee meeting;

AND BE IT RESOLVED THAT the Planning & Development Committee recommend to Council to amend the Fees & Charges By-law to reflect the charge for a permit for Backyard Chickens.

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REPORT

Date: December 14th, 2022
To: Council
From: Ontario Trillium Foundation – Capital Grant
Re: Admaston/Bromley Public Library Board

Background:

The Ontario Trillium Foundation (OTF) releases grants for a variety of uses for Not-For-Profit Organizations and for municipalities. As the Township of Admaston/Bromley has a population under 10,000 we are only allowed to submit one application, including for the Admaston/Bromley Public Library Board. Libraries are usually considered a stand alone when applying for grants, however staff have confirmed with the OTF that the library falls under the township.

Library Board members contacted staff to request that they are interested in the grant and feel it is their turn, apparently they and the Recreation Committees take turns applying for the grant. Staff let them know that it is Council's decision what application will be submitted.

Discussion:

The OTF Grant that has been released is for a capital grant, however the guidelines have not yet been released and without know the parameters of the grant staff were not able to identify if the library would even be successful in its application. OTF have indicated that the guidelines will be released in December 2023. At the time of writing this report they were still not published on their website.

Financial Implications:

There are no financial implications.

People Consulted:

Carmen Goold, Regional Development Advisor

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council direct staff to bring a report forward detailing the guidelines of the Ontario Trillium Foundation Capital Grant.



Admaston/Bromley Public Library

PO Box 130, 5346 ON-60

Douglas, ON K0J 1S0

November 28, 2023

Township of Admaston/Bromley Mayor, Council, and Staff
477 Stone Road
Renfrew, Ontario
K7V 3Z5

Dear Township of Admaston/Bromley,

Please consider this request from the Admaston/Bromley Public Library Board for the municipality to apply on our behalf for the Ontario Trillium Foundation application for the March 6, 2024 stream. The library has not applied for any funding from the Ontario Trillium Foundation for 15 years, and we are currently in need of much updated equipment for both the patrons and the library staff.

What the funding will be used for:

- 6 Computer Systems (including: mouse, keyboard, and monitor for each)
- 2 Laptop Computers
- 6 Computer Desks and Chairs
- Barcode Scanner
- Shelving/Storage
- Book Display Units

Why Ontario Trillium Fund?

The Admaston/Bromley Public Library board is comprised of passionate volunteers that work hard with a limited budget. Although not mandated for library boards, we hold numerous fundraisers throughout the year to help with our operating costs; it is difficult as our community is very small and underserved. Grants, like these from the Ontario Trillium Foundation, will help to keep our library current and operational with the purchase of equipment and furniture that is quite costly.

Who Benefits?

Patrons of all ages, and abilities, as well as our community at large will benefit from this grant. Our library provides services, databases, equipment, and internet that they may not otherwise have access to.

Why Updated Equipment is Needed:

- The computers, desks and chairs are old; becoming a safety concern, and are not wheelchair accessible

- Laptops allow for greater flexibility, can be used for library programs (ie. presentations), and can be loaned to patrons that may not otherwise be able to come in during our limited hours
- The barcode scanner is quite old and is an integral part of keeping our database organized and functional
- Shelving and storage are currently very limited which makes it difficult to store program equipment and supplies. Also, moveable shelving will allow us to create a larger event space

This grant will allow the Admaston/Bromley Public Library to acquire much needed equipment and supplies that we ourselves would otherwise not be able to afford, and will allow us to stay true to our mission statement:

In a welcoming space we will encourage creativity and innovation for everyone through community partnerships and a dynamic collection that fosters imagination, literacy and lifelong learning.

Thank you for considering our application request to the Ontario Trillium Foundation.

Sincerely,

The Admaston/Bromley Public Library Board

ADMASTON/BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING

October 24, 2023

7:00 PM

Present: Susan Patterson O'Neil, Jane Wouda (Librarian), Karen Payne, Brian Hamilton, Charlene Whattam, Lynn Agnew, Karen Coulas, Krista King, Lynn Clelland

Regrets: Beth McDonald

The meeting was called to order at 7:00 pm

1. Approval of and additions to the Agenda

Motion to approve the agenda and additions

Moved by Karen Coulas

Seconded by Charlene Whattam

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from October 3, 2023

Moved by Charlene Wattam

Seconded by Brian Hamilton

Carried

4. Business arising from the minutes

- Cheese Fundraiser - Orders start November 4th
- Public Library Week is October 16th - 20th and the Halloween open house party will be October 28, 2023. See Librarians report
- St Michael's School ladies night out is November 10, 2023. We will have a table
- Trillium Grant - we will establish a committee to look at what we would like to apply for

5. New Business

- Remembrance Day - The Library will lay a wreath at the Cenotaph in Douglas

Motion to purchase a wreath to lay at the Cenotaph in Douglas

Motion by Lynn Agnew

Seconded by Brian Hamilton

Carried

- Business cards/magnets with new hours

Motion to order 250 business cards for \$65.00 and 250 fridge magnets for \$150.00 from Renfrew Printing

Moved by Lynn Agnew

Seconded by Charlene Whattam

carried

- Susan and Jane will write and present a letter of reminder to the staff to ask the students to be respectful of the library

6. Treasurer's Report as attached

Motion to accept the treasurer's report and pay all bills

Moved by Lynn Agnew

Seconded Lynn Clelland

Carried

Motion to accept the draft budget as presented with ammendments that will be presented to the township

Moved by Lynn Agnew

Seconded by Karen Coulas

Moved

7. CEO's Report as attached

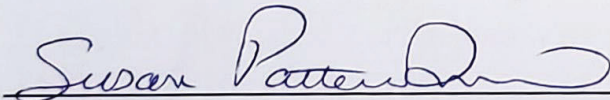
8. Policy Review - none

9. Correspondence - none

10. Other Business - none

11. Adjournment - 8:00 pm

Next Meeting - November 28, 2023



Chair

CEO

Nov. 28 / 23

Date

NOVEMBER 28/2023
ADMASTON BROMLEY PUBLIC LIBRARY
TREASURER REPORT BY LYNN AGNEW

DEPOSITS

Nov 9, 2023	Ladies Auxiliary donation	\$200.00	✓
Nov 15, 2023	\$20 fines, \$300.00 book sales	\$320.00	✓

Bills for November

Oct 28, 2023	Poppy campaign, #1013	\$ 30.00	✓
Nov 9, 2023	Carric Design (web hosting)#1014	\$ 132.15	
Nov 10, 2023	Bell phone, #147074	\$ 97.63	
Nov 10, 2023	MC, #147268	\$1099.38	
Nov 26, 2023	Renfrew Printing #1016	\$ 227.13	
Nov 26, 2023	Copper Beech, #1015	\$ 315.32	
Nov 28, 2023	Bell, internet #327096	\$ 133.79	
Nov 28, 2023	Jane Wouda, collection#1017	\$ 275.25	

Total		\$2307.65	
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It is hard to believe, but our 2023 operating grant has still not been received. Jane has completed all requirements, but they are slow to pay. This always buggers up our budget. Will try to purchase new cupboards to store and lock things away.

Looking at the budget, we are in decent shape. Jane can spend another \$2300.00, on the collection including what is on the MC.

We are over budget in our PR by \$323.76, but we did order new business cards and magnets and promoted the library during library week.

We are also over in programming, by \$7.85, but the summer program is included and was quite successful.

Wages will come in just above the \$25000.00 that is budgeted. Minimum wage has increased as well as paying for Jane's OMERS. We would really like to increase our hours of operation. We are also trying to be mindful and not have our employees work alone. I believe the Township supports his at their establishment.

Our fundraising is above what we budgeted for by \$1000.00 and that does not include our upcoming cheese fundraiser.

Our proposed budget has been sent to the township for review. Our wages are 61% of our budget. That only allows us to manipulate 39% of our budget, and there is no longer any wiggle room. The photocopier is done and we have purchased another one that will be delivered this month. As I mentioned earlier, cupboard space is a must. We need to store our items properly and declutter our space. Jane and Susan spoke with the School Principal regarding this matter, and we have noticed an improvement.

Lynn A Agnew

Library CEO's Report – November 2023

- **STATS:** *Overdrive for Sept. – 307; Library Checkouts for Oct., not including e-books – 401 (approx.); Total Sept. Checkouts – 708 Inter-Library Loans for Sept. - 3; FB Reach – 2594 (FB Reach is the estimated number of people who saw any content from or about your Page.) FB Followers in Sept. 2023 - 361*

- **Collections** – Items purchased for collection in Nov. – **\$749.61 approx.**
- **Public Library Week** – The Halloween Open House went well. We had a very good turn out. Thank you to the families, volunteers, and board members who helped us celebrate public libraries and all they do. We also were able to highlight our IDA book collection at the event.

I have been in contact with the Douglas Lions Club. We are going to partner with them on a Christmas Party again this year. The Lions Club is generously supplying the craft, treats, and Santa! I will begin promoting it very soon. We also hope to have a Toy/Food Drive on the day, Sat., Dec. 16. There will also be a gingerbread house contest. I am very excited about our plans.

- **Typical Week Survey** – We have been collecting data for the Typical Week Survey.
- **International Dyslexia Association Ontario Grant (IDA)** – I completed the report and sent in the receipts etc.
- **Fundraising – Orders due: Dec. 4** - The cheese fundraiser is underway. We have already had a few orders come in. Thank you for the support!
- **Correspondence:**
 - Mastercard – Nov.
 - Bank Statement– Oct.
 - Wages – Nov.
 - Bell Internet – Nov.
 - Bell Phone – Nov.

Miscellaneous:

- The photocopier is continuing to give me trouble. I am glad we are going to replace it. The new one will be able to print from a smart phone, which will be great. We will be raising our printing costs - the rates will go up from 20 cents to 25 cents for black & white and from 25 cents to 50 cents for colour copies.
- I have ordered Overdrive/Libby for next year. We will be getting the bill in January. It is based on our population.
- I have renewed our Access Copyright licence, which is a licence that lets librarians and patrons copy published works legally, within limits, knowing that the original creators and publishers are also benefitting.
- The PLOG was finished, but we are still waiting for it to be deposited. I am going to follow up with one of the new library consultants.
- When we have ordered our new firewall, I will contact Paul Wren to install it and sort out our network. We may need to ask him to network our computers to the new copier when it arrives.
- Thank you to the Township for the invitation to the Christmas Party. I have passed it on to all the board members who are invited to attend this year.
- Thank you to the board members who have been looking into a Trillium Grant and other grants that are available. It was good do some brainstorming together. A big thanks to Karen C. for her efforts.
- I have signed up to take some free technical training offered by OLS and the NORDIK Institute on Tues., Dec. 5. It is for library staff interested in using the Valuing Ontario Libraries Toolkit (VOLT). This new Social Return on Investment (SROI) toolkit is designed to help Ontario public libraries measure and demonstrate their value and impact within their unique communities. This will be a great way to find out if it is an idea worth pursuing for our library.

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REPORT

Date: December 14th, 2023
To: Council
From: Steve Visinski
Re: Public Works November 2023 Report

On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This report is for the month of November.

Township

Recycling for the township was picked up as usual, weekly from the Stone Road Transfer site and bi-weekly at the Douglas Transfer Site by the contractor. The recycling at the Osceola Landfill is normally picked up once per month by the contractor or on a need be basis.

Staff complete and document monthly road inspections to ensure roads are meeting the Minimum Maintenance Standards. Entrance permits and 911 signs have been measured and installed as per requests.

Current Projects

- Cold patching is ongoing as needed.
- Snowplowing and sanding operations are underway when required. There were two (2) events during the month of November pertaining to snow.
- Grading of gravel roads will continue when weather permits.
- Maintenance of equipment is ongoing.
- The County of Renfrews day labour crew completed the replacement of McMahon Road Culvert this month along with a hard top asphalt surface applied.
- Snow Fence have been installed in specific locations.

Upcoming Events

- Maintenance of Equipment will continue.
- Cold patching will continue as needed weather permitting.
- Snow plowing and sanding operations will be underway when needed.
- Grading/Ice Blading will continue weather permitting.

Recommendation for Council:

BE IT RESOLVED THAT the Council receive the Public Works November 2023 Report as information.

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REPORT

Date: December 14, 2023
To: Council
From: Kelly Coughlin
Re: November 2023 YTD Financial Overview

Background: n/a

Discussion:

During the month of November, notable receipts include:

- 1) \$1,341.89 invoiced to the County of Renfrew related to County Forest levy for 2023.
- 2) Final instalment received from CCBF (Canada Community Building Fund) in the amount of \$48,655.55.
- 3) Final instalment received from OCIF (Ontario Community Infrastructure Fund) in the amount of \$96,534.00
- 4) Landfill tipping fees remain below budget projections for the year.
- 5) The township received additional revenue related to Planning activities in the amount of \$2,220.00. Planning activities remain busy in the township. As a result, we are exceeding budget projections for the year.

As for year to date expenditures, as mentioned in previous meetings and committee meetings, there are several line items that are at or exceeding budget estimates for the year. Department heads continue to make every effort to mitigate any additional expenditures where possible.

Financial Implications:

None

People Consulted:

Jennifer Charkavi - CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council accept the November 2023 Year to Date Financial Overview Report (attached) as information as submitted and circulated.

November 2023 Financial Overview

	November YTD	October YTD	Budget
REVENUE			
Taxation	(2,757,735.10)	(2,756,248.61)	(2,760,923.00)
Municipal Drains	(38,125.59)	(38,125.59)	(40,000.00)
OMPF	(440,000.00)	(440,000.00)	(440,000.00)
OCIF	(579,201.00)	(482,667.00)	(579,200.00)
Canada Community Building Fund	(97,221.10)	(48,565.55)	(97,130.00)
Recycling Revenue	(48,250.53)	(48,250.53)	(63,548.00)
Other Grants	(44,440.50)	(44,440.50)	(54,200.00)
Waste Management Fees	(24,702.50)	(23,207.50)	(29,000.00)
Planning Fees	(11,440.00)	(9,140.00)	(4,500.00)
Roads Revenue	(41,861.77)	(40,665.55)	(75,000.00)
Other Fees & Charges	(216,542.42)	(212,736.42)	(81,088.00)
Building Permits	(62,128.00)	(60,084.00)	(59,000.00)
Capital Lease	-	-	(189,000.00)
Proceeds f/ debt	-	-	(477,870.00)
Transfer f/ reserves	-	-	(384,450.00)
County	(1,417,338.35)	(1,417,338.35)	(1,412,246.71)
School Boards	(789,670.14)	(788,976.58)	(786,848.91)
TOTAL REVENUE as of November 30, 2023	(6,568,657.00)	(6,410,446.18)	(7,534,004.62)
EXPENDITURES			
General Government	560,628.71	506,472.26	726,955.00
Council	91,695.64	83,197.17	112,520.00
Building	42,322.30	31,036.98	32,100.00
Police and Health & Safety	363,151.67	331,713.04	400,000.00
Fire Protection Agreements	26,942.64	26,942.64	51,003.00
Fire	332,157.99	327,934.80	482,585.00
Animal Control/ Livestock/ Drains & Planning	3,585.10	3,585.10	9,250.00
Waste Management	299,144.58	270,128.35	306,606.00
Recreation	48,053.29	34,717.79	43,790.00
Library	24,170.00	24,070.00	24,250.00
Drains & Planning	77,469.46	75,093.06	118,300.00
Public Works	2,447,851.28	2,379,156.46	2,766,550.00
Debt Repayment	259,376.86	233,746.72	261,000.00
Transfer to County	1,451,968.31	1,085,109.00	1,412,246.71
Transfer to School Boards	789,064.57	586,979.96	786,848.91
TOTAL EXPENDITURES as November 30, 2023	6,817,582.40	5,999,883.33	7,534,004.62
SURPLUS / (DEFICIT)	(248,925.40)	410,562.85	-

November 2023 Financial Overview

	November YTD	October YTD	Budget
REVENUE			
Taxation	(2,757,735.10)	(2,756,248.61)	(2,760,923.00)
Municipal Drains	(38,125.59)	(38,125.59)	(40,000.00)
OMPF	(440,000.00)	(440,000.00)	(440,000.00)
OCIF	(579,201.00)	(482,667.00)	(579,200.00)
Canada Community Building Fund	(97,221.10)	(48,565.55)	(97,130.00)
Recycling Revenue	(48,250.53)	(48,250.53)	(63,548.00)
Other Grants	(44,440.50)	(44,440.50)	(54,200.00)
Waste Management Fees	(24,702.50)	(23,207.50)	(29,000.00)
Planning Fees	(11,440.00)	(9,140.00)	(4,500.00)
Roads Revenue	(41,861.77)	(40,665.55)	(75,000.00)
Other Fees & Charges	(216,542.42)	(212,736.42)	(81,088.00)
Building Permits	(62,128.00)	(60,084.00)	(59,000.00)
Capital Lease	-	-	(189,000.00)
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EXPENDITURES			
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Council	91,695.64	83,197.17	112,520.00
Building	42,322.30	31,036.98	32,100.00
Police and Health & Safety	363,151.67	331,713.04	400,000.00
Fire Protection Agreements	26,942.64	26,942.64	51,003.00
Fire	332,157.99	327,934.80	482,585.00
Animal Control/ Livestock/ Drains & Planning	3,585.10	3,585.10	9,250.00
Waste Management	299,144.58	270,128.35	306,606.00
Recreation	48,053.29	34,717.79	43,790.00
Library	24,170.00	24,070.00	24,250.00
Drains & Planning	77,469.46	75,093.06	118,300.00
Public Works	2,447,851.28	2,379,156.46	2,766,550.00
Debt Repayment	259,376.86	233,746.72	261,000.00
Transfer to County	1,451,968.31	1,085,109.00	1,412,246.71
Transfer to School Boards	789,064.57	586,979.96	786,848.91
TOTAL EXPENDITURES as November 30, 2023	6,817,582.40	5,999,883.33	7,534,004.62
SURPLUS / (DEFICIT)	(248,925.40)	410,562.85	-

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
TAXATION				
General Municipal - Taxation	40-10-237	(2,740,999.11)	(2,740,999.11)	(2,745,003.00)
General Municipal - Supplementaries	40-20-221	-	-	-
TOTAL GENERAL MUNICIPAL TAXATION		(2,740,999.11)	(2,740,999.11)	(2,745,003.00)
COUNTY & SCHOOL BOARDS TAXATION REVENUE				
County	40-10-227	(1,412,246.69)	(1,412,246.69)	(1,412,246.71)
English - Public	40-10-247	(571,376.64)	(571,376.64)	(571,288.66)
English - Separate	40-10-257	(192,119.56)	(192,119.56)	(192,119.56)
French - Public	40-10-267	(7,359.82)	(7,359.82)	(7,359.82)
French - Separate	40-10-277	(16,080.87)	(16,080.87)	(16,080.87)
RT - Educ Not Directed	40-10-287	-	-	-
COUNTY & SCHOOL BOARDS TAXATION REVENUE		(2,199,183.58)	(2,199,183.58)	(2,199,095.62)
SUPPLEMENTALS				
County	40-20-220	(31,567.82)	(31,567.82)	
General Municipal	40-20-221	(60,749.71)	(60,749.71)	
English - Public	40-20-222	(12,135.20)	(12,135.20)	
English - Separate	40-20-223	(788.82)	(788.82)	
French - Public	40-20-224	(301.80)	(301.80)	
French - Separate	40-20-225	(44.98)	(44.98)	
Education - Not Directed	40-20-226	-	-	
TOTAL SUPPLEMENTALS		(105,588.33)	(105,588.33)	-
WRITE-OFFS				
County	40-21-220	26,476.16	26,476.16	
General Municipal	40-21-221	51,158.77	51,158.77	
English - Public	40-21-222	10,025.34	10,025.34	
English - Separate	40-21-223	858.99	858.99	
French - Public	40-21-224	(301.80)	301.80	
French - Separate	40-21-225	(44.98)	44.98	
Education - Not Directed	40-21-226		-	
TOTAL WRITE-OFFS		88,172.48	88,866.04	-
PAYMENTS IN LIEU				
Canada	40-40-220			(710.00)
Ontario	40-40-221	(313.98)	(313.98)	(4,000.00)
Power Dams	40-40-222	(5,001.22)	(5,001.22)	(5,000.00)
Municipal Enterprises	40-40-223			(3,080.00)
County	40-40-224	(1,341.89)		(1,240.00)
MNR - Fire Agreement	40-40-225	(343.36)	(343.36)	(330.00)
Hydro One	40-40-227			(1,560.00)
PIL - County Share	40-40-228	(144.60)	(144.60)	
TOTAL PAYMENTS IN LIEU		(7,145.05)	(5,658.56)	(15,920.00)
TOTAL TAXATION		(4,964,743.59)	(4,962,563.54)	(4,960,018.62)
DRAINS				
Tile Drain	40-30-220	(38,125.61)	(38,125.61)	(30,000.00)
Municipal Drain	40-30-221	0.02	0.02	(10,000.00)
TOTAL DRAINS		(38,125.59)	(38,125.59)	(40,000.00)
GRANTS				

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Ontario Municipal Partnership Fund (OMPF)	40-50-220	(440,000.00)	(440,000.00)	(440,000.00)
OMPF One-Time Funding	40-50-221			-
Aggregate Resources	40-50-223	(36,387.48)	(36,387.48)	(30,000.00)
Special Grants	40-50-224			
Livestock Damage	40-50-225	(520.20)	(520.20)	(5,000.00)
Drains Superintendant Grant	40-50-228			(5,000.00)
Student Employment	40-50-229	(2,170.00)	(2,170.00)	(5,400.00)
Recycling Grant	40-50-230	(48,250.53)	(48,250.53)	(63,548.00)
Transfer from Deferred Revenue (Canada Community Building Fund)	40-50-231	(97,221.10)	(48,565.55)	(97,130.00)
R.I.D.E. Grant	40-50-232	(5,362.82)	(5,362.82)	(8,800.00)
FCM Asset Management	40-50-235			-
Ontario - One Time Funding	40-50-237			-
ICIP - Northern & Rural Funding	40-50-238			
Modernization 2 - Roads Review	40-50-239			
Modernization 3 - Org Review	40-50-240			
Transfer from Deferred Revenue (OCIF - Formula Component)	40-50-241	(579,201.00)	(482,667.00)	(579,200.00)
ICIP COVID - Douglas Fire Garage	40-50-242			
OPP - CSPT Grant	40-50-243			
TOTAL GRANTS		(1,209,113.13)	(1,063,923.58)	(1,234,078.00)
FEES & SERVICE CHARGES				
Tax Certificates	40-70-220	(3,350.00)	(3,150.00)	(3,500.00)
Lottery Licenses	40-70-221	(102.15)	(49.65)	(400.00)
Roads Revenue	40-70-223	(41,861.77)	(40,665.55)	(75,000.00)
Tipping Fees-Stone Road Site	40-70-224	(1,920.00)	(1,900.00)	(1,500.00)
Tipping Fees-Osceola Site	40-70-225	(22,782.50)	(21,307.50)	(27,500.00)
Planning & Zoning	40-70-226	(10,650.00)	(8,450.00)	(4,000.00)
Septic Usage Permits	40-70-227	(350.00)	(250.00)	(500.00)
Zoning Certificates	40-70-230	(440.00)	(440.00)	
TOTAL FEES & SERVICE CHARGES		(81,456.42)	(76,212.70)	(112,400.00)
OTHER REVENUE				
Dog Licensing	40-80-220	(2,125.00)	(2,125.00)	(2,000.00)
Building Permits	40-80-221	(51,728.00)	(50,084.00)	(50,000.00)
Sewage Permits	40-80-222	(10,400.00)	(10,000.00)	(9,000.00)
Penalties-Taxes	40-80-223	(21,689.99)	(19,181.31)	(30,000.00)
Interest Income - Operating Acct	40-80-224	(55,978.89)	(55,978.89)	(15,000.00)
Miscellaneous	40-80-226	(1,229.39)	(1,129.39)	(3,000.00)
Interest - Accounts Receivable	40-80-227	(45.50)	(43.37)	-
Sale of TCA's	40-80-228	(1,100.00)	(1,100.00)	
Revenue-Surplus	40-80-229			-
Rental	40-80-230	(8,208.94)	(7,608.94)	(8,500.00)
Recycling	40-80-231	(54.00)	(30.00)	(50.00)
Police Revenue	40-80-232	(3,154.76)	(3,154.76)	(2,500.00)
Interest Earned - OCIF	40-80-234	(6,829.56)	(6,829.56)	-
Interest Earned - Gas Tax	40-80-235	(5,141.35)	(5,141.35)	
Special Occasions	40-80-292			-
Gain/Loss on Disposal of Assets	40-80-295			-
Fire Agreement - NAW				(7,500.00)
Fire - Levy	40-90-220	(95,000.00)	(95,000.00)	
Fire - Standby Fees	40-90-221	(3,750.00)	(3,750.00)	

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Fire - Investment Income	40-90-222	(1,352.53)	(1,033.84)	(380.00)
Fire Calls		(7,220.36)	(7,220.36)	(8,258.00)
Fire - Miscellaneous	40-90-224	(210.00)	(210.00)	
Fire - Surplus / Deficit				
Fire Department Surplus	40-80-296			-
Fire Transfer from Reserves				
Capital Lease - SCBA's				(189,000.00)
Debenture Proceeds	40-80-297			(477,870.00)
TOTAL OTHER REVENUE		(275,218.27)	(269,620.77)	(803,058.00)
REVENUE FROM RESERVES				
From Working Funds Reserve	40-80-302			(200,000.00)
From Capital Reserve	40-80-305			
From Gas Tax Reserve	40-80-306			
From OCIF Reserve	40-80-307			(57,100.00)
From Fire Hall Road Survey	40-80-308			
From Main Street Revitalization Reserve	40-80-310			
From Police Service Board Reserve	40-80-311			
From Road Revenue	40-80-312			
From 1x Funding Reserves				(107,350.00)
From Modernization Reserve	40-80-313			
From Fire Reserve - Equipment				(20,000.00)
From Cannabis Reserve	40-80-314			
From Safe Restart Reserve	40-80-315			
TOTAL REVENUE FROM RESERVES		-	-	(384,450.00)
TOTAL REVENUES		(6,568,657.00)	(6,410,446.18)	(7,534,004.62)
ADMINISTRATION COSTS				
General Employment Costs				
Wages - General Admin	50-10-101	329,843.51	283,461.23	328,910.00
Transfer to PW (50% Admin wages)	50-10-102			(30,500.00)
Taxable Benefits - General Admin	50-10-108			-
Income Tax - General Admin	50-10-111	(11,032.17)		
CPP - General Admin	50-10-112	14,379.16	15,038.41	13,380.00
EI - General Admin	50-10-113	5,716.30	5,918.85	5,220.00
Group Insurance - General Admin	50-10-114	35,275.51	32,778.84	38,860.00
OMERS - General Admin	50-10-115	21,188.97	24,860.99	34,640.00
WSIB - General Admin	50-10-118	8,658.31	8,658.31	10,650.00
EHT - General Admin	50-10-119	5,665.35	5,665.35	6,415.00
Provisional Pay Review	50-10-120			-
Total General Employment Costs		409,694.94	376,381.98	407,575.00
Utilities				
Telephone - Stone Rd	50-10-221	1,492.51	1,492.51	2,000.00
Fax	50-10-222	1,126.88	1,019.06	1,000.00
Furnace Fuel - Stone Road	50-10-223	1,917.26	822.95	3,500.00
Internet	50-10-224	2,417.39	2,116.19	1,200.00
Telephone - Barr Line	50-10-225	345.70	345.70	1,000.00
Furnace Fuel - Barr Line	50-10-226	3,134.00	3,134.00	2,300.00
Hydro - Stone Road	50-10-231	2,902.93	2,902.93	3,750.00
Hydro - Barr Line	50-10-232	1,274.68	1,122.60	2,400.00
Hydro - Osceola Building	50-10-234	283.39	253.48	450.00

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Total Utilities		14,894.74	13,209.42	17,600.00
Office Expense				
Office Supplies	50-10-241	9,269.61	9,253.91	9,000.00
Postage	50-10-242	4,743.84	4,235.04	3,500.00
Postage Meter	50-10-243	3,142.04	2,570.22	5,000.00
Photo Copier	50-10-244	2,435.51	2,295.47	2,700.00
Total Office Expense		19,591.00	18,354.64	20,200.00
Building Maintenance				
Building - Capital	50-10-251			-
Security System	50-10-252	152.64	152.64	160.00
Supplies - Stone Road	50-10-253	475.46	475.46	2,000.00
Building - Stone Road	50-10-254	6,400.55	5,497.92	5,500.00
Building - Barr Line	50-10-257	20.34	20.34	1,000.00
Cleaning - Barr Line	50-10-258	4,269.97	3,871.57	4,610.00
Supplies - Barr Line	50-10-259	491.38	317.08	500.00
Office Equipment & Furniture	50-10-255			1,000.00
Accessibility Compliance	50-10-256			1,000.00
Water Testing - Barr Line	50-10-263	165.70	82.85	600.00
Water Testing - Stone Road	50-10-264	165.70	82.85	600.00
Cleaning - Stone Road	50-10-269	4,871.43	4,323.63	4,610.00
Total Building Maintenance		17,013.17	14,824.34	21,580.00
Training & Development				
Training	50-10-273	4,837.49	4,117.87	3,500.00
Information Technology	50-10-280	13,659.80	13,251.26	13,000.00
Municipal Website	50-10-281	1,239.39	1,239.39	2,500.00
Laptops	50-10-282	-		-
Staff Conventions	50-10-271	4,374.01	4,127.17	8,500.00
Total Training & Development		24,110.69	22,735.69	27,500.00
General Overhead				
Legal - General	50-10-261	8,117.81	8,079.88	3,000.00
General Mileage	50-10-272	3,426.02	3,426.02	3,000.00
Financial Expense	50-10-290	1,445.45	1,445.45	10,000.00
PSAB Compliance	50-10-291			-
Interest	50-10-292			-
Election	50-10-300	175.00	175.00	
Admin - Capital	50-10-301	12,662.78	10,138.49	127,500.00
Advertising	50-10-320	4,247.80	3,499.86	4,000.00
Clearing Acct	50-10-321	0.26	0.26	
Penny Rouding	50-10-322	0.03	0.04	
Association	50-10-330	4,066.24	3,856.24	3,500.00
Audit	50-10-350	9,931.22	264.00	24,000.00
Awards	50-10-359			2,000.00
Petty Cash	50-10-360	211.50	107.00	1,000.00
Insurance	50-10-370	16,603.98	16,603.98	11,500.00
Donations & Grants	50-10-380	6,055.71	6,055.71	6,500.00
Miscellaneous	50-10-391	3,983.61	3,404.70	3,500.00
Special Occasions	50-10-392	4,393.87	3,906.67	3,000.00
Total General Overhead		75,321.28	60,963.30	202,500.00

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Taxation Expense				
Tax Write-Off - Municipal	50-10-430	2.89	2.89	
Tax Registration Costs	50-10-440	-	-	-
Total Taxation Expense		2.89	2.89	-
Contributions to Reserves				
To Capital from Road Revenue	50-10-401			30,000.00
Contribution to Reserves	50-10-490			-
Total Contributions to Reserves		-	-	30,000.00
TOTAL ADMINISTRATION COSTS		560,628.71	506,472.26	726,955.00
COUNCIL				
Wages - Council	50-20-101	73,542.48	64,349.67	79,670.00
Income Tax - Council	50-20-111	(1,348.32)		-
CPP - Council	50-20-112	2,579.68	3,009.64	3,700.00
Group Insurance - Council	50-20-114	4,249.16	3,933.80	5,000.00
EHT - Council	50-20-119	1,262.23	1,262.23	1,550.00
Council Conventions	50-20-221	3,295.56	3,295.56	3,000.00
Council Mileage & Expenses	50-20-222	4,680.45	4,198.07	9,000.00
Council Laptops	50-20-223			-
A/V System-Council Chambers	50-40-232	3,434.40	3,148.20	3,600.00
NEW Transfer to Reserve - Election				7,000.00
TOTAL COUNCIL		91,695.64	83,197.17	112,520.00
BUILDING & SEWAGE				
Building Wages	50-40-101	28,434.68	15,415.61	18,810.00
Septic Wages	50-40-102	8,100.00	8,100.00	4,000.00
Taxable Benefits - Building	50-40-110	(212.13)	(212.13)	
Income Tax - Building	50-40-111	(2,548.43)		-
CPP - Building	50-40-112	(501.15)	77.10	
EI - Building	50-40-113	325.10	537.62	430.00
Group Insurance - Building	50-40-114	5,517.56	4,180.29	6,375.00
WSIB - Building	50-40-118	591.71	591.71	615.00
EHT - Building	50-40-119	459.51	459.51	370.00
OMERS - Building	50-40-120	(698.36)	349.18	
Building - Supplies	50-40-230	2,853.81	1,538.09	1,500.00
TOTAL BUILDING & SEWAGE		42,322.30	31,036.98	32,100.00
PROTECTION				
Policing				
Police Contract	50-30-220	347,531.27	315,837.27	380,330.00
R.I.D.E. Duty	50-30-224	5,362.71	6,511.86	7,000.00
Total Policing		352,893.98	322,349.13	387,330.00
Police Services Board				
Wages - PSB	50-30-201	733.88	733.88	1,470.00
Committee Pay - PSB	50-30-202	800.00	600.00	1,100.00
PSB Mileage & Expenses	50-30-217	2,150.00	1,933.22	2,100.00
Total Police Services Board		3,683.88	3,267.10	4,670.00
Health & Safety				

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
By-Law Enforcement	50-30-222	4,803.79	4,803.79	2,000.00
Emergency Plan	50-30-223	1,091.78	614.78	3,000.00
Health and Safety Inspections	50-30-225	678.24	678.24	3,000.00
Total Health & Safety		6,573.81	6,096.81	8,000.00
TOTAL POLICE & HEALTH & SAFETY		363,151.67	331,713.04	400,000.00
Fire Protection Agreements				
Fire - Renfrew Agreement	50-30-231	14,140.00	14,140.00	36,000.00
Fire - Greater Madawaska	50-30-232	4,802.64	4,802.64	4,803.00
Fire - Whitewater Region	50-30-233	8,000.00	8,000.00	8,000.00
Douglas Fire Garage Project	50-30-237			-
Call Taking/Alerting	50-30-240			2,200.00
TOTAL FIRE PROTECTION AGREEMENTS		26,942.64	26,942.64	51,003.00
Fire Employment Costs				
Wages - Fire	50-30-101	1,079.67	251.08	
Income Tax - Fire	50-30-111	(33.20)	(33.20)	
CPP - Fire	50-30-112	(113.74)	(88.47)	
EI - Fire	50-30-113	(49.65)	(36.15)	
Fire Wages	50-30-122	104,068.17	80,627.14	110,000.00
Fire Support Wages (50-30-101)	50-30-123			1,500.00
CPP	50-30-125			20.00
EI	50-30-126			110.00
WSIB - Fire	50-30-118	6,723.19	6,723.19	9,000.00
WSIB	50-30-128			
EHT	50-30-129	4.90	4.90	1,800.00
Total Employment Costs		111,679.34	87,448.49	122,430.00
Overhead				
Prevention	50-30-131	3,708.66	3,339.94	5,100.00
Insurance	50-30-117	15,029.30	15,029.30	17,920.00
Licenses	50-30-135	573.26	573.26	520.00
Grounds & Building	50-30-136	1,392.13	1,392.13	3,000.00
Clothing	50-30-127	4,002.12	4,002.12	-
Total Overhead		24,705.47	24,336.75	26,540.00
Vehicle Costs				
Fuel	50-30-141	2,376.05	2,376.05	6,000.00
Equipment Maintenance	50-30-142	8,934.53	3,728.84	10,900.00
Vehicle Maintenance	50-30-143	14,038.28	8,188.04	13,800.00
Mileage	50-30-144			3,000.00
Dry Hydrant	50-30-147			
Mileage				
NEWTransfer to Reserves - Vehicles				25,000.00
NEWTransfer to Reserves - New Fire Hall				-
Total Vehicle Costs		25,348.86	14,292.93	58,700.00
Fire Capital				
Fire Capital	50-30-230	19,843.24	19,843.24	
Equipment NEW	50-30-145	23,135.58	20,790.01	39,200.00
SCBA's	50-30-149		41,093.47	189,000.00
Total Capital Costs		42,978.82	81,726.72	228,200.00

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		YTD November 2023	YTD October 2023	2023 Budget
Utilities				
Hydro	50-30-151	1,132.17	926.82	3,000.00
Heat	50-30-152	7,933.04	7,074.29	10,500.00
Propane Generator	50-30-153	486.88	486.88	
Total Utility Costs		9,552.09	8,487.99	13,500.00
Miscellaneous				
Fire Fighters Certification Course Costs	50-30-162		-	5,000.00
Office & Supply	50-30-161			1,000.00
Food	50-30-162	326.85	326.85	1,000.00
Christmas Dinner	50-30-163			1,500.00
HST	50-30-164	7,501.81	5,547.84	-
Health & Safety	50-30-170	10,929.62	7,236.37	11,700.00
Mutual Aid	50-30-171	100.00	100.00	125.00
Hall Supplies	50-30-172	49.75		100.00
Equipment Rental	50-30-173			2,000.00
Extrication	50-30-174			2,500.00
Fire - Douglas Advance	50-30-234	95,000.00	95,000.00	
Due to Townshio	50-30-175			
Total Miscellaneous		113,908.03	108,211.06	24,925.00
Communications				
Telephone	50-30-181	3,884.44	3,430.86	5,900.00
Dispatch	50-30-182			650.00
Internet	50-30-183			540.00
Fluent MS	50-30-184	100.94		1,200.00
Total Communication		3,985.38	3,430.86	8,290.00
TOTAL FIRE PROTECTION		332,157.99	327,934.80	482,585.00
ANIMAL CONTROL				
Canine Control				
Canine Control	50-50-220	1,732.00	1,732.00	2,500.00
Dog Tags & Books	50-50-241	207.07	207.07	250.00
Census Taker	50-50-243			150.00
Total Canine Control		1,939.07	1,939.07	2,900.00
Livestock				
Livestock Compensation	50-50-231	520.20	520.20	5,000.00
Livestock Valuer	50-50-232	416.35	416.35	500.00
Agriculture Veterinary Unit	50-50-233	709.48	709.48	750.00
Fence Viewers	50-50-234			100.00
Total Livestock		1,646.03	1,646.03	6,350.00
TOTAL ANIMAL CONTROL		3,585.10	3,585.10	9,250.00
WASTE MANAGEMENT				
Waste Employment Costs				
Wages - Waste Management	50-60-101	51,545.87	46,152.41	56,010.00
Income Tax - Waste Management	50-60-111	(262.90)		
CPP - Waste Management	50-60-112	1,890.75	2,123.55	2,500.00
EI - Waste Management	50-60-113	965.16	1,053.08	1,280.00
OMERS - Waste Management	50-60-115	1,646.24	1,891.30	2,296.00

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		YTD November 2023	YTD October 2023	2023 Budget
WSIB - Waste Management	50-60-118	1,368.02	1,368.02	1,830.00
EHT - Waste Management	50-60-119	899.95	899.95	1,090.00
Total Waste Employment Costs		58,053.09	53,488.31	65,006.00
Landfill Operations				
Mtce-Stone Rd Transfer Station	50-60-231	36,722.26	32,041.71	42,000.00
International Compactor	50-60-262			-
Mtce-Douglas Transfer Station	50-60-232	18,789.47	16,859.15	26,000.00
Western Star Compactor	50-60-261			-
Mtce-Osceola Landfill Site	50-60-233	74,219.75	63,402.05	56,000.00
Osceola Landfill Site-Hydro	50-60-235	519.26	468.00	600.00
Osceola Landfill Expansion	50-60-236	47,167.47	45,500.64	50,000.00
Waste - Interest	50-60-238			-
Stone Road Building	50-60-237	27.39	27.39	
Osceola Landfill - Legal	50-60-239	508.90	508.80	
Total Landfill Operations		177,954.50	158,807.74	174,600.00
Recycling				
Rec-Stone Rd Transfer Station	50-60-241	16,229.85	14,679.53	20,000.00
Rec-Douglas & Osceola Sites	50-60-242	11,680.39	10,459.90	14,000.00
Total Recycling		27,910.24	25,139.43	34,000.00
Well Testing & Reports				
Well-Stone Rd Transfer Station	50-60-251	11,379.53	8,845.65	12,000.00
Well-Douglas & Osceola Sites	50-60-252	23,847.22	23,847.22	21,000.00
Total Well Testing & Reports		35,226.75	32,692.87	33,000.00
TOTAL WASTE MANAGEMENT		299,144.58	270,128.35	306,606.00
RECREATION and LIBRARY				
Recreation Employment Costs				
Wages - Library	50-70-101	2,699.38	734.78	-
Wages - Recreation	50-70-102			
Income Tax - Recreation	50-70-111	(139.61)	33.20	-
CPP - Recreation	50-70-112	75.38	123.44	-
EI - Recreation	50-70-113	26.62	58.64	-
OMERS - Lib	50-70-115	(81.49)	27.57	
WSIB - Recreation	50-70-118	(21.58)	(21.58)	-
EHT - Recreation	50-70-119	14.32	14.32	-
Total Recreation Employment Costs		2,573.02	970.37	-
Recreation Expenses				
Douglas Recreation	50-70-221	6,000.00		6,000.00
ARC Recreation	50-70-222	4,215.46	215.46	4,000.00
Recreation User Fees	50-70-223	26,100.00	26,100.00	28,300.00
Northcote Community Centre	50-70-224	1,650.00		1,650.00
Water Testing - Douglas Complex	50-70-226	165.70	82.85	500.00
BV Rec Agreement	50-70-228	2,000.00	2,000.00	
Recreation Insurance	50-70-240	5,349.11	5,349.11	3,340.00
Total Recreation Expenses		45,480.27	33,747.42	43,790.00
Library Expenses				
Renfrew Library User Fees	50-70-231	420.00	320.00	500.00

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Bromley St. Michael Library	50-70-232	23,750.00	23,750.00	23,750.00
Total Library Expenses		24,170.00	24,070.00	24,250.00
TOTAL RECREATION		72,223.29	58,787.79	68,040.00
DRAINS & PLANNING				
Municipal Drain Maintenance	50-80-220	8,100.34	6,573.94	25,000.00
Tile Drainage	50-80-230	30,949.99	30,949.99	30,000.00
Drainage Superintendent	50-80-250	200.00	200.00	1,000.00
Planning Fees	50-80-260	5,147.94	4,297.94	7,000.00
Economic Development	50-80-270	32,899.32	32,899.32	35,800.00
Asset Management Review	50-80-281	171.87	171.87	15,000.00
Main Street Revitalization	50-80-283			-
Cannabis Study - ICB	50-80-284			4,500.00
Pub Works Structural Review	50-80-285			-
Structural Review	50-80-286			-
TOTAL DRAINS & PLANNING		77,469.46	75,093.06	118,300.00
ROADS OVERHEAD	60-10-001			
Advertising		1,063.14	1,063.14	2,500.00
Associations		1,192.24	1,192.24	1,000.00
Conventions		-		-
Training		5,920.08	5,376.62	9,500.00
Financial Expense		25.00	25.00	-
Telephone		2,601.86	2,191.14	3,000.00
Cell Phone		1,640.41	1,640.41	1,700.00
Radios		3,699.85	3,516.68	6,000.00
Munic. Drain Maintenance		-		-
Hydro		4,475.61	3,937.60	6,000.00
Security				-
Garage Maintenance		16,251.26	15,734.37	10,000.00
Garage Equipment/Supplies		6,543.44	3,582.51	8,000.00
Garage Energy Audit		-	-	-
Furnace		17,709.02	14,688.53	20,000.00
Insurance		36,450.90	36,450.90	40,000.00
Interest on 5 yr Loan & IO Loan				-
Miscellaneous				1,000.00
Licensing (Pit/HWIN)		1,162.00	1,162.00	1,500.00
Safety Boots		428.65	428.65	1,750.00
Safety Equipment		2,793.13	445.23	3,500.00
Secretarial Wages and Deductions		15,250.00	15,250.00	30,500.00
Supervision		83,497.11	73,692.26	80,000.00
Inspections		15,669.80	14,553.50	12,000.00
Technology		1,831.68		6,500.00
On Call Phone and Wages		19,261.64	16,785.82	14,300.00
NEW Transfer to Reserves - Roads Equipment				5,000.00
NEW Transfer to Reserves - Roads Vehicle				5,000.00
NEW Transfer to Reserves - Paved Roads				-
Total Roads Overhead		237,466.82	211,716.60	268,750.00
ROADS MAINTENANCE	60-10-002			
Roadside Maintenance				
Brushing		22,624.56	22,508.49	20,000.00

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Culvert Maintenance		19,435.68	18,511.65	15,000.00
Ditching		33,585.77	29,654.72	40,000.00
Flood Control		7,754.77	7,571.64	10,000.00
Grass & Weeds		22,717.81	22,717.81	20,000.00
Catch Basin		1,740.10	-	3,000.00
Snow Fencing		1,599.45	352.92	1,500.00
Subtotal: Roadside Maintenance		109,458.14	101,317.23	109,500.00
Hard Top				
Cold Patching		85,047.51	77,848.52	75,000.00
Subtotal: Hard Top		85,047.51	77,848.52	75,000.00
Loose Top				
Dust Control		48,341.11	48,341.11	60,000.00
Grading		74,858.87	67,993.85	60,000.00
Gravel Resurfacing (Gravel contract)		143,390.88	143,390.88	150,000.00
Patching & Washouts		16,465.07	16,379.08	20,000.00
Subtotal: Loose Top		283,055.93	276,104.92	290,000.00
Winter Control				
Sanding		193,253.02	186,654.90	200,000.00
Snow Plowing		183,218.28	177,434.12	160,000.00
NEW Winter Control Contingency to Reserves		-	-	20,000.00
Subtotal: Winter Control		376,471.30	364,089.02	380,000.00
Traffic				
Signs		11,753.87	11,378.58	8,000.00
Civic Signs		2,891.51	2,486.00	1,000.00
Centre Line Marking		6,629.96	6,629.96	7,500.00
Guide Rails		2,346.84	2,346.84	2,000.00
Street Lights-Hydro & Maint.		3,353.89	3,020.65	3,500.00
Street Maintenance		11,217.17	11,095.93	10,000.00
Subtotal: Traffic		38,193.24	36,957.96	32,000.00
Total Roads Maintenance		892,226.12	856,317.65	886,500.00
EQUIPMENT	60-10-003			
V34		17,744.52	14,111.76	17,000.00
V36		7,526.39	5,705.31	8,000.00
V39 1 Ton		13,819.16	13,269.83	15,000.00
Total Equipment		39,090.07	33,086.90	40,000.00
Other Roads Capital	60-10-004			
Traffic Counters				
Tandem Truck				
Equipment Shed				
Grader (replace V27)		545,434.67	545,434.67	500,000.00
Garage Roof (Stone Road & Cobden Road)				
Golf Course Road - Horton Agreement				
Total Roads Capital		545,434.67	545,434.67	500,000.00

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
Roads Capital (Construction funded by Gas Tax, OCIF, ICIP)	60-10-005			
Campbell Line				
South Other Portion - Rowan to Dunfield				
South McNaughton Road - OCIF				
South McNaughton Road - Bonnechere to Butler				
McPeak Line				
Construction as per Capital Budget				
Capital Maintenance Program				
South McNaughton - Butler to Bonnechere - Various Works		148,314.75	148,314.75	150,000.00
South McNaughton Culverts		5,718.64	5,718.64	10,000.00
Lynch Road - 1		194,711.93	194,711.93	235,000.00
Lynch Road - 2		849.62	849.62	8,000.00
Lynch Road - 3		183.41	183.41	16,000.00
Lynch Road - Culvert				140,000.00
Culhane Road - Surface Treatment Work		230,215.53	230,215.53	315,000.00
Cheese Factory Road- Return to Gravel		1,826.80	1,826.80	12,300.00
Capital Maintenance Program		64,316.92	64,316.92	100,000.00
Total Roads Capital Program		646,137.60	646,137.60	986,300.00
Remediation work				
South McNaughton				
Barr Line				
Lynch Road				
Colton Road				
Culhane Road				
McPeak Line				
English Road				
Swamp Road				
Kunopaski Road				
Gauthier Road				
Lynch Road				
Briscoe Road				
Desmond Road				
McGuinty Road				
Spence Line				
Stoqua Creek Road				
Dunmore Road				
Gallagher Road				
2023 Culvert Replacement Program **NEW**		25,630.54	24,597.58	35,900.00
South McNaughton Remediation		12,141.10	12,141.10	6,200.00
Lynch Road - 1 Remediation		31,204.51	31,204.51	15,700.00
Lynch Road - 2 Remediation				750.00
Lynch Road - 3 Remediation		11,711.79	11,711.79	16,300.00
Culhane Road - Remediation		6,808.06	6,808.06	7,500.00
Cheese Factory Road- Remediation				2,650.00
Total Remediation		87,496.00	86,463.04	85,000.00
Debt Repayment	60-10-004			
5 Year Loan IO (By-law# 2020-51)		51,373.98	25,743.84	52,000.00

FINANCIAL OVERVIEW NOVEMBER 2023

		YTD November 2023	YTD October 2023	2023 Budget
10 Year Loan IO (By-law# 2022-20)		102,780.98	102,780.98	103,000.00
20 Year Loan IO (By-law #2022-21)		105,221.90	105,221.90	106,000.00
Total Debt Repayment		259,376.86	233,746.72	261,000.00
2019 Spring Flood Event	60-10-006	-	-	-
COVID-19	60-10-007	-	-	-
Extraordinary Expense - Insurance	60-10-008	-	-	-
Total ROADS		2,707,228.14	2,612,903.18	3,027,550.00
Transfer to County & School Boards				
County - Taxation	50-90-220	1,451,968.31	1,085,109.00	1,412,246.71
English Public - Taxation	50-90-230	573,528.77	424,158.83	571,288.66
English Separate - Taxation	50-90-240	192,087.03	144,286.78	192,119.56
French Public - Taxation	50-90-250	7,362.29	5,862.91	7,359.82
French Separate - Taxation	50-90-260	16,086.48	12,671.44	16,080.87
TOTAL TRANSFER TO COUNTY & SCHOOL BOARDS		2,241,032.88	1,672,088.96	2,199,095.62
TOTAL EXPENDITURES		6,817,582.40	5,999,883.33	7,534,004.62
SURPLUS (DEFICIT)		(248,925.40)	410,562.85	-

FINAL CAPITAL BUDGET - 2023

DEPARTMENT / ITEM	YTD November 2023	2023 BUDGET	FUNDING									
			Reserves	Fire Levy	Taxation	Sale Proceeds	Capital Lease	Debt	OCIF	CCBF	Total	
ADMINISTRATION												
New Phone System	5,795.24	9,000.00	9,000.00									9,000.00
IT Disaster Recovery Plan	3,908.35	4,000.00	4,000.00									4,000.00
Email Security	-	4,000.00			4,000.00							4,000.00
Accounting Software	2,959.19	109,000.00	94,350.00		14,650.00							109,000.00
Strategic Plan	-	1,500.00			1,500.00							1,500.00
TOTAL ADMIN	12,662.78	127,500.00	107,350.00	-	20,150.00	-	-	-	-	-	-	127,500.00
FIRE												
Fire Suits (2)	-	8,000.00		8,000.00								8,000.00
Boots (3) pair	-	2,500.00		2,500.00								2,500.00
Hoses	-	1,000.00		1,000.00								1,000.00
Nozzles 1 1/2"	-	1,000.00		1,000.00								1,000.00
Helmets (8)	-	2,400.00		2,400.00								2,400.00
Booster Pack	-	400.00		400.00								400.00
Power Tools	-	1,500.00		1,500.00								1,500.00
Hose Bags (6)	-	2,400.00		2,400.00								2,400.00
Forceable Entry Tool	-	10,000.00	10,000.00	-								10,000.00
Generator	13,813.95	10,000.00		10,000.00								10,000.00
SCBA's	-	189,000.00					189,000.00					189,000.00
TOTAL FIRE	13,813.95	228,200.00	10,000.00	29,200.00	-	-	189,000.00	-	-	-	-	228,200.00
ROADS												
Vehicles												
Grader (Replace V27)	545,434.67	500,000.00				75,000.00		425,000.00				500,000.00
Sub-Total Roads Equipment	545,434.67	500,000.00	-	-	-	75,000.00	-	425,000.00	-	-	-	500,000.00
Road Construction / Rehabilitation												
South McNaughton - Butler to Bonnechere - Various Works	148,314.75	150,000.00						52,870.00		97,130.00		150,000.00
South McNaughton Culverts	5,718.64	10,000.00							10,000.00			10,000.00
Lynch Road - 1	194,711.93	235,000.00							235,000.00			235,000.00
Lynch Road - 2	849.62	8,000.00							8,000.00			8,000.00
Lynch Road - 3	183.41	16,000.00							16,000.00			16,000.00
Lynch Road - Culvert	-	140,000.00							140,000.00			140,000.00
Culhane Road - Surface Treatment Work	230,215.53	315,000.00	100,000.00						215,000.00			315,000.00
Cheese Factory Road- Return to Gravel	1,826.80	12,300.00							12,300.00			12,300.00
Capital Maintenance Program	64,316.92	100,000.00	100,000.00									100,000.00
Total Roads Construction / Rehabilitation	646,137.60	986,300.00	200,000.00	-	-	-	-	52,870.00	636,300.00	97,130.00		986,300.00
Remdiation / Culvert Maintenance Program												
South McNaughton Remediation	12,141.10	6,200.00			6,200.00							6,200.00
Lynch Road - 1 Remediation	31,204.51	15,700.00			15,700.00							15,700.00
Lynch Road - 2 Remediation	-	750.00			750.00							750.00
Lynch Road - 3 Remediation	11,711.79	16,300.00			16,300.00							16,300.00
Culhane Road - Remediation	6,808.06	7,500.00			7,500.00							7,500.00
Cheese Factory Road- Remediation	-	2,650.00			2,650.00							2,650.00
NEW Culvert Replacement Program	25,630.54	35,900.00			35,900.00							35,900.00
Total Remediation / Culvert Maintenance Program	87,496.00	85,000.00	-	-	85,000.00	-	-	-	-	-	-	85,000.00
TOTAL ROADS	1,279,068.27	1,571,300.00	200,000.00	-	85,000.00	75,000.00	-	477,870.00	636,300.00	97,130.00		1,571,300.00
DEBT REPAYMENT												
5 Year Loan IO	51,373.98	52,000.00			52,000.00							52,000.00
10 Year Loan IO	102,780.98	103,000.00			103,000.00							103,000.00
20 Year Loan IO	105,221.90	106,000.00			106,000.00							106,000.00
TOTAL DEBT REPAYMENT LIMIT	259,376.86	261,000.00	-	-	261,000.00	-	-	-	-	-	-	261,000.00
TOTAL CAPITAL BUDGET	1,564,921.86	2,188,000.00	317,350.00	29,200.00	366,150.00	75,000.00	189,000.00	477,870.00	636,300.00	97,130.00		2,188,000.00

Payment Register November 2023

25991	ADMASTON/BROMLEY RECREATION	11/02/23	6,000.00	2023 Donation - Douglas
25992	ADMASTON/BROMLEY RECREATION	11/02/23	4,000.00	2023 Donation-Admaston
25993	ANTRIM WESTERN STAR INC	11/02/23	7,121.83	V-28 Rearend
25994	BARR'S SAND & GRAVEL	11/02/23	59,808.65	Winter Sand
25995	BENSON AUTO PARTS	11/02/23	84.30	
25996	BELL CANADA	11/02/23	357.67	
25997	BELL CANADA	11/02/23	105.22	
25998	CADUCEON ENTERPRISES INC	11/02/23	276.00	Water Testing
25999	CAVANAGH CONSTRUCTION LTD	11/02/23	351.12	Patching/Washouts
26000	CENTRAL SQUARE TECHNOLOGIES	11/02/23	2,803.11	iCity Migration
26001	COUNTY OF RENFREW	11/02/23	477.00	Floodplan Mapping
26002	DEDO, BRIAN	11/02/23	4,746.00	Octoer 2023 Coverings
26003	DELTA POWER EQUIPMENT	11/02/23	239.36	
26004	DEBBIE ENRIGHT	11/02/23	750.00	Municipal Office Flowerbeds
26005	GAIL IRVING	11/02/23	20.00	
26006	BANK OF MONTREAL	11/02/23	1,037.07	
26007	SHEILA KERR	11/02/23	20.00	
26008	LOCAL AUTHORITY SERVICES LTD	11/02/23	1,196.83	V35-Backhoe
26009	NORTHCOTE COMMUNITY CENTRE	11/02/23	1,650.00	2023 Donation
26010	PETRO-CANADA FUELS INC	11/02/23	4,274.90	
26011	PUROLATOR INC	11/02/23	49.52	
26012	QCCANADA	11/02/23	2,579.27	V27-2023 Grader - Blades
26013	VALLEY NAPA AUTO PARTS	11/02/23	20.31	
26014	WAGAR & CORPUT WEED CONTROL	11/02/23	4,507.17	Pesticide Control
26015	BENSON AUTO PARTS	11/09/23	71.82	
26016	BORER, JUDY	11/09/23	20.00	
26017	CRAWL CONSULTING AND	11/09/23	1,932.30	Catch Basin
26018	EMTERRA ENVIRONMENTAL	11/09/23	932.67	October 2023 Recycling
26019	HYDRO ONE	11/09/23	1,241.94	
26020	OTTAWA VALLEY OXYGEN LTD	11/09/23	107.35	
26021	Carol Ridewood	11/09/23	20.00	
26022	GAIL RIDDELL	11/09/23	20.00	
26023	SCOTT & SONS HARDWARE	11/09/23	21.46	
26024	XPLORNET	11/09/23	106.21	
26025	BARRON DISPOSAL SYSTEMS INC	11/16/23	565.00	October 2023 Recycling
26026	BEARCOM CANADA CORP	11/16/23	203.40	
26027	BUSKE OFFICE EQUIPMENT	11/16/23	155.51	
26028	BANK OF MONTREAL	11/16/23	2,613.88	
26029	JENNIFER CHARKAVI	11/16/23	128.00	
26030	COMBETEK MULTIMEDIA	11/16/23	317.81	October Council Meetings
26031	COUNTY OF RENFREW	11/16/23	971.00	By-Law Amend-Signs
26032	EGANVILLE LEADER LTD	11/16/23	2,681.49	Ad- Expropriate
26033	EMTERRA ENVIRONMENTAL	11/16/23	4,661.78	November Recycling
26034	BANK OF MONTREAL	11/16/23	562.36	
26035	JP2G CONSULTANTS INC	11/16/23	2,813.76	Stone Rd-Well Testing
26036	BANK OF MONTREAL	11/16/23	1,119.82	
26037	KEVIN LEGRIS	11/16/23	97.92	
26038	LOCAL AUTHORITY SERVICES LTD	11/16/23	3,376.34	V34&V36 - Tires
26039	MACKENZIE MOTORS, MACK	11/16/23	282.50	
26040	1172264 ONTARIO INC	11/16/23	2,144.20	October 2023 Recycling
26041	BRAD MAY	11/16/23	56.49	
26042	NESTOR IT SERVICES	11/16/23	453.66	IT Services
26043	PETRO-CANADA FUELS INC	11/16/23	3,079.18	
26044	PITNEY BOWES GLOBAL CREDIT	11/16/23	634.98	Postage
26045	PITNEY WORKS	11/16/23	565.00	Postage Meter Lease
26046	PROTECH TRAINING SERVICES INC	11/16/23	197.75	
26047	PUROLATOR INC	11/16/23	42.12	
26048	RENFREW PRINTING (2018) LTD	11/16/23	649.75	Cheques/Receipt Books
26049	RIVERVIEW METAL WORKS	11/16/23	1,251.56	V33&Float - Repairs
26050	BANK OF MONTREAL	11/16/23	57.83	

26051	AALTO TECHNOLOGIES	11/24/23	124.02
26052	BELL CANADA	11/24/23	357.67
26053	BELL CANADA	11/24/23	119.73
26054	G & K SPECIALTIES	11/24/23	205.18
26055	HEARTSAFE EMS - OTTAWA	11/24/23	164.64
26056	MANUFACTURERS LIFE INSURANCE	11/24/23	7,772.12 Dec-23
26057	PETRO-CANADA FUELS INC	11/24/23	2,838.43
26058	RENFREW PRINTING (2018) LTD	11/24/23	169.50
26059	TELUS	11/24/23	100.85
26060	ULTRAMAR	11/24/23	75.28
26061	VALLEY AUTOMATION AND	11/24/23	2,913.76 Bromley Garage-Electrical
26062	ANTRIM WESTERN STAR INC	11/30/23	611.46
26063	BENSON AUTO PARTS	11/30/23	390.16
26064	BELL CANADA	11/30/23	98.40
26065	CONSEIL SCOLAIRE CATHOLIQUE	11/30/23	3,415.04 Q4 Final Levy
26066	CONSEIL DES ECOLES PUBLIQUE	11/30/23	1,499.38 Q4 Final Levy
26067	COUNTY OF RENFREW	11/30/23	366,859.31 Q4 Final Levy
26068	CONNIE DICK	11/30/23	440.72
26069	GREENWOOD PAVING PEMBROKE L	11/30/23	3,363.30 Coldpatch
26070	GTR SCALES LTD	11/30/23	762.75
26071	M & R FEEDS	11/30/23	2,607.25 Safety Clothing
26072	Municipal Finance Officers'	11/30/23	339.00 2024 Membership
26073	PETER NEILL	11/30/23	1,695.00 Municipal Drain
26074	OTTAWA VALLEY OXYGEN LTD	11/30/23	37.29
26075	PETRO-CANADA FUELS INC	11/30/23	8,347.69
26076	PETTY CASH	11/30/23	104.50
26077	MINISTRY OF FINANCE	11/30/23	31,694.00 November Police
26078	RENFREW COUNTY PUBLIC	11/30/23	149,369.94 Q4 Final Levy
26079	RENFREW COUNTY CATHOLIC	11/30/23	47,800.25 Q4 Final Levy
26080	RENFREW COUNTY CLERKS	11/30/23	210.00
26081	TUBMAN MARKETING INC	11/30/23	1,342.44
26082	WELCH LLP	11/30/23	10,735.00 Audit

Total: **783,196.23**

Total for AP: 783,196.23

Payments Printed: 92

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

Date Prepared:	12-Dec-23
MSO Office:	Eastern
Prepared By:	Alexander Jones
Tier	LT

2022 Households:	1,413
2022 Population	2,995
2023 MFCI Index	4.6

Median Household Income:	70,144
Taxable Residential Assessment as a % of Total Taxable Assessment:	75.8%
Own Purpose Taxation:	2,449,049

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	South - LT - Counties - Rural		Level of Risk
			Median	Average	
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2018	6.3%	7.6%	LOW
		2019	6.6%	7.4%	LOW
		2020	5.1%	7.2%	LOW
		2021	4.4%	6.5%	LOW
		2022	4.8%	6.7%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2018	-28.4%	42.7%	LOW
		2019	-0.6%	45.7%	LOW
		2020	9.6%	55.0%	LOW
		2021	-68.0%	53.6%	MODERATE
		2022	-74.0%	52.8%	MODERATE
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2018	10.4%	64.0%	MODERATE
		2019	16.1%	73.3%	MODERATE
		2020	20.2%	82.4%	LOW
		2021	20.4%	84.3%	LOW
		2022	19.6%	81.1%	MODERATE
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 50% Mod: 50% to 25% High: < 25%	2018	175.2%	344.1%	LOW
		2019	134.4%	420.4%	LOW
		2020	61.5%	470.1%	LOW
		2021	308.7%	523.3%	LOW
		2022	270.5%	431.4%	LOW

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2018	4.4%	2.5%	3.1%	LOW
		2019	3.2%	2.6%	3.1%	LOW
		2020	9.7%	2.2%	3.1%	MODERATE
		2021	2.1%	2.5%	2.9%	LOW
		2022	5.4%	2.2%	2.7%	MODERATE
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2018	78.2%	43.7%	46.0%	HIGH
		2019	79.5%	43.9%	46.2%	HIGH
		2020	79.4%	45.2%	46.6%	HIGH
		2021	78.2%	45.1%	46.9%	HIGH
		2022	78.3%	45.2%	47.3%	HIGH
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2018	-44.3%	12.5%	13.9%	HIGH
		2019	13.3%	18.7%	23.1%	LOW
		2020	11.4%	16.9%	17.1%	LOW
		2021	-17.8%	17.1%	16.6%	MODERATE
		2022	-17.5%	18.1%	17.9%	MODERATE

The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - Shows how much of the taxes billed are not collected.

Net Financial Assets or Net Debt as % of Own Source Revenues - Indicates how much property tax and user fee revenue is servicing debt.

Reserves and Reserve Funds as a % of Municipal Expenses - Indicates how much money is set aside for future needs and contingencies.

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - Indicates how much cash and liquid investments could be available to cover current obligations.

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - Indicates how much of each dollar raised in revenue is spent on paying down existing debt.

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - Indicates how much of the assets' life expectancy has been consumed.

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)

The Northern and Rural Municipal Fiscal Circumstances Index (MFICI) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFICI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFICI corresponds to relatively positive fiscal circumstances, whereas a higher MFICI corresponds to more challenging fiscal circumstances. (Note: the MFICI index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied

SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)

Net Financial Assets or Net Debt as % of Own Source Revenues

SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 -
SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 -
SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

Total Reserves and Reserve Funds as a % of Municipal Expenses

(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)

SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)

(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)

SLC 51 9910 10 / SLC 51 9910 06

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues

(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 -
SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 -
SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

Renfrew Co

Date Prepared:

November 23, 2023

MSO Office:

Eastern

Prepared By:

Alexander Jones

2022 FIR Load Status:

Accepted Clean

Last Updated:

June 28, 2023

2022 Households:

1,413

2022 Population:

2,995

2023 MFCI Index: *8

4.6

Median Household Income (2016) : *4

70,144

2023 Annual Repayment Limit:

571,882

Borrowing Capacity 7% over 10 yrs:

4,016,658

STATISTICAL INFORMATION

						2022 AVERAGES FOR:					
						South - LT - Counties - Rural	PROVINCE				
	2018	2019	2020	2021	2022			22/21 %	21/20 %	20/19 %	19/18 %
	FY18	FY19	FY20	FY21	FY22						
Population *3	2,711	2,935	2,935	2,576	2,995	6,760	42,892	16.3%	-12.2%	0.0%	8.3%
Households *3	1,405	1,408	1,413	1,416	1,413	3,420	17,261	-0.2%	0.2%	0.4%	0.2%
Municipal Expenses *7	\$ 4,110,120	\$ 3,996,848	\$ 3,914,516	\$ 4,023,144	\$ 4,468,979	\$ 12,046,024	\$ 148,748,621	11.1%	2.8%	-2.1%	-2.8%
Own Source Revenues	\$ 2,235,782	\$ 2,673,951	\$ 2,449,712	\$ 2,510,456	\$ 2,676,339	\$ 11,433,901	\$ 120,409,762	6.6%	2.5%	-8.4%	19.6%
Own Source Revenue per Household	\$ 1,591	\$ 1,899	\$ 1,734	\$ 1,773	\$ 1,894	\$ 3,454	\$ 4,050	6.8%	2.3%	-8.7%	19.3%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	71.2%	61.3%	58.3%	70.0%	66.7%	76.7%	72.4%	-4.7%	20.1%	-4.9%	-13.9%
Total Revenues	\$ 3,141,031	\$ 4,361,756	\$ 4,201,476	\$ 3,584,531	\$ 4,009,635	\$ 14,713,042	\$ 179,103,002	11.9%	-14.7%	-3.7%	38.9%
Annual Repayment Limit	\$ 382,862	\$ 418,289	\$ 439,282	\$ 468,598	\$ 221,603	\$ 2,997,394	\$ 19,211,010	-52.7%	6.7%	5.0%	9.3%
Own Purpose Taxation	\$ 2,009,655	\$ 2,119,209	\$ 2,232,070	\$ 2,317,066	\$ 2,449,049	\$ 6,967,128	\$ 68,350,475	5.7%	3.8%	5.3%	5.5%
Direct Water Billings as % of Gross Water Expenditures	0.0%	0.0%	0.0%	0.0%	0.0%	71.6%	67.3%				
Taxable Res. Assessment as a % of Total Taxable Assessment	76.4%	75.8%	75.7%	75.8%	75.8%	80.9%	79.5%				

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

						2022 AVERAGES FOR:					
						South - LT - Counties - Rural	PROVINCE				
	2018	2019	2020	2021	2022						
Taxable	321,037,806	338,331,313	356,815,439	359,159,617	361,629,014	1,186,081,230	9,607,237,919				
PIL	850,436	887,114	924,008	917,413	917,413	18,972,063	124,586,206				
Total	321,888,242	339,218,427	357,739,448	360,077,030	362,546,427	1,205,053,293	9,731,824,125				

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

Renfrew Co

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Borrowing Capacity 7% over 10 yrs:

4,016,658

RESIDENTIAL TAXES

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
# of Residential Households	1,400	1,404	1,409	1,412	1,412	3,518	11,878	0.0%	0.2%	0.4%	0.3%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,586	\$ 1,658	\$ 1,743	\$ 1,813	\$ 1,868	\$ 2,597	\$ 2,628	3.0%	4.0%	5.1%	4.6%
Avg Total Property Taxes per Avg Residential Household	\$ 1,859	\$ 1,928	\$ 2,012	\$ 2,084	\$ 2,138	\$ 2,991	\$ 3,018	2.6%	3.6%	4.3%	3.7%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	2.7%	2.7%	2.9%	3.0%	3.0%	4.2%	4.6%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	1,214	1,216	1,221	1,228	1,228	2,873	11,414	0.0%	0.6%	0.4%	0.2%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 1,668	\$ 1,744	\$ 1,834	\$ 1,904	\$ 1,961	\$ 2,579	\$ 2,606	3.0%	3.8%	5.1%	4.6%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 1,956	\$ 2,028	\$ 2,116	\$ 2,187	\$ 2,244	\$ 2,969	\$ 2,989	2.6%	3.4%	4.3%	3.7%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	2.8%	2.9%	3.0%	3.1%	3.2%	4.2%	4.5%				

RESIDENTIAL TAX RATES ^{*2} (Source: Financial Information Return)

	2018	2019	2020	2021	2022	22/21 %	21/20 %	20/19 %	19/18 %
Lower / Single-Tier General Rate	0.0062231	0.0062500	0.0062731	0.0065139	0.0067559	3.7%	3.8%	0.4%	0.4%
Upper-Tier General Rate	0.0036219	0.0036388	0.0036600	0.0037507	0.0038162	1.7%	2.5%	0.6%	0.5%
Education Rate	0.0017000	0.0016100	0.0015300	0.0015300	0.0015300	0.0%	0.0%	-5.0%	-5.3%

TAXES RECEIVABLE

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ 253,521	\$ 273,954	\$ 220,073	\$ 195,366	\$ 222,025	\$ 936,447	\$ 4,800,302	13.6%	-11.2%	-19.7%	8.1%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	6.3%	6.6%	5.1%	4.4%	4.8%	7.1%	7.9%				
Current Year Taxes Receivable as % of Total Taxes Receivable	55.7%	56.1%	56.6%	61.9%	61.1%	69.0%	63.6%				
Working & Contingency Reserves and Discretionary Reserve Funds as % of Current Yr Taxes Rec.	15.4%	14.2%	106.8%	69.5%	254.2%	283.0%	379.0%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	38.0%	37.9%	36.8%	31.6%	31.0%	22.1%	26.4%				

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

Renfrew Co

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November 23, 2023

MSO Office:

Eastern

Prepared By:

Alexander Jones

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June 28, 2023

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1,413

2022 Population:

2,995

2023 MFCI Index: *8

4.6

Median Household Income (2016) : *4

70,144

2023 Annual Repayment Limit:

571,882

Borrowing Capacity 7% over 10 yrs:

4,016,658

GRANTS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Unconditional Grants	\$ 485,600	\$ 868,560	\$ 540,800	\$ 450,485	\$ 451,000	\$ 1,001,626	\$ 4,536,175	0.1%	-16.7%	-37.7%	78.9%
Ontario Municipal Partnership Fund	\$ 485,600	\$ 470,800	\$ 455,700	\$ 449,900	\$ 451,000	\$ 980,909	\$ 1,134,434	0.2%	-1.3%	-3.2%	-3.0%
As % of Municipal Expenses	11.8%	11.8%	11.6%	11.2%	10.1%	9.3%	8.2%				
Other	\$ -	\$ 397,760	\$ 85,100	\$ 585	\$ -	\$ 20,717	\$ 3,401,741	-100.0%	-99.3%	-78.6%	0.0%
Total Ontario Conditional Grants	\$ 350,868	\$ 564,166	\$ 589,904	\$ 422,279	\$ 867,688	\$ 937,902	\$ 28,839,817	105.5%	-28.4%	4.6%	60.8%
As a % of Municipal Expenses	8.5%	14.1%	15.1%	10.5%	19.4%	7.9%	13.8%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	20.4%	35.8%	28.9%	21.7%	29.5%	16.1%	22.4%				

COVID - 19

COVID-19 Municipal Operating Funding Allocations - Actual	2020	2021	TOTAL
- Phase 1 Allocation	\$ 85,100		
- Phase 2 Application Based Allocation	\$ -		
- Phase 2 2021 Allocation		\$ 20,000	
2021 Provincial COVID-19 Recovery Funding for Municipalities		\$ 9,000	
Total COVID-19 Municipal Operating Funding	\$ 85,100	\$ 29,000	\$ 114,100

COVID-19 Municipal Funding - Amounts Recognized	2020	2021	2022	TOTAL	<i>* Note: Because a municipality has recognized all of their funding, does not necessarily mean that they have used all of their funding. Some may still be in a reserve / reserve fund.</i>
Safe Restart Agreement - Municipal Operating Funding	\$ 85,100	\$ -	\$ -	\$ 85,100	
Provincial COVID-19 Recovery Funding for Municipalities		\$ -	\$ -	\$ -	
TOTAL COVID-19 MUNICIPAL OPERATING FUNDING RECOGNIZED	\$ 85,100	\$ -	\$ -	\$ 85,100	
			Funding not recognized:	\$ 29,000	
Safe Restart Agreement - Public Transit Funding	\$ -	\$ -	\$ -	\$ -	
Social Services Relief Fund (SSRF)	\$ -	\$ -	\$ -	\$ -	

	2020	2021	2022
Total COVID-19 Expenses as reported on SLC 42 6009 01	\$ 16,601	\$ 44,119	\$ -

TOTAL DEBT BURDEN

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Debt Burden	\$ 590,925	\$ 474,333	\$ 330,420	\$ 2,410,517	\$ 2,540,513	\$ 3,539,970	\$ 72,796,525	5.4%	629.5%	-30.3%	-19.7%
Per Household	\$ 421	\$ 337	\$ 234	\$ 1,702	\$ 1,798	\$ 1,168	\$ 1,451	5.6%	628.0%	-30.6%	-19.9%
Debt Servicing Cost	\$ 139,245	\$ 138,637	\$ 409,624	\$ 75,150	\$ 218,297	\$ 451,800	\$ 7,012,836	190.5%	-81.7%	195.5%	-0.4%

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp
Renfrew Co

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2022 Population:	2,995
2023 MFCI Index: *8	4.6

Median Household Income (2016) : *4	70,144
2023 Annual Repayment Limit:	571,882
Borrowing Capacity 7% over 10 yrs:	4,016,658

Per Household	\$	99	\$	98	\$	290	\$	53	\$	154	\$	134	\$	193	191.1%	-81.7%	194.4%	-0.6%
As a % of Municipal Expenses		3.4%		3.5%		10.5%		1.9%		4.9%		3.4%		3.7%				
As a % of Own Purpose Taxation		6.9%		6.5%		18.4%		3.2%		8.9%		6.5%		7.2%				
As a % of Own Source Revenue		6.2%		5.2%		16.7%		3.0%		8.2%		3.7%		4.4%				
As a % of Total Revenues (Less Donated TCAs)		4.4%		3.2%		9.7%		2.1%		5.4%		2.8%		3.1%				
Debt Service Coverage Ratio (Target: Ratio >= 2)		4		12		4		12		5		35		36				

MUNICIPAL FINANCIAL PROFILES

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Renfrew Co

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70,144

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4,016,658

LIABILITIES (Including Post-Employment Benefits)

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	0.3%	0.4%				
Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,957	\$ 29,292,422	0.0%	0.0%	0.0%	0.0%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 37,313	\$ 5,956,651	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:		22/21 %	21/20 %	20/19 %	19/18 %
						South - LT - Counties - Rural	PROVINCE				
Total Reserves	\$ 428,843	\$ 642,543	\$ 791,999	\$ 819,197	\$ 877,884	\$ 6,696,643	\$ 42,717,286	7.2%	3.4%	23.3%	49.8%
Total Discretionary Reserve Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,105,661	\$ 54,482,502	0.0%	0.0%	0.0%	0.0%
Total Reserves and Discretionary Reserve Funds	\$ 428,843	\$ 642,543	\$ 791,999	\$ 819,197	\$ 877,884	\$ 10,802,304	\$ 97,199,788	7.2%	3.4%	23.3%	49.8%
Per Household	\$ 305	\$ 456	\$ 561	\$ 579	\$ 621	\$ 3,258	\$ 3,555	7.4%	3.2%	22.8%	49.5%
As a % of Total Taxes Receivable	167.2%	232.0%	355.0%	419.3%	395.4%	1112.8%	1263.1%				
As a % of Municipal Expenses	10.4%	16.1%	20.2%	20.4%	19.6%	87.6%	76.4%				
As a % of Own Purpose Taxation	21.3%	30.3%	35.5%	35.4%	35.8%	151.9%	140.0%				

FINANCIAL ASSETS

	2018	2019	2020	2021	2022	2022 AVERAGES FOR:	
						South - LT - Counties - Rural	PROVINCE
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	-20.2%	-0.4%	5.6%	-47.7%	-49.4%	44.4%	41.9%
Net Financial Assets or Net Debt as % of Own Source Revenues	-28.4%	-0.6%	9.6%	-68.0%	-74.0%	55.8%	58.6%
Net Working Capital as a % of Municipal Expenses	16.2%	26.3%	36.5%	36.9%	31.7%	95.4%	76.5%
Net Book Value of Capital Assets as a % of Cost of Capital Assets	21.3%	20.6%	20.1%	21.5%	21.3%	53.4%	54.4%
Asset Sustainability Ratio (Target: > 90%)	27.9%	49.4%	126.8%	202.4%	110.7%	186.7%	194.0%
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	78.2%	79.5%	79.4%	78.2%	78.3%	47.5%	47.0%

MUNICIPAL FINANCIAL PROFILES

(Based on 2022 Financial Information Return)

Admaston-Bromley Tp

Renfrew Co

Date Prepared:	November 23, 2023
MSO Office:	Eastern
Prepared By:	Alexander Jones

2022 FIR Load Status:	Accepted Clean
Last Updated:	June 28, 2023

2022 Households:	1,413
2022 Population:	2,995
2023 MFCI Index: *8	4.6

Median Household Income (2016) : *4	70,144
2023 Annual Repayment Limit:	571,882
Borrowing Capacity 7% over 10 yrs:	4,016,658

SURPLUS / DEFICIT

						2022 AVERAGES FOR:					
						South - LT - Counties - Rural	PROVINCE				
	2018	2019	2020	2021	2022			22/21 %	21/20 %	20/19 %	19/18 %
Annual Surplus / (Deficit) (Less Donated TCAs)	-\$ 991,368	\$ 356,756	\$ 278,808	-\$ 446,765	-\$ 467,496	\$ 2,306,285	\$ 23,057,269	4.6%	-260.2%	-21.8%	-136.0%
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	\$ 427,360	\$ 1,195,661	\$ 1,174,884	\$ 920,956	\$ 890,466	\$ 4,263,520	\$ 38,812,696	-3.3%	-21.6%	-1.7%	179.8%
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	-44.3%	13.3%	11.4%	-17.8%	-17.5%	17.8%	20.8%				
Current Ratio (Target: >= 100%)	416.1%	327.8%	400.6%	485.2%	513.1%	717.5%	627.8%				

OTHER INDICATORS

						2022 AVERAGES FOR:					
						South - LT - Counties - Rural	PROVINCE				
	2018	2019	2020	2021	2022						
Rates Coverage Ratio (Target: >=40%)	52.1%	56.9%	61.2%	60.8%	58.0%	78.5%	73.4%				
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	175.2%	134.4%	61.5%	308.7%	270.5%	546.83%	460.36%				
Operating Balance as a % of Total Revenues (Less Donated TCAs) *5	-31.6%	8.2%	6.6%	-12.5%	-11.7%	13.9%	14.7%				
Cumulative Annual Growth Rate *6	1.4%	13.3%	12.4%	5.3%	-6.6%	-0.6%	-0.4%				
Interest Payments as a % of Total Revenues (Less Donated TCAs)	0.6%	0.5%	0.4%	0.2%	1.6%	0.7%	0.7%				

MUNICIPAL FINANCIAL PROFILES

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Renfrew Co

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VULNERABILITY MEASURES

						2022 AVERAGES FOR:					
						South - LT - Counties - Rural	PROVINCE				
	2018	2019	2020	2021	2022						
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	71.2%	61.3%	58.3%	70.0%	66.7%	76.7%	72.4%	-4.7%	20.1%	-4.9%	-13.9%
Own Source Revenue per Household	\$ 1,591	\$ 1,899	\$ 1,734	\$ 1,773	\$ 1,894	\$ 3,454	\$ 4,050	6.8%	2.3%	-8.7%	19.3%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 1,586	\$ 1,658	\$ 1,743	\$ 1,813	\$ 1,868	\$ 2,597	\$ 2,628	3.0%	4.0%	5.1%	4.6%
as a % of Median Household Income (Tax Effort)	2.7%	2.7%	2.9%	3.0%	3.0%	4.2%	4.6%				

SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

Own Source Revenue as a % of Total Revenues (Less TCAs)

Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.

Own Source Revenue per Household

Indicates the demand for resources and the municipality's ability and willingness to provide resources.

Average Municipal Property Taxes per Average Residential Household

Indicates the level of taxes on residential households for municipal purposes.

Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income

Indicates the portion of a ratepayer's income used to pay municipal property taxes.

MUNICIPAL FINANCIAL PROFILES

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Renfrew Co

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The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals. This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

NOTES

- 1* 2018 , 2019, 2020, 2021 and 2022 assessment uses phase-in assessment based on 2016 property values.
- 2* Average tax rates are calculated where necessary when amalgamations occur.
- 3* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4* Median Household Income - Source: Ministry of Finance - Statistics Canada's measure of median income for all private households in 2015.
- 5* Total Revenues include revenues from other municipalities.
- 6* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7* Total Municipal Expenses exclude amounts for other municipalities
- 8* MFCI index - Source: Ministry of Finance (2022 OMPF Calculation). This index is available for northern and rural municipalities only.

NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	South - LT - Counties -Rural	Province
2018	148	444
2019	148	444
2020	148	441
2021	145	434
2022	106	345

MUNICIPAL FINANCIAL PROFILES

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CALCULATIONS

STATISTICAL INFORMATION

Population *3	SLC 02 0041 01
Households *3	SLC 02 0040 01
Municipal Expenses *7	SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
Own Source Revenues	SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
Own Source Revenue per Household	Own Source Revenues / SLC 02 0040 01
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
Total Revenues	SLC 10 9910 01
Annual Repayment Limit	The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm
Own Purpose Taxation	ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
Direct Water Billings as % of Gross Water Expenditures	SLC 10 0299 01
Taxable Res. Assessment as a % of Total Taxable Assessment	(SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11) SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT *1 (Source: Financial Information Return)

Taxable	SLC 26 9199 17
PIL	SLC 26 9299 17
Total	SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

# of Residential Households	Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes:
Avg Municipal Property Taxes Per Avg Residential Household	Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
Avg Total Property Taxes per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	If labeled (Excl. RDUs) Recreational units are excluded.
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier.
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	(the estimated tax rates are provided by OPTA).

MUNICIPAL FINANCIAL PROFILES

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RESIDENTIAL TAX RATES *2 (Source: Financial Information Return)

Lower / Single-Tier General Rate	SLC 22 0010 12 / SLC 22 0010 16
Upper-Tier General Rate	SLC 22 0010 13 / SLC 22 0010 16
Education Rate	SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles	SLC 70 0699 01
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Current Year Taxes Receivable as % of Total Taxes Receivable	SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	(SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	(SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants	SLC 10 0699 01
Ontario Municipal Partnership Fund	SLC 10 0620 02
As % of Municipal Expenses	SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Other	SLC 10 0699 01 - SLC 10 0620 01
Total Ontario Conditional Grants	SLC 10 0810 01 + SLC 10 0815 01
As a % of Municipal Expenses	(SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Total Ontario Conditional and Unconditional Grants	
As a % of Municipal Expenses	(SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

COVID - 19

COVID-19 Municipal Operating Funding Allocations - Actual

- Phase 1 Allocation	Phase 1 Allocations - Actual
- Phase 2 Application Based Allocation	Phase 2 Application Based Allocations - Actual
- Phase 2 2021 Allocation	Phase 2 2021 Allocations - Actual
2021 Provincial COVID-19 Recovery Funding for Municipalities	2021 Provincial COVID-19 Recovery Funding for Municipalities Allocations - Actual
Total COVID-19 Municipal Operating Funding	Phase 1 Allocations + Phase 2 Application Based Allocations + Phase 2 2021 Allocations + 2021 Provincial COVID-19 Recovery Funding for Municipalities Allocations

COVID-19 Municipal Funding - Amounts Recognized

Safe Restart Agreement - Municipal Operating Funding	SLC 10 0626 01
Provincial COVID-19 Recovery Funding for Municipalities	SLC 10 0629 01
TOTAL COVID-19 MUNICIPAL OPERATING FUNDING RECOGNIZED	SLC 10 0626 01 (FY20) + SLC 10 0626 01 (FY21) + SLC 10 0629 01 (FY21)

Funding not recognized:

Total COVID-19 Municipal Operating Funding - Total COVID-19 Municipal Operating Funding Recognized	
Safe Restart Agreement - Public Transit Funding	SLC 10 0627 01
Social Services Relief Fund (SSRF)	SLC 10 0628 01
Total COVID-19 Expenses as reported on SLC 42 6009 01	SLC 42 6009 01

TOTAL DEBT BURDEN

Total Debt Burden	SLC 74 9910 01
Per Household	SLC 74 9910 01 / SLC 02 0040 01

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Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 10 0299 01
As a % of Own Source Revenue	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
As a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Debt Service Coverage Ratio (Target: Ratio >= 2)	(SLC 10 9910 01 - SLC 40 9910 11 + SLC 40 9910 02 + SLC 40 9910 16) / (SLC 74 3099 01 + SLC 74 3099 02)

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LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses	SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Post-Employment Benefits	SLC 70 2899 01
Total Reserves and Reserve Funds for Post-Employment Benefits	SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves	SLC 60 2099 03
Total Discretionary Reserve Funds	SLC 60 2099 02
Total Reserves and Discretionary Reserve Funds	SLC 60 2099 02 + SLC 60 2099 03
Per Household	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
As a % of Total Taxes Receivable	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
As a % of Municipal Expenses	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Net Working Capital as a % of Municipal Expenses	(SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Net Book Value of Capital Assets as a % of Cost of Capital Assets	(SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
Asset Sustainability Ratio (Target: > 90%)	SLC 51 9910 03 / SLC 51 9910 08
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs)	SLC 10 2099 01 - SLC 10 1831 01
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY - PREVIOUS YEAR)
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Current Ratio (Target: >= 100%)	(SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%)	(SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Operating Balance as a % of Total Revenues (Less Donated TCAs)*5	(SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
Cumulative Annual Growth Rate *6	((SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY -3) ^ (1/3) - 1)
Interest Payments as a % of Total Revenues (Less Donated TCAs)	SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: December 14th, 2022
To: Council
From: Jennifer Charkavi
Re: North Algona Wilberforce – First Response Fire Protection Agreement

Background:

The First Response Fire Agreement with North Algona Wilberforce expires December 31, 2023. Staff have finally had a chance to meet with the Clerk-Treasurer and the Fire Chief from North Algona Wilberforce to discuss the agreement.

The Douglas Fire Department has been providing first response service to North Algona Wilberforce for over 20 years.

Discussion:

Both parties met and the new agreement will be for 5 years, beginning January 1, 2024 and ending December 31, 2028. The Standby fee (\$7500) will increase by 2% per year to offset the costs of having at the ready, a fire department. The Standby Fee has not changed for over 20 years.

2024 – \$7650.00
2025 – \$7803.00
2026 – \$7959.06
2027 – \$8118.24
2028 – \$8280.60

The costs for fire suppression and response will be the current MTO rates.

And the costs per Firefighter will also increase by 2% per year.

2024 - \$25.50 / 2025 - \$26.01 / 2026 - \$26.53 / 2027 - \$27.06 / 2028 - \$27.60

Other changes include North Algona Wilberforce included limitations to limit the calls to the Douglas Fire Department. It will be up to North Algona Wilberforce to have these changes implemented, however, should the Douglas Fire Department be dispatched they will respond.

Financial Implications:

The standby costs have not increased since the inception of the agreement, costs to maintain a fire department have increased. The 2 % increase per year will help offset costs associated with maintaining a fire department.

People Consulted:

Acting Treasurer/Deputy Clerk

Recommendation for Council:

BE IT RESOLVED that Council adopt By-Law 2023-60, being a by-law to authorize the execution of a Fire Protection Agreement Between the Corporation of the Township of Admaston/Bromley and the Corporation of North Algona Wilberforce Township.

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FIRE PROTECTION AGREEMENT

BETWEEN

THE CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP

Hereinafter called "North Algona Wilberforce" of the first part

AND

THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

Hereinafter called "Admaston/Bromley" of the second part

WHEREAS By-laws have been duly enacted by the corporate parties pursuant to the provisions of the Municipal Act, 2001, Chapter 25, S.O. 2001, as amended, to authorize an Agreement between the parties; and

WHEREAS the Fire Protection and Prevention Act, Chapter 4, S.O., 1997, s. 2(5) authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

AND WHEREAS Admaston/Bromley operates fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a fire department situated within Admaston/Bromley and known as the "Douglas Fire Department".

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows:

Definitions

1. In this agreement,

- (1) "**Designate**" means the person who, in the absence of the Fire Chief, is assigned to be in charge of the particular activity of the Fire Department and who has the same powers and authority as the Fire Chief.
- (2) **Fire area** means the fire area of North Algona Wilberforce as described in Schedule "A" attached to and forming part of this agreement.
- (3) **Fire Chief** means the Chief of the North Algona Wilberforce Fire Department.
- (4) "**Fire Protection Services**" means and includes activities defined in the Fire Protection and Prevention Act, more particularly described as including: "fire suppression, investigation, communications, training of persons involved in the provision of fire protection services, rescue and emergency services and delivery of all those services.
- (5) "**Mutual Aid Assistance**" means a program:
 - To provide / receive assistance in the case of a major emergency / significant event in a municipality.
 - To provide a mechanism that can be used to activate responses to incidents that exceed the capability of a municipality.

Fire Protection Services

- 2 (1) The Douglas Fire Department will supply, except as hereinafter limited or excluded, "First Response" fire protection services to North Algona Wilberforce in the Fire Area, and "First Response" is understood to mean "initial response" as described in section 1(4) of the Fire Protection and Prevention Act, and this Agreement shall constitute an automatic aid agreement pursuant to such section.
 - (a) Limitations: The Douglas Fire Department shall provide "initial response" only when the request for service involves a reported structure fire, a fire alarm activation, a carbon monoxide event, or any motor vehicle collision resulting in injuries
 - i) However, notwithstanding the Douglas Fire Department shall provide "initial response" when contacted by the Renfrew (CACC) Dispatch even if the request for service is not listed in (1) (a).
 - (b) The North Algona Wilberforce Fire Department shall retain all other fire protection and prevention responsibilities in the Fire Area as may be required by legislation.
 - (c) The parties acknowledge and agree that fire apparatus and personnel that will respond to occurrences in the Fire Area will constitute sufficient apparatus and firefighters to accomplish the specific services identified in this agreement.
 - (d) North Algona Wilberforce shall ensure that all Ministry of Natural Resources Agreements are current and up to date. Copies of the Agreements and details outlining the services are attached as Schedule "E" to this Agreement. All costs

incurred from Ministry of Natural resources involvement shall be the sole responsibility of North Algona Wilberforce.

Authority of Fire Chief	<div>3.</div> <div><div>(1) The Fire Chief of the Douglas Fire Department or Designate shall have full authority and control over any and all activities related to "First Response" in which the Douglas Fire Department may be engaged within the fire area.</div><div>(2) Renfrew (CACC) Dispatch shall contact the North Algona Wilberforce Fire Department who will respond and assume control of the incident.</div><div>(3) The Fire Chief or Designate of the North Algona Wilberforce Fire Department shall assume command of the incident upon arrival at the scene. Transfer of command shall follow Standard Incident Management Protocol.</div><div>(4) The on scene members of the Douglas Fire Department may remain available at the request of the Incident Commander and become a Sector in the Incident Management System as part of Mutual Aid Assistance.<div>i) After the first hour has passed, if North Algon Wilberforce Fire Department requires further assistance, it shall be deemed in accordance with the Renfrew County Mutual Aid Plan.</div></div></div>
Static Water Sources	<div>4.</div> <div>North Algona Wilberforce agrees to provide all readily accessible static sources of water available for fire fighting operations. See Schedule “B” attached to and forming part of this Agreement.</div>
Road Signage	<div>5.</div> <div>North Algona Wilberforce agrees to identify all streets and roads in the Fire Area by having them clearly marked at all intersections.</div>
Bridges and Restrictions on Services	<div>6.</div> <div>North Algona Wilberforce agrees to identify all bridges under township or other apparatus. Bridges identified as being unable to carry the weight of the fire apparatus shall be set out in Schedule "C" attached to and forming part of this Agreement. North Algona Wilberforce acknowledges that any such bridges, so identified, will either limit or exclude fire protection services where the use of any of these bridges is required by fire apparatus.</div>
Emergency Plans	<div>7.</div> <div><div>(1) The North Algona Wilberforce Fire Chief retains authority and responsibilities under the terms of the North Algona Wilberforce emergency response plan. The North Algona Wilberforce Fire Chief may delegate such authority as necessary to the Fire Chief for the purposes of the Emergency Plan.</div><div>(2) North Algona Wilberforce shall be responsible for establishing and notifying in the manner, and to the extent deemed necessary, residents and occupants of the Fire Area, of the procedures for reporting an emergency and of the services provided by the Douglas Fire Department.</div></div>
Protection from Liability	<div>8.</div> <div><div>(1) Notwithstanding anything herein contained, no liability shall attach or accrue to the Douglas Fire Department or Admaston/Bromley for failing to supply to North Algona Wilberforce on any occasion, or occasions, any of the fire protection services provided for in this Agreement.</div><div>.</div><div>(2) No liability shall attach or accrue to the Douglas Fire Department or Admaston/Bromley by reason of any injury or damage caused by personnel, apparatus, or equipment of the Douglas Fire Department while engaged in the provision of fire protection services in the Fire Area.</div></div>
Agreement	<div>9.</div> <div><div>(1) This Agreement shall be in force for a period of five (5) years, commencing January 1, 2024, until and through to December 31, 2028.</div><div>(2) This Agreement shall remain in force and effect from year to year thereafter unless notice is provided in accordance with clause 3 hereunder.</div><div>(3) This Agreement may be terminated by either party giving written notice to the other party not less than twelve (12) months prior to the desired termination date. If the parties mutually agree to the termination of the Agreement prior to the twelve (12) month date, the stand-by fees specified in Schedule "D" will be applied on a pro rata basis using the same formula as applied previous to the termination date.</div><div>(4) The parties agree that this Agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).</div></div>

IN WITNESS WHEREOF the parties hereto have affixed their Corporation Seals
attested by the hand of their proper officers.

DATED this 14th day of December 2023

CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP

Mayor

Clerk Treasurer

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

Mayor

CAO/Clerk

SCHEDULE "A"

FIRE AREA SECTION 1

Attached to and forming part of North Algona Wilberforce and
Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

The following describes the fire area of North Algona Wilberforce Township
for the purpose of the Fire Protection Services agreement between the
Township of Admaston/Bromley and North Algona Wilberforce Township.

ROAD NAME	LOW	HIGH
Bulger Road	1	1390
Cedarest Lane	1	70
Clavette Lane	1	24
Cold Creek Road	1	430
Fourth Chute Road	593	1250
Grist Mill Road	1	292
Gurlitz Road	1	338
Highway 60	6309	6678
Highway 60	6679	7278
Holiday Lane	1	316
Jessup Road	1	548
Link Road	1	210
Maple Grove Lane	1	232
McMac Lane	1	136
Paradise Lane	1	196
Priest Camp Lane	1	668
Seniors Crescent	1	38
Songbird Lane	1	202
Swallow Lane	1	94
Violet Lane	801	822
Visutski Lane	1	178
Weslilly Lane	1	38
Wilkins Road	601	806

SCHEDULE "B"

AVAILABLE WATER SECTION 4

Attached to and forming part of North Algona Wilberforce and Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

The following describes the readily accessible static sources of water for fire fighting purposes in the fire area of the township.

A Dry Fire Hydrant is located at Mink Lake at the end of Jessup Road, Part of Lot 6, between Concessions 9 and 10. (nearest civic address is 545 Jessup Road)

SCHEDULE "C"

BRIDGES SECTION 6

Attached to and forming part of North Algona Wilberforce and Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

The following lists bridges that will not support the weight of fire apparatus or have not provided an engineering report or similar acceptable document to indicate they will support the weight.

N/A

SCHEDULE "D"

SERVICE FEES SECTION 10

Attached to and forming part of North Algona Wilberforce and
Admaston/Bromley Fire Protection Agreement.

DATED 14th day of December, 2023

Fire protection services fees payable by North Algona Wilberforce shall be
calculated as follows:

STAND BY FEE:

2024 - \$7,650.00
2025 - \$7803.00
2026 - \$7959.06
2027 - \$8118.24
2028 - \$8280.60

(2% increase per year)

FIRE SUPPRESSION AND RESPONSE COSTS:

Current published MTO rate in effect at the time of the response

Per firefighter, per hour

2024 - \$25.50
2025 - \$26.01
2026 - \$26.53
2027 - \$27.06
2028 - \$27.60

(2% increase per year)

SCHEDULE "E"

MINISTRY OF NATURAL RESOURCES AGREEMENT
SECTION 2(4)

Attached to and forming part of North Algona Wilberforce and
Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

County Council Summary

November 29, 2023

Below you will find highlights of the County of Renfrew County Council meeting from November 29, 2023.

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The [full County Council package](#) can be found on our website.

[November meeting](#) YouTube link.

Warden's Address

Key highlights

- The Warden and staff are to meeting weekly with the Pembroke and Area Warming Centre Ad Hoc Committee about the warming centre being established in Pembroke on the site of the Pembroke Farmers' Market. The centre, being run by The Grind and by volunteers, is expected to open early in December.
- The Warden congratulated Laura LePine, Director of Community Services, on receiving the 2023 Ontario Municipal Social Services Association (OMSSA) Patti Moore Human Services Integration Award. The award recognizes an OMSSA member and a social services leader who has a proven and respected track record and has displayed extraordinary leadership and has made an exceptional contribution to human services integration.
- Warden Emon expressed his condolences to the Briscoe Family and the Township of Admaston/Bromley work family on the passing of Beverly Briscoe, who passed away on November 9, 2023. Bev was the Clerk Treasurer at Admaston/Bromley Township for 37 years.
- He also expressed his sincere condolences to the Pecoskie family and the community of the Township of Killaloe, Hagarty, Richards on the passing of former Councillor Stanley Pecoskie. Stanley was a huge supporter of local events and relished his role as a municipal councillor.
- The Warden shared that the Algonquins of Pikwakanagan First Nation recently declared a State of Emergency due to the opioid crisis, noting that the County of Renfrew shares concerns surrounding this issue and is committed to working with all levels of government to address that fact that society is facing a serious public health, social and safety issue due to the opioid crisis.
- On December 6, 2023 at 12 noon, EVA – Renfrew County is hosting a vigil at the Women's Monument at 2 Harry Street in Petawawa. This vigil will honour the 14 women who were killed in Montreal in 1989, honour the women killed in Renfrew County and will remember the missing and murdered Indigenous women. Everyone is invited to attend this event. Earlier this year, the County of Renfrew, along with many local municipalities have declared Intimate Partner Violence an epidemic. This vigil commemorates those who we have lost to Intimate Partner Violence and reminds us that the work to end Intimate Partner Violence is still ongoing.

- The Warden noted EVA – Renfrew County is also one of this year’s recipients of United Way East Ontario’s Community Builder of the Year Award, for its work that has had a unique and lasting impact on our community, that exemplifies compassion for others, and that builds stronger, healthier communities for everyone.
- Members of County Council and staff wore white ribbons at the meeting to signify the White Ribbon Pledge which is an international campaign aimed at raising awareness about and ending violence against women.

During the month of November, Warden Peter Emon attended 12 meetings on County business.

- He presented the Eastern Ontario Wardens’ Caucus Regional Housing Plan at the ROMA Board Meeting held on Friday, November 10.
- On November 23, he attended meetings with several key members of the Ontario Legislature at Queen’s Park to discuss the strategic priorities of the Eastern Ontario Wardens’ Caucus and brought greetings from Renfrew County.
- On November 27, he attended the 2023 Housing Forum in Toronto, where several housing-related topics were discussed.

Warden’s Community Service Awards

Warden Peter Emon presented the 2023 Warden’s Community Service Awards as follows:

Individual Category – Wanda Hilts of Laurentian Valley, nominated by Kathy Frederick.

Wanda Hilts has made substantial community contributions through the Alice and Fraser Recreation Centre in the Township of Laurentian Valley for more than 40 years. She was instrumental in the revival of the Laurentian Valley Alice in Winterland Carnival and assisted with the creation of the Laurentian Valley Fall Flavours Festival. Wanda’s most recent endeavor is creating the Laurentian Valley 50+ Fit and Feisty group. This program offers daily low cost or free physical activity opportunities for Renfrew County residents aged 50-plus. In its first year, the group already has 315 members. This latest initiative addresses a gap in the rural area for organized physical activities for people over 50. The group’s aim is to offer physical activity; travel, culture and entertainment; and activities to build social connections, such as the coffee connect with guest speakers on a wide range of topics.

Individual Category – Clair Cox, Laurentian Hills, nominated by Bruce Boucher.

Clair Cox of Laurentian Hills began his illustrious volunteer career with the local cross-county ski club in 1975 and continued for six years before moving to the Valley Snow Travellers Snowmobile Club and then the North Renfrew Snowmobile Association, which he has been a member of for more than three decades. His stellar dedication to snowmobiling is an example for many club members. Over the years he held many positions within the club, but most notably the grooming coordinator. Clair expertly scheduled and led a group of 17 volunteer groomer operators possessing various levels of competency when operating the Club’s groomer, calmly dealing with all factors that routinely come into play during a grooming season, including breakdowns and weather. The consummate community orientated volunteer, Clair not only promotes volunteerism within the group through coordination, training and scheduling, but also by simply providing a stellar example for the rest of the organization to emulate.

Not-for-profit Organization – Whitewater Sno-Goers Snowmobile Club, nominated by Derek Chapman.

Whitewater Sno-Goers (WWSG) Snowmobile Club has been an active club in the Ottawa Valley since the 1970s and incorporated as a not-for-profit organization in July 1990. The club is one of the premier clubs within Eastern Ontario District 6 – Snow Country. Club activities consist of maintaining nearly 250 kilometres of trails across four townships – Whitewater, Horton, Admaston/Bromley and McNab/Braeside. The Whitewater Sno-Goers operate two groomers with an average operating time of 770 volunteer hours annually which assists the growth of local winter tourism. WWSG creates social and economic opportunities for Ottawa Valley residences during the isolated winter months. In 2022 they added a volunteer focused on applying for grants, successfully securing a grant to assist building a trail side warmup shack, and additional grants to create a new paved ramp in Renfrew for snowmobiles/groomer to drive across O'Brien Road and not damage the millennium walking trail. The club worked with a local Westmeath business owner to fund the building materials for a second warmup shack in Beachburg. The building was constructed by 20+ volunteers at a value of \$14,000 donated by the local business.

Delegations

- Sabine Mersmann, President and CEO, and Scott Coombes, Vice-President Finance and Corporate Services/CFO, Pembroke Regional Hospital (PRH) provided an update on programs and services offered by the PRH, including patient volumes. The presentation focused on the hospital's conversion to Electronic Medical Records, with a request to the County of Renfrew to provide financial assistance towards the multi-million-dollar project.
- CAO/Clerk Craig Kelley presented the County of Renfrew's [2023 Report Card](#) which can be found on page 50 of the County Council package. He highlighted the numerous achievements by department and provided a status update on the points set out under the County's 2023-2026 Strategic Plan goals and objectives: financial sustainability, workforce development, community wellness and healthcare, shared services and resources, attainable housing and infrastructure and environmental resiliency.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- Since early October 2020, the County of Renfrew has been engaged with StrategyCorp on an update to the Service Delivery Review, including an examination of the composition and responsibilities of the Senior Leadership Team (SLT) given the impending changes coming due to retirements. Interviews and consultations have occurred with members of the SLT, and with the Chairpersons of the standing committees. It is anticipated that the Chief Administrative Officer/Clerk will receive a draft report with several recommendations by the end of November 2023, and will bring them to a closed meeting of County Council when fully analyzed for potential impact.
- The Clerk's office would like to adopt the practice of an agenda automation system to improve the workflow process and eliminate inefficiencies and duplication of work. Staff has determined it is time to move to a platform that suits the needs of the County of Renfrew. An Electronic Agenda

Management System essentially manages the documents from creation to archive for easy retrieval. Staff has been in touch with several colleagues across the eastern region group of clerks, as well as many of the local municipalities, on their preferred software platforms. These platforms will be assessed against the needs of the County of Renfrew and one to move forward with will be chosen. Funding required for implementation will be included in the appropriate budget(s) and likely shared across departments.

- The County of Renfrew is currently hosting two co-op students at Miramichi Lodge and hopes the experience helps the students confirm career decisions before starting post-secondary education, including apprenticeships. Further, the County of Renfrew hopes the students can build an evidence-based career portfolio to support the application process for work, college or university. Lastly, the largest benefit to the County of Renfrew is the establishment of contacts in the workplace for networking opportunities and demonstrate that municipal jobs are an attractive career path.
- County Council approved the County of Renfrew's contribution of \$36,000 to the Eastern Ontario Wardens' Caucus (EOWC) 7 in 7+ Regional Housing Plan deliverables to March 31, 2024 as presented by Eastern Ontario Regional Network (EORN). The total cost of \$468,000 will be shared equally amongst the 13 EOWC member municipalities.
- County Council approved a resolution directing staff to review the information from the Town of Arnprior and provide a report to a future meeting of the Finance and Administration Committee detailing the projected impact on the County of Renfrew to participate in the (brownfield) tax assistance program for the Town of Arnprior.
- County Council adopted By-laws to enter into service agreement renewals with Cowan Benefits Consulting and Manulife Financial for the provision of a benefits insurance program, both for the period of January 1, 2024 to December 31, 2024.

Community Services Committee

Presented by: Anne Giardini, Chair

- Senior Women Living Together will be launching in Renfrew County in January 2024. SWLT is a housing program/platform that connects senior women to shared housing opportunities. Originally operating in Peterborough, now thanks to its success, the program is branching out into other communities, Renfrew County being the first in the area that this program is moving into.
- The Point-In-Time Count (PIT) is an annual homelessness enumeration survey that helps identify how many people experienced homelessness on a set date. This year the PIT date was Friday, October 27 and the survey period extended from that date up to Friday, November 3. Surveys were completed at over a dozen locations across the County of Renfrew by the staff and volunteers of various agencies, as well as staff from the Community Services Department, Paramedic Services, and the Renfrew County District Health Unit. Thank you to the participants who shared their information and to the surveyors who helped to not only collect data but to connect people with services. See our [Point-in-Time Count media release](#) outlining the results.
- County Council supported the resolution from the Municipality of Bluewater regarding the critical issue of childcare availability in the province of Ontario and how it is linked to educational requirements and low wages within the child-care sector. Council directed staff to send a letter of support to the Ministry of Children, Community and Social Services with copies being sent to the Premier of Ontario.

- County Council approved a By-law authorizing the County of Renfrew to enter into an agreement with Candace Gellert (Laurentian Valley) for the provision of Licensed Home Child-Care services.

Development & Property Committee

Presented by: James Brose, Chair

- The fourth [Taste of the Valley](#) event was held in Cobden on October 14, 2023, with more than 135 vendors in attendance and more than 5,000 visitors. The last event in the series is the Holiday edition scheduled for December 16, 2023, from 10 a.m. to 3 p.m., at the Germania Club in Pembroke.
- During the month of October, the County received six applications for subdivision approval (typically the average is 3-4 a year) as follows:
 - 47T-23003 – Elias Lane (Greater Madawaska) – 8 lots
 - 47T-23004 – Sipolins Road (Greater Madawaska) – 6 lots
 - 47T-23005 – Rose Lane (Greater Madawaska) – 6 lots
 - 47T-23006 – River Road Estates (McNab/Braeside) – 23 lots
 - 47T-23007 – Robinson Lane (Laurentian Valley) – 156 lots (55 singles, 34 semi, 34 multi attached, 33 condo)
 - 47T-23008 – Black Bay Road (Petawawa) – 56 lots

Staff is in the process of circulating these applications for review with the local municipalities, the required agencies under the Planning Act, peer reviewers, and the public. As a result of recent changes to the Planning Act there will be no public meetings regarding these developments.

- County Council passed a resolution directing staff to undertake an Official Plan Amendment to introduce alternative notice policies for Planning Act Applications. The Warden will also write a letter to the Minister of Municipal Affairs and Housing, in support of the resolution from the Corporation of the Municipality of Wawa, requesting the Provincial Government make an amendment to the Legislation Act, 2006, to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations. This action is in response to print newspapers ceasing publication in many communities across the province.
- County Council adopted a By-law to enter into an agreement with the Corporation of the Town of Renfrew for office space for Enterprise Renfrew County commencing on January 1, 2024, for a five-year period. This space is within the Ottawa Valley Business Hive located within Town Hall at 127 Raglan Street South, Renfrew, Ontario.

Health Committee

Presented by: Michael Donohue, Chair

- Ms. Judy Hill, Executive Director of the Petawawa Centennial Family Health Centre and Dr. Jonathan Fitzsimon, Medical Lead, Renfrew County Virtual Triage and Assessment Centre, presented an update of the Integrated Virtual Care Program. The Petawawa Centennial Family Health Centre was congratulated for being awarded the Association of Family Health Teams of Ontario 2023 Bright Lights Award in the category of: Using a population-based approach to

provide care to the community Achievement: Integrated Virtual Care. See our [media release](#) here.

- County Council passed a resolution authorizing the Warden and Clerk to sign a Memorandum of Agreement with the Ministry of Health for \$421,000 in one-time funding for the 2023/24 funding year to support the Dedicated Offload Nurses Program.
- County Council passed a resolution authorizing the Warden and Clerk to sign a Memorandum of Agreement with the Pembroke Regional Hospital for Advanced Care Paramedics to participate in the Emergency Department to facilitate early ambulance offload transfers of patients onto hospital stretchers.
- County Council passed a resolution authorizing the Warden and Clerk to sign a Memorandum of Agreement with the Renfrew County and District Health Unit to contract the Community Paramedic Program to deliver/assist with delivery of influenza and COVID-19 vaccinations for the term October 30, 2023, to December 31, 2023.

Operations Committee

Presented by: Glenn Doncaster, Chair

- A Policy for Naming Bridges and Culverts has been developed to ensure that the naming of bridges and culverts is consistent with the Public Works and Engineering Department's primary objective of providing and maintaining a safe road system. This also provides an opportunity to honour the heritage of the area. To be considered as part of the final policy to be presented to County Council in February 2024, staff is requesting that comments from local municipalities be provided to the Director of Public Works and Engineering, Lee Perkins, by January 15, 2024.
- A County Council resolution that would have directed staff to advise the Township of Whitewater Region that the intersection of County Road 61 (Haley Road and Godfrey Road) with Haley Road and Fire Hall Lane does not meet the warrants for an all-way stop did not move forward. A report will come back to Council through the Operations Committee in 2024.
- County Council approved a bid in the amount of \$533,424, plus applicable taxes, as submitted by Toromont CAT, Ottawa, Ontario, for the acquisition of one-wheeled excavator and required attachments.

Additional Information

Craig Kelley, Chief Administrative Officer/Clerk

613-735-7288

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW 2023-60

**Being a By-Law to authorize the execution of a Fire Protection Agreement
Between the Corporation of the Township of Admaston/Bromley
And the Corporation of North Algona Wilberforce Township**

WHEREAS Section 2 (5) of the Fire Protection and Prevention Act, Chapter 4, Statutes of Ontario, 1997, authorizes a municipality to enter into fire protection agreements with other municipalities; and

AND WHEREAS the Council of the Corporation of North Algona Wilberforce Township has requested “First Response” fire protection services from the Township of Admaston/Bromley;

AND WHEREAS the Council of the Corporation of the Township of Admaston/Bromley deems it desirable and expedient to enter into an Automatic Aid Agreement with the said municipality.

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley enacts as follows:

- (1) That the Mayor and CAO/Clerk are hereby authorized to execute on behalf of the Corporation an agreement between the Corporation of the Township of Admaston/Bromley and North Algona Wilberforce Township for “First Response” fire protection for the period as set out in the attached agreement and hereto will form part of this By-Law.

Read a First and Second Time this 14th day of December 2023

Read a Third time and finally passed this 14th day of December 2023

Mayor

CAO/Clerk

FIRE PROTECTION AGREEMENT
BETWEEN

THE CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP
Hereinafter called "North Algona Wilberforce" of the first part

AND

THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY
Hereinafter called "Admaston/Bromley" of the second part

WHEREAS By-laws have been duly enacted by the corporate parties pursuant to the provisions of the Municipal Act, 2001, Chapter 25, S.O. 2001, as amended, to authorize an Agreement between the parties; and

WHEREAS the Fire Protection and Prevention Act, Chapter 4, S.O., 1997, s. 2(5) authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

AND WHEREAS Admaston/Bromley operates fire protection services and assets suitable to meet municipal responsibilities required by the Fire Protection and Prevention Act, through a fire department situated within Admaston/Bromley and known as the "Douglas Fire Department".

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, it is mutually agreed between the parties hereto, as follows:

Definitions

1. In this agreement,
- (1) "**Designate**" means the person who, in the absence of the Fire Chief, is assigned to be in charge of the particular activity of the Fire Department and who has the same powers and authority as the Fire Chief.
 - (2) **Fire area** means the fire area of North Algona Wilberforce as described in Schedule "A" attached to and forming part of this agreement.
 - (3) **Fire Chief** means the Chief of the North Algona Wilberforce Fire Department.
 - (4) "**Fire Protection Services**" means and includes activities defined in the Fire Protection and Prevention Act, more particularly described as including: "fire suppression, investigation, communications, training of persons involved in the provision of fire protection services, rescue and emergency services and delivery of all those services.
 - (5) "**Mutual Aid Assistance**" means a program:
 - To provide / receive assistance in the case of a major emergency / significant event in a municipality.
 - To provide a mechanism that can be used to activate responses to incidents that exceed the capability of a municipality.

Fire
Protection
Services

- 2 (1) The Douglas Fire Department will supply, except as hereinafter limited or excluded, "First Response" fire protection services to North Algona Wilberforce in the Fire Area, and "First Response" is understood to mean "initial response" as described in section 1(4) of the Fire Protection and Prevention Act, and this Agreement shall constitute an automatic aid agreement pursuant to such section.
- (a) Limitations: The Douglas Fire Department shall provide "initial response" only when the request for service involves a reported structure fire, a fire alarm activation, a carbon monoxide event, or any motor vehicle collision resulting in injuries
- i) However, notwithstanding the Douglas Fire Department shall provide "initial response" when contacted by the Renfrew (CACC) Dispatch even if the request for service is not listed in (1) (a).
- (b) The North Algona Wilberforce Fire Department shall retain all other fire protection and prevention responsibilities in the Fire Area as may be required by legislation.
- (c) The parties acknowledge and agree that fire apparatus and personnel that will respond to occurrences in the Fire Area will constitute sufficient apparatus and firefighters to accomplish the specific services identified in this agreement.
- (d) North Algona Wilberforce shall ensure that all Ministry of Natural Resources Agreements are current and up to date. Copies of the Agreements and details

outlining the services are attached as Schedule "E" to this Agreement. All costs incurred from Ministry of Natural resources involvement shall be the sole responsibility of North Algona Wilberforce.

Authority of Fire Chief	<div>3.</div> <div><div>(1) The Fire Chief of the Douglas Fire Department or Designate shall have full authority and control over any and all activities related to "First Response" in which the Douglas Fire Department may be engaged within the fire area.</div><div>(2) Renfrew (CACC) Dispatch shall contact the North Algona Wilberforce Fire Department who will respond and assume control of the incident.</div><div>(3) The Fire Chief or Designate of the North Algona Wilberforce Fire Department shall assume command of the incident upon arrival at the scene. Transfer of command shall follow Standard Incident Management Protocol.</div><div>(4) The on scene members of the Douglas Fire Department may remain available at the request of the Incident Commander and become a Sector in the Incident Management System as part of Mutual Aid Assistance.<div>i) After the first hour has passed, if North Algon Wilberforce Fire Department requires further assistance, it shall be deemed in accordance with the Renfrew County Mutual Aid Plan.</div></div></div>
Static Water Sources	<div>4.</div> <div>North Algona Wilberforce agrees to provide all readily accessible static sources of water available for fire fighting operations. See Schedule “B” attached to and forming part of this Agreement.</div>
Road Signage	<div>5.</div> <div>North Algona Wilberforce agrees to identify all streets and roads in the Fire Area by having them clearly marked at all intersections.</div>
Bridges and Restrictions on Services	<div>6.</div> <div>North Algona Wilberforce agrees to identify all bridges under township or other apparatus. Bridges identified as being unable to carry the weight of the fire apparatus shall be set out in Schedule "C" attached to and forming part of this Agreement. North Algona Wilberforce acknowledges that any such bridges, so identified, will either limit or exclude fire protection services where the use of any of these bridges is required by fire apparatus.</div>
Emergency Plans	<div>7.</div> <div><div>(1) The North Algona Wilberforce Fire Chief retains authority and responsibilities under the terms of the North Algona Wilberforce emergency response plan. The North Algona Wilberforce Fire Chief may delegate such authority as necessary to the Fire Chief for the purposes of the Emergency Plan.</div><div>(2) North Algona Wilberforce shall be responsible for establishing and notifying in the manner, and to the extent deemed necessary, residents and occupants of the Fire Area, of the procedures for reporting an emergency and of the services provided by the Douglas Fire Department.</div></div>
Protection from Liability	<div>8.</div> <div><div>(1) Notwithstanding anything herein contained, no liability shall attach or accrue to the Douglas Fire Department or Admaston/Bromley for failing to supply to North Algona Wilberforce on any occasion, or occasions, any of the fire protection services provided for in this Agreement.</div><div>(2) No liability shall attach or accrue to the Douglas Fire Department or Admaston/Bromley by reason of any injury or damage caused by personnel, apparatus, or equipment of the Douglas Fire Department while engaged in the provision of fire protection services in the Fire Area.</div></div>
Agreement	<div>9.</div> <div><div>(1) This Agreement shall be in force for a period of five (5) years, commencing January 1, 2024, until and through to December 31, 2028.</div><div>(2) This Agreement shall remain in force and effect from year to year thereafter unless notice is provided in accordance with clause 3 hereunder.</div><div>(3) This Agreement may be terminated by either party giving written notice to the other party not less than twelve (12) months prior to the desired termination date. If the parties mutually agree to the termination of the Agreement prior to the twelve (12) month date, the stand-by fees specified in Schedule "D" will be applied on a pro rata basis using the same formula as applied previous to the termination date.</div></div>

(4) The parties agree that this Agreement may be amended at any time by the mutual consent of the parties, after the party desiring the amendment(s) gives the other party a minimum of thirty (30) days written notice of the proposed amendment(s).

IN WITNESS WHEREOF the parties hereto have affixed their Corporation Seals attested by the hand of their proper officers.

DATED this 14th day of December 2023

CORPORATION OF NORTH ALGONA WILBERFORCE TOWNSHIP

Mayor

Clerk Treasurer

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

Mayor

CAO/Clerk

SCHEDULE "A"

FIRE AREA SECTION 1

Attached to and forming part of North Algona Wilberforce and
Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

The following describes the fire area of North Algona Wilberforce Township
for the purpose of the Fire Protection Services agreement between the
Township of Admaston/Bromley and North Algona Wilberforce Township.

ROAD NAME	LOW	HIGH
Bulger Road	1	1390
Cedarest Lane	1	70
Clavette Lane	1	24
Cold Creek Road	1	430
Fourth Chute Road	593	1250
Grist Mill Road	1	292
Gurlitz Road	1	338
Highway 60	6309	6678
Highway 60	6679	7278
Holiday Lane	1	316
Jessup Road	1	548
Link Road	1	210
Maple Grove Lane	1	232
McMac Lane	1	136
Paradise Lane	1	196
Priest Camp Lane	1	668
Seniors Crescent	1	38
Songbird Lane	1	202
Swallow Lane	1	94
Violet Lane	801	822
Visutski Lane	1	178
Weslilly Lane	1	38
Wilkens Road	601	806

SCHEDULE "B"

AVAILABLE WATER SECTION 4

Attached to and forming part of North Algona Wilberforce and Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

The following describes the readily accessible static sources of water for fire fighting purposes in the fire area of the township.

A Dry Fire Hydrant is located at Mink Lake at the end of Jessup Road, Part of Lot 6, between Concessions 9 and 10. (nearest civic address is 545 Jessup Road)

SCHEDULE "C"

BRIDGES SECTION 6

Attached to and forming part of North Algona Wilberforce and Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

The following lists bridges that will not support the weight of fire apparatus or have not provided an engineering report or similar acceptable document to indicate they will support the weight.

N/A

SCHEDULE "D"

SERVICE FEES SECTION 10

Attached to and forming part of North Algona Wilberforce and
Admaston/Bromley Fire Protection Agreement.

DATED 14th day of December, 2023

Fire protection services fees payable by North Algona Wilberforce shall be
calculated as follows:

STAND BY FEE:

2024 - \$7,650.00
2025 - \$7803.00
2026 - \$7959.06
2027 - \$8118.24
2028 - \$8280.60

(2% increase per year)

FIRE SUPPRESSION AND RESPONSE COSTS:

Current published MTO rate in effect at the time of the response

Per firefighter, per hour

2024 - \$25.50
2025 - \$26.01
2026 - \$26.53
2027 - \$27.06
2028 - \$27.60

(2% increase per year)

SCHEDULE "E"

MINISTRY OF NATURAL RESOURCES AGREEMENT SECTION 2(4)

Attached to and forming part of North Algona Wilberforce and
Admaston/Bromley Fire Protection Agreement.

DATED this 14th day of December, 2023

ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Early 2023	MFOA will be assisting to complete the AMP.
October 2022	Joint Roads Review	CAO/Clerk	Early 2023	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Dec-23	Bring a policy forth for reserve funds
July. 2023	Fireworks By-Law	CAO/Clerk & Fire Chief	early 2024	Work on a Fireworks by-law to prohibit fireworks during a fire ban.
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-63

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING DECEMBER 14, 2023.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on 14th day of December 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 14th day of December 2023.

READ a third time and finally passed this 14th day of December 2023.

Mayor

CAO/Clerk