

TOWNSHIP OF ADMASTON/BROMLEY

Operations Committee

Date: Thursday, May 4th, 2023

Present: Committee members present were Brian Hamilton (Chair), Michael Donohue, Angela Field, and Keith Gourley.
Staff members present were CAO/Clerk Jennifer Charkavi, Public Works Superintendent (Acting) Steve Visinski and Treasurer-Deputy CAO/Clerk Kelly Coughlin.

Kevin LeGris sent regrets.

Guest Brady Neill

1. Brian Hamilton called the meeting to order at 6:02 p.m.

2. Disclosure of Pecuniary Interest

None at this time

3. Approval of Agenda – 2023-05-01

Moved by: Kevin LeGris

Seconded by: Keith Gourley

BE IT RESOLVED that the Committee approve the agenda for the May 4, 2023, Operations Committee meeting as presented this date.

“Carried”

4. Adoption of Amendment of Minutes – February 3rd, 2023 – 2023-05-02

Moved by: Michael Donohue

Seconded by: Keith Gourley

BE IT RESOLVED to amend the second sentence in the third paragraph of item 3 in the minutes of the February 3, 2023 Operations Committee to read:
Public Works Superintendent Visinski replied that if the grader was fixed at the lower cost it would be operational but his concern remained the substantial workload demanded of the Township’s now almost twenty year-old frontline grader.

“Carried”

Adoption of Amended Minutes – February 3rd, 2023 – 2023-05-03

Moved by: Angela Field

Seconded by: Michael Donohue

BE IT RESOLVED that the Committee approve the minutes of the Operations Committee meeting held on February 3, 2023, as amended.

“Carried”

5. Speed Limit Reduction Request – 2023-05-04

Moved by: Michael Donohue

Seconded by: Keith Gourley

BE IT RESOLVED that the Operations Committee recommends to continue to monitor the speed and traffic counts on Lynch and Colton Roads, and to place Hidden Intersection and Children Playing signs on Lynch and Colton Roads.

“Carried”

Brady Neill presented his request to Committee. He noted that many vehicles are travelling over the speed limit and residents are concerned for walkers, bikers and Childrens’ safety. He identified that after he made his initial complaint that the speeding did stop and believes that this was due to the investigation of staff of other residents in the area.

Committee discussed the issue and was satisfied with the recommendations of staff. Committee also recognized that Lynch Road is to be repaired this year and that the repair may lead to more traffic concerns. Staff stated that after the road is fixed it will be monitored again.

Councillor Field also added that this item had been discussed at the recent Police Services Board meeting.

6. Cold Mix Pricing – 2023-05-05

Moved by: Michael Donohue

Seconded by: Keith Gourley

BE IT RESOLVED that the Operations Committee directs staff to purchase cold mix product from Greenwood Paving for 2023.

“Carried”

7. Gravel Tender Extension – 2023-02-06

Moved by: Keith Gourley

Seconded by: Michael Donohue

BE IT RESOLVED THAT the Operations Committee recommends to Council to accept the extended terms of the gravel contract from Cavanagh Construction at a price of \$13.15 per tonne for the year 2023.

“Carried”

Committee discussed the increase in cost. Staff explained that delivery charges made up some of the increase and that fuel is used through the whole process affecting the price. Staff did note that a new tender should be considered in the future.

8. Winter Sand Extension – 2023-05-07

Moved by: Keith Gourley

Seconded by: Michael Donohue

BE IT RESOLVED THAT the Operations Committee recommends to Council to accept the extended terms of the winter sand tender from Barr's Sand and Gravel at a price of \$9.89 per tonne for the year 2023.

“Carried”

Staff stated that the Township is very fortunate to continue to receive very good pricing from Barr Sand and Gravel. Staff did reach out for costs and also polled neighbouring municipalities to ensure the Township is receiving good pricing.

9. McMahan Road - 2023-05-08

Moved by: Keith Gourley

Seconded by: Michael Donohue

BE IT RESOLVED THAT the Township of Admaston/Bromley Operations Committee recommends that Council request the County of Renfrew to review the McMahan Road Culvert as it has met the requirements of the County of Renfrew Policy P02 – Bridges and all predecessor County Bridge Policies from the time it was installed, that it was an oversight that it was not transferred previously to the County and that it should now be adopted into the County's jurisdiction;

AND BE IT FURTHER RESOLVED THAT the McMahan Road Culvert is also an emergency repair at this time as per the County of Renfrew policy.

“Carried”

Staff indicated that they received a call on April 22 concerning the road, upon inspection it was determined that the culvert was compromised and in need of replacement. This culvert was always assumed to be a County Culvert as its size meets the County's policy requirements and it has not been inspected. Staff contacted the County and they also did not have the culvert on their list and also were not inspecting it. Staff have discussed the culvert replacement with the County and their staff are investigating to see if it was missed in their program.

Mayor Donohue explained the process to request that the County review this culvert.

Committee questioned whether or not the culvert is the Township's responsibility at this time? Staff answered yes, until the County takes it into its jurisdiction. Committee asked if there was anything more that can be done to ensure the stability of the road until its fixed? Staff have measures in place and have more measures should they become necessary.

10. Next Meeting

To be determined by the Chair.

9. Adjournment – 2023-05-09

Moved by: Angela Field

Seconded by: Michael Donohue

BE IT RESOLVED that May 4, 2023 Township of Admaston/Bromley Operations Committee meeting be adjourned at 6:59 p.m.

“Carried”

Chair

Clerk