

Township of Admaston/Bromley
Third Monthly Meeting
Thursday, November 30th, 2023 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes of Council Meeting November 2nd, 2023
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
 - 7a Building and Sewage Report – October 2023
 - 7b Consent Application – B74/23 Report
 - i) i. Planning Report B74/23
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
 - 8a Admaston/Bromley Public Library Board
 - i) i. Minutes October 3, 2023
 - ii) ii. Treasurer's Report October 3, 2023
 - iii) iii. CEO's Report October 2023
9. **Operations Committee** – Chair Brian Hamilton, All of Council
 - 9a Public Works Report – October 2023
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
 - 10a
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
 - 11a Financial Overview October 2023
 - 11b Payment Register October 2023

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

12a [Fire Committee Minutes September and October 2023](#)

12b [Fire Chief's Reports October and November 2023](#)

13. **County of Renfrew** – Mayor Michael Donohue

13a

14. **By-Laws**

14a

15. Old Business

15a [Action Tracking List](#)

16. New Business

17. **Closed Session**

17a

18. Confirmatory By-Law

18a [2023-59 being a by-law to confirm proceedings of Council Meeting](#)

19. Question Period

20. Adjournment

PLEASE NOTE "Submissions received by the public, either orally or in writing may become part of the public record/package".

Council Information

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: November 30, 2023

To: Council

From: Andrea Leclaire

Re: Building and Sewage Report - October

Discussion:

Below is a comparison of the Building Permits from October 2023 and 2022.

October 2023	New Residence Permits	New Residence Permit Values	Other Permits	Other Permit Values	Total Permits	Total Value
Monthly	-	-	3	340,000.00	3	340,000.00
Year to Date	14	6,090,000.00	49	3,396,000.00	63	9,486,000.00
October 2022						
Monthly	-	-	3	99,000.00	3	99,000.00
Year to Date	18	7,342,000.00	68	5,228,900.00	86	12,570,900.00

Permit Breakdown Comparison			
	2021	2022	2023 to date
Dwellings	12	18	14
Commercial	-	-	
Agricultural & Farm	5	12	7
Other (Ex. Additions, Porches, Sheds, Decks)	65	59	42
Total Building Permits	82	89	63
Septic Permits	24	30	23
Demolition Permits	-	5	-
Grand Total	103	124	86

Total Monthly Building Permits - Previous Years													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	-	-	11	20	7	3	10	9	17	3	1	1	82
2022	-	11	5	11	11	20	14	5	6	3	2	1	89
2023	-	-	11	12	7	5	7	10	8	3	-	-	63

People Consulted:
None.

Recommendation for Council:

BE IT RESOLVED THAT Council accepts this report as information.

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REPORT

Date: November 30, 2023
To: Council
From: Jennifer Charkavi
Re: Consent Application B74/23

Background:

A Consent application was submitted to the County of Renfrew proposing a lot addition that will sever approximately 35 hectares from the parcel located at 384 Spence Road and add it to a 55.41 hectare parcel located at 229 Dillabough Road. The parcels located at 384 Spence Road and 229 Dillabough Road contain existing dwellings and farm related facilities.

The Planning Report indicates that the Consent will require a Registered Plan of Survey, Standard Lot Consolidation Condition and a Municipal Drain Reapportionment conducted. All of these will have to be met before Consent is granted by the County of Renfrew.

Financial Implications:

None at this time.

People Consulted:

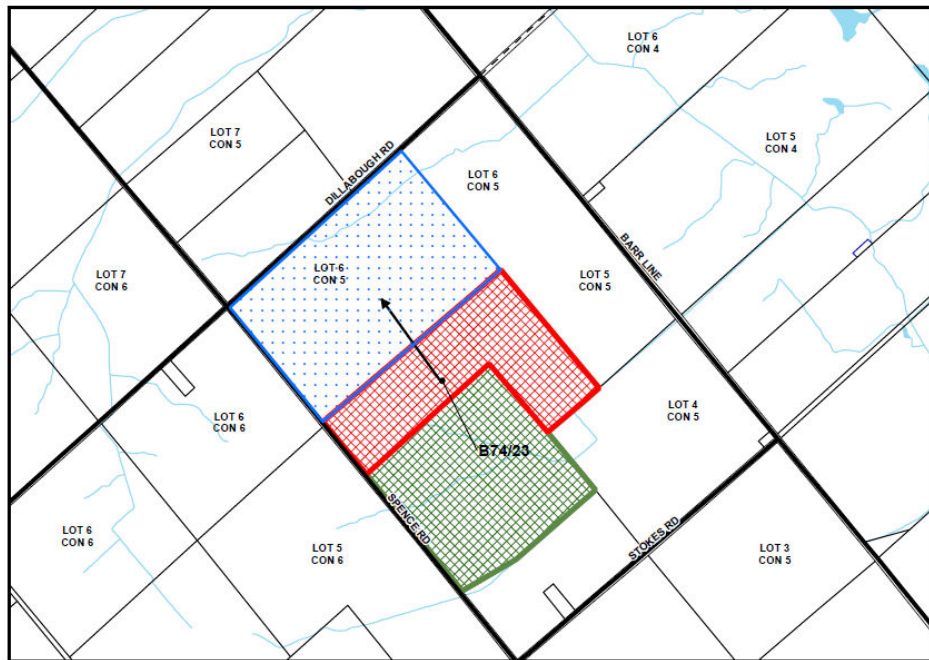
County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent (Acting)
Drainage Superintendent

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B74/23 submitted by Enright Dairy Farms, so long as requirements of commenting agencies are satisfied.

PART A - BACKGROUND

1. FILE NO.: **B74/23**
2. APPLICANT: Enright Dairy Farms
Agent: Devin Enright
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Bromley)
4. LOT: Part Lot 5 CON.: 5 STREET: 384 Spence Road
5. PURPOSE: Lot addition to 229 Dillabough Road
6. DESCRIPTION OF APPLICATION: The Applicant is proposing a lot addition that will sever approximately 35 hectares from the parcel located at 384 Spence Rd and add it to a 55.41 hectare parcel located at 229 Dillabough Road. The parcels located at 384 Spence Rd and 229 Dillabough Road contain existing dwellings and farm related facilities.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage		Area		Structures
Existing Lot	894.85	m	76.17	Ha	Residential Dwelling and Workshop
Severed	272.20	m	35.02	Ha	Vacant
Lot to be enlarged	921.23	m	55.41	Ha	Residential Dwelling and 2 Barns
Retained	622.65	m	41.15	Ha	Residential Dwelling and Workshop

8. SEVERANCE HISTORY

Number of new lots from original holding (1971) 2 previous severances: B463/79 & B95/20

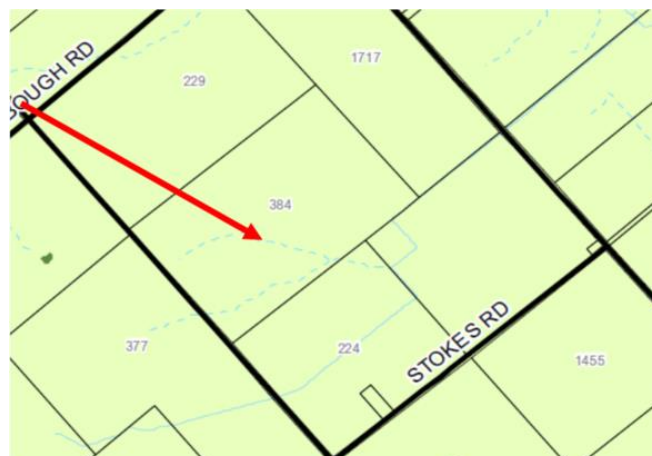
9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Agriculture

Lot to be Enlarged Agriculture

Retained Agriculture

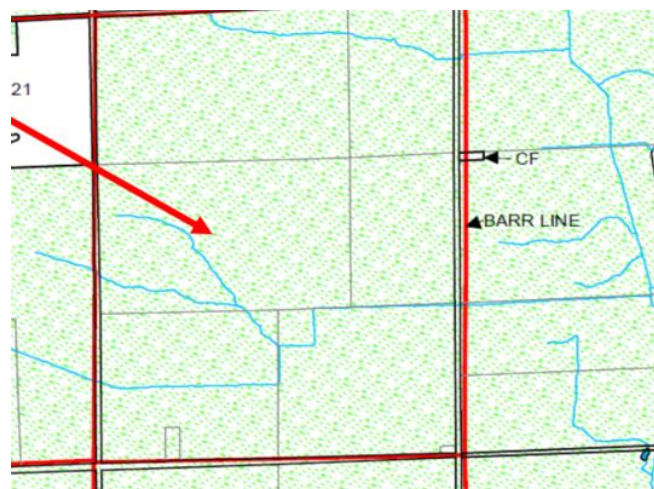


10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed Agriculture (A)

Lot to be Enlarged Agriculture (A)

Retained Agriculture (A)



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	272.20 m	45 m	35.02 Ha	200000 m²
Total, if Lot Addition	921.23 m	45 m	90.43 Ha	200000 m²
Retained	622.65 m	45 m	41.15 Ha	200000 m²

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

Policies Considered:

2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

2.3.4.1 Lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, a residence surplus to a farming operation as a result of a farm consolidation

2. OFFICIAL PLAN

Policies Considered:

Sections:

2.0 General Development Policies

2.2(8)(f) Significant Valleylands

2.2(9)(b) Hazardous, Unstable, Steep Slopes

6.3 Agricultural Designation Policies

6.3(5) Consents may also be given for:

a) Land for agricultural purposes provided that:

- The parcel to be created and the parcel to be retained are both for agricultural use;
- All parcels are of an appropriate size for agricultural activity common in the area;
- That all parcels are sufficiently large enough to maintain flexibility for future changes in the type or size of agricultural operations, being generally not less than 40 hectares in size.

b) An existing agriculture-related commercial and industrial use as defined in Section 6.3 (2) of this Plan.

c) Lot adjustments in prime agricultural areas may be permitted for legal or technical reasons.

d) A dwelling which is surplus to the needs of the farm operation, provided:

- i. the building and site were used for a residence prior to the time of the consolidation;
- ii. only the minimum amount of land required for the dwelling unit and appropriate sewage and water services is severed; and
- iii. no new dwelling unit may be built on the retained parcel.

6.3(6) Consents will not be allowed which have the effect of creating either severed or retained lots which are not directly related to agriculture unless otherwise provided for under this Section.

13.3(3) Transportation Policies – Local Municipal Roads

14.3(14) Consent Policies - Lot additions

14.3 (18) Consents for development in the Agriculture designation shall satisfy the criteria outlined in Section 6.3 of this Plan.

3. ZONING BY-LAW

Provisions Considered:

Sections:

2) 22.1 Permitted uses – Agricultural Zone

3) 22.2 Zone Provisions - Agricultural Zone

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of
Admaston/Bromley

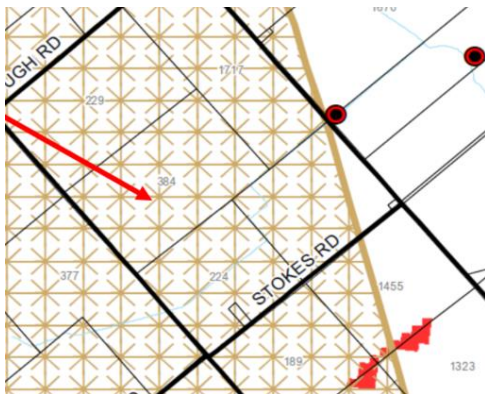
Overall the municipal comments were favourable. The Municipality noted that the proposed consent is serviced by the Patterson Municipal Drain and the Harris Creek Drain.

6. GENERAL PLANNING COMMENTS

The severed, enlarged, and retained lands are designated as Agriculture on Schedule A of the County of Renfrew Official Plan.

The Provincial Policy Statement (PPS) discourages lot creation in prime agricultural areas. Section 2.3.4.1 states that lot creation in prime agricultural areas is discouraged and may only be permitted for agricultural purposes; agricultural related uses, and a residence surplus to a farming operation as a result of a farm consolidation. Since this application is a lot addition and no new lot is being created, our office does support the lot addition application.

Karst



The property is identified on Official Plan Schedule B-Map 1-Hazards, as being located in an area of karst topography. Karst terrains of limestone and dolostone are marked by sink holes and underlain caverns that influence surface water and ground water flows. Karst topography presents a potential hazard to human safety and is required to be mitigated through development controls and approvals. Since this application is for a lot addition, and no new development is proposed, no further work is required.

Valleylands

Also applicable to this property are policies for significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f), attached. This is a natural feature that is required to be protected from negative impacts from development. Since this application is for a lot addition, no study is required.

Transportation

The severed, retained, and enlarged parcels all have frontage on Spence Road and Dillabough Road which are Municipal Roads. Section 13.3(3) of the Official Plan states that new development that proposes access to or fronts on a Municipal Road must satisfy all the requirements of the local municipality.

Municipal Drains

The property is affected by the Harris Creek and the Patterson municipal drains. A drainage reapportionment is required to be completed to the satisfaction of the Township.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
- ☒ Registered Plan of Survey:
 - ☐ Zoning By-law Amendment:
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☐ Development Agreement:
 - ☐ Site Plan Control Agreement:
 - ☐ Notice on Title:
 - ☐ Shoreline Road Allowance Closure / Acquisition:
 - ☒ Other:
 - Standard lot consolidation condition
 - Municipal drain reapportionment to the satisfaction of the Township.
- (e) There are serious planning concerns, refusal is recommended. ☐
- (f) Other Recommendations: ☐

Date: November 9, 2023

Prepared by: Paul Moreau
County Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

ADMASTON/BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING

October 3, 2023

7:00 PM

Present: Susan Patterson O'Neil, Jane Wouda (Librarian), Karen Payne, Brian Hamilton, Charlene Whattam, Beth McDonald, Lynn Agnew

Regrets: Karen Coulas, Krista King, Lynn Clelland

The meeting was called to order at 7:00 pm

1. Approval of and additions to the Agenda

Motion to approve the agenda and additions

Moved by Charlene Whattam

Seconded Brian Hamilton

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from May 23, 2023

Moved by Beth McDonald

Seconded by Lynn Agnew

Carried

4. Business arising from the minutes - none

5. New Business

- Budget 2024 - a committee will prepare the budget and present it to the board on October 24, 2023
- Cheese Fundraiser - Lynn Agnew will organize this event
- Public Library Week is October 16th - 20th and the Halloween open house party will be October 28, 2023.
- St Michael's School ladies night out November 10, 2023. Susan will organize this event.

6. Treasurer's Report as attached

Motion to accept the treasurer's report and pay all bills

Moved by Lynn Agnew

Seconded Karen Payne

Carried

7. CEO's Report as attached

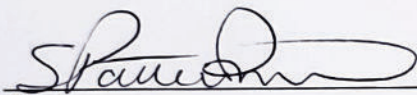
8. Policy Review - none

9. Correspondence - none

10. Other Business - none

11. Adjournment - 8:00 pm

Next Meeting - October 24, 2023



Chair

CEO

Tues. Oct. 24/23

Date

OCTOBER 24/ 2023
ADMASTON BROMLEY PUBLIC LIBRARY
TREASURER REPORT BY LYNN A AGNEW

Balance of account	\$9, 721.68
Bill to pay	
Oct 25/ 23 BMO mastercard #30657298	\$707.56
Oct 24/23 Bell business internet #30657414	\$263.68
Oct 24/23 Buske # 1011	\$79.65
Oct 24/23 AB Township Oct wages #1012	\$804.93
 Total of bills to pay	 \$1, 855.82

The photocopier will need replacing in 2024, according to Kelly, we include a line in our 2024 budget that reflects that cost. I called Buske's to get an idea of the cost, to replace what we have is \$2590.00 + tax, to upgrade to office management s \$3350.00 + tax.

Trying to estimate our budgetary needs has proven to be difficult. Everything is costing more, donations and our fundraising efforts have decreased.

Contacted Wilton Cheese for our upcoming fundraiser, received the price list, forwarded on to Jane.

Library CEO's Report – October 2023

- **STATS:** *Overdrive for Sept. – 253; Library Checkouts for Sept., not including e-books – 408 (approx.); Total Sept. Checkouts – 661 Inter-Library Loans for Sept. - 4 ; FB Reach – 1,136 (FB Reach is the estimated number of people who saw any content from or about your Page.) FB Followers in Sept. 2023 - 355*
- **Collections** – Items purchased for collection in Sept. – \$640.00, approx., Oct. – \$665.78, approx.
- **Public Library Week** – Plans for the Halloween Open House are going well. Our awesome volunteers, Ava E., Beth M., and Dara M., decorated the library and put together treat bags. I would really like to thank the Douglas Lions Club for the AMAZING donations. They gave the library 25 beautiful pumpkins for painting and purchased fantastic items (stickers, squishies, and bookmarks) to give away in our treatbags. We so appreciate their generosity. I also will be promoting our display of new Decodable books. I have purchased some snacks and drinks but there we could use a few more items. I hope that some of the board members will be available to drop by the library that day.
- **Typical Week Survey** – We will be doing the Typical Week Survey this week and at least one other week in November. This information will be used on the next Annual Survey.
- **International Dyslexia Association Ontario Grant (IDA)** – I have spent most of the IDA grant money, and I will be spending the remaining balance ASAP. I need to complete the following tasks by Dec. 31:
 - Provide receipts and a list of titles purchased for the \$500 provided by IDA Ontario.
 - Providing photos, screenshots, or links to information about the dyslexia awareness activities and/or promotion from each library conducted during October.
 - Completing a short survey about the mini-grant program.
- **Fundraising** – I will need the Cheese Fundraising information soon to begin promoting it at the Ladies' Night, to our patrons, and to the community. If I get by Wednesday, I could even have some ready to hand out at our Open House. The library committed to buying a table for \$25.00 at the St. Michael's Ladies Night. We will promote Libby, sign up new people with library cards, sell used books, and generally let people know about our awesome library. I hope someone will be available to sit with me or help set up the book sale? I am not sure if we can set up extra tables for the book sale. I will follow up about that.
- **Correspondence:**
 - Mastercard – Oct.
 - Bank Statement– Sept.
 - Wages – Oct.
 - Bell Internet – Oct.
 - Bell Phone – Oct.

Miscellaneous:

- I'd like to thank Declan and Carmendy for filling in for me during my absences. I've had some family emergencies and other obligations to take care of recently. Laura S. will be working some hours again after being off for the summer. She and her mom have started volunteering again, too.
- We did not receive the Agrisprit grant we applied for.
- I want to work on a Trillium Grant, but haven't made any real progress on that. There never seems to be enough time. Maybe Krista and I can put some energy into it this winter.
- The SEP grant application has been closed. What a relief to know it is all wrapped up.
- I had a phone meeting with Paul Wren to discuss the need to replace our Fortinet Firewall. The current one will no longer be supported by the spring of 2024. Paul has given us a couple of options to consider.

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REPORT

Date: November 30th, 2023
To: Council
From: Steve Visinski
Re: Public Works October 2023 Report

On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This report is for the month of October.

Township

Recycling for the township was picked up as usual, weekly from the Stone Road Transfer site and bi-weekly at the Douglas Transfer Site by the contractor. The recycling at the Osceola Landfill is normally picked up once per month by the contractor or on a need be basis.

Staff complete and document monthly road inspections to ensure roads are meeting the Minimum Maintenance Standards. Entrance permits and 911 signs have been measured and installed as per requests.

Current Projects

- Cold patching is ongoing as needed.
- Ditching Jobs were completed throughout the Municipality during the month of October.
- Grading of gravel roads will continue when weather permits.
- Maintenance of equipment is ongoing.
- Six (6) remaining Culverts on lower volume roads have been replaced under the Culvert Maintenance Program
- Traffic Counters were installed, and data collected.
- Staff worked with the Douglas Fire Department for the install of a new Dry-Hydrant in the Douglas area.
- Catch basins in Douglas and Osceola have been cleaned and inspected by a contractor

- The County of Renfrew's day labour crew started the replacement of McMahon Road Culvert this month.

Upcoming Events

- Maintenance of Equipment will continue, with preparation for snow plow/sanding operations. All trucks have been harnessed and ready for service.
- Cold patching will continue as needed.
- Replacement of McMahon Road culvert is expected to commence early in the month of November.
- Snow plowing and sanding operations will be underway when needed.
- Grading will continue weather permitting.

Recommendation for Council:

BE IT RESOLVED THAT the Council receive the Public Works September 2023 Report as information.

October 2023 Financial Overview

	October YTD	Budget
REVENUE		
Taxation	(2,756,248.61)	(2,760,923.00)
Municipal Drains	(38,125.63)	(40,000.00)
OMPF	(440,000.00)	(440,000.00)
OCIF	(482,667.00)	(579,200.00)
Canada Community Building Fund	(48,565.55)	(97,130.00)
Recycling Revenue	(48,250.53)	(63,548.00)
Other Grants	(44,440.50)	(54,200.00)
Waste Management Fees	(23,207.50)	(29,000.00)
Planning Fees	(9,140.00)	(4,500.00)
Roads Revenue	(40,665.55)	(75,000.00)
Other Fees & Charges	(212,736.42)	(81,088.00)
Building Permits	(60,084.00)	(59,000.00)
Capital Lease	-	(189,000.00)
Proceeds f/ debt	-	(477,870.00)
Transfer f/ reserves	-	(384,450.00)
County	(1,417,338.35)	(1,412,246.71)
School Boards	(788,976.58)	(786,848.91)
TOTAL REVENUE as of October 31, 2023	(6,410,446.22)	(7,534,004.62)
EXPENDITURES		
General Government	506,472.26	726,955.00
Council	83,197.17	112,520.00
Building	31,036.98	32,100.00
Police and Health & Safety	331,713.04	400,000.00
Fire Protection Agreements	26,942.64	51,003.00
Fire	327,934.80	482,585.00
Animal Control/ Livestock/ Drains & Planning	3,585.10	9,250.00
Waste Management	270,128.35	306,606.00
Recreation	34,717.79	43,790.00
Library	24,070.00	24,250.00
Drains & Planning	75,093.06	118,300.00
Public Works	2,379,156.46	2,766,550.00
Debt Repayment	233,746.72	261,000.00
Transfer to County	1,085,109.00	1,412,246.71
Transfer to School Boards	586,979.96	786,848.91
TOTAL EXPENDITURES as October 31, 2023	5,999,883.33	7,534,004.62
SURPLUS / (DEFICIT)	410,562.89	-

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
TAXATION				
General Municipal - Taxation	40-10-237	(2,740,999.11)	(2,740,999.11)	(2,745,003.00)
General Municipal - Supplementaries	40-20-221	-	-	-
TOTAL GENERAL MUNICIPAL TAXATION		(2,740,999.11)	(2,740,999.11)	(2,745,003.00)
COUNTY & SCHOOL BOARDS TAXATION REVENUE				
County	40-10-227	(1,412,246.69)	(1,412,246.69)	(1,412,246.71)
English - Public	40-10-247	(571,376.64)	(571,376.64)	(571,288.66)
English - Separate	40-10-257	(192,119.56)	(192,119.56)	(192,119.56)
French - Public	40-10-267	(7,359.82)	(7,359.82)	(7,359.82)
French - Separate	40-10-277	(16,080.87)	(16,080.87)	(16,080.87)
RT - Educ Not Directed	40-10-287	-	-	
COUNTY & SCHOOL BOARDS TAXATION REVENUE		(2,199,183.58)	(2,199,183.58)	(2,199,095.62)
SUPPLEMENTALS				
County	40-20-220	(31,567.82)	(31,567.82)	
General Municipal	40-20-221	(60,749.71)	(60,749.71)	
English - Public	40-20-222	(12,135.20)	(11,581.47)	
English - Separate	40-20-223	(788.82)	(768.98)	
French - Public	40-20-224	(301.80)		
French - Separate	40-20-225	(44.98)		
Education - Not Directed	40-20-226	-	(920.35)	
TOTAL SUPPLEMENTALS		(105,588.33)	(105,588.33)	-
WRITE-OFFS				
County	40-21-220	26,476.16	26,476.16	
General Municipal	40-21-221	51,158.77	51,158.77	
English - Public	40-21-222	10,025.34	9,471.61	
English - Separate	40-21-223	858.99	839.15	
French - Public	40-21-224	301.80		
French - Separate	40-21-225	44.98		
Education - Not Directed	40-21-226	-	920.35	
TOTAL WRITE-OFFS		88,866.04	88,866.04	-
PAYMENTS IN LIEU				
Canada	40-40-220			(710.00)
Ontario	40-40-221	(313.98)		(4,000.00)
Power Dams	40-40-222	(5,001.22)	(5,001.22)	(5,000.00)
Municipal Enterprises	40-40-223			(3,080.00)
County	40-40-224			(1,240.00)
MNR - Fire Agreement	40-40-225	(343.36)	(343.36)	(330.00)
Hydro One	40-40-227			(1,560.00)
PIL - County Share	40-40-228	(144.60)		
TOTAL PAYMENTS IN LIEU		(5,658.56)	(5,344.58)	(15,920.00)
TOTAL TAXATION		(4,962,563.54)	(4,962,249.56)	(4,960,018.62)
DRAINS				
Tile Drain	40-30-220	(38,125.61)	(38,125.61)	(30,000.00)
Municipal Drain	40-30-221	(0.02)	(0.02)	(10,000.00)
TOTAL DRAINS		(38,125.63)	(38,125.63)	(40,000.00)
GRANTS				

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
Ontario Municipal Partnership Fund (OMPF)	40-50-220	(440,000.00)	(330,000.00)	(440,000.00)
OMPF One-Time Funding	40-50-221			-
Aggregate Resources	40-50-223	(36,387.48)	(36,387.48)	(30,000.00)
Special Grants	40-50-224			
Livestock Damage	40-50-225	(520.20)	(520.20)	(5,000.00)
Drains Superintendant Grant	40-50-228			(5,000.00)
Student Employment	40-50-229	(2,170.00)	(5.00)	(5,400.00)
Recycling Grant	40-50-230	(48,250.53)	(48,250.53)	(63,548.00)
Transfer from Deferred Revenue (Canada Community Building Fund)	40-50-231	(48,565.55)	(48,565.55)	(97,130.00)
R.I.D.E. Grant	40-50-232	(5,362.82)	(5,362.82)	(8,800.00)
FCM Asset Management	40-50-235			-
Ontario - One Time Funding	40-50-237			-
ICIP - Northern & Rural Funding	40-50-238			
Modernization 2 - Roads Review	40-50-239			
Modernization 3 - Org Review	40-50-240			
Transfer from Deferred Revenue (OCIF - Formula Component)	40-50-241	(482,667.00)	(482,667.00)	(579,200.00)
ICIP COVID - Douglas Fire Garage	40-50-242			
OPP - CSPT Grant	40-50-243			
TOTAL GRANTS		(1,063,923.58)	(951,758.58)	(1,234,078.00)
FEES & SERVICE CHARGES				
Tax Certificates	40-70-220	(3,150.00)	(2,850.00)	(3,500.00)
Lottery Licenses	40-70-221	(49.65)	(49.65)	(400.00)
Roads Revenue	40-70-223	(40,665.55)	(41,051.16)	(75,000.00)
Tipping Fees-Stone Road Site	40-70-224	(1,900.00)	(1,370.00)	(1,500.00)
Tipping Fees-Osceola Site	40-70-225	(21,307.50)	(19,362.50)	(27,500.00)
Planning & Zoning	40-70-226	(8,450.00)	(7,850.00)	(4,000.00)
Septic Usage Permits	40-70-227	(250.00)	(250.00)	(500.00)
Zoning Certificates	40-70-230	(440.00)	(400.00)	
TOTAL FEES & SERVICE CHARGES		(76,212.70)	(73,183.31)	(112,400.00)
OTHER REVENUE				
Dog Licensing	40-80-220	(2,125.00)	(2,125.00)	(2,000.00)
Building Permits	40-80-221	(50,084.00)	(48,339.00)	(50,000.00)
Sewage Permits	40-80-222	(10,000.00)	(9,600.00)	(9,000.00)
Penalties-Taxes	40-80-223	(19,181.31)	(16,359.63)	(30,000.00)
Interest Income - Operating Acct	40-80-224	(55,978.89)	(50,097.42)	(15,000.00)
Miscellaneous	40-80-226	(1,129.39)	(884.39)	(3,000.00)
Interest - Accounts Receivable	40-80-227	(43.37)	(41.31)	-
Sale of TCA's	40-80-228	(1,100.00)	(1,100.00)	
Revenue-Surplus	40-80-229		-	-
Rental	40-80-230	(7,608.94)	(7,608.94)	(8,500.00)
Recycling	40-80-231	(30.00)	(24.00)	(50.00)
Police Revenue	40-80-232	(3,154.76)	(3,154.76)	(2,500.00)
Interest Earned - OCIF	40-80-234	(6,829.56)	(4,553.64)	-
Interest Earned - Gas Tax	40-80-235	(5,141.35)	(4,770.95)	
Special Occasions	40-80-292			-
Gain/Loss on Disposal of Assets	40-80-295			-
Fire Agreement - NAW				(7,500.00)
Fire - Levy	40-90-220	(95,000.00)	(95,000.00)	
Fire - Standby Fees	40-90-221	(3,750.00)	(3,750.00)	

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
Fire - Investment Income	40-90-222	(1,033.84)	(1,033.84)	(380.00)
Fire Calls		(7,220.36)	(7,220.36)	(8,258.00)
Fire - Miscellaneous	40-90-224	(210.00)	(210.00)	
Fire - Surplus / Deficit				
Fire Department Surplus	40-80-296			-
Fire Transfer from Reserves				
Capital Lease - SCBA's				(189,000.00)
Debenture Proceeds	40-80-297			(477,870.00)
TOTAL OTHER REVENUE		(269,620.77)	(255,873.24)	(803,058.00)
REVENUE FROM RESERVES				
From Working Funds Reserve	40-80-302			(200,000.00)
From Capital Reserve	40-80-305			
From Gas Tax Reserve	40-80-306			
From OCIF Reserve	40-80-307			(57,100.00)
From Fire Hall Road Survey	40-80-308			
From Main Street Revitalization Reserve	40-80-310			
From Police Service Board Reserve	40-80-311			
From Road Revenue	40-80-312			
From 1x Funding Reserves				(107,350.00)
From Modernization Reserve	40-80-313			
From Fire Reserve - Equipment				(20,000.00)
From Cannabis Reserve	40-80-314			
From Safe Restart Reserve	40-80-315			
TOTAL REVENUE FROM RESERVES		-	-	(384,450.00)
TOTAL REVENUES		(6,410,446.22)	(6,281,190.32)	(7,534,004.62)
ADMINISTRATION COSTS				
General Employment Costs				
Wages - General Admin	50-10-101	283,461.23	258,519.48	328,910.00
Transfer to PW (50% Admin wages)	50-10-102			(30,500.00)
Taxable Benefits - General Admin	50-10-108			-
Income Tax - General Admin	50-10-111			
CPP - General Admin	50-10-112	15,038.41	14,172.99	13,380.00
EI - General Admin	50-10-113	5,918.85	5,647.95	5,220.00
Group Insurance - General Admin	50-10-114	32,778.84	29,596.74	38,860.00
OMERS - General Admin	50-10-115	24,860.99	22,234.89	34,640.00
WSIB - General Admin	50-10-118	8,658.31	8,658.31	10,650.00
EHT - General Admin	50-10-119	5,665.35	5,163.25	6,415.00
Provisional Pay Review	50-10-120			-
Total General Employment Costs		376,381.98	343,993.61	407,575.00
Utilities				
Telephone - Stone Rd	50-10-221	1,492.51	1,492.51	2,000.00
Fax	50-10-222	1,019.06	911.24	1,000.00
Furnace Fuel - Stone Road	50-10-223	822.95	822.95	3,500.00
Internet	50-10-224	2,116.19	1,827.75	1,200.00
Telephone - Barr Line	50-10-225	345.70	345.70	1,000.00
Furnace Fuel - Barr Line	50-10-226	3,134.00	3,134.00	2,300.00
Hydro - Stone Road	50-10-231	2,902.93	2,902.93	3,750.00
Hydro - Barr Line	50-10-232	1,122.60	935.64	2,400.00
Hydro - Osceola Building	50-10-234	253.48	221.25	450.00

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
Total Utilities		13,209.42	12,593.97	17,600.00
Office Expense				
Office Supplies	50-10-241	9,253.91	9,010.83	9,000.00
Postage	50-10-242	4,235.04	4,235.04	3,500.00
Postage Meter	50-10-243	2,570.22	2,061.42	5,000.00
Photo Copier	50-10-244	2,295.47	2,107.35	2,700.00
Total Office Expense		18,354.64	17,414.64	20,200.00
Building Maintenance				
Building - Capital	50-10-251			-
Security System	50-10-252	152.64	152.64	160.00
Supplies - Stone Road	50-10-253	475.46	246.81	2,000.00
Building - Stone Road	50-10-254	5,497.92	3,168.83	5,500.00
Building - Barr Line	50-10-257	20.34	20.34	1,000.00
Cleaning - Barr Line	50-10-258	3,871.57	3,498.07	4,610.00
Supplies - Barr Line	50-10-259	317.08	317.08	500.00
Office Equipment & Furniture	50-10-255			1,000.00
Accessibility Compliance	50-10-256			1,000.00
Water Testing - Barr Line	50-10-263	82.85	82.85	600.00
Water Testing - Stone Road	50-10-264	82.85	82.85	600.00
Cleaning - Stone Road	50-10-269	4,323.63	3,925.23	4,610.00
Total Building Maintenance		14,824.34	11,494.70	21,580.00
Training & Development				
Training	50-10-273	4,117.87	4,837.49	3,500.00
Information Technology	50-10-280	13,251.26	13,140.66	13,000.00
Municipal Website	50-10-281	1,239.39	1,239.39	2,500.00
Laptops	50-10-282			-
Staff Conventions	50-10-271	4,127.17	4,017.27	8,500.00
Total Training & Development		22,735.69	23,234.81	27,500.00
General Overhead				
Legal - General	50-10-261	8,079.88	6,239.76	3,000.00
General Mileage	50-10-272	3,426.02	2,795.90	3,000.00
Financial Expense	50-10-290	1,445.45	1,331.25	10,000.00
PSAB Compliance	50-10-291			-
Interest	50-10-292			-
Election	50-10-300	175.00	175.00	
Admin - Capital	50-10-301	10,138.49	6,230.14	127,500.00
Advertising	50-10-320	3,499.86	2,831.31	4,000.00
Clearing Acct	50-10-321	0.26	0.26	
Penny Rouding	50-10-322	0.04	0.02	
Association	50-10-330	3,856.24	3,856.24	3,500.00
Audit	50-10-350	264.00	264.00	24,000.00
Awards	50-10-359			2,000.00
Petty Cash	50-10-360	107.00	107.00	1,000.00
Insurance	50-10-370	16,603.98	21,775.60	11,500.00
Donations & Grants	50-10-380	6,055.71	5,505.71	6,500.00
Miscellaneous	50-10-391	3,404.70	3,132.90	3,500.00
Special Occasions	50-10-392	3,906.67	2,401.08	3,000.00
Total General Overhead		60,963.30	56,646.17	202,500.00

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
Taxation Expense				
Tax Write-Off - Municipal	50-10-430	2.89	2.89	
Tax Registration Costs	50-10-440	-	-	-
Total Taxation Expense		2.89	2.89	-
Contributions to Reserves				
To Capital from Road Revenue	50-10-401			30,000.00
Contribution to Reserves	50-10-490			-
Total Contributions to Reserves		-	-	30,000.00
TOTAL ADMINISTRATION COSTS		506,472.26	465,380.79	726,955.00
COUNCIL				
Wages - Council	50-20-101	64,349.67	58,221.13	79,670.00
Income Tax - Council	50-20-111			-
CPP - Council	50-20-112	3,009.64	2,723.00	3,700.00
Group Insurance - Council	50-20-114	3,933.80	3,540.60	5,000.00
EHT - Council	50-20-119	1,262.23	1,142.01	1,550.00
Council Conventions	50-20-221	3,295.56	1,567.68	3,000.00
Council Mileage & Expenses	50-20-222	4,198.07	3,519.56	9,000.00
Council Laptops	50-20-223			-
A/V System-Council Chambers	50-40-232	3,148.20	2,823.84	3,600.00
NEW Transfer to Reserve - Election				7,000.00
TOTAL COUNCIL		83,197.17	73,537.82	112,520.00
BUILDING & SEWAGE				
Building Wages	50-40-101	15,415.61	12,727.91	18,810.00
Septic Wages	50-40-102	8,100.00	7,350.00	4,000.00
Taxable Benefits - Building	50-40-110	(212.13)		
Income Tax - Building	50-40-111			-
CPP - Building	50-40-112	77.10		
EI - Building	50-40-113	537.62	459.04	430.00
Group Insurance - Building	50-40-114	4,180.29	3,627.88	6,375.00
WSIB - Building	50-40-118	591.71	657.91	615.00
EHT - Building	50-40-119	459.51	392.35	370.00
OMERS - Building	50-40-120	349.18		
Building - Supplies	50-40-230	1,538.09	837.23	1,500.00
TOTAL BUILDING & SEWAGE		31,036.98	26,052.32	32,100.00
PROTECTION				
Policing				
Police Contract	50-30-220	315,837.27	285,038.27	380,330.00
R.I.D.E. Duty	50-30-224	6,511.86	6,511.86	7,000.00
Total Policing		322,349.13	291,550.13	387,330.00
Police Services Board				
Wages - PSB	50-30-201	733.88	471.23	1,470.00
Committee Pay - PSB	50-30-202	600.00	400.00	1,100.00
PSB Mileage & Expenses	50-30-217	1,933.22	1,706.64	2,100.00
Total Police Services Board		3,267.10	2,577.87	4,670.00
Health & Safety				

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		YTD October 2023	YTD September 2023	2023 Budget
By-Law Enforcement	50-30-222	4,803.79	2,285.23	2,000.00
Emergency Plan	50-30-223	614.78	597.84	3,000.00
Health and Safety Inspections	50-30-225	678.24	678.24	3,000.00
Total Health & Safety		6,096.81	3,561.31	8,000.00
TOTAL POLICE & HEALTH & SAFETY		331,713.04	297,689.31	400,000.00
Fire Protection Agreements				
Fire - Renfrew Agreement	50-30-231	14,140.00	14,140.00	36,000.00
Fire - Greater Madawaska	50-30-232	4,802.64	4,802.64	4,803.00
Fire - Whitewater Region	50-30-233	8,000.00	8,000.00	8,000.00
Douglas Fire Garage Project	50-30-237			-
Call Taking/Alerting	50-30-240			2,200.00
TOTAL FIRE PROTECTION AGREEMENTS		26,942.64	26,942.64	51,003.00
Fire Employment Costs				
Wages - Fire	50-30-101	251.08		
Income Tax - Fire	50-30-111	(33.20)		
CPP - Fire	50-30-112	(88.47)		
EI - Fire	50-30-113	(36.15)		
Fire Wages	50-30-122	80,627.14	80,627.14	110,000.00
Fire Support Wages (50-30-101)	50-30-123			1,500.00
CPP	50-30-125			20.00
EI	50-30-126			110.00
WSIB - Fire	50-30-118	6,723.19	6,750.00	9,000.00
WSIB	50-30-128			
EHT	50-30-129	4.90		1,800.00
Total Employment Costs		87,448.49	87,377.14	122,430.00
Overhead				
Prevention	50-30-131	3,339.94	3,339.94	5,100.00
Insurance	50-30-117	15,029.30	20,154.45	17,920.00
Licenses	50-30-135	573.26	573.26	520.00
Grounds & Building	50-30-136	1,392.13	1,392.13	3,000.00
Clothing	50-30-127	4,002.12		-
Total Overhead		24,336.75	25,459.78	26,540.00
Vehicle Costs				
Fuel	50-30-141	2,376.05	2,376.05	6,000.00
Equipment Maintenance	50-30-142	3,728.84	7,730.96	10,900.00
Vehicle Maintenance	50-30-143	8,188.04	8,188.04	13,800.00
Mileage	50-30-144			3,000.00
Dry Hydrant	50-30-147			
Mileage				
NEWTransfer to Reserves - Vehicles				25,000.00
NEWTransfer to Reserves - New Fire Hall				-
Total Vehicle Costs		14,292.93	18,295.05	58,700.00
Fire Capital				
Fire Capital	50-30-230	19,843.24	19,843.24	
Equipment NEW	50-30-145	20,790.01	20,790.01	39,200.00
SCBA's	50-30-149	41,093.47		189,000.00
Total Capital Costs		81,726.72	40,633.25	228,200.00

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		YTD October 2023	YTD September 2023	2023 Budget
Utilities				
Hydro	50-30-151	926.82	926.82	3,000.00
Heat	50-30-152	7,074.29	7,074.29	10,500.00
Propane Generator	50-30-153	486.88	486.88	
Total Utility Costs		8,487.99	8,487.99	13,500.00
Miscellaneous				
Fire Fighters Certification Course Costs	50-30-162	326.85		5,000.00
Office & Supply	50-30-161			1,000.00
Food	50-30-162		326.85	1,000.00
Christmas Dinner	50-30-163			1,500.00
HST	50-30-164	5,547.84	5,547.84	-
Health & Safety	50-30-170	7,236.37	7,101.03	11,700.00
Mutual Aid	50-30-171	100.00	100.00	125.00
Hall Supplies	50-30-172			100.00
Equipment Rental	50-30-173			2,000.00
Extrication	50-30-174			2,500.00
Fire - Douglas Advance	50-30-234	95,000.00	95,000.00	
Due to Townshio	50-30-175			
Total Miscellaneous		108,211.06	108,075.72	24,925.00
Communications				
Telephone	50-30-181	3,430.86	3,430.86	5,900.00
Dispatch	50-30-182			650.00
Internet	50-30-183			540.00
Fluent MS	50-30-184			1,200.00
Total Communication		3,430.86	3,430.86	8,290.00
TOTAL FIRE PROTECTION		327,934.80	291,759.79	482,585.00
ANIMAL CONTROL				
Canine Control				
Canine Control	50-50-220	1,732.00	1,732.00	2,500.00
Dog Tags & Books	50-50-241	207.07	207.07	250.00
Census Taker	50-50-243			150.00
Total Canine Control		1,939.07	1,939.07	2,900.00
Livestock				
Livestock Compensation	50-50-231	520.20	520.20	5,000.00
Livestock Valuer	50-50-232	416.35	102.24	500.00
Agriculture Veterinary Unit	50-50-233	709.48	709.48	750.00
Fence Viewers	50-50-234			100.00
Total Livestock		1,646.03	1,331.92	6,350.00
TOTAL ANIMAL CONTROL		3,585.10	3,270.99	9,250.00
WASTE MANAGEMENT				
Waste Employment Costs				
Wages - Waste Management	50-60-101	46,152.41	41,835.63	56,010.00
Income Tax - Waste Management	50-60-111			
CPP - Waste Management	50-60-112	2,123.55	1,914.76	2,500.00
EI - Waste Management	50-60-113	1,053.08	954.56	1,280.00
OMERS - Waste Management	50-60-115	1,891.30	1,707.90	2,296.00

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		YTD October 2023	YTD September 2023	2023 Budget
WSIB - Waste Management	50-60-118	1,368.02	1,368.02	1,830.00
EHT - Waste Management	50-60-119	899.95	815.78	1,090.00
Total Waste Employment Costs		53,488.31	48,596.65	65,006.00
Landfill Operations				
Mtce-Stone Rd Transfer Station	50-60-231	32,041.71	28,162.08	42,000.00
International Compactor	50-60-262			-
Mtce-Douglas Transfer Station	50-60-232	16,859.15	15,505.27	26,000.00
Western Star Compactor	50-60-261			-
Mtce-Osceola Landfill Site	50-60-233	63,402.05	58,874.76	56,000.00
Osceola Landfill Site-Hydro	50-60-235	468.00	415.14	600.00
Osceola Landfill Expansion	50-60-236	45,500.64	45,214.44	50,000.00
Waste - Interest	50-60-238			-
Stone Road Building	50-60-237	27.39	27.39	
Osceola Landfill - Legal	50-60-239	508.80	508.80	
Total Landfill Operations		158,807.74	148,707.88	174,600.00
Recycling				
Rec-Stone Rd Transfer Station	50-60-241	14,679.53	12,733.68	20,000.00
Rec-Douglas & Osceola Sites	50-60-242	10,459.90	9,151.84	14,000.00
Total Recycling		25,139.43	21,885.52	34,000.00
Well Testing & Reports				
Well-Stone Rd Transfer Station	50-60-251	8,845.65	6,545.67	12,000.00
Well-Douglas & Osceola Sites	50-60-252	23,847.22	23,847.22	21,000.00
Total Well Testing & Reports		32,692.87	30,392.89	33,000.00
TOTAL WASTE MANAGEMENT		270,128.35	249,582.94	306,606.00
RECREATION and LIBRARY				
Recreation Employment Costs				
Wages - Library	50-70-101	734.78		-
Wages - Recreation	50-70-102			
Income Tax - Recreation	50-70-111	33.20		-
CPP - Recreation	50-70-112	123.44		-
EI - Recreation	50-70-113	58.64		-
OMERS - Lib	50-70-115	27.57		
WSIB - Recreation	50-70-118	(21.58)		-
EHT - Recreation	50-70-119	14.32	-	-
Total Recreation Employment Costs		970.37	-	-
Recreation Expenses				
Douglas Recreation	50-70-221			6,000.00
ARC Recreation	50-70-222	215.46	215.46	4,000.00
Recreation User Fees	50-70-223	26,100.00	26,100.00	28,300.00
Northcote Community Centre	50-70-224			1,650.00
Water Testing - Douglas Complex	50-70-226	82.85	82.85	500.00
BV Rec Agreement	50-70-228	2,000.00		
Recreation Insurance	50-70-240	5,349.11	7,314.17	3,340.00
Total Recreation Expenses		33,747.42	33,712.48	43,790.00
Library Expenses				
Renfrew Library User Fees	50-70-231	320.00	240.00	500.00

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		YTD October 2023	YTD September 2023	2023 Budget
Bromley St. Michael Library	50-70-232	23,750.00	23,750.00	23,750.00
Total Library Expenses		24,070.00	23,990.00	24,250.00
TOTAL RECREATION		58,787.79	57,702.48	68,040.00
DRAINS & PLANNING				
Municipal Drain Maintenance	50-80-220	6,573.94	6,573.94	25,000.00
Tile Drainage	50-80-230	30,949.99	30,949.99	30,000.00
Drainage Superintendent	50-80-250	200.00	200.00	1,000.00
Planning Fees	50-80-260	4,297.94	3,265.65	7,000.00
Economic Development	50-80-270	32,899.32	32,899.32	35,800.00
Asset Management Review	50-80-281	171.87	171.87	15,000.00
Main Street Revitalization	50-80-283			-
Cannabis Study - ICB	50-80-284			4,500.00
Pub Works Structural Review	50-80-285			-
Structural Review	50-80-286			-
TOTAL DRAINS & PLANNING		75,093.06	74,060.77	118,300.00
ROADS OVERHEAD	60-10-001			
Advertising		1,063.14	689.19	2,500.00
Associations		1,192.24	1,192.24	1,000.00
Conventions				-
Training		5,376.62	5,376.62	9,500.00
Financial Expense		25.00	25.00	-
Telephone		2,191.14	1,690.29	3,000.00
Cell Phone		1,640.41	1,549.59	1,700.00
Radios		3,516.68	3,150.34	6,000.00
Munic. Drain Maintenance				-
Hydro		3,937.60	3,403.12	6,000.00
Security				-
Garage Maintenance		15,734.37	12,985.95	10,000.00
Garage Equipment/Supplies		3,582.51	2,279.70	8,000.00
Garage Energy Audit		-		-
Furnace		14,688.53	14,634.12	20,000.00
Insurance		36,450.90	49,009.35	40,000.00
Interest on 5 yr Loan & IO Loan				-
Miscellaneous				1,000.00
Licensing (Pit/HWIN)		1,162.00	1,162.00	1,500.00
Safety Boots		428.65	428.65	1,750.00
Safety Equipment		445.23	445.23	3,500.00
Secretarial Wages and Deductions		15,250.00		30,500.00
Supervision		73,692.26	65,654.36	80,000.00
Inspections		14,553.50	13,750.90	12,000.00
Technology				6,500.00
On Call Phone and Wages		16,785.82	15,195.82	14,300.00
NEW Transfer to Reserves - Roads Equipment				5,000.00
NEW Transfer to Reserves - Roads Vehicle				5,000.00
NEW Transfer to Reserves - Paved Roads				-
Total Roads Overhead		211,716.60	192,622.47	268,750.00
ROADS MAINTENANCE	60-10-002			
Roadside Maintenance				
Brushing		22,508.49	22,190.37	20,000.00

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
Culvert Maintenance		18,511.65	17,455.97	15,000.00
Ditching		29,654.72	14,208.65	40,000.00
Flood Control		7,571.64	7,401.41	10,000.00
Grass & Weeds		22,717.81	18,598.68	20,000.00
Catch Basin		-		3,000.00
Snow Fencing		352.92	352.92	1,500.00
Subtotal: Roadside Maintenance		101,317.23	80,208.00	109,500.00
Hard Top				
Cold Patching		77,848.52	93,435.06	75,000.00
Subtotal: Hard Top		77,848.52	93,435.06	75,000.00
Loose Top				
Dust Control		48,341.11	48,341.11	60,000.00
Grading		67,993.85	59,792.23	60,000.00
Gravel Resurfacing (Gravel contract)		143,390.88	143,126.10	150,000.00
Patching & Washouts		16,379.08	15,603.52	20,000.00
Subtotal: Loose Top		276,104.92	266,862.96	290,000.00
Winter Control				
Sanding		186,654.90	132,795.25	200,000.00
Snow Plowing		177,434.12	177,434.12	160,000.00
NEW Winter Control Contingency to Reserves		-		20,000.00
Subtotal: Winter Control		364,089.02	310,229.37	380,000.00
Traffic				
Signs		11,378.58	10,549.57	8,000.00
Civic Signs		2,486.00	1,911.98	1,000.00
Centre Line Marking		6,629.96	6,629.96	7,500.00
Guide Rails		2,346.84	2,346.84	2,000.00
Street Lights-Hydro & Maint.		3,020.65	2,699.65	3,500.00
Street Maintenance		11,095.93	10,698.27	10,000.00
Subtotal: Traffic		36,957.96	34,836.27	32,000.00
Total Roads Maintenance		856,317.65	785,571.66	886,500.00
EQUIPMENT	60-10-003			
V34		14,111.76	13,478.04	17,000.00
V36		5,705.31	5,394.01	8,000.00
V39 1 Ton		13,269.83	13,125.35	15,000.00
Total Equipment		33,086.90	31,997.40	40,000.00
Other Roads Capital	60-10-004			
Traffic Counters				
Tandem Truck				
Equipment Shed				
Grader (replace V27)		545,434.67		500,000.00
Garage Roof (Stone Road & Cobden Road)				
Golf Course Road - Horton Agreement				
Total Roads Capital		545,434.67	-	500,000.00

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
Roads Capital (Construction funded by Gas Tax, OCIF, ICIP)	60-10-005			
Campbell Line				
South Other Portion - Rowan to Dunfield				
South McNaughton Road - OCIF				
South McNaughton Road - Bonnechere to Butler				
McPeak Line				
Construction as per Capital Budget				
Capital Maintenance Program				
South McNaughton - Butler to Bonnechere - Various Works		148,314.75	128,944.30	150,000.00
South McNaughton Culverts		5,718.64	5,718.64	10,000.00
Lynch Road - 1		194,711.93	194,711.93	235,000.00
Lynch Road - 2		849.62	849.62	8,000.00
Lynch Road - 3		183.41	183.41	16,000.00
Lynch Road - Culvert				140,000.00
Culhane Road - Surface Treatment Work		230,215.53	230,215.53	315,000.00
Cheese Factory Road- Return to Gravel		1,826.80	1,826.80	12,300.00
Capital Maintenance Program		64,316.92	60,214.18	100,000.00
Total Roads Capital Program		646,137.60	622,664.41	986,300.00
Remediation work				
South McNaughton				
Barr Line				
Lynch Road				
Colton Road				
Culhane Road				
McPeak Line				
English Road				
Swamp Road				
Kunopaski Road				
Gauthier Road				
Lynch Road				
Briscoe Road				
Desmond Road				
McGuinty Road				
Spence Line				
Stoqua Creek Road				
Dunmore Road				
Gallagher Road				
2023 Culvert Replacement Program **NEW**		24,597.58	17,876.44	35,900.00
South McNaughton Remediation		12,141.10	12,141.10	6,200.00
Lynch Road - 1 Remediation		31,204.51	31,204.51	15,700.00
Lynch Road - 2 Remediation				750.00
Lynch Road - 3 Remediation		11,711.79	11,711.79	16,300.00
Culhane Road - Remediation		6,808.06	6,808.06	7,500.00
Cheese Factory Road- Remediation				2,650.00
Total Remediation		86,463.04	79,741.90	85,000.00
Debt Repayment	60-10-004			
5 Year Loan IO		25,743.84	25,743.84	52,000.00

FINANCIAL OVERVIEW OCTOBER 2023

		YTD October 2023	YTD September 2023	2023 Budget
10 Year Loan IO		102,780.98	102,780.98	103,000.00
20 Year Loan IO		105,221.90	105,221.90	106,000.00
Total Debt Repayment		233,746.72	233,746.72	261,000.00
2019 Spring Flood Event	60-10-006	-	-	-
COVID-19	60-10-007	-	-	-
Extraordinary Expense - Insurance	60-10-008	-	-	-
Total ROADS		2,612,903.18	1,946,344.56	3,027,550.00
Transfer to County & School Boards				
County - Taxation	50-90-220	1,085,109.00	1,085,109.00	1,412,246.71
English Public - Taxation	50-90-230	424,158.83	424,158.83	571,288.66
English Separate - Taxation	50-90-240	144,286.78	144,286.78	192,119.56
French Public - Taxation	50-90-250	5,862.91	5,862.91	7,359.82
French Separate - Taxation	50-90-260	12,671.44	12,671.44	16,080.87
TOTAL TRANSFER TO COUNTY & SCHOOL BOARDS		1,672,088.96	1,672,088.96	2,199,095.62
TOTAL EXPENDITURES		5,999,883.33	5,184,413.37	7,534,004.62
SURPLUS (DEFICIT)		410,562.89	1,096,776.95	-

FINAL CAPITAL BUDGET - 2023

DEPARTMENT / ITEM	YTD October 2023	2023 BUDGET	FUNDING								
			Reserves	Fire Levy	Taxation	Sale Proceeds	Capital Lease	Debt	OCIF	CCBF	Total
ADMINISTRATION											
New Phone System	5,795.24	9,000.00	9,000.00								9,000.00
IT Disaster Recovery Plan	3,908.35	4,000.00	4,000.00								4,000.00
Email Security	-	4,000.00			4,000.00						4,000.00
Accounting Software	434.69	109,000.00	94,350.00		14,650.00						109,000.00
Strategic Plan	-	1,500.00			1,500.00						1,500.00
TOTAL ADMIN	10,138.28	127,500.00	107,350.00	-	20,150.00	-	-	-	-	-	127,500.00
FIRE											
Fire Suits (2)	-	8,000.00		8,000.00							8,000.00
Boots (3) pair	-	2,500.00		2,500.00							2,500.00
Hoses	-	1,000.00		1,000.00							1,000.00
Nozzles 1 1/2"	-	1,000.00		1,000.00							1,000.00
Helmets (8)	-	2,400.00		2,400.00							2,400.00
Booster Pack	-	400.00		400.00							400.00
Power Tools	-	1,500.00		1,500.00							1,500.00
Hose Bags (6)	-	2,400.00		2,400.00							2,400.00
Forceable Entry Tool	-	10,000.00	10,000.00	-							10,000.00
Generator	-	10,000.00		10,000.00							10,000.00
SCBA's	-	189,000.00					189,000.00				189,000.00
TOTAL FIRE	-	228,200.00	10,000.00	29,200.00	-	-	189,000.00	-	-	-	228,200.00
ROADS											
Vehicles											
Grader (Replace V27)	##	500,000.00				75,000.00		425,000.00			500,000.00
Sub-Total Roads Equipment	545,434.67	500,000.00	-	-	-	75,000.00		425,000.00	-	-	500,000.00
Road Construction / Rehabilitation											
South McNaughton - Butler to Bonnechere - Various 1	##### ####	150,000.00						52,870.00		97,130.00	150,000.00
South McNaughton Culverts	5,718.64	10,000.00							10,000.00		10,000.00
Lynch Road - 1	##	235,000.00							235,000.00		235,000.00
Lynch Road - 2	849.62	8,000.00							8,000.00		8,000.00
Lynch Road - 3	183.41	16,000.00							16,000.00		16,000.00
Lynch Road - Culvert	-	140,000.00							140,000.00		140,000.00
Culhane Road - Surface Treatment Work	##	315,000.00	100,000.00						215,000.00		315,000.00
Cheese Factory Road- Return to Gravel	1,826.80	12,300.00							12,300.00		12,300.00
Capital Maintenance Program	64,316.92	100,000.00	100,000.00		-						100,000.00
Total Roads Construction / Rehabilitation	646,137.60	986,300.00	200,000.00	-	-	-		52,870.00	636,300.00	97,130.00	986,300.00
Remdiation / Culvert Maintenance Program											
South McNaughton Remediation	12,141.10	6,200.00			6,200.00						6,200.00
Lynch Road - 1 Remediation	31,204.51	15,700.00			15,700.00						15,700.00
Lynch Road - 2 Remediation	-	750.00			750.00						750.00
Lynch Road - 3 Remediation	11,711.79	16,300.00			16,300.00						16,300.00
Culhane Road - Remediation	6,808.06	7,500.00			7,500.00						7,500.00
Cheese Factory Road- Remediation	-	2,650.00			2,650.00						2,650.00
NEW Culvert Replacement Program	24,597.58	35,900.00			35,900.00						35,900.00
Total Remediation / Culvert Maintenance Program	86,463.04	85,000.00	-	-	85,000.00	-		-	-	-	85,000.00
TOTAL ROADS	1,278,035.31	1,571,300.00	200,000.00	-	85,000.00	75,000.00	-	477,870.00	636,300.00	97,130.00	1,571,300.00
DEBT REPAYMENT											
5 Year Loan IO	25,743.84	52,000.00			52,000.00						52,000.00
10 Year Loan IO	102,780.98	103,000.00			103,000.00						103,000.00
20 Year Loan IO	105,221.90	106,000.00			106,000.00						106,000.00
TOTAL DEBT REPAYMENT LIMIT	233,746.72	261,000.00	-	-	261,000.00	-	-	-	-	-	261,000.00
TOTAL CAPITAL BUDGET	1,521,920.31	2,188,000.00	317,350.00	29,200.00	366,150.00	75,000.00	189,000.00	477,870.00	636,300.00	97,130.00	2,188,000.00

Payment Register October 2023

25904	BELL CANADA	10/05/23	93.28	
25905	COMBETEK MULTIMEDIA	10/05/23	360.19	On-Site Maintenance-AV System
25906	COUNTY OF RENFREW	10/05/23	181.00	
25907	KELLY COUGHLIN	10/05/23	61.88	
25908	CONNIE DICK	10/05/23	451.60	Police Service Board
25909	JENNY GIBBONS	10/05/23	20.00	
25910	LOCAL AUTHORITY SERVICES LTD	10/05/23	26.88	
25911	1172264 ONTARIO INC	10/05/23	2,517.11	Recycling - September 2023
25912	MEAGAN JESSUP	10/05/23	102.95	
25913	OTTAWA VALLEY OXYGEN LTD	10/05/23	150.29	
25914	PETRO-CANADA FUELS INC	10/05/23	850.95	
25915	STREETSCAN CANADA ULC	10/05/23	2,034.00	Software License
25916	WALSH, GERALD	10/05/23	124.80	Livestock Valuer
25917	XPLORNET	10/05/23	106.21	
25918	ANTRIM WESTERN STAR INC	10/12/23	47.14	
25919	BARRON DISPOSAL SYSTEMS INC	10/12/23	960.50	September 2023-Landfill
25920	BEARCOM CANADA CORP	10/12/23	406.80	Radios
25921	BENSON AUTO PARTS	10/12/23	489.65	
25922	ROBERT BRISCOE	10/12/23	1,819.04	Tx-Overpayment
25923	BANK OF MONTREAL	10/12/23	3,429.19	Master/Card
25924	JENNIFER CHARKAVI	10/12/23	91.68	
25925	DEDO, BRIAN	10/12/23	4,068.00	September -Coverings
25926	DONOHUE, MICHAEL	10/12/23	463.56	
25927	EMTERRA ENVIRONMENTAL	10/12/23	4,661.78	September-Landfill-Bins
25928	HYDRO ONE	10/12/23	1,267.82	
25929	BANK OF MONTREAL	10/12/23	1,143.42	Master/Card
25930	BANK OF MONTREAL	10/12/23	622.42	Master/Card
25931	MAXIMUM SIGNS	10/12/23	284.20	Road Signs
25932	OLMSTEDS HOME HARDWARE	10/12/23	53.63	
25933	OTTAWA VALLEY OXYGEN LTD	10/12/23	157.07	
25934	PENDER, RAY	10/12/23	29.92	
25935	PETRO-CANADA FUELS INC	10/12/23	6,285.97	
25936	PROTYRE	10/12/23	834.80	V35-Backhoe Repairs
25937	RENFREW HOME HARDWARE	10/12/23	6.77	
25938	RENFREW GOLDEN AGE	10/12/23	500.00	2023 Donation
25939	ROMA	10/12/23	2,271.30	Conference
25940	JUDY SAUVE	10/12/23	20.00	
25941	BANK OF MONTREAL	10/12/23	1,082.80	Master/Card
25942	TOWNSHIP OF BONNECHERE VALLE	10/12/23	2,000.00	2023 Userfee Agreement
25943	TRICKEY ET AL TAX TEAM INC	10/12/23	2,034.00	Tax Registration Costs
25944	VALLEY NAPA AUTO PARTS	10/12/23	323.65	
25945	WALSH, GERALD	10/12/23	111.20	Livestock Valuer
25946	YEMEN ELECTRIC	10/12/23	664.44	Cobden Garage
25947	ANTRIM WESTERN STAR INC	10/19/23	84.20	
25948	BENSON AUTO PARTS	10/19/23	100.13	
25949	BELL CANADA	10/19/23	119.73	
25950	BRANDT TRACTOR LTD.	10/19/23	605,680.00	New-Grader
25951	BROMLEY FARM SUPPLY	10/19/23	396.44	V29 & Capital Maint Program
25952	BUSKE OFFICE EQUIPMENT	10/19/23	208.90	
25953	KELLY COUGHLIN	10/19/23	480.48	

25954	DELTA POWER EQUIPMENT	10/19/23	340.83 V37-Backhoe Repairs
25955	EGANVILLE LEADER LTD	10/19/23	415.28 Equipment Operator Ad
25956	FIEBIG'S TROPHY & ENGRAVING	10/19/23	244.08
25957	GOURLEY'S VARIETY	10/19/23	232.91
25958	MICHELLE HIGGS	10/19/23	20.00
25959	JP2G CONSULTANTS INC	10/19/23	2,871.84 Osceola/St Road Monitoring
25960	MYFM	10/19/23	281.37 Christmas Greeting
25961	NESTOR IT SERVICES	10/19/23	4,462.86 IT Disaster Recovery
25962	PETRO-CANADA FUELS INC	10/19/23	5,147.60
25963	PITNEY BOWES GLOBAL CREDIT	10/19/23	565.00 Postage Meter
25964	MINISTRY OF FINANCE	10/19/23	30,799.00 Policing Contract-October 23
25965	STEWART, BRENT	10/19/23	96.24 Livestock Valuer
25966	TELUS	10/19/23	100.85
25967	ULTRAMAR	10/19/23	146.29
25968	VALLEY HERITAGE RADIO	10/19/23	271.12 Christmas Greeting
25969	VALLEY AUTOMATION AND	10/19/23	1,640.26 Garage - Electrical
25970	Void during printing	10/25/23	0.00
25971	AALTO TECHNOLOGIES	10/25/23	124.02
25972	BENSON AUTO PARTS	10/25/23	503.12 V23-Excavator Repairs/Garage
25973	Cheryl Brydges	10/25/23	20.00
25974	COUNTY OF RENFREW	10/25/23	1,117.30 Planning Fees/Signs
25975	CUNNINGHAM SWAN	10/25/23	2,039.52 Legal Fees/Planning
25976	EMTERRA ENVIRONMENTAL	10/25/23	1,096.24 Recycling - September 2023
25977	ETMANSKI, BASIL	10/25/23	2,280.91 Osceola -Grass Cutting
25978	BRIAN HAMILTON	10/25/23	387.60
25979	LOCAL AUTHORITY SERVICES LTD	10/25/23	130.05
25980	MANUFACTURERS LIFE INSURANCE	10/25/23	8,837.73 November Contributions
25981	MEAGAN JESSUP	10/25/23	122.81
25982	Ministry of Finance	10/25/23	1,545.47 EHT-October 2023
25983	BANK OF MONTREAL	10/25/23	779.52 RRSP-October 2023
25984	MUNICIPAL LAW ENFORCEMENT	10/25/23	2,796.75 JulySept 2023By-Law Enforce
25985	OLMSTEADS HOME HARDWARE	10/25/23	61.17
25986	OMERS	10/25/23	11,973.10 October Contributions
25987	METROLAND MEDIA GROUP	10/25/23	189.84
25988	RECEIVER GENERAL	10/25/23	20,292.84 October Contributions
25989	RENFREW AUTO GLASS	10/25/23	568.39
25990	THE ROYAL CANADIAN LEGION	10/25/23	50.00 Donation 2023

Total for AP: **752,833.68**

TOWNSHIP OF ADMASTON/BROMLEY

DOUGLAS FIRE COMMITTEE

MINUTES

Wednesday September 13, 2023

At 7:00 p.m.

Present were Chair Kevin LeGris and Committee Members, Ken Keill, Harry Stuart, Fire Chief Bill McHale and Deputy Fire Chief Patrick Donohue. Regrets Nathan Harris and Daryl Thom.

1. Chair Kevin LeGris called the meeting to order at 7:00 p.m.

2. Declaration of Pecuniary Interest—None

3. Approval of Agenda

Moved by Ken Keill and seconded by Harry Stuart

Be it resolved that the agenda for the September 13, 2023 meeting be approved.

Carried

4. Approval of Minutes of the June 14, 2023 meeting

Moved by Harry Stuart and seconded by Ken Keill

Be it resolved that the minutes of the June 14, 2023 meeting be approved as read

Carried

5. Old Business

DISPATCH UPDATE—the new dispatch system is in place and working. Cost/payment is being discussed at county level.

GENERATOR UPDATE—The generator is installed. McCarthy is supplying the propane. By the end of September there will be a commission test.

BUILDING UPDATE—The septic system is installed and the grass is growing over it. The installation took three days to complete.

SCBA UPDATE—New SCBA's arrive on September 18, 2023. The new masks are in and fitted. Each fireman will have their own mask and face piece bag. There will be full training on the SCBA's in house prior to them going into the trucks.

6. CORRESPONDENCE

An email from Treasurer-Deputy CAO/Clerk was received informing the committee that the septic system was installed and paid. Information on the maintenance instructions for the septic tank filter were included along with a detailed location map.

7. NEW BUSINESS

DRY HYDRANT AT DOUGLAS—This is the most used of all the dry hydrants as the trucks are topped up after each call. The hydrant is not working. On Sunday September 11, 2023 it was discovered that the pipe was disconnected and in need of repair. Chief Bill and Steve from Public Works are going to try and find a way forward to repair and resolve this situation.

DOUGLAS BEACH—There are campers staying at the beach for extended periods of time. They are having campfires. The fire chief has been down and had conversations and explained the burning by-law. Councillor LeGris reported that there has been a new by-law (2023-40) passed at council to establish requirements for open air burning.

DISPERSAL OF OLD EQUIPMENT—At a fire chief's meeting Chief Bill learned that there are areas that have little to no fire fighting equipment. Old and not being used equipment at the fire hall is taking up valuable space and could perhaps help other fire departments. Chief Bill is looking into perhaps selling or getting this equipment to a new home where it can be used.

FIRE PREVENTION WEEK—Enbridge Gas has supplied boxes of give aways for fire prevention week which is October 8 to 14, 2023. The campaign is "Cooking safety starts with YOU. Pay attention to FIRE PREVENTION". Thank you to Meagan at the municipal office for completing the application to receive the give aways.

CANADIAN NUCLEAR LABORATORY NEW RTC—The Canadian Nuclear Laboratory in Chalk River now has a training centre for fire personnel. Chief Bill toured the site and was most impressed. The chief and five other members of the fire department also got a tour of the site at a later date. The first course is in October. New recruits can get certified at this site. Both the chief and deputy chief has words of praise for this facility. CNL is a team player and the whole county is working together.

8. FIRE CHIEF'S REPORT

Fire Chief Bill review the fire reports for July, August and September 2023 with the committee. Questions on some of the larger fires were answered.

Moved by Ken Keill and seconded by Harry Stuart

Be it resolved that the fire chief's reports for July 12, August 9 and September 8, 2023 be accepted as presented.

Carried

9. BILLS AND ACCOUNTS

The payment vouchers were reviewed and it was noted that the cost of repairs on the fire trucks is up more than anticipated due to the age of the vehicles. Questions and answers on other invoices were answered. Chief Bill remarked that a fire suit ordered three years ago has arrived.

Moved by Harry Stuart and seconded by Ken Keill

Be it resolved that the payment vouchers dated:

July 12, 2023 in the amount of	4596.47
August 9, 2023 in the amount of	18793.45
September 7, 2023 in the amount of	18870.06 be paid

Carried

10. 2023 FIRE COST UPDATE

The wage costs for 2023 were reviewed and are nearing the top of the budgeted amount.

11. BUDGETARY CONTROL REPORT AUGUST 31, 2023

The report was reviewed and amounts in the current column were explained. Chair Kevin noted that it was important to review the figures.

12. OPEN DISCUSSION

Chief Bill has applied to Kiddie Smoke Alarms to get free alarms that are battery operated. The new fire Marshall's representative is Shannon Armitage. Greater Madawaska Fire Chief is to do a full report on how the Centennial Lake fire for future reference should this type of a fire occur again.

13. NEXT MEETING

OCTOBER 11, 2023 at 7:00 p.m. at the fire hall.

14. ADJOURN

Moved by Ken Keill and seconded by Harry Stuart

Be it resolved that the meeting be adjourned at 8:42 p.m.

Carried

TOWNSHIP OF ADMASTON/BROMLEY

DOUGLAS FIRE COMMITTEE

MINUTES

Wednesday October 11, 2023
At 7:00 p.m.

Present were Chair Kevin LeGris and Committee Members Ken Keill, Nathan Harris, Daryl Thom and Fire Chief Bill McHale. Regrets Committee Member Harry Stuart and Deputy Fire Chief Patrick Donohue.

1. Chair Kevin LeGris called the meeting to order at 7:00 p.m.
2. Declaration of Pecuniary Interest –None.

3. Approval of Agenda
Moved by Daryl Thom and seconded by Nathan Harris

Be it resolved that the agenda for October 11, 2023 meeting be approved

Carried

4. Approval of Minutes of the September 13, 2023 meeting
Moved by Ken Keill and seconded by Nathan Harris

Be it resolved that the minutes of the September 13, 2023 meeting be approved as read.

Carried

5. Business arising from previous meetings
GENERATOR UPDATE—Propane is hooked up. Full instructions on how generator preforms has been received.

BUILDING UPDATE—Nothing to report.

OLD EQUIPMENT—Chief Bill is trying to contact fire fighters without boarders but not getting any response. Now waiting on A. J. Stone to contact him with other contacts.

6. CORRESPONDENCE
An email from Kelly Coughlin Treasurer-Deputy CAO/Clerk regarding the 2024 budget was received. The attachments were discussed in great length but due to errors and many questions the committee did not attempt to complete any part of the budget.

7. NEW BUSINESS
DRY HYDRANT AT DOUGLAS—this dry hydrant is out of commission until the next time the water level is lowered. This is the most used dry hydrant of all that have been installed. The fire committee would like to see it repaired sooner than later. It was discussed that the hydrant be built on dry land and moved into place. This solution would require a team of divers. The new dry hydrant on Chris Ruddy Road is installed but not fully working yet. Chief Bill expected it to be completed by October 14, 2023.

SMOKE DETECTORS—The application for free smoke detectors from Kiddie Smoke Alarms did not prove successful. Chief Bill reached out to the local Canadian Tire Store in Pembroke and received fifty packages

of two battery operated smoke/carbon detectors. There are currently thirty-seven homes in Admaston/Bromley without electricity and in need of battery operated smoke/carbon detectors.

FIRE WORKS BY-LAW—Both Chief Bill and Chairman Kevin felt the by-law was very wordy and not what is required. The committee members are going to take the by-law home and bring back suggestions to the next meeting.

8. FIRE CHIEF'S REPORT

Fire Chief Bill gave a report on the SCBA's and the final training required before they can go into service. Moved by Daryl Thom and seconded by Ken Keill

Be it resolved that the fire chief's report dated October 11, 2023 be accepted as presented

Carried

9. BILLS AND ACCOUNTS

The payment voucher as received. The treasury department has requested the secretary to close off the voucher at the end of each month to make for a shortened outstanding cheque list when balancing the bank.

Moved by Nathan Harris and seconded by Ken Keill

Be it resolved that the payment voucher dated September 30, 2023 in the amount of \$11,516.29 be paid.

Carried

10. 2023 FIRE COST UPDATE

The wage costs for 2023 to date were reviewed.

11. BUDGETARY CONTROL REPORT September 30, 2023

The figures were reviewed.

12. OPEN DISCUSSION

Chief Bill gave a demonstration of the new SCBA and pointed out many of the advantages. He will give the same demonstration at a future council meeting after discussing it with CAO Jennifer.

13. NEXT MEETING

November 22, 2023 at the Douglas Fire Hall at 7:00 p.m.

14. ADJOURN

Moved by Daryl Thom and seconded by Nathan Harris

Be it resolved that the meeting of October 11, 2023 be adjourned at 8:59 p.m.

Carried

Douglas Fire Committee
Fire Chief Report
October 11, 2022

Date	Men	Hrs	Where	What
Sept 6	01	10	Practice	chief's meeting/emails
Sept 9	06	12		MVA
Sept 10	06	24	Practice	Dry hydrant at Douglas
Sept 11	01	03	Practice	Vehicle maintenance
Sept 11	09	18	Practice	Dry hydrant/traffic control/roll hose
Sept 13	01	03		Clean fire hall
Sept 14	01	02		Faulty Smoke Alarm
Sept 16	03	07	Practice	Weekend truck checks
Sept 18	16	48	Practice	SCBA training with A.J. Stone
Sept 22	07	16		MVA
Sept 23/24	03	06	Practice	Weekend truck checks
Sept 25	09	18	Practice	SCBA training
Sept 26	01	03		Clean fire hall
Sept 28	03	04	Practice	Pick up truck 4 in Renfrew
Oct 2	14	34	Practice	SCBA course on line/smoke detectors

Douglas Fire Committee
Fire Chief Report
November 16, 2023

Date	Men	Hrs	Where	What
Oct 8	03	09	Practice	Weekend truck checks
Oct 10	01	03		Clean fire hall
Oct 10	06	12		Faulty alarm in basement
Oct 15	03	09	Practice	Weekend truck checks
Oct 16	14	28	Practice	Tested new dry hydrant/SCBA certs.
Oct 17	01	07		Fire safety presentation at school
Oct 19/20	03	10	Practice	DZ-test/council meeting
Oct 21	01	02	Practice	SCBA on line testing/truck maintenance
Oct 21	01	08	Practice	Dry hydrant maintenance
Oct 22	02	04	Practice	Weekend truck checks
Oct 23	01	03		Clean fire hall
Oct 23	12	24	Practice	SCBA training
Oct 27	17	81		House fire
Oct 28	01	03		Clean fire hall
Oct 28	01	01	Practice	Weekend truck checks
Oct 29	03	06		Faulty alarm
Oct 30	11	22	Practice	Pans on trucks/cleaned old SCBA
Oct 30	02	12	Practice	DZ practice/test
Oct	01	20	Practice	School visit/budget/meetings
Nov 1	01	03		Clean fire hall
Nov 2	04	04		Smell of propane
Nov 5	04	08	Practice	Weekend truck checks
Nov 5	06	12		Stump on fire
Nov 6	01	03		Clean fire hall

ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Early 2023	MFOA will be assisting to complete the AMP.
October 2022	Joint Roads Review	CAO/Clerk	Early 2023	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
February 2023	Backyard Chickens	CAO/Clerk	continuing	Draft By-Law - Planning & EconDev Committee
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Dec-23	Bring a policy forth for reserve funds
July. 2023	Fireworks By-Law	CAO/Clerk & Fire Chief	early 2024	Work on a Fireworks by-law to prohibit fireworks during a fire ban.
Sept. 2023	Douglas Beach	CAO/Clerk	Spring 2024	Investigate ideas to rejuvenate beach

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-59

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING NOVEMBER 30, 2023.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on 30th day of November 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 30th day of November 2023.

READ a third time and finally passed this 30th day of November 2023.

Mayor

CAO/Clerk