

**Douglas Fire Committee
Agenda
October 11, 2023**

- 1. Call to Order**
- 2. Declaration of Pecuniary Interest**
- 3. Approval of Agenda**
- 4. Approval of minutes of last Regular Meeting**
- 5. Business arising from previous meetings**
 - Generator update-verbal
 - Building update-verbal
 - Dispersal of old equipment-verbal
- 6. Correspondence**
 - email—Kelly Coughlin Treasurer – Deputy CAO/Clerk (budget)
- 7. New Business**
 - Dry Hydrant at Chris Ruddy Rd and Douglas
 - Smoke Detectors in Mennonite Community
 - Fire Works By-Law
- 8. Fire Chief's Report**
 - October report
- 9. Bills and Accounts**
 - September Voucher
- 10. 2023 Fire Cost Update**
- 11. Budgetary Control Report September 30, 2023**
- 12. Open Discussion**
- 13. Next Meeting—November 22, 2023 7:00 p.m.**
- 14. Adjourn**

TOWNSHIP OF ADMASTON/BROMLEY

DOUGLAS FIRE COMMITTEE

MINUTES

Wednesday September 13, 2023

At 7:00 p.m.

Present were Chair Kevin LeGris and Committee Members, Ken Keill, Harry Stuart, Fire Chief Bill McHale and Deputy Fire Chief Patrick Donohue. Regrets Nathan Harris and Daryl Thom.

- 1. Chair Kevin LeGris called the meeting to order at 7:00 p.m.**
- 2. Declaration of Pecuniary Interest—None**
- 3. Approval of Agenda
Moved by Ken Keill and seconded by Harry Stuart**

Be it resolved that the agenda for the September 13, 2023 meeting be approved.

Carried

- 4. Approval of Minutes of the June 14, 2023 meeting
Moved by Harry Stuart and seconded by Ken Keill**

Be it resolved that the minutes of the June 14, 2023 be approved as read

Carried

- 5. Old Business
DISPATCH UPDATE—the new dispatch system is in place and working. Cost/payment is being discussed at county level.**

GENERATOR UPDATE—The generator is installed. McCarthy is supplying the propane. By the end of September there will be a commission test.

BUILDING UPDATE—The septic system is installed and the grass is growing over it. The installation took three days to complete.

SCBA UPDATE—New SCBA's arrive on September 18, 2023. The new masks are in and fitted. Each fireman will have their own mask and face piece bag. There will be full training on the SCBA's in house prior to them going into the trucks.

- 6. CORRESPONDENCE**

An email from Treasurer-Deputy CAO/Clerk was received informing the committee that the septic system was installed and paid. Information on the maintenance instructions for the septic tank filter were included along with a detailed location map.

- 7. NEW BUSINESS**

DRY HYDRANT AT DOUGLAS—This is the most used of all the dry hydrants as the trucks are topped up after each call. The hydrant is not working. On Sunday September 11, 2023 it was discovered that the pipe was disconnected and in need of repair. Chief Bill and Steve from Public Works are going to try and find a way forward to repair and resolve this situation.

DOUGLAS BEACH—There are campers staying at the beach for extended periods of time. They are having campfires. The fire chief has been down and had conversations and explained the burning by-law. Councillor LeGris reported that there has been a new by-law (2023-40) passed at council to establish requirements for open air burning.

DISPERSAL OF OLD EQUIPMENT—At a fire chief's meeting Chief Bill learned that there are areas that have little to no fire fighting equipment. Old and not being used equipment at the fire hall is taking up valuable space and could perhaps help other fire departments. Chief Bill is looking into perhaps selling or getting this equipment to a new home where it can be used.

FIRE PREVENTION WEEK—Enbridge Gas has supplied boxes of give aways for fire prevention week which is October 8 to 14, 2023. The campaign is "Cooking safety starts with YOU. Pay attention to FIRE PREVENTION". Thank you to Meagan at the municipal office for completing the application to receive the give aways.

CANADIAN NUCLEAR LABORATORY NEW RTC—The Canadian Nuclear Laboratory in Chalk River now has a training centre for fire personnel. Chief Bill toured the site and was most impressed. The chief and five other members of the fire department also got a tour of the site at a later date. The first course is in October. New recruits can get certified at this site. Both the chief and deputy chief has words of praise for this facility. CNL is a team player and the whole county is working together.

8. FIRE CHIEF'S REPORT

Fire Chief Bill review the fire reports for July, August and September 2023 with the committee. Questions on some of the larger fires were answered.

Moved by Ken Kelli and seconded by Harry Stuart

Be it resolved that the fire chief's reports for July 12, August 9 and September 8, 2023 be accepted as presented.

Carried

9. BILLS AND ACCOUNTS

The payment vouchers were reviewed and it was noted that the cost of repairs on the fire trucks is up more than anticipated due to the age of the vehicles. Questions and answers on other invoices were answered. Chief Bill remarked that a fire suit ordered three years ago has arrived.

Moved by Harry Stuart and seconded by Ken Kelli

Be it resolved that the payment vouchers dated:

July 12, 2023 in the amount of	4596.47
August 9, 2023 in the amount of	18793.45
September 7, 2023 in the amount of	18870.06 be paid

Carried

10. 2023 FIRE COST UPDATE

The wage costs for 2023 were reviewed and are nearing the top of the budgeted amount.

11. BUDGETARY CONTROL REPORT AUGUST 31, 2023

The report was reviewed and amounts in the current column were explained. Chair Kevin noted that it was important to review the figures.

12. OPEN DISCUSSION

Chief Bill has applied to Kiddle Smoke Alarms to get free alarms that are battery operated. The new fire Marshall's representative is Shannon Armitage. Greater Madawaska Fire Chief is to do a full report on how the Centennial Lake fire for future reference should this type of a fire occur again.

13. NEXT MEETING

OCTOBER 11, 2023 at 7:00 p.m. at the fire hall.

14. ADJOURN

Moved by Ken Keill and seconded by Harry Stuart

Be it resolved that the meeting be adjourned at 8:42 p.m.

Carried

Hello Bill,

As promised, please find attached the 2024 DRAFT Fire Budget for your completion. Please review the data on A Sal tab, specifically, total hours (made up of fire hours and practice hours) to make they are relevant for 2024. Feel free to amend as you see fit. The Wage rates outlined on that same tab reflect the new 2024 wage rates. I currently have Cathy wage rate moved up to Step 2. But that is based on a satisfactory performance review. I believe she has met the FT equivalent and is eligible to advance.

As for Schedules tab, can you please update each category with budget information for 2021, 2022, 2023 and 2024? I have included placeholders to help give you ideas of items that would be included in each category.

As for the Draft 2024 budget tab, you will notice a large department in the budget template format. I am looking for much greater detail then what has been provided in the past. Again, I have included a number of new GL accounts. These are placeholders and if you have had expenses in the past for these line items I would like them split out. If I have missed anything or you would like to add some new GL accounts, please feel free to do so.

Any new capital requests will be listed at the bottom of the Draft 2024 tab.

Please return your updated budget to me no later than Friday October 20, 2023. If you run into any issues, or need clarification on anything, please feel to reach out to me. Once I receive your draft budget back, I would like to set up a meeting with you to go over the budget in more detail.

Wishing you a good rest to your day.

**Kelly Coughlin
Treasurer – Deputy CAO/Clerk**

2024 FIRE BUDGET - DRAFT

Updated: 9/27/2023

	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL YTD - Aug.	2024 BUDGET	Comments
REVENUE								
Fire Levy	(175,088.00)	(50,000.00)	(190,020.00)	(190,020.00)	(257,447.00)	(45,000.00)		
Fire - Standby Fees - NAW	(7,500.00)	(3,750.00)	(7,500.00)	(7,500.00)	(7,500.00)	(3,750.00)		
Fire - Investment Income	438.00	(218.44)	(375.00)	(695.76)	(380.00)	(583.10)		
Fire - Calls	(6,789.00)	(7,810.00)	-	(10,303.54)	(8,258.00)			
Fire - Miscellaneous	-	(1,955.00)	(8,812.00)	(5,467.80)		(210.00)		
Fire - Transfer from Reserves	(9,358.00)		-		(20,000.00)			
Fire - Surplus / Deficit			(9,358.00)					
Fire - Proceeds from Capital Lease					(189,000.00)			
TOTAL REVENUE	(199,163.00)	(63,633.44)	(216,088.00)	(213,987.10)	(482,685.00)	(49,543.10)	-	
EXPENDITURES								
Fire - Administration Costs								
Fire - Wages	84,000.00		90,000.00	90,660.99	110,000.00	57,408.34	63,802.02	Linked to Salary Cost tab
Fire - Benefits							3,714.62	Linked to Salary Cost tab
CPP	20.00		20.00	665.02	20.00			
EI	60.00		60.00	102.09	110.00			
WSIB	5,300.00		6,700.00	7,254.49	9,000.00			
EHT	1,200.00		1,200.00	1,432.81	1,800.00		1,440.00	based on 2022 remuneration
Fire - Christmas Bonus							16,200.00	based on 2022 remuneration
Fire - Standby			1,500.00	1,861.86	1,500.00			Not sure what this is for?
Fire - Support Wages	1,500.00		1,000.00	771.14	1,000.00			
Fire - Office Supplies	1,000.00		1,000.00					A - see attached schedule for detail
Fire - Computer Supplies								B - see attached schedule for detail
Fire - IT Services								
Fire - Miscellaneous Supplies								
Fire - Cell Phone			1,000.00	295.29	1,000.00	250.39		
Fire - Food	1,000.00		1,500.00		1,500.00			
Fire - Christmas Dinner	3,000.00	720.00	1,500.00					
Fire - HST	-	8,733.93	-			2,075.76		
Fire - Health & Safety	9,500.00	1,674.22	12,000.00	5,306.82	11,700.00	4,929.25		
Fire - Freight / Delivery								
Fire - Mileage	1,500.00	-	1,500.00	2,319.79	3,000.00			
Fire - Courses & Training					5,000.00			C - see attached schedule for detail
Fire - Prevention (ex. Fire Prevention Week)	18,500.00	1,111.72	4,100.00	7,394.20	5,100.00	2,705.52		D - see attached schedule for detail
Fire - Licenses	500.00	519.11	520.00	536.74	520.00			Licenses for what?
Fire - Membership Dues								E - see attached schedule for detail
Fire - Uniforms				4,000.17				F - see attached schedule for detail
Fire - Advertising								G - see attached schedule for detail
Fire - Medical Expenses								
Fire - Donations								H - see attached schedule for detail
Fire - Mutual Aid	125.00		125.00		125.00	100.00		
Fire - Radio / Pagers Maintenance								
Fire - Radio Licenses								
Fire - Dispatch	650.00	539.56	650.00	568.40	650.00			
Fire - Fluent MS	1,200.00	1,119.36	1,200.00	1,219.36	1,200.00			
Fire - Interest on Debt								
Fire - Loan Principle Repayment								
Fire - Trf to Reserves - Building								
Fire - Trf to Reserves - Equipment								
Fire - Trf to Reserves - Vehicle					25,000.00			
Fire - Amortization - Building				1,147.00				
Fire - Amortization - Vehicles				16,513.00				

2024 FIRE BUDGET - DRAFT

Updated: 9/27/2023

	2021 BUDGET	2021 ACTUAL	2022 BUDGET	2022 ACTUAL	2023 BUDGET	2023 ACTUAL YTD - Aug.	2024 BUDGET	Comments
Fire - Truck 2 - Gasoline								
Fire - Truck 2 - License	-	-	-	-	-	-	-	
Total Vehicle Costs								
Truck T2 - 2008 Dodge Stirling								
Fire - Truck 2 - Insurance								
Fire - Truck 2 - Repairs / Maintenance								
Fire - Truck T2 - Equipment Testing								
Fire - Truck 2 - Diesel Fuel	-	-	-	-	-	-	-	
Total Vehicle Costs								
Truck 4 - 1998 Freightliner								
Fire - Truck 2 - Insurance								
Fire - Truck 2 - Repairs / Maintenance								
Fire - Truck 4 - Equipment Testing								
Fire - Truck 2 - Diesel Fuel	-	-	-	-	-	-	-	
Total Vehicle Costs								
TOTAL EXPENDITURES	196,311.00	59,661.14	208,165.00	220,972.34	476,685.00	104,898.45	85,156.64	
SURPLUS / (DEFICIT)	2,842.00	3,872.30	7,900.00	(6,985.24)	5,900.00	(55,355.35)	(85,156.64)	

Budget 2024 - DRAFT
Fire Department -- Additional Information

Schedule A: Computer Supplies

Vendor	Item	2021	2022	2023	2024
	Desktop				
	Laptop				
	Monitor				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule B: IT Services

Vendor	Item	2021	2022	2023	2024
	FP2-Classic Mtce Contract				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule C: Courses and Training

Name of Participant	Activity	2021	2022	2023	2024
officers	Fire Service Leadership Course				
5 members	huntsville and toronto conferences				
R2MR PTSD					
ff1001 and ff1002	regional training centres/ outside courses				
department	fit (health safety for breathing air)				
recruits	z endorsement				
department	chain saw course				
Total Cost		\$ -	\$ -	\$ -	\$ -

supposed to be done annually - due to COVID we have been unable to do it

Mandatory Training - has to be a certified outside organization every second year

Schedule D: Fire Prevention

Vendor	Item	2021	2022	2023	2024
	Fire Prevention Kits - schools?				
	Fire Prevention-Seniors Safety				
	Halloween handout				
	Smoke Alarm Program				
	Kids hats, pamphlets, giveaways for all events				
	Miscellaneous				
	50,000 credit for Burn Permits				
Total Cost		\$ -	\$ -	\$ -	\$ -

Breakfast w/ super heros,
Breakfast w/ Santa, Light up
the Night, Santa Clause
Parade
every second year

Schedule E: Memberships

Vendor	Item	2021	2022	2023	2024
Ontario Association of Fire Chiefs					
Canadian Association of Fire Chiefs					
Renfrew County Fire Chiefs Assoc					
Ontario Municipal Fire Prevention Officer Association					
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule F: Uniforms

Vendor	Item	2021	2022	2023	2024
	8 new recruits and 2 new officers				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule G: Advertising

Vendor	Item	2021	2022	2023	2024
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	Fire Engineering				
	Firehouse Magazine				
	Fire Apparatus Journal				
	Metroland Media				
	Valley Heritage Radio				
	Fire Prevention-Calendar Advertising				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule H: Donations

Vendor	Item	2021	2022	2023	2024
Renfrew County Critical Incident Team					
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule I: Douglas Fire Hall Building Maintenance

Vendor	Item	2021	2022	2023	2024
	Routine Maintenance				
	Door maintenance				
	Concrete Floor Paint				
	Replace plumbing fixtures (mens)				
	Repair asphalt paving				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule J: Supplies and Small Tools

Vendor	Item	2021	2022	2023	2024
	first aid supplies				
	forestry (rakes/ shovels /plaskie)				
	nozzles qty 4				
	pylons / safety gear				
	chainsaws				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule K: Equipment Testing

Vendor	Item	2021	2022	2023	2024
	Pumper Testing				
	Ladder Testing				
	SCBA testing				
	Compressor Testing				
	Hydro static testing				
	Bunker gear testing				
Total Cost		\$ -	\$ -	\$ -	\$ -

Schedule L: Safety Equipment

Vendor	Item	2021	2022	2023	2024
	Bunker Gear (4 sets)				
	Repair/Replace/Clean existing gear				
	coveralls				
Total Cost		\$ -	\$ -	\$ -	\$ -

BUDGET 2024 MASTER DATA

STEP FACTOR (STEFF)

JANUARY 1.0
JULY 0.8

MERIT (MERIT)

YES 1.0
NO 0.0

SICK BONUS (SICK)

YES 0.0
NO 0.0

EMPLOYMENT STATUS (STATUS)

FULL TIME FT
PART TIME PT
SEASONAL 0.8
COUNCIL CL
VOLUNTEER VT

VACATION PAY (VAC)

FULL TIME 0%
PART TIME - 1 4%
PART TIME - 2 0%
PART TIME - 3 0%
SEASONAL 0%

GROUP RATE 35HR RATE 40 HR MERIT

2A	21.15	15.68
2B	21.90	19.8
2C	22.67	18.84
2D	23.42	20.48
2E	24.17	21.6
2F	24.91	21.80
3A		
3B		
3C		
3D		
3E		
3F		
4A	26.75	23.54
4B	27.34	24.27
4C	28.88	26.10
4D	29.83	26.92
4E	30.97	28.75
4F	31.42	27.8
5A	33.27	28.11
5B	34.44	30.14
5C	35.62	31.18
5D	36.79	31.18
5E	37.96	33.22
5F	38.14	34.25
6A		34.8
6B		36.05
6C		37.28
6D		38.48
6E		38.69
6F		40.91
7A	44.40	44.40
7B	45.87	45.87
7C	47.04	47.64
7D	48.11	48.11
7E	50.67	50.67
7F	53.24	52.24
8A	49.07	43.89
8B	50.80	44.46
8C	52.53	46.99
8D	54.26	47.48
8E	55.99	48.30
8F	57.73	50.6
9A	54.85	
9B	55.79	
9C	56.73	
9D	57.68	
9E	58.60	
9F	59.53	
10A	60.36	
10B	61.45	
10C	62.54	
10D	63.63	
10E	64.72	
10F	65.81	

SUMMARY STUDENT

MAYOR 24,782.17
DEPUTY-MAYOR 11,133.00
COUNCILOR 14,138.00
COA CHAIR 82.12
COA MEMBER 80.88
FINANCE VOUCHER 17.20
LOUETOCK 112.8

CPP RATES

MAX PENSIONABLE EARNING \$ 68,800 UPDATED 11/18/22
BASIC EXEMPTION \$ 3,600
MAX EARNINGS \$ 65,100
CONTRIB RATE 5.85%
Max Contributions 3,764.46

EI RATES

MAX INSURABLE EARNINGS \$ 61,800
CONTRIB RATE 2.28% 1.63% employee contrib rate
Max Contributions \$1,002.48

EHT RATE

CONTRIB RATE 1.90%

WSIB RATE

MAX EARNINGS 110,000.00
CONTRIB RATE 3.27% CLASS D2 NAICS CODE #13810 - updated per statement
Max Annual Cost 3,587.00 9 WSIB

RRSP RATE

CONTRIB RATE 8.00% ACTUAL 4% employee / 8% employer

OMERS RATE

YMPE \$ 98.00 based on CPP YMPE
CONTRIB RATE TO YMPE 9.00% used same rates as 2020 - rates have been unchanged
CONTRIB RATE OVER YMPE 14.80% since 2013
Low Contribution Max \$ 184.00

BENEFITS

HEALTH SINGLE FAMILY 2023 Renewal Rates

DENTAL

BENEFITS

LIFE

LTD

AD&D

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CPP (CPP)

YES 1.0
NO 0.0

EI (EI)

YES 1.0
NO 0.0

EHT (EHT)

YES 1.0
NO 0.0

WSIB (WSIB)

YES 1.0
NO 0.0

RRSP (RRSP)

YES 1.0
NO 0.0

OMERS (OMERS)

YES 1.0
NO 0.0

HEALTH (MED)

SINGLE 2.0
FAMILY 3.0
NO 0.0

DENTAL (DENT)

SINGLE 2.0
FAMILY 3.0
NO 0.0

LIFE (LIFE)

YES 1.0
NO 0.0

AD&D (ADD)

YES 1.0
NO 0.0

EFAP (EFAP)

YES 1.0
NO 0.0

DEPT	EMPLOYEE	POSITION	PER%	HRS / WK	STATUS	STEP FACTOR	FIRE HOURS	PRACTICE HOURS	TOTAL HOURS	% VACATION PAY	STAT HOURS	%AGE IN LIEU OF BENEFITS	GROUP-STEP	Hourly Rate	CPP	EI	BIT	WSIB	EFAP
FIRE	Bill McHale	Fire Chief	100%	40	VT	1.0	92.0	176.0	268.0	6.0%	-	0.0%	8A	42.93	0	0	1	1	1
FIRE	Patrick Donohue	Deputy Fire Chief	100%	40	VT	1.0	73.0	130.0	203.0	6.0%	-	0.0%	8B	36.00	0	0	1	1	1
FIRE	Ben Harris	Fire Captain	100%	40	VT	1.0	68.0	32.0	68.0	6.0%	-	0.0%	5A	29.11	0	0	1	1	1
FIRE	Lawrence Lemay	Fire Captain	100%	40	VT	1.0	82.0	130.0	82.0	6.0%	-	0.0%	5A	29.11	0	0	1	1	1
FIRE	Mike McIntyre	Fire Captain	100%	40	VT	1.0	35.0	37.0	36.0	6.0%	-	0.0%	5A	29.11	0	0	1	1	1
FIRE	Darren Rowan	Fire Captain	100%	40	VT	1.0	50.0	19.0	50.0	6.0%	-	0.0%	5A	29.11	0	0	1	1	1
FIRE	Patrick Rowan	Fire Captain	100%	40	VT	1.0	97.0	140.0	97.0	6.0%	-	0.0%	5A	29.11	0	0	1	1	1
FIRE	Ron Selle	Fire Captain	100%	40	VT	1.0	61.0	48.0	61.0	6.0%	-	0.0%	5A	29.11	0	0	1	1	1
FIRE	Derek Black	Fire Fighter	100%	40	VT	1.0	28.0	24.0	28.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Ryan Buzzell	Fire Fighter	100%	40	VT	1.0	53.0	65.0	53.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Jeff Cull	Fire Fighter	100%	40	VT	1.0	18.0	23.0	180.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Scott Dick	Fire Fighter	100%	40	VT	1.0	40.0	13.0	40.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Brandon English	Fire Fighter	100%	40	VT	1.0	31.0	4.0	31.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Kyle Kutchaw	Fire Fighter	100%	40	VT	1.0	85.0	76.0	44.0	4.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Dennis McEachen	Fire Fighter	100%	40	VT	1.0	76.0	63.0	85.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Mark McEachen	Fire Fighter	100%	40	VT	1.0	21.0	17.0	76.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Liam McHale	Fire Fighter	100%	40	VT	1.0	80.0	57.0	21.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	MJ McHale	Fire Fighter	100%	40	VT	1.0	55.0	27.0	80.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Balkey McIntyre	Fire Fighter	100%	40	VT	1.0	36.0	65.0	55.0	4.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Hayden Mc Intyre	Fire Fighter	100%	40	VT	1.0	31.0	12.0	36.0	4.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Gerard Rowan	Fire Fighter	100%	40	VT	1.0	53.0	19.0	31.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Chris Way	Fire Fighter	100%	40	VT	1.0	44.0	35.0	27.0	6.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Ryan Donohue	Fire Fighter	100%	40	VT	1.0	-	23.0	23.0	4.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	VFF	Fire Fighter	100%	40	VT	1.0	-	23.0	23.0	4.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	VFF	Fire Fighter	100%	40	VT	1.0	-	23.0	23.0	4.0%	-	0.0%	4A	23.44	0	0	1	1	1
FIRE	Cathy Dale	Fire Secretary	100%	35	PT	1.0			260.0	6.0%	12.00	14.1%	2A	21.93	1	1	1	1	1
END	END		END		END	END	END	END		END			END		END	END	END	END	END

DEPT	EMPLOYEE	BASE CALCULATED DATA				INCLUDED IN SAL			TOTAL BENEFITS COST							
		35 OR 40 RATE	HRLY RATE	HOURS	TOTAL BASE SALARY	VACATION COSTS TO DEPT	STAT PAY TO DEPT	%IN LIEU OF BENEFITS	TOTAL SALARY COST TO DEPT	CPP	EI	EHT	WSIB	EFAP	TOTAL BENEFIT COST	TOTAL SALARY & BENEFIT COST TO DEPT
FIRE	Bill McHale	3	\$ 42.93	268.00	\$ 11,505	\$ 690	-	-	\$ 12,196	\$ -	\$ -	\$ 238	398.79	\$ -	\$ 837	\$ 12,932
FIRE	Patrick Donohue	3	\$ 36.00	203.00	\$ 7,308	\$ 438	-	-	\$ 7,746	\$ -	\$ -	\$ 151	253.31	\$ -	\$ 404	\$ 8,151
FIRE	Ben Harris	3	\$ 29.11	68.00	\$ 1,979	\$ 119	-	-	\$ 2,098	\$ -	\$ -	\$ 41	68.81	\$ -	\$ 110	\$ 2,208
FIRE	Lawrence Lemay	3	\$ 29.11	82.00	\$ 2,387	\$ 143	-	-	\$ 2,530	\$ -	\$ -	\$ 49	82.74	\$ -	\$ 132	\$ 2,662
FIRE	Mike McIntyre	3	\$ 29.11	35.00	\$ 1,019	\$ 61	-	-	\$ 1,080	\$ -	\$ -	\$ 21	35.32	\$ -	\$ 58	\$ 1,136
FIRE	Darren Rowan	3	\$ 29.11	50.00	\$ 1,456	\$ 87	-	-	\$ 1,543	\$ -	\$ -	\$ 30	50.45	\$ -	\$ 81	\$ 1,623
FIRE	Patrick Rowan	3	\$ 29.11	97.00	\$ 2,824	\$ 169	-	-	\$ 2,993	\$ -	\$ -	\$ 58	97.87	\$ -	\$ 156	\$ 3,149
FIRE	Ron Selle	3	\$ 29.11	61.00	\$ 1,776	\$ 107	-	-	\$ 1,882	\$ -	\$ -	\$ 37	61.55	\$ -	\$ 98	\$ 1,981
FIRE	Derek Black	3	\$ 23.44	28.00	\$ 656	\$ 39	-	-	\$ 696	\$ -	\$ -	\$ 14	22.75	\$ -	\$ 36	\$ 732
FIRE	Ryan Buzzell	3	\$ 23.44	53.00	\$ 1,242	\$ 75	-	-	\$ 1,317	\$ -	\$ -	\$ 26	43.06	\$ -	\$ 69	\$ 1,386
FIRE	Jeff Cull	3	\$ 23.44	180.00	\$ 4,219	\$ 253	-	-	\$ 4,472	\$ -	\$ -	\$ 87	146.25	\$ -	\$ 233	\$ 4,706
FIRE	Scott Dick	3	\$ 23.44	40.00	\$ 938	\$ 56	-	-	\$ 994	\$ -	\$ -	\$ 19	32.50	\$ -	\$ 52	\$ 1,046
FIRE	Brandon English	3	\$ 23.44	31.00	\$ 727	\$ 44	-	-	\$ 770	\$ -	\$ -	\$ 15	25.19	\$ -	\$ 40	\$ 810
FIRE	Kyle Kutshaw	3	\$ 23.44	44.00	\$ 1,031	\$ 41	-	-	\$ 1,073	\$ -	\$ -	\$ 21	35.07	\$ -	\$ 56	\$ 1,129
FIRE	Dennis McEachen	3	\$ 23.44	85.00	\$ 1,992	\$ 120	-	-	\$ 2,112	\$ -	\$ -	\$ 41	69.06	\$ -	\$ 110	\$ 2,222
FIRE	Mark McEachen	3	\$ 23.44	76.00	\$ 1,761	\$ 107	-	-	\$ 1,868	\$ -	\$ -	\$ 37	61.75	\$ -	\$ 99	\$ 1,967
FIRE	Liam McHale	3	\$ 23.44	21.00	\$ 492	\$ 30	-	-	\$ 522	\$ -	\$ -	\$ 10	17.06	\$ -	\$ 27	\$ 549
FIRE	MJ McHale	3	\$ 23.44	80.00	\$ 1,875	\$ 113	-	-	\$ 1,988	\$ -	\$ -	\$ 39	65.00	\$ -	\$ 104	\$ 2,091
FIRE	Bailey McIntyre	3	\$ 23.44	55.00	\$ 1,289	\$ 52	-	-	\$ 1,341	\$ -	\$ -	\$ 26	43.84	\$ -	\$ 70	\$ 1,411
FIRE	Hayden Mc Intyre	3	\$ 23.44	38.00	\$ 844	\$ 34	-	-	\$ 878	\$ -	\$ -	\$ 17	28.70	\$ -	\$ 46	\$ 923
FIRE	Gerard Rowan	3	\$ 23.44	31.00	\$ 727	\$ 44	-	-	\$ 770	\$ -	\$ -	\$ 15	25.19	\$ -	\$ 40	\$ 810
FIRE	Chris Way	3	\$ 23.44	27.00	\$ 633	\$ 38	-	-	\$ 671	\$ -	\$ -	\$ 13	21.94	\$ -	\$ 35	\$ 706
FIRE	Ryan Donohue	3	\$ 23.44	23.00	\$ 539	\$ 22	-	-	\$ 561	\$ -	\$ -	\$ 11	18.33	\$ -	\$ 29	\$ 590
FIRE	VFF	3	\$ 46.88	46.00	\$ 2,156	\$ 86	-	-	\$ 2,243	\$ -	\$ -	\$ 44	73.34	\$ -	\$ 117	\$ 2,360
FIRE	VFF		\$ 46.88	46.00	\$ 2,156	\$ 86	-	-	\$ 2,243	\$ -	\$ -	\$ 44	73.34	\$ -	\$ 117	\$ 2,360
FIRE	Cathy Dale	2	\$ 21.93	260.00	\$ 5,702	\$ 342	263.16	889.30	\$ 7,196	\$ 219.93	\$ 164.22	\$ 140	235.32	\$ -	\$ 760	\$ 7,956
END	END	END	END	END	END	END	END	END	END	END	END	END	END	END	END	END
-	-	-	-	-	59,254.63	3,394.93	263.16		63,802.02	219.93	164.22	1,244.14	2,086.33	-	3,714.62	67,516.64

**Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5**

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: October 02, 2023

To: Fire Committee

From: Fire Chief McHale

Re: Dry Hydrant at River

Background

Fire committee members have been informed of the issues regarding the dry hydrant Bonnechere River at the Dam site.

Discussion

The damage sustained to the pipes under the water, has made this hydrant unusable. Communication between the Chief and the company owning the Dam, Eganville Generating Corp, say they are not going to be lowering water levels any time soon. Oceans and fisheries officials have to be involved and aware of such changes. A decision was made with AB road super, that a new dry hydrant would be installed on Chris Ruddy Road.

This will allow for water supply close to the village year-round. If and when the river level is dropped, it is our plan that that hydrant will be put back into working order.

Costs

Can be done with township equipment by the roads department.
Time, and gravel that has not been put to use this year. Most of the piping is in stock as we were planning a fifth hydrant somewhere within the township.

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REPORT

Date: October 02, 2023

To: Fire Committee

From: Fire Chief McHale

Re: Smoke Detectors for Mennonite Community

Background

Follow up on letter and interaction with the Mennonite community in Admaston Bromley.

Discussion

Received 50 packages of 2 battery powered smoke detectors donated from Ray Pilon of Canadian Tire Pembroke. Spoke with Alvin Brubaker and Norman Beauman who will see that the packages are handed out to the homeowners. Names, address and information will be gathered as to who might need assist or might need more detectors

Costs

Donation

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: October 18, 2023
To: Fire Committee
From: Fire Chief McHale
Re: Fireworks By-Law Report

Background:

Fire Committee members are aware that the Township does not have a fireworks by-law. The Township does not require one except for instances when there is a fire ban, without a by-law, fireworks cannot be regulated.

Discussion:

During the recent wild fire season in Ontario, there was much concern about forest fires in our region. Many of our surrounding municipalities have some sort of Fireworks by-law in place, but the Township of Admaston/Bromley does not.

It is important to note that we are not restricting fireworks in the Township only restricting during dangerous conditions such as a fire ban, whether ours or an upper level of government. Other restrictions include no fireworks past 11:00 pm and wording to ensure anyone under 18 is not provided fireworks.

Financial Implications:

None at this time.

People Consulted:

CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT the Fire Committee recommends to Council to pass By-Law 2023-xx, being a by-law to regulate the setting off of fireworks in the Township of Admaston/Bromley.

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-xx

Being a By-law regulating setting off of fireworks

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS setting off of fireworks during a Fire Ban is dangerous and poses many risks to residents and property;

AND WHEREAS Section 121, Subsection (b) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a local municipality may prohibit the sale of fireworks and the setting off of fireworks.

TITLE: This by-law shall be known and may be cited as the "Fireworks By-law."

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. DEFINITIONS

In this by-law:

- 1.1 **"By-Law Enforcement Officer"** means any By-Law Enforcement company contracted or retained by the Township and is designated as the designate of the Chief Fire Official.
- 1.2 **"Chief Fire Official"** means an assistant to the Fire Marshal who is the Municipal Fire Chief, or a member or members of the Fire Department as delegated by the Municipal Fire Chief, as provided in the *Fire Protection and Prevention Act, 1997, Part II, Article 6 (6)*.
- 1.3 **"Christmas Cracker"** means festive table decorations that make a snapping sound when pulled open, and often contain a small gift, paper hat and a joke.
- 1.4 **"Employee"** means an employee of the Township.
- 1.5 **"Firecracker"** means a pyrotechnic device that explodes when ignited and does not make any subsequent display or visible effect after the explosion but does not include caps for toy guns or Christmas crackers.
- 1.6 **"Fireworks"** means Consumer Fireworks and/or outdoor low hazard Fireworks generally used for recreational purposes, classified as Type F.1 fireworks under the Explosives Act, R.S.C, 1985, c. E-17, and the Regulations enacted thereunder, including firework showers, fountains, gold rain, lawn lights, pin wheels, roman candles, volcanoes and sparklers but does not include Christmas Crackers or caps for toy guns.
- 1.7 **"Highway"** includes a common and public highway, street, boulevard, court, centre, crescent, avenue, parkway, driveway, square, place, lane, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles

and includes the area between the lateral property lines thereof.

- 1.8 **"Special Effect Pyrotechnics"** means high -hazard fireworks designed for professional use, classified as Type F.3 fireworks under the Explosives Act, R.S.C, 1985, c. E-17, and the Regulations enacted thereunder, including articles such as gerbs, mines, comets, and crossettes, as well as special-purpose pyrotechnics made for live stage performances and the film and television industry.
- 1.9 **"Set Off"** includes firing, igniting, exploding or discharge as it relates to Fireworks or Firecrackers.
- 1.10 **"Township"** means the Corporation of the Township of Admaston/Bromley.

2. REGULATIONS

- 2.1 No person shall Set Off any Fireworks when any fire ban is in effect in the Township, including municipal, regional, provincial, or federal fire bans.
- 2.2 No person shall Set Off any Fireworks when the wind velocity is reported to be greater than twenty (20) kilometers per hour. It is the responsibility of the individual setting off the fireworks to ensure that the weather conditions are good for the setting off of fireworks.
- 2.3 No person shall Set Off any Firecrackers or Special Effect Pyrotechnics.
- 2.4 No person shall Set Off any Fireworks except between dusk and 10:45 p.m. There shall be no Fireworks after 11:00 pm.
- 2.5 No person shall sell, supply or be in possession of Fireworks unless such person is at least eighteen (18) years of age.
- 2.6 No person shall Set Off any Fireworks in a manner that might create a danger to any person or property; and for greater clarity Setting Off Fireworks not in compliance with the manufacturer's specifications shall be deemed to be one whereon the Setting Off of Fireworks might create a danger.
- 2.7 No person shall Set Off any Fireworks on or into any building, structure, automobile, Highway, or any land used for school purposes.
- 2.8 No person shall Set Off any Fireworks on or into any beach, park, parkette, trail, linear park, land used for storm water management, square or other public place or any land owned by the Township or any of their boards or agencies, without first having obtained permission from Township Employees, specifically the Chief Fire Official, Public Works Superintendent and/or the CAO/Clerk or their designates.
 - 2.8.1 Every person shall provide a copy of a General Liability insurance policy or a certificate of Insurance issued by the insurer in an amount no less than \$5,000,000.00 against bodily injury and property damage resulting from any one occurrence during the term of the use of Township property, naming The Township of Admaston/Bromley as an additional insured and containing a cross

liability clause. Such insurance shall include coverage for displays of fireworks and shall provide the Township with thirty (30) calendar days prior written notice of cancellation or of material change that would diminish coverage.

- 2.9 No person shall Set Off any Fireworks without limiting the generality of the foregoing, on any land whatsoever, except on land belonging to the person Setting Off the Fireworks, or on other privately-owned land where the consent of the owner has been obtained.
- 2.10 The Chief Fire Official may at any time impose conditions as they consider necessary to ensure the safety of the public.

3. REGULATIONS

- 3.1 The Chief Fire Official or their designate, may at any time, enter onto land to determine whether this by-law is being complied with.
- 3.2 Every owner shall permit the Chief Fire Official or their designate to inspect any land for the purpose of determining compliance with this by-law.
- 3.3 Notwithstanding any provision of this by-law, the Chief Fire Official or their designate shall not enter or remain in any room or place actually being used as a dwelling.

4. OBSTRUCTION

- 1.
- 2.
- 3.
- 4.
- 4.1 No person shall hinder or obstruct, or attempt to hinder or obstruct, the Chief Fire Official or their designate, exercising a power or performing a duty under this by-law.
- 4.2 Any person who has been alleged to have contravened any of the provisions of this by-law, shall identify themselves to the Chief Fire Official or their designate, upon request, failure to do so shall be deemed to have obstructed or hindered the Chief Fire Official or their designate, in the execution of their duties.

5. ENFORCEMENT

- 5.1 Every person who contravenes any of the provisions of this by-law and every Director or Officer of a Corporation, who knowingly concurs in the contravention by the Corporation, is guilty an offence under the provisions of the Municipal Act, 2001, S.O. 2001 c. 25, as amended.
- 5.2 Every person who contravenes the provisions of this by-law and every Director or Officer of a Corporation, who knowingly concurs in the contraventions by the corporation, is guilty of an offence and liable on conviction to a penalty where the minimum fine shall not be less than \$300 and the maximum shall not exceed \$100,000 exclusive of costs under the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.
- 5.3 For the purposes of continuous offences, every person who contravenes any provision of this by-law and every Director or Officer of a Corporation who knowingly concurs in the contravention

of a by-law of the Township is guilty of an offence and liable on conviction to a penalty not exceeding \$10,000 exclusive of costs under the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended.

5.3.1 Despite section 5.3 and the provisions of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, the total of all daily fines for the offence is not limited to \$100,000.

6. VALIDITY AND SEVERABILITY

6.1 Every provision of this by-law is declared to be severable from the remainder and if any provision of this by-law shall be declared invalid by a court of competent jurisdiction such declaration shall not affect the validity of the remainder.

7. EFFECTIVE DATE

7.1 That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this ____ day of MONTH 2023.

READ a third time and finally passed this ____ day of MONTH 2023.

Mayor

CAO/Clerk

TOWNSHIP OF ADMASTON/BROMLEY

Part 1 Provincial Offences Act

By-Law No. 2023-xx Fireworks By-Law

Schedule "A"
Schedule of Fines

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set fine
1	Set off any Fireworks when a Fire Ban is in effect	2.1	\$250
2	Set off any Fireworks when the wind velocity is greater than 20 km/hr	2.2	\$250
3	Set off Firecrackers or Special Effect Pyrotechnics	2.3	\$250
4	Set off Fireworks after 11:00 pm	2.4	\$250
5	Sell, supply or possession of Fireworks under the age of 18	2.5	\$250
6	Set off Fireworks that create a danger to person or property	2.6	\$250
7	Set off Fireworks into a building, structure, automobile, highway or school	2.7	\$250
8	Set off Fireworks on or into any beach, park, parkette, trail etc..	2.8	\$250
9	Set off Fireworks when the Fire Chief has imposed conditions for public safety, including no setting off of Fireworks	2.10	\$250

NOTE: The general penalty provisions for the offences listed above is section 2 of By-Law 2023-xx, a certified copy of which is on file.

**Douglas Fire Committee
Fire Chief Report
October 11, 2022**

Date	Men	Hrs	Where	What
Sept 6	01	10	Practice	chief's meeting/emails
Sept 9	06	12		MVA
Sept 10	06	24	Practice	Dry hydrant at Douglas
Sept 11	01	03	Practice	Vehicle maintenance
Sept 11	09	18	Practice	Dry hydrant/traffic control/roll hose
Sept 13	01	03		Clean fire hall
Sept 14	01	02		Faulty Smoke Alarm
Sept 16	03	07	Practice	Weekend truck checks
Sept 18	16	48	Practice	SCBA training with A.J. Stone
Sept 22	07	16		MVA
Sept 23/24	03	06	Practice	Weekend truck checks
Sept 25	09	18	Practice	SCBA training
Sept 26	01	03		Clean fire hall
Sept 28	03	04	Practice	Pick up truck 4 in Renfrew
Oct 2	14	34	Practice	SCBA course on line/smoke detectors

Douglas Fire Department Voucher
As of September 30, 2023

Expenses																						
Name	Particulars	Date	CHK	Total	GST/HST	HST Rebate	Prevention /Education	Grounds/ Bldg	Vehicle Maint	Equip Maint	Equip (New)	Telephone	Internet	Hydro	Fuel	Wages	Heat	Staff Purchases	Health & Safety	Generator	Hall Supplies	Total
				10-10-241	60-30-184	66-30-184	80-30-131	80-30-138	80-30-143	80-30-142	80-30-148	80-30-181	80-30-183	80-30-181	80-30-141	80-30-101	80-30-182		80-30-170			
Crossroads Truck	"Z" Air Brakes	18-Sep-23	2888	370.00	-	-													370.00			370.00
Seamus McHale	"Z" Air Brakes	19-Sep-23	2888	498.32	3.26	2.82													498.80			498.32
Hydro One	hydro	21-Sep-23	2890	119.27	14.58	12.61								108.88								119.27
Bell Canada	Phone	28-Sep-23	2891	111.73	12.48	10.79						100.94										111.73
Valley Respiratory	SCBA Fit Test	25-Sep-23	2892	886.18	111.15	98.18													870.05			886.18
Bill McHale	Hydrant Dive	14-Sep-23	2893	300.00	-	-				300.00												300.00
Gwen Brohart	Cleaning Supplies	14-Sep-23	2894	49.75	-	-															49.75	49.75
Layton Knight Locke	Generator Hook up	28-Sep-23	2895	2,804.85	298.85	259.08														2,345.57		2,804.85
Riverview Metal	Truck Repairs	28-Sep-23	2896	3,075.38	353.80	305.90			2,789.48													3,075.38
Riverview Metal	Prevention	28-Sep-23	2898	3,421.05	383.87	340.28			3,080.78													3,421.05
																						-
																						-
																						-
																						-
Total				11,816.28	1,188.48	1,027.55	-	-	5,680.24	300.00	-	100.94	-	108.88	-	-	-	-	1,738.88	2,345.57	49.75	11,816.28
(0.00)																						
Revenue																						
Name	Deposit	Date	INV #	Acct. Rec	Fire Levy	Standby Fee's	Investment Income	Fire Calls	GST Rebate	Misc. Rev												
	10-10-241			10-20-228	40-90-220	40-90-231	40-90-222	40-90-223	40-90-226	40-90-224												
Sept Int	92.00	28-Sep-23					92.00															
Twsp A/B	80,000.00	28-Sep-23	355																			
Total	80,092.00			-	-	-	92.00	-	-	-												
92.00																						
Accounts Payable				20-10-245	Fire	Practice	Standby	Base														
	Sept Payroll			6,503.08	876.34	4,326.75	1,200.00															

**Douglas Fire Department
2023 Fire Costs**

Month	Fire	Practice	Standby Fees	Total Mthly Costs
	Rate/Hr	Rate/Hr	Rate/Wk	
	0.00	0.00	0.00	
January	277	250	4	
Total Cost	5822.37	7165.40	1200.00	14,187.77
February	94	106	4	
Total Cost	3,041.58	3,367.00	1200.00	7,608.58
March	100	136	4	
Total Cost	3,228.78	4985.89	1200.00	9,414.67
April	82	230	5	
Total Cost	2,769.25	8065.51	1500.00	12,334.76
May	74	274	4	
Total Cost	2452.40	7408.26	1200.00	11,060.66
June	194	150	4	
Total Cost	6261.88	5101.01	1200.00	12,562.89
July	167	166	5	
Total Cost	5484.11	5616.61	1500.00	12,600.72
August	102	142	4	
Total Cost	3381.30	4611.01	1200.00	9,192.31
September	30	127	5	
Total Cost	976.34	4326.75	1200.00	6,503.09
October	0	0	4	
Total Cost	0.00	0.00	1500.00	1,500.00
November	0	0	4	
Total Cost	0.00	0.00	1200.00	1,200.00
December	36	48	4	
Total Cost	1175.48	2760.16	1200.00	5,135.64
Total Hours	1156	1629		
Total Cost	34593.49	\$ 53,407.60	\$15,900.00	\$ 103,301.09

Douglas Fire Department
Budgetary Control Report
As of September 30, 2023

	Current	Year to Date	Budget	Variance
REVENUES				
Fire Levy	50,000.00	95,000.00	257,477.00	(162,477.00)
Standby Fees		3,750.00	7,500.00	(3,750.00)
Investment Income		1,033.84	380.00	653.84
Fire Calls	7,220.36	7,220.36	8,258.00	(1,037.64)
Fire-Miscellaneous		210.00		210.00
Fire-Transfer from Reserve			20,000.00	(20,000.00)
TOTAL REVENUES:	57,220.36	107,214.20	293,615.00	(186,400.80)

EXPENDITURES

Fire Employment Costs				
Fire Wages	9,902.15	80,627.14	110,000.00	29,372.86
Fire Support Wages			1,500.00	1,500.00
Fire-CPP			20.00	20.00
Fire-EI			110.00	110.00
Fire-WSIB			9,000.00	9,000.00
Fire-EHT			1,800.00	1,800.00
Total Fire Employment Costs:	9,902.15	80,627.14	122,430.00	41,802.86

Overhead

Prevention	142.46	3,339.94	5,100.00	1,760.06
Licenses		573.26	520.00	(53.26)
Grounds & Building		1,392.13	3,000.00	1,607.87
Insurance/Shirts		20,154.45	17,920.00	(2,234.45)
Total Overhead:	142.46	25,459.78	26,540.00	1,080.22

Vehicle

Fuel		2,376.05	6,000.00	3,623.95
Equipment Maintenance	5,172.36	7,730.96	10,900.00	3,169.04
Vehicle Maintenance		8,188.04	13,800.00	5,611.96
Mileage-Fire			3,000.00	3,000.00
Equipment (New)	5,140.67	20,790.01	39,200.00	18,409.99
Transfer to Reserves - Vehicles			25,000.00	25,000.00
SCBA's			189,000.00	189,000.00
Total Vehicle:	10,313.03	39,085.06	286,900.00	247,814.94

Douglas Fire Department
Budgetary Control Report
As of September 30, 2023

	Current	Year to Date	Budget	Variance
Utilities				
Hydro-Fire		926.82	3,000.00	2,073.18
Heat		7,074.29	10,500.00	3,425.71
Total Utilities:	0.00	8,001.11	13,500.00	5,498.89
Miscellaneous				
Fire Fighters Certification Course Cost			5,000.00	5,000.00
Office & Sundry			1,000.00	1,000.00
Food		326.85	1,000.00	673.15
Christmas Dinner			1,500.00	1,500.00
HST	829.20	5,547.84		(5,547.84)
Health & Safety	503.71	7,101.03	11,700.00	4,598.97
Mutual Aid		100.00	125.00	25.00
Hall Supplies			100.00	100.00
Equipment Rental			2,000.00	2,000.00
Extrication			2,500.00	2,500.00
Total Miscellaneous:	1,332.91	13,075.72	24,925.00	11,849.28
Communication				
Telephone	454.12	3,430.86	5,900.00	2,469.14
Dispatch			650.00	650.00
Internet			540.00	540.00
Fluent IMS			1,200.00	1,200.00
Total Communication:	454.12	3,430.86	8,290.00	4,859.14
TOTAL EXPENDITURES:	22,144.67	169,679.67	482,585.00	312,905.33
SURPLUS	35,075.69	(62,465.47)	(188,970.00)	126,504.53

Reserves

Capital Asset Purchases

Unfunded Capital Investment

Total Year End Adjusted Surplus