

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday July 6th, 2023. Present were Mayor Michael Donohue, Councillors Angela Field, Keith Gourley and Brian Hamilton. Absent was Deputy Mayor Kevin LeGris

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent (Acting) Steve Visinski, Fire Chief Bill McHale and Finance Clerk Andrea Leclaire. Also present was Audio/Video System Specialist Nate MacIsaac. Lindsey Bennett-Farquhar (County Planner) attended via zoom for the Planning and Economic Development Committee reports.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:34 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council approve the amended agenda of July 6, 2023, Regular Council Meeting to include the following:

- adoption of the Closed Session Minutes during the Closed Session
 - March 2, 2023
 - April 6, 2023
 - April 20, 2023
 - May 4, 2023
 - June 15, 2023
- And 17 b – Employee Benefits

As per Section 239 2 (k) of the Municipal Act – *a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

More specifically as it relates to employee benefits.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting June 15th, 2023.

Resolution No. 02/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council adopt the following meeting Minutes:

- June 15th, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a B05/23 Consent Application

Questions were raised surrounding the distinction between the two types of MDS calculations. County Planner Bennett-Farquhar explained the difference to Council's satisfaction. As well, a question as to when the MDS calculations are applied was asked and also answered to Council's satisfaction by the County Planner.

Resolution No. 03/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B05/23 submitted by Bernard Nadobny, so long as requirements of commenting agencies are satisfied. Carried

7b B06/23 Consent Application

Resolution No. 04/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B06/23 submitted by Lisa Clark and Larry Mulligan, so long as requirements of commenting agencies are satisfied. Carried

7c B206/23 Consent Application

Resolution No. 05/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B206/22 submitted by Barry and Bernadette MacGregor, so long as requirements of commenting agencies are satisfied. Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Request for Quote – Pulverizing of Various Township Roads

Resolution No. 06/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

WHEREAS Staff have reviewed all request for quote submissions received;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley award RFQ-Pulverizing of Various Township Roads to Greenwood Paving in the amount of \$22,299.42 inclusive of applicable taxes. Carried

9b Tender PW2023-01 Surface Treatment – Various Roads

Resolution No. 07/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

WHEREAS Staff have reviewed all tender submissions received;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley award PW2023-01 Surface Treatment – Various Locations to Greenwood Paving in the amount of \$484,403.88 inclusive of applicable taxes.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a RBC Financing Agreement – Fire Department SCBA's

Resolution No. 08/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council authorize staff to proceed with the purchase of SCBA equipment from A.J. Stone Co. Ltd;

AND FURTHER THAT Council authorize staff to enter into a 60-month leasing agreement with the Royal Bank of Canada for the purchase of new SCBA equipment for the Douglas Fire Department.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a Fire Committee Minutes – May 2023

Resolution No. 09/07/23

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the Fire Committee minutes from the following meeting:

- May 10, 2023

Carried

12b Fire Chief's Report – June 2023

Resolution No. 10/07/23

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the Fire Chief's reports for the following month:

- June 2023

Carried

12c Police Service Board March 15, 2023, Minutes

Resolution No. 11/07/23

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the Police Service Board minutes from the following meeting:

- March 15, 2023

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council Summary – June 2023

Council wondered how McMahon Road Culvert was progressing as it was noted in the County Council Summary.

Mayor Donohue replied that the County has reviewed the culvert and the work will begin shortly with the Township and the County sharing the cost. The mayor noted that he made a motion for the County to pay the whole cost as this should have been a County Culvert when it was installed, however, it was not seconded.

Resolution No. 12/07/23

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT the Council receive the County Council Summary for June 2023, as information.

Carried

Agenda Item 14 – By-Laws

14a 2023-30 – RBC Financing Agreement – Fire Department SCBA's

Resolution No. 13/07/23

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT the Council adopt the following by-laws:

- 2023-30 – RBC Financing Agreement – Fire Department SCBA's

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

The item of Fireworks was added to the Action Tracking list.

Resolution No. 14/07/23

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a Unopened Road Allowance

As per Section 239 2 (b) – Personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss a complaint received concerning the damage/improvement of an Unopened Road Allowance.

17b Employee Benefits

As per Section 239 2 (k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by on behalf of the municipality or local board.

More specifically as it relates to employee benefits.

And Adoption of Closed Session Minutes.

March 2, 2023; April 6, 2023, April 20, 2023; May 4, 2023; June 15, 2023.

Resolution No. 15/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council move into a Closed Session at 8:37 p.m.

As per Section 239 2 (b) of the Municipal Act – *Personal matters about an identifiable individual, including municipal or local board employees.*

More specifically to discuss a complaint received concerning the damage/improvement of an Unopened Road Allowance.

And

As per Section 239 2 (k) of the Municipal Act – *a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by on behalf of the municipality or local board.*

More specifically as it relates to employee benefits.

And

To adopt Closed Session Minutes: March 2, April 6, April 20, May 4, and June 15, 2023.

Carried

Finance Clerk Andrea Leclaire and Audio/Video System Specialist Nate MacIsaac left the council chambers at 8:38 p.m.

Council rose from Closed Session at 9:52 p.m. and had the following motion to report as progress:

Resolution No. 16/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Township of Admaston/Bromley Council have terminated their membership with the Municipal Benefits Committee effective December 31, 2023.

Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-31 being a by-law to confirm proceedings of Council Meeting

Resolution No. 17/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2023-31, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held July 6th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 18/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, July 6th, 2023, Township of Admaston/Bromley Council meeting be adjourned at 9:55 p.m.

Carried

Mayor

CAO/Clerk