

Development & Property Department

GENERAL INQUIRY FORM

Pre-consultation for: --Select One--

All General Inquiry/Pre-Consultation Forms must include a fee of \$200.00 when submitted.

An inquiry submitted by an agent will not be processed without written authorization from the owner. Owner's authorization attached: ☐ Yes ☐ No

Name of Property Owner(s): <hr/> Mailing Address: <hr/> City: _____ Province: _____ Postal Code: _____ <div style="text-align: center;">ON</div> <hr/> Telephone: _____ Fax: _____ <hr/> Email: _____ <hr/> Response should be mailed to the Owner(s): <input type="checkbox"/> Yes <input type="checkbox"/> No	Name of Agent: (if applicable) <hr/> Mailing Address: <hr/> City: _____ Province: _____ Postal Code: _____ <div style="text-align: center;">ON</div> <hr/> Telephone: _____ Fax: _____ <hr/> Email: _____ <hr/> Response should be mailed to the Agent: <input type="checkbox"/> Yes <input type="checkbox"/> No
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DESCRIPTION OF SUBJECT LAND:

Lot: _____	Conc: _____	Geographic Township: --Select One--	Municipality: --Select One--
Civic Address: _____ _____			

SUMMARY OF PROPOSAL: (Attach a separate page if necessary)

If proposal involves a severance, information regarding the land intended to be severed and the land to be retained is required:

Dimensions	Severed Lot 1	Severed Lot 2 (if applicable)	Severed Lot 3 (if applicable)	Retained
(Dimensions must match dimensions on attached sketch)				
Frontage	_____ m	_____ m	_____ m	_____ m
Depth	_____ m	_____ m	_____ m	_____ m
Area	_____ ha	_____ ha	_____ ha	_____ ha
Use of the Property				
Existing Use(s)	_____	_____	_____	_____
Proposed Use(s)	_____	_____	_____	_____
Buildings or Structures				
(Must be shown on sketch)				
Existing	_____	_____	_____	_____
Proposed	_____	_____	_____	_____

ADDITIONAL INFORMATION:

Type of Services Available or Proposed:	<input type="checkbox"/> Well	<input type="checkbox"/> Septic	<input type="checkbox"/> Municipal	<input type="checkbox"/> Municipal Sewer
Type of Road Access:				
<input type="checkbox"/> Provincial Hwy	<input type="checkbox"/> County Rd	<input type="checkbox"/> Year-Round Municipal Rd	<input type="checkbox"/> Seasonal Municipal Rd	
<input type="checkbox"/> Unregistered Private Rd	<input type="checkbox"/> Registered Right-of-Way			
SKETCH (a sketch no larger than 8 ½ by 11 inches must be returned with this form)				

Pre-consultation is not pre-approval of an application. The County of Renfrew will provide a written response to this inquiry which will identify potential issues with the proposal and the policies that would be considered in the review of any formal application. If a formal application is submitted, new information and other policies may also be identified at that time including those by a commenting agency or the public. The County of Renfrew will endeavour to respond to this inquiry within 3 to 4 weeks. The response will be delayed if the information required on this form is not fully completed.

One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County of Renfrew to such persons as the County of Renfrew sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Development & Property Department
**AUTHORIZATION OF OWNER(S) FOR AGENT
TO MAKE GENERAL INQUIRY**

I/We, _____
(list all registered owners)

am/are the owner(s) of _____
(civic address and/or roll number)

that is the subject of this inquiry being made to the County of Renfrew Development and Property
Department and I/we authorize

_____ to make this inquiry on my/our behalf.

Owner _____	Date _____
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Owner _____	Date _____
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Owner _____	Date _____
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Owner _____	Date _____
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Owner _____	Date _____
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