

Township of Admaston/Bromley
First Monthly Meeting
Thursday, August 3rd, 2023 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes of Council Meeting July 6th, 2023
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
 - 7a B137/22 Consent Application
 - i) Application
 - ii) Planners Report
 - iii) CBO & PW Comments
 - 7b B37/23 Consent Application
 - i) Application
 - ii) Planners Report
 - iii) CBO & PW Comments
 - 7c Implementing Provincial Policy & Guidance on Permitted Uses in Prime Agricultural Areas
(Bruce Howarth – Manager of Planning Services to provide an overview)
 - 7d Zoning By-Law Amendment Report – 134/22
 - 7e Zoning By-Law Amendment Report – 135/22
 - 7f Concurrence Request for Communications Tower
 - i) FB Connect Summary Report and Concurrence Request
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
 - 8a
9. **Operations Committee** – Chair Brian Hamilton, All of Council
 - 9a Request to Purchase Grader Report
 - i) Quote – 770G Grader

10. **Waste Management Committee** – Chair Michael Donohue, All of Council

10a

11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council

11a June Financial Overview

- i) Year to Date

11b Payment Register – June 2023

11c Eganville Sno Drifters Request

- i) Landowners Agreement

- ii) Memorandum of Understanding

11d Enbridge Gas – Letter of Support Request

- i) Draft Letter of Support

11e OMPF Third Quarter Payment

- i) Payment Notice

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

12a

13. **County of Renfrew** – Mayor Michael Donohue

13a

14. **By-Laws**

- 14a** 2023-32 Eganville Sno-Drifters Agreement
2023-33 Zoning By-Law Amendment
2023-34 Zoning By-Law Amendment

15. Old Business

15a Action Tracking List

16. New Business

17. **Closed Session**

17a

18. Confirmatory By-Law

- 18a** 2023-35 being a by-law to confirm proceedings of Council Meeting

19. Question Period

20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Township of Admaston/Bromley
First Monthly Meeting

Council met for their first monthly meeting on Thursday July 6th, 2023. Present were Mayor Michael Donohue, Councillors Angela Field, Keith Gourley and Brian Hamilton. Absent was Deputy Mayor Kevin LeGris

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent (Acting) Steve Visinski, Fire Chief Bill McHale and Finance Clerk Andrea Leclaire. Also present was Audio/Video System Specialist Nate MacIsaac. Lindsey Bennett-Farquhar (County Planner) attended via zoom for the Planning and Economic Development Committee reports.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:34 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council approve the amended agenda of July 6, 2023, Regular Council Meeting to include the following:

- adoption of the Closed Session Minutes during the Closed Session
 - March 2, 2023
 - April 6, 2023
 - April 20, 2023
 - May 4, 2023
 - June 15, 2023
- And 17 b – Employee Benefits

As per Section 239 2 (k) of the Municipal Act – *a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

More specifically as it relates to employee benefits.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting June 15th, 2023.

Resolution No. 02/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council adopt the following meeting Minutes:

- June 15th, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a B05/23 Consent Application

Questions were raised surrounding the distinction between the two types of MDS calculations. County Planner Bennett-Farquhar explained the difference to Council's satisfaction. As well, a question as to when the MDS calculations are applied was asked and also answered to Council's satisfaction by the County Planner.

Resolution No. 03/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B05/23 submitted by Bernard Nadobny, so long as requirements of commenting agencies are satisfied. Carried

7b B06/23 Consent Application

Resolution No. 04/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B06/23 submitted by Lisa Clark and Larry Mulligan, so long as requirements of commenting agencies are satisfied. Carried

7c B206/23 Consent Application

Resolution No. 05/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B206/22 submitted by Barry and Bernadette MacGregor, so long as requirements of commenting agencies are satisfied. Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a Request for Quote – Pulverizing of Various Township Roads

Resolution No. 06/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

WHEREAS Staff have reviewed all request for quote submissions received;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley award RFQ-Pulverizing of Various Township Roads to Greenwood Paving in the amount of \$22,299.42 inclusive of applicable taxes. Carried

9b Tender PW2023-01 Surface Treatment – Various Roads

Resolution No. 07/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

WHEREAS Staff have reviewed all tender submissions received;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley award PW2023-01 Surface Treatment – Various Locations to Greenwood Paving in the amount of \$484,403.88 inclusive of applicable taxes.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a RBC Financing Agreement – Fire Department SCBA's

Resolution No. 08/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council authorize staff to proceed with the purchase of SCBA equipment from A.J. Stone Co. Ltd;

AND FURTHER THAT Council authorize staff to enter into a 60-month leasing agreement with the Royal Bank of Canada for the purchase of new SCBA equipment for the Douglas Fire Department.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

12a Fire Committee Minutes – May 2023

Resolution No. 09/07/23

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the Fire Committee minutes from the following meeting:

- May 10, 2023

Carried

12b Fire Chief's Report – June 2023

Resolution No. 10/07/23

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the Fire Chief's reports for the following month:

- June 2023

Carried

12c Police Service Board March 15, 2023, Minutes

Resolution No. 11/07/23

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive the Police Service Board minutes from the following meeting:

- March 15, 2023

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council Summary – June 2023

Council wondered how McMahon Road Culvert was progressing as it was noted in the County Council Summary.

Mayor Donohue replied that the County has reviewed the culvert and the work will begin shortly with the Township and the County sharing the cost. The mayor noted that he made a motion for the County to pay the whole cost as this should have been a County Culvert when it was installed, however, it was not seconded.

Resolution No. 12/07/23

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT the Council receive the County Council Summary for June 2023, as information.

Carried

Agenda Item 14 – By-Laws

14a 2023-30 – RBC Financing Agreement – Fire Department SCBA's

Resolution No. 13/07/23

Moved by Angela Field, seconded by Brian Hamilton

BE IT RESOLVED THAT the Council adopt the following by-laws:

- 2023-30 – RBC Financing Agreement – Fire Department SCBA's

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

The item of Fireworks was added to the Action Tracking list.

Resolution No. 14/07/23

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a Unopened Road Allowance

As per Section 239 2 (b) – Personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss a complaint received concerning the damage/improvement of an Unopened Road Allowance.

17b Employee Benefits

As per Section 239 2 (k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by on behalf of the municipality or local board.

More specifically as it relates to employee benefits.

And Adoption of Closed Session Minutes.

March 2, 2023; April 6, 2023, April 20, 2023; May 4, 2023; June 15, 2023.

Resolution No. 15/07/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council move into a Closed Session at 8:37 p.m.

As per Section 239 2 (b) of the Municipal Act – *Personal matters about an identifiable individual, including municipal or local board employees.*

More specifically to discuss a complaint received concerning the damage/improvement of an Unopened Road Allowance.

And

As per Section 239 2 (k) of the Municipal Act – *a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by on behalf of the municipality or local board.*

More specifically as it relates to employee benefits.

And

To adopt Closed Session Minutes: March 2, April 6, April 20, May 4, and June 15, 2023.

Carried

Finance Clerk Andrea Leclaire and Audio/Video System Specialist Nate MacIsaac left the council chambers at 8:38 p.m.

Council rose from Closed Session at 9:52 p.m. and had the following motion to report as progress:

Resolution No. 16/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Township of Admaston/Bromley Council have terminated their membership with the Municipal Benefits Committee effective December 31, 2023.

Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-31 being a by-law to confirm proceedings of Council Meeting

Resolution No. 17/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2023-31, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held July 6th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 18/07/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, July 6th, 2023, Township of Admaston/Bromley Council meeting be adjourned at 9:55 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: August 3, 2023
To: Council
From: Jennifer Charkavi
Re: Consent Application B137/22

Background:

A Consent application was submitted to the County of Renfrew for the purpose of creating a new lot with one retained parcel. The owners are proposing to sever a vacant 14.5-hectare lot with 405 metres of road frontage to be used for agriculture. The retained lands are proposed to be 22.5 hectares in area with 225 metres of road frontage and contain an existing house, barn, and outbuildings.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent (Acting)
Drainage Superintendent

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B137/22 submitted by Levi & Louisa Martin so long as requirements of commenting agencies are satisfied.



**County of
Renfrew**
Ontario . Canada
Experience Our History, Share Our Future!

B137/22
Name of Approval Authority:
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5
Tel: 613-735-7288
Fax: 613-735-2081
Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT

Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. JUL 04 2022

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s):

Levi Martin + Louisa Martin

Mailing Address: <u>643 McNulty Rd RR.2</u>		Town/City: <u>Renfrew</u>	Province: <u>ON</u>	Postal Code: <u>K7V 3Z5</u>
Telephone No.: (Home) <u>0</u>	(Work) <u>0</u>	(Fax): <u>0</u>		

Email Address: 0

▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable):

Mailing Address:		Town/City:	Province: <u>ON</u>	Postal Code:
Telephone No.: (Home)	(Work)	(Fax):		

Email Address:

▶ 1.3 Please specify to whom all communications should be sent: ☐ Owner ☐ Agent ☐ Both

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete applicable boxes in 2.1

▶ 2.1 Municipality: --Select One-- <u>Admaston/Bremley</u> Former Township: --Select One-- <u>Admaston</u> Lot(s) No.: <u>East 1/2 of Lot 23</u> Concession: <u>Conc. 8</u> Civic Address of Subject Lands/Road Name: <u>643 McNulty Rd.</u>	Subdivision Lot(s) No.: Subdivision Plan No.: Part(s) No.: Reference Plan No.: 49R-
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▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land?

☒ No ☐ Yes If Yes, describe each easement or covenant and its effect.

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose:	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:

In family.

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	<i>405</i> m	<i>225</i> m	m
	Depth	<i>360</i> m	<i>650</i> m	m
	Area	<i>14.5</i> ha	<i>25.5</i> ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	<i>Agriculture</i>	<i>Agriculture</i>	
	Proposed Use(s)	<i>Agriculture</i>	<i>Agriculture</i>	
▶ 4.3 Buildings or Structures	Existing	<i>None</i>	<i>House, Barn & out buildings</i>	
	Proposed	<i>None</i>	<i>Same as above</i>	
▶ 4.4 Official Plan Designation				
▶ 4.5 Current Zoning		<i>R.U.</i>	<i>RU.</i>	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you **MUST** include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? ☐ Yes ☐ No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)				
	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)				
	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? ☒ Yes ☐ No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes	No	Unknown
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

N/A

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

☐ Yes

☒ No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

☐ Yes

☒ No

☐ Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

☐ Yes

☒ No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

☐ Yes

☐ No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

☐ Yes

☐ No

9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

- 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

Severing a parcel of land for future use in the family.

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

- 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Levi Martin of the Town(ship) of Admaston / Bromley in the County of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act**.

Levi Martin

Signature of Applicant

Sworn (or declared) before me at the Township of Admaston / Bromley in the County of Renfrew this 28th day of June, 20 22.

TOWNSHIP OF ADMASTON/BROMLEY

Mitchell Ferguson

A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION

(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

OCT 21 2022

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, LOUISA MARTIN, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize

LEVI MARTIN to make this application and provide instruction/information on my/our behalf.

* Oct. 17 2022
Date

* Louisa Martin
Signature of Owner

Date

Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B137/22

Hearing Date (if appl.): _____

Date of Receipt of Application: July 4/22

Date deemed complete: July 4/22

Checked by: g

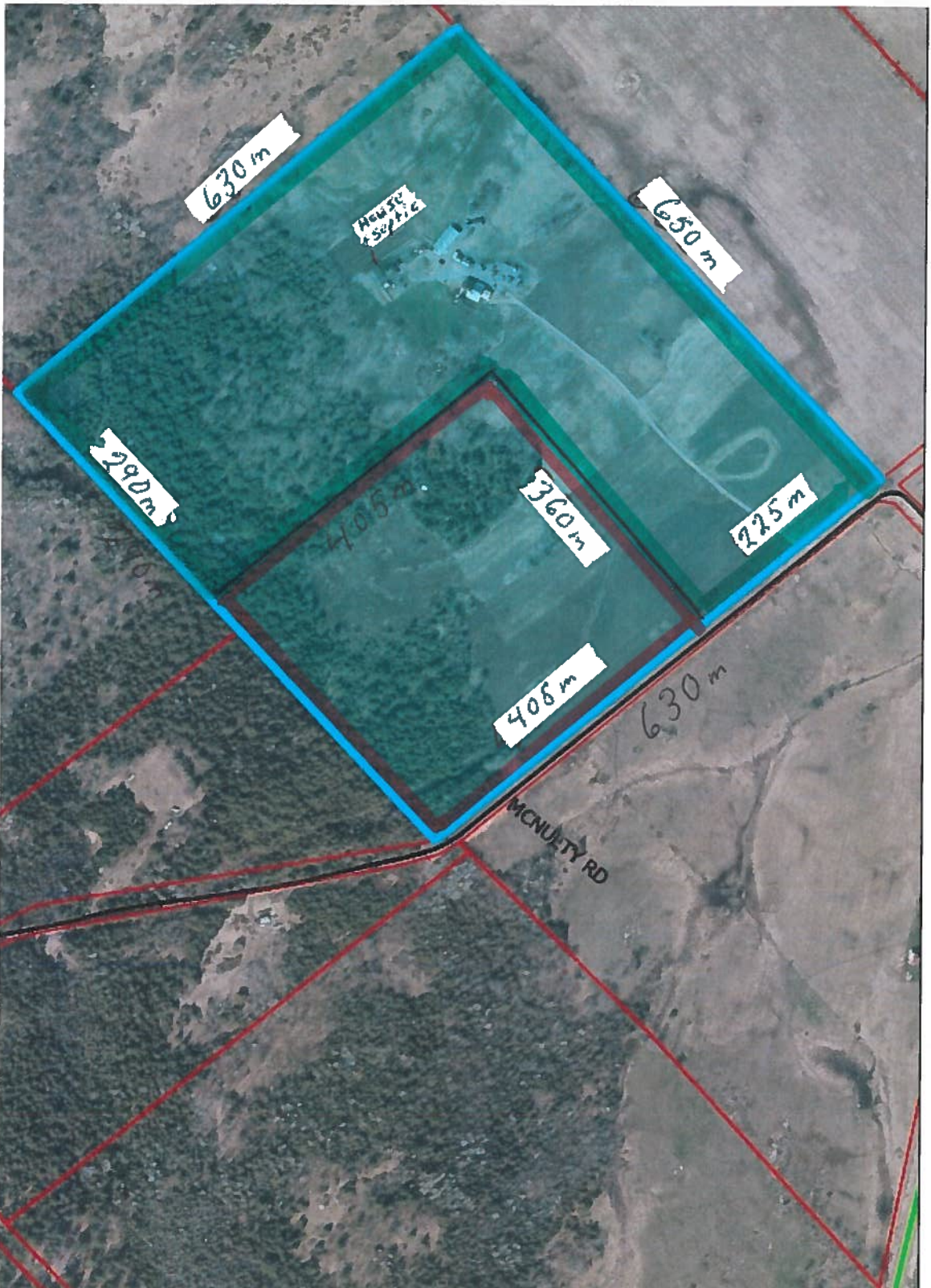
Authorization of Owner Received: Yes ☒ No ☐ N/A ☐

Date: Oct 28/22

Alana Zador
Secretary-Treasurer, Land Division Committee

County of Renfrew GIS

6/13/2022 9:36:36 AM



458.6 0 229.31 458.6 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
 © Crown's Printer for Ontario

1:9,028



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Legend

- ☐ Property Parcels
- Roads**
 - County
 - Crust
 - Municipal Maintained
 - Municipal Seasonal
 - On-Ramp
 - On-Ramp
 - Private
 - Proposed Road
 - Provincial Highway
 - Quebec
 - WATER ACCESS

Notes

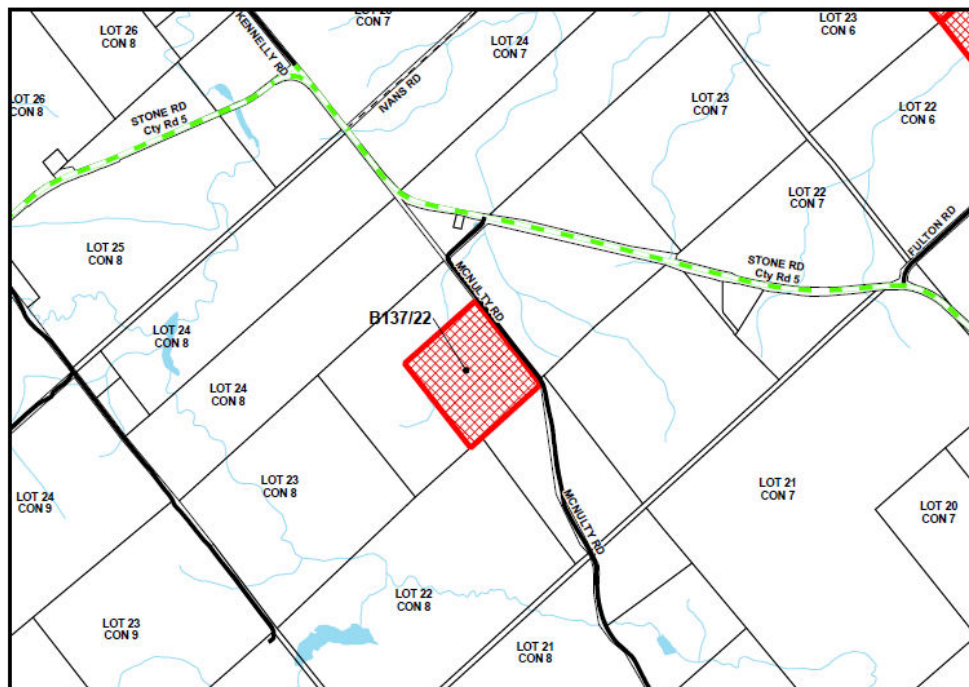
Enter description of the map

Depending on the number of layers visible not all may be shown in the legend.

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PART A - BACKGROUND

1. FILE NO.: **B137/22**
2. APPLICANTS: Levi & Louisa Martin
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part of Lot 23 CON.: 8 STREET: 643 McNulty Road
5. PURPOSE: Creation of a new lot
6. DESCRIPTION OF APPLICATION: The owners are proposing to sever a vacant 14.5 hectare lot with 405 metres of road frontage to be used for agriculture. The retained lands are proposed to be 22.5 hectares in area with 225 metres of road frontage and contain an existing house, barn, and outbuildings.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage	Area	Structures
Existing Lot	630 m	40 Ha	House, barn, and outbuildings
Severed	405 m	14.5 Ha	None
Retained	225 m	25.5 Ha	House, barn, and outbuildings

8. SEVERANCE HISTORY

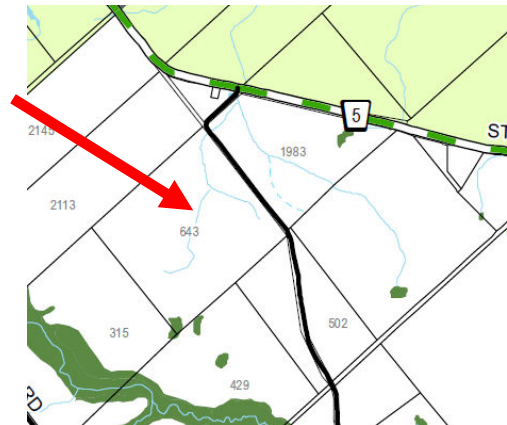
Number of new lots from original holding (1971) 1 previous severance: B311/94

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Rural

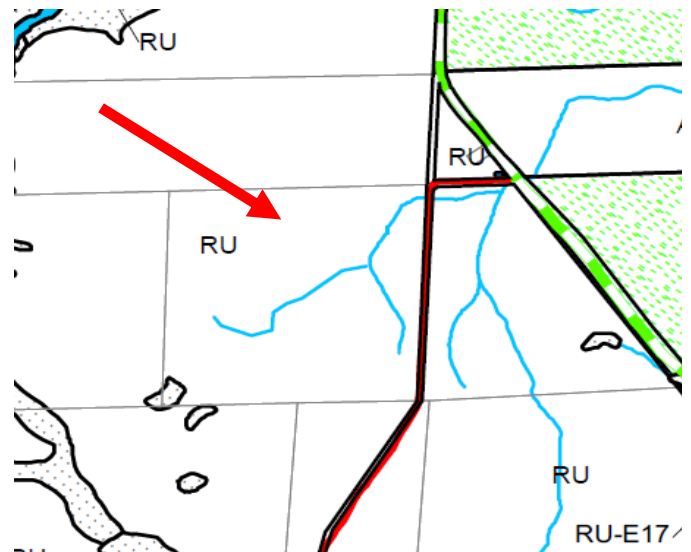
Retained Rural
Environmental Protection



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(#2004-13) Zone(s):

Severed Rural (RU)

Retained Rural (RU)
Environmental Protection (EP)



Zone Requirements:

	<u>Proposed Lot Frontage</u>	<u>Minimum Required</u>	<u>Proposed Lot Area</u>	<u>Minimum Required</u>
Severed	405 m	45 m	14.5 Ha	2 ha
Retained	225 m	45 m	25.5 Ha	2 ha

PART B – COMMENTS**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**Policies Considered:

- 1.1.5.8 New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.
- 2.1.5 c) *Development and site alteration* shall not be permitted in: *significant valleylands* in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Mary's River); unless it has been demonstrated that there will be no *negative impacts* on the natural features and their ecological functions.
- 3.1.8 *Development* shall generally be directed to areas outside of lands that are unsafe for *development* due to the presence of *hazardous forest types for wildland fire*.
- Development* may however be permitted in lands with *hazardous forest types for wildland fire* where the risk is mitigated in accordance with *wildland fire assessment and mitigation standards*.

2. OFFICIAL PLANPolicies Considered:

- 2.2(2) Minimum Distance Separation relating to Agriculture
- 2.2(9)(d) Wildland Fire Risk
- 2.2(8)(f) Significant Valleylands
- 2.2(12)(a) Servicing Policies
- 5.3 Rural Designation
- 8.3 Environmental Protection Designation
- 13.3(3) Transportation Policies – Municipal Roads
- 14.3 Consent Policies

3. ZONING BY-LAWProvisions Considered:

- 3.26(c) Setbacks – roads
- 21.1 & 21.2 Rural (RU) Zone
- 24.1 & 24.2 Environmental Protection (EP) Zone

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of
Admaston/Bromley

Favourable comments from the Township have been provided.

The Township provided the location of the entrance for the severed lands.

The Building and Sewage Inspector approved the suitability of the severed lands for private sewage disposal provided all systems comply with the Ontario Building Code and all applicable law.

6. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 1 of this Report, the Provincial land use planning issues to be addressed are Minimum Distance Separation (MDS 1) of a new sensitive (residential) land use from existing livestock and manure operations, wildland fire, and significant valleylands.

Minimum Distance Separation

The Provincial Policy Statement (PPS), the County of Renfrew Official Plan and the Township of Admaston/Bromley Zoning By-law require compliance with MDS 1. MDS 1 must be calculated for all livestock facilities within 750 metres of the proposed severed lots. Our records indicate that there are barns on the following properties: **429 McNulty Road, and 1983, 2126 & 2145 Stone Road. There are also barns on the retained lands.** An MDS 1 form must be completed for each property and submitted to our office. Favourable MDS 1 calculations are required as a condition of consent.

Wildland Fire Risk

The severed and retained lands fall within areas that pose a wildland fire risk, as identified on Schedule B-Map 1–Hazards, to the County of Renfrew Official Plan. Under Section 2.2(9)(d) development may be permitted in an area with a wildland fire risk, provided the risk is mitigated in accordance with Ministry of Natural Resource and Forestry (MNRF) assessment and standards.

There are areas to build outside of the lands affected by wildland fire risk. The application indicated that there is no new development proposed on the severed lands. However, if new development on the severed lands is proposed in the future, buildings can be located on lands not affected by the wildland fire risk. The retained lands are already developed. No further information is required.

Significant Valleylands

Portions of the severed and retained lands are impacted by significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features. Section 2.2(8)(f) of the Official Plan requires the natural features to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres of the feature is required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands.

A portion of the severed lands are affected by the significant valleylands. No development is proposed on the severed lands. If development is proposed in the future, and the areas affected by the significant valleylands can be avoided by building on lands not affected. The retained lands are already developed, and no further development is proposed. Therefore, an EIS is not required to address the significant valleylands.

Transportation

The severed and retained lands have road frontage on McNulty Road, which is a municipal road. Favourable comments were received from the Township Public Works Department, and the Township indicated where the entrance can be located on the severed lands.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
 - ☒ Registered Plan of Survey:
 - ☐ Zoning By-law Amendment:
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☐ Development Agreement:

- ☐ Site Plan Control Agreement:
- ☐ Notice on Title:
- ☐ Shoreline Road Allowance Closure / Acquisition:
- ☒ Other: Favourable MDS1 calculations.

(e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations: ☐

Date: July 19, 2023

Prepared by: Lindsey Bennett-Farquhar, MCIP, RPP
Senior Planner

JUL/2022

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: November 29, 2022

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B137/22

Owner: Levi & Louisa Martin

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

ALL SYSTEMS MUST COMPLY WITH THE OBC AND
ALL APPLICABLE LAW

Signature-Building & Sewage Inspector

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: November 29, 2022

To: Admaston/Bromley Township

From: Acting Road Superintendent

Re: Municipal Public Road – McNulty Road

Severance Application No. B137/22

Owner: Levi & Louisa Martin

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is road widening or dedication required? Yes ☐ No ☒

Would approval of this severance create any civic addressing conflicts. Yes ☐ No ☒


Does a school bus service the area at the present time? ☒ Yes ☐ No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance?

Yes ☐ No ☒

Comments:

Will provide entrance for severed lot in limited locations.
Marked on map approx. location that would be approved
due to sight lines.


Acting Road Superintendent
Steve Visinski

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: August 3, 2023
To: Council
From: Jennifer Charkavi
Re: Consent Application B37/23

Background:

A Consent application was submitted to the County of Renfrew for the purpose of a lot addition to 1437094 Ontario Inc. (Gourley's Variety Store). The owners are proposing to sever 0.29 hectare of land with 16.76 metres of road frontage to add it to the abutting property. The lot addition would provide the abutting property with road frontage and would increase in size to 0.73 hectare. The retained lands would be 6.09 hectares in area with approx. 250 metres of road frontage.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent (Acting)
Drainage Superintendent

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B37/23 submitted by Ross & Lila Peever so long as requirements of commenting agencies are satisfied.



**County of
Renfrew**
Ontario . Canada

Experience Our History, Share Our Future!

B37/23

Name of Approval Authority:
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5
Tel: 613-735-7288
Fax: 613-735-2081
Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT

Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

FEB 21 2023

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Ross Peever ; Lila Peever			
Mailing Address: 1520 Hwy 132		Town/City: Renfrew	Province: ON
Postal Code: K7V3Z5			
Telephone No.: (Home) (613) 432-5394	(Work) (613) 433-1133	(Fax):	
Email Address: rpeever@xplornet.com			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable):			
Mailing Address:		Town/City	Province: ON
Postal Code:			
Telephone No.: (Home)	(Work)	(Fax):	
Email Address:			
▶ 1.3 Please specify to whom all communications should be sent: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Both			

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Admaston/Bromley</u> <input checked="" type="checkbox"/> Former Township: <u>Admaston</u> <input checked="" type="checkbox"/> Lot(s) No.: <u>Pt Lt 10 Part 2 RP49R20133</u> Concession: <u>2</u> Civic Address of Subject Lands/Road Name: <u>1520 Highway 132</u>	Subdivision Lot(s) No.: _____ Subdivision Plan No.: _____ Part(s) No.: <u>Pt Lt 10 Pt 3</u> Reference Plan No.: <u>49R- 20133</u>
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe each easement or covenant and its effect.	

3. PURPOSE OF THIS APPLICATION

► 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input type="checkbox"/> Creation of a New Lot	<input checked="" type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose:	

► 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:

1437094 Ontario Inc (Gourley's Variety Store)

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

► 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	16.76 m	RP. 192.6m - 269.92 m	63.72 m
	Depth	174.01 m	R.P. IRREG m	RP. 71.28m - 71.11 m
	Area	0.29 HA - 0.38 ha R.P.	6.01 ha	0.45 HA - 0.38 ha R.P.
► 4.2 Use of the Property	Existing Use(s)	Vacant Land	House plus outbuildings	store plus residence
	Proposed Use(s)	Vacant Land	House plus outbuildings	store plus residence
► 4.3 Buildings or Structures	Existing	Store/Residence	House plus outbuildings	nil
	Proposed	Store/Residence	House plus outbuildings	nil
► 4.4 Official Plan Designation		HC	Agricultural	HC
► 4.5 Current Zoning		HC	Agricultural	HC

► 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Municipal Road, maintained all year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? ☐ Yes ☐ No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
Publicly owned and operated piped water system		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Privately owned and operated individual well		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Privately owned and operated communal well		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lake or other water body		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other means		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	School Busing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? ☒ Yes ☐ No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.
B07/21

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

► 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?



Yes



No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

► 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?



Yes



No



Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

► 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.



Yes



No

► 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.



Yes



No

► 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.



Yes



No

9. SKETCH

► 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

► 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

- 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

- 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Ross Peever and Lila Peever of the Town(ship) of Armadale/Bromley in the County of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Ross Peever Lila Peever
Signature of Applicant

Sworn (or declared) before me at the Town of Renfrew
in the Province of Ontario
this 17th day of February, 20 23

DEANNA CORA BOHART, a Commissioner, etc.,
Province of Ontario, for Chown Smith & Scott
Professional Corporation, Barristers and Solicitors.
Expires September 29, 2025.

Deanna Bohart
A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

► 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B37123

Hearing Date (if appl.): _____

Date of Receipt of Application: Feb 21/23

Date deemed complete: Feb 21/23

Checked by: 8

Authorization of Owner Received: Yes ☐ No ☐ N/A ☒

Date: Mar 9/23 Alana Zadow

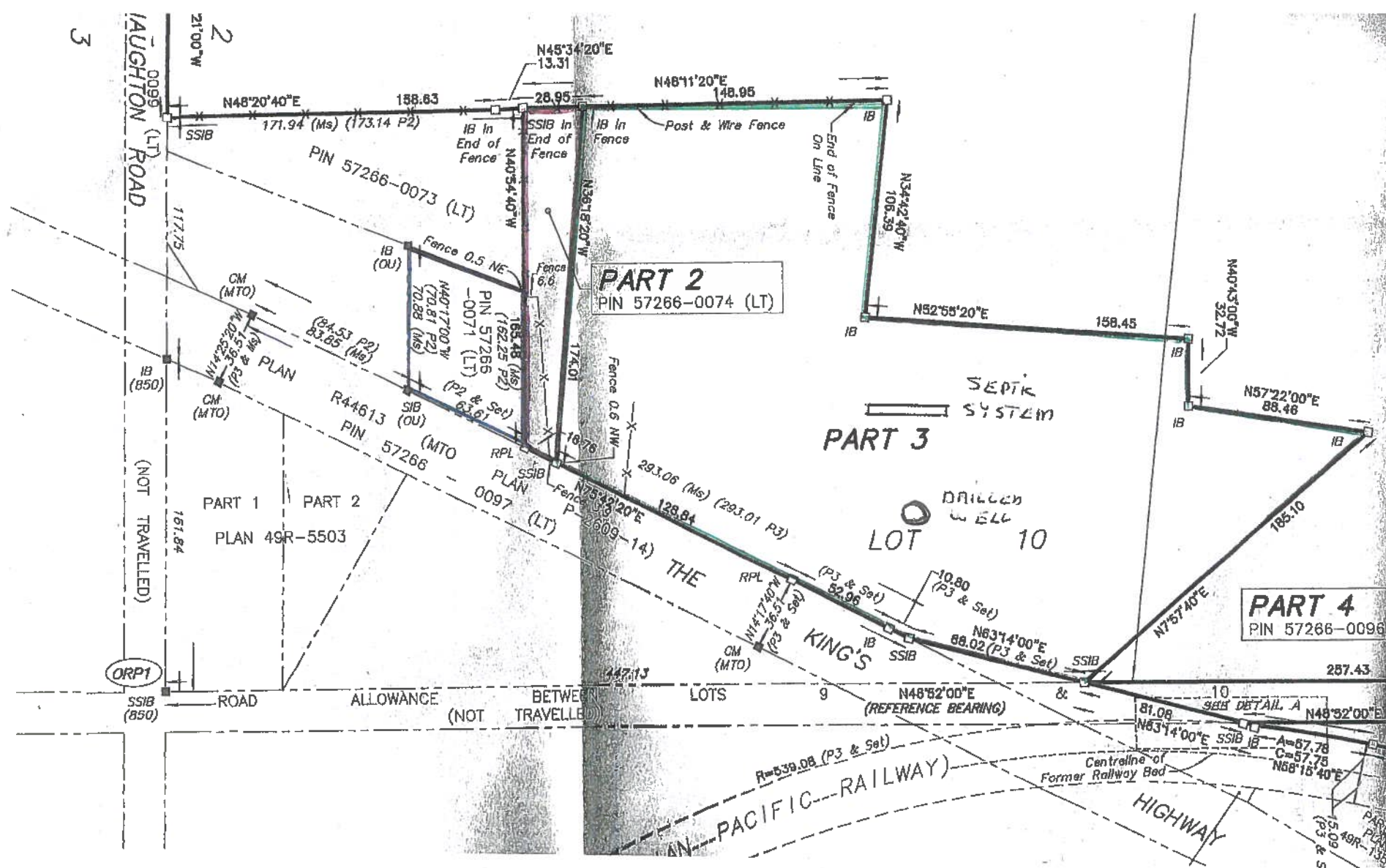
Secretary-Treasurer, Land Division Committee



1 centimeter = 20 meters

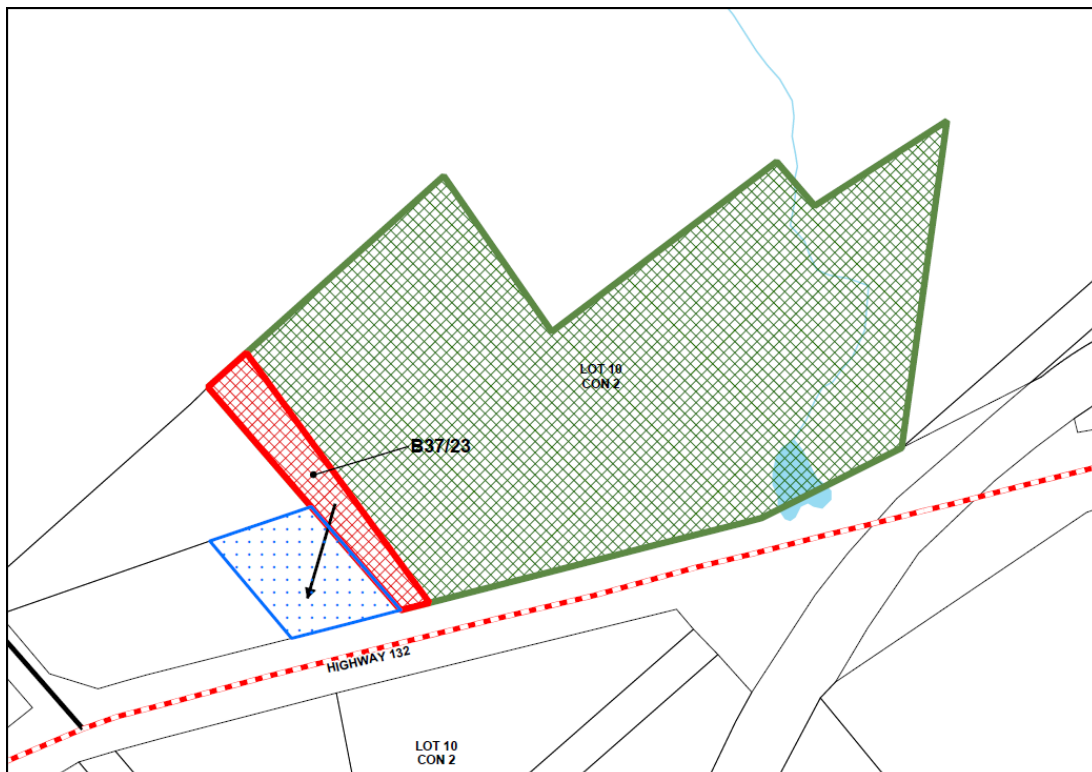


1 centimeter = 10 meters



PART A - BACKGROUND

1. FILE NO.: **B37/23**
2. APPLICANTS: Ross & Lila Peever
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lot 10 CON.: 2 STREET: 1520 Highway 132
5. PURPOSE: Lot addition to 1437094 Ontario (Gourley's Variety Store)
6. DESCRIPTION OF APPLICATION: The owners are proposing to sever 0.29 hectare of land with 16.76 metres of road frontage to add it to the abutting property. The lot addition would provide the abutting property with road frontage and would increase in size to 0.73 hectare. The retained lands would be 6.09 hectares in area with approx. 250 metres of road frontage.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage		Area		Structures
Existing Lot	272 m		6.38 Ha		1 house, 1 garage, 3 sheds, 2 barns
Severed	16.76 m		0.29 Ha		Vacant
Lot to be enlarged	80.48 m		0.73 Ha		Retail store, garages, apartments, Quonset
Retained	250 m		6.09 Ha		1 house, 1 garage, 3 sheds, 2 barns

8. SEVERANCE HISTORY

Number of new lots from original holding (1971)

3 previous severances: B260/71, B82/74 & B7/21

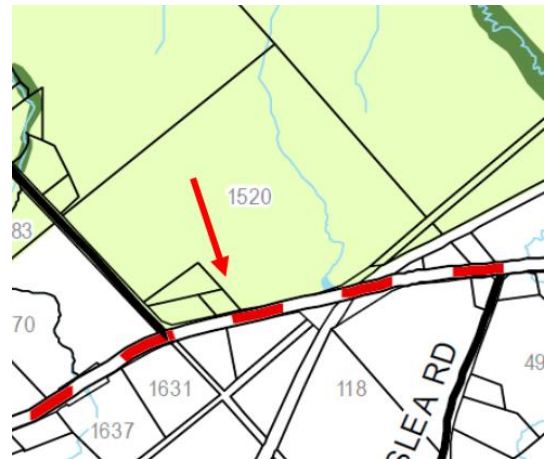
9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed Agriculture

Lot to be Enlarged Agriculture

Retained Agriculture



**10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):**

Severed Agriculture-Exception Forty Two (A-E42)

Lot to be Enlarged Highway Commercial (HC)

Retained Agriculture-Exception Forty Two (A-E42)



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	16.76 m	45 m	0.29 Ha	20 ha
Total, if Lot Addition	80.48 m	30 m	0.73 Ha	4047 m²
Retained	250 m	45 m	6.09 Ha	20 ha

PART B – COMMENTS**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**Policies Considered:

2.3.1 *Prime agricultural areas* shall be protected for long-term use for agriculture.

2. OFFICIAL PLANPolicies Considered:

- 2.2(8)(f) Significant Valleylands
- 6.3(1)& (5-7) Agriculture Designation
- 13.3(3) Transportation – municipal roads
- 14.3(14) Consent Policies – lot addition

3. ZONING BY-LAWProvisions Considered:

- 22.1 & 22.2 Agriculture (A) Zone – permitted uses and zone provisions
- 11.1 Permitted Uses in the Highway Commercial zone
- 11.2 Provisions of Highway Commercial zone

4. SUBMITTED STUDIES

None

5. AGENCY COMMENTS

Twp. of Admaston/Bromley	08 May, 2023 <ul style="list-style-type: none"> • No concern.
PW & CBO Comments	03 May, 2023 <ul style="list-style-type: none"> • Subject lands front on Highway 132. • No any concern.
County Forestry & Trails	26 May, 2023 <ul style="list-style-type: none"> • The properties to be severed are located in proximity to a County multi-use trail, with recreational motorized vehicles.
Ministry of Transportation	03 May, 2023 <ul style="list-style-type: none"> • No objection to the lot addition. • Subject properties are within the Ministry's permit control area, a Sign or Building and Land Use Permit Application need to be submitted for our approval if any buildings are located within 45 metres from the property line.

6. GENERAL PLANNING COMMENTS

As indicated in Part B – Section 1 of this report, the Provincial land use planning issues to be addressed are the protection of agriculture and significant valleylands.

Agriculture

The severed, retained and enlarged lands are designated Agriculture in the County of Renfrew Official Plan. The subject land was created through consent (surplus dwelling), and it is considered a residential lot. Farming and keeping livestock is not permitted on the subject land. The Agriculture-Exception Forty Two (A-E42) zone prohibit the keeping of livestock. Hence, there is no concern for this lot addition.

Significant Valleylands

The subject lands are impacted by significant valleylands, as identified on Official Plan Schedule B-Map 4-Natural Heritage Features and Sections 2.2(8)(f). This is a natural feature that is required to be protected from negative impacts from development. Proposed development that occurs in or within 120 metres of this feature is required to be supported by an Environmental Impact Study (EIS) that demonstrates there will be no negative impacts on the valleylands.

Since no development is being proposed on either the severed or retained lots, an EIS is not required.

Transportation

The lands to be enlarged and the retained lands have road frontage along Highway 132. Favourable comments were received from the Ministry of Transportation. As noted by the MTO the properties are within the Ministry's permit control area, a Sign or Building and Land Use Permit Application need to be submitted for approval if any buildings are located within 45 metres from the property line.

K&P Trail

The subject lands is in proximity of the North K&P Trail, now owned by the County of Renfrew. The application was circulated to County Forestry & Trails, and favourable comments were received.

Zoning By-law

The severed and retained lands are zoned Agriculture-Exception Forty Two (A-E42), and lands to be enlarge are zoned Highway Commercial (HC). A zoning amendment will be required to ensure that the severed lands and the enlarged lands are in the same zone. This zoning amendment would be required as a condition to the approval of the lot addition application.

Lot addition

Section 50(12) of the Planning Act provides that where a parcel of land is severed under Section 53, no further planning approval is required for subsequent conveyance of the identical parcel of land. The provision embodies the concept of "once a consent, always a consent." The issue is that the proposed lot addition parcel will not merge with the 1564 Highway 132 property because it was created by consent (File #:B260/1971).

To allow the lots to properly merge on title, severance B260/1971 will need to be cancelled. To do so, an application to cancel severance B260/1971 must be submitted to the County of Renfrew. This cancellation can be accomplished as a condition of approval for the proposed lot addition application.

No other planning related concerns were identified for this lot addition application.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
- | | | |
|-------------------------------------|----------------------------|---|
| <input checked="" type="checkbox"/> | Registered Plan of Survey: | Preceded by a draft survey |
| <input checked="" type="checkbox"/> | Zoning By-law Amendment: | To rezone the severed land to Highway Commercial (HC) |

- ☐ Minor Variance:
- ☐ Private Road Agreement:
- ☐ Development Agreement:
- ☐ Site Plan Control Agreement:
- ☐ Notice on Title:
- ☐ Shoreline Road Allowance Closure / Acquisition:
- ☒ Other:
 - Certificate of cancellation for consent B260/1971
 - Standard Lot consolidation conditions

(e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations: ☐

Date: July 20, 2023

Prepared by: Rajat Ali
Junior Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: May 3, 20203

To: Admaston/Bromley Township

From: Acting Road Superintendent

Re: Municipal Public Road – 1520 Highway 132

Severance Application No. B37/23

Owner: Ross & Lila Peever

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	_____	_____	_____✓_____
Retained Lot	_____	_____	_____✓_____

MTO

	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	_____	_____	_____
Retained Lot	_____	_____	_____

Is road widening or dedication required? Yes No

Would approval of this severance create any civic addressing conflicts. Yes No

Does a school bus service the area at the present time? Yes No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance? Yes No

Comments: This property fronts Highway 132 (MTO)


Acting Road Superintendent
Steve Visinski

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: May 3, 2023

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: BB37/23

Owner: Ross & Lila Peever

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

ALL SYSTEMS MUST COMPLY WITH THE O.B.C AND ALL APPLICABLE LAW

Signature Building & Sewage Inspector

2nd Floor
1 Stone Road West
Guelph, Ontario
N1G 4Y2
Tel: 519-826-4151
www.ontario.ca/OM
[AFRA](http://www.ontario.ca/OM)

2^e étage
1, rue Stone ouest
Guelph (Ontario) N1G 4Y2
Tél. : 519-826-4151
www.ontario.ca/MAAARO

Food Safety and Environmental Policy Branch, Policy Division

To: All municipalities in Ontario (head of Planning Dept. and/or Clerks Office)

Subject: Implementing Provincial Policy and Guidance on Permitted Uses in Prime Agricultural Areas

Dear Municipal Planners,

I am writing to you today to remind you of the Provincial policies and guidelines on the many economic diversification opportunities on farms that help maintain prime agricultural areas, while supporting a thriving agri-food sector and rural Ontario. Policies in the current [Provincial Policy Statement, 2020](#) (PPS) permit agricultural, agriculture-related and on-farm diversified uses in prime agricultural areas, subject to certain criteria (see Attachment 1). While the PPS is currently under review, policies related to permitted uses are proposed to remain largely the same in the proposed [Provincial Planning Statement](#).

The supporting [Guidelines on Permitted Uses in Ontario's Prime Agriculture Areas](#) were developed by the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) following extensive consultation with municipalities and other stakeholders. The Guidelines are intended to help municipalities and farmers interpret provincial policies by recommending best practices (e.g., area limits for on-farm diversified uses). Each farm is unique, and many farms support several different types of permitted uses. For example, if all the provincial criteria in Attachment 1 are met:



Foodland
ONTARIO

ONTARIO
Terre nourricière

Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

- A market or shop that sells farm/food products from the surrounding area would be considered an agriculture-related use.
- Corn mazes, if harvested, could also be considered an agriculture-related use.
- A cider mill is considered an agriculture-related use
- Existing laneways shared between agricultural uses and on-farm diversified use should continue to be considered an agricultural use
- A bakery or bistro is considered an on-farm diversified use
- While parking is generally considered an on-farm diversified use, a field which is regularly used for agricultural purposes but once or rarely for parking is likely still considered an agricultural use.

While municipalities may have more specific requirements than the province, they need to achieve the same objectives as the provincial guidelines.

It is important to look at each farm operation individually and consider if the use is temporary or permanent. Attachment 2 provides more examples of a diverse farm operation and highlights key considerations.

When developing official plan policies or considering approving a proposed use, municipalities are encouraged to refer to the Guidelines to consider best practices. It is important to reinforce that municipalities have the flexibility to set their own criteria, as long as policies set out in the PPS are met.

To support farm viability and a robust rural economy, we encourage municipalities to have simple and timely planning approvals for uses that are clearly compatible and appropriate in prime agricultural areas.

OMAFRA staff provide training and support [events](#) on this topic. If you have any questions or would like to take part in training planned for fall 2023, please reach out to the [OMAFRA Rural Planner covering your municipality](#). OMAFRA's Agricultural Information Contact Centre at 1-877-424-1300 is also available to assist or put callers in touch with one of our experts.

I appreciate all you do to support agri-food entrepreneurship in your municipality.

Sincerely,



Andrea Martin
Director, Food Safety and Environmental Policy Branch
Ontario Ministry of Agriculture, Food and Rural Affairs

Attachment 1: Provincial Policy Statement Criteria for Permitted Uses in Prime Agricultural Areas

From Table 1 of the Guidelines on Permitted Uses

Type of Use	Criteria as Provided by PPS Policies and Definitions
Agricultural	<ol style="list-style-type: none"> 1. The growing of crops, raising of livestock and raising of other animals for food, fur or fibre 2. Includes associated on-farm buildings and structures, including but not limited to livestock facilities, manure storages value-retaining facilities, and accommodation for full-time farm labour when the size and nature of the operation requires additional employment 3. All types, sizes and intensities of <i>agricultural uses</i> shall be promoted and protected in accordance with provincial standards 4. <i>Normal farm practices</i> shall be promoted and protected in accordance with provincial standards
Agriculture-Related	<ol style="list-style-type: none"> 1. Farm-related commercial and farm-related industrial uses 2. Shall be compatible with and shall not hinder surrounding agricultural operations 3. Directly related to farm operations in the area 4. Supports agriculture 5. Provides direct products and/or services to farm operations as a primary activity 6. Benefits from being in close proximity to farm operations
On-Farm Diversified	<ol style="list-style-type: none"> 1. Located on a farm 2. Secondary to the principal <i>agricultural use</i> of the property 3. Limited in area 4. Includes, but is not limited to, home occupations, home industries, <i>agri-tourism uses</i> and uses that produce value-added agricultural products 5. Shall be compatible with, and shall not hinder, surrounding agricultural operations

Attachment 2: Example of Multiple Permitted Uses on a Farm Property

From Appendix 3 of the Guidelines on Permitted Uses

Table 6. Components of multiple permitted uses on 19 ha farm

m ²	Area of the On-Farm Diversified Use
314	Half of the 627 m ² building
366	Half of the 40-spot parking (19 @ 18 m ² ; 1 @ 24 m ²)
400	Half of the 800 m ² landscaped area
0	Existing laneway
1,080	Total area of the existing on-farm diversified uses

Note: areas shared between the agriculture-related and on-farm diversified uses (building, parking, landscaped area) were allocated 50:50

This 19 ha farm comprises:

Agricultural uses: apple orchards, shed for farm machinery, farmhouse

Agriculture-related uses: cider mill, farm shop selling value-added farm products from the area, laneway, parking, landscaped area

On-farm diversified uses: bakery, bistro (light meals), farm shop selling farm/food products not from the area plus non-agricultural-related goods, parking, landscaped area.

The on-farm diversified uses portion of the building is well within the recommended building size cap.



Figure 8. Example of multiple permitted uses on 19 ha farm.

Key Considerations in Prime Agricultural Areas:

- Agricultural uses are promoted and protected (all types, sizes and intensities).

- Agriculture-related and on-farm diversified uses need to be compatible with surrounding agricultural operations (e.g., nearby agricultural uses are not impaired or inconvenienced, the agricultural and rural character is maintained)
- Only on-farm diversified uses need to be limited in area. The Guidelines recommend a flexible approach:
 - Only counting the footprint of the on-farm diversified uses on the property (not agricultural or agriculture-related uses). That means counting only the portion of the parking, landscaped area, playgrounds, retail areas, etc. that is attributable to the on-farm diversified use.
 - Not including existing laneways shared between agricultural and on-farm diversified uses.
 - Including, but discounting, the area of existing buildings or structures reused for on-farm diversified uses.
 - Accounting for temporary uses differently than permanent uses.

Please refer to the [Guidelines](#) for a fulsome discussion of considerations.

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: August 3rd, 2023

To: Council

Re: Amend the Zoning By-Law 2004-13 (134/22)

From: Jennifer Charkavi

At the Public Planning meeting held on August 3rd, 2023, there was a proposal to amend the zoning By-Law 2004-13 which is a condition of approval of Consent File B134/22 which will amend By-Law 2004-13 to rezone the severed lands from General Industrial (GM) to Agriculture (A) to ensure the entire enlarged lot is the same zone. All other provisions of the Zoning By-Law apply.

Recommendation:

BE IT RESOLVED that Council approves By-Law 2023-33 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands from General Industrial (GM) to Agriculture (A).

Township of Admaston/Bromley
477 Stone Road, R.R. #2
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K7V 3Z5
E-Mail Address – info@admastonbromley.com

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REPORT

Date: August 3rd, 2023
To: Council
Re: Amend the Zoning By-Law 2004-13 (135/22)
From: Jennifer Charkavi

At the Public Planning meeting held on August 3rd, 2023, there was a proposal to amend the zoning By-Law 2004-13 which is a condition of approval of Consent File B135/22 which will amend By-Law 2004-13 to rezone the severed lands from Agriculture (A) to General Industrial (GM) to ensure the entire enlarged lot is the same zone. All other provisions of the Zoning By-Law apply.

Recommendation:

BE IT RESOLVED that Council approves By-Law 2023-34 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the severed lands from Agriculture (A) to General Industrial (GM).

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

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613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: August 3rd, 2023
To: Council
From: Jennifer Charkavi
Re: Xplore Communications Tower – 1578 Foy Road

Background:

The Townships Planners, County of Renfrew Planning Division, received communications from FB Connect who are working with Xplore Communications to request an installation of a proposed communication tower at 1578 Foy Road in Admaston/Bromley Township.

Discussion:

County Planning Division assisted by providing the contact information for properties identified to be notified and an ad was placed in both the Eganville Leader and the Renfrew Mercury in June 2023. The Notice period ended July 24, 2023 with no inquires.

FB Connect has been provided with a Site Plan Application. Once they have completed their public notice requirements and have received the Municipal Concurrence they will begin the application. Communication Towers of this size fall under Federal jurisdiction and as such a building permit is not required, however to ensure that the development meets the municipal standards, a Site Plan Agreement is required.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew Planning Division

Recommendation for Council:

BE IT RESOLVED THAT Council direct the Mayor to sign a formal letter of concurrence to FB Connect with a copy to ISED in order to permit FB Connect to move forward with the installation of the proposed communication tower as presented this date.

AND BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley concurs that the proposal by FB Connect to erect a communication tower on lands known as 1578 Foy Road, Renfrew, Ontario, is fully compliant in the Township's opinion, with respect to the stipulated Proponent duties of municipal and public consultation in accordance with the requirements of ISED Canada's default protocol CPC-2-0-03 Issue 5 (July 2014) "Radiocommunication and Broadcasting Antenna Systems", as all Proponent obligations have been satisfactorily addressed. Council is aware that the jurisdiction for approval of the noted facility rests strictly with ISED Canada, and that the Township's role is one of a commenting body to ISED and the Applicant;

AND BE IT FURTHER RESOLVED THAT the Township of Admaston/Bromley has a Site Plan Control By-Law and has requested that FB Connect complete a Site Plan Application for the proposed communications tower to be erected at 1578 Foy Road, Renfrew, Ontario.

Lindsey Bennett
County Planner
County of Renfrew

July 25, 2023

To whom it may concern,

On behalf of Xplore Communications, I would like to submit a request for a Statement of Concurrence for the proposed communication installation located at 1578 Foy Rd, Renfrew, ON (ON8465 Admaston).

This document will provide a summary of the municipal and public consultation process.

MUNICIPAL & PUBLIC CONSULTATION SUMMARY:

PROTOCOL

We have confirmed that the County of Renfrew does not have a locally enacted land use protocol for telecommunications towers, and we were therefore required to comply with the procedures described in ISED Canada's default protocol CPC-2-0-03 (July 2014) "Radio communication and Broadcasting Antenna Systems". One of the key concerns of this process is that such installations are deployed in a manner that considers the surroundings in exercising the mandate to deploy necessary infrastructure.

PUBLIC CONSULTATION

As per the above noted process, we provided formal notice allowing 30 days for comments to any property owners within three times the tower height (45m X 3 = 135m). The County assisted with providing the contact/mailling addresses for the property PINs identified within the notification radius. Under CPC Section 4.2.4, synchronized notice was placed in the Eganville Leader and the Renfrew Mercury on June 19, 2023 in accordance with the criteria established therein.

PUBLIC RESPONSE

Under Section 4.2.2 of CPC 2-0-03, we are to respond to all reasonable and relevant concerns raised during the 30-day notification period of Section 4.2. What is considered reasonable or relevant (or not) is specifically defined under the CPC section entitled "Public Reply Comments". The 30-day notice period concluded July 24th, 2023 with no inquiries.

MUNICIPAL CONSULTATION

Consultation with the Municipality's Planning Department included the following:

- Submission of a pre-consultation application for internal review
- Follow-up consultation by email
- Submission of a full application for review
- Discussion about the proposed property and installation

- Request for assistance with properties in the Public Notification Radius
- Request for the City's choice of newspaper
- Submission of the final Public Consultation Package (for your records)
- Request to identify any other municipal requirements
- Request for Municipal Concurrence

OTHER MUNICIPAL CONSIDERATIONS:

As we are regulated under federal policy, provincial legislation such as the Ontario Building Code Act and the Planning Act including zoning by-laws and site plan control do not apply to tower facilities. Based on the size of the equipment cabinet, this installation is not required to submit application for a building permit. Other local requirements completed include the approval of the conservation authority and an entrance permit.

CONCLUDING LAND USE AUTHORITY CONSULTATION

Under CPC Section 4.3, we have satisfactorily met the consultation requirements. Xplore feels that the proposed site is well situated to provide and improve internet and data services in the targeted area. The proposed site has been situated and designed to have minimal impact on surrounding land uses.

At this time, we respectfully request the formal Statement of Concurrence by the County of Renfrew. A copy of your concurrence will be sent to ISED Canada as they require this to confirm our compliance with the ISED Canada's default protocol CPC-2-0-03 Issue 5 (July 2014) "Radiocommunication and Broadcasting Antenna Systems" prior to moving forward with the installation of the proposed communication facility.

On behalf of Xplore, we look forward to providing better internet and data service to this area. We thank you for your attention to this request and should you have any questions or need further information, please do not hesitate to contact me at 780 885 9380 or by email at jjohnston@forbesbrosLtd.ca

Sincerely,

Jacqueline Johnston

Sarah Duncan
FB Connect
482 South Service Road East, Unit 130
Oakville, ON L6J 2X6

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: January 31, 2023
To: Council
From: Steve Visinski
Re: New Motor Grader

Background:

As Council is aware, the municipality has the need for purchasing a Motor Grader. Staff have been looking into different options such as used and new graders.

Discussion:

The Municipality is a member of the LAS Canoe Procurement program. LAS looks after the tendering process on a very high level of suppliers. This program is for not-for-profit organizations such as Municipalities and through them we can acquire great savings on many items. There are multiple equipment dealers that sell through the LAS program.

There are many Used Graders on the market with a variance of hours on the machines. Machines with approximately 2000 to 3000 hours and an age of 4 to 5 years old have an estimated price range of \$350,000 to \$400,000. These machines would only come with a very limited warranty if any at all. Also, they do not fall under the LAS program as they only deal with new equipment. Staff do not feel comfortable sourcing a used grader that comes with limited warranty as well as not knowing any underling issues.

Staff felt it would be beneficial to request LAS to provide the Municipality pricing for a new Motor Grader. Speaking with representatives from LAS they have informed staff of a 43% discount on new Graders compared to the private sector. New graders would also come with a complete 3-year warranty including all repairs plus travel.

Attached is the quoted price provided through LAS from Brandt Tractor.

Financial Implications:

The purchase of the John Deere 770 GP Motor Grader will be financed through long term debt as adopted by Council. The 2023 Capital budget estimated the costs of the new grader to be \$500,000 with \$75,000 offsetting the purchase by the sale of the old grader. Unfortunately, the township only received \$38,466.25 from that sale. Therefore, the township will need to borrow a total of \$507,000 (inclusive of non-refundable HST) for the purchase of this grader

People Consulted:

Simon McLinden Strategic Account Manager LAS
Sarah Hubble Client Relations Manager LAS
Jennifer Charkavi, CAO/Clerk
Kelly Coughlin, Treasurer – Deputy CAO/Clerk

Recommendation:

BE IT RESOLVED THAT Council authorize staff to purchase the John Deere 770 GP 2023 Motor Grader from Brandt Tractor Ltd. in the amount of \$536,000 plus HST.



Equipment Quote for Township of Admaston/Bromley, Member # LAS 1384

Using John Deere Contract # 011723 JDC for Canoe/Sourcwell

770 GP 2023 John Deere Motor Grader



Exceptional performance yields exceptional results. GP tier motor graders offer enhanced comfort and performance through increased loading productivity and a spacious cab. Programmable, ergonomic EH controls and multiple linkage options allow the GP tier motor graders to fit your operation needs.

July 24, 2023

JOHN DEERE 770 GP MOTOR GRADER

- PRODUCT FEATURES (SEE ATTACHED)
- HYDRAULIC PUMP DISCONNECT
- STANDARD CIRCLE
- 14 ' MOLDBOARD WITH DURA-MAX™ ¾" CUTTING EDGES AND END BITS
- MICHELIN SNOPLUS WHEELS AND TIRES
- CAB AIR PRECLEANER
- REAR CAMERA
- FRONT AND REAR FENDERS
- BEACON LIGHTING
- NO FRONT ATTACHMENT
- COLD START PACKAGES

ADDITIONAL EQUIPMENT REQUEST

- RIPPER/SCARIFIER

EXTENDED WARRANTY

- POWERTRAIN & HYDRAULICS - 3YEAR/ 5000 HOURS (WITH TRAVEL)

TOTAL PRICE (PLUS HST) - \$536,000.00

Prepared by Brennan Trainor, Territory Manager (Ottawa Valley), BRANDT LTD.

Brennan Trainor, Brandt Tractor LTD.

190 David Manchester

Ottawa, ON, K0A 1L0,

(613) 831-4044 Office

(613) 570-8561 Cell

btrainor@brandt.ca

PRODUCT FEATURES

VEHICLE COOLING:

Swing-Out, Cool-On-Demand, Hydraulic Fan (32 In.)

Enclosed Engine Fan and Fan Drive Guarding (Conforms to ISO 3457)

Heavy Duty Aluminum Coolers for Transmission, Axle, Hydraulic, Fuel, Charge Air, Radiator and A/C Condenser. 10 Fin/Inch or less and coolers may swing-out, fold-out or remain stationary for cleaning.

Engine Coolant Surge Tank

Cool-Gard II Extended Life Engine Coolant -34 Degrees F (-37 Degrees C)

TRANSMISSION:

John Deere Powershift Plus

Direct Drive, Countershaft Powershift

Event Based Shifting (EBS) - Load Sensing Electronic Shift Modulation

Over speed Protection

Quick Disconnect Pressure Ports

Matched 8 Forward and 8 Reverse Speeds

Industry Standard U-Shape Shift Pattern

Transmission Neutral Lock with Park Start Safety Switch

Rubber Isolation Mounting to Reduce Noise and Vibration

Independent Oil Reservoir, Filtration and Cooling System with:

31 GPM Transmission Gear Pump

2000 Hour Vertical Spin-On Filter

AXLE, BRAKES AND TANDEMS:

Teammate II Axle

Planetary Single Reduction Final Drives

Internal Self-Adjusting Maintenance Free Wet Multi-Disk Brakes Inboard of Tandem Pivot

Continuous Pressurized Filtered Oil Cooled Brakes

Independent Oil Reservoir, Filtration and Cooling System with:

6.7 GPM Axle Hydraulic Gear Pump

2000 Hour Vertical Spin-On Filter

Primary and Secondary Service Brakes (Conforms to ISO 3450)

Automatic Differential Lock with Override

Automatic Spring-Applied Hydraulic Released Parking Brake (Conforms to SAE J1026)

Slip Resistant Platforms on Tandems

OPERATORS STATION:

Low ROPS/FOPS Air Conditioned Cab (Conforms ROPS ISO 3471 / FOPS ISO 3449 Level II)

Rubber Isolation Frame Mounted

Keyless Start with Multiple Security Modes

Anti-Skid 3 Step Cab Access

Fabric Air Suspension Seat with Armrests and Headrest 3 In., (76 mm) Seat Belt w/Retractors
(Conforms to SAE J386)

Tilt Wheel and Control Console with 5 Lock to Lock Power Steering

Electronic Throttle Control with Auto / Manual Modes

ECO Mode: limits engine rpms to 1900 in gears 1-5

15 Amp (24 V to 12 V W/ Continuous 10 amps) Converter and (2) Power Ports

(1)Interior and (2)Exterior Mounted Rearview Mirrors (Conforms to SAE J985)

Air Vents on all Front and side Tinted Windows

Fixed Lower Front Tinted Window

Rear Window Electric Defroster

Laminated Upper Front Tinted Window w/ Sun Shade Band

Upper Front and Rear Windshield Washers with Intermittent Wipers

Molded Floor Mat

Coat Hook

Universal RH & LH Mounting Bracket

Cooler/Lunch Box Storage with Cup Holder

Operator Manual Storage

Front Sun Visor

ELECTRICAL:

24 Volt System

Alternator (dependent on engine emission and optional equipment)

Bypass Start Safety Cover on Starter

All Light and Wiper Switches have Solid State Electrical Power Distribution System

Batteries (2), 1400 CCA with 440 Minute Reserve Capacity

Positive Terminal Battery Covers

Ground Level Electrical Master Disconnect Switch

Electric Fuel Shut off Switch

Transporting Lights w/LED Signal and Marker Lights (4 Halogen Transport lights) Transporting Lights (4 Halogen Transport Lights). Includes LED turn signals on front frame, LED rear turn signals mounted on rear grille, front and rear LED marker lights, LED brake lights and LED hazard warning lights.

Cab Pre-Wired (10 amp) for Beacon, Radio and Auxiliary Circuit

Electric Forward Warning Horn (Conforms to ISO 9533)

Back up Warning Alarm (Conforms to ISO 9533)

Sealed Switch Module with Function Indicators

Multi-Function / Multi-Language LCD Color Monitor includes:

DIGITAL INSTRUMENTS

ANALOG Display:

Hydraulic Oil Temperature

Engine Coolant Temperature

Transmission Oil Temperature

Rear Steer Articulation Angle

Fuel Level

DEF Level (FT4 Only)

DIGITAL Display:

Engine RPM

Transmission Gear Indicator

Hour Meter

Speedometer

Odometer

Outside Ambient Temperature

Integrated Job Timer and Stop Watch

INDICATOR LIGHTS for Standard and Selected Options

INDICATOR LIGHTS for Amber Caution and Red Stop

OPERATOR WARNING MESSAGES

BUILT-IN DIAGNOSTICS:

Diagnostic Code Details

Sensor Values

Calibrations

MENU DISPLAY:

Codes

Machine Settings

Diagnostics

Monitor Settings

HYDRAULIC SYSTEM:

PCLS (Pressure Compensating Load Sensing) Hydraulic System

Independent Hyd. Reservoir tank with Sight Glass

Independent Main Hydraulic filtration and cooling system with:

56 GPM Main Hydraulic Axial Piston Pump

O-Ring Face Seal Connectors

Float control included with blade lifts

2000 Hour Vertical Spin-On Filter

STRUCTURE:

Main Frame with:

Double Ball-N-Socket Pivot Connection .

Snow Wing Ready Frame

Midmount Scarifier Ready

Grade Control Mount Ready

Tapered Roller Bearing in Bottom Articulation Joint

Tapered Roller Bearing King Pins on Front Axle

Lift Eyes

Tiedowns

(20) NeverGrease Pin Joints for Saddle Linkage, Blade Tilt, Rear Steering and Lean Cylinders

MOLDBOARD:

Patented Pre-Stressed 14 Ft. x 27 In. x 1 In. (3.66 M x 610 mm x 22 mm)

Moldboard with: 8 In. x 3/4 In. (152 x 16 mm) Cutting Edge with

Reversible End Bits

Quick Change Circle Wear Inserts (All Nylon)

Quick Change and Adjustable Heavy Duty Moldboard Side Shift Wear Inserts

Single Input Circle Drive Gearbox (non-slip)

OVERALL VEHICLE:

Left Side Daily Service

Engine and Service Compartment Lights

Hinged Engine Side Shields

Tool Box with Tray

Articulation Joint Grease Bank

Articulated frame with Safety (ISO 10570) locking pin

Radiator Surge Tank Access Panel

Bottom/Side Guards with Access Panels

(6) D.O.T. (392&393) Permanent Tie Downs for transport

Single Key Locks for Entire Vehicle

Ground Level Fuel Tank Filling (FT4 Only)

Fluid Sampling Ports for Engine Oil, Engine Coolant, Hydraulic, Axle and Transmission Oils

Vandal Protection Locking for:

Service Compartments

Cab Doors

Radiator Surge Tank Access Door

DEF Tank Door and Cap (FT4 Only)

Hydraulic Reservoir Cap

Battery Disconnect Switch

Fuel Tank Door and Cap

Tool Box

Fuel tank, 110 gallon (416 L)

Environmental Drains with Hoses for Engine, Transmission, Hydraulic, Axle Oils and Engine Coolant

Remote Filter Bank for Hydraulic, Transmission and Axle Oils

Vehicle Side Reflectors

Township of Admaston/Bromley

477 Stone Road, R.R. #2

Renfrew, ON

K7V 3Z5

E-Mail Address – info@admastonbromley.com

**613-432-2885 Stone Road Office
613-432-4052 Fax**

**613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage**

REPORT

Date: August 3, 2023
To: Council
From: Kelly Coughlin
Re: June 2023 YTD Financial Overview

Background: n/a

Discussion:

During the month of June, the township received an additional \$15,886.65 from recycling grant. Other notable receipts include tipping fees of \$2,693.00, Planning & Zoning revenue of \$2,100 (we have exceeded budget estimates), interest income of \$7,632.32, \$826.21 OCIF interest, and Fire Standby fees \$3,750.00.

Outlined below is a summary of the total repairs spent on each of the vehicles from January through until June. Total amount spent on repairs is \$34,371.23.

Vehicles	YTD Repair Costs
V31 – Volvo Grader	\$1,292.16
V28 – 2014 Western Star	\$10,698.35
V33 – 2016 Western Star	\$13,657.78
V38 – 2020 Western Star	\$4,576.26
V41 – 2022 Western Star	\$4,262.60
V40 – 2012 Ammann Packer	\$566.74
V37 – JCB Backhoe	\$285.46
V35 – 2018 JCB Backhoe	\$3,131.88

Financial Implications:

None

People Consulted:

Jennifer Charkavi - CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council accept the June 2023 Year to Date Financial Overview Report (attached) as information as submitted and circulated.

June 2023 Financial Overview

	June YTD	Budget
REVENUE		
Taxation	(1,219,823.18)	(2,760,923.00)
Municipal Drains	(29,699.98)	(40,000.00)
OMPF	(220,000.00)	(440,000.00)
OCIF	(289,599.00)	(579,200.00)
Canada Community Building Fund	-	(97,130.00)
Recycling Revenue	(31,636.50)	(63,548.00)
Other Grants	(520.20)	(54,200.00)
Waste Management Fees	(13,352.50)	(29,000.00)
Planning Fees	(6,080.00)	(4,500.00)
Roads Revenue	(2,304.82)	(75,000.00)
Other Fees & Charges	(103,371.07)	(81,088.00)
Building Permits	(32,692.00)	(59,000.00)
Capital Lease	-	(189,000.00)
Proceeds f/ debt	-	(477,870.00)
Transfer f/ reserves	-	(384,450.00)
County	(688,845.65)	(1,383,485.00)
School Boards	(385,408.24)	(774,310.00)
TOTAL REVENUE as of June 30, 2023	(3,023,333.14)	(7,492,704.00)
EXPENDITURES		
General Government	324,036.23	726,955.00
Council	48,908.41	112,520.00
Building	16,042.12	32,100.00
Police and Health & Safety	169,722.01	400,000.00
Fire Protection Agreements	13,140.00	51,003.00
Fire	156,385.94	482,585.00
Animal Control/ Livestock/ Drains & Planning	1,559.00	9,250.00
Waste Management	147,073.84	306,606.00
Recreation	33,629.63	43,790.00
Library	12,100.00	24,250.00
Drains & Planning	65,273.38	118,300.00
Public Works	777,315.08	2,766,550.00
Debt Repayment	129,745.28	261,000.00
Transfer to County	723,406.00	1,383,485.00
Transfer to School Boards	387,111.00	774,310.00
TOTAL EXPENDITURES as June 30, 2023	3,005,447.92	7,492,704.00
SURPLUS / (DEFICIT)	17,885.22	-

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
TAXATION			
General Municipal - Taxation	40-10-237	(1,219,493.74)	(2,745,003.00)
General Municipal - Supplementaries	40-20-221	-	-
TOTAL GENERAL MUNICIPAL TAXATION		(1,219,493.74)	(2,745,003.00)
COUNTY & SCHOOL BOARDS TAXATION REVENUE			
County		(688,845.65)	(1,383,485.00)
English - Public		(279,302.09)	(554,150.00)
English - Separate		(94,575.59)	(192,910.00)
French - Public		(3,663.89)	(8,730.00)
French - Separate		(7,866.67)	(18,520.00)
COUNTY & SCHOOL BOARDS TAXATION REVENUE		(1,074,253.89)	(2,157,795.00)
PAYMENTS IN LIEU			
Canada	40-40-220		(710.00)
Ontario	40-40-221		(4,000.00)
Power Dams	40-40-222		(5,000.00)
Municipal Enterprises	40-40-223		(3,080.00)
County	40-40-224		(1,240.00)
MNR - Fire Agreement	40-40-225	(329.44)	(330.00)
Hydro One	40-40-227		(1,560.00)
TOTAL PAYMENTS IN LIEU		(329.44)	(15,920.00)
TOTAL TAXATION		(2,294,077.07)	(4,918,718.00)
DRAINS			
Tile Drain	40-30-220	(29,699.98)	(30,000.00)
Municipal Drain	40-30-221		(10,000.00)
TOTAL DRAINS		(29,699.98)	(40,000.00)
GRANTS			
Ontario Municipal Partnership Fund (OMPF)	40-50-220	(220,000.00)	(440,000.00)
OMPF One-Time Funding	40-50-221		-
Aggregate Resources	40-50-223		(30,000.00)
Special Grants	40-50-224		
Livestock Damage	40-50-225	(520.20)	(5,000.00)
Drains Superintendant Grant	40-50-228		(5,000.00)
Student Employment	40-50-229		(5,400.00)
Recycling Grant	40-50-230	(31,636.50)	(63,548.00)
Transfer from Deferred Revenue (Canada Community Building Fund)	40-50-231		(97,130.00)
R.I.D.E. Grant	40-50-232		(8,800.00)
FCM Asset Management	40-50-235		-
Ontario - One Time Funding	40-50-237		-
ICIP - Northern & Rural Funding	40-50-238		

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Modernization 2 - Roads Review	40-50-239		
Modernization 3 - Org Review	40-50-240		
Transfer from Deferred Revenue (OCIF - Formula Component)	40-50-241	(289,599.00)	(579,200.00)
ICIP COVID - Douglas Fire Garage	40-50-242		
OPP - CSPT Grant	40-50-243		
TOTAL GRANTS		(541,755.70)	(1,234,078.00)
FEES & SERVICE CHARGES			
Tax Certificates	40-70-220	(1,500.00)	(3,500.00)
Lottery Licenses	40-70-221	(49.65)	(400.00)
Roads Revenue	40-70-223	(2,304.82)	(75,000.00)
Tipping Fees-Stone Road Site	40-70-224	(830.00)	(1,500.00)
Tipping Fees-Osceola Site	40-70-225	(12,522.50)	(27,500.00)
Planning & Zoning	40-70-226	(5,650.00)	(4,000.00)
Septic Usage Permits	40-70-227	(150.00)	(500.00)
Zoning Certificates	40-70-230	(280.00)	
TOTAL FEES & SERVICE CHARGES		(23,286.97)	(112,400.00)
OTHER REVENUE			
Dog Licensing	40-80-220	(2,055.00)	(2,000.00)
Building Permits	40-80-221	(28,492.00)	(50,000.00)
Sewage Permits	40-80-222	(4,200.00)	(9,000.00)
Penalties-Taxes	40-80-223	(9,864.07)	(30,000.00)
Interest Income	40-80-224	(32,602.57)	(15,000.00)
Miscellaneous	40-80-226	(827.75)	(3,000.00)
Interest - Accounts Receivable	40-80-227	(19.78)	-
Sale of TCA's	40-80-228	(1,100.00)	
Revenue-Surplus	40-80-229	-	-
Rental	40-80-230	(4,958.94)	(8,500.00)
Recycling	40-80-231	(24.00)	(50.00)
Police Revenue	40-80-232		(2,500.00)
Interest - OCIF	40-80-234	(826.21)	-
Special Occasions	40-80-292		-
Gain/Loss on Disposal of Assets	40-80-295		-
Fire Agreement - NAW			(7,500.00)
Fire - Levy	40-90-220	(45,000.00)	
Fire - Standby Fees	40-90-221	(3,750.00)	
Fire - Investment Income	40-90-222	(583.10)	(380.00)
Fire Calls		-	(8,258.00)
Fire - Miscellaneous	40-90-224	(210.00)	
Fire - Surplus / Deficit			
Fire Department Surplus	40-80-296		-
Fire Transfer from Reserves			
Capital Lease - SCBA's			(189,000.00)

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Debenture Proceeds	40-80-297		(477,870.00)
TOTAL OTHER REVENUE		(134,513.42)	(803,058.00)
REVENUE FROM RESERVES			
From Working Funds Reserve	40-80-302		(200,000.00)
From Capital Reserve	40-80-305		
From Gas Tax Reserve	40-80-306		
From OCIF Reserve	40-80-307		(57,100.00)
From Fire Hall Road Survey	40-80-308		
From Main Street Revitalization Reserve	40-80-310		
From Police Service Board Reserve	40-80-311		
From Road Revenue	40-80-312		
From 1x Funding Reserves			(107,350.00)
From Modernization Reserve	40-80-313		
From Fire Reserve - Equipment			(20,000.00)
From Cannabis Reserve	40-80-314		
From Safe Restart Reserve	40-80-315		
TOTAL REVENUE FROM RESERVES		-	(384,450.00)
TOTAL REVENUES		(3,023,333.14)	(7,492,704.00)
ADMINISTRATION COSTS			
General Employment Costs			
Wages - General Admin	50-10-101	177,899.16	328,910.00
Transfer to PW (50% Admin wages)	50-10-102		(30,500.00)
Taxable Benefits - General Admin	50-10-108		-
Income Tax - General Admin	50-10-111		
CPP - General Admin	50-10-112	10,290.07	13,380.00
EI - General Admin	50-10-113	4,146.13	5,220.00
Group Insurance - General Admin	50-10-114	19,786.82	38,860.00
OMERS - General Admin	50-10-115	14,356.59	34,640.00
WSIB - General Admin	50-10-118	5,941.27	10,650.00
EHT - General Admin	50-10-119	3,542.97	6,415.00
Provisional Pay Review	50-10-120	-	-
Total General Employment Costs		235,963.01	407,575.00
Utilities			
Telephone - Stone Rd	50-10-221	1,492.51	2,000.00
Fax	50-10-222	587.78	1,000.00
Furnace Fuel - Stone Road	50-10-223	822.95	3,500.00
Internet	50-10-224	1,053.15	1,200.00
Telephone - Barr Line	50-10-225	345.70	1,000.00
Furnace Fuel - Barr Line	50-10-226	3,134.00	2,300.00
Hydro - Stone Road	50-10-231	2,902.93	3,750.00
Hydro - Barr Line	50-10-232	508.78	2,400.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Hydro - Osceola Building	50-10-234	128.80	450.00
Total Utilities		10,976.60	17,600.00
Office Expense			
Office Supplies	50-10-241	7,724.74	9,000.00
Postage	50-10-242	2,199.84	3,500.00
Postage Meter	50-10-243	1,489.60	5,000.00
Photo Copier	50-10-244	1,230.89	2,700.00
Total Office Expense		12,645.07	20,200.00
Building Maintenance			
Building - Capital	50-10-251		-
Security System	50-10-252	152.64	160.00
Supplies - Stone Road	50-10-253	187.55	2,000.00
Building - Stone Road	50-10-254	2,180.98	5,500.00
Building - Barr Line	50-10-257	20.34	1,000.00
Cleaning - Barr Line	50-10-258	2,402.47	4,610.00
Supplies - Barr Line	50-10-259	257.80	500.00
Cleaning - Stone Road	50-10-269	2,655.33	4,610.00
Office Equipment & Furniture	50-10-255		1,000.00
Accessibility Compliance	50-10-256		1,000.00
Water Testing - Barr Line	50-10-263		600.00
Water Testing - Stone Road	50-10-264		600.00
Total Building Maintenance		7,857.11	21,580.00
Training & Development			
Training	50-10-273	1,961.10	3,500.00
Information Technology	50-10-280	11,349.79	13,000.00
Municipal Website	50-10-281	1,239.39	2,500.00
Laptops	50-10-282		-
Staff Conventions	50-10-271	2,111.02	8,500.00
Total Training & Development		16,661.30	27,500.00
General Overhead			
Financial Expense	50-10-290	1,153.79	10,000.00
PSAB Compliance	50-10-291		-
Interest	50-10-292		-
Advertising	50-10-320	1,186.53	4,000.00
Association	50-10-330	3,500.08	3,500.00
Audit	50-10-350	264.00	24,000.00
Awards	50-10-359		2,000.00
Petty Cash	50-10-360	107.00	1,000.00
Insurance	50-10-370	21,775.60	11,500.00
Donations & Grants	50-10-380	2,850.00	6,500.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Miscellaneous	50-10-391	1,259.16	3,500.00
Special Occasions	50-10-392	1,274.72	3,000.00
Legal - General	50-10-261	3,960.33	3,000.00
General Mileage	50-10-272	2,424.04	3,000.00
Election	50-10-300	175.00	
Admin - Capital	50-10-301		127,500.00
Total General Overhead		39,930.25	202,500.00
Taxation Expense			
Tax Write-Off - Municipal	50-10-430	2.89	
Tax Registration Costs	50-10-440		-
Total Taxation Expense		2.89	-
Contributions to Reserves			
To Capital from Road Revenue	50-10-401		30,000.00
Contribution to Reserves	50-10-490		-
Total Contributions to Reserves		-	30,000.00
TOTAL ADMINISTRATION COSTS		324,036.23	726,955.00
COUNCIL			
Wages - Council	50-20-101	39,835.51	79,670.00
Income Tax - Council	50-20-111		-
CPP - Council	50-20-112	1,863.08	3,700.00
Group Insurance - Council	50-20-114	2,353.44	5,000.00
EHT - Council	50-20-119	781.35	1,550.00
Council Conventions	50-20-221		3,000.00
Council Mileage & Expenses	50-20-222	2,300.59	9,000.00
Council Laptops	50-20-223		-
A/V System-Council Chambers	50-40-232	1,774.44	3,600.00
NEW Transfer to Reserve - Election			7,000.00
TOTAL COUNCIL		48,908.41	112,520.00
BUILDING & SEWAGE			
Building Wages	50-40-101	8,708.57	18,810.00
Septic Wages	50-40-102	3,625.00	4,000.00
Income Tax - Building	50-40-111		-
EI - Building	50-40-113	282.05	430.00
Group Insurance - Building	50-40-114	2,058.16	6,375.00
WSIB - Building	50-40-118	404.23	615.00
EHT - Building	50-40-119	241.06	370.00
Building - Supplies	50-40-230	723.05	1,500.00
TOTAL BUILDING & SEWAGE		16,042.12	32,100.00
PROTECTION			

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Policing			
Police Contract	50-30-220	158,167.00	380,330.00
R.I.D.E. Duty	50-30-224	6,511.86	7,000.00
Total Policing		164,678.86	387,330.00
Police Services Board			
Wages - PSB	50-30-201	471.23	1,470.00
Committee Pay - PSB	50-30-202	400.00	1,100.00
PSB Mileage & Expenses	50-30-217	1,706.64	2,100.00
Total Police Services Board		2,577.87	4,670.00
Health & Safety			
By-Law Enforcement	50-30-222	2,390.47	2,000.00
Emergency Plan	50-30-223		3,000.00
Health and Safety Inspections	50-30-225	74.81	3,000.00
Total Health & Safety		2,465.28	8,000.00
TOTAL POLICE & HEALTH & SAFETY		169,722.01	400,000.00
Fire Protection Agreements			
Fire - Renfrew Agreement	50-30-231	13,140.00	36,000.00
Fire - Greater Madawaska	50-30-232		4,803.00
Fire - Whitewater Region	50-30-233		8,000.00
Douglas Fire Garage Project	50-30-237		-
Call Taking/Alerting	50-30-240		2,200.00
TOTAL FIRE PROTECTION AGREEMENTS		13,140.00	51,003.00
Fire Employment Costs			
Fire Wages	50-30-122	54,306.44	110,000.00
Fire Support Wages (50-30-101)	50-30-123	3,101.90	1,500.00
CPP	50-30-125		20.00
EI	50-30-126		110.00
WSIB - Fire	50-30-118	4,500.00	
WSIB	50-30-128		9,000.00
EHT	50-30-129		1,800.00
Total Employment Costs		61,908.34	122,430.00
Overhead			
Prevention	50-30-131	2,705.52	5,100.00
Insurance	50-30-117	20,154.45	17,920.00
Licenses	50-30-135	1,392.13	520.00
Grounds & Building	50-30-136		3,000.00
Clothing			-
Total Overhead		24,252.10	26,540.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Vehicle Costs			
Fuel	50-30-141	2,227.77	6,000.00
Equipment Maintenance	50-30-142	1,380.05	10,900.00
Vehicle Maintenance	50-30-143	4,603.00	13,800.00
Mileage	50-30-144		3,000.00
Dry Hydrant	50-30-147		
Mileage			
NEWTranfer to Reserves - Vehicles			25,000.00
NEWTransfer to Reserves - New Fire Hall			-
Total Vehicle Costs		8,210.82	58,700.00
Fire Capital			
Equipment NEW	50-30-145		39,200.00
SCBA's			189,000.00
Total Capital Costs		-	228,200.00
Utilities			
Hydro	50-30-151	597.50	3,000.00
Heat	50-30-152	7,074.29	10,500.00
Total Utility Costs		7,671.79	13,500.00
Miscellaneous			
Fire Fighters Certification Course Costs	50-30-162		5,000.00
Office & Supply	50-30-161		1,000.00
Food	50-30-162	250.39	1,000.00
Christmas Dinner	50-30-163		1,500.00
HST	50-30-164	2,075.76	-
Health & Safety	50-30-170	4,875.57	11,700.00
Mutual Aid	50-30-171	100.00	125.00
Hall Supplies	50-30-172		100.00
Equipment Rental	50-30-173		2,000.00
Extrication	50-30-174		2,500.00
Fire - Douglas Advance	50-30-234	45,000.00	
Due to Townshio	50-30-175		
Total Miscellaneous		52,301.72	24,925.00
Communications			
Telephone	50-30-181	2,041.17	5,900.00
Dispatch	50-30-182		650.00
Internet	50-30-183		540.00
Fluent MS	50-30-184		1,200.00
Total Communication		2,041.17	8,290.00
TOTAL FIRE PROTECTION		156,385.94	482,585.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
ANIMAL CONTROL			
Canine Control			
Canine Control	50-50-220	20.00	2,500.00
Dog Tags & Books	50-50-241	207.07	250.00
Census Taker	50-50-243		150.00
Total Canine Control		227.07	2,900.00
Livestock			
Livestock Compensation	50-50-231	520.20	5,000.00
Livestock Valuer	50-50-232	102.24	500.00
Agriculture Veterinary Unit	50-50-233	709.49	750.00
Fence Viewers	50-50-234		100.00
Total Livestock		1,331.93	6,350.00
TOTAL ANIMAL CONTROL		1,559.00	9,250.00
WASTE MANAGEMENT			
Waste Employment Costs			
Wages - Waste Management	50-60-101	27,759.98	56,010.00
Income Tax - Waste Management	50-60-111		
CPP - Waste Management	50-60-112	1,269.18	2,500.00
EI - Waste Management	50-60-113	633.38	1,280.00
OMERS - Waste Management	50-60-115	1,175.49	2,296.00
WSIB - Waste Management	50-60-118	907.74	1,830.00
EHT - Waste Management	50-60-119	541.29	1,090.00
Total Waste Employment Costs		32,287.06	65,006.00
Landfill Operations			
Mtce-Stone Rd Transfer Station	50-60-231	17,826.16	42,000.00
International Compactor	50-60-262		-
Mtce-Douglas Transfer Station	50-60-232	11,040.58	26,000.00
Western Star Compactor	50-60-261		-
Mtce-Osceola Landfill Site	50-60-233	35,696.74	56,000.00
Osceola Landfill Site-Hydro	50-60-235	256.45	600.00
Osceola Landfill Expansion	50-60-236	11,549.78	50,000.00
Waste - Interest	50-60-238		-
Stone Road Building	50-60-237	10.67	
Osceola Landfill - Legal	50-60-239	508.80	
Total Landfill Operations		76,889.18	174,600.00
Recycling			
Rec-Stone Rd Transfer Station	50-60-241	8,035.11	20,000.00
Rec-Douglas & Osceola Sites	50-60-242	5,377.20	14,000.00
Total Recycling		13,412.31	34,000.00

FINANCIAL OVERVIEW - JUNE 2023

		YTD June 2023	2023 Budget
REVENUE			
Well Testing & Reports			
Well-Stone Rd Transfer Station	50-60-251	4,231.96	12,000.00
Well-Douglas & Osceola Sites	50-60-252	20,253.33	21,000.00
Total Well Testing & Reports		24,485.29	33,000.00
TOTAL WASTE MANAGEMENT		147,073.84	306,606.00
RECREATION and LIBRARY			
Recreation Employment Costs			
Wages - Library	50-70-101	(245.52)	-
Wages - Recreation	50-70-102		
Income Tax - Recreation	50-70-111		-
CPP - Recreation	50-70-112		-
EI - Recreation	50-70-113		-
OMERS - Lib	50-70-115	245.52	
WSIB - Recreation	50-70-118		-
EHT - Recreation	50-70-119	-	-
Total Recreation Employment Costs		-	-
Recreation Expenses			
Douglas Recreation	50-70-221		6,000.00
ARC Recreation	50-70-222	215.46	4,000.00
Recreation User Fees	50-70-223	26,100.00	28,300.00
Northcote Community Centre	50-70-224		1,650.00
Water Testing - Douglas Complex	50-70-226		500.00
Recreation Insurance	50-70-240	7,314.17	3,340.00
Total Recreation Expenses		33,629.63	43,790.00
Library Expenses			
Renfrew Library User Fees	50-70-231	100.00	500.00
Bromley St. Michael Library	50-70-232	12,000.00	23,750.00
Total Library Expenses		12,100.00	24,250.00
TOTAL RECREATION		45,729.63	68,040.00
DRAINS & PLANNING			
Municipal Drain Maintenance	50-80-220	46.03	25,000.00
Tile Drainage	50-80-230	30,949.99	30,000.00
Drainage Superintendent	50-80-250	200.00	1,000.00
Planning Fees	50-80-260	1,006.17	7,000.00
Economic Development	50-80-270	32,899.32	35,800.00
Asset Management Review	50-80-281	171.87	15,000.00
Main Street Revitalization	50-80-283		-
Cannabis Study - ICB	50-80-284		4,500.00
Pub Works Structural Review	50-80-285		-
Structural Review	50-80-286		-

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
TOTAL DRAINS & PLANNING		65,273.38	118,300.00
ROADS OVERHEAD	60-10-001		
Advertising		689.17	2,500.00
Associations		1,192.24	1,000.00
Conventions			-
Training		5,376.62	9,500.00
Financial Expense		25.00	-
Telephone		456.58	3,000.00
Cell Phone		547.95	1,700.00
Radios		2,600.83	6,000.00
Munic. Drain Maintenance			-
Hydro		1,279.65	6,000.00
Security			-
Garage Maintenance		11,629.86	10,000.00
Garage Equipment/Supplies		1,621.44	8,000.00
Garage Energy Audit			-
Furnace		14,634.12	20,000.00
Insurance		49,009.35	40,000.00
Interest on 5 yr Loan & IO Loan			-
Miscellaneous			1,000.00
Licensing (Pit/HWIN)		1,162.00	1,500.00
Safety Boots		428.65	1,750.00
Safety Equipment		180.11	3,500.00
Secretarial Wages and Deductions			30,500.00
Supervision		47,291.93	80,000.00
Inspections		8,352.87	12,000.00
Technology			6,500.00
On Call Phone and Wages		10,335.00	14,300.00
NEW Transfer to Reserves - Roads Equipment			5,000.00
NEW Transfer to Reserves - Roads Vehicle			5,000.00
NEW Transfer to Reserves - Paved Roads			-
Total Roads Overhead		156,813.37	268,750.00
ROADS MAINTENANCE	60-10-002		
Roadside Maintenance			
Brushing		15,274.06	20,000.00
Culvert Maintenance		4,213.88	15,000.00
Ditching			40,000.00
Flood Control		6,888.70	10,000.00
Grass & Weeds		4,601.83	20,000.00
Catch Basin			3,000.00
Snow Fencing		352.92	1,500.00
Subtotal: Roadside Maintenance		31,331.39	109,500.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Hard Top			
Cold Patching		42,697.37	75,000.00
Subtotal: Hard Top		42,697.37	75,000.00
Loose Top			
Dust Control		12,754.71	60,000.00
Grading		33,306.74	60,000.00
Gravel Resurfacing		108,258.73	150,000.00
Patching & Washouts		5,454.86	20,000.00
Subtotal: Loose Top		159,775.04	290,000.00
Winter Control			
Sanding		103,816.25	200,000.00
Snow Plowing		177,434.12	160,000.00
NEW Winter Control Contingency to Reserves			20,000.00
Subtotal: Winter Control		281,250.37	380,000.00
Traffic			
Signs		8,408.44	8,000.00
Civic Signs		999.60	1,000.00
Centre Line Marking		865.72	7,500.00
Guide Rails		2,346.84	2,000.00
Street Lights-Hydro & Maint.		1,637.46	3,500.00
Street Maintenance		3,961.09	10,000.00
Subtotal: Traffic		18,219.15	32,000.00
Total Roads Maintenance		533,273.32	886,500.00
EQUIPMENT	60-10-003		
V34		10,812.35	17,000.00
V36		3,843.91	8,000.00
V39 1 Ton		11,078.49	15,000.00
Total Equipment		25,734.75	40,000.00
Other Roads Capital	60-10-004		
Traffic Counters			
Tandem Truck			
Equipment Shed			
Grader (replace V27)			500,000.00
Garage Roof (Stone Road & Cobden Road)			
Golf Course Road - Horton Agreement			
Total Roads Capital		-	500,000.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Roads Capital (Construction funded by Gas Tax, OCIF, ICIP)	60-10-005		
Campbell Line			
South Other Portion - Rowan to Dunfield			
South McNaughton Road - OCIF			
South McNaughton Road - Bonnechere to Butler			
McPeak Line			
Construction as per Capital Budget			
Capital Maintenance Program			
South McNaughton - Butler to Bonnechere - Various Works		5,250.99	150,000.00
South McNaughton Culverts		5,718.64	10,000.00
Lynch Road - 1		5,216.66	235,000.00
Lynch Road - 2			8,000.00
Lynch Road - 3			16,000.00
Lynch Road - Culvert			140,000.00
Culhane Road - Surface Treatment Work			315,000.00
Cheese Factory Road- Return to Gravel			12,300.00
Capital Maintenance Program		5,569.03	100,000.00
Total Roads Capital Program		21,755.32	986,300.00
Remediation work			
South McNaughton			
Barr Line			
Lynch Road			
Colton Road			
Culhane Road			
McPeak Line			
English Road			
Swamp Road			
Kunopaski Road			
Gauthier Road			
Lynch Road			
Briscoe Road			
Desmond Road			
McGuinty Road			
Spence Line			
Stoqua Creek Road			
Dunmore Road			
Gallagher Road			
2023 Culvert Replacement Program **NEW**		14,387.67	35,900.00
South McNaughton Remediation		12,141.10	6,200.00
Lynch Road - 1 Remediation		3,701.16	15,700.00

FINANCIAL OVERVIEW - JUNE 2023

REVENUE		YTD June 2023	2023 Budget
Lynch Road - 2 Remediation		-	750.00
Lynch Road - 3 Remediation		9,508.39	16,300.00
Culhane Road - Remediation			7,500.00
Cheese Factory Road- Remediation			2,650.00
Total Remediation		39,738.32	85,000.00
Debt Repayment	60-10-004		
5 Year Loan IO		25,743.84	52,000.00
10 Year Loan IO		51,390.49	103,000.00
20 Year Loan IO		52,610.95	106,000.00
Total Debt Repayment		129,745.28	261,000.00
2019 Spring Flood Event	60-10-006	-	-
COVID-19	60-10-007	-	-
Extraordinary Expense - Insurance	60-10-008	-	-
Total ROADS		907,060.36	3,027,550.00
Transfer to County & School Boards			
County - Taxation	50-90-220	723,406.00	1,383,485.00
English Public - Taxation	50-90-230	277,029.00	554,150.00
English Separate - Taxation	50-90-240	96,454.00	192,910.00
French Public - Taxation	50-90-250	4,366.00	8,730.00
French Separate - Taxation	50-90-260	9,262.00	18,520.00
TOTAL TRANSFER TO COUNTY & SCHOOL BOARDS		1,110,517.00	2,157,795.00
TOTAL EXPENDITURES		3,005,447.92	7,492,704.00
SURPLUS (DEFICIT)		17,885.22	-

FINAL CAPITAL BUDGET - 2023

DEPARTMENT / ITEM	YTD JUNE 2023	2023 BUDGET	FUNDING								
			Reserves	Fire Levy	Taxation	Sale Proceeds	Capital Lease	Debt	OCIF	CCBF	Total
ADMINISTRATION											
New Phone System	-	9,000.00	9,000.00								9,000.00
IT Disaster Recovery Plan	-	4,000.00	4,000.00								4,000.00
Email Security	-	4,000.00			4,000.00						4,000.00
Accounting Software	-	109,000.00	94,350.00		14,650.00						109,000.00
Strategic Plan	-	1,500.00			1,500.00						1,500.00
TOTAL ADMIN	-	127,500.00	107,350.00	-	20,150.00	-	-	-	-	-	127,500.00
FIRE											
Fire Suits (2)	-	8,000.00		8,000.00							8,000.00
Boots (3) pair	-	2,500.00		2,500.00							2,500.00
Hoses	-	1,000.00		1,000.00							1,000.00
Nozzles 1 1/2"	-	1,000.00		1,000.00							1,000.00
Helmets (8)	-	2,400.00		2,400.00							2,400.00
Booster Pack	-	400.00		400.00							400.00
Power Tools	-	1,500.00		1,500.00							1,500.00
Hose Bags (6)	-	2,400.00		2,400.00							2,400.00
Forceable Entry Tool	-	10,000.00	10,000.00	-							10,000.00
Generator	-	10,000.00		10,000.00							10,000.00
SCBA's	-	189,000.00					189,000.00				189,000.00
TOTAL FIRE	-	228,200.00	10,000.00	29,200.00	-	-	189,000.00	-	-	-	228,200.00
ROADS											
Vehicles											
Grader (Replace V27)	-	500,000.00				75,000.00		425,000.00			500,000.00
Sub-Total Roads Equipment	-	500,000.00	-	-	-	75,000.00		425,000.00	-	-	500,000.00
Road Construction / Rehabilitation											
South McNaughton - Butler to Bonnechere - Various 1	5,250.99	150,000.00					52,870.00			97,130.00	150,000.00
South McNaughton Culverts	5,718.64	10,000.00						10,000.00			10,000.00
Lynch Road - 1	5,216.66	235,000.00						235,000.00			235,000.00
Lynch Road - 2	-	8,000.00						8,000.00			8,000.00
Lynch Road - 3	-	16,000.00						16,000.00			16,000.00
Lynch Road - Culvert	-	140,000.00						140,000.00			140,000.00
Culhane Road - Surface Treatment Work	-	315,000.00	100,000.00					215,000.00			315,000.00
Cheese Factory Road- Return to Gravel	-	12,300.00						12,300.00			12,300.00
Capital Maintenance Program	5,569.03	100,000.00	100,000.00		-						100,000.00
Total Roads Construction / Rehabilitation	21,755.32	986,300.00	200,000.00	-	-	-		52,870.00	636,300.00	97,130.00	986,300.00
Remdiation / Culvert Maintenance Program											
South McNaughton Remediation	12,141.10	6,200.00			6,200.00						6,200.00
Lynch Road - 1 Remediation	3,701.16	15,700.00			15,700.00						15,700.00
Lynch Road - 2 Remediation	-	750.00			750.00						750.00
Lynch Road - 3 Remediation	9,508.39	16,300.00			16,300.00						16,300.00
Culhane Road - Remediation	-	7,500.00			7,500.00						7,500.00
Cheese Factory Road- Remediation	-	2,650.00			2,650.00						2,650.00
NEW Culvert Replacement Program	14,387.67	35,900.00			35,900.00						35,900.00
Total Remediation / Culvert Maintenance Program	39,738.32	85,000.00	-	-	85,000.00	-		-	-	-	85,000.00
TOTAL ROADS	61,493.64	1,571,300.00	200,000.00	-	85,000.00	75,000.00	-	477,870.00	636,300.00	97,130.00	1,571,300.00
DEBT REPAYMENT											
5 Year Loan IO	25,743.84	52,000.00			52,000.00						52,000.00
10 Year Loan IO	51,390.49	103,000.00			103,000.00						103,000.00
20 Year Loan IO	52,610.95	106,000.00			106,000.00						106,000.00
TOTAL DEBT REPAYMENT LIMIT	129,745.28	261,000.00	-	-	261,000.00	-	-	-	-	-	261,000.00
TOTAL CAPITAL BUDGET	191,238.92	2,188,000.00	317,350.00	29,200.00	366,150.00	75,000.00	189,000.00	477,870.00	636,300.00	97,130.00	2,188,000.00

Payment Register June 2023

Computer Cheques

25564	BANK OF MONTREAL	2023-06-08	49.00	
25565	BENSON AUTO PARTS	2023-06-08	117.71	
25566	BELL CANADA	2023-06-08	82.41	
25567	CAVANAGH CONSTRUCTION LTD	2023-06-08	4,152.55	Gravel Contract
25568	BANK OF MONTREAL	2023-06-08	144.27	
25569	CONSEIL SCOLAIRE CATHOLIQUE	2023-06-08	4,631.00	2nd Levy Installment
25570	CONSEIL DES ECOLES PUBLIQUE	2023-06-08	2,183.00	2nd Levy Installment
25571	COUNTY OF RENFREW	2023-06-08	377,618.00	2nd Levy Installment
25572	CUNNINGHAM SWAN	2023-06-08	1,864.50	Legal Fees
25573	DEDO, BRIAN	2023-06-08	6,186.75	May-23
25574	ANGELA FIELD	2023-06-08	214.88	
25575	GREENWOOD PAVING PEMBROKE L	2023-06-08	11,980.31	Cold Patch
25576	BANK OF MONTREAL	2023-06-08	612.26	
25577	BANK OF MONTREAL	2023-06-08	100.00	
25578	KEVIN LEGRIS	2023-06-08	180.20	
25579	LOCAL AUTHORITY SERVICES LTD	2023-06-08	308.50	Office supplies
25580	M & R FEEDS	2023-06-08	1,352.61	Calcium
25581	MANUFACTURERS LIFE INSURANCE	2023-06-08	7,823.93	June Contributions
25582	1172264 ONTARIO INC	2023-06-08	1,833.45	Recycling - May 2023
25583	MCCREA EXCAVATING LTD	2023-06-08	7,774.40	Grading
25584	NESTOR IT SERVICES	2023-06-08	109.11	IT Services
25585	PEMBROKE	2023-06-08	535.00	AMCTO Training
25586	PETRO-CANADA FUELS INC	2023-06-08	920.46	
25587	PROTECH TRAINING SERVIVES INC	2023-06-08	3,390.00	Training - Grading
25588	REID, MURRAY	2023-06-08	712.41	Bromley Garage-Water pump
25589	RENFREW COUNTY PUBLIC	2023-06-08	138,513.00	2nd Levy Installment
25590	RENFREW COUNTY CATHOLIC	2023-06-08	48,227.00	2nd Levy Installment
25591	RENFREW COUNTY BUSINESS	2023-06-08	107.35	Office Phones
25592	RIVERVIEW METAL WORKS	2023-06-08	1,803.59	V38-Repairs
25593	SCOTT & SONS HARDWARE	2023-06-08	144.19	
25594	STRONGCO EQUIPMENT	2023-06-08	772.44	V31-Repairs
25595	BANK OF MONTREAL	2023-06-08	145.21	
25596	TOWN OF RENFREW	2023-06-08	20.00	
25597	VALLEY NAPA AUTO PARTS	2023-06-08	42.26	
25598	WELCH LLP	2023-06-08	16,950.00	Audit-2022 Financial Statements
25599	AALTO TECHNOLOGIES	2023-06-15	124.02	
25600	BARRON DISPOSAL SYSTEMS INC	2023-06-15	1,356.00	Landfill Maint.- May 2023
25601	BELL MOBILITY INC	2023-06-15	60.97	
25602	BUSKE OFFICE EQUIPMENT	2023-06-15	178.00	Photo Copier - May
25603	CAMBIUM INC	2023-06-15	4,633.00	Osceola Landfill Expansion
25604	KELLY COUGHLIN	2023-06-15	733.72	
25605	CUNNINGHAM SWAN	2023-06-15	423.75	Legal Fees
25606	DELTA POWER EQUIPMENT	2023-06-15	42.40	
25607	EGANVILLE LEADER LTD	2023-06-15	255.10	PW-Tender's
25608	EGANVILLE & DISTRICT SENIOR	2023-06-15	2,000.00	2023 Donation
25609	EMTERRA ENVIRONMENTAL	2023-06-15	5,501.20	Recycling - May 2023
25610	FRIDGEN, DENNIS	2023-06-15	69.87	
25611	HYDRO ONE	2023-06-15	1,426.06	
25612	NESTOR IT SERVICES	2023-06-15	888.68	IT Services
25613	PUROLATOR INC	2023-06-15	45.40	
25614	RIVERVIEW METAL WORKS	2023-06-15	3,520.52	V33 & V39
25615	STRONGCO EQUIPMENT	2023-06-15	928.19	V27 Repairs
25616	THE SECURITY COMPANY	2023-06-15	169.50	Security System
25617	VALLEY RENT RITE LTD	2023-06-15	127.05	
25618	AALTO TECHNOLOGIES	2023-06-22	124.02	GPS
25619	BENSON AUTO PARTS	2023-06-22	50.22	
25620	BELL CANADA	2023-06-22	383.88	
25621	BELL CANADA	2023-06-22	124.14	
25622	CAVANAGH CONSTRUCTION LTD	2023-06-22	2,072.45	Gravel Contract
25623	CERTIFIED LABORATORIES	2023-06-22	853.88	V23 Repairs/Garage Supplies
25624	COUNTY OF RENFREW	2023-06-22	214.00	
25625	CONNIE DICK	2023-06-22	127.20	
25626	EGANVILLE LEADER LTD	2023-06-22	308.49	Advertisement-Pesticide
25627	FIEBIG'S TROPHY & ENGRAVING	2023-06-22	102.66	Canada Day Awards
25628	BRIAN HAMILTON	2023-06-22	136.00	
25629	IDEAL PIPE	2023-06-22	25,399.35	Capital/Remediation-Culverts
25630	J&M CEDAR PRODUCTS	2023-06-22	542.40	Guard Rails
25631	JP2G CONSULTANTS INC	2023-06-22	6,157.37	Well Testing - Douglas Osceola
25632	MAXIMUM SIGNS	2023-06-22	3,841.00	Road Signs
25633	MUNISOFT	2023-06-22	327.18	
25634	MYFM	2023-06-22	145.77	
25635	PETRO-CANADA FUELS INC	2023-06-22	2,610.06	
25636	RENFREW HOME HARDWARE	2023-06-22	13.39	
25637	STEWART, BRENT	2023-06-22	305.00	Livestock Compensation
25638	TELUS	2023-06-22	100.85	

Payment Register June 2023

25639	VALLEY NAPA AUTO PARTS	2023-06-22	87.96	
25640	BENSON AUTO PARTS	2023-06-29	107.21	
25641	CAVANAGH CONSTRUCTION LTD	2023-06-29	99,971.99	Gravel Contract
25642	IAN CLELLAND	2023-06-29	13.60	
25643	CUNNINGHAM SWAN	2023-06-29	113.00	Legal Fees
25644	CURRENT SYSTEMS SERVICE INC	2023-06-29	379.57	
25645	DA-LEE DUST CONTROL LTD	2023-06-29	10,670.60	Calcium
25646	CONNIE DICK	2023-06-29	459.76	Police Service Board
25647	FIEBIG'S TROPHY & ENGRAVING	2023-06-29	44.01	
25648	LECLAIRE ANDREA	2023-06-29	115.60	
25649	LOCAL AUTHORITY SERVICES LTD	2023-06-29	445.40	
25650	MANUFACTURERS LIFE INSURANCE	2023-06-29	7,823.93	July Contributions
25651	MEAGAN JESSUP	2023-06-29	270.16	
25652	Ministry of Finance	2023-06-29	2,180.87	EHT-June Contributions
25653	M.I.S. MUNICIPAL INSURANCE	2023-06-29	74,460.84	Insurance
25654	BANK OF MONTREAL	2023-06-29	1,169.28	June Contributions - RRSP
25655	MYFM	2023-06-29	141.25	
25656	OMERS	2023-06-29	16,827.50	June Contributions
25657	PETRO-CANADA FUELS INC	2023-06-29	5,191.19	
25658	RECEIVER GENERAL	2023-06-29	32,180.32	June Contributions
25659	RENFREW HOME HARDWARE	2023-06-29	58.75	
25660	RENFREW COUNTY CLERKS	2023-06-29	246.72	AMCTO -Training
25661	TF CUSTOM SIGNS & GRAPHICS	2023-06-29	186.45	
25662	WORKPLACE SAFETY	2023-06-29	10,250.04	Q2 Remittance
25663	WURTH CANADA LIMITED	2023-06-29	525.47	Signs
Total:			971,945.96	

Total for AP: 971,945.96

Payments Printed: 100

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: August 3, 2023
To: Council
From: Jennifer Charkavi
Re: Eganville Sno Drifters Request

Background:

In December of 2021 the Eganville Sno Drifters contacted the municipality to request to use a Forced Road for their trail system. In 2021 that portion of the trail ran through a property and the property owners of the past had provided approval for the club to travel through their property. In 2021 the property changed hands and the new owners did not approve of the club travelling through the property.

Staff requested our legal counsel to inquire about the Forced Road. It was an old travelled road that was no longer being maintained and was sold to the Township of Bromley in 1915. It is surmised that the property owners may not have known that they did not own the property running through. Staff sent a letter to the property owner and their lawyer noting that the Forced Road is not their property and the Township will be working with the snowmobile club to ensure the continuance of the trail via the Forced Road. As of the date of writing this report, no correspondence has been received back from either the property owner or their lawyer.

Discussion:

Staff have met with the Eganville Sno Drifters and have been provided a Landowner agreement. The agreement will remain in place until such time as one of the parties wishes to end the agreement. The club has their own insurance with a \$15,000,000 liability.

In our legal opinion, the road is not surveyed and/or described according to a Reference Plan of Survey, however, it has been recognized as a public highway by the Land Registry Office during the conversion of all property in Ontario to the Land Titles system, as the road in question has been separately parcelized and has been assigned its own Property Identification Number (PIN). There is no obligation of the municipality

to undertake a survey or obtain a deed to the forced road in order to validate its ownership of it.

Financial Implications:

None at this time.

People Consulted:

Treasurer-Deputy CAO/Clerk
David Munday, Cunningham Swan LLP

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council approve By-Law 2023-32, being a by-law to enter into an agreement with the Eganville Sno Drifters Snowmobile Club.

SCHEDULE "A" - By-Law 2023-32

MEMORANDUM OF UNDERSTANDING PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION (PLEASE PRESS HARD AND PRINT OR TYPE)

On this _____ day of _____, year _____, I, the undersigned, owner/occupier of the premises that is Lot # _____ Concession # _____
Or other _____ Township of _____
County/District/Region of _____ do hereby give the undersigned named local snowmobile club, as a member in good standing of the Ontario Federation of Snowmobile Clubs, hereinafter referred to as the OFSC, permission to legally enter, establish, groom, maintain, sign and use that portion of the premises herein designated by me for the exclusive purpose of allowing valid permitted and exempted snowmobiles and their riders to use said designated premises for snowmobiling under the following terms and conditions:

1. The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current OFSC certificate or this agreement shall be immediately null and void.
2. By remaining a member in good standing of the OFSC, the local snowmobile club shall be party to the OFSC's third party liability insurance. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises. The insurance shall have adequate limits to cover land uses specified herein by the local snowmobile club and valid permitted and exempted snowmobiles and their riders on the designated premises.
3. The designated premises shall be sketched on a separate sheet of paper or shown on an attached map and a copy of each/both shall be initialed by both parties hereto and attached to each copy of this agreement.
4. It is understood that the local snowmobile club, shall have use of the designated premises from Dec 1st to April 1st and prior to this period for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
5. The local snowmobile club shall maintain that portion of the designated premises to be used by valid permitted and exempted snowmobiles and their riders in reasonably good condition for snowmobiling purposes only; and undertake to post appropriate signage; remove on an annual basis any litter caused by valid permitted and exempted snowmobiles and their riders; and repair or replace property damaged by valid permitted and exempted snowmobiles and their riders on that portion of the designated property used for snowmobiling.
6. Each party hereto shall give the other sixty (60) days prior written notice to the address below of any changes to, or cancellation of this agreement.
7. The local Snowmobile Club, its Trail Patrol Members and Executive are hereby authorized to be the undersigned owner/occupier's agent(s) to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c.M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
8. This agreement is held in good faith. The local snowmobile club shall not, nor has any intention of laying claim to or assigning easement rights to any portion of the property detailed in this agreement.

LANDOWNER/OCCUPIER		LOCAL SNOWMOBILE CLUB	
NAME		NAME	Eganville Sno Drifters
ADDRESS		ADDRESS	675 Sno Drifter Rd.
PHONE		PHONE	613-628-3707.
SIGNATURE		SIGNATURE	

LOCAL SNOWMOBILE CLUB CONTACT PERSON NAME & PHONE:

OFSC DISTRICT OFFICE CONTACT NAME & PHONE

Zach Plotz.	Terry Vaudry
613-639-4997.	613-735-8882.

"Your local snowmobile club is committed to safeguarding your personal information provided on this form and may only be used by the clubs to provide guidelines and procedures under which the Club and Landowner operate"

Schedule “B” of By-law 2023-32

THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

Memorandum of Understanding

1. The Memorandum of Understanding attached also includes the following Indemnification “The Eganville Sno Drifters Snowmobile Club shall indemnify and hold harmless and shall release and discharge The Township of Admaston/Bromley, its successors, assigns, servants, agents and employees against all loss, damage and expense arising out of the operations of the Eganville Sno Drifters Snowmobile Club but only with respect to those operations usual to a snowmobile trail. The above referenced indemnification clause does not apply for the willful misconduct and or negligence on the part of the landowner.

Michael Donohue, Mayor

Jennifer Charkavi, CAO/Clerk

Kevin Plotz, President

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: August 3, 2023
To: Council
From: Jennifer Charkavi
Re: Enbridge Gas Letter of Support Request

Background:

Before Enbridge Gas can initiate construction on a pipeline, they may need to apply for permission or leave to construct from the Ontario Energy Board (OEB).

OEB leave to construct approval is required if the pipeline project exceeds any of the thresholds outlined in Section 90 of the Ontario Energy Board Act: the proposed hydrocarbon line is more than 20 km in length; the proposed hydrocarbon line is projected to cost more than \$2 million (an amount prescribed by regulation); any part of the proposed hydrocarbon line uses pipe that has a nominal pipe size of 12 inches or more and has an operating pressure of 2,000 kilopascals or more; or criteria prescribed by the regulations are met.

For projects that do not require an OEB leave to construct approval (e.g., small natural gas distribution expansion projects), they are planned and assessed according to the environmental screening principles directed in the OEB's EBO 188 Natural Gas System Expansion Report.

Discussion:

Enbridge Gas has provided a template letter of support.

Financial Implications:

None at this time.

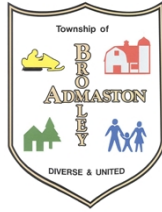
People Consulted:

Treasurer-Deputy CAO/Clerk

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council authorize the Mayor to sign a letter of Support for Enbridge Gas for their Leave to Construct application for the Bonnechere Valley pipeline project.

Township of Admaston/Bromley



477 Stone Road
Renfrew ON, K7V 3Z5

August 4, 2023

Re: Expression of Support for Eganville Community Expansion Project in the Township of Bonnechere Valley

Enbridge Gas is preparing a Leave-to-Construct (LTC) application to the Ontario Energy Board (OEB) for the Eganville Community Expansion Project.

This project will provide natural gas access to nearly 674 forecasted customers in our neighbouring community of Eganville in Bonnechere Valley and over 30 customers in our Township of Admaston/Bromley over the next 10 years, which will give area residents a reliable, affordable option for their energy needs.

On behalf of the Township of Admaston/Bromley, by way of this letter, I am providing written support for this project, and anticipate it will be included in Enbridge's submission files.

We look forward to working together on this project.

Sincerely,

Michael Donohue

Michael Donohue
Mayor

Ministry of Finance

Provincial-Local Finance Division

Frost Building North
95 Grosvenor Street
Toronto, ON M7A 1Y7

Ministère des Finances

Division des relations provinciales
municipales en matière de finances

Édifice Frost Nord
95 rue Grosvenor
Toronto, ON M7A 1Y7



July 17, 2023

Dear Treasurer/Clerk Treasurer:

I am pleased to inform you that the third quarterly payment of your 2023 Ontario Municipal Partnership Fund (OMPF) allocation will be processed later this week. The payment will be made by electronic funds transfer and is in respect of the period July through September 2023.

Please find enclosed a *Payment Notice* providing details of your 2023 OMPF third quarter payment.

If you have any questions regarding the processing of this payment, please contact Alula Yimam at (437) 216-9863 or at alula.yimam@ontario.ca.

Sincerely,

Original signed by

Mary Iannaci
Assistant Deputy Minister (A)
Provincial-Local Finance Division

Enclosure

Ontario Municipal Partnership Fund (OMPF)
2023 Third Quarter Payment Notice



Township of Admaston-Bromley
County of Renfrew

4742

A. Total 2023 OMPF (2023 Allocation Notice, Line A)	\$440,000
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B. 2023 OMPF Quarterly Payments Schedule	\$440,000
1. 2023 OMPF First Quarter Payment	<i>Issued January 2023</i> \$110,000
2. 2023 OMPF Second Quarter Payment	<i>Issued April 2023</i> \$110,000
3. 2023 OMPF Third Quarter Payment	<i>Issued July 2023</i> \$110,000
4. 2023 OMPF Fourth Quarter Payment	<i>Scheduled for October 2023</i> \$110,000

C. Payment Issued in July	\$110,000
1. 2023 OMPF Third Quarter Payment	<i>Issued July 2023</i> \$110,000

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-32

**A BY-LAW TO ENTER INTO AN AGREEMENT WITH THE EGANVILLE SNO
DRIFTERS SNOWMOBILE CLUB.**

WHEREAS the Township of Admaston/Bromley wishes to enter into an agreement with the Eganville Sno Drifters Snowmobile Club;

AND WHEREAS Section 11 of the Municipal Act, 2001, as amended, provides that municipalities may pass by-laws respecting matters concerning highways;

AND WHEREAS the Council of the Corporation of the Township of Admaston/Bromley is the Owner of the Forced Road under PIN 57234-0067 (LT). The Forced Road goes east from Bulger Road in a north-easterly direction, then curves west and heads again to connect at the approximate south limit of Connaught Road.

AND WHEREAS the Council of the Corporation of the Township of Admaston/Bromley do hereby give the Eganville Sno Drifters Snowmobile Club permission to legally enter, establish, groom, maintain, sign and use the Forced Road described above for the exclusive purpose of allowing legally permitted snowmobiles and their riders to use the road for snowmobiling under the terms and conditions outlined in Schedule “A” attached to this by-law.

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley enacts as follows:

1. The Mayor and the CAO/Clerk are hereby authorized to execute this agreement on behalf of the Township of Admaston/Bromley.
2. The Memorandum of Understanding, attached as Schedule “B”, includes the following indemnification: “The Eganville Sno Drifters Snowmobile Club shall indemnify and hold harmless and shall release and discharge the Township of Admaston/Bromley, its successors, assigns, servants, agents, and employees against all loss, damage and expense arising out of the operations of the Eganville Sno Drifters Snowmobile Club but only with respect to those operations usual to a snowmobile trail. The above referenced indemnification clause does not apply to willful misconduct and or negligence on the part of the landowner.

READ a first and second time this 3rd day of August 2023.

READ a third time and finally passed this 3rd day of August 2023.

Mayor

CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-33

A By-law to amend By-law Number 2004-13 of the Corporation of the Township of Admaston/Bromley, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF ADMASTON/BROMLEY HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2004-13, as amended, be and the same is hereby further amended as follows:

 (a) Schedule "B" to the Township of Admaston/Bromley Zoning By-law is amended by rezoning those lands described as Part of Lot 9, Concession 1, in the geographic Township of Admaston, now in the Township of Admaston/Bromley, from General Industrial (GM) to Agriculture (A), as shown on Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2004-13, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 3rd day of August, 2023.

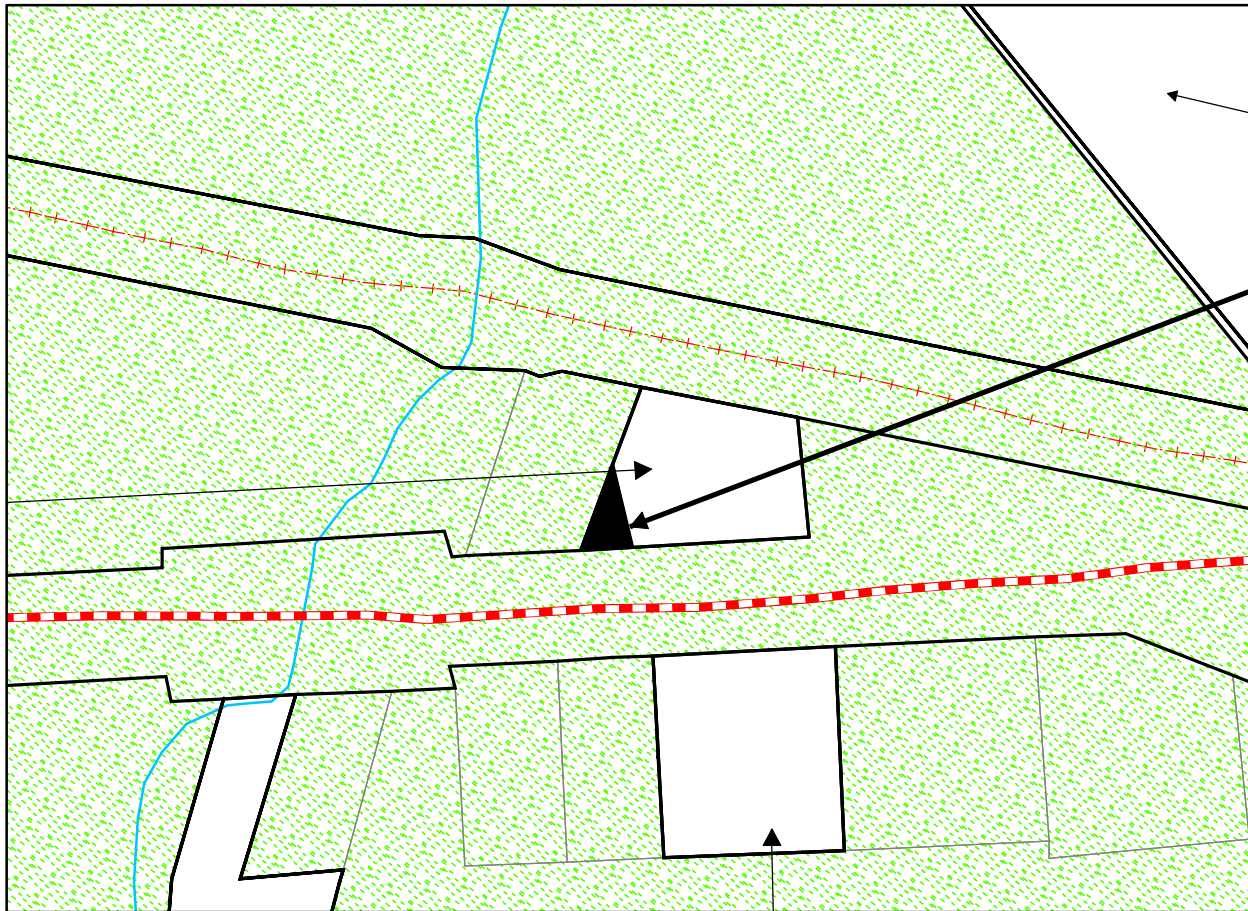
This By-law read a THIRD time and finally passed this 3rd day of August, 2023.

MAYOR

CORPORATE
SEAL OF
MUNICIPALITY

CAO/Clerk

Schedule "A" By-Law 2023-33



From GM
To A



1:2,400

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

This is Schedule "A" to By-law Number _____
Passed the _____ day of _____, 20____.

Signatures of Signing Officers:

Mayor

Clerk

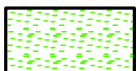
LEGEND

RU

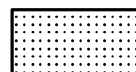
Rural

-E

Exception Zone



Agriculture (A)



Environmental Protection (EP)

GM

General Industrial



Area affected by
this Amendment
From GM to A

**THE CORPORATION OF THE TOWNSHIP OF ADMASTON/
BROMLEY BY-LAW No. 2023-34**

A By-law to amend By-law Number 2004-13 of the Corporation of the Township of Admaston/Bromley, as amended.

PURSUANT TO SECTION 34 OF THE PLANNING ACT, R.S.O., 1990, c.P. 13, THE TOWNSHIP OF ADMASTON/BROMLEY HEREBY ENACTS AS FOLLOWS:

1. THAT By-law Number 2004-13, as amended, be and the same is hereby further amended as follows:
 - (a) Schedule "B" to the Township of Admaston/Bromley Zoning By-law is amended by rezoning those lands described as Part of Lot 9, Concession 1, in the geographic Township of Admaston, now in the Township of Admaston/Bromley, from Agriculture (A) to General Industrial (GM), as shown on Schedule "A" attached hereto.
2. THAT save as aforesaid all other provisions of By-law 2004-13, as amended, shall be complied with.
3. This by-law shall come into force and take effect on the day of final passing thereof.

This By-law given its FIRST and SECOND reading this 3rd day of August, 2023.

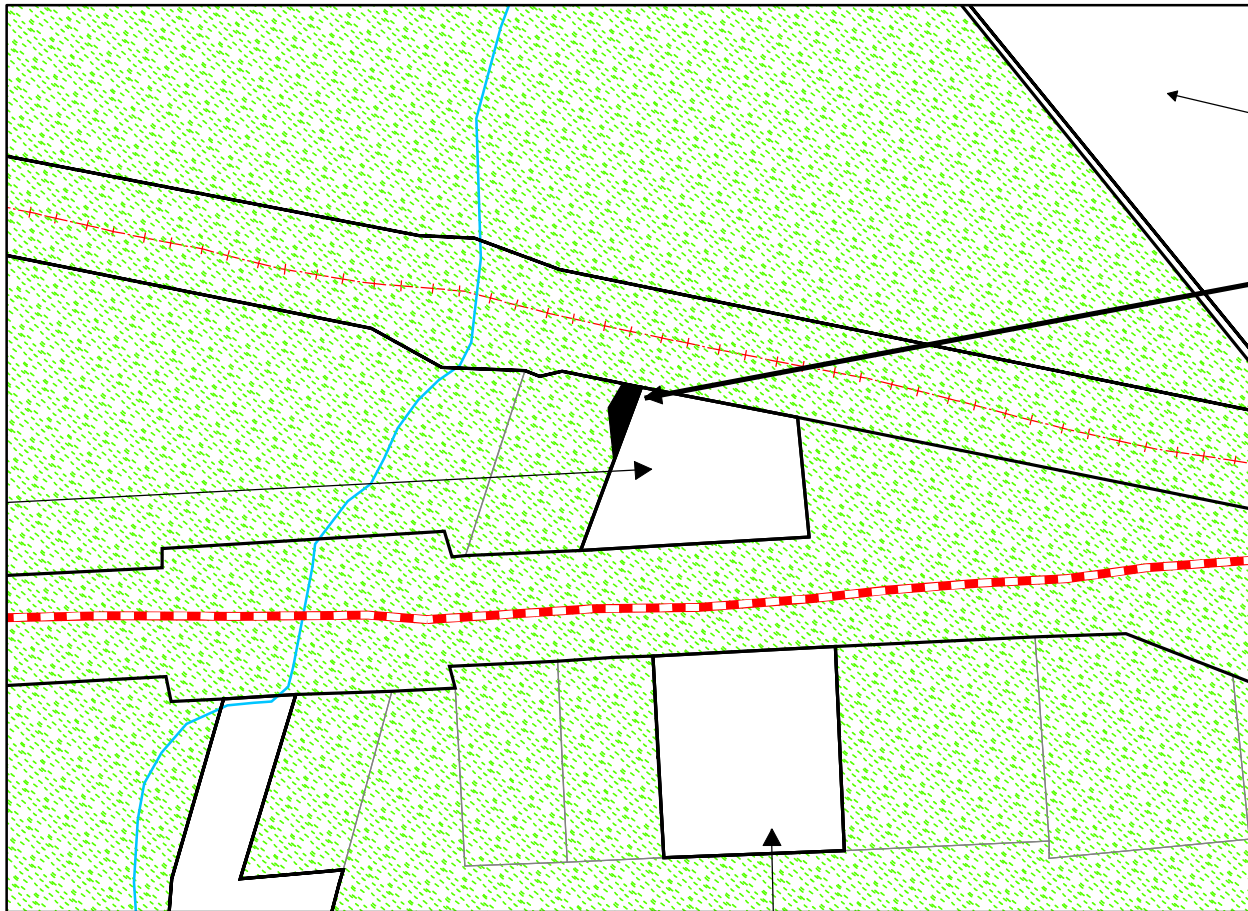
This By-law read a THIRD time and finally passed this 3rd day of August, 2023.

MAYOR

CORPORATE
SEAL OF
MUNICIPALITY

CAO/Clerk

Schedule "A" to By-Law 2023-34



From A
To GM



1:2,400

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

This is Schedule "A" to By-law Number _____
Passed the _____ day of _____, 20____.

Signatures of Signing Officers:

Mayor

Clerk

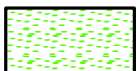
LEGEND

RU

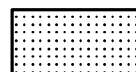
Rural

-E

Exception Zone



Agriculture (A)



Environmental Protection (EP)

GM

General Industrial



Area affected by
this Amendment
From A to GM

ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Early 2023	Staff received a draft in July 2022 asked for updates to be made waiting for whole document to be delivered.
October 2022	Joint Roads Review	CAO/Clerk	Early 2023	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
February 2023	Backyard Chickens	CAO/Clerk	continuing	Draft By-Law - Planning & EconDev Committee
June. 2023	Fees & Charges By-Law	CAO/Clerk	Dec-23	Amend Fees & Charges for municipality
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Dec-23	Bring a policy forth for reserve funds
July. 2023	Fireworks By-Law	CAO/Clerk & Fire Chief	early 2024	Work on a Fireworks by-law to prohibit fireworks during a fire ban.

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-33

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING AUGUST 3, 2023.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 3rd day of August 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 3rd day of August 2023.

READ a third time and finally passed this 3rd day of August 2023.

Mayor

CAO/Clerk