

Township of Admaston/Bromley
First Monthly Meeting
Thursday, July 6th, 2023 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
- 5a Resolution to adopt Minutes of Council Meeting [June 15th, 2023](#)
6. Delegations and Guests
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
 - 7a [B05/23 Consent Application](#)
 - i) [Application](#)
 - ii) [Planners Report](#)
 - iii) [CBO & PW Comments](#)
 - 7b [B06/23 Consent Application](#)
 - i) [Application](#)
 - ii) [Planners Report](#)
 - iii) [CBO & PW Comments](#)
 - 7c [B206/23 Consent Application](#)
 - i) [Application](#)
 - ii) [Planners Report](#)
 - iii) [CBO & PW Comments](#)
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
 - 8a
9. **Operations Committee** – Chair Brian Hamilton, All of Council
 - 9a [Request for Quote – Pulverizing of Various Township Roads](#)
 - 9b [Tender PW2023-01 Surface Treatment – Various Locations](#)

10. **Waste Management Committee** – Chair Michael Donohue, All of Council
 - 10a
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
 - 11a RBC Financing Agreement – Fire Department SCBA's
12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field
 - 12a Fire Committee Minutes – May 2023
 - 12b Fire Chief's Report – June 2023
 - 12c Police Service Board March 15, 2023 Minutes
13. **County of Renfrew** – Mayor Michael Donohue
 - 13a County Council Summary – June 2023
14. **By-Laws**
 - 14a 2023-30 – RBC Financing Agreement – Fire Department SCBA's
15. Old Business
 - 15a Action Tracking List
16. New Business
17. **Closed Session**
 - 17a Unopened Road Allowance

As per Section 239 2 (b) – Personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss a complaint received concerning the damage/improvement of an Unopened Road Allowance.
 - 17b Employee Benefits

As per Section 239 2 (k) – a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by on behalf of the municipality or local board.

More specifically as it relates to employee benefits.

And Adoption of Closed Session Minutes.

March 2, 2023; April 6, 2023, April 20, 2023; May 4, 2023; June 15, 2023

18. Confirmatory By-Law

18a [2023-31](#) being a by-law to confirm proceedings of Council Meeting

19. Question Period

20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday June 15th, 2023. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer-Deputy CAO/Clerk Kelly Coughlin, Public Works Superintendent (Acting) Steve Visinski and Finance Clerks Meagan Jessup and Andrea Leclaire. Also present was Audio/Video System Specialist Nate MacIsaac and County of Renfrew Planner Lindsey Bennett-Farquhar.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 16/06/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council approve the Agenda for June 15th, 2023, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting June 1st, 2023.

Resolution No. 17/06/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt the following meeting Minutes:

- June 1st, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a Building and Sewage Report – May

Resolution No. 18/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council accepts Building and Sewage Report for May 2023 as information.

Carried

7b B14/23 Consent Application

Resolution No. 19/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B14/23 submitted by Menno & Mary Hoover, so long as requirements of commenting agencies are satisfied.

Carried

7c B15/23 Consent Application

Resolution No. 20/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B15/23 submitted by Menno & Mary Hoover, so long as requirements of commenting agencies are satisfied.

Carried

7d B07/23 Consent Application

Resolution No. 21/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B07/23 submitted by Issac & Lucinda Hoover and Alvin & Rebecca Brubacher, so long as requirements of commenting agencies are satisfied.

Carried

7e B08/23 Consent Application

Resolution No. 22/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B08/23 submitted by Issac & Lucinda Hoover and Alvin & Rebecca Brubacher, so long as requirements of commenting agencies are satisfied.

Carried

7f B09/23 Consent Application

Resolution No. 23/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B09/23 submitted by Issac & Lucinda Hoover and Alvin & Rebecca Brubacher, so long as requirements of commenting agencies are satisfied.

Carried

Mayor Donohue noted that the shape of some of the lots in the consents were not the normal rectangular that is preferred. County Planner Bennett- Farquhar noted that the county does prefer a uniform shape when creating a new lot, however as long as they meet the requirements the County is satisfied.

7g Temporary Use Agreement - 1324 South McNaughton Road

Resolution No. 24/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council approve By-Law 2023-27, being a By-Law to authorize the Township to enter into an agreement with Dennis and Denise Harrison to permit a mobile trailer to remain onsite while an existing dwelling is being renovated. Carried

7h Bill 97 (Planning Act) Report

County Planner Bennett-Farquhar noted that the comment period for this bill has been pushed to a date in August 2023 as there were many concerns raised, especially by Farmer Associations. She also noted that there will be more changes to come in the fall and as such the County's Official Plan will have to be updated again.

Resolution No. 25/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council receive this report on Bill 97, Planning Act;

AND BE IT RESOLVED THAT Council receive the Joint Statement from the Ontario's Farm Leaders on Bill 97 and Proposed Provincial Planning Statement.

Carried

7i OPA and ZBA – 132 South McNaughton Road

Resolution No. 26/06/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council support the Official Plan Amendment application for Phil Donohue and Helen McGregor for 132 South McNaughton Road so long as no concerns were raised at the June 15, 2023 Public Meeting;

AND BE IT RESOLVED THAT Admaston/Bromley Council defer the Zoning By-Law Amendment for 132 South McNaughton Road until the County of Renfrew adopts the Official Plan Amendment for this property.

Carried

County Planner Bennett-Farquhar left the meeting at 7:59 pm.

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

9a May Public Works Report

Public Works Superintendent (Acting) congratulated Equipment Operators Mayotte and Schutlz on successfully completing the Grader Training.

Resolution No. 27/06/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT the Council receive the Public Works May 2023 Report as information. Carried

9b Sale of 2004 Volvo Grader Report

Resolution No. 28/06/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the report on the sale of the 2004 Volvo Grader G740B. Carried

9c Lynch Road Culvert Report

Public Works Superintendent (Acting) Visinski reviewed the culverts at this location and work that had been done previously to mitigate the water flow.

Resolution No. 29/06/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council direct staff to work with the County of Renfrew Public Works and Engineering Department to have the costs identified for a design of the culverts on Lynch Road and to determine the project costs for their replacement.

AND FURTHER THAT staff bring this information back for review and approval. Carried

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Payment Register – May 2023

Treasurer-Deputy CAO/Clerk Coughlin reviewed the format presented.

Resolution No. 30/06/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council approve the Payment Register for May 2023. Carried

11b Financial Overview Report

Resolution No. 31/06/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council accept the May 2023 Year to Date Financial Overview Report (attached) as information as submitted and circulated. Carried

11c Staff & Council Golf Day Report

Resolution No. 32/06/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council approve a golf afternoon with staff and Council available for the 2023 year. Carried

11d Council Conventions and Seminars Report

Resolution No. 33/06/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT the Council adopt By-Law 2023-28, being a by-law to amend by-law 2020-59, being a by-law for the remuneration of the Council of the Township of Admaston/Bromley.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris,
Committee Member Angela Field

12a Fire Hall Garage Expansion Report

Resolution No. 34/06/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council direct staff to meet with Wren Construction to review the drawings of the Fire Hall Garage Expansion in order to ensure that they can meet the Ministry of Labour recommendations;

AND BE IT RESOLVED THAT Council direct staff to ensure that the Douglas Fire Hall property is registered properly so that it includes the portions of the unopened road allowance that has been surveyed;

AND BE IT FURTHER RESOLVED THAT Council direct staff to issue Requests for Quotes to have the Septic System of the Douglas Fire Hall Garage moved in order that the garage expansion can proceed.

Carried

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council Summary – May 2023

Resolution No. 35/06/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT Council receive the County Council Summary Report dated May 31, 2023.

Carried

Agenda Item 14 – By-Laws

- 14a** 2023-27 – Temporary Use By-Law
2023-28 – Amend Council Remuneration By-Law

Resolution No. 36/06/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED THAT the Council adopt the following by-laws:

- 2023-27 – Temporary Use By-Law
- 2023-28 – Amend Council Remuneration By-Law

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 37/06/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council receive the Action Tracking List as information.
Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a As per Section 239 2 (b) – Personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss an in-Memoriam Request to the Ma-te-way Activity Centre.

Resolution No. 38/06/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council move into a Closed Session at 8:38 p.m.

As per Section 239 2 (b) – Personal matters about an identifiable individual, including municipal or local board employees.

More specifically to discuss an in-Memoriam Request to the Ma-te-way Activity Centre.

Carried

Audio/Video System Specialist Nate MacIsaac and Finance Clerks Meagan Jessup and Andrea LeClaire left the council chambers at 8:38 p.m.

Council rose from Closed Session and had nothing to report.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-29 being a by-law to confirm proceedings of Council Meeting

Resolution No. 39/06/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2023-29, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held June 15th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 40/06/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, June 15th, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:49 p.m.

Carried

Mayor

CAO/Clerk

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: July 6, 2023
To: Council
From: Jennifer Charkavi
Re: Consent Application B05/23

Background:

A Consent application was submitted to the County of Renfrew for the purpose of a lot addition to Raymond Westgarth's property (857 Opeongo Rd) from Bernard Nadoby (895 Opeongo Rd). The subject property is located along the Opeongo Road approximately 2.1km from the Town of Renfrew. The MPAC property report indicates that a single family detached dwelling sits on the retained parcel and the parcel to which the severed lands are to be added (857 Opeongo Road).

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent (Acting)
Drainage Superintendent – N/A

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B05/23 submitted by Bernard Nadoby, so long as requirements of commenting agencies are satisfied.

Original

BOS/23



County of
Renfrew
Ontario . Canada

Experience Our History, Share Our Future!

Name of Approval Authority:
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5
Tel: 613-735-7288
Fax: 613-735-2081
Toll Free: 1-800-273-0183

APPLICATION FOR CONSENT

Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

JAN 16 2023

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Bernard Nadoby			
Mailing Address: 895 Opeongo Road		Town/City Renfrew	Province: ON
Postal Code: K7V 3Z5			
Telephone No.: (Home) (613) 432-2599	(Work)	(Fax):	
Email Address: Juliaripelle@gmail.com			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable): Ray Westgarth			
Mailing Address: 857 Opeongo Road		Town/City Renfrew	Province: ON
Postal Code: K7V 3Z5			
Telephone No.: (Home) (613) 433-1824	(Work)	(Fax):	
Email Address: Ray.westgarth@bell.net			
▶ 1.3 Please specify to whom all communications should be sent: <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Both			

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete applicable boxes in 2.1

▶ 2.1 Municipality: <u>Admaston/Bromley</u>	Subdivision Lot(s) No.: _____
Former Township: <u>Admaston</u>	Subdivision Plan No.: _____
Lot(s) No.: <u>7</u>	Part(s) No.: _____
Concession: <u>1</u>	Reference Plan No.: _____
Civic Address of Subject Lands/Road Name: <u>895 Opeongo Road</u>	<u>49R- 1401</u>
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes, describe each easement or covenant and its effect.	

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):		
<input type="checkbox"/> Creation of a New Lot	<input checked="" type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: Ray Westgarth

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	16.00 m	203.00 m	32.00 m
	Depth	128.00 m	343.00 m	128.00 m
	Area	0.20 ha	7.06 ha	0.41 ha
▶ 4.2 Use of the Property	Existing Use(s)	vacant	vacant	residential
	Proposed Use(s)	residential	vacant	residential
▶ 4.3 Buildings or Structures	Existing	none	none	house
	Proposed	none	none	none
▶ 4.4 Official Plan Designation		rural	rural	rural
▶ 4.5 Current Zoning		RR-h	RR-h	RR-h

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? ☐ Yes ☒ No

▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)		Severed	Retained	Lands being enlarged/ added to
	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? ☒ Yes ☐ No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
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If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.
unknown

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

☐ Yes ☒ No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

☐ Yes ☒ No ☐ Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

☐ Yes ☒ No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

☐ Yes ☐ No

▶ 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

☐ Yes ☐ No

9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

- 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

- 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Bernard Nadobny of the Town(ship) of Admaston/Bromley in the County of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Bernard Nadobny

Signature of Applicant

Sworn (or declared) before me at the Town of Renfrew
in the County of Renfrew
this 11th day of January, 2023.

[Signature]

A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

► 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, Bernard Nadobny, am the owner(s) of the land
that is the subject of this application for a consent and I/we authorize

Ray Westgarth to make this application and
provide instruction/information on my/our behalf.

12 Jan 2023

Date

Bernard Nadobny

Signature of Owner

Date

Signature of Owner

► 12.2 If the owner is a Corporation, and is not making the application, the following owner's
authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the
Corporation, that is the owner of the land that is the subject of this Application for Consent, and I
hereby authorize _____ to make this application and
provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

► 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: R05/23

Hearing Date (if appl.): _____

Date of Receipt of Application: Jan 16/23

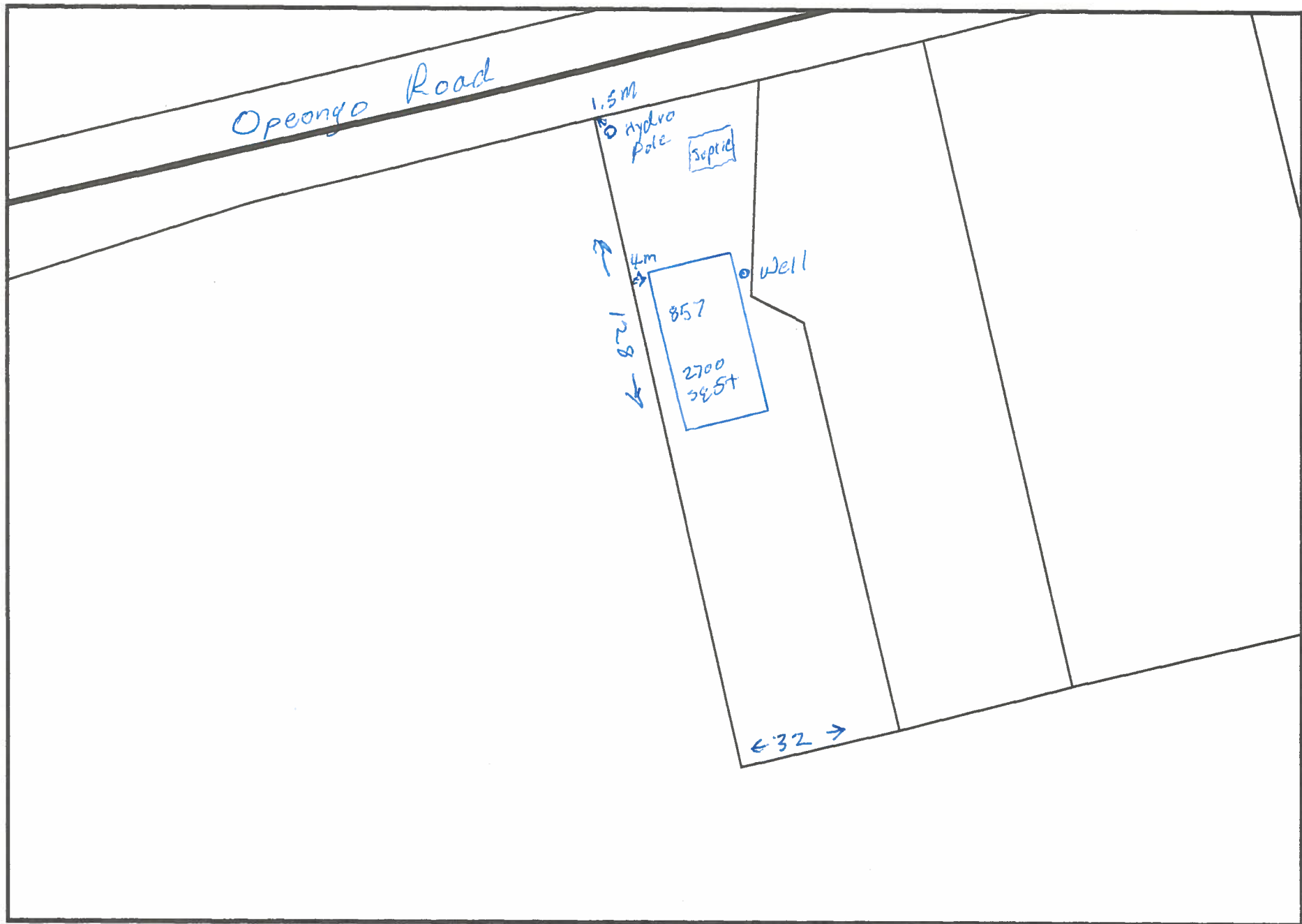
Date deemed complete: Jan 16/23

Checked by: [Signature]

Authorization of Owner Received: Yes ☒ No ☐ N/A ☐

Date: Feb 10/23 Alana Zedow

Secretary-Treasurer, Land Division Committee

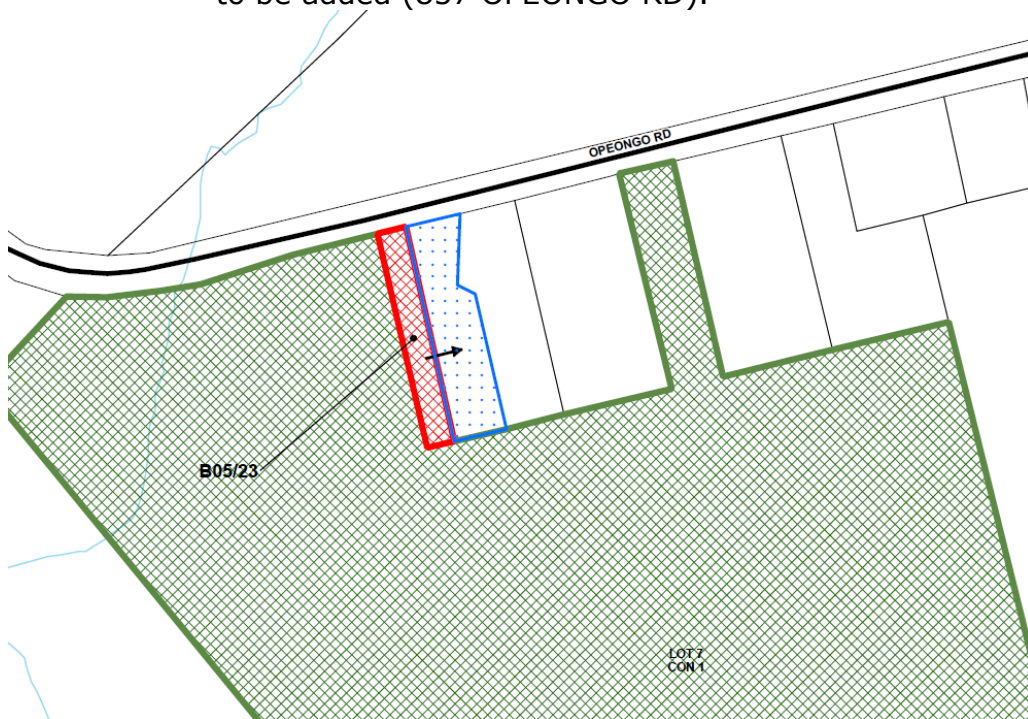


1 centimeter = 10 meters

Township of ADMASTON/BROMLEY
(geographic Township of Admaston)

PART A - BACKGROUND

1. FILE NO.: **B05/23**
2. APPLICANT: Bernard Nadoby
Agent: Raymond Westgarth
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lot 7 CON.: 1 STREET: 895 Opeongo Road
5. PURPOSE: Lot addition to Raymond Westgarth's property (857 Opeongo Rd) from Bernard Nadoby (895 Opeongo Rd)
6. DESCRIPTION OF APPLICATION: The subject property is located along the Opeongo Road approximately 2.1km from the Town of Renfrew. The MPAC property report indicates that a single family detached dwelling sits on the retained parcel and the parcel to which the severed lands are to be added (857 OPEONGO RD).



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage		Area		Structures
Existing Lot	219 m		17.41 Ha		Residential structure with well and septic with several accessory buildings/Structures
Severed	16 m		0.2 Ha		Vacant
Lot to be enlarged	32 m		0.41 Ha		Residential structure with well and septic
Retained	203 m		17.21 Ha		Residential structure with well and septic

8. SEVERANCE HISTORY

Number of new lots from original holding (1971)

9 previous severances: B533/73, B540/73, B566/73, B389/74, B400/74, B256/78(1), B257/78(2), B467/81 & B3/97. There are also three previous lot additions: B256/1978(1). B467/1981 and B204/2021.

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed **Rural**

Lot to be Enlarged **Rural**

Retained **Rural**

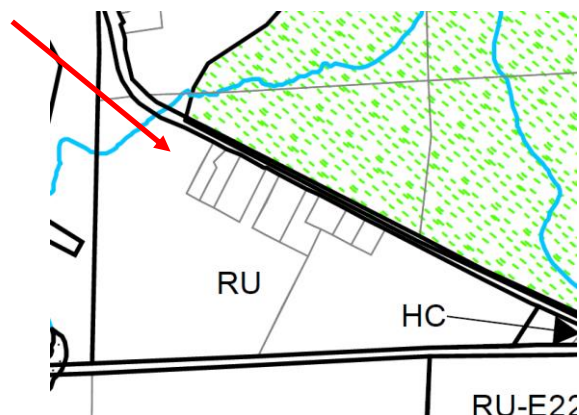


10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed **RU**

Lot to be
Enlarged **RU**

Retained **RU**



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	16 m	45 m	0.20 Ha	4047 m²
Total, if Lot Addition	32 m	45 m	0.61 Ha	4047 m²
Retained	203 m	45 m	17.06 Ha	4047 m²

PART B – COMMENTS

1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA

Policies Considered:

- 1.1.4 – Rural area policies
- 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:
 - a) the management or use of resources;
 - b) resource-based recreational uses (including recreational dwellings);
 - c) residential development, including lot creation, that is locally appropriate;
 - g) other rural land uses.

2. Official Plan Policies Considered:

- 2.2(9)(d) – Wildland fire risk
- 2.2(12)(a)(f) – Servicing
- 5.3(1) – Permitted uses in the Rural designation
- 5.3(2) – Residential development in the Rural designation
- 11.3(8) – Mining resource potential
- 13.3(3) – Local municipal roads
- 14.3(1),(2) – General consent policies

3. Zoning By-law Provisions Considered:

3.25 – Separation distances

3.26(c) – Setbacks from other roads

21.1, 21.2 – Permitted uses and provisions for the Rural (RU) Zone

4. SUBMITTED STUDIES

No studies were required for this application.

5. AGENCY COMMENTS

Twps. of
Admaston/Bromley

Favourable comments were received from the Township. The Building and Sewage Inspector approves the suitability of the severed and retained lands for private sewage disposal provided systems must comply with the Ontario Building Code and all applicable law.

Ministry of
Transportation

In an email dated April 4th, 2023 MTO indicated that the application is located outside of their area of control, therefore the MTO has no comments.

6. GENERAL PLANNING COMMENTS

As a result of the lot addition the property would increase from 0.41 hectares to 0.61 hectares, and the road frontage would increase from 32 metres to 48 metres. The existing lot is considered to be an undersized lot. As a result of the lot addition, the enlarged lot will meet the lot area and frontage requirements in the Township Zoning By-law.

Section 14(14) – Land Division Policies:

Consents may be granted for lot additions provided the lot to be added to, together with the lot addition, or any retained parcels of land, are not undersized or irregularly shaped for the purpose for which they are to be used. Where it is not possible to create a standard size lot resulting from a lot addition, the approval authority may grant consent provided the retained land is not rendered undersized. Consents for lot additions shall not be considered new lots in terms of determining the number of lots previously severed from an original holding.

Section 50(12) of the Planning Act provides that where a parcel of land is severed under Section 53, no further planning approval is required for subsequent conveyance of the identical parcel of land. The provision embodies the concept of "once a consent, always a consent." The issue is that the proposed lot addition parcel will not merge with the property located at 857 Opeongo Road.

To allow the lots to properly merge on title, severance B03/97 will need to be cancelled. To do so, an application to cancel severance B09/97 must be submitted to the County of Renfrew. This cancellation can be accomplished as a condition of approval for the proposed lot addition application.

7. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
- ☒ Registered Plan of Survey:
 - ☐ Zoning By-law Amendment:
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☐ Development Agreement:
 - ☐ Site Plan Control Agreement:
 - ☐ Notice on Title:
 - ☐ Shoreline Road Allowance Closure / Acquisition:
 - ☒ Other: Certificate of cancellation
- Standard lot consolidation requirement

(e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations: ☐

Date: June 6, 2023

Prepared by: Paul Moreau RPP(ret.)
Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

NOV/2021

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: April 3, 2023

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B05/23

Owner: Bernard Nadobny

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

All systems must comply with the OBC
and all applicable law.

Signature Building & Sewage Inspector

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: April 3, 2023

To: Admaston/Bromley Township

From: Acting Road Superintendent

Re: Municipal Public Road – 895 Opeongo Road

Severance Application No. B05/23

Owner: Bernard Nadobny

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is road widening or dedication required? Yes ☒ No

Would approval of this severance create any civic addressing conflicts. Yes ☒ No

Does a school bus service the area at the present time? ☒ Yes No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance?

Yes ☒ No

Comments:

Will provide entrance permit to severed lot only if
site lines meet requirements


Acting Road Superintendent
Steve Visinski

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: July 6, 2023
To: Council
From: Jennifer Charkavi
Re: Consent Application B06/23

Background:

A Consent application was submitted to the County of Renfrew for the purpose of a creation of a new lot. The subject property has an area of 40.47 hectares and 690 metres of frontage on McGuinty Road and the Snake River Line. The property is used for farming. The property is located approximately 1.5km from the village of Cobden. The applicants are proposing to sever the existing dwelling from the remainder of the lot.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent (Acting)
Drainage Superintendent – N/A

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B06/23 submitted by Lisa Clark and Larry Mulligan, so long as requirements of commenting agencies are satisfied.

B06123



**County of
Renfrew**
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Name of Approval Authority:
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5
Tel: 613-735-7288
Fax: 613-735-2081
Toll Free: 1-800-273-0183
www.countyofrenfrew.on.ca

APPLICATION FOR CONSENT

Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96.

JAN 18 2023

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Lisa Clark and Larry Mulligan			
Mailing Address: 139 McGuinty Road	Town/City Cobden	Province: ON	Postal Code: K0J 1K0
Telephone No.: (Home) (613) 312-9778	(Work) (613) 585-7702	(Fax):	
Email Address: willocreek@nrtco.net			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable):			
Mailing Address:	Town/City	Province: ON	Postal Code:
Telephone No.: (Home)	(Work)	(Fax):	
Email Address:			
▶ 1.3 Please specify to whom all communications should be sent: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Both			

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete **applicable** boxes in 2.1

▶ 2.1 Municipality: <u>Admaston/Bromley</u> <input checked="" type="checkbox"/>	Subdivision Lot(s) No.: _____
Former Township: <u>Bromley</u> <input checked="" type="checkbox"/>	Subdivision Plan No.: _____
Lot(s) No.: <u>part 18</u>	Part(s) No.: _____
Concession: <u>1</u>	Reference Plan No.: _____
Civic Address of Subject Lands/Road Name: <u>139 McGuinty Road</u>	49R- _____
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes , describe each easement or covenant and its effect.	

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):		
<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/Right-of-Way
<input checked="" type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: <div style="text-align: center; color: blue; font-family: cursive;">UNKNOWN</div>

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	50.00 m	640.00 m	m
	Depth	353.00 m	586.00 m	m
	Area	1.58 ha	38.89 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	residential	agricultural	
	Proposed Use(s)	residential	agricultural	
▶ 4.3 Buildings or Structures	Existing	house, pool, small shed	hay barn, loafing barn, machine shed, garage, sheds	
	Proposed	house, pool, small shed	hay barn, loafing barn, machine shed, garage, sheds	
▶ 4.4 Official Plan Designation		Agricultural	Agricultural	
▶ 4.5 Current Zoning		agricultural	agricultural	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you MUST include proof of your right of access. (include Transfer/Deed).
Will a road extension be required? ☐ Yes ☒ No

		Severed	Retained	Lands being enlarged/ added to
▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? ☒ Yes ☐ No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Unknown <input type="checkbox"/>
--	---------------------------------	---	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

▶ 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

☐ Yes ☒ No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

▶ 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

☐ Yes ☒ No ☐ Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

▶ 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

☒ Yes ☐ No

▶ 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

☒ Yes ☐ No

▶ 8.3 And, ~~has~~ the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

☒ Yes ☐ No

9. SKETCH

▶ 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

▶ 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

- 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

► 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Lisa Clark of the Town(ship) of Bromley in the Township Of Admaston Bromley solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Lisa Clark

Signature of Applicant

Sworn (or declared) before me at the City of Pembroke in the Province of Ontario this 10 day of January, 20 23.

Alana Leigh Zadow, a Commissioner, etc.,
County of Renfrew, for the Corporation of the
County of Renfrew. Expires November 17, 2023.

Alana Zadow

A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
(Please complete either **12.1**, **12.2** or **12.3** whichever is applicable.)

► 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, Larry Mulligan + Lisa Clark, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Lisa Clark to make this application and provide instruction/information on my/our behalf.

Jan. 16 / 23
Date

Lisa Clark
Signature of Owner

Jan 16, 2023
Date

Larry Mulligan
Signature of Owner

► 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

► 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B06123

Hearing Date (if appl.):

Date of Receipt of Application: Jan 18/23

Date deemed complete: Jan 18/23

Checked by: 8

Authorization of Owner Received: Yes ☐ No ☐ N/A ☒

Date: Feb 10/23 Alana Zadow

Secretary-Treasurer, Land Division Committee



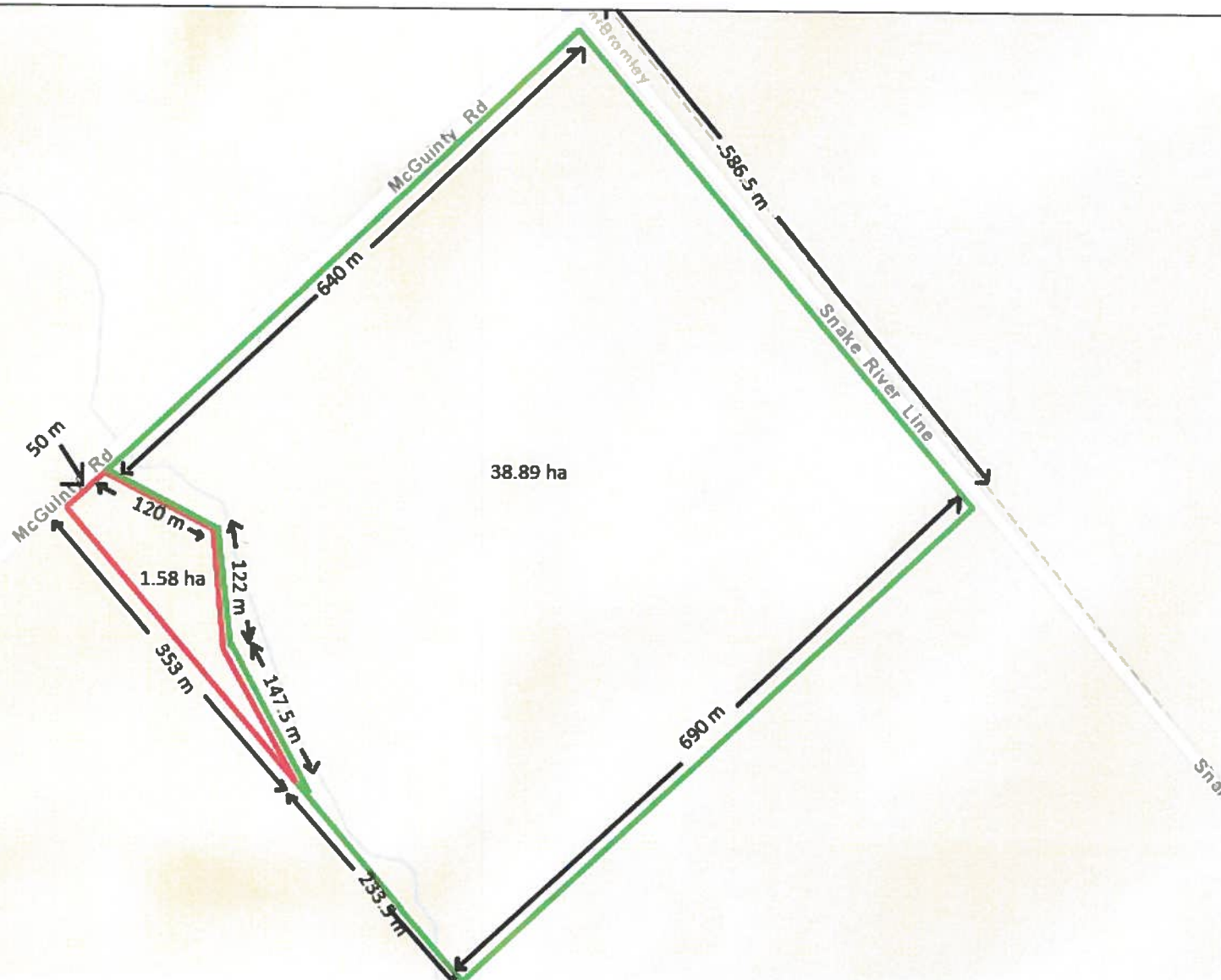
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Proposed Severance 139 McGuinty Rd Full Property Street View

Legend

- retained parcel
- severed parcel



Notes

Municipality of Admaston Bromley
Bromley Township Part Lot 18 Con 1
Lisa Clark and Larry Mulligan

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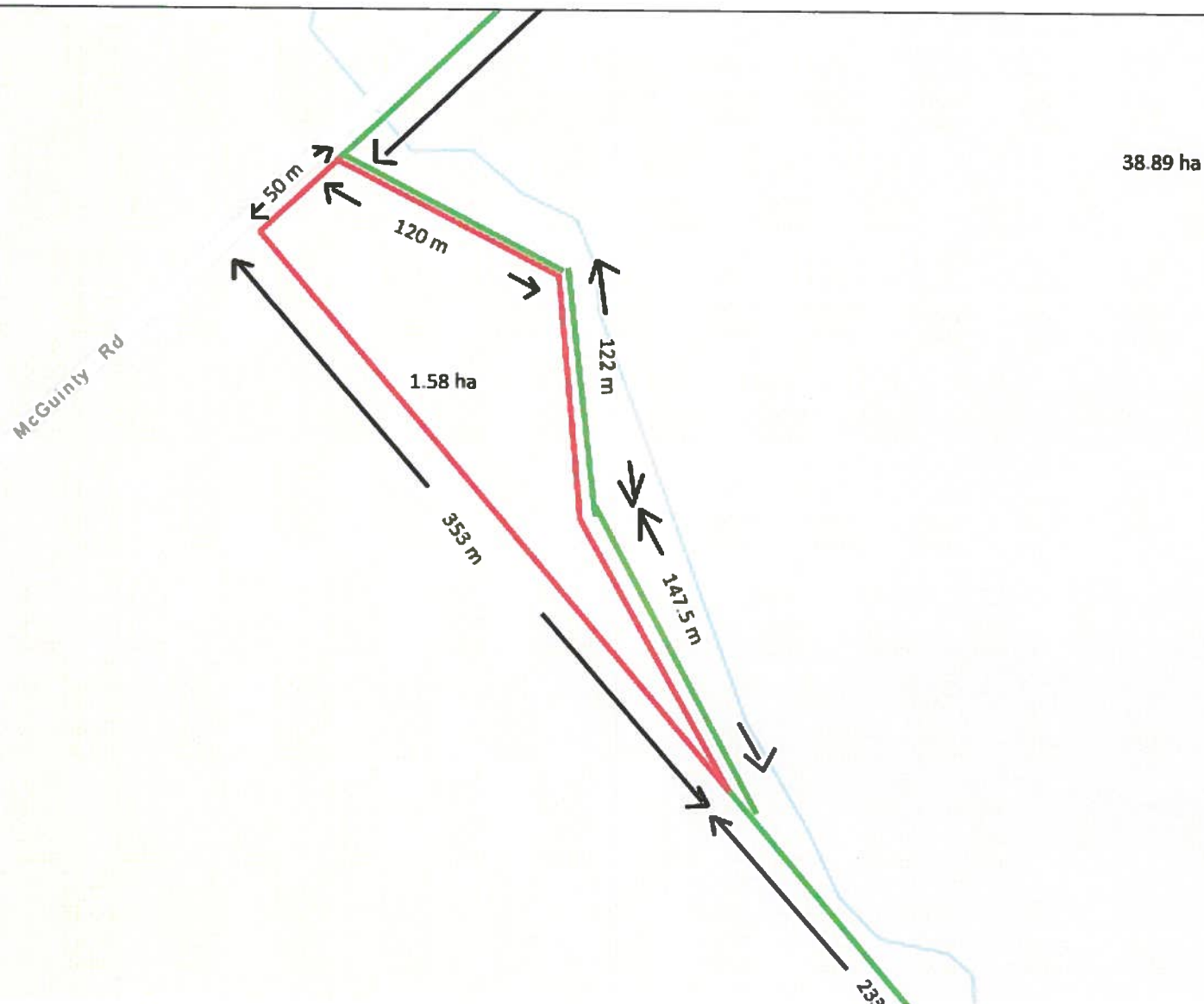
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Proposed Severance 139 McGuinty Rd Severed Lot Street View

Legend

- retained parcel
- severed parcel
- creek



Notes

Municipality of Admaston Bromley
Bromley Township Part Lot 18 Con 1
Lisa Clark and Larry Mulligan

229.3 0 114.66 229.3 Meters

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Proposed Severeance 139 McGuinty Rd Aerial Showing Structures

Legend

- retained parcel
- severed parcel
- creek
- - - existing lane
- distance to livestock structure or solid manure storage



Notes

Municipality of Admaston Bromley
 Bromley Township Part Lot 18 Con 1
 Lisa Clark and Larry Mulligan

114.7 0 57.33 114.7 Meters

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1:2,257



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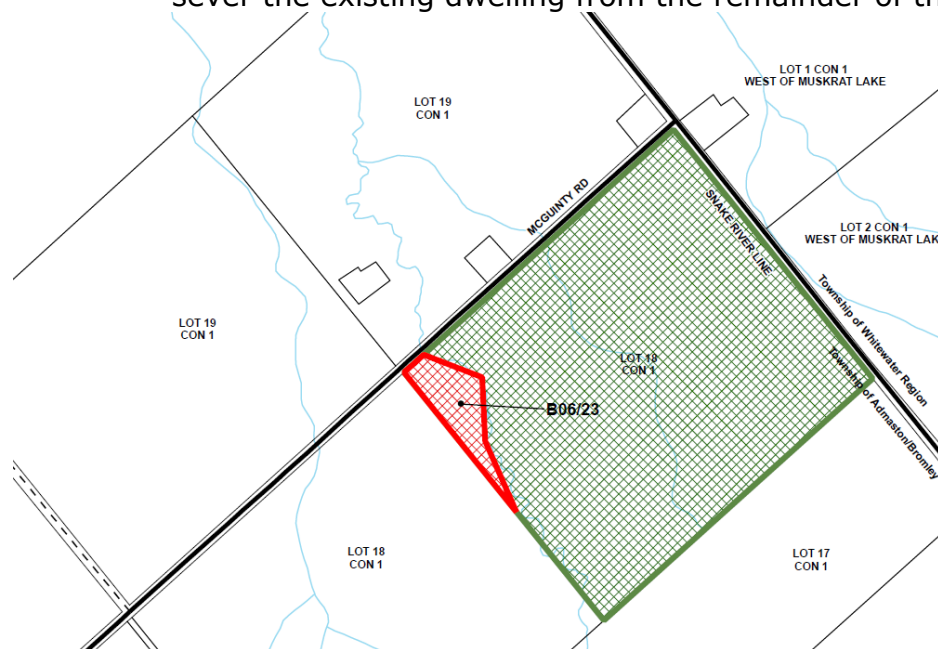
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PART A - BACKGROUND

1. FILE NO.: **B06/23**
2. APPLICANTS: Lisa Clark & Larry Mulligan
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Bromley)
4. LOT: Part Lot 18 CON.: 1 STREET: 139 McGuinty Road
5. PURPOSE: Creation of a new lot
6. DESCRIPTION OF APPLICATION: The subject property has an area of 40.47 hectares and 690 metres of frontage on McGuinty Road and the Snake River Line. The property is used for farming. The property is located approximately 1.5km from the village of Cobden. The applicants are proposing to sever the existing dwelling from the remainder of the lot.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage		Area		Structures
Existing Lot	690 m		40.47 Ha		Residential dwelling, pool small shed, hay barn, loafing barn, machine shed, garage, sheds.
Severed	50 m		1.58 Ha		Residential dwelling, pool small shed
Retained	640 m		38.89 Ha		Hay barn, loafing barn, machine shed, garage, sheds.

8. SEVERANCE HISTORY

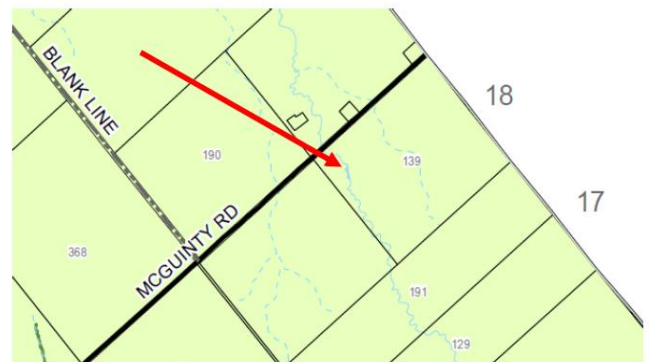
Number of new lots from original holding (1971) No previous severances

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed **Agriculture**

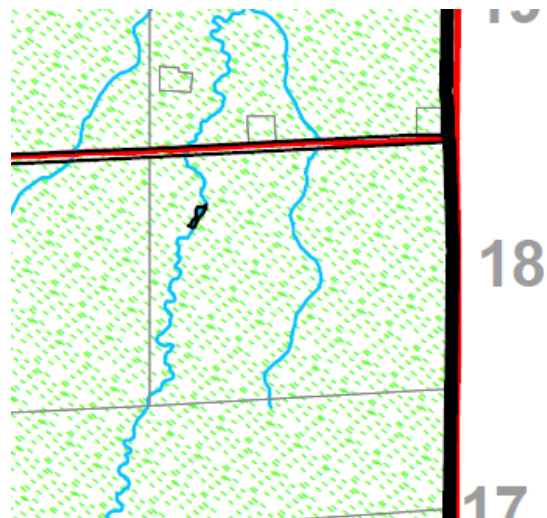
Retained **Agriculture**



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed **Agriculture**

Retained **Agriculture**



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	50 m	45 m	1.58 Ha	4057 m²
Retained	640 m	45 m	38.89 Ha	20 Ha

PART B – COMMENTS**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**Policies Considered:

The PPS provides policy direction on matters of provincial interest related to land use planning and development. As a key part of Ontario's policy-led planning system, the PPS sets the policy foundation for regulating the development and use of land.

Sections Considered:

Section 1.1.4 Rural Areas in Municipalities

Section 1.1.5 Rural Lands in Municipalities:

Section 1.1.5.2 On *rural lands* located in municipalities, permitted uses are:

- a) the management or use of resources;
- b) resource-based recreational uses (including recreational dwellings);
- c) residential development, including lot creation, that is locally appropriate;
- d) *agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices*, in accordance with provincial standards;
- e) home occupations and home industries;
- f) cemeteries; and
- g) other rural land uses.

Section 1.1.5.4 Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.

Section 1.1.5.8, New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

Section 1.2.6 Land Use Compatibility

Section 1.6.6.4 Where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts.

Section 1.6.7 Transportation Systems

Section 2.1 Natural Heritage

Section 2.1.1 Natural features and areas shall be protected for the long term.

Section 2.2 Water

Section 2.3 Agriculture

Section 2.3.4 Lot Creation and Lot Adjustments

Section 3.1 Natural Hazards - Development shall generally be directed, in accordance with guidance developed by the Province (as amended from time to time), to areas outside of:

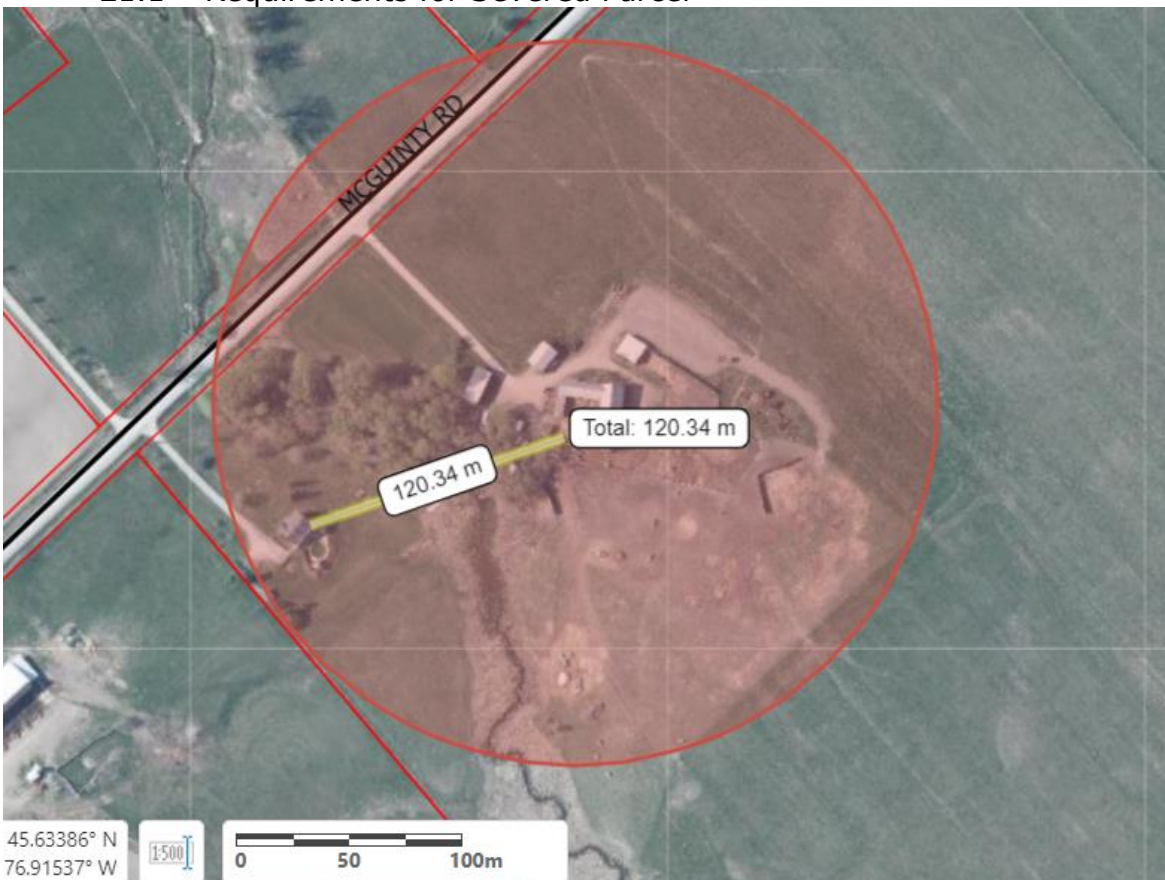
b) hazardous lands adjacent to river, stream and small inland lake systems

2. **Official Plan Policies Considered**

- 2.2(2) Minimum Distance Separation
- 2.2(8) Natural Heritage
- 2.2(9)(b) Hazardous Slopes, Unstable Slopes, and Steep Slopes
- 8.3(1) Environment Protection Designation
- 13.3(3) Transportation – Municipal Road
- 14.3 Consent Policies

3. **Zoning By-law Provisions Considered**

- Section 3.25(a)(i) Separation Distances – Minimum Distance Separation I – (MDS I) – Severed Parcel
- Section 22.2 Requirements for Agriculture (A) Zone – Lot Area (minimum of 20 hectares) – Retained Parcel
- 21.1 – Requirements for Severed Parcel



4. SUBMITTED STUDIES

None required

5. AGENCY COMMENTS

Twp. of Admaston
Bromley

Favourable comments were received from the
Township.

The Building and Sewage Inspector approved the suitability of the severed and retained lands for private sewage disposal. The system must comply with the Ontario Building Code and all applicable law

6. GENERAL PLANNING COMMENTS

As indicated in Part B-Section 1 of this Report, the Provincial land use planning issues to be addressed are Minimum Distance Separation (MDS 1) of a new sensitive (residential) land use from existing livestock and manure operations, significant valleylands, and wildland fire.

The application is proposing to sever a surplus dwelling to the agriculture use. As required by both the PPS and the Official Plan, the retained lands are required to be re-zoned to prohibit the construction of new dwellings. This can be a condition of approval.

Minimum Distance Separation

The Provincial Policy Statement (PPS), the County of Renfrew Official Plan and the Township of Admaston/Bromley Zoning By-law require compliance with MDS 1. MDS 1 must be calculated for all livestock facilities within 750 metres of the proposed severed lots. Our records indicate that there are barns on the retained lands. The MDS calculation indicates that the severed dwelling is to be 162 metres from the livestock barn. The existing dwelling is located approximately 120 metres from the livestock barn on the retained lands. The proposed severance would create a new lot with an existing dwelling that does not conform to the MDS requirements or the zoning provisions for Agricultural lands.

To address this concern it is recommended that a zoning by-law amendment application be completed to reduce the Minimum Distance Separation Distance from 162m to 120m.

Natural Heritage Features

Portions of the severed and retained lands are impacted by the presence of natural heritage features, as identified on Official Plan Schedule B. Both the proposed retained parcel and the severed parcel contain surface water systems. Section 2.2(8) of the Official Plan requires the natural features to be protected from negative impacts from development. Only a small portion of the severed lands are affected by the natural heritage features and development can be avoided in these area.

Hazardous Slopes, Unstable Slopes, and Steep Slopes

Section 2.2() of the Official Plan requires that development be directed to areas outside

of outside of hazardous lands. Only a small portion of the severed lands are affected by the natural hazards / slip clays and development can be avoided in these area. The retained parcel has sufficient size that it can accommodate future development provided it conforms to the Official Plan policies and local Zoning By-law. The retained lands are already developed, and no further development is proposed on this parcel.

7. **RECOMMENDATIONS**

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
- ☒ Registered Plan of Survey:
 - ☒ Zoning By-law Amendment:
 - a) Retained lands are required to be rezoned to prohibit the construction of new dwellings on the land; and
 - b) Severed lands are required to be rezoned to reduce the MDS setback from 162 m to 120 m

(Only one zoning amendment application is required to address the two items)
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☐ Development Agreement:
 - ☐ Site Plan Control Agreement:
 - ☐ Notice on Title:
 - ☐ Shoreline Road Allowance Closure / Acquisition:
 - ☐ Other:
- (e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations:

☐

Date: June 8, 2023

Prepared by: Paul Moreau
Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

NOV/2021

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: April 3, 2023

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B06/23

Owner: Lisa Clark & Larry Mulligan

I **APPROVE** the suitability of the above severed lands for private sewage disposal.



I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

All systems must comply with the OBC
and all applicable law.

Signature Building & Sewage Inspector

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: April 3, 2023

To: Admaston/Bromley Township

From: Acting Road Superintendent

Re: Municipal Public Road – 139 McGuinty Road

Severance Application No. B06/23

Owner: Lisa Clark & Larry Mulligan

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Retained Lot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is road widening or dedication required? Yes ☒ No

Would approval of this severance create any civic addressing conflicts. Yes ☒ No

Does a school bus service the area at the present time? ☒ Yes No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance? Yes ☒ No

Comments:

Acting Road Superintendent

Steve Visinski

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: July 6, 2023
To: Council
From: Jennifer Charkavi
Re: Consent Application B206/22

Background:

A Consent application was submitted to the County of Renfrew for the purpose of a creation of a new lot. The owners are proposing to sever a residential lot that 1.39 hectares in area with 213.36 metres of road frontage along Pucker Street. There is an existing dwelling on the severed lands. The retained lands will be 0.68 hectares in area with 106.68 metres of road frontage along Pucker Street. The retained lands are currently vacant, and a dwelling is proposed in the future.

Financial Implications:

None at this time.

People Consulted:

County of Renfrew – Development and Property Department
Chief Building Official
Public Works Superintendent (Acting)
Drainage Superintendent – N/A

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B206/22 submitted by Barry and Bernadette MacGregor, so long as requirements of commenting agencies are satisfied.

APPLICATION FOR CONSENT

Under Section 53 of the Planning Act

Please print and complete or (✓) appropriate box(es).

Black arrows (▶) denote prescribed information required under Ontario Regulation 197/96. NOV 21 2022

1. OWNER INFORMATION (Please use additional page for owners with different addresses.)

▶ 1.1 Name of Owner(s): Barry MacGregor and Bernadette MacGregor			
Mailing Address: Box 241	Town/City Renfrew	Province: ON	Postal Code: K7V4A4
Telephone No.: (Home) (613) 432-5621	(Work)	(Fax):	
Email Address: bmacgregor@live.ca			
▶ 1.2 Name of Owner's Authorized Agent /authorized Purchaser (if applicable):			
Mailing Address:	Town/City	Province:	Postal Code:
		ON	
Telephone No.: (Home)	(Work)	(Fax):	
Email Address:			
▶ 1.3 Please specify to whom all communications should be sent: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Both			

2. DESCRIPTION OF THE SUBJECT LAND (Severed and Retained)

Complete **applicable** boxes in 2.1

▶ 2.1 Municipality: <u>Admaston/Bromley</u> <input checked="" type="checkbox"/> Former Township: <u>Admaston</u> <input checked="" type="checkbox"/> Lot(s) No.: <u>1</u> Concession: <u>2</u> Civic Address of Subject Lands/Road Name: <u>1010 Pucker St</u>	Subdivision Lot(s) No.: _____ Subdivision Plan No.: _____ Part(s) No.: <u>Part Lot 1</u> Reference Plan No.: <u>49R- 20043</u>
▶ 2.2 Are there any existing easements or restrictive covenants affecting the subject land? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If Yes , describe each easement or covenant and its effect.	

3. PURPOSE OF THIS APPLICATION

▶ 3.1 Type and purpose of proposed transaction (✓ appropriate box):

<input checked="" type="checkbox"/> Creation of a New Lot	<input type="checkbox"/> Lot Addition/Lot Line Adjustment (see also 3.2)	<input type="checkbox"/> Create Easement/ Right-of-Way
<input type="checkbox"/> Certificate for Retained Lands (see also 8.1)	<input type="checkbox"/> A Charge / Mortgage	<input type="checkbox"/> A Lease
<input type="checkbox"/> A Correction of Title	<input type="checkbox"/> Other Purpose: _____	

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged:

Barry MacGregor and Bernadette MacGregor

4. INFORMATION REGARDING THE LAND INTENDED TO BE SEVERED, THE LAND TO BE RETAINED AND THE LAND TO BE ADDED TO (if applicable)

▶ 4.1 Dimensions		Severed	Retained	Lands being enlarged/ added to
	Road Frontage	213.36 m	106.68 m	m
	Depth	64.01 m	64.01 m	m
	Area	1.39 ha	0.68 ha	ha
▶ 4.2 Use of the Property	Existing Use(s)	residential house	vacant residential lot	
	Proposed Use(s)	existing residential house	residential house	
▶ 4.3 Buildings or Structures	Existing	residential house	none	
	Proposed	already house existing	house in future	
▶ 4.4 Official Plan Designation		residential	residential	
▶ 4.5 Current Zoning		residential	residential	

▶ 4.6 Access (✓ appropriate space)		Severed	Retained	Lands being enlarged/ added to
	Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, maintained all year	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Municipal Road, seasonally maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	County Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Crown Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other Public Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Registered Right of Way (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Private Road (Unregistered) (see 4.7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Water Access (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If water access only, state the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road (attach schedule if more room is required):

▶ 4.7 If access to the subject land is not by a public road, you **MUST** include proof of your right of access. (include Transfer/Deed).
 Will a road extension be required? ☐ Yes ☒ No

		Severed	Retained	Lands being enlarged/ added to
▶ 4.8 Water Supply (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated piped water system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal well	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Lake or other water body	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.9 Sewage Disposal (✓ type of existing service OR type that would be used if lands were to be developed)	Publicly owned and operated sanitary sewage system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated individual septic system	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Privately owned and operated communal septic system	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Privy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other means	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
▶ 4.10 Other Services (✓ if service is available)	Electricity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	School Busing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Garbage Collection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5. PROVINCIAL POLICY STATEMENT

▶ 5.1 Is the requested consent consistent with the Provincial Policy Statement issued under Section 3(1) of the Planning Act? ☒ Yes ☐ No

6. HISTORY OF THE SUBJECT LAND

▶ 6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision under Section 51 of the Planning Act, or an application for Consent (Severance) under Section 53 of the Planning Act?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
--	--	--------------------------------	-------------------------------------

If you answered **Yes** in 6.1, and if you **Know**, please specify the file number of the application.
 B105/21

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application and provide the previous file number.

n/a

► 6.3 Has any land been severed from the parcel originally acquired by the current owner of the subject land?

☐

Yes

☒

No

If **Yes**, provide for each parcel severed, the date of transfer, the name of the transferee and the land use on the severed land:

7. OTHER CURRENT APPLICATIONS

► 7.1 Is the subject land the subject of any other application under the Planning Act such as an additional Application for Consent (ie. severance), Zoning By-Law amendment, Official Plan amendment, Minister's Zoning order, Minor Variance, or approval of a Plan of Subdivision?

☐

Yes

☒

No

☐

Unknown

If **Yes**, and if **Known**, specify the appropriate file number and status of the application.

8. REQUEST FOR CERTIFICATE FOR RETAINED LANDS

► 8.1 Does the application include a request referred to in clause 53 (42.1) (a) of the Act for a Certificate of Official for the Retained lands.

☐

Yes

☒

No

► 8.2 If yes, has the applicant provided a lawyer's statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Act.

☐

Yes

☐

No

► 8.3 And, has the lawyer's statement must also provide a legal description for use in the requested Certificate of Official for the retained lands.

☐

Yes

☐

No

9. SKETCH

► 9.1 Please attach a sketch to the one original and one duplicate consent applications. Each sketch shall have the severance parcel outlined in red and the retained parcel in green.

► 9.2 The sketch shall show the following information:

- a. the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b. the approximate distance between the subject land and the nearest township lot line or landmark, such as a bridge or railway crossing;
- c. the boundaries and dimensions of the subject land, the part that is intended to be severed and the part that is intended to be retained;
- d. the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- e. the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that are
 - i. located on the subject lands and on land that is adjacent to it, and

- ii. in the applicant's opinion may affect the application;
- f. the current uses of land that is adjacent to the subject land (for example residential, agricultural or commercial);
- g. the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
- h. if access to the subject land will be by water only, the location of the parking and boat docking facilities to be used; and
- i. the location and nature of any easement affecting the subject land.

* Please show the location of any well, septic tank, septic field, or weeping bed on both the severed and retained parcels and the setbacks for any existing well, septic tank, septic field and/or weeping bed from the proposed new lot line.

10. OTHER INFORMATION

- 10.1 Is there any other information that you think may be useful to the County of Renfrew or other agencies in reviewing this application? If so, explain below or attach on a separate page.

Proposed severed lot consisting of 1.3871 HA now has a new residential home on it - looking to sever from existing 5 acres and leave a building lot of .68 HA as a proposed residential lot Road frontage on Pucker st within policy.

11. AFFIDAVIT OR SWORN DECLARATION OF APPLICANT/AUTHORIZED PURCHASER

- 11.1 Affidavit or Sworn Declaration for the Prescribed Information

I, Bernadette MacGregor of the Town(ship) of Admaston/Bromley in the County of Renfrew solemnly declare that the information required by O. Regulation 547/06 and all other information required in this application, including supporting documentation, are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the **Canada Evidence Act.**

Bernadette MacGregor
Signature of Applicant

Sworn (or declared) before me at the Town of Renfrew in the Province of Ontario this 16th day of November, 20 22.

Sherri Jane Beattie
Barrister, Solicitor & Notary Public
Renfrew - Ontario

[Signature]
A Commissioner for Taking Affidavits, etc.

NOTE: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County to such persons as the County sees fit, including anyone requesting such information. Accordingly, in providing such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

12. OWNER'S AUTHORIZATION IF THE OWNER IS NOT MAKING THE APPLICATION
(Please complete either 12.1, 12.2 or 12.3 whichever is applicable.)

▶ 12.1 If the owner is not making the application, the following owner's authorization is required.

AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, Barry Macgregor, am the owner(s) of the land that is the subject of this application for a consent and I/we authorize Bernadette Macgregor to make this application and provide instruction/information on my/our behalf.

22/12/06
Date


Signature of Owner

Date

Signature of Owner

▶ 12.2 If the owner is a Corporation, and is not making the application, the following owner's authorization is required.

CORPORATE AUTHORIZATION OF OWNER(S) FOR AGENT TO MAKE THE APPLICATION

I, _____, am an Officer/Director of the Corporation, that is the owner of the land that is the subject of this Application for Consent, and I hereby authorize _____ to make this application and provide instruction/information on behalf of the Corporation.

Name of Corporation:

Date

Signature of Corporate Representative & Title

Date

Signature of Corporate Representative & Title

(I/We have authority to bind the corporation in the absence of a corporate seal.)

▶ 12.3 If the owner is not making the application, the following owner's authorization is required.

Signature of Power of Attorney

I am the Power of Attorney for _____
the owner/applicant of the subject lands appointed on the _____ day of _____, 20____.
The Power of Attorney document is currently in force and has not been revoked.

Signature of Power of Attorney

FOR OFFICE USE ONLY

Committee File No.: B2006/22

Hearing Date (if appl.): _____

Date of Receipt of Application: Nov 21/22

Date deemed complete: Nov 21/22

Checked by: 8

Authorization of Owner Received: Yes ☒ No ☐ N/A ☐

Date: Dec 6/22 Alana Zadow

Secretary-Treasurer, Land Division Committee

Gen 2. Adamstown
Blenheim
County



MDS I - Data Sheet

Minimum Distance Separation I (MDS I) - Applies to new non-agricultural uses (e.g. a proposed residential lot), which must meet a minimum distance separation from all livestock facilities (barns and manure storage). The separation distance is calculated depending on the type and housing capacity for livestock within a livestock facility, the type of manure storage and the size of the property where the livestock facility is located.

Please complete a Data Sheet for each livestock facility (barns and/or manure storages) within 750 metres (2460 feet) of the boundary of a proposed Type A land use and within 1500 metres (4572 feet) of the boundary of a proposed Type B land use.

Applicant:

Name:	Barry & Bernadette MacGregor	Municipality:	Admaston / Bromley
Farm/Company:		Geographic Township:	Admaston
Mailing Address:	Box 241, Renfrew	Lot:	Part Lot 1
Postal Code:	K7V 4A4	Concession:	2.
Telephone:	613-432-5621	Civic Address:	942 Pucker St., Renfrew
Fax:		Roll Number:	4742042010041020000
Email:	bmacgregor@live.ca		

Owner of Adjacent Livestock Facility:

Name:	Amy & Stephen Leclaire	Municipality:	Admaston / Bromley
Farm/Company:		Geographic Township:	Admaston
Mailing Address:	798 Pucker St	Lot:	Pl lot 2 RP49R13474
Postal Code:	K7V 3Z9	Concession:	1 & 2
Telephone:	613 349 5320	Civic Address:	798 Pucker St Renfrew
Fax:		Roll Number:	4742042010002100000
Email:	amy@swan@hotmail.com		

Livestock, Material & Manure Data

Please provide the animal type and/or material and description, number of livestock, existing maximum capacity and associated form of manure, for the livestock facility located on the farm property described above. Please use the animal type and description as listed in the attached Appendix I.

Animal Type or Material	Description (as listed in attached Appendix I)	No. of Livestock Currently Housed	Existing Maximum Housing Capacity	Manure Form (Liquid or Solid)
Horses	medium framed	2	3	Solid
Unoccupied Livestock Barn		0		
Goats	Pet	2	2	Solid

Lot Size

Please provide the total lot size where the livestock facility is located. (1 acre = 0.4047 hectares) 5.54439 Ha

Actual Distances

Closest distance from livestock facility to the new use (closest lot line of proposed lot): 675 metres

Closest distance from manure storage to the new use (closest lot line of proposed lot): 540 metres

The above information was supplied by:

Amy Leclaire
OWNER'S SIGNATURE

Jun 30 2022
DATE

MDS I - Data Sheet

Minimum Distance Separation I (MDS I) - Applies to new non-agricultural uses (e.g. a proposed residential lot), which must meet a minimum distance separation from all livestock facilities (barns and manure storage). The separation distance is calculated depending on the type and housing capacity for livestock within a livestock facility, the type of manure storage and the size of the property where the livestock facility is located.

Please complete a Data Sheet for each livestock facility (barns and/or manure storages) within 750 metres (2460 feet) of the boundary of a proposed Type A land use and within 1500 metres (4572 feet) of the boundary of a proposed Type B land use.

Applicant:

Name:	Barry & Bernadette MacGregor	Municipality:	Admaston/Bromley
Farm/Company:	N/A	Geographic Township:	Admaston
Mailing Address:	Box 241, Renfrew, Ont	Lot:	Part lot 1
Postal Code:	K7V 4A4	Concession:	2
Telephone:	613-432-5621	Civic Address:	942 Pucker St, Renfrew
Fax:		Roll Number:	4742042010041020000
Email:	bmacgregor@live.ca		

Owner of Adjacent Livestock Facility:

Name:	Richard & Deborah Byers	Municipality:	Admaston/Bromley
Farm/Company:	N/A	Geographic Township:	Admaston
Mailing Address:	705 Calvin Rd. Haly's	Lot:	Pt. lot 1
Postal Code:	K0J 1Y0	Concession:	2
Telephone:	613-432-2564	Civic Address:	70 Holmes Rd. Renfrew
Fax:		Roll Number:	
Email:	bmacgregor@live.ca		

Livestock, Material & Manure Data

Please provide the animal type and/or material and description, number of livestock, existing maximum capacity and associated form of manure, for the livestock facility located on the farm property described above. Please use the animal type and description as listed in the attached Appendix I.

Animal Type or Material	Description (as listed in attached Appendix I)	No. of Livestock Currently Housed	Existing Maximum Housing Capacity	Manure Form (Liquid or Solid)
Ø	N/A	Ø	Ø	Ø
	Barn not capable of housing livestock			

Lot Size

Please provide the total lot size where the livestock facility is located. (1 acre = 0.4047 hectares)

N/A Ha no livestock facility

Actual Distances

Closest distance from livestock facility to the new use (closest lot line of proposed lot): _____ metres N/A

Closest distance from manure storage to the new use (closest lot line of proposed lot): _____ metres N/A

The above information was supplied by:

FARMER'S SIGNATURE

2022/11/01
DATE

MDS I - Data Sheet

Minimum Distance Separation I (MDS I) - Applies to new non-agricultural uses (e.g. a proposed residential lot), which must meet a minimum distance separation from all livestock facilities (barns and manure storage). The separation distance is calculated depending on the type and housing capacity for livestock within a livestock facility, the type of manure storage and the size of the property where the livestock facility is located.

Please complete a Data Sheet for each livestock facility (barns and/or manure storages) within 750 metres (2460 feet) of the boundary of a proposed Type A land use and within 1500 metres (4572 feet) of the boundary of a proposed Type B land use.

Applicant:

Name:	Barry & Bernadette Mc Gregor	Municipality:	Admaston/Bromley
Farm/Company:		Geographic Township:	Admaston
Mailing Address:	942 Pucker St., Renfrew	Lot:	Part. Lt. 1
Postal Code:	K7V 4A4	Concession:	2
Telephone:	613-432-5621	Civic Address:	942 Pucker St., Renfrew Ont.
Fax:		Roll Number:	474204201004102000
Email:	bmgregor@live.ca		

Owner of Adjacent Livestock Facility:

Name:	Herbert Warren	Municipality:	Bagot
Farm/Company:		Geographic Township:	
Mailing Address:	909 Pucker St.	Lot:	30
Postal Code:	K7V 3Z9	Concession:	2
Telephone:	1-613-623-6810	Civic Address:	909 Pucker St. Renfrew
Fax:		Roll Number:	
Email:			

Livestock, Material & Manure Data

Please provide the animal type and/or material and description, number of livestock, existing maximum capacity and associated form of manure, for the livestock facility located on the farm property described above. Please use the animal type and description as listed in the attached Appendix I.

Animal Type or Material	Description (as listed in attached Appendix I)	No. of Livestock Currently Housed	Existing Maximum Housing Capacity	Manure Form (Liquid or Solid)
<input checked="" type="checkbox"/>	NONE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	barn not capable of housing livestock			

Lot Size

Please provide the total lot size where the livestock facility is located. (1 acre = 0.4047 hectares)

Actual Distances

Closest distance from livestock facility to the new use (closest lot line of proposed lot): _____ Ha **no livestock facility**

Closest distance from manure storage to the new use (closest lot line of proposed lot): _____ metres **N/A**

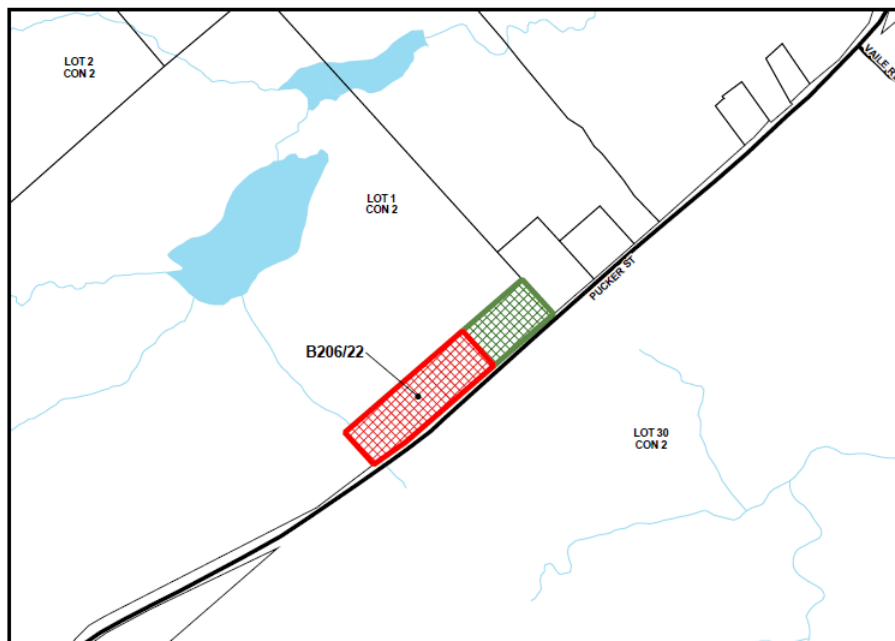
The above information was supplied by: _____ metres **N/A**


FARMER'S SIGNATURE

2022/06/26
DATE

PART A - BACKGROUND

1. FILE NO.: **B206/22**
2. APPLICANTS: Barry & Bernadette MacGregor
3. MUNICIPALITY: Township of Admaston/Bromley
(Geographic Township of Admaston)
4. LOT: Part Lot 1 CON.: 2 STREET: 1010 Pucker Street
5. PURPOSE: Creation of a new lot
6. DESCRIPTION OF APPLICATION: The owners are proposing to sever a residential lot that 1.39 hectares in area with 213.36 metres of road frontage along Pucker Street. There is an existing dwelling on the severed lands. The retained lands will be 0.68 hectares in area with 106.68 metres of road frontage along Pucker Street. The retained lands are currently vacant, and a dwelling is proposed in the future.



7. LOT DIMENSIONS AND USE OF LANDS

	Frontage		Area		Structures
Existing Lot	320.04	m	2.07	Ha	Dwelling
Severed	213.36	m	1.39	Ha	Dwelling
Retained	106.68	m	0.68	Ha	Vacant

8. SEVERANCE HISTORY

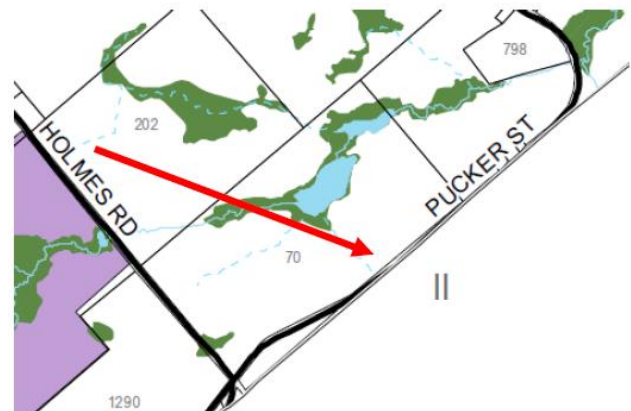
Number of new lots from original holding (1971) 4 previous severances: B52/17, B76/21(1), B77/21(2) & B105/21

9. OFFICIAL PLAN OF THE COUNTY OF RENFREW

Official Plan Designation(s):

Severed **Rural**

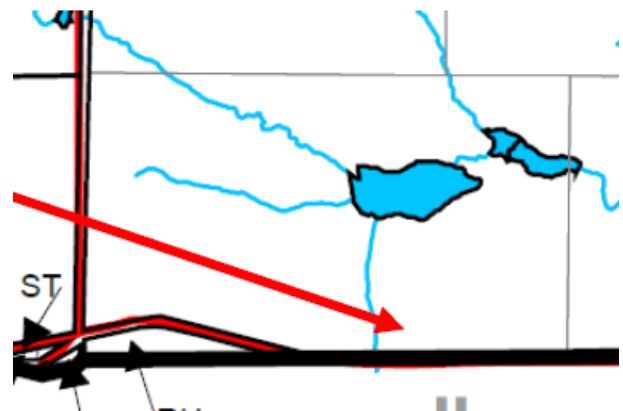
Retained **Rural
Environmental
Protection**



10. ZONING BY-LAW OF THE TOWNSHIP OF ADMASTON/BROMLEY
(2004-13) Zone(s):

Severed **Rural (RU)**

Retained **Rural (RU)**



Zone Requirements:

	<u>Proposed</u> <u>Lot Frontage</u>	<u>Minimum</u> <u>Required</u>	<u>Proposed</u> <u>Lot Area</u>	<u>Minimum</u> <u>Required</u>
Severed	213.36 m	45 m	1.39 Ha	4047 m²
Retained	106.68 m	45 m	0.68 Ha	4047 m²

PART B – COMMENTS**1. PROVINCIAL POLICY STATEMENT and MUNICIPAL PLAN REVIEW DATA**Policies Considered:

1.1.5.8 New land uses, including the creation of lots, and new or expanding livestock facilities, shall comply with the *minimum distance separation formulae*.

2.4.1 *Minerals and petroleum resources* shall be protected for long-term use.

3.1.8 *Development* shall generally be directed to areas outside of lands that are unsafe for *development* due to the presence of *hazardous forest types for wildland fire*.

- *Development* may however be permitted in lands with *hazardous forest types for wildland fire* where the risk is mitigated in accordance with *wildland fire assessment and mitigation standards*.

2. OFFICIAL PLANPolicies Considered:

- 2.2(2) – Minimum distance separations relating to agriculture
- 2.2(9)(d) – Wildland fire risk
- 2.2(12)(a)(f) – Servicing
- 5.3(1) – Permitted uses in the Rural designation
- 5.3(2) – Residential development in the Rural designation
- 11.3(8) – Mining resource potential
- 13.3(3) – Local municipal roads
- 14.3(1),(2) – General consent policies
- 14.3(3) – Maximum number of new lots

3. ZONING BY-LAWProvisions Considered:

- 3.25(a) – Separation distances for dwellings
- 3.26(c) – Setbacks from other roads
- 21.1, 21.2 – Permitted uses and provisions for RU zone

4. SUBMITTED STUDIES

n/a

5. AGENCY COMMENTS

Twp. of Admaston/Bromley	Favourable comments were received from the Township.
Twp. of (abutting)	In an email May 15, 2023 the abutting municipality of Greater Madawaska indicated that they had no concerns.
Ministry of Northern Development, Mines, Natural Resources and Forestry	<p>Mining Claims: The proposed severance is part of a Surface Rights Only Patent located within a Mining Rights Only Patent (PAT-10040).</p> <p>Comments: Although the proposed severance is within 1000 m of Mining Patents and within 1.2 km of a significant zinc deposit, the limited depth of the proposed severance from Pucker Street frontage (64 m deep) will not affect the potential for additional exploration or future development of the deposit. There are several existing residences which are on and within 50 to 400 m of the Mining Patents and in closer proximity to the zinc deposit as currently delineated.</p> <p>It is recommended that the surface rights holders contact the mining rights holders to notify them of the proposed severance. The Mining Patents are currently held by Nyrstar Langlois, Lebel-sur-Quévillon, Québec.</p>

6. GENERAL PLANNING COMMENTS*Minimum Distance Separation 1 (MDS1)*

Any new residential lots must meet Minimum Distance Separation 1 (MDS 1) requirements from existing livestock facilities on the retained lands and neighbouring properties. MDS 1 must be calculated for all livestock facilities within 1500 metres of the

proposed severed lot. Our records indicate that the following properties have barns within 1500 metres: 202 Holmes Rd, 113 Vaile Rd, 633 Pucker St, 798 Pucker St, 1215 Pucker St and 1290 Pucker St. Three MDS data sheets were returned. In the absence of the remainder of the data sheets staff utilized the Ministry of Agriculture's' Agrisuite software to calculate the required minimum distance from the livestock facilities. The results are as follows:

1. 202 Holmes Rd - minimum distance from livestock barn – 132m
2. 113 Vaile Rd - minimum distance from livestock barn – 123m
3. 633 Pucker St - minimum distance from livestock barn – 113m
4. 798 Pucker St - minimum distance from livestock barn – 81m
5. 1215 Pucker St - minimum distance from livestock barn - 276
6. 1290 Pucker St. - minimum distance from livestock barn – 243m

It appears that the severed and retained parcel are capable of being developed and meeting the minimum separation distances.

Wildland Fire

The proposed lot falls within areas that pose a wildland fire risk, as identified on Schedule B-Map 1-Hazards, to the County of Renfrew Official Plan. Under Section 2.2(9)(d) development may be permitted in an area with a wildland fire risk, provided the risk is mitigated in accordance with Ministry of Natural Resource and Forestry (MNR) assessment and standards. A Wildland Fire Risk Assessment Form has been completed, and the results are favourable.

Hydrogeological Evaluation

The Official Plan generally requires that all new lots be a minimum of 0.4 hectares (1 acre) in area with 45 metres of frontage on an open and maintained public road. Lots that are less than 1 hectare in area would require a hydrogeological assessment to confirm that the lot can be supported by private servicing.

A hydrogeological evaluation, prepared by a qualified professional, is required to be submitted with the severance applications that confirms a suitable potable source of water for both quality (in accordance with the Ontario Drinking Water Quality Standards) and quantity. The evaluation must also confirm that the site is suitable for the installation of a septic system or can accommodate the additional nitrates and include a nitrate impact calculation that ensures there will be no off-site impacts regarding nitrates on the water supply (quantity and quality). Alternatively, if the lot size is increased to a minimum of 1 hectare in area, a hydrogeological evaluation would not be required.

The severed lands exceed the 1 hectare requirement; however, the retained lands are less than 1 hectare. A hydrogeological evaluation will be required as a condition of consent unless the retained lands can be increased in size to meet the 1 hectare area requirement.

Consent Policies

Three severances are permitted to be created from a holding. After the first 3, an additional 2 severances could be considered as long as the criteria under Section 14.3(4) are met. The criteria are that the proposed lots do not conflict with abutting uses; do not lead to demand for increased municipal services; complete the

development potential of the holding; do not create a concern with ribbon development; the first three lots severed under subsection 14.3(3) have been developed; and that the lots can be adequately serviced with potable water and a private sewage disposal system.

Our records indicate that there have been 4 new lots created from the original holding (from 1971 on). These lots would constitute the 5th new lot created. It appears that all the pre-existing lots have been developed, addressing this provision of the policy.

Mining

Our mapping indicates that the subject lands fall within an area of mining interest for zinc and lead, as identified on Schedule B-Map 3-Mineral Aggregate and Mining Resources, to the County of Renfrew Official Plan. New residential lot creation is generally not permitted within an area of mining interest. The Ministry of Energy, Northern Development and Mines was circulated, and favourable comments were received.

Transportation

The severed and retained lands have road frontage along Pucker Street which is a Municipal Road. The Township Public Works Department has been circulation, and the comments were favourable.

7. RECOMMENDATIONS

- (a) Planning concerns have NOT been identified in this report. Therefore, consent can be granted. ☒
- (b) There are some planning concerns that must be dealt with as follows, before determining whether the consent can be supported or not. ☐
- (c) The proposal may be acceptable when the following matters are addressed and resolved: ☐
- (d) Conditions to the giving of consent should be considered for the following:
 - ☒ Registered Plan of Survey: Preceded by a draft plan of survey that:
 - a) Retained and severed lands have a minimum lot area of 1 ha; or
 - b) Is in conformity with the submitted application and is supported by a hydrogeological investigation.
 - ☐ Zoning By-law Amendment:
 - ☐ Minor Variance:
 - ☐ Private Road Agreement:
 - ☐ Development Agreement:

- ☐ Site Plan Control Agreement:
- ☐ Notice on Title:
- ☐ Shoreline Road Allowance Closure / Acquisition:
- ☒ Other: Hydrogeological Evaluation is required or the retained lands are enlarged to 1 hectare in size.

(e) There are serious planning concerns, refusal is recommended. ☐

(f) Other Recommendations: ☐

Date: June 14, 2023

Prepared by: Paul Moreau
Planner

Reviewed by: Bruce Howarth, MCIP, RPP
Manager of Planning Services

JUL/2022

TOWNSHIP OF ADMASTON/BROMLEY



477 Stone Road, RR 2
Renfrew, ON K7V 3Z5

Date: January 18, 2023

To: Alana L. Zadow
Secretary-Treasurer
Land Division Committee

From: Dennis Fridgen, Building & Sewage Inspector

Re: Private Sewage Disposal

Severance Application No: B206/22

Owner: Barry & Bernadette MacGregor

I **APPROVE** the suitability of the above severed lands for private sewage disposal.




I **DO NOT APPROVE** the suitability of the above severed & retained lands for private sewage disposal.



COMMENTS:

ALL SYSTEMS MUST COMPLY WITH THE OBC
AND ALL APPLICABLE LAW


Signature Building & Sewage Inspector

TOWNSHIP OF ADMASTON/BROMLEY
R. R. #2
RENFREW, ON K7V 3Z5

Date: January 18, 2023

To: Admaston/Bromley Township

From: Acting Road Superintendent

Re: Municipal Public Road – Part Lot 1, Concession 2, Admaston

Severance Application No. B206/22

Owner: Barry & Bernadette MacGregor

Type of Municipal Road the subject lot fronts on:

	Year Round	Seasonally	Other
Severed Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Will provide entrance permit off Municipal road	Will not provide entrance permit off Municipal road	Approved entrance already exists off Municipal Road
Severed Lot:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retained Lot	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Is road widening or dedication required? Yes ☐ No ☒

Would approval of this severance create any civic addressing conflicts? Yes ☐ No ☒

Does a school bus service the area at the present time? ☒ Yes ☐ No

Would the proposed use of land place an undue burden on the provision of municipal services such as road maintenance?

Yes ☐ No ☒

Comments:

Approved entrance will be provided according to
proper site lines as per By-Law No 2022-61


Acting Road Superintendent
Steve Vinas

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5

E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: July 6th, 2023
 To: Council
 From: Steve Visinski
 Re: Request for Quote – Pulverizing of Various Township Roads

Background:

In the 2023 Capital Budget for roads, the following are to be pulverized:

1. Culhane Road – Approximately 3,700m x 6.5 (24,050m²)
2. Lynch Road – Approximately 2,600m x 6.5 (16,900m²)
3. Cheese Factory Road – Approximately 600m x 6.5 (3,900m²)

Discussion:

The following are the results of the Request for Quote:

Company Name	Price	HST	Total Price incl. Taxes
Greenwood Paving	\$19,734.00	\$2,565.42	\$22,299.42
Miller Paving Limited	\$31,843.50	\$4,139.65	\$35,983.15
B.R. Fulton	\$34,190.00	\$4,444.70	\$38,634.70

Financial Implications:

Awarding the pulverizing contract to Greenwood paving falls within the approved budget adopted by Council. The 2023 Budget for this project is \$38,175.00.

People Consulted:

CAO/Clerk
 Treasurer-Deputy CAO/Clerk
 Public Works Department

Recommendation for Council:

WHEREAS Staff have reviewed all request for quote submissions received;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley award **RFQ-Pulverizing of Various Township Roads** to Greenwood Paving in the amount of \$22,299.42 inclusive of applicable taxes.

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5

E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: July 6, 2023
To: Council
From: Steve Visinski
Re: Tender PW2023-01 Surface Treatment – Various Locations

Background:

As Council is aware, the Surface Treatment bidding process closed on June 22, 2023, at 3:00p.m.

Surface Treatment

South McNaughton Road – Single from Bonnechere Road to Butler Road (Approx. 4.6km x 7m wide)
Culhane Road – Double from Stone Road to South McNaughton Road (Approx. 3.7km x 7m wide)
Lynch Road – Double from Stone Road to Colton Road (Approx. 2.0k x 7m wide)

Discussion:

The following are the results of the Tenders:

Company Name	Price	HST	Total Price incl. Taxes
Greenwood Paving	\$428,676.00	\$55,727.88	\$484,403.88
Miller Paving	\$486,675.00	\$63,267.75	\$549,942.75

Financial Implications:

Awarding the Surface Treatment contract to Greenwood Paving falls within the approved budget adopted by Council. The 2023 Budget for these projects is approximately \$700,000. Keeping in mind the total budgeted amount is also for the purchasing of culverts for replacement and granular application.

People Consulted:

CAO/Clerk
Treasurer-Deputy CAO/Clerk

Recommendation for Council:

WHEREAS Staff have reviewed all tender submissions received;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Admaston/Bromley award **PW2023-01 Surface Treatment – Various Locations** to Greenwood Paving in the amount of \$484,403.88 inclusive of applicable taxes.

Township of Admaston/Bromley
477 Stone Road, R.R. #2
Renfrew, ON
K7V 3Z5
E-Mail Address – info@admastonbromley.com

613-432-2885 Stone Road Office
613-432-4052 Fax

613-432-3175 Stone Road Garage
613-646-7918 Cobden Road Garage

REPORT

Date: July 6, 2023
To: Council
From: Kelly Coughlin
Re: SCBA's – Leasing Agreement

Background:

The purchase of new self-contained breathing apparatus (SCBA) equipment was adopted by Council as part of the 2023 Capital Budget.

During the budget deliberations, the Fire Chief identified the need for new SCBA equipment as the existing equipment, although still functioning and working properly, had exceeded its useful life and finding replacement parts was becoming more and more problematic.

The Douglas Fire Department had contacted many suppliers of the equipment required and have decided upon A.J. Stone Co. Ltd \$156,406.00 (plus HST). This amount is within the budget limits set.

The Fire Committee recommends the purchase of the equipment through A.J. Stone Co. Ltd.

Discussion:

A.J. Stone Co. Ltd, offers a leasing option of either monthly or annual repayment options. The annual repayment option is cheaper. Therefore, staff recommend proceeding with the annual repayment option as it will save the township over \$1,000.00 annually. The leasing agreement is 60-month term.

A.J. Stone Co. Ltd. was chosen for a number of reasons, some are listed below:

- Central battery supply
- Facepiece has no electronics
- Voice amplification is included, not an add on

EQUIPMENT PURCHASELINE APPROVAL**LESSEE:** *Township of Admaston/Bromley***LESSOR:** ROYAL BANK OF CANADA**EQUIPMENT:** SCBA**DRAWDOWN DATE:** TBA**AMOUNT:** \$ 156,406.00**STRUCTURE OPTIONS (Payable Monthly in Advance – One Rental Only)**

TERM (MONTHS)	PURCHASE OPTION	RATE**	MONTHLY PAYMENT/ ANNUAL PAYMENT
60	\$1	6.26%	\$ 3,026.92
60	\$1	6.26%	\$ 35,304.11

**** This indication rate is based on today's Cost of Funds.**

- Rates can be held for 10 days.
- As at first rental due date, the rental payment will be adjusted (if necessary) to reflect Royal Bank Leasing then current base rental factor.

PRE-AUTHORIZED

PAYMENTS: Monthly rental payments will automatically be debited to your bank account via the execution of our Pre-Authorized Payment Form.

SET-UP FEE: A Set-up Fee of \$785.00.00, plus HST, will be added to your first rental.

ALL TERMS SUBJECT TO NEGOTIATION UNTIL LEASE UNDERWRITING HAS REVIEWED AND APPROVED COLLATERAL AND STRUCTURE.

Financial Implications:

Proceeding with the A.J. Stone Co. Ltd quotation is within the 2023 Capital budget adopted by Council. Total amount approved is \$189,000.00.

People Consulted:

Fire Chief
CAO/Clerk

Council Recommendation:

BE IT RESOLVED THAT Council authorize staff to proceed with the purchase of SCBA equipment from A.J. Stone Co. Ltd;

AND FURTHER THAT Council authorize staff to enter into a 60-month leasing agreement with the Royal Bank of Canada for the purchase of new SCBA equipment for the Douglas Fire Department.

TOWNSHIP OF ADMASTON/BROMLEY

DOUGLAS FIRE COMMITTEE

MINUTES

Wednesday May 10, 2023
At 7:30 p.m.

Chair Kevin LeGris and Committee Members Daryl Thom, Nathan Harris, Ken Keill, Fire Chief McHale and Deputy Fire Chief Donohue. Regrets Harry Stuart

- 1 Chair Kevin LeGris called the meeting to order at 7:31 p.m.
- 2 Declaration of Pecuniary Interest – None
- 3 Approval of Agenda

Moved by Daryl Thom and seconded by Nathan Harris

BE IT RESOLVED THAT the agenda of May 10, 2023 be approved as written with the addition of grass cutting in New Business.

“Carried”

- 4 Approval of Minutes of last Regular Meeting

Moved by Ken Keill and seconded by Daryl Thom

BE IT RESOLVED THAT the minutes of the April 19th, 2023 meeting be approved as presented.

“Carried”

5 OLD BUSINESS

DISPATCH UPDATE – Verbal update from Chief McHale. Lee Perkins is taking this to the County Council Meeting. The new system is about \$360,000.00 and is the first phase. The second phase is seven to nine Towers in the county.

GENERATOR UPDATE – Verbal update from Chief McHale and Deputy Chief Donohue. A quote from Dougherty Electric in the amount of \$15,198.50. The grant guide line for the building will not cover this expense.

Moved by Ken Keill and seconded by Nathan Harris

BE IT RESOLVED THAT the purchase of the generator and installation of same be done by the Fire Department. As per the quote from Dougherty Electric.

“Carried”

BUILDING UPDATE – Verbal update from Chairman LeGris and Chief McHale of no movement

SCBA – Chief McHale circulated a timeline on SCBA purchase. Chief was informed by CAO/Clerk Charkavi on May 8, 2023 that the SCBA's have been added to the 2023 Budget. Chief McHale will review all of the quotes received.

6 CORRESPONDENCE

Letter from CAO/Clerk Jennifer Charkavi with information on Canada Day Celebrations to be held at St. Michael's School. A request for a fire truck and handout material.

6a Grass Cutting – The grass cutter from last year has contacted Chief McHale and will continue to cut the grass.

7 FIRE CHIEF REPORT—Chief McHale reported that the “Flash Over Course” held in McNab Braeside was a big Success. Twelve persons participated. One fire committee member was present to watch. Chief McHale and Deputy Chief Donohue met with senior members of the Mennonite community to discuss smoke alarms. Fire Safety Day was done at Admaston Public School.

Moved by Daryl Thom and seconded by Ken Keill

BE IT RESOLVED THAT the fire chief's report be accepted as presented.

“Carried”

8 BILLS AND ACCOUNTS

Moved by Nathan Harris and seconded by Ken Keill

BE IT RESOLVED THAT the payment voucher dated May 6, 2023 in the amount of \$5,526.07 be paid.

“Carried”

9 OPEN DISCUSSION

Discussed the pros and cons of the two different SCBA's and the value of the flash over presentation.

10 NEXT MEETING – June 14, 2023 at the fire hall 7:00 p.m.

11 ADJOURN

Moved by Nathan Harris and seconded by Daryl Thom

BE IT RESOLVED THAT the meeting be adjourned at 9:20 p.m.

“Carried”

Douglas Fire Committee
Fire Chief Report
June 08, 2022

Date	Men	Hrs	Where	What
Apr 21	01	03	Practice	building boxes
May 5	08	08		False alarm
May 7	14	124	Practice	Flashover McNab Braseide
May 8	06	12	Practice	Check trucks/put ladders away
May 8	01	03	Practice	Meeting at PFD and CAO Jennifer
May 9	01	03		Clean fire hall
May 12	01	02	Practice	Weekend truck checks
May 12	03	15	Practice	Repair & reinstall arms on ladder lift
May 13	01	02	Practice	Truck checks
May 15	07	14	Practice	Thermal image camera/T1 pump
May 15	08	16		MVC
May 15	07	14		Tractor fire
May 17	01	03		Clean fire hall
May 18	02	04	Practice	Council meeting
May 19	08	24		Smoke in house
May 20	03	12	Practice	Truck checks
May 26	03	06	Practice	Truck checks/T@ fuel tank leak
May 29	01	03		Clean fire hall
May 29	09	18	Practice	Review cancer prevention program From Huntsville conference
May 30	04	16	Practice	Weekend truck checks
June 5	15	31	Practice	Check forestry pumps/chain saws
June 5	01	02	Practice	T1 checking brakes
June 7	04	56	Mutual Aid	Mutual Aid
June 7	08	24		tree on hydro line

**Township of Admaston/Bromley
Police Service Board
Monthly Meeting
Wednesday March 15th, 2023 @ 4:00 p.m.**

Minutes

1. CALL TO ORDER

Connie Dick called the meeting to order at 4:08 P.M.

2. ATTENDANCE

Inspector Dawn Ferguson, Chair Connie Dick, Council Representative Angela Field, and Andrea Leclair were present.

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. APPROVAL OF AGENDA

Connie Dick made a motion to approve the agenda for Wednesday March 15th, 2023, and Angela Field seconded.

“CARRIED”

5. APPROVAL OF MINUTES

Connie Dick made a motion to approve the minutes from the Tuesday January 18th, 2023, meeting and Angela Field seconded.

“CARRIED”

6. ISSUES ARISING FROM MINUTES

None

7. PRESENTATIONS/DELEGATIONS

None

8. CORRESPONDENCE

- The board reviewed update from the Ontario Association of Police Service Board's 2023 Spring Conference.
- Zone 2 Update received and reviewed.
- Email correspondence on the Zone 2 Membership received.
- Email correspondence from the OPP regarding the October to December 2022 Detachment Revenues.
- Email correspondence from the Ontario Association of Police Service Board on Bail Reform.
- The board reviewed the Community Safety & Well being update from February 25, 2023.
- Email correspondence received on the Grand opening of the Renfrew and Area Connection Center.

- The board reviewed email correspondence on the speed limit of Lynch Road and Colton Road.

9. FINANCIAL

Angela Field made a motion to approve the voucher in the amount of \$127.20 and Connie Dick seconded.

"CARRIED"

10. DETACHMENT COMMANDER'S REPORT

- The board reviewed the calls for service billing summary report for January 2023 to March 2023.
- The board reviewed the Records management system report for January to March 2023.
- Discussion on the email correspondence on the speed limit of Lynch Road and Colton Road. Going to look into stats or reports from the roads, as well as looking into moving the speed spy to that location.

11. OTHER BUSINESS

None

12. DATE OF NEXT MEETING

It was decided the next meeting will be held Wednesday May 10th, 2023 @ 3:30 P.M.

12. QUESTION PERIOD

None

14. ADJOURNMENT

Connie Dick made a motion to adjourn the meeting at 5:08 P.M. and Angela Field seconded.

"CARRIED"


Chair, Connie Dick


Secretary, Andrea Leclaire

County Council Summary

June 28, 2023

Below you will find highlights of the County of Renfrew County Council meeting from June 28, 2023.

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The [full County Council package](#) can be found on our website.

[June meeting](#) YouTube link.

Warden's Address

During the moment of silent reflection, Warden Peter Emon asked those in attendance to remember the members of 450 Tactical Helicopter Squadron – Capt. David Domagala, 32, and Capt. Marc Larouche, 53 – who died as a result of a helicopter crash near Garrison Petawawa earlier this month.

Key highlights

During the month of June, Warden Peter Emon attended 14 meetings on County business.

- On June 7, he attended with CAO Craig Kelley and Director Michael Nolan, a meeting to discuss paramedic issues including cross border billing, off load delays and the County's relationship with the City of Ottawa. Members of council and staff from the Counties of Prescott Russell, Lanark, and Stormont Dundas and Glengarry, and the City of Cornwall were present and progress was made on forging ahead with the issues.
- On June 8, he attended a meeting with CAO Kelley, members of the Renfrew County and District Health Unit (RCDHU) board, elected officials and staff from South Algonquin and the City of Pembroke. RCDHU staff provided a briefing on a budget deficit as a result of the possibility of the mitigation funding from the Province of Ontario not being renewed. The Board noted the resulting strain on the 2024 budgets of the three obligated municipalities. On June 19 the same group met with MPP John Yakabuski regarding the absence of mitigation funding. MPP Yakabuski agreed to seek clarification from the Minister and facilitate a meeting.
- On June 22, he and other municipal leaders attended a briefing on wildfires in Ontario hosted by the Ministry of Natural Resources and Forestry. The prognosis was for a long dry summer with a high fuel load and the probability of more fires if our communities are not vigilant.
- On June 26, he attended a meeting of the United Way East Ontario Cabinet to discuss youth mental health and substance use health in East Ontario.
- On June 27 he attended Roseburg Forest Products in Laurentian Valley along with CAO Craig Kelley and County Development staff at the invitation of Anita Vandenberg, Parliamentary Secretary to the Minister of International Development; the Honourable Graydon Smith, Minister of Natural Resources and Forestry and MPP John Yakabuski, for an announcement on a significant funding investment. The announcement saw the Federal and Provincial Governments invest \$1.5 million each to help Roseburg Forest Products upgrade equipment at the facility.

- On June 29, he presented the Culture Connector Awards to Ro Nwosu and Michelle Beale in Arnprior. Culture Connect, organized by the Local Immigration Partnership – Lanark and Renfrew, is an initiative, which offers a unique opportunity to celebrate the beauty of diversity and the significance of culture. By bringing together community groups and organizations across the Ottawa Valley, Culture Connect aims to create an inclusive space for learning, social connection, and fun.

Delegations

- Darren Waters, Area Manager Highway Engineering, Project Delivery, and Ryan Vandenberg, Project Manager, Project Delivery, Ministry of Transportation, provided an update about MTO projects in Renfrew County in 2023. This includes an investment of approximately \$8 million on highway rehabilitation projects in Renfrew County this year. They shared details about the Highway 148 project, which is currently in the design phase, and the consultation phase for Highway 60 at County Roads 30/70, as well as the Highway 17 Twinning, including the Calabogie Road interchange.
- Lori Huber, Partner, KPMG, LLP presented the 2022 Draft Audited Financial Statements for the County of Renfrew. This was the first time she presented to council as KPMG was just hired as the new auditor for the County.
- Meredith Staveley-Watson, Manager of Government Relations and Policy, Eastern Ontario Wardens' Caucus, outlined the history of the EOWC and shared successes of the group's advocacy work. Jim Pine, CAO for the County of Hastings, outlined the EOWC's Regional Housing Plan, known as '7 in 7', a bold plan which aims to reduce wait lists and build the supply of community housing by delivering 7,000 new affordable community rental units across Eastern Ontario over the next seven year.

Announcements

- County Council approved the creation of the Community Health Programs Advisory Committee (CHPAC) as an ad-hoc to the Health Committee, consisting of representatives from different institutions and areas of relevance within the broader health-care system, to offer their diverse, relevant, and extensive perspectives of health care leadership experience. Warden Peter Emon and Councillor Michael Donohue, Health Committee chair, will be the County Council representatives on the CHPAC.
- County Councillors Dan Lynch and Jennifer Murphy were appointed as Deputy Wardens from July 1, 2023 to December 12, 2023. This is a ceremonial function to allow the Warden to accept more invitations and have the Deputy Wardens attend simultaneous events to bring greetings on behalf of the County, while increasing the exposure for the corporation.
- County Council passed a [Housing and Homelessness Resolution](#) highlighting the housing and homelessness crisis being felt across Ontario and within Renfrew County. The resolution calls on the Province of Ontario to acknowledge the housing affordability crisis, commit to ending homelessness and provide adequate, predictable and sustainable housing infrastructure renewal funding.
- County Council approved the purchase of property at 34254 Highway 41, Eganville, Ontario in the amount of \$1.6 million for a future Paramedic Base. Staff was directed to further proceed with the retrofit and current costs at an estimated value of \$483,200 to be financed from Building Reserves.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- Tara-Lee Hay, Prosecutor within the Provincial Offences Administration, provided an update to the Finance and Administration Committee on the review of cases within the POA Court due to COVID-19. She noted the review resulted in the disposal of approximately 500 Part I and Part III charges within the County of Renfrew between January to May 2023, with the majority of these charges falling under the Highway Traffic Act and the Compulsory Automobile Insurance Act. This is to assist with the current court backlog.
- County Council passed a resolution authorizing staff to join the Canoe Procurement Group of Canada/LAS Group Procurement Program, effective July 1, 2023, to take advantage of public sector group purchasing opportunities when it is beneficial for the County of Renfrew to do so.
- County Council approved that the Chief Administrative Officer/Clerk be given delegated authority for the month of July to approve consultant appointments and contract awards that would normally require Committee and/or Council approval. This approval is contingent on the appointments/contract awards being within approved funding allocations and that there are no irregularities associated with the procurement process.
- County Council approved a revised Employment By-law # 1 that included a number of changes, in removing, reclassifying, creating and renaming positions. All of these changes were approved over the past year.

Community Services Committee

Presented by: Anne Giardini, Chair

- The County of Renfrew Community Services Department has been participating on the Renfrew County Risk Watch Table since April 2023. The Table brings multiple human-service sectors together to identify individuals who are at an acutely elevated risk of harm and provide a coordinated intervention before a crisis occurs. Meetings are held on a bi-monthly basis, and the location is rotated between Renfrew and Pembroke. Rotating the meeting location affords all agencies an opportunity to attend in person while reducing travel time and expenses.

Development & Property Committee

Presented by: James Brose, Chair

- The Summer Company program has five participants enrolled for the 2023 season:
 - Daniel Pomery – 3D Directions, Chalk River. 3D printing business selling small items such as fidget spinners, figurines and custom orders.
 - Grace Ding – Aster's Boutique, Deep River. Jewelry and sewing business, including wrap wire jewelry (rings, earrings, necklaces, bracelets) and small sewing services (minor repairs, buttons and hems).

- Arden Miller – Arden Miller Studios, Chalk River. Custom paint pieces and hand painted items, including tote bags.
- Amber Gilchrist – Charms and Trinkets, Pembroke. Pottery business offering handcrafted mugs, bowls and vases.
- Logan Stuart – Viking Metal Works, Eganville. Junior blacksmith offering hooks, hangers, BBQ accessories and cooking utensils.

Business operations start the first week of July. Participants will each receive a \$1,500 grant to assist with business start-up costs, including equipment purchase, setting up online platforms, etc. To successfully complete the program and receive a second grant of \$1,500, students must log 280 operational hours, complete training, attend bi-weekly meetings and provide proof of sales.

- From January to May 2023, the Planning Division opened 96 new severance applications and approved 91 applications. In 2022, the County of Renfrew received a total of 234 applications and approvals for 184 applications. The County of Renfrew has processed 15 Zoning By-law Amendment applications and 7 Official Plan Amendments on behalf of local municipalities, in the same timeframe.
- Official Plan Amendment No. 35 implemented new provisions that would allow municipalities to require mandatory pre-consultation. County of Renfrew staff have reached out to the local municipalities that we provide local planning services for to start implementing changes to address Bill 109, More Homes for Everyone Act, 2022 and Bill 23, More Homes Built Faster Act, 2022. These changes are intended to help local municipalities process planning applications in accordance with the revised timeframes under the Planning Act.
- The Province has extended the commenting period regarding a review of proposed policies adapted from A Place to Grow and Provincial Policy Statement to form a new provincial planning policy instrument, until August 4, 2023 on the Environmental Registry of Ontario ([ERO 019-6813](#)).
- County Council passed a by-law to enter into a lease agreement for a two-year period commencing August 1, 2023 with Arnprior Regional Health for office space at 80 McGonigal Street, Arnprior, Ontario.
- County Council passed an updated Tariff of Fees By-law for applications made in respect of planning matters. Staff recommended an average 10% increase to fees. Even with the proposed increases, these fees are far below actual costs to the County of Renfrew for processing planning applications. The changes to the Tariff of Fees By-law are required to implement Bill 109 and Bill 23. Local municipalities will also need to update their Tariff of Fees by-laws to implement changes to the Planning Act under Bill 109 and Bill 23. Some of the proposed County fee changes will impact what a local municipality will need to re-coop from a local development application fee.
- County Council adopted a by-law to delegate the authority to the Manager of Planning Services to enter into consent agreements. This delegation of authority will streamline the consent agreement process and improve efficiency within the County of Renfrew, ultimately benefiting the stakeholders involved. Consent agreements play a crucial role in facilitating land development, allowing for the creation of new parcels or the adjustment of boundaries between existing parcels. These agreements often include conditions and restrictions that ensure compliance with planning regulations and promote orderly and sustainable development.

Health Committee

Presented by: Michael Donohue, Chair

- The Emergency Services Department met with representatives from the Ministry of Health and the Renfrew Central Ambulance Communications Center to begin planning the implementation of a new deployment tool called MPDS (Medical Priority Dispatch System) to replace the current DPCI (Dispatch Priority Card Index) system of triaging and categorizing 911 calls. The Service will be designing “response plans” to help guide the Ambulance Communications Officer (ACO), at dispatch to send the right crew, to the right place, at the right time.
- RC VTAC was selected as the winner of the Paramedic Chiefs of Canada Award of Excellence in the category of Client Centred Initiative, which was presented at the Leadership Summit in Kelowna, B.C., on June 13-15, 2023.
- The EOWC set paramedic services as a priority for 2023 in response to the growing pressure faced by paramedic services throughout the region. The report includes updated data for both the EOWC as a region as well as each of the 13-member municipalities following the initial EOWC paramedic services situational overview report from 2019. The refreshed report is available on the EOWC website: www.eowc.org/2023paramedicstudy.
- County Council approved that the County of Renfrew join a working group of neighbouring municipalities to address the issue of cross-border paramedic billing and other systemic issues.
- County Council adopted a by-law authorizing the Warden and CAO/Clerk to sign a contract with 211 Ontario to provide 211 contact centre (telephony system) access to support the Renfrew County Virtual Triage and Assessment Centre team.
- County Council approved the reallocation of Paramedic Service Capital Funds to cover the purchase of a Super Daxx Survivor 1800 Rescue Watercraft at a cost of \$11,500 and deferred the purchase of a Paramedic all-terrain vehicle. In the past the Paramedic Service has borrowed boats to respond to calls requiring water access, but this purchase will allow the Service’s Sierra Team to add marine capabilities to its operating procedures.
- County Council authorized the Warden and CAO/Clerk to sign an Agreement between the County of Renfrew, and Ontario Health for funding to support the Renfrew County Virtual Triage and Assessment Centre for the term from April 1, 2023 to March 31, 2024.

Operations Committee

Presented by: Glenn Doncaster, Chair

- On May 4, 2023, County staff attended a presentation to various municipal stakeholders by Dillon Consulting Limited (Dillon), on behalf of the Ontario Ministry of Transportation (MTO), which is commencing a Preliminary Design and Class Environmental Assessment Study for the intersection of Highway 60 with County Road 30 (Lake Dore Road) and County Road 70 (Kokomis Road). Dillon reviewed 20 conceptual alternatives for the intersection and has narrowed the design alternatives to the following 4 that are viable for continued analysis and consideration:
 - Traffic signals with left turn lanes;
 - Realigned Kokomis Road with signals and driveway;
 - Realigned Kokomis Road with signals, a south cul-de-sac, and left turn lanes; and,
 - Realigned Kokomis Road with signals and south cul-de-sac.

- County Council approved the assumption of McMahon Road Culvert on McMahon Road, 0.18km east of Ferguslea Road, Township of Admaston/Bromley. Costs for design and construction on McMahon Road Culvert will be shared equally between the County of Renfrew and the Township of Admaston/Bromley. A design for the culvert and budget implications will be presented at a future meeting.
- County Council approved a number of contracts as submitted:
 - For the reconstruction of County Road 512 (Foymount Road) and County Structure B257 (Harrington Creek Bridge), from Rodden Creek to Miller Road, Township of Bonnechere Valley, to Bonnechere Excavating Incorporated (BEI), Renfrew, Ontario, in the amount of \$6,370,184.09 plus applicable taxes.
 - For the rehabilitation of County Road 508 (Calabogie Road) from Goshen Road to Highway 17, Township of McNab/Braeside in the amount of \$1,077,527.42 plus applicable taxes and from County Road 34 (Norton Road) to Mill Street, Township of Greater Madawaska, in the amount of \$940,617.58 plus applicable taxes, to Thomas Cavanagh Construction Limited, Ashton, Ontario.
 - For the rehabilitation of County Road 65 (Centennial Lake Road) from Black Donald Public Boat Launch to Civic Address #2875, in the Township of Greater Madawaska, to McCrea Excavation Ltd., Pembroke, Ontario, in the amount of \$531,708.75 plus applicable taxes.
 - For the rehabilitation of County Road 517 (Dafoe Road) from the Township Line (Coulas Road) to Serran Road, Township of Madawaska Valley, to Walsh Contracting and Equipment Rentals, Killaloe, Ontario, in the amount of \$1,074,039.62 plus applicable taxes.
 - For the rehabilitation of County Road 4 (Storyland Road) from Alex Lane to County Road 653 (Chenau Road), Township of Horton, to Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, in the amount of \$1,245,192.50 plus applicable taxes.
 - For Asphalt Patching and Scratch Coat Paving to Greenwood Paving (Pembroke) Ltd., Pembroke, Ontario, in the amount of \$672,355.70 plus applicable taxes.
 - For the reconstruction of County Road 30 (Lake Dore Road) from Highway 60 to Sperberg Road, Township of North Algona Wilberforce, to R.G.T. Clouthier Construction Ltd., Pembroke, Ontario, in the amount of \$2,914,330 plus applicable taxes.
 - For Contract Administration and Construction Supervision services during reconstruction of County Road 512 (Foymount Road), Township of Bonnechere Valley, BT Engineering Incorporated, Ottawa, Ontario, in the amount of \$316,647.80 plus applicable taxes.
- County Council approved a Road Access Agreement to County Road 20 (Castleford Road), Township of Horton between Enne Bakker and Douwe Bakker and the County of Renfrew.
- County Council approved a Road Access Agreement to County Road 508 (Calabogie Road), Township of Greater Madawaska between Scott Power and Lindsay Power and the County of Renfrew.
- County Council approved a Cost Share Agreement with the Town of Arnprior for the County Road 2 (Daniel Street), Edey Street and Galvin Street intersection realignment. During the 2023 Budget Workshop, County Road 2 (Daniel Street), Edey Street and Galvin Street intersection realignment was approved. Staff has completed the Agreement which will see the County of Renfrew contribute \$684,356.96 excluding applicable taxes to this project (as budgeted). This project is being led and managed by the Town of Arnprior.

- County Council approved the acquisition of property described as part of Lot 22, Concession 13, Part 6 on Plan 49R-20186 in the geographic Township of Sebastopol, Township of Bonnechere Valley from Sean Rombough in the amount of \$7,800.

Additional Information

Craig Kelley, Chief Administrative Officer/Clerk

613-735-7288

THE CORPORATION OF THE TOWNSHIP OF ADMASTON / BROMLEY

BY-LAW NO 2023-30

A By-law to authorize a 60-month equipment lease agreement with Royal Bank of Canada for the purchase of Self-contained Breathing Apparatus equipment.

WHEREAS the Municipal Act 2001, S.O. 2001, Chapter 25, Section 401 authorizes a municipality to incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter into prescribed financial agreements for or in relation to the debt;

AND WHEREAS Ontario Regulation 276/02, as amended, permits a municipality to enter into a bank loan agreement for the purpose of long term borrowing;

AND WHEREAS the Council of the Corporation of the Township of Admaston/Bromley requires an equipment lease for a municipal purpose, namely the Self-Contained Breathing Apparatus equipment for the Douglas Fire Department;

AND WHEREAS the Council of the Corporation of the Township of Admaston/Bromley has accepted a bank loan as offered by Royal Bank of Canada;

AND WHEREAS the amount to be loaned is within the debt and financial obligation limit of the Corporation of the Township of Admaston/Bromley as established by legislation;

NOW THEREFORE the Council of the Corporation of the Township of Admaston/Bromley enacts as follows:

1. The Mayor and the CAO/Clerk and / or their designates, are hereby authorized to execute an equipment loan agreement with RBC Royal Bank of Canada.
2. The amount to be borrowed shall be \$156,406.00.

READ a first-time this 6th day of July, 2023.

READ a second time this 6th day of July, 2023.

READ a third and final time and passed this 6th day of July 2023 in the Township of Admaston / Bromley, in the County of Renfrew.

MAYOR

CAO/CLERK

ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Early 2023	Staff received a draft in July 2022 asked for updates to be made waiting for whole document to be delivered.
October 2022	Joint Roads Review	CAO/Clerk	Early 2023	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	CAO/Clerk	continuing	The CAO/Clerk is provide Council with Regular updates. Recreation
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
February 2023	Backyard Chickens	CAO/Clerk	continuing	Draft By-Law - Planning & EconDev Committee
June. 2023	Fees & Charges By-Law	CAO/Clerk	Dec-23	Amend Fees & Charges for municipality
June. 2023	Reserve Policy	Treasurer-Deputy CAO/Clerk	Dec-23	Bring a policy forth for reserve funds

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-31

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING JULY 6, 2023.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 6th day of July 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 6th day of July 2023.

READ a third time and finally passed this 6th day of July 2023.

Mayor

CAO/Clerk