

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their second monthly meeting on Thursday April 6<sup>th</sup>, 2023. Present were Deputy Mayor Kevin LeGris, Councillors Keith Gourley, Angela Field and Brian Hamilton.

Mayor Michael Donohue was absent.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer/Deputy CAO/Clerk Kelly Coughlin, and Finance Clerks Andrea Leclaire and Meagan Jessup.

Guests present were Dennis and Diane Briscoe and Stewart and Vera McBride.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Deputy Mayor LeGris called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/04/23**

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the Agenda for April 6<sup>th</sup>, 2023, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

**5a** Resolution to adopt Minutes of the Regular Council Meeting March 16<sup>th</sup>, 2023.

**Resolution No. 02/04/23**

Moved by Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following meeting Minutes:

- March 16, 2023, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

**6a** 2023 Renfrew County Agricultural Wall of Fame  
Guests present were:  
Dennis and Diane Briscoe and Stewart and Vera McBride.  
They were recognized by Council for being entered into the Renfrew County Agricultural Hall of Fame on March 11, 2023.

The Guests left after this item.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

None.

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

- 8a** Library Board Minutes – February 28, 2023  
Treasurer's Report & CEO's Report – March 2023

**Resolution No. 03/04/23**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following:

- Library Board Minutes – February 28, 2022
- Treasurer's Report – March 2023
- Library CEO's report – January 2023

Carried

- 8b** Admaston Recreation Committee – January 30, 2023

**Resolution No. 04/04/23**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following:

- Admaston Recreation Committee Meeting Minutes – January 30, 2023
- Douglas Recreation Committee Meeting – Verbal Update.

Carried

- 8c** Douglas Recreation Committee – Verbal Update

Councillor Field summarized the Frosty Fun event and stated that it was a success. The weather did affect the attendance, however those that showed up had a wonderful time.

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

- 9a** Enbridge Gas – AORS Report  
Letter to Council – Enbridge Gas

**Resolution No. 05/04/23**

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council supports the recommendation from AORS;

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedent is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the Township of Admaston/Bromley strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;  
AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, John Yakabuski MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Insurance Costs  
Support Chatham-Kent – Insurance Reduction

**Resolution No. 06/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley.

WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Admaston/Bromley does hereby support and endorse the Municipality of Chatham-Kent resolution in seeking support and collaboration on reducing municipal insurance costs and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE THAT the resolution be forwarded to AMO, and the Minister of the Ministry of Municipal Affairs and Housing.

Carried

**11b** Transfer from Reserves

**Resolution No. 07/04/23**

Deputy Mayor LeGris did wonder why separate accounts were required and why the Township was not putting all of the reserve funds in one account? Treasurer-Deputy CAO/Clerk Coughlin replied that it is important to have funds set aside for specific items that are needed or required to be replaced.

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council direct staff to allocate funds to / from reserves as follows:

THAT staff allocate proceeds from the sale of roads surplus vehicles to a new reserve called "Roads Reserve – Vehicles" in the amount of \$43,079.50,

THAT staff allocate excess revenue received from Roads Aggregate revenue to a new reserve called “Reserve – Paved / Gravel Roads” in the amount of \$33,171.96,

THAT staff reallocate \$10,000 from Capital Reserves designated for Fire to a new reserve called “Fire Reserve – Equipment”,

THAT Council direct staff to allocate the 2021 surplus, \$229,436, to the “Working Fund Reserve”,

THAT Council authorize staff to withdraw \$45,000 funds from the Working fund reserve to help offset impact of wage increases as a result of the job evaluation exercise.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris,  
Committee Member Angela Field

**12a** Protective Service Board Minutes – January 18, 2023

**Resolution No. 08/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council receives the Police Services Board minutes from January 18, 2023.

Carried

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary – March 2023

**Resolution No. 9/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council accepts the County Council Summary for March 2023 as information.

Carried

**Agenda Item 14 – By-Laws**

None.

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

**Resolution No. 10/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List.

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

**17a** As per Section 239 2 (a) – the security of the property of the municipality or local board.

More specifically as it relates to the use of an unopened road allowance.

**Resolution No. 11/04/23**

Moved Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council move into a Closed Session at 8:16 p.m.

As per section 239 2(a) of the Municipal Act – *the security of the property of the municipality or local board.*

More specifically as it relates to the use of an unopened road allowance.

Carried

Finance Clerks Andrea Leclaire and Meagan Jessup left the council chambers at 8:20 p.m.

*Council rose from Closed Session at 8:45 pm and had nothing to report.*

**Agenda Item 18 – Confirmatory By-Law**

**18a** By-law 2023-18 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 12/04/23**

Moved Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that By-law 2023-18, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held April 6<sup>th</sup>, 2023, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 13/04/23**

Moved Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, April 6<sup>th</sup>, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:50 p.m.

Carried

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Deputy Mayor

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CAO/Clerk