

Township of Admaston/Bromley  
Second Monthly Meeting  
Thursday, April 20<sup>th</sup>, 2023 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
  - 5a Resolution to adopt Minutes of Council Meeting April 6<sup>th</sup>, 2023
6. Delegations and Guests - Jennifer Murphy EORN Update - Virtual
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
  - 7a Building and Sewage Report – March
  - 7b Backyard Chickens Report
    - i) Survey Results
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
  - 8a Bonnechere Valley Recreation Agreement
9. **Operations Committee** – Chair Brian Hamilton, All of Council
  - 9a March Public Works Report
  - 9b Calcium Report
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
  - 10a
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
  - 11a Payment Register – As of April 4, 2023
  - 11b Transfer to Reserves – Fire Surplus 2022
  - 11c 2023 Annual Repayment Limit – MMAH
    - i) Annual Repayment Limit - Guide

12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

12a [Fire Committee Minutes – February 2023](#)

12b [Fire Chief's Report – March 2023](#)

13. **County of Renfrew** – Mayor Michael Donohue

13a

14. **By-Laws**

14a

15. Old Business

15a [Action Tracking List](#)

16. New Business

17. **Closed Session**

17a Osceola Landfill Expansion

As per Section 239 2 (c) – A proposed or pending acquisition or disposition of land by the municipality or local board.

More specifically to discuss the Osceola Landfill.

18. Confirmatory By-Law

18a [2023-19](#) being a by-law to confirm proceedings of Council Meeting

19. Question Period

20. Adjournment

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**PLEASE NOTE** "Submissions received by the public, either orally or in writing may become part of the public record/package".

**Council Information**

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their second monthly meeting on Thursday April 6<sup>th</sup>, 2023. Present were Deputy Mayor Kevin LeGris, Councillors Keith Gourley, Angela Field and Brian Hamilton.

Mayor Michael Donohue was absent.

Staff Members present were CAO/Clerk Jennifer Charkavi, Treasurer/Deputy CAO/Clerk Kelly Coughlin, and Finance Clerks Andrea Leclaire and Meagan Jessup.

Guests present were Dennis and Diane Briscoe and Stewart and Vera McBride.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Deputy Mayor LeGris called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/04/23**

Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED that Council approve the Agenda for April 6<sup>th</sup>, 2023, Regular Council Meeting.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

**5a** Resolution to adopt Minutes of the Regular Council Meeting March 16<sup>th</sup>, 2023.

**Resolution No. 02/04/23**

Moved by Moved by Angela Field, seconded by Keith Gourley.

BE IT RESOLVED that Council adopt the following meeting Minutes:

- March 16, 2023, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

**6a** 2023 Renfrew County Agricultural Wall of Fame  
Guests present were:  
Dennis and Diane Briscoe and Stewart and Vera McBride.  
They were recognized by Council for being entered into the Renfrew County Agricultural Hall of Fame on March 11, 2023.

The Guests left after this item.

**Agenda Item 7 – Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris

None.

**Agenda Item 8 – Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton

- 8a** Library Board Minutes – February 28, 2023  
Treasurer's Report & CEO's Report – March 2023

**Resolution No. 03/04/23**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following:

- Library Board Minutes – February 28, 2022
- Treasurer's Report – March 2023
- Library CEO's report – January 2023

Carried

- 8b** Admaston Recreation Committee – January 30, 2023

**Resolution No. 04/04/23**

Moved by Angela Field, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following:

- Admaston Recreation Committee Meeting Minutes – January 30, 2023
- Douglas Recreation Committee Meeting – Verbal Update.

Carried

- 8c** Douglas Recreation Committee – Verbal Update

Councillor Field summarized the Frosty Fun event and stated that it was a success. The weather did affect the attendance, however those that showed up had a wonderful time.

**Agenda Item 9 – Operations Committee** – Chair Brian Hamilton, All of Council

- 9a** Enbridge Gas – AORS Report  
Letter to Council – Enbridge Gas

**Resolution No. 05/04/23**

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Admaston/Bromley Council supports the recommendation from AORS;

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedent is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the Township of Admaston/Bromley strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;  
AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, John Yakabuski MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, All of Council

None.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, All of Council

**11a** Insurance Costs  
Support Chatham-Kent – Insurance Reduction

**Resolution No. 06/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley.

WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Admaston/Bromley does hereby support and endorse the Municipality of Chatham-Kent resolution in seeking support and collaboration on reducing municipal insurance costs and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE THAT the resolution be forwarded to AMO, and the Minister of the Ministry of Municipal Affairs and Housing.

Carried

**11b** Transfer from Reserves

**Resolution No. 07/04/23**

Deputy Mayor LeGris did wonder why separate accounts were required and why the Township was not putting all of the reserve funds in one account? Treasurer-Deputy CAO/Clerk Coughlin replied that it is important to have funds set aside for specific items that are needed or required to be replaced.

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Council direct staff to allocate funds to / from reserves as follows:

THAT staff allocate proceeds from the sale of roads surplus vehicles to a new reserve called "Roads Reserve – Vehicles" in the amount of \$43,079.50,

THAT staff allocate excess revenue received from Roads Aggregate revenue to a new reserve called “Reserve – Paved / Gravel Roads” in the amount of \$33.171.96,

THAT staff reallocate \$10,000 from Capital Reserves designated for Fire to a new reserve called “Fire Reserve – Equipment”,

THAT Council direct staff to allocate the 2021 surplus, \$229,436, to the “Working Fund Reserve”,

THAT Council authorize staff to withdraw \$45,000 funds from the Working fund reserve to help offset impact of wage increases as a result of the job evaluation exercise.

Carried

**Agenda Item 12 – Protective Services Committee** – Chair Kevin LeGris,  
Committee Member Angela Field

**12a** Protective Service Board Minutes – January 18, 2023

**Resolution No. 08/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council receives the Police Services Board minutes from January 18, 2023.

Carried

**Agenda Item 13 – County of Renfrew** – Mayor Michael Donohue

**13a** County Council Summary – March 2023

**Resolution No. 9/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED THAT Council accepts the County Council Summary for March 2023 as information.

Carried

**Agenda Item 14 – By-Laws**

None.

**Agenda Item 15 – Old Business**

**15a** Action Tracking List

**Resolution No. 10/04/23**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List.

Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

**17a** As per Section 239 2 (a) – the security of the property of the municipality or local board.

More specifically as it relates to the use of an unopened road allowance.

**Resolution No. 11/04/23**

Moved Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council move into a Closed Session at 8:16 p.m.

As per section 239 2(a) of the Municipal Act – *the security of the property of the municipality or local board.*

More specifically as it relates to the use of an unopened road allowance.

Carried

Finance Clerks Andrea Leclaire and Meagan Jessup left the council chambers at 8:20 p.m.

*Council rose from Closed Session at 8:45 pm and had nothing to report.*

**Agenda Item 18 – Confirmatory By-Law**

**18a** By-law 2023-18 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 12/04/23**

Moved Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that By-law 2023-18, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held April 6<sup>th</sup>, 2023, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 13/04/23**

Moved Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that the Thursday, April 6<sup>th</sup>, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:50 p.m.

Carried

\_\_\_\_\_  
Deputy Mayor

\_\_\_\_\_  
CAO/Clerk

**Township of Admaston/Bromley**  
**477 Stone Road, R.R. #2**  
**Renfrew, ON**  
**K7V 3Z5**  
**E-Mail Address – info@admastonbromley.com**

613-432-2885 Stone Road Office  
613-432-4052 Fax

613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage

**REPORT**

Date: April 20, 2023

To: Council

From: Meagan Jessup

Re: Building and Sewage Report

**Discussion:**

Below is a comparison of the Building Permits from 2023 and 2022 for March.

March 2023	New Residence Permits	New Residence Permit Values	Other Permits	Other Permit Values	Total Permits	Total Value
Monthly	2	950,000.00	9	609,000.00	11	1,559,000.00
Year to Date	2	950,000.00	9	609,000.00	11	1,559,000.00
March 2022						
Monthly	-	-	5	127,000.00	5	127,000.00
Year to Date	1	400,000.00	15	719,000.00	16	1,119,000.00

	2021	2022	2023 to date
Dwellings	12	18	2
Commercial	-	-	
Agricultural & Farm	5	12	-
Other (Ex. Additions, Porches, Sheds, Decks)	65	59	9
Total Building Permits	82	89	11
Septic Permits	24	30	3
Demolition Permits	-	5	-
Grand Total	103	124	14

Total Monthly Building Permits - Previous Years													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2021	-	-	11	20	7	3	10	9	17	3	1	1	82
2022	-	11	5	11	11	20	14	5	6	3	2	1	89
2023	-	-	11	-	-	-	-	-	-	-	-	-	11

**People Consulted:**  
None.

**Recommendation for Council:**

BE IT RESOLVED THAT Council accepts this report as information.



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**477 Stone Road, R.R. #2**  
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**REPORT**

Date: April 20, 2023  
To: Council  
From: Jennifer Charkavi  
Re: Chicken Survey Results

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**Background:**

The Planning and Economic Development Committee directed staff to conduct a survey concerning the allowing of Backyard Chickens within the Township of Admaston/Bromley. The survey had 165 participants. (Survey attached)

**Discussion:**

Staff is providing the results of the survey to Council for review. Staff will bring forth a report to the next Planning and Economic Development Committee, at the call of the Chair, with a draft by-law for review.

Important items in the survey:

- Over 50% support Backyard Chickens in AB
- Neighbours should be consulted – 40%
- Over 80% residents are interested in being able to have chickens for eggs primarily.
- 80% are not in favour of a fee for the permit.
- And 35% feel 10+ chickens is acceptable.
- And there were many comments made on a few of the questions.

**Financial Implications:**

None at this time.

**People Consulted:**

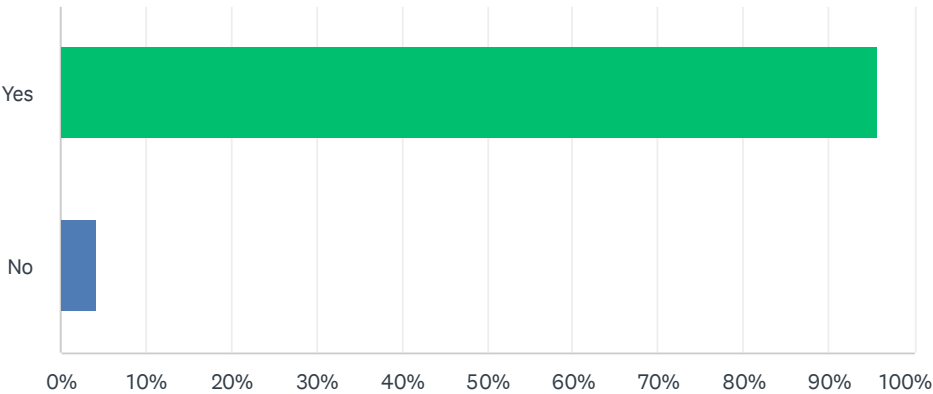
Treasurer-Deputy CAO-Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Council receives the results of the Backyard Chickens Survey.

Q1 Do you live in the Township of Admaston/Bromley?

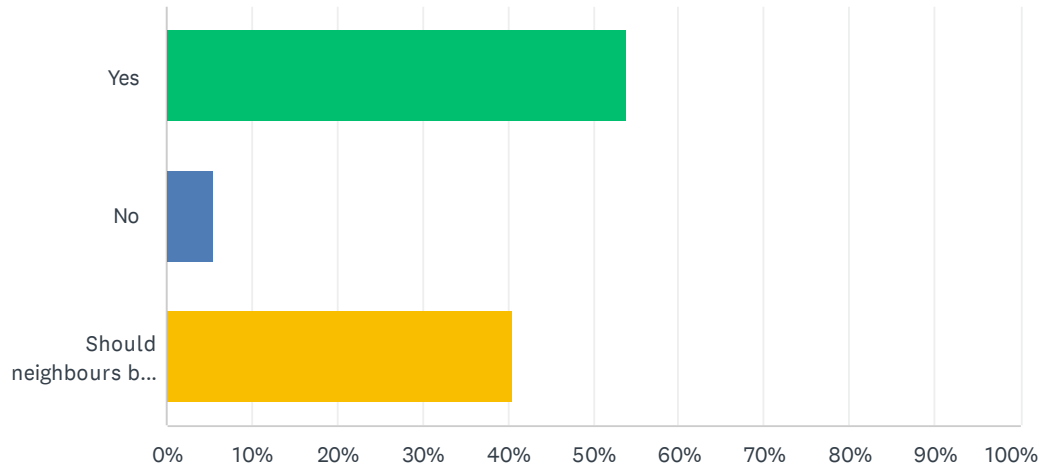
Answered: 164    Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	95.73%	157
No	4.27%	7
TOTAL		164

## Q2 Do you support residents being allowed to keep backyard chickens on residential property in the Township? And should neighbours be consulted?

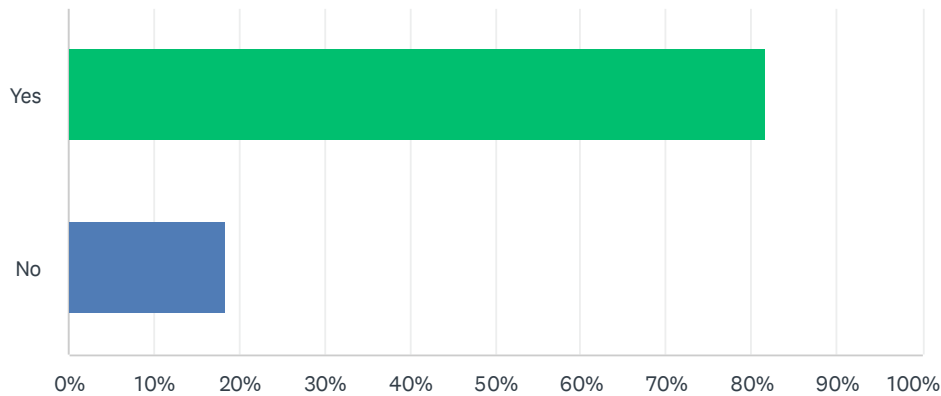
Answered: 165 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	53.94%	89
No	5.45%	9
Should neighbours be consulted:	40.61%	67
TOTAL		165

Q3 Would you be interested in having chickens on your property?

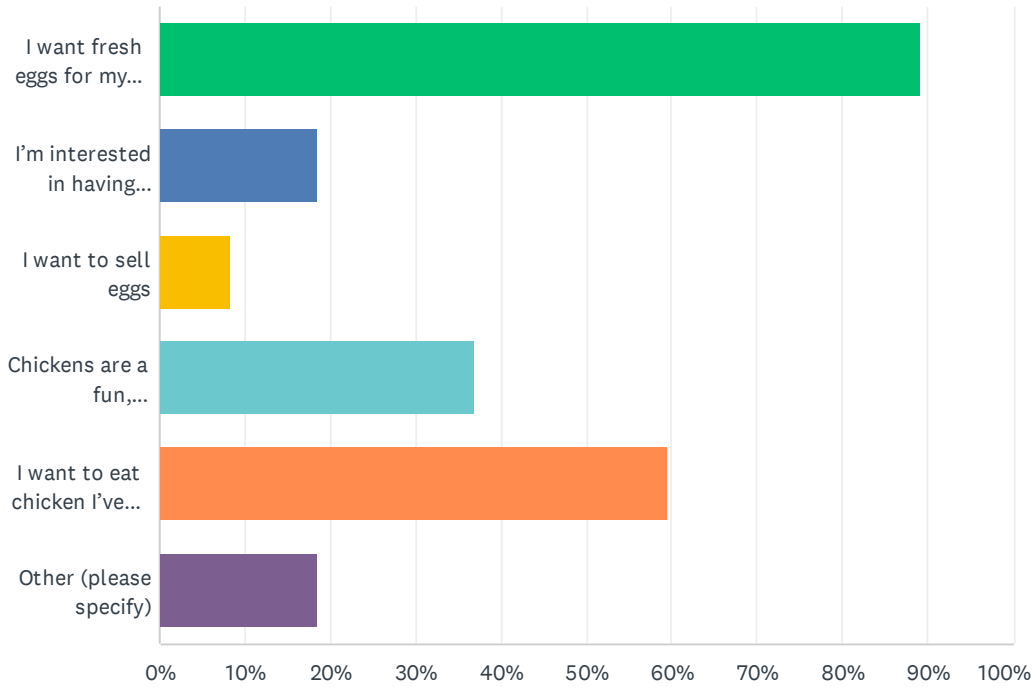
Answered: 163    Skipped: 3



ANSWER CHOICES	RESPONSES	
Yes	81.60%	133
No	18.40%	30
TOTAL		163

## Q4 Why are you interested in being allowed to keep backyard chickens on your residential property? Select all that apply

Answered: 146 Skipped: 20



ANSWER CHOICES	RESPONSES	
I want fresh eggs for my household	89.04%	130
I'm interested in having chickens as pets	18.49%	27
I want to sell eggs	8.22%	12
Chickens are a fun, educational activity	36.99%	54
I want to eat chicken I've raised myself	59.59%	87
Other (please specify)	18.49%	27
Total Respondents: 146		

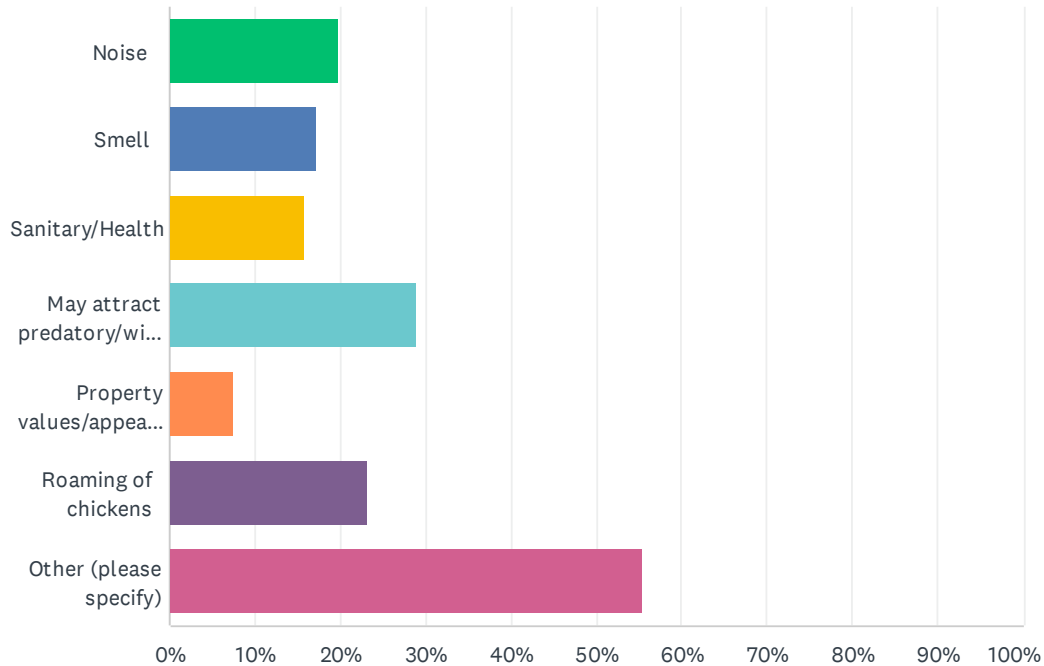
#	OTHER (PLEASE SPECIFY)	DATE
1	What I do on my property is no ones business	4/4/2023 1:27 PM
2	It's fantastic education for children, learning the life cycle of a chicken, collecting the chickens eggs and seeing where their food is coming from. It is also a form of therapy and companionship for elderly, as chickens are very easy to care for.	3/21/2023 8:35 AM
3	I'm not interested but others should be	3/18/2023 2:24 PM
4	They eat a lot of pest insects.	3/13/2023 9:50 AM
5	All of the above reasons	3/13/2023 9:28 AM

## Backyard Chickens Survey

6	They are great insect control	3/10/2023 5:11 PM
7	They take of bugs and fertilizer people	3/9/2023 3:45 PM
8	I'm in support of residents having chickens. I'm on a farm so just supporting others in res. areas.	3/9/2023 6:44 AM
9	Raising chickens are a good way for kids to learn to work	3/8/2023 8:39 PM
10	Lower my food waste	3/8/2023 8:39 PM
11	I think growing your own poultry for your own use to help with high produce prices should be OK as long as you are not bothering anyone.	3/8/2023 4:52 PM
12	They eat A LOT of ticks	3/8/2023 4:29 PM
13	Prices make people need resources	3/8/2023 4:23 PM
14	use for tick control on property	3/8/2023 4:15 PM
15	Grocery Store prices are so high this should be the main reason to feed people	3/8/2023 3:27 PM
16	Pest control, Ticks, spiders, snakes, mice.	3/8/2023 2:59 PM
17	Great for tick control	3/8/2023 2:35 PM
18	Education for my kids	3/8/2023 1:03 PM
19	Sustainability of life.	3/8/2023 12:21 PM
20	There should be no issues!	3/8/2023 12:19 PM
21	because its my land and these animals if raised properly do. it affect anyone else.	3/8/2023 12:07 PM
22	Chickens also create a perfect closed-loop cycle on a small farm. They eat kitchen scraps, provide fertilizer and food.	3/8/2023 12:03 PM
23	they eat ticks	3/8/2023 11:26 AM
24	I don't want chickens	3/8/2023 11:24 AM
25	It's good for kids to be responsible for another living creaturw	3/8/2023 10:58 AM
26	Its no one else's business what others do on their own property. As long as the birds aren't causing a nusence or tresspassing onto adjoining neighbors properties.	3/8/2023 10:43 AM
27	Im not for or against chickens	3/6/2023 12:50 PM

## Q5 What concerns do you have about residents/neighbours being allowed to keep chickens on their residential property? Select all that apply:

Answered: 121 Skipped: 45



ANSWER CHOICES	RESPONSES	
Noise	19.83%	24
Smell	17.36%	21
Sanitary/Health	15.70%	19
May attract predatory/wildlife and/or rodents	28.93%	35
Property values/appearance	7.44%	9
Roaming of chickens	23.14%	28
Other (please specify)	55.37%	67
Total Respondents: 121		

#	OTHER (PLEASE SPECIFY)	DATE
1	none	4/11/2023 6:58 PM
2	People who don't mind they're own business	4/4/2023 1:27 PM
3	None	3/25/2023 7:25 AM
4	Should a neighbour express they do not want chickens in their yard, a fence should be required to keep the chickens contained in one area. But again this is very case by case basis.	3/21/2023 8:35 AM
5	None	3/18/2023 3:22 PM

## Backyard Chickens Survey

6	None	3/14/2023 5:17 PM
7	None	3/13/2023 2:14 PM
8	Depends where you live and the amount of space for the chickens. You can not have 100 chickens living in a 1000 Square foot backyard!!	3/13/2023 9:50 AM
9	I don't have any concerns	3/12/2023 5:21 PM
10	None	3/12/2023 12:12 PM
11	None	3/12/2023 8:42 AM
12	I have no concerns	3/12/2023 8:02 AM
13	Unkept appearances, poorly constructed, unlocked enclosure's and the unwillingness of some owners not abiding by the rules	3/11/2023 7:52 AM
14	None	3/10/2023 7:19 AM
15	No Roosters	3/10/2023 3:14 AM
16	People not caring for them properly and making sure they stay on the property of the owners	3/9/2023 8:12 PM
17	I have no issues, what others do on their property.	3/9/2023 4:32 PM
18	None	3/9/2023 12:33 PM
19	No	3/9/2023 12:04 PM
20	Regulations would help control most of these issues	3/9/2023 11:52 AM
21	None	3/9/2023 10:24 AM
22	I would recommend hens only in residential areas	3/9/2023 9:24 AM
23	Notta!	3/9/2023 8:31 AM
24	None	3/9/2023 7:46 AM
25	If they are contained in a pen/chicken house I don't see a problem	3/9/2023 7:45 AM
26	Only caution is neighboring, loose, dogs that may come attack a neighbors chickens.who would be responsible to reimburse the dead chickens? Dog owner I would suggest. (This has occurred in other counties.)	3/9/2023 6:44 AM
27	They should be restrained by fencing for safety	3/8/2023 11:33 PM
28	Darn rooster noise, too early	3/8/2023 11:11 PM
29	None	3/8/2023 9:43 PM
30	I'd be worried about people/neighbours not keeping things clean	3/8/2023 9:37 PM
31	Nothing, it's no worse than smelling all the cow manure from neighbouring farms	3/8/2023 8:52 PM
32	Chickens roaming into my dog enclosure	3/8/2023 7:53 PM
33	no concerns people buy thier land pay taxes should be allowed to do your own thing	3/8/2023 7:50 PM
34	No concern Admaston Bromley is a rural farm land township. Plus chicken pen doesnt even smell	3/8/2023 7:34 PM
35	None	3/8/2023 7:09 PM
36	None	3/8/2023 6:18 PM
37	None	3/8/2023 5:52 PM
38	None really	3/8/2023 5:33 PM
39	No concerns	3/8/2023 5:18 PM
40	Avian flu	3/8/2023 5:06 PM

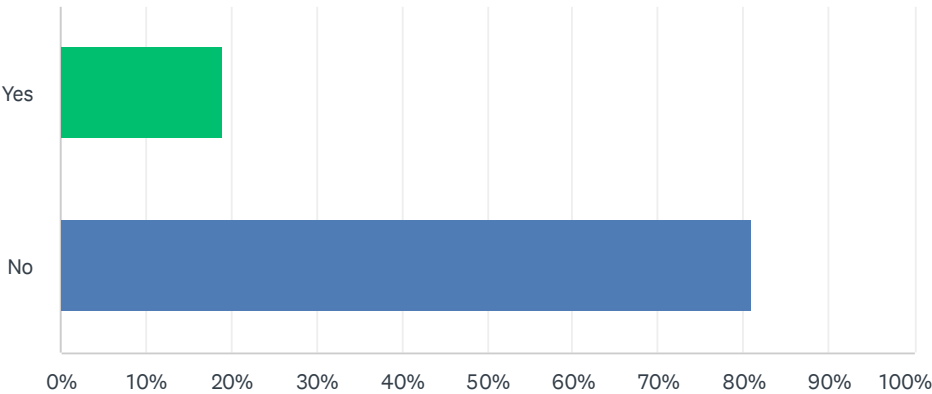


## Backyard Chickens Survey

41	No concerns	3/8/2023 4:37 PM
42	This is why I bought in Admaston. Have no concerns about any animals	3/8/2023 4:15 PM
43	I don't have an issue if someone here wanted chickens, I would not be opposed	3/8/2023 3:45 PM
44	no concern	3/8/2023 3:27 PM
45	no concerns at all	3/8/2023 2:59 PM
46	No roosters	3/8/2023 2:43 PM
47	No concerns at all , as compare to all the wild turkeys, crows etc:	3/8/2023 2:35 PM
48	Nothing	3/8/2023 2:29 PM
49	None	3/8/2023 1:03 PM
50	None	3/8/2023 12:54 PM
51	Nothing	3/8/2023 12:29 PM
52	none	3/8/2023 12:23 PM
53	Hens specifically layers only in subdivisions. Meat birds do smell and roosters can be loud and prevent enjoyment simillat to excessive dog bartking. Hens only really make noise when laying amd only for a minute or so or when they are extremley upset	3/8/2023 12:21 PM
54	I do not have concerns. Chickens are relatively quiet and small animal.	3/8/2023 12:21 PM
55	I have no concerns	3/8/2023 12:07 PM
56	Proper care of chickens and maintenance	3/8/2023 12:03 PM
57	None	3/8/2023 11:31 AM
58	None	3/8/2023 11:27 AM
59	no concerns keep yard and coop clean have no problems	3/8/2023 11:26 AM
60	None	3/8/2023 11:24 AM
61	No concerns	3/8/2023 11:19 AM
62	Sucks to be them my property	3/8/2023 11:16 AM
63	None	3/8/2023 11:15 AM
64	None provided they are cared for properly.	3/8/2023 11:06 AM
65	None	3/8/2023 11:04 AM
66	no concerns	3/8/2023 11:00 AM
67	These are only concerns if not properly planned for, which becomes animal welfare issue.	3/8/2023 10:58 AM

Q6 Should there be a fee for a permit?

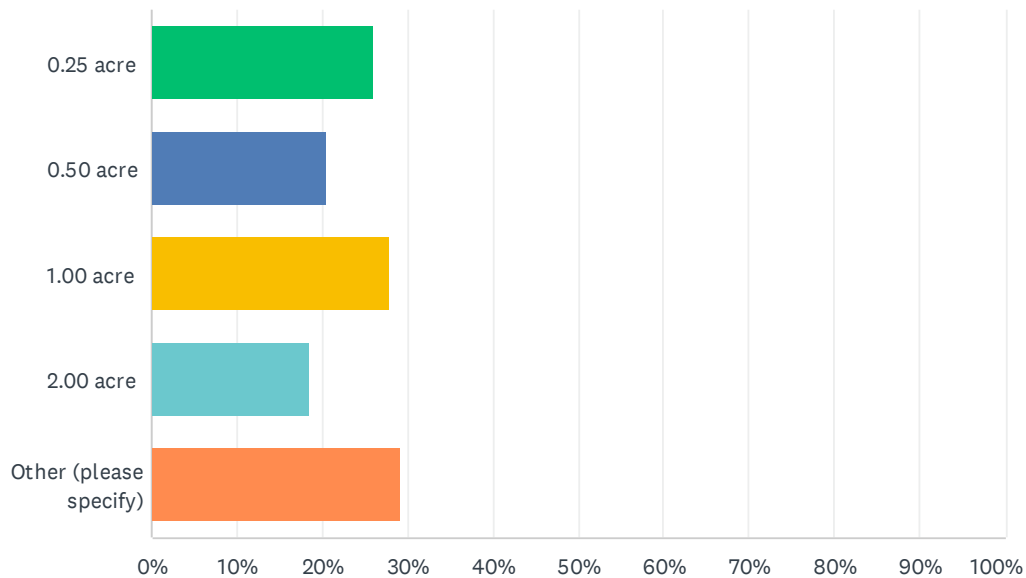
Answered: 164    Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	18.90%	31
No	81.10%	133
TOTAL		164

**Q7 If backyard chickens were to be allowed on residential properties in Admaston/Bromley, which of the following regulations should apply? Select all that apply:**

Answered: 161    Skipped: 5



ANSWER CHOICES	RESPONSES
0.25 acre	26.09% 42
0.50 acre	20.50% 33
1.00 acre	27.95% 45
2.00 acre	18.63% 30
Other (please specify)	29.19% 47
Total Respondents: 161	

#	OTHER (PLEASE SPECIFY)	DATE
1	I don't think there should be a min for people to have chickens	4/11/2023 6:58 PM
2	No minimum limit	4/4/2023 1:27 PM
3	Chickens can be raised in tiny tiny backyards in Toronto... Also, as there are so many different lot sizes it makes it hard to put one limit on all of them. Why should someone with 2 acres and lots of space to accommodate 20 chickens be subjected to the same regulations as someone who has .25 acres and can only keep 4 chickens. There should be flexibility for chicken owners who have larger parcels of land, to have a higher number of hens and keep roosters if they should choose.	3/21/2023 8:35 AM
4	No opinion. Size would depend on how many chickens	3/18/2023 2:24 PM
5	Depends upon what the chickens are for and how many.	3/13/2023 9:50 AM
6	Depends on the number of chickens a person plans on having	3/12/2023 5:21 PM

## Backyard Chickens Survey

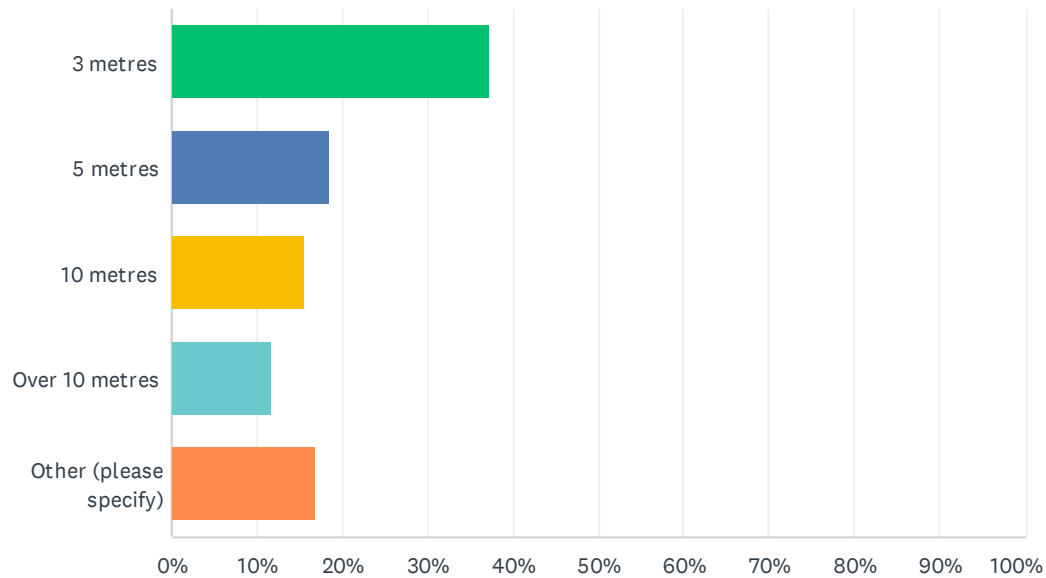
7	Amount of birds per lot size	3/12/2023 12:12 PM
8	It should be dependent on proximity to village	3/12/2023 8:42 AM
9	There should be no minimum. We own our property. Please avoid the government overreach that continues to pollute this country. One of the most appealing draws to Admaston/Bromley Township is the beautiful freedom, 'wildness' that still exists here. That will change very quickly if you 'over-permit', over-regulate, overreach on anything and everything. We are an agriculture-based township. Just because some families/individuals cannot afford 100's of acres, should not limit their ability to experience various aspects of agriculture, e.g keeping chickens.	3/12/2023 8:02 AM
10	1000 live n country if your lievstock	3/11/2023 4:54 PM
11	3.00 acre	3/11/2023 7:50 AM
12	There should not be a minimum	3/11/2023 1:30 AM
13	Chickens roam to be free range,unless they are caged they attract predators	3/9/2023 8:12 PM
14	People should be able to what they want on their residence.	3/9/2023 4:32 PM
15	How close is neighbors	3/9/2023 3:45 PM
16	Everyone should have the right	3/9/2023 11:52 AM
17	Anyone should be permitted in their yard	3/9/2023 9:34 AM
18	None	3/9/2023 9:24 AM
19	Notta	3/9/2023 8:31 AM
20	1 to 2 acre	3/9/2023 7:46 AM
21	Should be amount of hens per amount of hectares. Ex 1.00 acre -8 to 10 hens	3/9/2023 6:44 AM
22	No regulation	3/8/2023 11:33 PM
23	Allow them on any property size .25 acres or larger	3/8/2023 9:26 PM
24	Whatever is appropriate in other municipalities that permit them. This is beyond my expertise	3/8/2023 8:36 PM
25	2 plus or More	3/8/2023 7:08 PM
26	No restrictions	3/8/2023 6:18 PM
27	.34 acre	3/8/2023 6:17 PM
28	None	3/8/2023 5:52 PM
29	None	3/8/2023 5:18 PM
30	No restriction on lot size.	3/8/2023 4:15 PM
31	None	3/8/2023 3:40 PM
32	Specific number per acre	3/8/2023 3:15 PM
33	no regulations	3/8/2023 2:59 PM
34	No regulations	3/8/2023 2:35 PM
35	To many requirements for a farm community	3/8/2023 2:29 PM
36	Home ownership	3/8/2023 1:37 PM
37	none	3/8/2023 12:23 PM
38	I believe it should be any building that has access to outdoor to have an appropriate sized coop. Not apartment dwellers etc or people who don't have a private use space like a yard.	3/8/2023 12:21 PM
39	This question doesn't make sense to me. Which of these regulations should apply? What regulations, you've given lot size not regulations.	3/8/2023 12:21 PM
40	none. If families can house a dog in their backyard, they can house a few chickens at their	3/8/2023 12:06 PM

## Backyard Chickens Survey

	discretion.	
41	Any size property	3/8/2023 11:27 AM
42	no size limit	3/8/2023 11:26 AM
43	None its my property I pay for	3/8/2023 11:16 AM
44	The taking of a basic course on care	3/8/2023 11:12 AM
45	100' x 100' yard	3/8/2023 11:04 AM
46	None, chickens, if properly penned don't need much room at all	3/8/2023 10:58 AM
47	Chickens don't require much room. So no size requirement.	3/8/2023 10:56 AM

## Q8 How far from the property line should the chicken coop be?

Answered: 161    Skipped: 5



ANSWER CHOICES	RESPONSES	
3 metres	37.27%	60
5 metres	18.63%	30
10 metres	15.53%	25
Over 10 metres	11.80%	19
Other (please specify)	16.77%	27
<b>TOTAL</b>		<b>161</b>

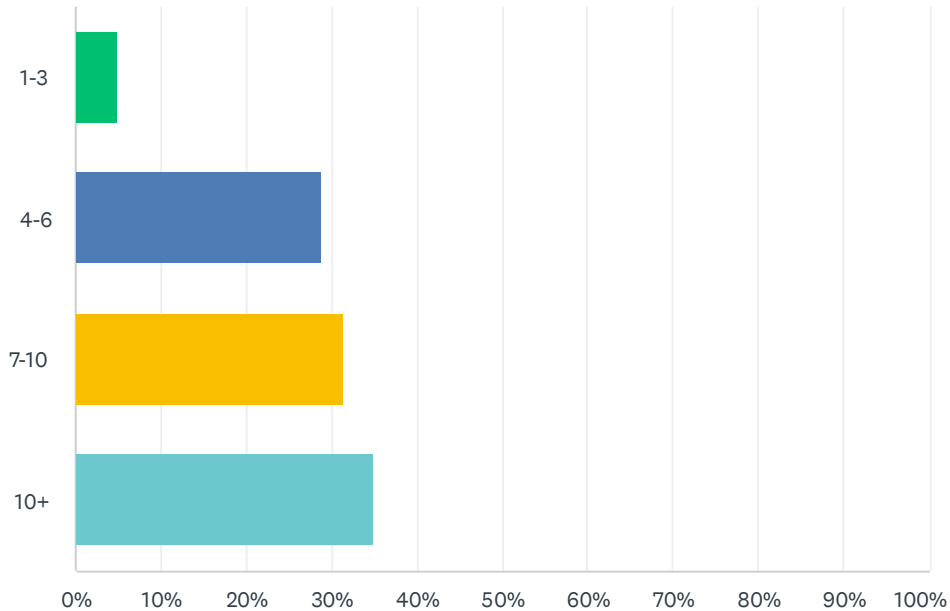
#	OTHER (PLEASE SPECIFY)	DATE
1	this should not matter	4/11/2023 6:58 PM
2	No minimum limit	4/4/2023 1:27 PM
3	Should not be required	3/13/2023 9:28 AM
4	Should be up to the owner	3/12/2023 5:21 PM
5	20 meters distance feom neighbour's home	3/12/2023 5:05 PM
6	This should be dependant on property size, distance to dwellings...a cart-blanche answer to this, may not apply. The question below cannot have a number applied either, unless one knows the size of the property. There is a formula, based on square footage that can determine the healthy number of chickens that area can support.	3/12/2023 8:02 AM
7	1000 meters, do not want near my property	3/11/2023 4:54 PM
8	2 metres	3/9/2023 4:32 PM
9	Doesn't matter unless neighbors very close	3/9/2023 3:45 PM

## Backyard Chickens Survey

10	None	3/9/2023 12:04 PM
11	No requirement unless a neighbor expresses concern	3/9/2023 9:24 AM
12	On your property it shouldn't matter you own the land	3/9/2023 8:18 AM
13	No restrictions	3/8/2023 6:18 PM
14	that depends on the type of property	3/8/2023 5:49 PM
15	1 metre	3/8/2023 5:18 PM
16	No restriction.	3/8/2023 4:15 PM
17	no specific distance, just be respectful of others.	3/8/2023 2:59 PM
18	1 metre	3/8/2023 2:35 PM
19	Same as any other building permitting the lot	3/8/2023 12:29 PM
20	owner's discretion	3/8/2023 12:23 PM
21	I believe it can be right on the line. If maintained there would be no smell from layers. Meat birds are a different beast as they produce a lot of waste as they grow quickly.	3/8/2023 12:21 PM
22	It really does not matter. Also, regarding question #9, I would allow the number of chickens to depend on property size. For example: Min 3. If .5 acres then 6. If .75 acres then 9 etc etc	3/8/2023 12:07 PM
23	Up to property line	3/8/2023 11:31 AM
24	May depend on how close houses are	3/8/2023 11:27 AM
25	Depends on what is on the other side, if it's a bush lot then there's no reason to not be right on the property line. If there had to be a limit then 3m	3/8/2023 10:58 AM
26	1m	3/8/2023 10:56 AM
27	Who cares? It's the landowner's property to do with as he/she pleases	3/8/2023 10:43 AM

## Q9 If chickens were to be allowed on residential properties, how many backyard chickens per property would be an appropriate limit:

Answered: 160 Skipped: 6



ANSWER CHOICES	RESPONSES	
1-3	5.00%	8
4-6	28.75%	46
7-10	31.25%	50
10+	35.00%	56
TOTAL		160



**Township of Admaston/Bromley**  
**477 Stone Road, R.R. #2**  
**Renfrew, ON**  
**K7V 3Z5**  
**E-Mail Address – info@admastonbromley.com**

**613-432-2885 Stone Road Office**  
**613-432-4052 Fax**

**613-432-3175 Stone Road Garage**  
**613-646-7918 Cobden Road Garage**

**REPORT**

Date: April 20, 2023  
To: Council  
From: Jennifer Charkavi  
Re: Bonnechere Valley Recreation Agreement

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On October 5, 2017, Council passed By-Law 2017-50 to approve an agreement with the Township of Bonnechere Valley for recreation services. The agreement was for four (4) years starting January 1, 2018, expiring December 31, 2021.

In 2020 the Township was contacted by Bonnechere Valley to consider an agreement renewal in the amount of \$3,000 per year, increasing at a rate of 2% per year. Council declined this and respectfully requested to continue the status quo, which is the user pays \$100 and the Township covers the other \$100. Bonnechere Valley has been invoicing the Township.

In 2021, the Bonnechere Valley again approached the Township to consider entering into another agreement and again the Township requested to remain status quo. The reasoning was that Admaston/Bromley does not pick up the full cost of recreation for residents that use facilities in Renfrew, which is what the Township of Bonnechere Valley is proposing Admaston/Bromley Council do.

**Discussion:**

The Township of Bonnechere Valley is once again requesting a renewal of the agreement and have this time lowered the amount to \$2,000 per year, with a 2% increase each year for the next 4 years.

In the 2022/2023 season, 12 users participated at a cost of \$2,400, \$1,200 paid by the Township and \$1200 paid by the users. One of the reasons that Bonnechere Valley is looking into an agreement is the fact that they have to administer the program and have each year had to “chase” users down (parents) for their portion of the money, this year, one user was not allowed on the ice and could not participate in the finals due to non-payment. This user was also not a resident of Bonnechere Valley and so made it difficult to recoup payment. This is something that Bonnechere Valley is not interested

in continuing. The Township of Bonnechere Valley is willing to absorb the difference to offset the administration costs. For the year 2023/2024 the difference was an extra \$600.

Should Council not consider the proposed agreement, Bonnechere Valley Council has decided that they will charge the Township of Admaston/Bromley users the full amount of \$200 (2022/2023 costs) and the users will have to bring their receipts to the Township office for re-imbusement of \$100.

**Financial Implications:**

<b>Year</b>	<b>Cost to Admaston/Bromley</b>
<b>2015/2016</b>	<b>\$2,100</b>
<b>2016/2017</b>	<b>\$2,300</b>
<b>2017/2018</b>	<b>\$1,900</b>
<b>2018/2019</b>	<b>\$1,800</b>
<b>2019/2020</b>	<b>\$2,100</b>
<b>2020/2021</b>	<b>\$1,300</b>
<b>2021/2022</b>	<b>\$1,400</b>
<b>2022/2023</b>	<b>\$1,200</b>

**People Consulted:**

Treasurer/Deputy CAO/Clerk

**Recommendation for Council:**

WHEREAS the Township was in an agreement with the Township of Bonnechere Valley for recreation services;

ANDWHEREAS the number of participants in Bonnechere Valley Recreation has decreased over the years;

THEREFORE BE IT RESOLVED THAT Council direct staff to notify the Township of Bonnechere Valle that they will not be renewing the Recreation Agreement;

AND BE IT FURTHER RESOLVED THAT Council direct staff to issue refunds in the amount of \$100 to those residents who have paid the full cost of recreation services, upon submission of a receipt, for the year 2023/2024.

**Township of Admaston/Bromley  
477 Stone Road, R.R. #2  
Renfrew, ON  
K7V 3Z5**

**E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)**

**613-432-2885 Stone Road Office  
613-432-4052 Fax**

**613-432-3175 Stone Road Garage  
613-646-7918 Cobden Road Garage**

**REPORT**

Date: April 20<sup>th</sup>, 2023  
To: Council  
From: Steve Visinski  
Re: Public Works March 2023 Report

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On a monthly basis the Public Works Superintendent prepares a report to Council with information on road maintenance, remediation works and current and upcoming projects within the Township which occurred during the month. This report is for the month of March.

**Township**

Recycling for the township was picked up as usual, weekly from the Stone Road Transfer site and bi-weekly at the Douglas Transfer Site by the contractor. The recycling at the Osceola Landfill is normally picked up once per month by the contractor or on a need be basis.

Staff complete and document monthly road inspections to ensure roads are meeting the Minimum Maintenance Standards. Entrance permits and 911 signs have been measured and installed as per requests.

Load Restriction Signs have been installed.

**Current Projects**

- Sanding and snowplowing operations were ongoing during the month of March.
- There were three (3) winter events in the month of March. Winter events are recorded when weather conditions call for all units to be deployed for snow or ice removal. All events were snow related.
- Extra sand was hauled into the Stone Road and Bromley Garage sand domes. (approx. 500 tonnes)
- Maintenance of all equipment is ongoing.
- Flood preparation took place with milder temperatures in the forecast.

**Upcoming Events**

- Maintenance of Equipment will continue.
- Snowplowing and sanding operations will commence if needed.
- Cold patching has begun and will continue as needed.
- Street sweeping will begin after sanding operations have ended.
- Brushing jobs and storm cleanup will be ongoing after the April Storm.
- Culvert inspections will begin, this will help update the Township Assets.

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**REPORT**

Date: April 20, 2023  
To: Council  
From: Steve Visinski  
Re: Dust Suppressants

---

**Background:**

As the summer approaches, the municipality has the need for Dust Suppressants to control dust on our gravel roads. Da-Lee Dust Control Group is the supplier for this area.

**Discussion:**

Liquid Calcium helps with the prevention of dust, as well as stabilization of the road base, which aids in less maintenance and grading. The municipality has received pricing from Da-Lee Group and are looking for Committees decision to award Da-Lee to be our supplier for 2023.

**Financial Implications:**

The cost of \$0.377 per litre for liquid calcium was received from Da-Lee Group for 2023. The cost for liquid calcium in 2022 was \$0.316 per litre, an increase of \$0.061 over 2022. The 2023 material pricing has been included in the 2023 budget.

**People Consulted:**

CAO/Clerk  
Treasurer – Deputy CAO/Clerk

**Recommendation for Council:**

BE IT RESOLVED THAT Committee direct staff to enter into a contract with Da-Lee Dust Control Group for calcium for 2023 road work.

Township of Admaston/Bromley  
Payment Register  
As of 2023-04-04  
Batch : 2023-00028 to 2023-00041

Report Date: 2023-04-04

Chq #	Vendor	Date	Amount	Explanation
25320	SSQ FINANCIAL GROUP	2023-03-02	64.15	Insurance
25321	BENSON AUTO PARTS	2023-03-02	264.04	Garage
25322	BELL CANADA	2023-03-02	329.26	
25323	BELL CANADA	2023-03-02	105.04	
25324	COBDEN AUTO SUPPLY	2023-03-02	16.95	
25325	COUNTY OF RENFREW	2023-03-02	104.00	Civic Signs
25326	DELTA POWER EQUIPMENT	2023-03-02	71.43	V35 Repairs
25327	DEBORAH DONOHUE	2023-03-02	391.00	Tx-Overpayment
25328	EGANVILLE LEADER LTD	2023-03-02	106.79	Advertisement
25329	K+S WINDSOR SALT LTD.	2023-03-02	9,901.48	Salt
25330	LECLAIRE ANDREA	2023-03-02	122.00	Petty Cash
25331	LECLAIRE ANDREA	2023-03-02	129.41	General Mileage
25332	LOCAL AUTHORITY SERVICES LTD	2023-03-02	1,217.63	Office Supplies
25333	MANUFACTURERS LIFE INSURANCE	2023-03-02	6,527.34	Group Insurance April
25334	1172264 ONTARIO INC	2023-03-02	2,144.20	Recycling
25335	MCNAB STEWART & PRINCE	2023-03-02	2,499.16	Legal Fees
25336	MEAGAN JESSUP	2023-03-02	123.49	General Mileage
25337	Ministry of Finance	2023-03-02	1,496.69	EHT-February 2023
25338	BANK OF MONTREAL	2023-03-02	779.48	
25339	OLMSTEADS HOME HARDWARE	2023-03-02	22.59	
25340	OMERS	2023-03-02	9,412.28	February Contributions
25341	PETRO-CANADA FUELS INC	2023-03-02	11,933.69	
25342	PITNEY WORKS	2023-03-02	1,695.00	Postage
25343	MINISTRY OF FINANCE	2023-03-02	31,391.00	Police Contract
25344	RECEIVER GENERAL	2023-03-02	23,791.20	February Contributions
25345	SHORE-TANNER & ASSOCIATES	2023-03-02	6,780.00	Legal- Appraisal
25346	W.O. STINSON & SON LTD.	2023-03-02	415.92	
25347	XPLORNET	2023-03-02	77.96	
25348	BARRON DISPOSAL SYSTEMS INC	2023-03-13	565.00	Douglas & Stone Rd. Haulage
25349	BEARCOM CANADA CORP	2023-03-13	203.40	Radios
25350	BENSON AUTO PARTS	2023-03-13	159.20	Garage
25351	BELL CANADA	2023-03-13	93.13	
25352	BANK OF MONTREAL	2023-03-13	2,298.04	M/Card
25353	COBDEN AUTO SUPPLY	2023-03-13	26.06	
25354	CONSEIL SCOLAIRE CATHOLIQUE	2023-03-13	4,631.00	Q1 Levy Installment
25355	CONSEIL DES ECOLES PUBLIQUE	2023-03-13	2,183.00	Q1 Levy Installment
25356	COUNTY OF RENFREW	2023-03-13	345,872.00	Q1 Levy Installment
25357	DEDO, BRIAN	2023-03-13	4,068.00	Landfill - March 2023
25358	DELTA POWER EQUIPMENT	2023-03-13	274.05	V23 Repairs
25359	DOUGLAS FIRE DEPARTMENT	2023-03-13	45,000.00	Q1 Levy Installment
25360	EGANVILLE COUNTRY DEPOT	2023-03-13	12.42	
25361	PETER ELLIOTT	2023-03-13	486.00	Tx-Overpayment
25362	EMTERRA ENVIRONMENTAL	2023-03-13	6,454.28	February - Recycling
25363	EQUIPMENT SALES & SERVICE LTD	2023-03-13	7,481.50	V23 Repairs
25364	FIEBIG'S TROPHY & ENGRAVING	2023-03-13	20.34	
25365	BRIAN HAMILTON	2023-03-13	214.20	
25366	HYDRO ONE NETWORKS, INC.	2023-03-13	1,646.06	
25367	BANK OF MONTREAL	2023-03-13	495.67	
25368	JP2G CONSULTANTS INC	2023-03-13	2,621.60	Well-Testing Landfill
25369	MACKENZIE MOTORS, MACK	2023-03-13	321.38	V39-Repairs
25370	NESTOR IT SERVICES	2023-03-13	572.68	Server - IT Maintenance
25371	OTTAWA VALLEY OXYGEN LTD	2023-03-13	687.05	
25372	PETRO-CANADA FUELS INC	2023-03-13	13,338.06	
25373	RENFREW HOME HARDWARE	2023-03-13	544.82	St Rd Kitchen
25374	RENFREW COUNTY PUBLIC	2023-03-13	138,516.00	Q1 Levy Installment
25375	RENFREW COUNTY CATHOLIC	2023-03-13	48,227.00	Q1 Levy Installment

25376	BANK OF MONTREAL	2023-03-13	582.33	
25377	TOWN OF RENFREW	2023-03-13	3,441.81	Fire Agreement
25378	ULTRAMAR	2023-03-13	337.04	
25379	VALLEY NAPA AUTO PARTS	2023-03-13	49.70	Garage
25380	PAUL WREN	2023-03-13	310.06	Reimbursement-Battery-Server
25381	BENSON AUTO PARTS	2023-03-23	127.93	V40 & V33 Repairs/Garage
25382	COUNTY OF RENFREW	2023-03-23	129.00	Civic Signs
25383	KIRK MILLER	2023-03-23	79.07	
25384	PETRO-CANADA FUELS INC	2023-03-23	420.80	
25385	RENFREW HOME HARDWARE	2023-03-23	426.05	V40 & V33 Repairs
25386	RENFREW COUNTY ROAD	2023-03-23	150.00	2023 Membership
25387	RIVERVIEW METAL WORKS	2023-03-23	986.91	V28 Repairs
25388	SCHEUNEMAN, DAN	2023-03-23	20.00	Renfrew Library User Fee
25389	TELUS	2023-03-23	100.85	Public Works On Call
25390	ULTRAMAR	2023-03-23	308.83	
25391	VALLEY HERITAGE RADIO	2023-03-23	813.60	Advertisement - Election
25392	AALTO TECHNOLOGIES	2023-03-30	124.02	
25393	ANTRIM WESTERN STAR INC	2023-03-30	498.25	V33-Repairs
25394	BARR'S SAND & GRAVEL	2023-03-30	11,569.97	Sand
25395	BENSON AUTO PARTS	2023-03-30	231.02	V40 & V35 Repairs/Garage
25396	BELL CANADA	2023-03-30	331.81	
25397	BELL CANADA	2023-03-30	106.57	
25398	COMBETEK MULTIMEDIA	2023-03-30	381.38	Council Chambers Media
25399	DILLON CONSULTING LIMITED	2023-03-30	190.86	Asset Management Final
25400	DOUGLAS GROCERY	2023-03-30	39.00	Dog Tag Sales
25401	DSAO Chapter 6	2023-03-30	240.00	Municipal Drainage Course
25402	EGANVILLE LEADER LTD	2023-03-30	391.55	Canada Day
25403	EGANVILLE COUNTRY DEPOT	2023-03-30	16.37	
25404	EQUIPMENT SALES & SERVICE LTD	2023-03-30	1,382.50	V23 Repairs
25405	FRIDGEN, DENNIS	2023-03-30	244.07	
25406	G-FORCE MARKETING	2023-03-30	523.29	By-Law Binders
25407	GOURLEY'S VARIETY	2023-03-30	57.00	Dog Tag Sales
25408	GREENWOOD PAVING PEMBROKE L	2023-03-30	5,123.43	Cold Patch
25409	HOLLY TRANSPORTATION SERVICE	2023-03-30	185.16	Clear Diseal Rebate
25410	KEVIN LEGRIS	2023-03-30	220.32	
25411	LOCAL AUTHORITY SERVICES LTD	2023-03-30	2,541.80	Office Supplies
25412	Ministry of Finance	2023-03-30	842.76	EHT-March 2023
25413	PETRO-CANADA FUELS INC	2023-03-30	8,763.30	
25414	MINISTRY OF FINANCE	2023-03-30	31,736.15	Police Contract
25415	RECEIVER GENERAL	2023-03-30	17,792.10	March Contributions
25416	RENFREW HOME HARDWARE	2023-03-30	172.54	V40 & V33 Repairs
25417	RENFREW PRINTING (2018) LTD	2023-03-30	480.25	Construction Permits
25418	SCOTT & SONS HARDWARE	2023-03-30	142.27	Garage Supplies
25419	SPRINGER, PERCY	2023-03-30	678.00	Snowplowing 2022-2023
25420	TUBMAN MARKETING INC	2023-03-30	33.84	Municipal Website 2023
25421	RUSH TRUCK CENTRES OF CANADA 20	2023-03-30	723.83	V28 Repairs
25422	WORKPLACE SAFETY	2023-03-30	8,646.65	Q1 Remittance
25423	BANK OF MONTREAL	2023-03-30	824.48	
25424	OMERS	2023-03-30	5,114.28	March Contributions /Yr End Adj
		<b>Total:</b>	<b>847,557.92</b>	
Payments Printed: 105				

**Township of Admaston/Bromley**  
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E-Mail Address – [info@admastonbromley.com](mailto:info@admastonbromley.com)

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**REPORT**

Date: April 20, 2023  
To: Council  
From: Kelly Coughlin  
Re: Transfer from Reserves

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**Background:**

As part of the year end process, staff identified several year end adjustments that require Council direction. Once finalized, the year end reporting can be completed, and the auditors can prepare the financial statements for Council review / approval.

**Discussion:**

The Fire department budgeted to spend \$38,300 on new equipment in 2022. However, not all of it was received due to delays. The Fire department anticipates receiving the equipment in 2023. That equipment totals \$22,500.00.

**Financial Implications:**

However, the department only recognized a total operating surplus of \$10,028.73 for the 2022 calendar year, leaving these purchases in a funding deficit \$12,471.27. This shortfall will need to be added to the 2023 Fire Levy in order to balance their budget.

**People Consulted:**

Jennifer Charkavi - CAO/Clerk  
Bill McHale – Fire Chief

**Recommendation for Council:**

BE IT RESOLVED THAT Council direct staff to allocate the 2022 Fire operating surplus to Fire Reserve – Equipment in the amount of \$10,028.73.



AND FURTHER THAT these funds be used in 2023 budget to help offset the purchase of equipment that was budgeted for in 2022 but was not received in 2022.

## 2023 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	69631		
MUNID:	47041		
MUNICIPALITY:	Admaston-Bromley Tp		
UPPER TIER:	Renfrew Co		
REPAYMENT LIMIT:		\$	571,882

The repayment limit has been calculated based on data contained in the 2021 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2021 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2023

### FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	7,126,911
(a)	15 years @ 5% p.a.	\$	5,935,937
(a)	10 years @ 5% p.a.	\$	4,415,919
(a)	5 years @ 5% p.a.	\$	2,475,949
7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	6,058,523
(a)	15 years @ 7% p.a.	\$	5,208,650
(a)	10 years @ 7% p.a.	\$	4,016,658
(a)	5 years @ 7% p.a.	\$	2,344,828

# DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Admaston-Bromley Tp

MMAH CODE:

69631

## Debt Charges for the Current Year

		1 \$
0210	Principal (SLC 74 3099 01) . . . . .	66,207
0220	Interest (SLC 74 3099 02) . . . . .	8,943
0299	<b>Subtotal</b>	<b>75,150</b>
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01) . . . . .	0
9910	<b>Total Debt Charges</b>	<b>75,150</b>

## Amounts Recovered from Unconsolidated Entities

		1 \$
1010	Electricity - Principal (SLC 74 3030 01) . . . . .	0
1020	Electricity - Interest (SLC 74 3030 02) . . . . .	0
1030	Gas - Principal (SLC 74 3040 01) . . . . .	0
1040	Gas - Interest (SLC 74 3040 02) . . . . .	0
1050	Telephone - Principal (SLC 74 3050 01) . . . . .	0
1060	Telephone - Interest (SLC 74 3050 02) . . . . .	0
1099	<b>Subtotal</b>	<b>0</b>
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02) . . . . .	21,032
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02) . . . . .	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02) . . . . .	0
1420	<b>Total Debt Charges to be Excluded</b>	<b>21,032</b>
9920	<b>Net Debt Charges</b>	<b>54,118</b>

		1 \$
1610	Total Revenue (SLC 10 9910 01) . . . . .	3,584,531
<b>Excluded Revenue Amounts</b>		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04) . . . . .	4,825
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) . . . . .	872,764
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01) . . . . .	5,987
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01) . . . . .	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01) . . . . .	182,867
2230	Revenue from other municipalities including revenue for Tangible Capital Assets ( SLC 10 1098 01 + SLC 10 1099 01) . . . . .	8,152
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01) . . . . .	-718
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01) . . . . .	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01) . . . . .	0
2252	Donated Tangible Capital Assets (SLC 53 0610 01) . . . . .	0
2253	Other Deferred revenue earned (SLC 10 1814 01) . . . . .	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01) . . . . .	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01) . . . . .	6,655
2299	<b>Subtotal</b>	<b>1,080,532</b>
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged . . . . .	0
2610	<b>Net Revenues</b>	<b>2,503,999</b>
2620	<b>25% of Net Revenues</b>	<b>626,000</b>
9930	<b>ESTIMATED ANNUAL REPAYMENT LIMIT</b>	<b>571,882</b>
	(25% of Net Revenues less Net Debt Charges)	

\* SLC denotes Schedule, Line Column.

# Annual Repayment Limit

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## What is the Annual Repayment Limit?

The Annual Repayment Limit (ARL) may be generally summarized as the maximum amount that a municipality in Ontario can pay each year (without first going to the Local Planning Appeal Tribunal) in principal and interest payments for its long-term debt and other long-term financial commitments.

For most municipalities (not including Toronto) the ARL is set at 25 percent of their annual own-source revenues (such as property taxes, user fees and investment income), less their annual existing long-term debt service costs and payments for other long-term financial obligations. Municipalities may only exceed their ARL with the prior approval of the Local Planning Appeal Tribunal (LPAT).

For more information about the ARL, please see O. Reg. 403/02 (Debt and Financial Obligation Limits) on <https://www.ontario.ca/laws/regulation/020403>.

## Role of the Ministry of Municipal Affairs and Housing

The Ministry of Municipal Affairs and Housing issues an updated ARL statement to municipalities once a year. The ARL statement is typically sent to each municipality at the beginning of the calendar year and reflects the most recent financial information submitted by the municipality in its Financial Information Return (FIR), available on <https://efis.fma.csc.gov.on.ca/fir/>

## How Does the Ministry Calculate the ARL? \*

The calculation of the ARL involves a number of steps. The ministry first determines the municipality's annual own-source revenue from sources such as property taxes, user fees and investment income. The ministry then calculates the amount that is 25 percent of the municipality's annual own-source revenue. Finally, the ministry subtracts the municipality's annual existing debt service costs and payments for other long-term financial obligations from the 25 percent figure to arrive at the ARL.

The ministry calculates 25 percent of the municipality's annual own-source revenue:

$$\begin{array}{c} \text{Municipal} \\ \text{Own-Source Revenue} \\ \text{(e.g. Property Tax, User Fees)} \end{array} \times 25 \% = \begin{array}{c} 25 \% \text{ of} \\ \text{Own-Source Revenue} \end{array}$$

The ministry subtracts municipal debt and other financial obligations to determine the ARL:

$$\begin{array}{c} 25 \% \text{ of} \\ \text{Own-Source} \\ \text{Revenue} \end{array} - \begin{array}{c} \text{Annual Payments for} \\ \text{Existing Debt and Other} \\ \text{Financial Obligations} \\ \text{(Principal + Interest)} \end{array} = \begin{array}{c} \text{Annual Repayment Limit} \end{array}$$

For details on specific municipalities, please see

<https://efis.fma.csc.gov.on.ca/fir/index.php/reports-and-dashboards/annual-repayment-limits/>

*\*For illustrative purposes only*

## Role of Municipalities

Municipalities in Ontario are responsible for ensuring that they do not exceed their ARL. When a municipality proposes long-term borrowing (or other long-term financial obligation), the municipal treasurer is responsible for updating the limit provided by the ministry. The treasurer must determine if there is capacity within the municipality's ARL to undertake the planned borrowing.

## Local Planning Appeal Tribunal (LPAT)

Applications and appeals in relation to a range of matters are brought before the LPAT (formerly known as the Ontario Municipal Board). In cases where municipalities intend to borrow or commit to amounts above their updated ARL, they must first seek the approval of the LPAT. Learn more at <http://elto.gov.on.ca/tribunals/lpat>.

# Plafond de remboursement annuel

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## Qu'est-ce que le plafond de remboursement annuel?

On définit généralement le plafond de remboursement annuel comme étant le montant maximal de capital et d'intérêts qu'une municipalité de l'Ontario peut payer (sans avoir d'abord à faire appel au Tribunal d'appel de l'aménagement local) pour ses dettes à long terme et autres obligations financières à long terme.

Pour la plupart des municipalités (mis à part Toronto), le plafond de remboursement annuel correspond à 25 pour cent de leurs revenus autonomes annuels (comme l'impôt foncier, les frais d'utilisation et le revenu de placement), moins leurs frais de service de la dette annuels à long terme actuels et leurs paiements d'obligations financières à long terme. Les municipalités peuvent dépasser le plafond de remboursement annuel seulement lorsqu'elles obtiennent une autorisation préalable du Tribunal d'appel de l'aménagement local (TAAL).

Pour obtenir de plus amples renseignements au sujet du plafond de remboursement annuel, veuillez consulter le Règlement de l'Ontario 403/02 sur la limite de la dette et des obligations financières (Debt and Financial Obligation Limits) sur le site <https://www.ontario.ca/laws/regulation/020403>.

## Rôle du ministère des Affaires municipales et du Logement

Le ministère des Affaires municipales et du Logement transmet chaque année aux municipalités une version mise à jour de l'état du plafond de remboursement annuel. Habituellement, le ministère le transmet à chaque municipalité au début de l'année civile. Ce document reflète l'information financière la plus récente ayant été soumise par la municipalité dans son Rapport d'information financière (RIF), accessible sur le site <https://efis.fma.csc.gov.on.ca/fir/>

## De quelle façon le ministère calcule-t-il le plafond de remboursement annuel? \*

Le calcul du plafond de remboursement annuel comprend un certain nombre d'étapes. D'abord, le ministère détermine les revenus autonomes annuels de la municipalité obtenus par l'impôt foncier, les frais d'utilisation et le revenu de placement. Ensuite, le ministère calcule le montant correspondant à 25 pour cent des revenus autonomes annuels de la municipalité. Enfin, le ministère soustrait de ce montant correspondant à 25 pour cent des frais de service de la dette annuels à long terme existants et les paiements d'obligations financières à long terme de la municipalité pour obtenir le plafond de remboursement annuel.

**Le ministère calcule le montant correspondant à 25 pour cent des revenus autonomes annuels de la municipalité :**

$$\begin{array}{|c|} \hline \text{Revenus autonomes} \\ \text{municipaux} \\ \hline \end{array} \times \begin{array}{|c|} \hline 25 \% \\ \hline \end{array} = \begin{array}{|c|} \hline 25 \% \text{ des} \\ \text{revenus autonomes} \\ \hline \end{array}$$

**Le ministère soustrait le montant correspondant à la dette municipale et aux autres obligations financières afin de déterminer le plafond de remboursement annuel :**

$$\begin{array}{|c|} \hline 25 \% \text{ des} \\ \text{revenus} \\ \text{autonomes} \\ \hline \end{array} - \begin{array}{|c|} \hline \text{Paie} \text{ments annuels des} \\ \text{dettes actuels et d'autres} \\ \text{obligations financières} \\ \text{(Capital + Intérêts)} \\ \hline \end{array} = \begin{array}{|c|} \hline \text{Plafond de} \\ \text{remboursement annuel} \\ \hline \end{array}$$

Pour obtenir des renseignements sur des municipalités en particulier, veuillez consulter le site <https://efis.fma.csc.gov.on.ca/fir/index.php/reports-and-dashboards/annual-repayment-limits/>

*\* À titre indicatif seulement.*

### **Rôle des municipalités**

Les municipalités de l'Ontario doivent s'assurer de ne pas dépasser le plafond de remboursement annuel. Lorsqu'une municipalité propose un emprunt à long terme (ou toute autre obligation financière à long terme), le trésorier municipal doit mettre à jour le plafond maximal fourni par le ministère. Le trésorier municipal doit déterminer si le plafond de remboursement annuel de la municipalité permet d'aller de l'avant avec l'emprunt prévu.

### **Tribunal d'appel de l'aménagement local (TAAL)**

Les demandes et les appels concernant différentes affaires sont portés devant le TAAL (anciennement la Commission des affaires municipales de l'Ontario). Lorsque des municipalités ont l'intention d'emprunter ou d'engager des montants supérieurs à celui prévu par leur plafond de remboursement annuel, elles doivent d'abord demander l'approbation du TAAL. Apprenez-en davantage à l'adresse <http://elto.gov.on.ca/tribunals/lpat/about-lpat/?lang=fr>.

Douglas Fire Committee  
Regular Meeting  
February 8, 2023

The regular meeting of the Douglas Fire Committee was called to order by Chairman Kevin LeGris. Present were Harry Stuart, Ken Keill, Nathan Harris, Fire Chief Bill McHale and Deputy Fire Chief Patrick Donohue. There were no conflicts of interest.

It was moved by Ken Keill and seconded by Harry Stuart that minutes of the January 11, 2023 meeting be approved as read

Carried

In Old Business Chairman Kevin reported that there has been no movement on the addition to the building. Insertion for the tax bill mailout has been completed.

There was no correspondence or new business

The fire chief mentioned that Trident (a supplier) is coming tomorrow to put tarps on the trucks to protect the equipment from the elements. The old ones are completely done. Hydro is coming on Friday to put a new meter on the building. Someone from the OFM is coming to the fire hall to go over the forms before they are submitted for Certification Legacy. The first aid recertification has been completed last month. The age of the fire trucks was discussed and Chairman Kevin suggested that the committee notify council that it is time to start the process of getting a new fire truck. It is the understanding that there is a three-year wait period. Chief Bill reported that at the last chief's meeting the dispatch system was discussed in great length. Four fire departments have left CACAC and moved to private business for dispatch. If this is the course of action it will mean a larger amount will need to be budgeted to cover cost. Dave Hartwick of McNab Braeside is the liaison for the fire chiefs to the County. A long discussion on the need for a generator for the fire department resulted in a purchase should be made sooner than later. At present the chief or deputy chief report to the fire hall to insure that the battery system is working. The battery backup system only operates the radio for a limited amount of time. In very cold weather there is no heat in the building with no generator. If power outages last for longer periods of time water freezing could cause big problems. The fire chief would like to thank the roads department for snow plowing a couple of long lane ways at recent fires.

It was moved by Nathan Harris and seconded by Ken Keill that the fire chief's report Dated February 8, 2023 be accepted as presented.

Carried

It was moved by Harry Stuart and seconded by Nathan Harris that the payment voucher Dated February 8, 2023 in the amount of \$7,945.15 be paid

Carried

It was moved by Ken Keill to adjourn

Carried



Douglas Fire Committee  
Fire Chief Report  
March 9, 2023

Date	Men	Hrs	Where	What
Feb 2	04	16	Practice	Winter Games Parking
Feb 2	01	01	Practice	Council Meeting
Feb 8	02	05	Practice	Committee Meeting
Feb 9	09	18	Practice	Portable Lights/Ice Auger
Feb 12	03	09	Practice	Weekend Truck Checks
Feb 13	01	03		Clean Fire Hall
Feb 16	05	10	Practice	
Feb 17	01	02	Practice	Air bottles to Renfrew
Feb 17	03	06	Practice	Weekend Truck Checks
Feb 23	06	12	Practice	Complete check of equipment
Feb 23	11	49		Garage/Wood shed
Feb 24	13	26	False Alarm	Called in as structure fire
Feb 25	03	15	Practice	Weekend Truck Checks
Feb 25	01	03	Practice	Wiring in Truck 4
Feb 28	01	03		Clean Fire Hall
Mar 2	02	02	Practice	JHSC meeting
Mar 2	09	18	Practice	SCBA training
Mar 5	01	02	Practice	Weekend truck checks

# ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Early 2023	staff received a draft in July 2022 asked for updates to be made waiting for whole document to be delivered.
October 2022	Joint Roads Review	CAO/Clerk	Early 2023	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	Clerk	continuing	The Clerk is provide Council with Regular updates.
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
February 2023	Backyard Chickens	CAO/Clerk	continuing	Survey results in and staff are preparing a draft by-law

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-19

**A BY-LAW TO CONFIRM PROCEEDINGS OF  
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY  
AT THE COUNCIL MEETING APRIL 20, 2023.**

**WHEREAS** Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

**AND WHEREAS** it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 20<sup>th</sup> day of April 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 20<sup>th</sup> day of April 2023.

READ a third time and finally passed this 20<sup>th</sup> day of April 2023.

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Mayor

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CAO/Clerk