

Township of Admaston/Bromley
First Monthly Meeting
Thursday, April 6th, 2023 @ 7:30 p.m.

AGENDA

1. Call Meeting to Order
2. Moment of Silence
3. Approval of Agenda
4. Disclosure of Pecuniary Interest
5. Minutes
 - 5a Resolution to adopt Minutes of Council Meeting [March 16th, 2023](#).
6. Delegations and Guests
 - 6a 2023 Renfrew County Agricultural Wall of Fame Guests
Dennis & Dianne Briscoe and Stewart & Vera McBride
7. **Planning and Economic Development Committee** – Chair Keith Gourley, Committee Member Kevin LeGris
 - 7a
8. **Community Service Committee** – Chair Angela Field, Committee Member Brian Hamilton
 - 8a [Library Board Minutes – February 28, 2023](#)
Treasurer's Report & CEO's Report – March 2023
 - 8b [Admaston Recreation Committee – January 30, 2023](#)
 - 8c Douglas Recreation Committee – Verbal Update
9. **Operations Committee** – Chair Brian Hamilton, All of Council
 - 9a [Enbridge Gas – AORS Report](#)
 - i) [Letter to Council – Enbridge Gas](#)
10. **Waste Management Committee** – Chair Michael Donohue, All of Council
 - 10a
11. **Finance and Administration Committee** – Chair Michael Donohue, All of Council
 - 11a [Insurance Costs](#)

- i) [Support Chatham-Kent – Insurance Reduction](#)
- 11b [Transfer from Reserves](#)

- 12. **Protective Services Committee**- Chair Kevin LeGris, Committee Member Angela Field

- 12a [Police Service Board Minutes – January 18, 2023](#)

- 13. **County of Renfrew** – Mayor Michael Donohue

- 13a [County Council Summary – March 2023](#)

- 14. **By-Laws**

- 14a

- 15. Old Business

- 15a [Action Tracking List](#)

- 16. New Business

- 17. **Closed Session**

- 17a As per Section 239 2 (a) – the security of the property of the municipality or local board.

- More specifically as it relates to the use of an unopened road allowance.

- 18. Confirmatory By-Law

- 18a [2023-18](#) being a by-law to confirm proceedings of Council Meeting

- 19. Question Period

- 20. Adjournment

PLEASE NOTE “Submissions received by the public, either orally or in writing may become part of the public record/package”.

Council Information

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday March 16th, 2023. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Keith Gourley, Angela Field and Brian Hamilton.

Staff Members present were Treasurer/Deputy CAO/Clerk Kelly Coughlin, Interim Treasurer Keray O'Reilly, and Finance Clerks Andrea Leclaire and Meagan Jessup.

Staff member CAO/Clerk Jennifer Charkavi was absent.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 14/03/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council approve the Agenda for March 16th, 2023, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of the Regular Council Meeting March 2nd, 2023.

Resolution No. 15/03/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council adopt the following meeting Minutes:

- March 2nd, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

7a B176/22 Consent Application

Resolution No. 16/03/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B176/22 submitted by Alvin & Aaron Brubacher, so long as requirements of commenting agencies are satisfied.

Carried

7b B177/22 Consent Application

Resolution No. 17/03/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B177/22 submitted by Alvin & Aaron Brubacher, so long as requirements of commenting agencies are satisfied.

Carried

7c B153/21 Consent Application

Resolution No. 18/03/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B153/21 submitted by L. Brent Greer & Diane Greer, so long as requirements of commenting agencies are satisfied.

Carried

7d B154/21 Consent Application

Resolution No. 19/03/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B154/21 submitted by L. Brent Greer, so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

None.

Agenda Item 9 – Operations Committee – Chair Brian Hamilton, All of Council

9a February Report to Council

Resolution No. 20/03/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Admaston/Bromley Council receives the February Public Works Report as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, All of Council

11a Payment Register – February 2023

Resolution No. 21/03/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council approves the February payment register in the amount of \$172,495.72.

Carried

11b Council Remuneration and Expenses Report

Resolution No. 22/03/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accept the 2022 Council Remuneration and Expenses report as information.

Carried

11c Local Board Remuneration and Expenses Report

Resolution No. 23/03/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accept the 2022 Local Board Remuneration and Expenses report as information.

Carried

Agenda Item 12 – Protective Services Committee – Chair Kevin LeGris,
Committee Member Angela Field

None.

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

13a County Council Summary – February 2023

Resolution No. 24/03/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT Council accepts the County Council Summary for February 2023 as information.

Carried

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 25/03/23

Moved Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Action Tracking List.

Carried

Agenda Item 16 – New Business

Councillor Hamilton reminded council about the Library’s Trivia Night on March 24th and the Library’s Little Caesars Pizza Fundraiser.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-17 being a by-law to confirm proceedings of Council Meeting

Resolution No. 26/03/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that By-law 2023-17, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held March 16th, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 27/03/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that the Thursday, March 16th, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:01 p.m.

Carried

Mayor

Interim Treasurer

ADMASTON/BROMLEY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
February 28, 2022
7:00 PM

Present: Susan Patterson O'Neil, Jane Wouda (Librarian), Karen Payne, Beth McDonald, Brian Hmilton, Krista King, Lynn Agnew, Beth McDonald

Regrets: Lynn Oelland, Charlene Whattam, Karen Coulas

The meeting was called to order at 7:00 pm

1. Approval and additions to the Agenda

Motion to approve the agenda and additions

Moved by Lynn Agnew

Seconded by Beth McDonald

Carried

2. Declaration of Conflict of Interest - none

3. Approval of minutes

Motion to approve the minutes from January 17, 2023

Moved by Brian Hamilton

Seconded by Krista King

Carried

4. Business arising from the minutes

- Trivia night is Friday March 24
- Little Caesars pizza fundraiser - closing date is March 26
- Hours and staffing - tabled

5. New Business

6. Treasurer's Report at attached

Motion to accept the treasurer's report and pay all bills

Moved by Lynn Agnew

Seconded by Beth McDonald

Carried

Motion to allow the treasurer to pay the bills before the meeting in order to avoid late fees

Moved by Krista King

Seconded by Brian Hamilton

Carried

Motion to accept the proposed 2023 budget

Moved by Lynn Agnew

Seconded by Krista King

Carried

7. CEO's Report as attached

8. Policy Review - OP02 - tabled until we receive the township policy

9. Correspondence - none

10. Other Business

11. Adjournment - 8:50 pm

Next Meeting - March 28, 2023



Chair

CEO

March 28, 2023.

Date

March Bills ABPL

Bill	Date Received	Cost
Knowbuddy Resources	3/17/2023	\$ 160.90
Township of A/B Wages March	3/21/2023	\$ 1,607.10
Nestor IT Services	3/21/2023	\$ 832.81
Bell Phone	2/25/2023	\$ 103.47
Bell Internet	3/1/2023	\$ 241.70
Renfrew Printing (Trivia Night bill)	3/24/2023	\$ 30.45
Costco (Trivia Night bill)	3/24/2023	\$ 42.89
Mastercard Bill	3/21/2023	\$ 272.63
TOTAL BILLS		\$ 3,291.95

We have a cheque from the Douglas
Lion's Club for \$150.15.

Deposits March 2023

Source	Date Deposited	Amount
Trivia Night Fundraiser	3/27/2023	\$ 1,116.00
Float (library funds)	3/27/2023	\$ 255.00
Donation for Pizzas	3/27/2023	\$ 70.00
Lion's Club Donation (cheque)	3/27/2023	\$ 150.15
Book fines/photocopies/faxes	3/27/2023	\$ 199.00
TOTAL DEPOSIT	3/27/2023	\$ 1,790.15

The bank balance as of March 27/2023 is
6254.40

Library CEO's Report – March 2023

STATS: Overdrive for Mar. – **188**; Library Checkouts for Mar., not including e-books – **436 (approx.)**; Total Mar. Checkouts – **624**; Inter-Library Loans for Mar. – **11**; FB Reach – **1823** (FB Reach is the estimated number of people who saw any content from or about your Page.) FB Followers in Mar. 2023 - **323**

Programming – The egg painting evening went well. Many thanks to Susan for offering it. We had about 10 people of all ages who painted eggs; they had a great time. I met with someone from the North Algona Wilberforce (NAW) Rec. Com. about the upcoming Easter Storywalk at the Shaw Woods on April 8 at 1:00 p.m. It is pretty much ready to go. In addition, we are hoping to have a talk on Gut Health on April 26. I will start promoting it soon, once some of the other events are finished. I am looking ahead to the Summer Reading Club. I'll need to start making plans soon.

Collections – Items purchased for collection in February – **\$565.44 approx.**

Policy Review – We will continue to review OP-02, Safety, Security, & Emergencies in the Library Policy, which also includes Appendix A on Masks and the Procedure for Working Alone. If time, we can also begin reviewing HR-09, Health and Safety.

2022 Annual Survey – The 2022 Annual Survey is open. The final deadline is April 30, 2023. I have started it and still hope to finish it by the end of March.

Summer Experience Program (SEP) – I was contacted by the ministry to clarify something on the application and was told they had not made their final decision yet, but that my application looked good. I will follow up with them if I do not hear anything soon.

International Dyslexia Association Ontario Grant (IDA) – No updates yet.

Fundraisers – We have been busy promoting both the Pizza Fundraiser and the Trivia Night. I hope we get more pizza orders and teams before Friday! We seem to be struggling with our fundraising attempts this year. Maybe we need to look at how we promoted things or the timing, but it may be just be a result of people watching their budgets. We'll hope for the best!

• Correspondence:

- Mastercard – NYR
- Wages– March
- Nestor Services bill – (Fortinet)
- Bell Internet – March
- Bell Phone – March
- Bank Statement – Feb.

Miscellaneous:

- Laura S. accepted her offer of employment. She is busy training and has received her keys from the school board. She will be working every other Saturday.
- I completed the survey from the Ontario Parks Library Permit Lending Program.
- There will be another **Little Branches Library Conference** from May 4 - 6 at the Arnprior Public Library. I would like to attend for at least some of the days. The conference is for 3 full days and costs \$150. There is also the option of signing up for one or two of the days - daily rate is just \$60. The conference includes:
 - 4 plenaries including a concert and a host of sessions, panel discussions and round table events;
 - Meals: 3 lunches, a dinner, continuous refreshment station and a send-off sundae bar
 - Plenty of opportunities to network and make new connections

ADMASTON RECREATION COMMITTEE MEETING

Meeting called to order Monday Jan 30th, 6:30 pm by Angela (past Chair). Meeting held in Admaston.

Attendees: Angela Field, Barend Van Lindenberg, Christine Jarrett, Melanie Smith, Michael Doelman, Jennifer Doelman, Kevin Legris, Dave Gallagher

Repair List:

- Kevin Legris has new snowblower at B&M Motor Sports
 - Problem: Mouse nest in gear box. Need to prevent in season.
 - They have changed the belt, greased, tune up. Still to get picked up and bill.
 - There were issues with the speed control but did not have them address it - it might be tidied up with this.
- Old snowblower: has engine problems, at full heat has no power.

Boards & doors on rink:

- Rink boards - Bobby Lavalee - Dave to follow up. They will check it out. Give Angela a list of what they want.
- Consider chain link puck/backstop - to be replaced
- Interior of shed: Decluttering
- Exterior of building - needs white siding.
- Canteen - Contact Layton Nightlocke - cubby's installed, hot water tank need replacing or treating?
- Light to be replaced: Barend to investigate replacement bulb. When he gets it let Travis or Mel know, Mel thinks Travis can replace using.

Summer Project:

- Paint asphalt a light color. Talk to a paint supply company to see what's best.

Dave Gallagher is going to check out the Sens Rink Foundation to see if there are opportunities.

Wanted list:

- Zamboni replacement:
 - Tractor: front 3 pt hitch to be able to mount a blower, 25 - 35 hp
 - Tow behind Zamboni like what Douglas has (rear mount 3 pt hitch)

- Travis to check the interweb and Barend to talk to Bromley look for potential options and follow
- Angela to follow up with Jesse Welsh & Sean McFarlane regarding succession

Family Skate Night (weather dependent)

- Friday, Feb 24th -
- BBQ & Canteen open - Keith donates buns, Angela picks up burgers, dogs, drinks
- Music on - Christine looking after promotion (community events)

Soccer - t-shirts: Christine to talk to Renfrew Printing about t-shirt potential.

- Getting some sponsors to help cover t-shirt costs - get logo on the back of the shirts.

Gourley's to go on shirts - to see if Jean has it on file.

Logos - M & T Farms (Mel & Travis) for use of equipment to change bulb.

- Gourley's
- Renfrew Printing if Jean can give us a discount
- Layton Nightlocke logo

Tentative dates: May 1st to June 18th.

Registration: April 3rd - Jenn to set up Google form for people to register online if wanted.

Angela to get paper forms & waiver forms.

Angela to investigate it. Ask Keith if he supplies.

Need to plan for sponsorship boards:

- Advertising - Angela to follow up with Douglas to see what they do

Follow up:

- Winter volleyball (adult) - Wednesday nights
- Township has renegotiated with school, good to go again
- Barend to

Co-Chairs - Mel & Travis Smith

- Barend nominated Mel & Travis Smith as co-chairs. Seconded by Christine.

Secretary/ Treasurer - acclaimed - Jennifer Doelman

Promotions - Christine

Rink & Maintenance - David Gallagher & Bobby Lavallee

Adult 'entertainment' Manager - (Adult volleyball) - Barend

Next Meeting - schedules

Wednesday March 22 (Jenn out of town so can phone in - will need someone else to be secretary).

Wednesday May 24th

Wednesday Sept 20th

Wednesday Nov 1st

Motion to adjourn by Christine - 8:26 pm

Township of Admaston/Bromley
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613-646-7918 Cobden Road Garage

REPORT

Date: April 6, 2023
To: Council
From: Jennifer Charkavi
Re: New Fee Proposed by Enbridge Gas

Background:

Municipalities received communication from the Association of Ontario Road Supervisors (AORS) March 27, 2023 requesting support to raise awareness of a new fee being proposed by Enbridge Gas. Enbridge Gas has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Ontario municipalities will be considered as third parties. The proposed charge is \$200 + HST per locate. Municipalities must request locates for utilities such as Enbridge gas due to most of the time they are along our roads and in our municipal rights of ways.

Enbridge has indicated that the new law, Getting Ontario Connected Act has caused them to make significant investments in operations. AORS is concerned that there will be a cascading effect, other utilities will require the same.

Discussion:

In 2022, Enbridge Gas contacted staff to discuss the project that saw Enbridge Gas going through our community to service Eganville. Staff made many attempts to request that Enbridge Gas not go the route chosen as the road chosen has very little space and ditching and road work will be difficult to conduct. However, the County and the Province were not as welcoming and as such the route is mainly through the township.

Staff are very concerned as this was a concern broached with Enbridge Gas representatives that locates will be required each and every time we need to ditch or work on the roads.

Financial Implications:

Locates are done on a need to need basis, such as culvert replacements. Staff will investigate choosing a larger area for specific jobs to ensure that there is only one locate completed.

People Consulted:

Public Works Superintendent (Acting)

Recommendation for Council:

BE IT RESOLVED that Admaston/Bromley Council supports the recommendation from AORS;

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the Township of Admaston/Bromley strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, John Yakabuski MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.



AORS
PROMOTING **KNOWLEDGE**. PURSUING **EXCELLENCE**

March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

AND WHEREAS, third-party contractors include Ontario municipalities;

AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu
Executive Director
johnmaheu@aors.on.ca



Kelly Elliott
Marketing and Communications Specialist
kellyelliott@aors.on.ca

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REPORT

Date: April 6, 2023
To: Council
From: Jennifer Charkavi
Re: Support Resolution concerning Municipal Insurance

Background:

The Township received correspondence from the Municipality of Wawa seeking support for the Municipality of Chatham-Kent's resolution concerning municipal insurance.

Discussion:

Municipal insurance costs continue to rise and the resolution encourages the Association of Municipalities of Ontario (AMO) and other relevant associations to determine what tools may be available to reduce costs. Staff did join in with neighbouring municipalities to tender for insurance services in 2021. Staff are also investigating ways to help alleviate future insurance costs. However, any further tools that AMO and others can develop will be very much appreciated.

Financial Implications:

Admaston/Bromley's insurance renewal is in May and is expected to be approximately 12% higher than last year.

People Consulted:

Treasurer-Deputy CAO/Clerk

Recommendation for Council:

WHEREAS the Municipality of Admaston/Bromley received a resolution from the Municipality of Wawa concerning insurance costs to municipalities;

WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to

reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Admaston/Bromley does hereby support and endorse the Municipality of Chatham-Kent and the Municipality of Wawa's resolution in seeking support and collaboration on reducing municipal insurance costs and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE THAT the resolution be forwarded to AMO, and the Minister of the Ministry of Municipal Affairs and Housing.



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, March 21, 2023

Resolution # RC23080	Meeting Order: 6
Moved by: <i>Joseph Opato</i>	Seconded by: <i>M Hatfield</i>

WHEREAS the Municipality of Chatham-Kent shared a resolution with all municipalities in Ontario to engage with other municipalities, the Association of Municipalities of Ontario and any other relevant municipal association, to determine what tools may be available to reduce the insurance costs, including cooperative purchasing of insurance, creation of a municipal reciprocal insurance provider, or legislative changes to address insurance costs to municipalities;

AND WHEREAS the Municipality of Chatham-Kent is asking Municipal Councils to support improvements to reducing municipal insurance in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Municipality of Wawa does hereby support and endorse the Municipality of Chatham-Kent in seeking support and collaboration on reducing municipal insurance cost and advocate for solutions that help municipalities to afford insurance while protecting residents and businesses and the services they rely on;

AND FURTHERMORE THAT this resolution be forwarded to AMO, the Minister of the Ministry of Municipal Affairs and Housing and all municipalities in Ontario.

RESOLUTION RESULT	RECORDED VOTE		
<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/> DEFEATED	Melanie Pilon		
<input type="checkbox"/> TABLED	Cathy Cannon		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Mitch Hatfield		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Jim Hoffmann		
<input type="checkbox"/> WITHDRAWN	Joseph Opato		

Disclosure of Pecuniary Interest and the general nature thereof.

☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: _____

MAYOR – MELANIE PILON	CLERK – MAURY O'NEILL
<i>M. Pilon</i>	<i>Maury O'Neill</i>

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REPORT

Date: April 6, 2023
To: Council
From: Kelly Coughlin
Re: Transfer from Reserves

Background:

As part of the year end process, staff identified several year end adjustments that require Council direction. Once finalized, the year end reporting can be completed, and the auditors can prepare the financial statements for Council review / approval.

Discussion:

n/a

Financial Implications:

n/a

People Consulted:

Jennifer Charkavi - CAO/Clerk

Recommendation for Council:

BE IT RESOLVED THAT Council direct staff to allocate funds to / from reserves as follows:

THAT staff allocate proceeds from the sale of roads surplus vehicles to a new reserve called "Roads Reserve – Vehicles" in the amount of \$43,079.50,

THAT staff allocate excess revenue received from Roads Aggregate revenue to a new reserve called "Reserve – Paved / Gravel Roads" in the amount of \$33,171.96,

THAT staff reallocate \$10,000 from Capital Reserves designated for Fire to a new reserve called "Fire Reserve – Equipment",

THAT Council direct staff to allocate the 2021 surplus, \$229,436, to the "Working Fund Reserve",

THAT Council authorize staff to withdraw \$45,000 funds from the Working fund reserve to help offset impact of wage increases as a result of the job evaluation exercise.

**Township of Admaston/Bromley
Police Service Board
Monthly Meeting
Wednesday January 18th, 2023 @ 4:00 p.m.**

Minutes

1. CALL TO ORDER

Connie Dick called the meeting to order at 4:00 P.M. Both Connie Dick and Angela Field read the Oath of Office for Police Services Board Members. Angela Field made a motion to nominate Connie Dick as chair of the police service board.

“CARRIED”

2. ATTENDANCE

Inspector Dawn Ferguson, Chair Connie Dick, Council Representative Angela Field, and Andrea Leclaire were present.

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. APPROVAL OF AGENDA

Connie Dick made a motion to approve the agenda for Wednesday January 18th, 2023, and Angela Field seconded.

“CARRIED”

5. APPROVAL OF MINUTES

Connie Dick made a motion to approve the minutes from the Tuesday October 18th, 2022, meeting and Angela Field seconded.

“CARRIED”

6. ISSUES ARISING FROM MINUTES

None

7. PRESENTATIONS/DELEGATIONS

Connie Dick gave an update on the Police Service Board and an overall review of what the police service board is, and what is expected as a member.

8. CORRESPONDENCE

- The board reviewed information sheet about Police Service Boards.
- The board reviewed the Township of Admaston/Bromley Police Services Board Code of Conduct and Policy 2, 3, and 4 between The Township of Admaston/Bromley and the Police Services Board.
- The board reviewed correspondence on the Community Safety & Well Being Plan for Renfrew and Area.

- Correspondence from The Ontario Association Police Service Boards on the OPP Detachment Board Composition.
- The Board Reviewed a Zone 2 update from the Ontario Association Police Service Boards.
- Email correspondence from the Ontario association of Police Service Boards reviewed.
- Ontario Association of Police Services Board Updated Strategic Plan received and reviewed.
- Email Correspondence received on the 2023 Membership Fees for the OAPSB Zone 2 and the Ontario Association of Police Services Board, as well as the annual renewal for the Speed Radar Sign.
- The board reviewed email correspondence on the 2022-2024 RIDE Grant.

9. FINANCIAL

Connie Dick made a motion to approve the voucher in the amount of \$1657.65 and Angela Field seconded. The board reviewed the 2022-year end financials and agreed to a proposed budget for 2023.

“CARRIED”

10. DETACHMENT COMMANDER’S REPORT

- The board reviewed the calls for service billing summary report for the year 2022.
- The board reviewed the Records management system report for the year 2022.

11. OTHER BUSINESS

None

12. DATE OF NEXT MEETING

It was decided the next meeting will be held Tuesday February 28, 2023 @ 4:00 P.M.

12. QUESTION PERIOD

None

14. ADJOURNMENT

Angela Field made a motion to adjourn the meeting at 6:15 P.M. and Connie Dick seconded.

“CARRIED”


Chair, Connie Dick


Secretary, Andrea Leclaire

County Council Summary

March 29, 2023

Below you will find highlights of the County of Renfrew County Council meeting from March 29, 2023.

Please note that this summary does not constitute the official record of the meeting and approved minutes should be consulted for that purpose.

The [full agenda](#) can be found here.

March 29 meeting [YouTube](#) link

Warden's Address

Key highlights

During the month of March, Warden Peter Emon attended 25 meetings on County business.

- On March 24, the Warden, along with other members of County Council and staff, attended the announcement for permanent funding for the Renfrew County Virtual Triage and Assessment Centre. MPP John Yakabuski, announced an investment of \$3.2 million in 2023-24 from the provincial government, which is very good news for rural municipalities as it has proven to be an innovative health-care delivery model that will continue to address medical needs of area residents without a family physician. See our media release on the [RC VTAC funding announcement](#).
- On March 6, he attended the Francophone Networking Breakfast event held at Le Centre culturel francophone de Pembroke. Marie-Josée Lévesque, founder of Bumpy Roads Studio Inc. was presented the [Francophone Entrepreneur Award](#) from Enterprise Renfrew County in recognition of her community contributions, business coaching and dedication to creative entrepreneurship.
- On March 6 and 13, he attended interviews for an AMO Board of Directors Rural Caucus vacancy.
- On March 9 and 10, he attended the Eastern Ontario Wardens' Caucus 2023-2024 Strategic Priority Setting meeting. This was an important and unique session in comparison to other EOWC meetings as it set the priorities which provide direction to CAOs and staff for the upcoming 12 months. See the EOWC media release on [2023 priorities](#).
- On March 17, he attended a ROMA Board of Directors meeting. Policy updates were brought forward on drainage issues, update on the expansion of presumptive coverage for cancers for firefighters and new excess soil regulation.
- On March 20, he attended an SVN Affordable Housing webinar. All levels of government are working towards creating a platform to encourage the development of affordable housing.
- On March 22, he made a presentation on the Eastern Ontario Wardens' Caucus '7 in 7' Regional Housing Plan to the County of Haliburton.
- On March 23, he attended the Ministry of Finance Pre-Budget Consultations 2023.

- On March 23, he also attended an AMO Committee of the Whole meeting and on March 24 attended an AMO Board of Directors meeting. The Membership Centre launched a recruitment process for cohorts of the AMO Youth Fellowship Program, and three successful Fellows are being mentored. Warden Emon is currently mentoring Morgan Carl from the City of Peterborough who is currently pursuing a Master of Public Policy and Administration degree from Carleton University. With a background in political economy, anti-poverty advocacy and social services, Morgan's research is focused on municipal policy solutions for housing and homelessness issues.
- On March 24, he attended and brought greetings to the County Child Care Professional Development Day (PlayLearnThink) held in Pembroke.
- On March 28, he attended a meeting with the Algonquins of Greater Golden Lake to discuss shared projects and common interests.

Delegations

- JoAnne Brooks, Coordinator for End Violence Against Women - Renfrew County (EVA) and Lisa Oegema, Anti-Human Trafficking Program Manager, Victim Services of Renfrew County, appeared before council to highlight the work of the two groups to eliminate violence against women in Renfrew County and to ask council to act and endorse recommendation #1 from the jury at the coroner's inquest into the murders of Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam. EVA also asked Renfrew County to take action on Recommendations 8, 10, 19, 21, 23, 49 and 52 which will be discussed at a future meeting of the Community Services Committee.
- Chris VanDooren, Senior Program Manager, Association of Municipalities of Ontario (AMO) provided an overview of Asset Management. A free interactive workshop on current constraints, potential opportunities, and upcoming challenges in sustainable service delivery in relation to asset management is planned for April 27 in Bonnechere Valley Township and is open to all interested municipal leaders and staff.
- Jason St. Pierre, Chief Executive Officer and Koren Lam, Technical Analyst, Eastern Ontario Regional Network provided an update on the Cell Gap Project. The goals are to achieve 99% coverage in the eastern Ontario region where people live, work and travel on major roadways so that they can make and receive cell phone calls; achieve 95% coverage with standard definition service level which can support email, web browsing and social media services and 85% coverage with high-definition service level which can support video conferencing, movie streaming and other more data intensive applications. Confidential updates were also provided to Council on the ongoing cell and fiber builds across the County.

Announcements

- The County of Renfrew has passed a resolution declaring intimate partner violence and violence against women an epidemic following the jury recommendations resulting from the inquest into the murders of Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam. See our [media release](#), which includes the full resolution of council.
- County Council passed a resolution pledging its support for the Eastern Ontario Wardens' Caucus '7 in 7' Regional Housing Plan. Under the plan, the EOWC is committed to increase its

share of rental supply by 7,000 units across eastern Ontario within seven years. Council's resolution urges all orders of government, private, and non-profit partners to fill the housing gap by collaborating, innovating and investing in filling the rural housing gap.

- County Council passed a resolution endorsing Councillor Glenn Doncaster as he stands for election on Federation of Canadian Municipalities' (FCM) Board of Directors and appointments to Standing Committees for the period starting in May 2023 and ending at the AGM in 2025. FCM's virtual Annual Conference and Trade Show will be held May 25 to 28, 2023.

Finance & Administration Committee

Presented by: Jennifer Murphy, Chair

- In October 2022, under the direction of the CAO, the Human Resources division launched an engagement survey to capture the feedback of employees on their current County of Renfrew working experience, with a focus on understanding the organization's demographical changes, trends, opinions, strengths, and opportunities. Several themes came from the survey and are now being discussed by the Senior Leadership Team with suggested action items that are being further evaluated before bringing in front of Committee for consideration. These themes include Work/Life Balance & Wellness; Manager Relationship; Talent Attraction/Retention; Career & Development Plans; Organizational Awareness & Connectedness and County Culture & Pride.
- The final County of Renfrew 2023 Consolidated Budget, including all items approved at the Budget Workshop held on February 22 and 23, 2023, was presented. This revised budget reversed \$699,664 in proposed service level reductions and also provides funding for \$811,796 in service enhancements for a total expense increase of \$1,511,460. The increase in expenses was not financed through the County levy, rather, County Council approved a reduction in the transfer to our Tangible Capital Asset Renewal Reserve. County Council's decision to fund \$1.5 million in operating expenses by reducing capital reserve contributions in 2023 will reduce the County levy increase from 5.5% to 2.5%. However, staff advised County Council that the decision to reduce funding into the capital reserves by \$1.5 million in 2023 has a 10-year ripple effect on the County's Long-Term Financial Plan.
- County Council passed a resolution directing the Warden to send a letter to the Honourable Michael Kerzner, Solicitor General, seeking clarification on the substantive decrease in the number of fines being dispensed in the County of Renfrew over the last three years.
- County Council approved the changes to Employment By-law #1 effective January 1, 2023 to Article 4 - Rates of Pay: A 2.0 % wage increase for all non-union staff (except students) as outlined in Schedule "A".
- County Council adopted the revised By-law for the Remuneration of Members of the Council of the County of Renfrew effective January 1, 2023. Following a Special County Council meeting on March 23, 2022, County Council accepted the recommendations of the County of Renfrew, Elected Officials Market Review Final Report. Therefore, the Council base remuneration of \$14,533 was changed to \$16,106 on January 1, 2023, an annual phase-in to the base salary of \$1,573 and as approved at the February 22, 2023 Budget Workshop, a 2.0 % Cost of Living Allowance (COLA) increase was also approved, adjusting the Council base remuneration to \$16,428 effective January 1, 2023. The current per diem rate of \$243 per ad hoc committee meeting will be maintained.

- County Council d approved the revised Corporate Policies C-02 – Pension Plans and G-07 – Employee and Family Assistance Program.

Community Services Committee

The March committee meeting was cancelled.

Development & Property Committee

Presented by: James Brose, Chair

- The new Economic Development website www.InvestRenfrewCounty.ca has launched. The website is a marketing tool that provides information for potential investors, developers and entrepreneurs interested in doing business in the County of Renfrew. The Ottawa Valley Tourist Association (OVTA) launched their new consumer and industry-facing website www.OttawaValley.travel in late January. The new site is the OVTA's primary marketing tool and highlights the vast array of tourism experiences and communities, including places to stay, play and dine.
- Nominations are now open for the Ottawa Valley Tourism Awards. The annual awards are an opportunity to celebrate industry achievements, strive for future excellence and honour the memory of those before us. Three new categories have been added bringing the total to six awards, including:
 - Tourism Champion (individual)
 - Business/Organization of the Year
 - Event of the Year
 - Tourism Marketing (new)
 - Sustainability Champion (new)
 - New Tourism Product (new)

More information, including award criteria, eligibility and online nomination forms can be found at www.OttawaValley.travel/industry. Nominations will be accepted until Monday, April 3, 2023. Municipalities are encouraged to nominate individuals and businesses from their communities. The Ottawa Valley Tourism Awards will be presented during the OVTA's Tourism Conference and Annual General Meeting (AGM) being held on April 25, 2023 at Maplehaus in Hardwood Lake near Palmer Rapids.

- The Starter Company Plus program is now open and accepting applications. Eligible businesses include new start-ups and existing businesses registered for less than five years. Participants receive fast-track training in writing a business plan and developing two years of cash flow projections, mentoring, and the opportunity to pitch for up to a \$4,000 grant. Enterprise Renfrew County (ERC) Small Business Advisor, Heather Inwood-Montrose, is currently conducting outreach and virtual information sessions are scheduled for April 11, from 10-11 a.m., and April 13, from 1-2 p.m. Participants must attend one information session to obtain an application form. Participants interested in registering for an information session can do so at <https://ovta.typeform.com/to/hRDXNeRE>. More information is available at <https://www.enterpriserenfrewcounty.com/programs/> or by emailing ercinfo@countyofrenfrew.on.ca.

- As noted in the Forest Harvest Update, this winter season has been a busy one for harvest operations within the County of Renfrew. Harvest and haul at Brudenell Tract are now complete and final information for invoicing is pending. Harvesting is underway at Pershick Tract. Beachburg Tract operations are also complete, without any complaints or major issues with recreationalists. Staff monitored the operations frequently, and provided updates on the Renfrew County Forest Facebook page, to recreational groups, and maps on site.
- The Planning Division has had two vacant positions for a period of several weeks, which has impacted the timelines for processing applications. While the County is in the process of filling these positions, and on-boarding future new staff (a process that can take many months), it is anticipated that timelines and delays may increase.

Staff is prioritizing:

- Plan of subdivision applications,
- Applications that would generate employment uses (i.e. commercial/industrial), and
- Local approvals (for municipalities that have an agreement for planning services).

To achieve the timelines associated with the priority files, there may be delays to general inquiry responses, consent applications, special projects (i.e. zoning by-law updates), and requests for support from municipalities that do not have an agreement for planning services.

- County Council passed a resolution to send a letter under the Warden's signature expressing the County of Renfrew's support for the creation of the South Eastern Ontario Production Accelerator Fund, a separate film stream fund under the Ministry of Economic Development, Job Creation and Trade Eastern Ontario Development Fund (EODF). The South Eastern Ontario Production Accelerator Fund is an initiative led by a volunteer industry committee comprised of independent film and television producers, film commission offices and regional marketing boards who are proposing the creation of a \$25 million fund dedicated to supporting Eastern Ontario's film and television industry. The proposal, modelled after the successful film stream fund run out of the Northern Ontario Heritage Fund Corporation, requests that the fund be established through the Ministry of Economic Development, Job Creation and Trade's Eastern Ontario Development Fund (EODF). Warden Emon attended a reception in Toronto on February 28 which brought together film and television industry representatives, MPPs and cabinet staff in advance of pre-budget announcements. A copy of the full proposal is available here: <https://www.seopaf.ca/learn-more>.
- County Council passed a by-law to delegate authority for the granting of consents to the Land Division Committee and appointed officers. The public no longer has the ability to appeal the decision of the County with respect to consent applications. The removal of public concerns/objections will reduce application processing times, reduce County costs (staff and Committee), and reduce costs to the applicant from having to attend a Committee Hearing.
- County Council approved the request for proposal for the construction of an affordable multi-residential housing project on Lea Street in the City of Pembroke as submitted by Brawn Construction Limited, Ottawa, Ontario and the amendment of the agreement with +VG Architects, Ottawa, Ontario to include Contract Administration and Construction Supervision services.

Health Committee

Presented by: Michael Donohue, Chair

- County Council authorized the Warden, Chief Administrative Officer/Clerk and the Director of Long-Term Care to sign the Quality Improvement Plans (QIPs) for Bonnechere Manor and Miramichi Lodge and submit to Health Quality Ontario before the March 31, 2023 deadline. A QIP is a formal, documented set of commitments that a health care organization makes to its residents, staff and community to improve quality through focused targets and actions.
- County Council approved the revisions to the County of Renfrew Paramedic Service Deployment Plan – Service Delivery Statement and that the changes be incorporated into the Service Deployment. The goal of the Service Delivery Statement is to ensure an efficient paramedic response that is capable of both predicting and responding to the evolving needs of the community.

Operations Committee

Presented by: Glenn Doncaster, Chair

- All local municipalities were invited to participate in planned tenders for the County of Renfrew Public Works and Engineering Department in January with the following municipalities requesting participation: Town of Arnprior and the Townships of Bonnechere Valley, Greater Madawaska, Horton, Laurentian Valley, Madawaska Valley and McNab/Braeside. These municipalities are selectively participating in pavement marking, traffic signs, decals and blanks, steel signposts, street sweeping, and maintenance hole and catch basin cleaning.
- The County of Renfrew has budgeted for the rehabilitation of County Structure B044 (Douglas Bridge) in 2023. Douglas Bridge is located on County Road 5 (Stone Road), 0.2 km south of Highway 60, in the Township of Admaston/Bromley. Originally the most cost-effective means of traffic management during construction was a full closure of the bridge with a 15.7km detour. Upon consultation with the Township of Admaston/Bromley Public Works staff, it was identified that this should be reconsidered, as a detour would have a significant impact on the response time of their Fire Department to any fires south of the bridge. County staff worked with the design consultant to review the options for traffic management and recommended staged construction, close and detour Hyndford Road.
- County Council passed a resolution to consider the assumption of Campbell Drive from Osborne Street to Highway 17 under the Road Rationalization Policy in effect at the time of the request. Staff will bring a report to council with a recommendation on cost sharing.
- County Council adopted a by-law to approve an amended Policy PW-04 Regulating Advertising Signs and Devices within the County Road Allowance. The previous County Signage Policy was approved in November 2001 and had not been updated since. The Policy was drafted with the intention of being very restrictive, in essence not allowing any private advertising signage to be placed within a County Road allowance. Periodically, staff has removed signage that has been placed within the road allowance, particularly in cases where it may create a safety hazard. The enforcement of a zero-tolerance approach to private advertising within County Road allowances has been time intensive and the subject of much displeasure among Renfrew County businesses.

Since the implementation of the previous Sign Policy, County Road allowances have become wider, as staff continues to purchase property for road widening to meet the County's standard of 26-metre road allowance widths. Staff feels allowing signage within the County Road allowance under clear guidelines would be a benefit to County businesses and the Public Works and Engineering Department. A fee structure will be developed which would provide a source of revenue to the County.

- County Council approved Policy PW-19 Road Rationalization, outlining the criteria for lower-tier municipal roads being integrated into the County of Renfrew Road system. The policy has been developed based on the Ontario Good Roads Association, February 1998 Road Rationalization Guidelines with specific requirements to be met and are included in the Terms of Reference.
 - Consider road condition and compensation throughout the discussion of road transfers. A municipality may upgrade the roadway or provide the estimated amount of money for rehabilitation to the County of Renfrew.
 - Pavement must meet or exceed the current County of Renfrew's Council adopted road system average Pavement Condition Index (PCI) using the Ministry of Transportation of Ontario's SP-024 to determine the deterioration and ride condition to calculate the PCI.
 - Road Structure must meet or exceed the current County of Renfrew standard specification as outlined in Policy PW-01 Roadway Classification and Design. The County of Renfrew may request geotechnical testing from the municipality to confirm roadway structure.
 - Involve the local municipalities in the decision-making process by encouraging feedback and comments.
- County Council approved the County of Renfrew portion of the Request for Proposal PWC-2022-25 as submitted by McIntosh Perry Consulting Engineering Limited, Carp, Ontario for Professional Services for a Transportation Master Plan (TMP) in the amount of \$151,787 plus HST. The TMP will provide a 'roadmap' for transportation planning needs over a ten-year period, from 2025 to 2034 in order to optimize the performance of existing infrastructure, identify areas where capacity is anticipated to be exceeded, and identify a sustainable approach to accommodating further development moving forward. In addition to the County of Renfrew, the TMP will also include the Town of Arnprior and the Townships of Bonnechere Valley, Horton, Laurentian Valley, Madawaska Valley, and Whitewater Region.
- County Council passed a By-law to execute a Road Access Agreement along County Road 64 (Opeongo Road), in the Township of Bonnechere Valley with the applicants. The creation of the new lot has been granted on the condition that the applicant enters into an agreement with the County regarding access to County Road 64 due to restrictions in entrance spacing and sight line requirements. The mutual access will serve as the access point for both the severed lot and the retained lands.

Additional Information

Craig Kelley, Chief Administrative Officer/Clerk

613-735-7288

ACTION TRACKING LIST

				Updated Information
				NEW
Date	Item	Assigned To	Due Date	Current Status
October 2021	UPDATE Asset Management Plan	CAO/Clerk	Early 2023	Staff have been involved in facility inspections with consultant.
October 2022	Joint Roads Review	CAO/Clerk	Early 2023	Staff have been involved in working with Consultant and Townships of Whitewater Region and Greater Madawaska.
October. 2020	Fencing By-Law	Clerk/CBO	continuing	Look into updating the fencing by-law.
November. 2020	LEG report to Committee	Clerk	continuing	The Clerk is provide Council with Regular updates.
October 2021	Forced Roads	Clerk	continuing	Staff are to investigate a policy for the assumption of forced roads.
February 2023	Backyard Chickens	CAO/Clerk	continuing	Staff have prepared a survey for ciruculation to residents.

CORPORATION OF THE TOWNSHIP OF ADMASTON/BROMLEY

BY-LAW No. 2023-18

**A BY-LAW TO CONFIRM PROCEEDINGS OF
THE COUNCIL OF THE TOWNSHIP OF ADMASTON/BROMLEY
AT THE COUNCIL MEETING APRIL 6, 2023.**

WHEREAS Subsection 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, as amended, provides that the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law;

AND WHEREAS it is deemed expedient and desirable that the proceedings of the Council of the Corporation of the Township of Admaston/Bromley at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Township of Admaston/Bromley enacts as follows:

1. That the actions of the Council at its meeting held on the 6th day of April 2023 and in respect of each motion, resolution and other action passed and taken by the Council at its said meetings, is, except where the prior approval of the Ontario Municipal Board or other body is required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.
2. That the Head of Council and proper officers of the Corporation of the Township of Admaston/Bromley are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain appropriate approvals where required, except where otherwise provided, and to affix the Corporate Seal of the Corporation of the Township of Admaston/Bromley to all such documents.
3. That this By-Law shall come into force and take effect upon the passing thereof.

READ a first and second time this 6th day of April 2023.

READ a third time and finally passed this 6th day of April 2023.

Mayor

CAO/Clerk