

Township of Admaston/Bromley
First Monthly Meeting

Council met for their second monthly meeting on Thursday February 2nd, 2023. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Public Works Superintendent Steve Visinski, and Finance Clerks Andrea Leclaire and Meagan Jessup.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 01/02/23

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council approve the Agenda for February 2nd, 2023, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meeting held on January 19th, 2023.

Resolution No. 02/02/23

Moved by Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council adopt the following meeting Minutes:

- January 19th, 2023, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Protective Services Committee – Chair Kevin LeGris, Committee Member Angela Field

7a Fire Committee Minutes

Resolution No. 03/02/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council receive the Douglas Fire Committee minutes from the October 12, 2022 meeting.

Carried

7b Fire Chief's Report

Resolution No. 04/02/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council receive the Fire Chief's report for November 2022.
Carried

7c Fire Marshall's Public Fire Safety Council (FMPFSC) – Certification Grant Award

Resolution No. 05/02/23

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council receive the Fire Marshal's – Public Fire Safety Council letter on available grant funding for training materials, as information.
Carried

7d Police Service Board Minutes – October 18th, 2022

Resolution No. 06/02/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Admaston/Bromley Council receive the Police Services Board minutes from the October 18, 2022 meeting.

Carried

Agenda Item 8 – Planning and Economic Development Committee – Chair Keith Gourley, Committee Member Kevin LeGris

8a B144/22 Consent Application

Resolution No. 07/02/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B144/22 submitted by Joseph Hoover, Barbara Hoover, and Levi Hoover so long as requirements of commenting agencies are satisfied.

Carried

8b B145/22 Consent Application

Resolution No. 08/02/23

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED THAT Admaston/Bromley Council accept in principle Consent Application B145/22 submitted by Joseph Hoover, Barbara Hoover, and Levi Hoover so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 9 – Community Service Committee – Chair Angela Field, Committee Member Brian Hamilton

**9a Library Board Minutes – November 22, 2022
Treasurer's Report & CEO's Report – January 2023**

Resolution No. 09/02/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council receive the following:

- Library Board Minutes – November 22, 2022
- Treasurer's Report – January 1, 2023
- Library CEO's report – January 2023

Carried

Agenda Item 10 – Operations Committee – Chair Brian Hamilton, All of Council

None.

Agenda Item 11 – Waste Management Committee – Chair Michael Donohue, All of Council

11a Blue Box Transition – Upcoming Changes Report

Resolution No. 10/02/23

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED THAT Council direct Staff to send a letter of intent to Circular Materials Ontario (CMO) that states Admaston/Bromley will choose the Opt-in option and keep recycling procedures as they currently are.

Carried

Agenda Item 12 – Finance and Administration Committee – Chair Michael Donohue, All of Council

None.

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 11/02/23

Moved Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a As per Section 239 2 (d) – Labour Relations or Employee Negotiations.

More specifically to discuss the Treasurer position.

Resolution No. 12/02/23

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED THAT Council move into a Closed Session at 8:07 pm.

As per section 239 2(d) of the Municipal Act – labour relations or employee negotiations.

More specifically to discuss the Treasurer Position.

Carried

Acting Public Works Superintendent Steve Visinski , Finance Clerks Andrea Leclaire and Meagan Jessup left the Council Chambers at 8:07 pm.

Resolution No. 13/02/23

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council approve the addition of the Treasurer/Deputy CAO/Clerk position to the vacant group 9 on the wage grid.

Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2023-11 being a by-law to confirm proceedings of Council Meeting

Resolution No. 14/02/23

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2023-11, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held February 2nd, 2023, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 15/02/23

Moved by Brian Hamilton, seconded by Keith Gourley.

BE IT RESOLVED that the Thursday, February 2nd, 2023, Township of Admaston/Bromley Council meeting be adjourned at 8:39 p.m.

Carried

Mayor

CAO/Clerk