

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday December 15th, 2022. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton.

Staff Members present were CAO/Clerk Jennifer Charkavi, Public Works Superintendent Steve Visinski (Acting), Contract Public Works Superintendent Jamie Doering, Interim Treasurer Keray O'Reilly, Finance Clerks Andrea LeClaire and Meagan Jessup.

Guests present were Fire Chief McHale and Deputy Fire Chief Pat Donohue

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 12/12/22

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED that Council approve the agenda of December 15, 2022, Regular Council Meeting.

Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

5a Resolution to adopt Minutes of Council Meeting held on December 1st, 2022

Resolution No. 13/12/22

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council adopt the following meeting Minutes:

- December 1, 2022, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

6a Bill McHale, Fire Chief

Fire Chief Bill McHale gave a verbal update on the fire department for 2022. Discussion about upcoming changes and requirements for the department and staff. Fire Chief Bill McHale also advised council that the fire department is up to date with their health and safety. Bill McHale stated that he will continue to report to council on an ongoing basis.

Agenda Item 7 – Planning and Economic Development Committee –

7a Building and Sewage Report - November

Discussion was had on the growth projected for 2023.

Resolution No. 14/12/22

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council receives the Building and Sewage report as information. Carried

Agenda Item 8 – Community Services Committee –

8a Douglas Frosty Fun Winter Carnival

Resolution No. 15/12/22

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council of the Township of Admaston/Bromley grants permission to the Douglas Recreation Committee to hold the Douglas Frost Fun Winter Carnival on January 27 – 29, 2023, in Douglas and that the said event be designated as a community event and conducted for the enjoyment and betterment of the community.

Carried

Agenda Item 9 – Operations Committee –

9a October/November Report to Council

Public Works Superintendent Visneski (Acting) provided a summary of the report.

Resolution No. 16/12/22

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council receive the Public Works October and November 2022 Report as information. Carried

9b Minimum Maintenance Standards for Municipal Highways

Contract Superintendent Doering explained the necessity for a municipality to have this by-law.

Resolution No. 17/12/22

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt by-law 2022-76 which states the minimum maintenance standards, set out in “Schedule A” for the Township of Admaston/Bromley. Carried

9c Job Cost Expenditure Report

Resolution No. 18/12/22

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council receive the Job Cost Expenditure Report to November 30, 2022. Carried

9d Capital Project Budgetary Control Report

Resolution No. 19/12/22

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that Council receive the Capital Project Budgetary Control Report.
Carried

Agenda Item 10 – Waste Management Committee –

None.

Agenda Item 11 – Finance and Administration Committee –

- 11a** Payment Registers October and November 2022
i Payment Register Report to Council
ii Payment Register for October and Appendix A
iii Payment Register for November and Appendix B

Interim Treasurer O'Reilly highlighted items of interest on the registers.

Resolution No. 20/12/22

Moved by Angela Field, seconded by Kevin LeGris.

BE IT RESOLVED THAT Council approve the Payment Register listing for October 2022 in the amount of \$124,426.81;

AND BE IT FURTHER RESOLVED THAT Council approve the Payment Register listing for November 2022 in the amount of \$485,883.72.

Carried

- 11b** Budgetary Control Report – November 30, 2022
i Staff Report to Council
ii Budgetary Control Report

Resolution No. 21/12/22

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council accepts the Budgetary Control Report to November 30th as information.
Carried

Agenda Item 12 – Protective Services Committee –

None.

Agenda Item 13 – County of Renfrew – Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

- 14a** 2022-76 – Minimum Maintenance Standards for Municipal Highways

Resolution No. 22/12/22

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED THAT the Council adopt the following by-law:

- Minimum Maintenance Standards for Municipal Highways – 2022-76
Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 23/12/22

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council receive the Action Tracking List as information.
Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a Osceola Landfill Expansion

As per section 239 2 (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

More specifically as it relates to the Osceola Landfill Expansion

Resolution No. 24/12/22

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council move into a Closed Session at 9:11 p.m. as per section 239 2(c) of the Municipal Act – *a proposed or pending acquisition or disposition of land by the municipality or local board.*

More specifically as it relates to the Osceola Landfill Expansion.
Carried

Finance Clerks Andrea LeClaire and Meagan Jessup left the Council Chambers at 9:10 p.m.

Council returned to Open Session at 9:53 pm and had nothing to report.

Agenda Item 19 – Question Period

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-77 being a by-law to confirm proceedings of Council Meeting

Resolution No. 25/12/22

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2022-77, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held December 15th, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 26/12/22

Moved by Keith Gourley, seconded by Brian Hamilton.

BE IT RESOLVED that the Thursday, December 15th, 2022, Township of Admaston/Bromley Council meeting be adjourned at 9:54 p.m.

Carried

Mayor

CAO/Clerk