

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday December 1<sup>st</sup>, 2022. Present were Mayor Michael Donohue, Deputy Mayor Kevin LeGris, Councillors Angela Field, Keith Gourley and Brian Hamilton.

Staff Members present were CAO/Clerk Jennifer Charkavi, Finance Clerks Andrea Leclaire and Meagan Jessup.

Guests present were Jason Davis, Director of Planning Services and Bruce Howarth, Manager of Planning services at the County of Renfrew.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/12/22**

Moved by Kevin LeGris, seconded by Angela Field.

BE IT RESOLVED that Council approve the amended agenda of December 1, 2022, Council Meeting to add the following:

- By-Law 2022-75 – Tile Drain Loan – Harris

AND BE IT FURTHER RESOLVED that the Amended Agenda for December 1, 2022, Council meeting be approved.

Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

**5a** Resolution to adopt Minutes of Council Meetings November 3<sup>rd</sup> and November 17<sup>th</sup>, 2022

**Resolution No. 02/12/22**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council adopt the following meeting Minutes:

- November 3<sup>rd</sup>, 2022, Regular Council Meeting
- November 17<sup>th</sup>, 2022, Regular (Inaugural) Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

**6a** Bruce Howarth – County of Renfrew, Manager of Planning Services

- Official Plan 35 Notice
- Planning 101

Bruce Howarth, Manager of Planning Services for the County of Renfrew gave a presentation to the Council and Staff in regard to the Official Plan 35 Notice and Planning 101.

This was a good refresher for new council members to better understand the planning process. Bruce spoke about the planning process, what the County does, what the province does and how it all affects the Municipality.

There will be a County Council Meeting on December 21, 2022, in regard to the official Plan. Bruce will share the presentation with Council members.

Jason Davis and Bruce Howarth left the council chambers at 8:45pm.

**Agenda Item 7 – Planning and Economic Development Committee –**

**7a** Zoning By-Law Amendment Report – Bennett

**Resolution No. 03/12/22**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that Council approves By-Law 2022-72, being a by-law to amend By-Law Number 2004-13 for the purpose of rezoning those lands described as Part of Lot 7, Concession 1, in the geographic Township of Admaston, now in the Township of Admaston/Bromley, from Rural (RU) to Highway Commercial (HC).

Carried

**7b** Building and Sewage Report – October

**Resolution No. 04/12/22**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council receive the Building and Sewage Report as information.

Carried

**Agenda Item 8 – Community Services Committee –**

**8a** Library Board Minutes – October 18<sup>th</sup>, 2022  
Treasurer’s Report & CEO’s Report – November 2022

**Resolution No. 05/12/22**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Admaston/Bromley Council receive the following:

- Admaston Public Library Board’s minutes from the Oct. 18, 2022 meeting
- Treasurer’s report dated November 22, 2022.
- Library CEO’s report – November 2022

Carried

**Agenda Item 9 – Operations Committee –**

**9a** Golf Course Road Speed Reduction – Report

Deputy Mayor brought up that 40km/hr may be too slow of a speed and asked if there was any discussions with Horton Township in regards to the proposed speed.

It was brought up that although the road is paved, it is still a curvy road. There will be residents using the golf course throughout the winter, since they have an indoor golfing system. Councillor Gourley brought up that the 40 km/hr would be a good idea, especially in the winter months with ice and snow. After some discussion, the following resolution was passed:

**Resolution No. 06/12/22**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that Council pass the Speed Limit By-Law 2022-73.

AND BE IT FURTHER RESOLVED THAT Council direct staff to erect 40km/hr. speed signs on Golf Course Road.

Carried

**Agenda Item 10 – Waste Management Committee –**

None.

**Agenda Item 11 – Finance and Administration Committee –**

- 11a Amended Tile Loan Drain Report – Harris
- i Tile Drain Loan – Harris – Updated Loan Application

**Resolution No. 07/12/22**

Moved by Kevin LeGris, seconded by Angela Field

BE IT RESOLVED that Council approves the Tile Drain Loan Application in the amended amount of \$29,700 as requested by Nathan and Mary Harris;

AND BE IT RESOLVED that OMAFRA approved the Chief Building Inspector for the Township of Admaston/Bromley sign the Inspection and Completion Certificate for the applicant, as the applicant is the Township's Drainage Superintendent, the certificate has been signed as of November 29, 2022.

AND BE IT FURTHER RESOLVED that Council approve By-Law 2022-75, being a By-Law to Impose a Special Drainage Rate Upon land in respect of which money is borrowed under the Drainage Act.

Carried

**Agenda Item 12 – Protective Services Committee –**

None.

**Agenda Item 13 – County of Renfrew – Mayor Michael Donohue**

None.

**Agenda Item 14 – By-Laws**

- 14a 2022-72 – ZBA – Bennett
- 2022-73 – Speed on Golf Course Road
- 2022-75 – Tile Drain Loan – Harris

**Resolution No. 08/12/22**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED THAT the Council adopt the following by-laws:

- Zoning By-Law Amendment – 2022-72
- Speed Limit By-Law – 2022-73
- Tile Drain Loan By-Law – 2022-75

Carried

**Agenda Item 15 – Old Business**

15a Action Tracking List

The CAO/Clerk went through the Action Tracking List, making sure all of the new council members were on track and up to date with the projects listed. After some brief discussion with councillors and the mayor, the following resolution was passed:

**Resolution No. 09/12/22**

Moved by Keith Gourley, seconded by Brian Hamilton

BE IT RESOLVED that Council receive the Action Tracking List as information.  
Carried

**Agenda Item 16 – New Business**

None.

**Agenda Item 17 – Closed Session**

None.

**Agenda Item 18 – Confirmatory By-Law**

18a By-law 2022-74 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 10/12/22**

Moved by Brian Hamilton, seconded by Keith Gourley

BE IT RESOLVED that By-law 2022-74, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held December 1<sup>st</sup>, 2022, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 11/12/22**

Moved by Angela Field, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, December 1<sup>st</sup>, 2022, Township of Admaston/Bromley Council meeting be adjourned at 9:27 p.m.

Carried

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Mayor

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CAO/Clerk