

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their first monthly meeting on Thursday October 20th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Kevin LeGris and Bob Hall.

Staff Members present were CAO/Clerk Jennifer Charkavi, Public Works Superintendent Steve Visinski (Acting), Contract Public Works Superintendent Jamie Doering and Finance Clerk Meagan Jessup.

Laura Jamieson from the County of Renfrew Planning Department was also present.

Guests present were Keith Gourley, Ken Keill, Jason Pasco, Phil Donohue, John Windle, John Windle and Robert Afelskie.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 11/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council approve the amended agenda of October 20th, 2022, Council Meeting. Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 12/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council adopt the following meeting Minutes:

- October 6, 2022, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

6a Phil Donohue

Phil Donohue made a request to Council to support him with his severance at the County. After some discussion, Council agreed to provide a support letter, the following resolution was passed:

Resolution No. 13/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council recommend to Phil Donohue, to complete the application for the severance as indicated in their delegation request, as the application if denied, may be appealed by the applicant to the Land Division

Committee, and should the Land Division Committee deny the application the next step if the applicant desires is to appeal to the Ontario Land Tribunal.

AND BE IT FURTHER RESOLVED THAT Council provide a support letter for this severance application.

Carried

Phil Donohue and Laura Jamieson left the Council Chambers at 7:57 p.m.

Agenda Item 7 – Planning and Economic Development Committee - Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report - September

Resolution No. 14/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council accept the Building and Sewage Report as information.

Carried

7b Secondary Dwellings Report

A Public Meeting was held earlier in the evening, (October 20, 2022) and there were no comments received concerning Secondary Dwellings.

Resolution No. 15/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council approves By-Law 2022-67 being a By-Law to amend By-Law number 2004-13 for the purpose of updating the provisions of the Zoning By-Law to permit secondary dwelling units.

Carried

7c ZBA – Kelly & Young - Report

A Public Meeting was held earlier in the evening, (October 20, 2022) and there were no comments received concerning the Zoning By-Law Amendment, however one neighbour had concerns over the unopened road allowance which is not part of the application.

Resolution No. 16/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council deem the changes to the Zoning By-Law Amendment, Kelly and Young Application, as minor in nature, and as per Section 34(17) of the Planning Act, R.S.O., 1990, no further notice is required.

BE IT RESOLVED that Council approves By-Law 2022-68 being a By-Law to amend By-law Number 2004-13 for the purpose of rezoning the retained lands in Consent File Nos. B180/21 (1) and B181/21 (2) to reduce the minimum lot frontage requirement from 45 metres to 29 metres and to rezone the retained lands from Rural (RU) to Rural Exception Twenty-Seven (RU-E27), as amended to reflect a frontage of 29 metres.

Carried

7d Consent Application B60/22

Resolution No. 17/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B60/22 submitted by Jennifer Donohue and Clayton Nap so long as requirements of commenting agencies are satisfied.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin LeGris,
Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a September Report to Council

The report was presented to Council by Public Works Superintendent (Acting), it was also noted that the three vehicles that were placed on GovDeals were sold and will be going out over the next couple weeks – this will be reflected on the October Report to Council in November. There are some more culverts that are to be replaced over the coming weeks as well before winter comes. The Public Works department has also received the salt/sand for the winter months.

Mayor Donohue also brought up ELD's (Electronic Logging Devices) and this is something that the Public Works department should investigate to make sure we are compliant, if need be. After some discussion, the following resolution was passed:

Resolution No. 18/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Admaston/Bromley Council receive the Public Works September 2022 report as information.

Carried

9b Job Cost Expenditure Report

Resolution No. 19/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Admaston/Bromley Council receive the Job Cost Expenditure Report, as information.

Carried

9c Capital Project Budgetary Control Report

Resolution No. 20/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Admaston/Bromley Council receive the Capital Project Budgetary Control Report, as information.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Payment Voucher up to September 30th, 2022

Resolution No. 21/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Admaston/Bromley Council approve the payment voucher listing to October 4th, 2022, in the amount of \$1,664,690.88.

Carried

11b Budgetary Control Report – September 30th, 2022

Resolution No. 22/10/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that Council accepts the Budgetary Control Report to September 30th, 2022, as information.

Carried

11c Welch – Auditors – Engagement Letter

Resolution No. 23/10/22

Moved by Mike Quilty, seconded by Bob Hall

BE IT RESOLVED Council receive the Audit Engagement Letter from the Township's Auditor, Welch LLP Chartered Accountants.

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

12a Proposal OPP Detachment Board - Renfrew

Resolution No. 24/10/22

Moved by Mike Quilty, seconded by Bob Hall

BE IT RESOLVED THAT Council receive the Solicitor General's correspondence concerning the Board framework for the Renfrew Ontario Provincial Police (OPP) Detachment as information.

Carried

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

13a RCDHU Update

Resolution No. 25/10/22

Moved by Mike Quilty, seconded by Bob Hall

BE IT RESOLVED that Council receive the correspondence from the Renfrew County District Health Unit Board, concerning the upcoming closure of the Renfrew Office of the RCDHU in June 2023.

AND BE IT FURTHER RESOLVED THAT Council direct the mayor to write a letter to the Renfrew County District Health Unit Board to ensure that services provided by the RCDHU to our area will be maintained.

Carried

Agenda Item 14 – By-Laws

14a 2022-67 – ZBA Secondary Dwellings
2022-68 – ZBL – Young

Resolution No. 26/10/22

Moved by Mike Quilty, seconded by Bob Hall

BE IT RESOLVED THAT Council adopt the following by-laws:

- Zoning By-Law Amendment – 2022-67 – Secondary Dwellings
- Zoning By-Law Amendment – 2022-68 – Kelly & Young

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

CAO/Clerk Charkavi noted that Board framework for the Renfrew Ontario Provincial Police had been received, however it is noted that the new board structure will not take effect until the new *Community Safety and Policing Act, 2019* (CSPA) comes into force which is anticipated to be between fall 2023 and winter 2024, until then the board structure remains status quo.

Resolution No. 27/10/22

Moved by Mike Quilty, seconded by Bob Hall

BE IT RESOLVED THAT Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-69 being a by-law to confirm proceedings of Council Meeting

Resolution No. 28/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2022-69, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held October 20th, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 29/10/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, October 20th, 2022, Township of Admaston/Bromley Council meeting be adjourned at 8:45 p.m.

Carried

Mayor

CAO/Clerk