

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday September 15th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski, and Finance Clerk Meagan Jessup.

Guests present were Keith Gourley and Ken Keill.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 14/09/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the agenda of September 15th, 2022, Council Meeting. Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 15/09/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council adopt the following meeting Minutes:

- September 1, 2022, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

None.

Agenda Item 7 – Planning and Economic Development Committee - Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – August

Resolution No. 16/09/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council accept the Building and Sewage Report as information. Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a August Report to Council

Resolution No. 17/09/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council receive the Public Works August 2022 report as information.

Carried

9b Job Cost Expenditure Report

The Acting Public Works Superintendent presented the report to Council, it was noted that there were sand/salt deliveries in the last couple days, and they will be reflected on the next Job Cost Expenditure Report. All the Capital Jobs have been completed and Staff is working to complete the Remediation Jobs, brushing and ditching.

Staff is also working on completing Culvert Inspections over the next couple weeks and preparing an up-to-date report.

Resolution No. 18/09/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council receive the Job Cost Expenditure Report to August 31, 2022.

Carried

9c Capital Project Budgetary Control Report

Resolution No. 19/09/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council receive the Capital Project Budgetary Control Report.

Carried

9d Surplus Equipment

Resolution No. 20/09/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council deem the 2004 International Compactor and 2009 Ford Sterling Tandem Snow Plow as surplus.

AND BE IT FURTHER RESOLVED THAT Council direct staff to post all the surplus equipment for tender/bid with GovDeals (online Government Surplus Auctions).

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

None.

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Payment Voucher up to August 31st, 2022

Resolution No. 21/09/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Council approve the payment voucher listing to September 8th, 2022, in the amount of \$536,850.01.

Carried

11b Budgetary Control Report – August 31st, 2022

Resolution No. 22/09/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Council accepts the Budgetary Control Report to August 31, 2022 as information.

Carried

11c Electronic Monitoring Policy Report

Resolution No. 23/09/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council adopt the Human Resources Policy J-6 Electronic Monitoring Policy.

Carried

11d Holiday Hours

Resolution No. 24/09/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council approve Option 1, approving the closure of the Municipal Office from December 23rd at noon, to January 2nd, 2023, reopening at 8:30am on January 3rd, 2023.

AND BE IT FURTHER RESOLVED THAT Staff will make application for leave out of their accumulated banked time, vacation time, floater time and/or overtime.

Councillor Robert Dick	For	
Councillor Robert Hall	For	
Councillor Kevin LeGris	For	
Deputy Mayor Mike Quilty	For	
Mayor Michael Donohue		Against

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

None.

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

13a County Council Summary August 2022

Resolution No. 25/09/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the County Council Summary for August 31, 2022.

Carried

Agenda Item 14 – By-Laws

None.

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 26/09/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

None.

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-64 being a by-law to confirm proceedings of Council Meeting

Resolution No. 27/09/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that By-law 2022-64, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 15, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 28/09/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that the Thursday, September 15th, 2022, Township of Admaston/Bromley Council meeting be adjourned at 8:33 p.m.

Carried

Mayor

CAO/Clerk