

Township of Admaston/Bromley  
First Monthly Meeting

Council met for their first monthly meeting on Thursday September 1<sup>st</sup>, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Public Works Superintendent Steve Visinski (Acting), and Contract Public Works Superintendent Jamie Doering.

**Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence**

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

**Agenda Item 3 – Approval of Agenda**

**Resolution No. 01/09/22**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council approve the agenda of September 1<sup>st</sup>, 2022, Council Meeting. Carried

**Agenda Item 4 – Disclosure of Pecuniary Interest**

None.

**Agenda Item 5 – Minutes**

**Resolution No. 02/09/22**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that Council adopt the following meeting Minutes:

- August 18, 2022, Regular Council Meeting

Carried

**Agenda Item 6 – Delegations and Guests**

6a Laura Jamieson, Junior Planner, County of Renfrew Planning Division

Laura Jamieson provided information on the Zoning By-Law Amendment to include Secondary Dwellings. Discussion was had on secondary dwellings, their requirements and restrictions.

**Agenda Item 7 – Planning and Economic Development Committee** - Chair Bob Hall, Committee Member Kevin LeGris

7a County of Renfrew Planning Report

**Resolution No. 03/09/22**

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the County of Renfrew's report concerning Secondary Dwelling Units, along with a draft Zoning By-Law Amendment;

AND BE IT RESOLVED THAT Council direct staff to make the necessary preparations in consultations with the County of Renfrew Planning Division for a Public Meeting and the required Notice requirements to amend the Zoning By-Law to permit Secondary Dwelling Units.

Carried

7b B26/22 Consent Application

An amended report was provided to Council with a correction. The frontage of the severed lot was 69 m and not 117 m as was indicated in the original report.

Laura Jamieson provided an overview of the Consent Application and the following motion was passed.

**Resolution No. 04/09/22**

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Admaston/Bromley Council accept in principle Consent Application B26/22 submitted by Ray Hass so long as requirements of commenting agencies are satisfied.

Carried

**Agenda Item 8 – Community Services Committee** – Chair Kevin LeGris, Committee Member Bob Hall

None.

**Agenda Item 9 – Operations Committee** – Chair Robert Dick, all of Council

9a Entrance Permit Report

Contract Public Works Superintendent Jamie Doering presented the Entrance Permit Report.

After some discussion and changes to the by-law presented, the following resolution was passed:

**Resolution No. 05/09/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council of the Township of Admaston/Bromley adopt By-Law 2022-61, being a by-law to regulate establishing of entrances onto Township roads, as amended in the discussion at the September 1, 2022 Council Meeting.

Carried

**Agenda Item 10 – Waste Management Committee** – Chair Michael Donohue, all of Council.

10a Verbal Update on the Stone Road Transfer Station Configuration

**Resolution No. 06/09/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT the Public Works Department provide a verbal update on the Stone Road Transfer Station new configuration.

Carried

Staff provided an update on how the new bins and configuration at the Stone Road Transfer Site would work, noting the accessibility of the bins, the improvements to the set up for traffic and the ease to unload recyclables. There was some discussion on the proposed new configuration and how well the public would handle so many changes at once.

**Agenda Item 11 – Finance and Administration Committee** – Chair Michael Donohue, all of Council.

11a Joint Compliance Audit Committee By-Law

**Resolution No. 07/09/22**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley adopt By-Law 2022-62, being a by-law to appoint a Joint Compliance Audit Committee.

Carried

**Agenda Item 12 – Protective Services Committee** Chair Mike Quilty, Committee Member Robert Dick

None.

**Agenda Item 13 – County of Renfrew** Mayor Michael Donohue

None.

**Agenda Item 14 – By-Laws**

14a 2022-61 – Entrance Permit By-Law  
2022-62 – Joint Compliance Audit Committee

**Resolution No. 08/09/22**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council adopt the following by-laws:

- Entrance Permit By-Law - 2022-61
- Joint Compliance Audit Committee – 2022-62

Carried

**Agenda Item 15 – Old Business**

15a Action Tracking List

**Resolution No. 09/09/22**

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council receive the Action Tracking List as information.

CAO/Clerk Charkavi noted that staff have been in contact with Dillon Consulting to begin working on the revised draft Asset Management Plan.

Carried

**Agenda Item 16 – New Business**

Councillor Hall noted that the Renfrew and Area Chamber of Commerce call for 2022 nominations are open and encouraged all to think of a deserving individual for one of the awards.

**Agenda Item 17 – Closed Session**

17a As per Section 239 2 (b) personal matters about an identifiable individual, including municipal or local board employees.

More specifically as it relates to the Hiring Policy.

**Resolution No. 10/09/22**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council move into a Closed Session at 8:32 p.m.

As per Section 239 2 (b) of the Municipal Act - *personal matters about an identifiable individual, including municipal or local board employees.*

More specifically as it relates to the Hiring Policy.

Carried

Contract Public Works Superintendent Jamie Doering left the Council Chambers at 8:32 p.m.

Council rose from Closed Session and reported progress at 8:43 p.m.

**Resolution No. 11/09/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council approve the potential employment of a former employee with the Township.

Carried

**Agenda Item 18 – Confirmatory By-Law**

18a By-law 2022-63 being a by-law to confirm proceedings of Council Meeting

**Resolution No. 12/09/22**

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that By-law 2022-63, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held September 1, 2022, be now numbered, deemed read three times and passed.

Carried

**Agenda Item 19 – Question Period**

None.

**Agenda Item 20 – Adjournment**

**Resolution No. 13/09/22**

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED that the Thursday, September 1<sup>st</sup>, 2022, Township of Admaston/Bromley Council meeting be adjourned at 8:46 p.m.

Carried

---

Mayor

---

CAO/Clerk