

Township of Admaston/Bromley
Second Monthly Meeting

Council met for their second monthly meeting on Thursday August 18th, 2022. Present were, Mayor Michael Donohue, Deputy Mayor Mike Quilty and Councilors Robert Dick, Bob Hall, and Kevin LeGris.

Staff Members present were CAO/Clerk Jennifer Charkavi, Acting Treasurer/Deputy Clerk Mitchell Ferguson, Acting Public Works Superintendent Steve Visinski, Contract Public Works Superintendent Jamie Doering and Administrative Assistant Meagan Jessup.

Agenda Items 1 and 2 – Call Meeting to Order and Moment Silence

Mayor Donohue called the Meeting to Order at 7:30 pm. A moment of silence followed.

Agenda Item 3 – Approval of Agenda

Resolution No. 31/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council approve the agenda of August 18th, 2022, Council Meeting. Carried

Agenda Item 4 – Disclosure of Pecuniary Interest

None.

Agenda Item 5 – Minutes

Resolution No. 32/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED that Council adopt the following meeting Minutes:

- August 4, 2022, Regular Council Meeting

Carried

Agenda Item 6 – Delegations and Guests

6a Sgt. Lisa Rotar, Municipal Policing Specialist – Review OPP Contract Extension

Sgt. Lisa Rotar presented the new billing model to Council.

Agenda Item 7 – Planning and Economic Development Committee - Chair Bob Hall, Committee Member Kevin LeGris

7a Building and Sewage Report – July

Resolution No. 33/08/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council accept the Building and Sewage Report.

Carried

7b Health Canada Update

Resolution No. 34/08/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that Council receive the Health Canada Update report as information.

Carried

Agenda Item 8 – Community Services Committee – Chair Kevin Legris, Committee Member Bob Hall

None.

Agenda Item 9 – Operations Committee – Chair Robert Dick, all of Council

9a July Public Works Report

Acting Public Works Superintendent presented the report to Council, it was brought up the changes that are coming to the Stone Road Transfer Station, Emterra has already dropped off the bins in preparation for September 1, 2022.

The traffic counters are still inactive due to parts that are on backorder from the supplier. The Roads department is hoping that the parts come in the next week so we can start to get accurate road readings.

Public Works Staff has also been in contact with a couple fuel companies in regards to Spill Kits for the Landfill/Transfer Stations.

After some discussion, the following resolution was passed:

Resolution No. 35/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council receive the Public Works July 2022 report as information.

Carried

9b Township Equipment on Private Property

Contract Public Works Superintendent presented the report to Council, it was made aware that with the new insurance company we have, using Township equipment on private properties was not something that they had recommended.

Council provide grading on private laneways solely and no other service, a S.O.P and waiver form will be created by the Public Works Staff for all property owners to sign before work takes place.

Resolution No. 36/08/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council provide grading on private laneways solely and no other service.

Carried

Resolution No. 37/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT the Council receive the Township Equipment on Private Property report;

AND BE IT FURTHER RESOLVED THAT Council approve not renting Municipal equipment to private property owners or third parties.

Carried

9c Job Cost Expenditure Report

Resolution No. 38/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council receive the Job Cost Expenditure Report to July 31, 2022.

Carried

9d Capital Project Budgetary Control Report

Resolution No. 39/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT Council receive the Capital Project Budgetary Control report for 2022.

Carried

Agenda Item 10 – Waste Management Committee – Chair Michael Donohue, all of Council.

10a Stone Road Transfer Station – Ratepayer Update

The Acting Roads Superintendent presented the flyer to Council. It was noted that the changes are going to take place September 1, 2022, and ratepayers should be aware of the changes. The flyers should be handed out by the Stone Road Transfer Station employee starting on Friday August 19, 2022.

Resolution No. 40/08/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT Council receive the Stone Road Transfer Station – Ratepayer Update as information.

Carried

Agenda Item 11 – Finance and Administration Committee – Chair Michael Donohue, all of Council.

11a Payment Voucher up to August 4th, 2022

Resolution No. 41/08/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Council approve the payment voucher listing to August 4, 2022, in the amount of \$187,057.59.

Carried

11b Budgetary Control Report – July 31st, 2022

Resolution No. 42/08/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Council accepts the Budgetary Control Report to July 31, 2022 as information.

Carried

11c Bonnechere Valley Recreation Agreement

Resolution No. 43/08/22

Moved by Kevin LeGris, seconded by Bob Hall

WHEREAS the Township is in an agreement with the Township of Bonnechere Valley for recreation services on a pay per use agreement;

AND WHEREAS the Township of Bonnechere Valley has offered a Recreation Services Agreement that would save the families who use their services \$100 per year for user fees;

BE IT RESOLVED THAT Council approve entering into a Recreation Services Agreement with the Township of Bonnechere Valley for \$3,000 for 2022 and increasing at a rate of 2% per year for the next 4 years.

Councillor Robert Dick	Against
Councillor Robert Hall	Against
Councillor Kevin LeGris	For
Deputy Mayor Mike Quilty	For
Mayor Michael Donohue	Against

Defeated

Resolution No. 44/08/22

Moved by Kevin LeGris, seconded by Bob Hall

WHEREAS the Township is in an agreement with the Township of Bonnechere Valley for recreation services;

BE IT RESOLVED THAT Council provide direction to staff to notify the Township of Bonnechere Valley of the intent to maintain the current agreement through the 2022/2023 season;

AND BE IT FURTHER RESOLVED THAT Council direct staff to negotiate an agreement based on per use for the next 4 years beginning in 2023 with Bonnechere Valley Township.

Carried

11d RCDSB – Use of School Agreement Report

CAO/Clerk presented the report to Council, after some discussions regarding the other schools in the Township, the following resolution was passed:

Resolution No. 45/08/22

Moved by Kevin LeGris, seconded by Bob Hall

BE IT RESOLVED THAT the Council of the Township of Admaston/Bromley approve By-Law 2022-59, being a by-law to enter into an Agreement with RCDSB.

Carried

Agenda Item 12 – Protective Services Committee Chair Mike Quilty, Committee Member Robert Dick

12a Fire Agreements – Whitewater Region

Resolution No. 46/08/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council rescind By-Law 2018-57 and adopt By-Law 2022-57 being a by-law to authorize the execution of an Automatic Fire Protection Agreement with the Township of Whitewater Region, effective January 1, 2023.

AND BE IT FURTHER RESOLVED THAT Council rescind By-Law 2018-30 and adopt By-Law 2022-58 for Heavy Rescue Extrication Services with the Township of Whitewater Region, effective January 1, 2023.

Carried

12b Protective Services Minutes – June 7, 2022

Resolution No. 47/08/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council receive the Protective Services Committee minutes from the June 7, 2022 meeting.

Carried

12c OPP Police Services

Resolution No. 48/08/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council approve By-Law 2022-51, being a by-law for a 2 year extension of the agreement with the Solicitor General of Ontario for the provision of police services under section 10 of the Police Services Act, as amended.

Carried

Agenda Item 13 – County of Renfrew Mayor Michael Donohue

None.

Agenda Item 14 – By-Laws

- 14a 2022-51 – OPP Extension Agreement
2022-57 – Whitewater Region Automatic Fire Protection
2022-58 – Whitewater Region Fire Agreement Heavy Equipment
2022-59 – RCDSB Facilities Use Agreement

Resolution No. 49/08/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED THAT Council adopt the following by-laws:

- OPP Extension Agreement 2022-51
- Whitewater Region Automatic Fire Protection – 2022-57
- Whitewater Region Fire Agreement Heavy Rescue – 2022-58
- RCDSB Facility Use Agreement – 2022-59

Carried

Agenda Item 15 – Old Business

15a Action Tracking List

Resolution No. 50/08/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council receive the Action Tracking List as information.

Carried

Agenda Item 16 – New Business

None.

Agenda Item 17 – Closed Session

17a As per Section 239 2 (b) personal matters about an identifiable individual, including municipal or local board employees.

More specifically as it relates to the Performance Appraisal of the CAO/Clerk.

And

More specifically as it relates to the Joint Compliance Audit Committee.

17b As per Section 239 2 (c) a proposed or pending acquisition or disposition of land by the municipality or local board.

More specifically as it relates to a request to assume a road.

Resolution No. 51/08/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED THAT Council move into a Closed Session at 9:29 p.m.

As per Section 239 2 (b) of the Municipal Act - *personal matters about an identifiable individual, including municipal or local board employees.*

More specifically as it relates to the Performance Appraisal of the CAO/Clerk and as it related to the Joint Compliance Audit Committee.

As per Section 239 2 (c) of the Municipal Act - a proposed or pending acquisition or disposition of land by the municipality or local board.

More specifically as it relates to a request to assume a road.

Carried

Acting Public Works Superintendent Steve Visinski, Contract Public Works Superintendent Jamie Doering and Administrative Assistant Meagan Jessup left the Council Chambers at 9:30 p.m.

Resolution No. 52/08/22

Moved by Kevin LeGris, seconded by Bob Hall

WHEREAS Jennifer Charkavi, CAO/Clerk has had a successful Performance Review at 8 Months;

THEREFORE BE IT RESOLVED that the Township of Admaston/Bromley Council permanently appoint Jennifer Charkavi as an employee of the Township of Admaston/Bromley in the position of CAO/Clerk.

Carried

Resolution No. 53/08/22

Moved by Robert Dick, seconded by Mike Quilty

BE IT RESOLVED THAT the Township of Admaston/Bromley Council direct staff to begin the process of assuming the portion of McGaghan Road that runs through Lot 22, Concession 5;

BE IT FURTHER RESOVLED THAT the property owners are responsible for all legal fees and survey as required for the assumption of a road;

AND BE IT FURHTER RESOLVED THAT the road be surveyed at 66” if it is not already that size.

Carried

Agenda Item 18 – Confirmatory By-Law

18a By-law 2022-60 being a by-law to confirm proceedings of Council Meeting

Resolution No. 54/08/22

Moved by Mike Quilty, seconded by Robert Dick

BE IT RESOLVED that By-law 2022-60, being a By-law to Confirm the Proceedings of the Council of the Township of Admaston/Bromley at the meeting held August 18, 2022, be now numbered, deemed read three times and passed.

Carried

Agenda Item 19 – Question Period

None.

Agenda Item 20 – Adjournment

Resolution No. 55/08/22

Moved by Bob Hall, seconded by Kevin LeGris

BE IT RESOLVED that the Thursday, August 18th, 2022, Township of Admaston/Bromley Council meeting be adjourned at 10:17 p.m.

Carried

Mayor

CAO/Clerk